



City of Palm Coast

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Meeting Minutes City Council Workshop

Mayor Jon Netts
Vice Mayor Jason DeLorenzo
Council Member David Ferguson
Council Member William Lewis
Council Member Bill McGuire

Tuesday, August 12, 2014

9:00 AM

Council Conference Room

>Other matters of concern may be discussed as determined by City Council.

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A. Call to Order

Mayor Netts called the meeting to order at 9:00 a.m.

B. Pledge of Allegiance to the Flag

C. Roll Call

Records Coordinator Barbara Redline called the roll. CM Lewis was excused.

Present: 4 - Mayor Netts, Vice Mayor DeLorenzo, Council Member Ferguson, and Council Member McGuire

Excused: 1 - Council Member Lewis

D. PRESENTATIONS

1 [14-292](#) DISCUSSION - NORTHEAST FLORIDA REGIONAL COUNCIL LEGISLATIVE PRIORITIES

Attachments: [County Request](#)

[Palm Coast Regional Legislative Priorities 2014 Final](#)

Mr. Landon gave a brief overview of this item. Mr. Beau Falgout, City Administration Coordinator, presented proposed Possible Regional Legislative Priorities and 2014 Northeast Florida Regional Council (NEFRC) Legislative Priorities (attached to these minutes).

CM McGuire - *The lobbyist services that we employ, are they different than what the County uses? Mr. Landon - Yes.*

CM McGuire - *So from Flagler County, we may have several people pursuing the same agenda? Mr. Landon - Yes, and that's a good thing.*

CM McGuire - *As to internet cafes, there is nothing to discuss because State legislature has ruled them illegal right? Mr. Landon - That is why that is crossed off the list.*

Mayor Netts stated at the wastewater dedication ceremony the other day and he got into a conversation with the County Administrator and one of the County Commissioners about the long term plan to extend the force main north of A1A. The County is seeking funding for stormwater management on the northern end (Marineland Acres, Malacompra area) and speaking with one of the commissioners, if we could provide sewer availability; every septic tank you take off line reduces the strain on the wastewater system. If Flagler County sees that worthwhile. At the same time he had a conversation with one of the local business owners north on A1A desperately seeking sewer service, because he wants to expand his business and can't because of the capacity limitation of the septic system. Depending on whether the County sees this as a worthwhile issue, the Mayor would be very supportive of it because it is an environmental issue as well as a wastewater treatment issue.

CM McGuire asked if we have a Statute or something that says the City of Palm Coast, there are areas in Malacompra basin that we could supply sewer service to? Mayor Netts - *It's part of our territory as if and when there is going to be water or sewer then we would be the provider but Without State/Federal funding it would not make economic sense for us to invest in the force main because return on investment would be somewhere down the line but it may be economic development for the County.*

CM McGuire - *If a party wanted to build another restaurant in that general facility, would they be prohibited from doing so because ample sewage treatment is not available? Mayor Netts - Good question. The business owner he spoke to said he wanted to expand his business but he cannot be of the limited capacity of his septic system.*

CM McGuire - *Does the County have any kind of code that says you cannot build a commercial enterprise here because there is not enough capacity? Mayor Netts - Probably not. VM DeLorenzo stated his guess is the limiting factor would be the size of property, because the size of the drain field, etc.*

Mayor Netts spoke of several years ago when the State enacted very strict requirements on septic systems and realized their economic impact was tremendous and then rescinded that action, but they were concerned about septic systems and their impact on the waters of the State. VM DeLorenzo - At the same time they did that, they also started a 3-year study, due to funding, turned into a 4-year study (this is the final year of the study) and this is the final year it was funded; University of Florida has done a lot of work on that.

CM McGuire - *Do we get an estimate from the lobbyist that says, you've got a good shot at this one, etc? Mr. Landon - Yes, constantly. Last year we gave them a handful of water projects and then it becomes a matter of the priority of the State legislature, the Governor's office puts out the criteria for projects that he would support; then it's an evaluation of our projects and how they match up with the priorities of the State and those are the ones that we obviously push.*

CM McGuire stated if Palm Coast and Flagler County and the other municipalities are all going in the same direction with their lobbyists it would seem to him that by sheer numbers the Governor may approve so as to be left alone. Mr. Landon - Absolutely, if it is a regional project that has regional or Statewide interest you are more likely to get funded. Staff suggests to communicate with the County, and see if they want to have the barrier island to become a priority and then we all join in on that priority and we would also continue to look at some of water and sewer projects such as Wastewater Plant 2, reclaimed water lines the State really likes to keep the treated wastewater out of the natural system as much as possible. We would take those capital projects and start developing a strategy to get funding for those.

