

**CODE ENFORCEMENT BOARD**  
**Wednesday, March 12, 2014 at 9:00 a.m.**  
*Palm Coast Community Center*  
*City Council Meeting Room*  
**305 Palm Coast Parkway NE, Palm Coast, Florida**

**MEMBERS PRESENT:** Kenneth Klinkenberg, Norman Mugford, Dean Roberts, Neil Copeland, Gerry Chagnon, Tameka McDowell

**EXCUSED:** Robert Branin

**STAFF MEMBERS PRESENT:** Code Enforcement Supervisor Donovan, Code Enforcement Officers Romeo, Festa, Ballard, Hadden, Sagala, Colasanti, Fitzgerald, Animal Control Officer Priestap, and Debra Babb-Nutcher, Counsel

**A. Call to Order and Pledge of Allegiance.**

The meeting was called to order at 9:00 a.m. by Mr. Mugford, followed by the Pledge of Allegiance.

**B. Roll Call and Determination of Quorum.**

Roll was called. A quorum was met with six (6) members present.

**C. Approval of the February 5, 2014 Meeting Minutes.**

The minutes were unanimously approved.

**D. Disclosure of Ex-Parte Communications.**

None to report.

**E. Swearing-in of Staff. Code Enforcement Supervisor Donovan, Code Enforcement Officers Romeo, Festa, Ballard, Hadden, Sagala, Colasanti, Fitzgerald, and Animal Control Officer Priestap, were sworn in by Debra Babb-Nutcher, Counsel.**

**F. Swearing in of Respondents: The respondents who were present were sworn in by Debra Babb-Nutcher, Counsel for City of Palm Coast.**

**G. Withdrawn Cases**

<b>AI# 2</b>	<b>CASE NO. 2013120427 - 1490 Palm Coast Pkwy NW</b>
<b>AI# 6</b>	<b>CASE NO. 2014010136 - 22 Emerald Lane</b>
<b>AI# 8</b>	<b>CASE NO. 2014010279 - 20 Wendover Lane</b>
<b>AI# 9</b>	<b>CASE NO. 2013101569 - 1 Westmar Place</b>
<b>AI# 10</b>	<b>CASE NO. 2013120518 - 12 Wildwood Place</b>
<b>AI# 11</b>	<b>CASE NO. 2013110849- 91 Florida Park Drive</b>
<b>AI# 14</b>	<b>CASE NO. 2014010449 - 6 Katrina Place</b>
<b>AI# 15</b>	<b>CASE NO. 2013030321 - 12 Katrina Place</b>
<b>AI# 16</b>	<b>CASE NO. 2013040395 - 4 Llosee Court</b>
<b>AI# 17B</b>	<b>CASE NO. 2013031773 - 46 Zonal Geranium Trail</b>
<b>AI# 18</b>	<b>CASE NO. 2013091478 - 36 Penn Manor Lane</b>

<b>AI#19</b>	<b>CASE NO.2013031212 – 16 Pickston Lane</b>
<b>AI# 20</b>	<b>CASE NO. 2013080764 - 25 Prince John Lane</b>
<b>AI# 21</b>	<b>CASE NO. 2013080794 - 31 Prince John Lane</b>
<b>AI# 25</b>	<b>CASE NO. 2014010094 - 216 Ullian Trail</b>
<b>AI# 26A</b>	<b>CASE NO. 2014020095 - 4 Ultra Place</b>
<b>AI# 26B</b>	<b>CASE NO. 2014020096 - 4 Ultra Place</b>
<b>AI# 28</b>	<b>CASE NO. 2013101552 - 11 Riverview Place</b>

**1. AI# 23**

**CASE NO. 2014020097** JC  
*City of Palm Coast vs. Penny A. Gibson*  
**10 Sea Flower Path**  
*(Palm Coast Code Section 15-1 Expired Permit)*

Code Enforcement Officer Colasanti presented case history, paperwork and photos into evidence. The evidence was shown to the Respondent. Officer Colasanti testified the property remains in violation. Staff recommends a Fine – Violation Order and Administrative Costs. Penny Gibson, Respondent, presented her side.

