



City of Palm Coast

160 Cypress Point Pkwy.
Suite B-106
Palm Coast, Florida 32164
palmcoastgov.com

Meeting Minutes City Council Workshop

Mayor Jon Netts
Vice Mayor Jason DeLorenzo
Council Member David Ferguson
Council Member William Lewis
Council Member Bill McGuire

Tuesday, September 30, 2014

9:00 AM

Council Conference Room

AMENDED AGENDA

>Other matters of concern may be discussed as determined by City Council.

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A. Call to Order

Mayor Netts called the meeting to order at 9:00 a.m.

B. Pledge of Allegiance to the Flag

C. Roll Call

Records Coordinator Barbara Redline called the roll. All members were present.

Present: 5 - Mayor Netts, Vice Mayor DeLorenzo, Council Member Ferguson, Council Member Lewis, and Council Member McGuire

D. PRESENTATIONS

1 [14-357](#) RESOLUTION 2014-XX APPROVING AN AMENDMENT TO THE PALM COAST ARTS FOUNDATION LEASE AGREEMENT

Attachments: [Resolution-Lease with PC Arts Foundation](#)
[Arts Foundation Council comparison 10-1-14](#)

Mr. Landon gave a brief overview of this item. Mr. Beau Falgout, City Administration Coordinator, and Ms. Sam Perkovich, President of the Palm Coast Arts Foundation, gave a PowerPoint presentation (attached to these minutes).

CM Lewis - Does that push the possibility of the community center much further away? Mr. Falgout - No, it is currently not in our 10-year plan. Mr. Landon - The site is not the issue; we have two sites that are possibilities; it's a matter of funding and priorities of when you construct a building on one of the two sites. The concept is for meeting and recreational space.

CM McGuire - We already have a lease agreement, do we not with the Palm Coast Arts Foundation for the ones on the lower right hand side (Community Center Preferred Site slide)? Mr. Landon - Yes, for the larger of the two; the smaller one was being proposed for a community center. This proposal is a lease for both lots (19 and 20).

Mayor Netts - When we did the original agreement with (Palm Coast) Holdings there was another site up by Lehigh Trail/Old Kings Road, is that site still around? Mr. Landon - Yes, all the ones in tan (yellow); the past vision was for law enforcement and fire stations.

Ms. Perkovich (also President of Parkside Realty Group) introduced Mr. Jim Harder, resident architect and advisory board member who is constantly tweaking the site and building plans, and Ms. Nancy Crouch, Development Chair (formerly worked for the Arts Institute of Chicago).

CM Lewis - He is a believer in culture and the arts and fully supports the efforts to bring this to Palm Coast. He appreciates the efforts to make this happen.

CM McGuire - You have some competition with the Flagler theatre up there (at the high school). Do you see them as being competitive to some of the events that you might plan here? Ms. Perkovich - No, that is an entirely different facility; they are a high school auditorium; they have done wonderful things here; they do a spectacular job for the facility they have, but it wouldn't support Broadway shows, Jacksonville Symphony will not play there (they are required to bring their entire symphony).

Mayor Netts - Why is it necessary to combine lots 19 and 20 at this time; construction is limited to lot 20, is it not? Mr. Landon - The vision has changed with the phased approach; with this change of large meeting/convention space that's needed if we can get the whole site than we can incorporate it all together; performing arts and meeting space; that is the concept.

Mayor Netts - When Palm Coast Holdings made it's presentation about Town Center quite a few years ago, Charlie Faulkner painted a glorious picture of a pedestrian friendly down town much like DeLand and he said over the next 20 years this is going to change and evolve. It is potentially very much different than what is being presented today. How is this design amenable to change as the vision changes? Suppose you don't get a buildout of 200,000 suppose you don't get the funding? He asked, how are the standalone components going to work? Mr. Falgout - They don't want to spend the funds if they are going to go to waste later if the plan changes. The outdoor event space and the outdoor stage backs up to the future event space and that phase.