CM McGuire - Do you know what is our batting average; every year we pick out our legislative priorities; how do we do over time? Mr. Landon - 3-4 years the answer was no and no, but this last year the finances were a lot better and they started approving a lot more grant programs and funding those regional efforts; every year is a little different; match up your priorities with ones that you think will happen.

CM McGuire - Are our lobbyists worth what we are paying them? Mr. Landon - It's just that relationship knowing that we can get some things done and the effort; grants for the water project would not have happened (without them). Also, they helped with internet cafes, Florida Agricultural Museum and TPO (transportation planning organization) process.

CM McGuire - You have to make a decision as to whether or not the money allocated for that is being spent in the best possible manner so you would have to have some kind of barometer that would tell you what to figure out if we need to look elsewhere. Mr. Landon - We went out for proposals for lobbying services and You are going to see that evaluation coming up at the next workshop (8/26/14) for both State and Federal levels

CM McGuire - Are those evaluations going to be accompanied by letters of recommendation from satisfied customers? Mr. Falgout - Their other clients are listed in there along with recommendations. Mayor Netts - His barometer is ease of access; when we have had an issue; getting in and talking to them; he has seen them pave the way for our access. He remembers when we were doing Old Kings Rd. there was a proposal from FDOT that we were going to have to spend like \$8 mil. putting in an overpass over Old Kings Rd. We went to Tallahassee during mid session and we sat down with the Governor and his cabinet. He attributes that to a great extent to the success of our lobbyists in paving the way. We've had pretty good support from FDOT. VM DeLorenzo thinks of the things they worked hard on was getting Matanzas Interchange projects online and the timing aligned to make better sense with what our needs are going to be in that part of the City. Mr. Landon Yes, and to advance the Old Kings Road Extension funding. It is helpful when they open the door to the right people and get an audience and help with followup. The other thing is monitoring legislation that is trying to come in and he will say someone is proposing this and he asks if it will impact Palm Coast. So without the eyes and ears of the legislative process, those type of things get by you.

Mayor Netts - In terms of the force main issue, if the County chooses to pursue that, he would add it to our list.

CM McGuire - The County is aware of these, are they not? Mr. Falgout - They are soliciting right now all the cities' recommendations and then they will make a Countywide one.

CM McGuire - But have you gotten feedback from the County? Mr. Falgout - No, not yet but we will.

Mayor Netts explained what the NEFRC will do is there are seven counties so they will list each of the seven counties on a separate page but then they look at all seven and see if there is a common theme and they will pick three that resonate with all counties and make them regional priorities. Mr. Falgout stated last year their regional priorities were: water, technical revenue and transportation funding; similar to the ones we are submitting.

VM DeLorenzo agreed with Mayor Netts when he said that it can't be Palm Coast dollars to do a force main on the beachside because it's going to be our current Palm Coast utility customers subsidizing that for a really long time. CM McGuire concurred.

Mr. Landon summarized: maintain our revenue sources, the force main project would be something that if the County had on their list then we would support and then from a local standpoint when we go through the utility capital we will outline some things we think the State might be able to help fund those and the last thing some assistance from FDOT for some of the issues Council is hearing from the community. Last week, he formerly wrote the district secretary to formerly request some assistance for: sound barrier evaluation for I-95, intersection at Old Kings Road and US1 lighting and street lighting evaluation along US1 and lastly, the signage on I-95 at SR100 it does not mention Palm Coast, so with Matanzas interchange coming they are going to have to add signage anyway.

VM DeLorenzo mentioned the big sodium lights at the weigh station (southbound I-95) and if there is fog or mist in the air it will light up his whole neighborhood. There is a lot better technology now and maybe we could get some more direct down lighting there. Mr. Landon - Okay, it's never too late.