**Mr. Copeland moved to find in this case that the Respondent is in violation of the City Code as charged; that the Respondent correct the violation by obtaining a permit within ten (10) days, and completing the project within 45 days after this Order is entered in writing; that in the event the Respondent does not comply with the Order, a fine in the amount of \$50.00 will be imposed for each and every day the violation continues past the aforesated date; that the Respondent is further ordered to contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$61.50. Mrs. McDowell seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes**  
**Mr. Roberts – Yes**  
**Mr. Klinkenberg – No**

**Mr. Mugford - Yes**  
**Mr. Copeland - Yes**  
**Mrs. McDowell – Yes**

**Motion carried 5/1.**

**2. AI# 22**

**CASE NO. 2014010196 RECURRING** MH  
*City of Palm Coast vs. Rubina Agatha Abbas*  
**19 Prince Patric Lane**  
*(Palm Coast Code Section 15-114(a) Rubbish/Trash/Garbage)*

Code Enforcement Officer Hadden presented case history, paperwork and photos into evidence. The evidence was shown to the Respondent. Officer Hadden testified the property remains in violation. Staff recommends a Fine – Violation Order and Administrative Costs. Rubina Abbas, Respondent, and husband Richard Abbas, presented their side.

**Mr. Klinkenberg moved to continue this case to the May Code Enforcement Board meeting. Mrs. McDowell seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes**  
**Mr. Roberts – Yes**  
**Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes**  
**Mr. Copeland - Yes**  
**Mrs. McDowell – Yes**

**Motion unanimously carried.**

**3. AI# 32**

**CASE NO. 2013120415**

MD

*City of Palm Coast vs. Consorcia L. & Peter J. Berberabe*

**19 Ehrling Lane**

*(Palm Coast Code Section 41-11(a) Trash Containers)*

Code Enforcement Supervisor Donovan presented case history, paperwork and photos into evidence. The evidence was shown to the Respondent. Supervisor Donovan testified the property remains in violation. Staff recommends a Fine – Violation Order and Administrative Costs. Property Manager, Mike Smith, presented his side.

**Mr. Roberts moved to find in this case that the Respondent is in violation of the City Code as charged; that the Respondent correct the violation no later than one (1) day after this Order is entered in writing; that in the event the Respondent does not comply with the Order, a fine in the amount of \$25.00 will be imposed for each and every day the violation continues past the aforesated date; that the Respondent is further ordered to contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$61.50. Mr. Copeland seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes**  
**Mr. Roberts – Yes**  
**Mr. Klinkenberg – No**

**Mr. Mugford - Yes**  
**Mr. Copeland - Yes**  
**Mrs. McDowell – Yes**

**Motion carried 5/1.**

**4. AI# 4**

**CASE NO. 2014010672**

RS

*City of Palm Coast vs. Jorge & Cecilia Teixeira*

**6 Blakefield Drive**

*(Palm Coast Code Section 15-1 No Permit for Driveway Extension )*

Code Enforcement Officer Sagala presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Sagala testified the property remains in violation. Staff recommends a Fine – Violation Order and Administrative Costs.

**Mr. Roberts moved to find in this case that the Respondent is in violation of the City Code as charged; that the Respondent correct the violation no later than three (3) days after this Order is entered in writing; that in the event the Respondent does not comply with the**

**Order, a fine in the amount of \$50.00 will be imposed for each and every day the violation continues past the aforesated date; that the Respondent is further ordered to contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$60.85. Mr. Klinkenberg seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes  
Mr. Roberts – Yes  
Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes  
Mr. Copeland - Yes  
Mrs. McDowell – Yes**

**Motion unanimously carried.**

**5. AI# 5**

**CASE NO. 2013120012 MASSEY RS**  
*City of Palm Coast vs. Yvette Debellotte-Sinclair, Trustee*  
**7 Blaketown Place**  
*(Palm Coast Code Section 15-114(a) Rubbish/Trash/Garbage)*

Code Enforcement Officer Sagala presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Sagala testified the property is in compliance. Staff recommends a fine for the period of non-compliance and Administrative Costs.

**Mrs. McDowell moved to find in this case that Respondent was in violation of the City Code as charged; that the Respondent failed to correct the violation by the time specified for correction by the Code Enforcement Board in the Board’s Order entered into evidence in this case; that the Respondent brought the property into compliance on January 19, 2014; that a \$50.00 per day fine imposed for the period of non-compliance from January 16, 2014 to January 18, 2014; totaling \$150.00. The Respondent shall pay Administrative Costs in the amount of \$61.30. Mr. Copeland seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes  
Mr. Roberts – Yes  
Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes  
Mr. Copeland - Yes  
Mrs. McDowell – Yes**

**Motion unanimously carried.**

**6. AI# 7**

**CASE NO. 2013072070 MASSEY BR**  
*City of Palm Coast vs. Abel & Mercedes Menedez*  
**36 Wellwood Lane**  
*(Palm Coast Code Section 17-39(a) Residential Rental Program)*

Code Enforcement Officer Romeo presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Romeo testified the property remains in violation. Staff recommends a fine for the period of non-compliance and Administrative Costs.