Mayor Netts - Can the common wall stand alone and still function? Ms. Perkovich - Yes, absolutely for the outside space, pavilion, community space, etc.

Mayor Netts - Where do you park until you get to phase 3? Mr. Landon - Central Avenue. Ms. Perkovich - And under the high wires (900).

Mayor Netts - For instance Picnic and Pops, that he loves, how does the square

footage of the current space compare with the phase 1 space? Mr. Harder - We could get only about 80 tables in the original site at Town Center, here we can get triple that depending on how it is arranged.

Mayor Netts - What are our options, obligations regarding termination of the lease? If the Foundation is putting in money, private contributions, grant money, etc., it would be inappropriate for the City to take it back, so tell us about a possibility of termination of the lease. Mr. Falgout - At this phase, the language is if they aren't maintaining the property or not paying utility bills there is obviously rights to terminate the lease because they are in default. If the City Council finds a public interest they can also terminate the lease with 180 days' notice. He would contemplate in the future as for example when the event center goes up, there would be a much different lease term for termination because there would obviously be significant investment. Mr. Landon expressed it would be obnoxious to terminate after they put that kind of money into it; at this point they are not putting that kind of commitment into the property; later the language of the lease will have to change. It will be a long term lease and they would have to default in order to terminate it. It is a City asset; we don't anticipate a problem. Attorney Reischmann stated there already is a clause for termination for cause in the lease document attached to this agenda item, but before the next meeting an additional clause for termination without cause will be added. Under the term, it requires the negotiation/execution of a new lease agreement.

CM McGuire - What kind of timetable are we looking at? Ms. Perkovich - We are hoping for April 19, 2015 for the 8th annual Picnic and Pops.

The Resolution was Continued.

Enactment No: R2014-128

2 [14-349](#)

RESOLUTION 2014-XX APPROVING PURCHASE OF BUDGETED WHITE FLEET FOR FISCAL YEAR 2014-2015

Attachments: [Resolution-Purchase White Fleet FY2015](#)
[Engagement Letter - Alan Jay - 9-30-14](#)
[Engagement Letter - Duval Ford 9-30-14](#)
[Engagement Letter - Nextran Jacksonville 9-30-14](#)
[Proposed Fleet Replacement List FY 2015 Update](#)
[Fleet Quotes](#)

Mr. Landon gave a brief overview of this item.

Mayor Netts - \$40,000 (savings) aggregate; divided by how many vehicles? Mr. Landon - 20-21.

Mayor Netts - Saving roughly \$2,000 per vehicle? Mr. Landon - Yes, they are not all regular vehicles; there are a couple of dump trucks.

CM McGuire - What is the budgeted amount, no budget addition? Mr. Landon - No, the same amount budgeted for fiscal year 2015.

Mayor Netts - If we do not agree to buy the 2014 vehicles, is there sufficient money budgeted in the fleet fund to cover the 2015 price increase? Mr. Landon - There will have to be, even if we have to delay a vehicle or two to make that work is what we would do. If we don't do this today, then you will have two options: wait until the Statewide bids are completed and piggyback on those, etc., or we can go out to bid

ourselves for the 2014 models; like rolling the dice, because we don't know what the price will be; it may be higher or lower, and we don't have the buying power the State has but it is near the end of 2014.

CM McGuire - Are there enough 2014 vehicles on the lots today to satisfy our requirements? Mr. Landon - Yes, they have them today, say the dealerships that have the contracts with the Florida Sheriffs Association.

CM McGuire - So, every vehicle we budgeted for, we can get today? Mr. Landon - Yes.

Mayor Netts - Why didn't we face this same dilemma in 2012 or 2013? Mr. Landon - The bodies have substantially changed, 2015 will be with aluminum.

CM Lewis - \$40,000 saved; he thinks it is a good idea.