The Presentation was Received and Filed.

2 [14-264](#)

PRESENTATION OF THE FISCAL YEAR 2015 PRELIMINARY SPECIAL REVENUE AND CAPITAL FUND BUDGETS

Mr. Landon gave a brief overview of this item. Mr. Chris Quinn, Finance Director, gave a PowerPoint presentation (attached to these minutes). He was assisted by Ms. Lina Williams, Budget & Financial Analyst.

-CDBG (Community Development Block Grant) Grant Fund slide:

CM McGuire - What are the various administrative costs? Mr. Quinn - Cost of various consultants that we need to get all the filings we need to get done, etc.; fluid process each year.

CM McGuire - Seminole Woods path, what will the \$276,000 get us; how close are we going to get to US1 from where we are now? Mr. Landon - In 2015 and the rest of 2014, we are proposing to go down Seminole Woods to Sesame and around Sesame and Citation (loop) and that is the end of what this funding will do. The balance from Sesame to US1, if we get grant funding through the TPO, will fund the rest of it.

CM McGuire - Are you saying in order to complete that phase it will take another \$276,000? Mr. Quinn - It will get us through phase 2 and 3.

Mayor Netts - If the TPO grant does not go through, then there is CDBG money; we are committed to seeing this thing through. Mr. Landon - Yes, then you can stretch your CDBG dollars, etc. Our project is top priority, score wise of schedule/list B (the next list after A), but with it being that high up on that list we are confident that within

the 2016-2017 timeframe we will be able to get the dollars to finish this up. Mr. Quinn - Also, the grant is based on the Federal fiscal year so it crosses our fiscal year (FY) so when we get the next allocation there will be a portion of the next allocation that will come in towards the Seminole Woods project. Mr. Landon stated funding is not why we are not working on this right now, we are working on other projects and wrapping them up, but we will get back to it.

-Police Education Fund slide:

CM McGuire - Where do the estimated revenues number come from Finance or the Sheriff? Mr. Quinn - Our office (Finance); based on what we are actually receiving.

CM McGuire - Does the Sheriff sign off on it? Mr. Quinn didn't know if he signs off on it, the revenues flow through the Flagler County Clerk of Court since they are the ones that collect it.

Police Automation Fund slide:

CM McGuire - The County is taking over this fund? Mr. Quinn - Not the fund, the revenue source; we are not going to get anymore money coming in.

CM McGuire - Are they going to incorporate this into their budget? Mr. Quinn - They are going to incorporate the future revenues into their budget, but right now the money that we have, we are free to work with the money we have already been given to use it for the Police Automation.

CM McGuire - So, in FY 2016 this won't appear anymore? Mr. Quinn - If we spend all the money, it won't appear anymore.

VM DeLorenzo - Should we consider not spending any of the money and holding it as a future contribution to the communication system which there is a good chance we will have to spend a significant amount of money on, instead of little project like this? Mr. Landon - Good idea, we aren't looking at anything specific, but we will bring it back to you and incorporate that into the options.

CM Ferguson - How did the fund balance get so large? Mr. Quinn - Basically, since the inception of the City it has accumulated. VM DeLorenzo - And the former Sheriff never requested anything.

CM McGuire - So after we bought the \$76,500 worth of lapel cameras, we still have a balance of \$213,000? Mr. Quinn - No, the balance is about \$145,000.

-Disaster Reserve Fund slide:

CM McGuire - Major weather related events, are there any other type of events that this would allow the City to use this fund (example riots)? Attorney Reischmann stated you are in charge of your own fund; it speaks to various potential uses, weather is the most common, but also massive infrastructure damage or other disasters whether manmade or caused by nature. Mr. Quinn - This is a policy set by City Council; Council can modify the policy to fit its use. Mr. Landon - These are general tax dollars so it can be used for other things, this is a reserve specifically for unexpected events; it is not the only resource to help with that. Utility and general funds also have reserves, etc.

VM DeLorenzo - Do we a fund policy on this and are we within it; (2.1%?)? Mr. Quinn - Yes, we do have a fund balance policy and it is a percentage of total taxable value of the City and we are comfortably above that percentage. Mr. Landon - This allows us to mobilize immediately.