**Mr. Copeland moved to find in this case that the Respondent was in violation of the City Code as charged; that the Respondent failed to correct the violation by the time specified for correction by the Code Enforcement Board in the Board’s Order entered into evidence in this case; that the Respondent has not brought the property into compliance; that a \$50.00 per day fine is imposed for the period of non-compliance from December 17, 2013 to March 11, 2014; totaling \$4,250.00; and that a fine of \$50.00 per day shall continue to run until the property is brought into compliance and an Affidavit of Compliance has been filed by the Code Enforcement Officer. The Respondent is further ordered to contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$62.00. When the property comes into compliance, an Affidavit of Compliance will be issued. If the Respondent does not pay the fine or request a hearing within twenty (20) days from the date of the Affidavit, an additional amount of \$33.40 will be added for Administrative Costs. Mr. Klinkenberg seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes  
Mr. Roberts – Yes  
Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes  
Mr. Copeland - Yes  
Mrs. McDowell – Yes**

**Motion unanimously carried.**

**7. AI# 12**

**CASE NO. 2014010502 REPEAT MB**

*City of Palm Coast vs. Frances Souza*

**17 Fort Caroline Lane**

*(Palm Coast Code Section 44-34(c ) Parking of a Trailer in Residential District)*

Code Enforcement Officer Ballard presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Ballard testified the property remains in violation. Staff recommends a fine for the period of non-compliance and Administrative Costs.

**Mr. Roberts moved to find in this case that the Respondent was in repeat violation of City Code as charged based on the Board’s prior Order entered against the same Respondent for the same violation; that the Respondent has not brought the property into compliance as of March 11, 2014; that a \$100.00 per day fine is imposed for the period of non-compliance from January 13, 2014 to March 11, 2014; totaling \$5,700.00; that a fine of \$100.00 per day shall continue to run until the property is brought into compliance and an Affidavit of Compliance has been filed by the Code Enforcement Officer. The Respondent is further ordered to contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$62.00. Mr. Copeland seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes  
Mr. Roberts – Yes**

**Mr. Mugford - Yes  
Mr. Copeland - Yes**

**Mr. Klinkenberg – Yes**

**Mrs. McDowell – Yes**

**Motion unanimously carried.**

**8. AI# 13A**

**CASE NO. 2014010039**

MB

*City of Palm Coast vs. Angela Devito & Gordon Tood Knaeble*

**25 Freneau Lane**

*(Palm Coast Code Section 44-34(f) Vehicle Parked on Lawn)*

Code Enforcement Officer Ballard presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Ballard testified the property is in compliance. Staff recommends a No Fine Standing Order and Administrative Costs.

**Mr. Copeland moved to find in this case that the Respondent was in violation of the City Code as charged and failed to correct the violation by the time specified for correction by the Code Enforcement Officer; that the violation is now corrected; that any violation of the same Code by Respondent within five (5) years of the date of the Order shall be treated as a repeat violation as defined by State law for which a fine of up to \$5,000.00 per day may be imposed. The Respondent shall pay Administrative Costs to the City in the amount of \$46.00. Mr. Roberts seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes**

**Mr. Mugford - Yes**

**Mr. Roberts – Yes**

**Mr. Copeland - Yes**

**Mr. Klinkenberg – Yes**

**Mrs. McDowell – Yes**

**Motion unanimously carried.**

**9. AI# 13B**

**CASE NO. 2014010038**

MB

*City of Palm Coast vs. Angela Devito & Gordon Tood Knaeble*

**25 Freneau Lane**

*(Palm Coast Code Section 35-76(1) Nuisance-Tarp on Rear of House)*

Code Enforcement Officer Ballard presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Ballard testified the property remains in violation. Staff recommends a Fine – Violation Order and Administrative Costs.

**Mr. Roberts moved to find in this case that the Respondent is in violation of the City Code as charged; that the Respondent correct the violation no later than one (1) day after this Order is entered in writing; that in the event the Respondent does not comply with the Order, a fine in the amount of \$100.00 will be imposed for each and every day the violation continues past the aforesated date; that the Respondent is further ordered to contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$61.50. Mr. Copeland seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes  
Mr. Roberts – Yes  
Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes  
Mr. Copeland - Yes  
Mrs. McDowell – Yes**

**Motion unanimously carried.**

**10. AI# 17A**

**CASE NO. 2014010716** LF  
*City of Palm Coast vs. Carol Joan Costello*  
**46 Zonal Geranium Trail**  
*(Palm Coast Code Section 15-108(g) Shed/Fence/Wall/Maintenance)*

Code Enforcement Officer Fitzgerald presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Fitzgerald testified the property remains in violation. Staff recommends a Fine – Violation Order and Administrative Costs.