Mayor Netts - If you told me the new trucks were significantly better or CNG (compressed natural gas), (he may have a different opinion). Mr. Landon - Staff is showing they are being price conscious.

CM McGuire - If you buy the 2014 model(s), will it depreciate at the same rate? Mr. Landon - Yes.

VM DeLorenzo - Do you have any comparisons between the 2014 and 2015? Mr. Tony Capella, Public Works Streets Superintendent - No, anytime you have a change in model, construction of types, they really don't give you any data with it.

VM DeLorenzo - The aluminum body, a lighter weight, he doesn't know how it is going to affect the long term longevity of the vehicle but there is potential big operations savings, because you're talking 7-8 years for most of these pickups, etc. Mr. Capella - He would tend to disagree because most of the driving is done in the City, if you were talking long highway rides that is where you see the fuel economy savings. We try to get fuel data but when they are new they don't really have it yet.

VM DeLorenzo - The drive trains are basically the same between the 2014 and 2015? Mr. Capella - They are always making advances in that kind of stuff too; we've tried to get fuel data. He stated we are usually hesitant about buying that first model until they figure out all the kinks and improve them for the following year.

VM DeLorenzo - You have three dump trucks for about \$400,000 - what do you use them for? Mr. Capella - Utility needs another dump truck and the Streets Division is also looking for another dump truck. When the one truck leaves (with a load of dirt), the crew comes to a stop; with the second truck there they can continue working; it's more efficient. Mr. Landon added it's helpful with PEP (pre-effluent pumping) tank installations and construction work.

CM Ferguson - Replacement years 2008-2012, is it driven by how old they are or how much mileage they have? Mr. Capella - It varies, a number of things; we look at engine, transmission, what its job is, what it is going to do; a lot of variables.

CM Ferguson - When you look at projected replacement year and it goes from 2008-2012 does that reflect the age? Mr. Capella - That is when it was projected to go out of service; typical anticipated life expectancy (each is evaluated separately).

Mayor Netts - Are we going to get more when we auction them whether they are 2014 or 2015? Mr. Chris Quinn, Finance Director - It is all over the place. They don't

want the fire trucks but we get a lot more for some of the other pickup trucks that you wouldn't expect. Mr. Landon - It's more the demand for that typical vehicle.

The Resolution was Continued.

3 [14-353](#)

RESOLUTION 2014-XX APPROVING THE INTERLOCAL AGREEMENT WITH FLAGLER COUNTY FOR INCLUSION OF MATANZAS WOODS RECLAIMED WATER MAIN PHASE 1 INTO THE MATANZAS WOODS INTERCHANGE PROJECT

Attachments: [Resolution Matanzas Woods Flagler County](#)
[Interlocal Agreement County Matanzas Woods](#)
[Matanzas map](#)

Mr. Landon gave a brief overview of this item.

Mayor Netts - The County is going to pay for this? Mr. Landon - No, it's already funded both through our capital and the State grant; State is very interested in funding these because reuse is a priority for them to reduce use of potable water.

CM Lewis - Will there be any impacts between the County and City? Mr. Flanagan - Actually, it is very similar to the (past project) installation of the water main with the overpass project; it worked out extremely well. This is very similar, other than this is an interchange project and it's a wastewater reclaim line/pipe. Mr. Landon - Good cooperative effort.

CM Ferguson - Any estimated timetable when that project will begin? Mr. Flanagan - We have been told that they are ready to go to bid; they could be out to bid already; that is why we are trying to package it with them. He gives them credit for including us in the last minute; based on the funding that we are able to acquire from the St. Johns River Water Management District (SJRWMD), because we have over \$750,000 cost share monies contributed to this project from SJRWMD for FY 2015.

VM DeLorenzo - What side of the road is it? Mr. Flanagan - Both, it moves around a little bit from side to side.