CM Ferguson - It was mentioned that some of the costs related to the tornado, were operating budgets; do we have a handle on how much additional costs could have been applied here? Mr. Quinn - It would be several hundreds of thousands of dollars, but he doesn't have the exact figures; we are still waiting for the final numbers. Flagler County is doing a compilation of all of the disaster costs. We will report back to Council after we know what the final number is.

CM Ferguson - So, that as a basis of percent increase for next year was an extraneous or exceptional event; percent change of costs you are including costs that were exceptional to the year? Mr. Quinn - Right. Mr. Landon - Every year there are things that happen that we don't anticipate and we make adjustments accordingly; some of the costs are time, overtime and equipment, because we had crews that weren't doing swale or sidewalk work but doing clean up instead of working on projects.

CM Ferguson - It seems like we are adverse to taking money out of the Disaster Reserve Fund even for a tornado. Mr. Landon - If we couldn't have handled it in our general fund, we wouldn't have been adverse to it, but first we try to take out of our operations and then our reserves. Mr. Quinn - The departments have done a good job with dealing with those extra expenses within their departments this year under the existing budgets. VM DeLorenzo - The only thing is, that doing it this way doesn't show the efficiency of the departments because they absorbed the extra time in the field for the tornado clean up.

-Special Events Fund slide:

VM DeLorenzo - \$40,000 increase for charges of service, does this mean there are some new events? Mr. Quinn - Yes.

CM McGuire - Is the citizens academy a community event? Mr. Landon - No, it is not paid for from this fund. Mr. Quinn - Each department that hosts the citizens academy, funds it.

-Old Kings Road Special Assessment Fund slide:

CM McGuire - What is the debt to the utility capital fund for this fiscal year? Mr. Quinn - Top line (highlighted in yellow), the quicker people build there the lower the payment will go. Mr. Landon - If we get a large commercial project built then the amount of impact fees will go up substantially towards reducing the debt but the special assessment will come down because that property won't be paying any special assessment in other words they will pay off their special assessment with a lump sum.

-Health Insurance Fund slide:

CM McGuire - Actual claims cost? Mr. Quinn - Actual claims paid.

CM McGuire - Why aren't these funds incorporated as overhead within the individual departments? Mr. Quinn - They are.

CM McGuire - So, when I look at the budget I am going to see the overhead in the department and as a separate report that's in the aggregate? Mr. Quinn - Right, the department overhead is paying into this fund for the services of the health insurance program.

CM Ferguson - The claims are about 2/3 of the total cost, so if you have \$2 mil. in claims you have a total cost in the \$3+ mil. range? Messrs. Landon and Quinn - \$3.2 mil. Mr. Landon - We have stop loss so we know what our maximum claims costs can be. We also have reserves in case of the unusual. Mr. Quinn - We have fund balance

policy for this.

CM McGuire - Something unusual, like what? Mr. Landon - Large increase in the stop loss premium that would increase it more than expected in large claims. We have never tapped into the reserves, but it's good to have it.

CM McGuire - Where are the reserves shown? Mr. Quinn - They stay in this fund.

CM McGuire - What happened in the 4th quarter of 2011? Mr. Quinn - We had 2-3 significant illnesses. Mr. Landon - Something such as a cancer, those are the major ones.

-Fleet Fund slide:

VM DeLorenzo - Does that affect our fuel cost (since Sheriff is no longer using our fuel depot)? Mr. Quinn - He didn't think so because we work with the State contracts so we are already part of a bigger group.

VM DeLorenzo - The equipment was assigned and that particular department was paying for that equipment, so how does that \$200,000 get split up back into those departments? Mr. Quinn - It comes back into the fund so when future replacements come up or new pieces of equipment come up, the money is already there; we don't have to charge fund at that point because the money is already there.

VM DeLorenzo - So, it would purchase a new piece of equipment and which they would start paying it back the following fiscal year? Mr. Quinn - Yes.

CM McGuire - Those are just (operating) expenditures, you don't have any amortization in this do you? Mr. Quinn - No, the actual depreciation is not a budgeted item but it does get charged depreciation and we do capitalize the equipment.

CM McGuire - Do you know how many capital assets the City has (fleet)? Mr. Landon - 500 or so.