**Mr. Klinkenberg moved to find in this case that the Respondent is in violation of the City Code as charged; that the Respondent correct the violation no later than three (3) days after this Order is entered in writing; that in the event the Respondent does not comply with the Order, a fine in the amount of \$100.00 will be imposed for each and every day the violation continues past the aforesated date; that the Respondent is further ordered to contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$61.50. Mr. Roberts seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes  
Mr. Roberts – Yes  
Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes  
Mr. Copeland - Yes  
Mrs. McDowell – Yes**

**Motion unanimously carried.**

**11. AI# 24**

**CASE NO. 2014010153 REPEAT** JC  
*City of Palm Coast vs. Alex Larkin*  
**15 Ullemay Court (A)**  
*(Palm Coast Code Section 44-34(d)(2) Parking Boat w/ Trailer)*

Code Enforcement Officer Colasanti presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Colasanti testified the property is in compliance. Staff recommends a fine for the period of non-compliance and Administrative Costs.

**Mr. Klinkenberg moved to dismiss this case. Mr. Copeland seconded the motion.**

**Roll was called:**

Mr. Chagnon – Yes  
Mr. Roberts – Yes  
Mr. Klinkenberg – Yes

Mr. Mugford - Yes  
Mr. Copeland - Yes  
Mrs. McDowell – Yes

**Motion unanimously carried.**

**12. AI# 27**

**CASE NO. 2013120320** JF  
*City of Palm Coast vs. Mosard J. Joseph*  
**10 Riverview Drive**  
*(Palm Coast Code Section 17-39(a) Residential Rental Program)*

Code Enforcement Officer Festa presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Festa testified the property remains in violation. Staff recommends a Fine – Violation Order and Administrative Costs.

**Mr. Roberts moved to find in this case that the Respondent is in violation of the City Code as charged; that the Respondent correct the violation no later than five (5) days after this Order is entered in writing; that in the event the Respondent does not comply with the Order, a fine in the amount of \$25.00 will be imposed for each and every day the violation continues past the aforesated date; that the Respondent is further ordered to contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$61.50. Mr. Klinkenberg seconded the motion.**

**Roll was called:**

Mr. Chagnon – Yes  
Mr. Roberts – Yes  
Mr. Klinkenberg – Yes

Mr. Mugford - Yes  
Mr. Copeland - Yes  
Mrs. McDowell – Yes

**Motion unanimously carried.**

**13. AI# 29A**

**CASE NO. 2014010144** JF  
*City of Palm Coast vs. Juliet E. Williams-Harris*  
**105 Roxboro Drive**  
*(Palm Coast Code Section 24-159(a) Swale Maintenance)*

Code Enforcement Officer Festa presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Festa testified the property remains in violation. Staff recommends a Fine – Violation Order and Administrative Costs.

**Mr. Klinkenberg moved to find in this case that the Respondent is in violation of the City Code as charged; that the Respondent correct the violation no later than fifteen (15) days after this Order is entered in writing; that in the event the Respondent does not comply with the Order, a fine in the amount of \$50.00 will be imposed for each and every day the violation continues past the aforesated date; that the Respondent is further ordered to**

**contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$61.50. Mr. Roberts seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes  
Mr. Roberts – Yes  
Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes  
Mr. Copeland - Yes  
Mrs. McDowell – Yes**

**Motion unanimously carried.**

**14. AI# 29B**

**CASE NO. 2014010138** JF  
*City of Palm Coast vs. Juliet E. Williams-Harris*  
**105 Roxboro Drive**  
*(Palm Coast Code Section 15-1 No Permit for Fence)*

Code Enforcement Officer Festa requested this case be continued until the April 2, 2014 Code Enforcement Board Meeting.