VM DeLorenzo - It's not disrupting the path project? Mr. Flanagan - It crosses the path in at least one, if not two, places but we put the sidewalk plans on our plan as well the last minute, because this project was designed years ago and sat on the shelf due to the slow down in the economy; it really ties to our overall Wastewater Plant 2 project and the way the reclaimed lines will work together from the existing plant 1 and plant 2. We got CPH the information and they put the sidewalk on the plan, therefore, some modifications were made to the plan, etc.

The Resolution was Continued.

Enactment No: R2014-124

E. WRITTEN ITEMS

4 [14-355](#)

RESOLUTION 2014-XX APPROVING THE COLLECTIVE BARGAINING AGREEMENT NEGOTIATED BETWEEN THE CITY AND THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 4807

Attachments: [Resolution Local 4807 Agreement](#)
 [Local 4807](#)

Mr. Landon gave a brief overview of this item.

CM McGuire - Who approved Fire Department standard operating procedure, approved by both parties? Mr. Landon - Yes, already doing it.

CM McGuire - Do you have a job description for that (Lieutenant)? Ms. Wendy Cullen - Human Resources Manager - The job description for Lieutenant currently, compasses both EMT (emergency medical technician) and Paramedics; they haven't requested we break it out; it is just a matter of whether they hold the Paramedic certification or EMT certification of the State.

CM McGuire - What if they don't, then what? Mr. Landon - We stay status quo except for the three items Council already decided on; they become the contract - the three in the impasse.

CM McGuire - They are going to ratify the contract proposal or reject it; if they reject it, we have no contract. Mr. Landon - No, you have a contract of those three items you took action on at impasse; those are binding whether they ratify it or not; the rest remains status quo as past practice; no changes.

CM McGuire - Their rejection doesn't take it to arbitration? Mr. Landon - No, absolutely not.

CM Ferguson - This is only for the next 12 months, right? Mr. Landon - By law, it can only be a three-year period from the time it started, so yes it expires this time of year 2015.

CM Lewis - Final agreement on grievances, is in uniform hands or civilian hands? Mr. Landon - Final decision would stay like it is today, which City-wide it comes to the City Manager but they can still appeal his decision to court or to State PERG (Public Employee Relations Group), so ultimately it would be a State hearing officer that makes the final decision. At the City level, it's with the City Manager as it is with all City employees. Ms. Cullen - Grievances over an item in the specific contract, once ratified, could go to an arbitrator but that is only what is in the contract. As far as discipline discharge and all other personnel related items, that stays the same as it is now.

The Resolution was Continued.

Enactment No: R2014-125

5 [14-356](#)

RESOLUTION 2014-XX APPROVING THE CITIZENS ADVISORY TASK FORCE AS THE ADVISORY BOARD FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Attachments: [Resolution-Citizens Advisory Task Force](#)

Mr. Landon gave a brief overview of this item.

No Council comments.

The Resolution was Continued.

Enactment No: R2014-126

6 [14-359](#) RESOLUTION 2014-XX APPROVING CONTINUING SERVICE CONTRACTS FOR PROFESSIONAL STRUCTURAL ENGINEERING SERVICES

Attachments: [Resolution-Structural Engineering Contracts](#)
 [Contract Summary - Structural Engineering Services](#)
 [RFQ-Evaluation Summary](#)

Mr. Landon gave a brief overview of this item.

CM McGuire - How did we perform to budget with this service last year, under spend or over spend? Mr. Landon - These typically go to each project; he didn't have that broken up.

The Resolution was Continued.

Enactment No: R2014-127

7 [14-363](#) RESOLUTION 2014-XX APPROVING ECONOMIC INCENTIVES FOR THE REDEVELOPMENT OF THE PALM HARBOR SHOPPING CENTER

Attachments: [Resolution 2014-XX Economic Development Incentives for Redevelopment of Palm Harbor Shopping Center](#)

Mr. Landon gave a brief overview of this item.

Mayor Netts told Council that if we do this, we are going to be criticized that we are in the developers' pockets and if we don't do this we are not business friendly; we are going to be criticized either way. He also reminded Council this is consistent with Prosperity 2021.