-Fleet Maintenance slide:

CM McGuire - Are these people (personnel) all mechanics? Mr. Quinn - The four are right now and then the two additional (mechanics).

Mayor Netts - What level of expertise; are these mechanics qualified for fire trucks (maintenance/repair)? Mr. Landon - Not these mechanics; we have certified people in our Fire Department. We are trying to increase efficiencies here; he explained the firefighter that is a mechanic and expense of overtime, secondly they wanted more help in their maintenance shop because down time is too long and they are getting backlogged. We are working through changing the operation to work more in the evenings rather than weekends because equipment usually comes in at the end of the day that needs to be worked on.

CM McGuire - If you put people on the second shift, you are going to have to have a supervisor aren't you? Mr. Landon - Yes, we are probably going to have a supervisor only until 6 (pm); not necessarily talking about a whole different shift. They are doing it right now and primarily with overtime.

Mayor Netts - Is there a shift differential? Mr. Landon - No, not in this - Fleet. One of the two new mechanics, the first priority would be fire vehicles (instead of the firefighter being mechanic); there will be specialty training involved.

CM McGuire - Are you going to bring the fire equipment into the shop or are you

sending mechanic to the fire station? Mr. Landon - That is the other change in efficiency. He explained how they are currently doing it. Public Works staff is proposing to have an additional (equipped) truck included in this and that truck would allow the mobile mechanic to travel where needed. We only have a couple of bays at Fleet so this will allow the hiring of more mechanics that are needed (and can travel to fire stations or Utility).

CM McGuire - Why can't the Fire Dept. bring the vehicle to them? Mr. Landon - You could but then you have at least two firefighters (traveling). A lot of the equipment they need to work on the fire trucks are in the fire station.

CM McGuire - Should they be? Mr. Landon - Then you have to expand the facility (to be able to work on fire trucks at Fleet). Mr. Quinn stated the equipment is built into the fire stations.

VM DeLorenzo commented about doing things in-house which saved money, but now we are adding more people and crews. There was discussion about contracted versus in-house work.

-Utility Capital Improvements Fund slide:

CM Ferguson - There is a bond issue in FY 2016 (\$25 mil.) on the previous slide? Mr. Quinn - It was an SRF (State Revolving Fund) loan; they are often times cheaper than bond issues; we do have to take that into consideration when the 2007 bonds are up for refunding in 2017, so as we get closer to that timeline we will evaluate to see what is the most efficient thing to do at that point.

CM McGuire - Operating expenditures, that is curious to a capital improvement fund isn't it? Mr. Quinn - It is but it is really related to the whole capital program as a whole. We use a consultant that helps with the actual development of the long term CIP (capital improvement plan), water supply facilities plan, any rate studies related to our bond issues, etc.

CM McGuire - You are allowed to capitalize that? Mr. Quinn - It may or may not be capitalized, but we are allowed to use these funds for it.

CM Ferguson - Revenues-Impact Fees line, will that drive the need for wastewater treatment plant 2 (WWTP2), as projected there? Mr. Quinn - 4% growth rate. Mayor Netts - Using the 4% growth rate, when does that trigger WWTP2? Mr. Quinn thinks it is consistent with what is in the budget because our original 5-year CIP had a 1/2% (or very small) growth rate; it assumed flat or no growth going forward. If we start seeing a 4-5% growth rate, he thinks that is going to tie into the 2016-2017 timeframe.

CM McGuire - Total expenditures, for example in FY 2015, \$12.9 mil. with available funds of \$7.6 mil., but some of those expenditures you are looking to be granted? Mr. Quinn - Some of them we are getting some grant funds for, correct. A number of these projects we already anticipated with the money that we borrowed when we re-did the 2003 bonds so that money is sitting waiting to be spent on these projects.

CM McGuire - \$12.9 mil. is already amortized to some point? Mr. Quinn - Based on the previous bond refinancing, yes.

CM Ferguson - Total cost, some of which will be subsidized but those are total costs? Mr. Quinn - Right, they are not 100% subsidized.

-Stormwater Fund slide:

CM Ferguson - When we were outsourcing swale rehab, were we doing spending more or doing less? Mr. Landon - Savings over \$1 mil. and doing more work.

