



City of Palm Coast

Palm Coast
Community Center
305 Palm Coast Pkwy., NE
Palm Coast, Florida 32137

Meeting Minutes Leisure Services Advisory Committee

Chair Dennis T. Hurlie
Vice Chair Mary Giraulo
Committee Member Jane Culpepper
Committee Member Lisa Dawson Andrzejczyk
Committee Member Eleanor D. Milberg
Committee Member Sandra Miller

Wednesday, February 12, 2014

5:30 PM

Community Center Room #102

(2nd Wednesday)

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Hurlie called the meeting to order at 5:36 pm

B. ROLL CALL

Present: 6 - Committee Member Miller, Vice Chair Giraulo, Committee Member Culpepper, Chair Hurlie, Committee Member Kwiatkowski, and Committee Member Milberg
Excused: 1 - Committee Member Dawson Andrzejczyk

C. MINUTES

MINUTES OF THE LEISURE SERVICES ADVISORY COMMITTEE

A motion was made by Kwiatkowski, and seconded by Chair Miller, that the Minutes be Approved as presented. This motion was approved by the following vote:

Approved: 6 - Committee Member Miller, Vice Chair Giraulo, Committee Member Culpepper, Chair Hurlie, Kwiatkowski, and Committee Member Milberg
Excused: 1 - Committee Member Dawson Andrzejczyk

D. DISCUSSION BY DIRECTOR OF MATTERS NOT ON THE AGENDA

Director Santangelo reported that the Lunch and Lecture series is doing well. We had over 79 people attend our last program. We currently have 70 registered for the next one on February 19, which will be on the Battle of Midway. Our March 19 lecture will be about Orthopedics and Rehabilitation with guest speakers Janet Bellows (Florida Hospital Flagler Orthopedic Coordinator) and Christina Machado (Florida Hospital Flagler Rehabilitation Coordinator). Our April 23 lecture will be Native Plants for Florida with guest speaker Ruth Micheli, Master Gardner and Horticulture Program Assistant UF/IFAS Extension. The May 21 lecture will feature Facebook 101 with Jason Giraulo, Digital Communications Coordinator for the City of Palm Coast. Other programs offered:

Adult Athletics featuring Basketball every Tuesday and Thursday through May 22 and Volley ball every Monday and Wednesday through May 21

<i>Critics Choice Dinner Club</i>	<i>March 13</i>
<i>Pin With Us</i>	<i>February 20</i>
<i>Women's Self Defense</i>	<i>February 24, March 3, 10</i>
<i>A day at the Movies</i>	<i>March 11 featuring Casablanca</i>
<i>Game Day Social</i>	<i>Every Thursday from 1-4 pm</i>
<i>AARP Driver Safety</i>	<i>February 26</i>
<i>Woodcarvers</i>	<i>Every Tuesday from 1-4 pm</i>
<i>Lil Chefs</i>	<i>February 18</i>
<i>Munchkin Sports</i>	<i>March 1 for six weeks</i>
<i>Daddy Daughter Dance</i>	<i>March 1</i>

Director Santangelo reported that Longs Landing is in phase one construction, Holland Park is still in design phase and staff is reviewing qualifications for design services regarding the Palm Coast Community Center.

E. OLD BUSINESS

LEISURE SERVICES HOSTED EVENT

Chairman Hurlie handed out the update of the event and discussed what is in place, what is not in place and ideas for events. Committee member Hurlie believes that the biggest thing is sponsorship for the prize money. Committee Member Giraulo suggested scrapping the sponsorship part of it and having the winning section featured in the observer instead. It may be enough and eliminate getting into issues of what to do with the prize money. Committee Member Milberg agreed that money changing hands in any kind of government or sub-government is never an easy issue. Committee Member Culpepper suggested to go to current activities, where the people are and chat with them to find out their interest. Director Santangelo stated that this whole conversation began two years ago when the LSAC wanted to become more known in the community and bring people into the meetings with their ideas and concerns. Committee Member Miller stated that it all goes back to committing to attend Parks & Recreation's various events. After further discussion, the Committee would like to proceed the following way: Hold off on the event for now; keep it simple; Committee Member Kwiatkowski will get a list of the Neighborhood Watch people and Committee Member Hurlie will talk further to the Palm Coast Observer. Vice Chairman Giraulo would support an online survey in order to gather further information. She will speak more about it under the New Business item. Vice Chairman Giraulo would also like the Committee Members who attend programs and events report to the Committee at the following meeting. Committee Member Miller would like to see each Member commit to one program or event per month.

F. NEW BUSINESS

Committee Member Miller made a motion to to meet every other month instead of every month. After discussion Committee Member Giraulo seconded the motion. The Committee unanimously decided to meet every other month with the option to meet if something special came up.

Committee Member Milberg suggested that, on a purely voluntary basis, if a Committee Member wants to have 5 minutes and speak at meeting to send the Sr. Staff Assistant and Recording Secretary a request to be put on the agenda for that meeting. She suggested a review of this process after 6 meetings to see if it is a viable tool.

Vice Chairman Giraulo would like to propose that we make a three question survey and sent it out to our email list. It should be something simple and anonymous:

- 1) Rate the following programs 1-5, with 5 being the best (list types of programs, such as toddler programs, movie nights, etc, including choice have not attended / N/A")*
- 2) Any problems with past events or recommendations for improvement?*
- 3) Do you have an idea for a new program? Explain the type of activity you would like to see added, for what age group, and the best days of the week. (open-answer text box)*
- 4) OPTIONAL: if you want a response, please provide contact information such as email address or phone number here. (open-answer text box)*

Ending the survey with Leisure Services Advisory Committee meets at 5:30 pm on the second Wednesday of the month and will review all recommendations. Thank you for your help and we hope to see you at the next Parks & Recreation program!"

Director Santangelo stated that the department used to have program evaluations in the past for some reason moved away from it. We are looking at developing that process again with more specific questions related to programs. The questions Vice Chairman Giraulo proposed are good and I think we could implement them. Director Santangelo will talk with the IT Department regarding this.

G. DISCUSSION BY COMMITTEE OF MATTERS NOT ON THE AGENDA

Committee Member miller stated that she will be out of state for the months of April, May and June. Committee Member Kwiatkowski stated that the Palm Coast Arts Foundation received a State of Florida award for their new building. He also stated that people are parking their cars in between the handicapped parking areas again. Director Santangelo will address that problem.

H. PUBLIC PARTICIPATION

There was no public participation.

I. ADJOURNMENT

Chairman Hurlie called for a motion to adjourn. Committee Member Miller so motioned. Committee Member Kwiatkowski seconded the motion. The meeting adjourned at 7:03 pm.