CM Lewis - Can we deliver? Mr. Landon - With Council's help today.

CM McGuire - Publix has a building now and someone is paying taxes on that building; if this redevelopment occurs, will they pay the same taxes or more? Mr. Falgout - Hopefully, with the redevelopment there is going to be more square footage, nicer. Mayor Netts - They are going to pay more taxes. Mr. Landon - From an economic standpoint, this is a real plum for the whole community; regional impact. Mayor Netts - There are no taxpayer dollars being spent. Mr. Landon - We are not impacting this budget. The \$52,000 they may never have to pay, we are just taking that risk away from them. If they do need additional capacity, the Utility gets more commercial customers that are paying more; return on investment is there.

CM McGuire - If this developer is trying to shave pennies here and there, what is our confidence level that they are going to deliver the type of Island Walk that we were presented with six months ago, etc.? Mr. Landon - We are concerned about the same thing. He related it to buying a house and the cost of features in the house and the loan to debt ratio, etc.

Mayor Netts - We have to be sure that they don't get to demolish everything and then say oops, we can't finish and we have a wasteland. He wants to be sure they can't just wipe the slate clean and then say they're aren't going to build anything. Mr. Landon - We have made that statement to them numerous times because they want to demolish without having the site plan approved and we said no. We are trying to

work together with this developer and see what they need to put this all together and this action today is part of that package.

CM Ferguson - Did the new owners buy it at a premium over what the other people paid for it? Mr. Falgout - The complexity of this project; there are multiple investors in it. The good news with this owner and the recent news that Publix is still on board with their dates but that is the lynch pin for everything; financing and everything.

The Resolution was Continued.

Public Participation

In accordance with Section 286.0114 Florida Statutes, any member of the public interested in speaking on any proposition agendaed or that Council discusses or considers during this workshop, will be afforded the opportunity to speak during public participation at the next City Council Business Meeting. Contact the City Clerk's office for the meeting date, time, and location at 386-986-3713 or cityclerk@palmcoastgov.com

F. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

VM DeLorenzo - On the return home from a trip he noticed a pep tank collapse on Pine Grove it was marked off so he is sure Utility is aware of it. Mr. Landon - We have a number of them right now.

VM DeLorenzo wants to make sure we are tracking the age, manufacturer, the installer; we need to understand the issues (if there is a construction flaw, installation flaw, etc.). The house was built in 2005 or 2006 and wasn't lived in for a long time; it's at the end; the last house before the ditch so there was probably a lot of pressure on it. Mr. Landon - That time period is when we had multiple contractors out there installing them.

Mayor Netts - We had an extraordinary rain event, City staff were out there 24/7; it is amazing how well we were able to respond. There was one area, however, that he thinks we need some improvement. He had multiple phone calls and emails from people essentially saying, "How do I know, I called six times to find out if my house is going to be flooded and I'm told we're closed until Monday" or they received no answer. He also received several different communications with several different phone numbers. When we have an extraordinary event like this, we need to change the way we make ourselves available to our citizens. They want one stop shopping, they don't have time to research six different phone numbers and try to find the magnet with numbers on it. We need to do a better job of providing information to our residents. They don't know what to do, they don't know what to expect. They expect us to tell them and when they get a recording that the offices are closed until Monday, that is not acceptable. He stated staff did a wonderful job, but we need to do a better job of communicating.

Mr. Landon - We had a debriefing about the event over the weekend and we agree; that was one of the discussions. We know there are after hour numbers, emergency numbers; if you call that it's supposed to work. Getting that information out to people and then to call that wrong number what happens. Yes, he has already put together a team - it has to get fixed; there has to be an automatic switchover (with the phone system) for these events; 100% agree. We are going to work on that and make it happen. Mr. Landon stressed we are never closed, the Utility and our operation is open 24/7/365 and we need to make sure the customer can get a hold of the people that are operating, etc.