Mayor Netts - Do we have any projection as to when we are going to run out of valley gutter? Mr. Tony Capela, Streets Superintendent - We are averaging 10-12 a year with that \$75,000.

Mayor Netts - How many do we have to go yet? Mr. Capela - 100-150 ballpark; maybe 10 years.

Mayor Netts - Canal & Seawall Replacements - what seawalls are we responsible for? Mr. Landon - Canal ends not adjacent to a property, end of cul-de-sac where pipe goes out to the canal - that seawall/pipe there. We do not replace privately owned seawalls.

-Streets Improvement Fund slide:

CM McGuire - Bridge Rehab - that is rehabbing, not constructing a new bridge? Mr. Quinn - All rehabbing.

CM Ferguson - That traffic signal number stands out \$530,000 next year versus 2014. Mr. Landon - Palm Coast Parkway is the major reason, Cypress Point Parkway, Old Kings Road; all tie in and having them be smart signals that we can monitor and adjust with new technology that is out there.

VM DeLorenzo - There is a contribution from the contractor out there too, right from Cobblestone? Mr. Landon - Yes.

-Recreation Impact Fee Fund slide:

CM McGuire - Additional fields at the Indian Trails Sports Complex - Are you talking about the grant coming from the TDC (Tourist Development Council) that is \$150,000, so the other \$50,000 comes from impact fees? Mr. Quinn - Correct.

-Fire Impact Fee Fund slide:

CM McGuire - Fire Station 22 Replacement - replacing it or renovating it? Mr. Landon - Right now we are talking about doing renovation to it.

CM McGuire - Can you use CDBG (Community Development Block Grant) funds for that? Mr. Landon - Good question, we can find out.

-Transportation Impact Fee Fund slide:

VM DeLorenzo - Revenues-Transportation Impact Fees - is it reviewed for October, is that when it is updated? Mr. Quinn - Right, it's based on the Consumer Price Index, so as soon as that is available we will know what that number is.

VM DeLorenzo - Just a reminder, any increase by State law requires a 90-day notice, so if October is the date then we are already past that. Mr. Quinn - Part of the issue is that what it is based on, we are kind of handcuffed on this. Mr. Landon - Every year it will be beyond October; every 12 months it will go into effect (increased or decreased).

-Development Special Projects Fund slide:

VM DeLorenzo - They are tagged for specific projects or areas, that is how that works? Mr. Quinn - Yes.

-Capital Projects Fund slide:

CM McGuire - Is that the final phase of the wing on the Community Center? Mr.

Landon - Yes, that would be the additional wing.

CM Ferguson - Everything is on the website? Ms. Williams - Yes, it is all available on the website.

The Presentation was Continued.

E. WRITTEN ITEMS

- 3 [14-291](#) RESOLUTION 2014-XX APPROVING A WORK ORDER WITH CPH, INC., FOR THE ENGINEERING DESIGN UPDATE AND CONSTRUCTION SERVICES FOR THE MATANZAS WOODS RECLAIMED WATER MAIN

Attachments: [Resolution - Matanzas Woods Reclaim Water Main](#)
[Work Order Summary - CPH](#)
[Matanzas Woods Reclaimed Water Main Map](#)

Mr. Landon gave a brief overview of this item.

No Council comments.

The Resolution was Continued.

- 4 [14-294](#) RESOLUTION 2014-XX APPROVING A WORK ORDER WITH CPH, INC., FOR THE ENGINEERING DESIGN UPDATE AND ENGINEERING CONSTRUCTION SERVICES FOR THE OLD KINGS ROAD MASTER PUMP STATION

Attachments: [Resolution-CPH Work Order-OKR Master Pump Station Engineering Services](#)
[Work Order Summary - CPH - Pump station](#)
[Old Kings Road Master Pump Station Map](#)

Mr. Landon gave a brief overview of this item.

CM Ferguson - What has made that be such a critical problem has it been the growth of the housing development in Hidden Lakes or Town Center or both? Mr. Stephen Flanagan, Utility Development Manager - That is the biggest portion of it. This current pump station on Old Kings Road is adjacent to Hidden Lakes and basically every thing south of 100, that's east of the airport, comes up through that line; all of Town Center comes up through that line. Over the last few years, that is one of the areas where there is growth for the last 4-5 years especially on the commercial end.