**Mr. Klinkenberg moved to continue this case to the April 2, 2014 Code Enforcement Board meeting. Mr. Copeland seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes  
Mr. Roberts – Yes  
Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes  
Mr. Copeland - Yes  
Mrs. McDowell – Yes**

**Motion unanimously carried.**

**15. AI# 30**

**CASE NO. 2014010968 REPEAT** JF  
*City of Palm Coast vs. Shannon Melton*  
**26 Ryder Drive**  
*(Palm Coast Code Section 44-34(f) Vehicle Parked on Lawn)*

Code Enforcement Officer Festa presented case history, paperwork and photos into evidence. The Respondent was not present. Officer Festa testified the property is in compliance. Staff recommends a fine for the period of non-compliance and Administrative Costs.

**Mr. Klinkenberg moved to find in this case that the Respondent was in repeat violation of City Code as charged based on the Board's prior Order entered against the same Respondent for the same violation; that the Respondent brought the property into compliance on January 29, 2014 and again on February 12, 2014; that a \$50.00 per day fine is imposed for the period of non-compliance on January 28, 2014 and February 11, 2014 totaling \$100.00. The Respondent shall pay Administrative Costs to the City in the amount of \$62.00. Mr. Roberts seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes**  
**Mr. Roberts – Yes**  
**Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes**  
**Mr. Copeland - Yes**  
**Mrs. McDowell – Yes**

**Motion unanimously carried.**

**16. AI# 31A**

**CASE NO. 2013120738** MD  
*City of Palm Coast vs. Volodymyr Pivovarskiy*  
**8 East Diamond Drive**  
*(Palm Coast Code Section 35-76(d)(1) Nuisance-Accumulations)*

Code Enforcement Supervisor Donovan presented case history, paperwork and photos into evidence. The Respondent was not present. Supervisor Donovan testified the property remains in violation. Staff recommends a Fine – Violation Order and Administrative Costs.

**Mr. Roberts moved to find in this case that the Respondent is in violation of the City Code as charged; that the Respondent correct the violation no later than one (1) day after this Order is entered in writing; that in the event the Respondent does not comply with the Order, a fine in the amount of \$25.00 will be imposed for each and every day the violation continues past the aforesated date; that the Respondent is further ordered to contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$61.50. Mrs. McDowell seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes**  
**Mr. Roberts – Yes**  
**Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes**  
**Mr. Copeland - Yes**  
**Mrs. McDowell – Yes**

**Motion unanimously carried.**

**17. AI# 31B**

**CASE NO. 2014010163** MD  
*City of Palm Coast vs. Volodymyr Pivovarskiy*  
**8 East Diamond Drive**  
*(Palm Coast Code Section 41-11(a) Trash Containers)*

Code Enforcement Supervisor Donovan presented case history, paperwork and photos into evidence. The Respondent was not present. Supervisor Donovan testified the property remains in violation. Staff recommends a Fine – Violation Order and Administrative Costs.

**Mrs. McDowell moved to find in this case that the Respondent is in violation of the City Code as charged; that the Respondent correct the violation no later than one (1) day after this Order is entered in writing; that in the event the Respondent does not comply with the**

**Order, a fine in the amount of \$25.00 will be imposed for each and every day the violation continues past the aforesated date; that the Respondent is further ordered to contact the Code Enforcement Officer to verify compliance with this Order. The Respondent shall pay Administrative Costs to the City in the amount of \$61.50. Mr. Copeland seconded the motion.**

**Roll was called:**

**Mr. Chagnon – Yes  
Mr. Roberts – Yes  
Mr. Klinkenberg – Yes**

**Mr. Mugford - Yes  
Mr. Copeland - Yes  
Mrs. McDowell – Yes**

**Motion unanimously carried.**

**UNFINISHED BUSINESS**

None to report.

**NEW BUSINESS**

The Code Enforcement statistics were reviewed by the Board members.

Mr. Copeland inquired as the status of the foreclosure case heard at the last Code Enforcement Board meeting. Debra Babb-Nutcher will obtain an update for the next meeting.

**OLD BUSINESS**

None to report.

**ANNOUNCEMENT OF NEXT MEETING:**

**Next Code Board Meeting – April 2, 2014.**

**ADJOURNMENT**

**There being no further business, the meeting was adjourned at 10:22 a.m.**

**Respectfully submitted,**

**Carol Hickey  
Secretary to the Board**

*In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Wendy Cullen, at 386-986-3720 at least 48 hours prior to the meeting or visit Palm Coast City Offices, 160 Cypress Point Parkway, Suite B-106, Palm Coast, FL 32164. If any person decides to appeal a decision made by the Code Enforcement Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made. The City of Palm Coast is not responsible for any mechanical failure of recording equipment.*

*All pagers and cell phones are to remain OFF while the Code Enforcement Board hearing is in session.*