CM McGuire - What is your deadline to solve this problem? Mr. Landon - We just talked about it yesterday so he doesn't have a timeline, but needs to be sooner than later because it is very serious; we are working on a temporary fix for right now.

Mr. Landon stated we also need a solution for the people on their recreational vehicles, causing wakes and doing property damage during flooding; we need to keep these issues under control with the Fire Department and Police. He is proud of our response; a lot of the improvements we made were successful; potable water we never had a problem; wastewater/sewage was over capacity; you are not going to get up to 15" of rain and not have a problem in this area.

Mr. Richard Adams, Public Works Director - The sewer division Friday afternoon went into shift operations operating 24 hours a day with shift changes every 12 hours; mostly maintaining pump stations and tank trucking sewer to aid the pump stations.

Mayor Netts - You fill up the tank truck, but where do you dump it? Mr. Adams - Wastewater plant. We have three tank trucks of our own and we also have arrangements with contractors to bring in tank trucks (Deltona Septic, Woody's, etc.). We contract with these folks to help us when we have these types of issues. Right now, we actually let the contractors go home Sunday (9/28/14), but we called them back in yesterday (9/29/14); we have eight tank trucks operating right now. The sewer system is holding its own; there are no overflows at this time but it is not completely pumped down, so we are not confident we can let the tank trucks go. When you have the system as full as it is, another inch or two of rain will be major. We did have a couple of reportable spills, as anybody would with a gravity system operating with 9" of rainfall, street flooding; every place where someone has mowed over a cleanout cap in their yard and didn't know it now the water is up to that cap and water is going in. The smoke testing program has reduced the number of those that occur but it happens all the time. Any time you have any flooding, you have inflow (not infiltration) into the system. Our wastewater plant, normally operating at about 5 mil. gals. a day, is currently operating at over 9 mil. gals. a day; over 11 mil. on Saturday (9/27). We continue to meet all treatment standards at our wastewater plant in spite of the hydraulic load on that plant. The effluent is going to the disposal areas including Cigar Lake and the Intracoastal discharge.

CM McGuire - How much wastewater do we pump from Beverly Beach? Mr. Adams believes about 40,000 (gals.) a day. We do have one significant issue where we have a watch - a force main that transmits all wastewater south of SR100 off of the Seminole Woods Parkway area, all of Town Center, the Airport, High School and Hospital; that force main is currently exposed as a result of a washout at the bridge of Old Kings Road and Lehigh and we are concerned about that pipe being exposed, so we are keeping a close eye on that. We had a water main break at the corner of Palm Coast Parkway and U.S. 1; blew out a 90 on a 16" main; that has been repaired but has not been put back in service yet but nobody is out of service as a result.

Mayor Netts - Is that storm related? Mr. Adams - Yes, culvert pipe; on Palm Coast Parkway all the standing water in front of the Baptist Church - all that water has to go through that 30" pipe and it's not getting through the pipe so if that overflowed and washed everything and exposed the water main and the water main blew a 90. We have engineering looking at the design and will probably redesign that culvert pipe; then we will have the stormwater folks put that back together before we activate the main. Mr. Landon - We can isolate that section of the pipe, that is why it does not affect the quality of the water. Mr. Adams - It has been flushed out, etc. We have to verify the potability of the water before it gets put back in service, but it is part of a loop so it should be fine. We also had a significant break in the Conservatory, but that repair has been made, etc. In drainage, our guys are back to normal work hours but

we had some activity 9/28 as a result of Old Kings Road flooding; we closed it because that road is very dark and drivers coming around the corner could hit standing water and that could lead to disaster, so we closed it over night. The biggest issue with these types of events is there is a lot of stuff out there - sticks, leaves, mulch that sits all over the swales and yards, etc. The initial hard rainfall causes a flushing action and all of that gets collected in catch basins, so our guys spend most of the time trying to clean out catch basins to keep the water flowing.