CM Ferguson - Could the CRA (Community Redevelopment Agency) money fund that project? Mr. Flanagan - He thinks it is outside the CRA. Mr. Landon - There is potential there may be a small portion that the CRA may cover. You would have to amend your CRA plan to include this type of project, etc. CM McGuire didn't think that was possible, pretty restrictive. Mr. Landon - We never contemplated using CRA funds to support the Utility.

Mayor Netts - What about the pending DRI (Development of Regional Impact), would that be using the same pump station? Mr. Landon - Absolutely, the pending DRI is the area south of SR100 on Old Kings Road.

CM Ferguson - One of the obstacles to repaving that section of Old Kings Road was the potential for it to be widened as well as the Public Works project of plumbing that needed to be replaced along that route, could you review of the work that needs to be done there; we didn't want to resurface there and then tear up the road? Mr. Landon - This project was supposed to be tied directly into widening of Old Kings Road but we don't know when the street widening will occur but we do know we are having problems with sewer capacity in that location. Mayor Netts - But the installation is such that it will not impede the ultimate widening. Mr. Landon - We are 60% complete with design. We are trying to time it correctly so we don't have to tear up something we have completed. Mr. Flanagan - We hope to marry this project in with the force main in the bidding process; they have to be designed together with each other's modeling, pump station, versus size of force main, etc., and bid them together and usually we get better pricing that way as well.

The Resolution was Continued.

5 [14-290](#)

RESOLUTION 2014-XX APPROVING PROFESSIONAL CIVIL ENGINEERING CONTINUING SERVICES CONTRACTS

Attachments: [Resolution - Civil Engineering Services](#)
 [Contract Summary - Civil Engineering Services](#)
 [RFQ Civil Engineering Ranking](#)

Mr. Landon gave a brief overview of this item.

No Council comments.

The Resolution was Continued.

Public Participation

In accordance with Section 286.0114 Florida Statutes, any member of the public interested in speaking on any proposition agendaed or that Council discusses or considers during this workshop, will be afforded the opportunity to speak during public participation at the next City Council Business Meeting. Contact the City Clerk's office for the meeting date, time, and location at 386-986-3713 or cityclerk@palmcoastgov.com

F. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

VM DeLorenzo - A few months ago he mentioned he received a call regarding the end of Sesame where it connects to Seminole Parkway on the southern end and the potential for some reflective signing across the way, because we have had been a couple of accidents there; did we do anything about that? Mr. Landon - We will get an update.

Mayor Netts - As you come up Clubhouse Drive to Palm Coast Parkway, several months ago he asked about a LED no left turn sign, the red circle remained but the white cross was out; now the whole thing is dead/black. Mr. Landon - We will take care of that.

Mayor Netts - The Northeast Florida Regional Council (NEFRC) sponsors something called the regional leadership academy. This is a six month program, meets once a month that provides training for individuals interested in regional issues. Ms. Denise Bevan (City Administration Coordinator) is a recent graduate of the regional institute.

They are seeking nominations for the next go around. This could be a City employee, Council Member, resident, but somebody that has an interest in getting a broader perspective of regional issues. If you are interested, or know someone who is, please let the Mayor know and he will be happy to submit their names.

CM McGuire - Where are these meetings held? Mayor Netts - Throughout the seven counties, so you get a sense of what the region is all about. The primary role of a regional council is to review potential development that has a regional impact to make sure we don't do something that adversely affects another county; with the reduced amount of development, the function of the NEFRC is diminished and the last four years the Governor has vetoed the appropriation that subsidizes regional council operations throughout the State. For the last several years, the NEFRC has been operating at a deficit. At last Thursday's meeting (8/7/14), they proposed a reorganization plan to deal with this. Instead of meeting monthly, they will meet every other month during the interim when there is no meeting if there are DRIs that need to be reviewed, they will have an executive committee that will meet on those off months for those issues.

G. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

City Attorney Reischmann had no comments.

H. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Landon - Forbes Magazine last week came out with their 10 best small cities for business and careers and Palm Coast was number 7; good positive national recognition.

VM DeLorenzo - They give specific reasons, criteria: 19% lowers business costs than the national average and low taxes, etc. Mr. Landon added, projected annual growth, etc.; very positive.

Mr. Landon - The Florida League of Cities puts out what they call the QC (Quality Cities) Magazine and that is their monthly magazine and they recognized our citizens academy program as one of those positive programs that encourages citizen participation in local government.

Mr. Landon - One of the key components of Prosperity 2021 (our economic development plan) was discover Palm Coast and try to get the word out.

Mayor Netts - These national recognitions don't occur by accident, they occur because of design. Council had forward thinking to create Prosperity 2021, staff and management was able to implement these policies, the cooperative ventures with the County and their economic development organization. It shows the impact of carefully thought out planning.

VM DeLorenzo - Do we keep a list of these recognitions? Mr. Landon - We are working on it.

VM DeLorenzo - It's also something to consider as we make policy that these are things that are being recognized.

Mr. Landon - Ms. Bevan - She is going to North Carolina to put on a presentation at ICMA (International City Management Association) on our Strategic Action Plan that we brought in-house and developed. Ms. Bevan is here because Flagler County is looking for support from City Council on their efforts with the Army Corps of

Engineers on shoreline stabilization and the Flagler Beach area. They are headed to Washington, D.C., and talk to the Federal Government and they have asked for a letter of support from the City of Palm Coast. Ms. Bevan has drafted a generic letter of support that says, yes A1A is an important highway for our entire County and community and the beach is a major attraction for tourists/visitors and for quality of life for our residents and those things are important, so we need to protect those things. Mayor Netts stated beach preservation is vital to us all.

VM DeLorenzo - The support letter specifically asks for support for the Flagler County hurricane and storm damage reduction study and environmental assessment project (that also being a study); so continue to support the study without taking a position on the conclusion of the study seems appropriate to him. CM McGuire concurred with VM DeLorenzo. CM McGuire - He is our representative on the TDC; that is all about Flagler Beach. He discussed the Army Corps of Engineers' 20-year study (ongoing, expensive). We should support preservation of the beach because from a tourist standpoint (and hotels) you need the beach.

Mayor Netts spoke of the Army Corps of Engineers and gave insight (he served as the Flagler County representative on the Florida Inland Navigation District "FIND") and the primary mission is to be the local sponsor for maintenance of the Intracoastal Waterway (ICW) from Nassau County to Miami-Dade and a portion of the Okeechobee waterways. The reason we have a local sponsor is because even though the ICW is owned by the Federal Government, they have never appropriated sufficient funds to maintain it. On a Federal level, the ICW is considered a low tonnage waterway; it takes second place to the larger waterways like the Mississippi River. If the Federal Government fully funded the Army Corps of Engineers, you would see a lot more done. As they come up with solutions, one of the next steps is going to be lobbyists trying to get money to fund these projects. Mayor Netts - This is a maintenance issue for the entire Atlantic Coast. Mr. Landon - We will move forward with the letter.

CM McGuire - You recall we had some contentious conversations with the Supervisor of Elections (SOE) about how much room would be required at the Community Center. He would like staff to have conversation(s) with the SOE to make sure everything is working smoothly and the election is working well. Mr. Landon stated Ms. Luanne Santangelo, Parks & Rec Director, has already been communicating with the SOE. CM McGuire would like to know the outcome; if we partnered well with her. Mayor Netts noticed the two big traffic signs for early voting at the SOE's request. Mr. Landon - There are three signs (by the library on Palm Coast Pkwy. eastbound and westbound). We will get back to Council as the election progresses.

I. ADJOURNMENT

The meeting was adjourned at 11:54 a.m.

Respectfully submitted,
Barbara Redline

ATTACHMENT TO MINIUTES

[14-297](#)

MEETINGS CALENDAR AND AGENDA WORKSHEET

Attachments: [Meetings Calendar](#)
 [Agenda Worksheet](#)

[14-298](#)

ATTACHMENTS TO MINUTES

Attachments:

[1-Possible Regional Legislative Priorities](#)

[1-2014 NEFRC Legislative Priorities](#)

[2-2015 Special Revenue, Internal Services & Capital Fund Budget Presentation](#)