CM McGuire - How are we looking at Bulldog Drive and FPC (High School) with the rain? Mr. Landon - He drove through there when it was raining real hard and it looked good. The southern part of town only had a few inches of rain. Our permanent pumps out there are not in yet (temporary pumps are in); the ponds are full but working fine. Police, Firefighters are all trying to help; all hands on deck.

VM DeLorenzo reminded everyone that the road system is part of the stormwater system and water in the road is a lot better than water in your house.

G. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

City Attorney William Reischmann - In a little over a month, the voters in the State of Florida are going to decide whether or not they are going to have medical marijuana establishments in the State of Florida. As he mentioned previously, we are monitoring what is happening in other jurisdictions. He summarized what other jurisdictions are doing; many are waiting to see what is going to happen in November and if it passes they are waiting to see what regulations the State will create to deal with a positive vote.

CM McGuire - We are talking about medicine here, medical marijuana . . . why if it is a medicine does it require any legislation by the State? Attorney Reischmann - Because of the very nature of this amendment, makes it different from that standard process; the nature of the language in the amendment; this is not just circumstantial; it is purposeful; it is carving out a separate process for the distribution and consumption. Mr. Landon you may be going to a specific store for this; not Walmart or Walgreens, etc.

Attorney Reischmann - Some jurisdictions are basically creating moratoriums; they are putting into place land use moratoriums for a period of 12-18 months we are not going to allow any C.O.s or business tax receipts associated with any establishments that would be created and open as allowed by this amendment if it passes. Lastly, there are other jurisdictions that are treating these potential establishments much like when local governments got involved in the pill mill type establishments; combination of land use and time, place and manner regulations about parking requirements, etc.

There is an annual seminar going on in St. Augustine that's being put on by a consortium of attorneys, sheriffs and police organizations on 10/2 and 10/3 to anticipate what the outcome will be if this passes. He will be attending and report back to Council so you can take those options and give staff and us direction which of these to pursue. We will provide Council with draft outlines for land use, regulations, etc., or we can wait and see.

Mayor Netts would like a summary of exactly what the amendment permits; what it authorizes. Attorney Reischmann will include that.

H. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Landon spoke of the new Strategic Action Plan put together by Ms. Denise

Bevan, City Administration Coordinator, with a lot of help from other people (attached to these minutes); it is also online and is all tied into the budget. We will continue our quarterly evaluations and reports; at the end of this fiscal year we will do an end of year wrap up. He is very pleased how it is keeping us focused. Also, Prosperity 2021 is in there.

He reported that VM DeLorenzo won a huge trophy for the River to Sea TPO (transportation planning organization) survey participation; we had the most participation. VM DeLorenzo added we had over 250 responses (may have even had more than 450 responses). He commended Ms. Cindi Lane and Mr. Jason Giraulo, Communications and Marketing Division, who helped to get the word out with a press release, the City website and Facebook. The Chamber helped too; great responses.

ICMA (International City/County Managers Association) invited Ms. Bevan to be one of the presenters with our Strategic Action Plan and she did a great job representing the City as well.

This weekend is the International Festival (10/4); if it continues to rain we will have to cancel it. It should be a nice event Noon-9 p.m., and the special event Friday night (10/3) with the chairs (Palm Coast Arts Foundation).

I. ADJOURNMENT

The meeting was adjourned at 11:18 a.m.

*Respectfully submitted,
Barbara Redline*

ATTACHMENT TO MINUTES

[14-360](#)

MEETINGS CALENDAR AND AGENDA WORKSHEET

Attachments: [Agenda Worksheet](#)
 [City Calendar](#)

[14-365](#)

ATTACHMENTS TO MINUTES

Attachments: [Item 1-PC Arts Foundation Partnership](#)
 [Item 4-Firefighters Local 4807 Presentation](#)
 [Item H-Strategic Action Plan](#)