



City of Palm Coast

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Meeting Minutes City Council Workshop

Mayor Jon Netts
Vice Mayor Bill McGuire
Council Member Jason DeLorenzo
Council Member Steven Nobile
Council Member Heidi Shipley

Tuesday, February 24, 2015

9:00 AM

Council Conference Room

>Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

>Other matters of concern may be discussed as determined by City Council.

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A. Call to Order

Mayor Netts called the meeting to order at 9:00 a.m.

B. Pledge of Allegiance to the Flag

C. Roll Call

Records Coordinator Barbara Redline called the roll.

Present: 5 - Mayor Netts, Vice Mayor McGuire, Council Member DeLorenzo, Council Member Nobile, and Council Member Shipley

D. PRESENTATIONS

1 [15-62](#) RESOLUTION 2015-XX ACCEPTING THE CITY OF PALM COAST WASTEWATER MANAGEMENT SYSTEM FACILITIES PLAN DATED FEBRUARY, 2015

This discussion covers Items 1 and 2 on the agenda. Mr. Landon gave a brief overview of this item. Mr. Richard Adams introduced Mr. Gierach, President of CPH Engineers, engineers that prepared the facility plan as well as the plans for the next wastewater treatment plant, and Mr. Ori with Public Resources Management Group (PRMG), our rate consultants and they prepared the capital financing plan. Mr. Gierach started with the PowerPoint presentation (attached to these minutes).

Mayor Netts - What happens if the City doesn't comply with these two rules; what are the consequences? Mr. Gierach – DEP (Department of Environmental Protection) will stop you from issuing future permits for a building if you do not have that capacity. Also, there is a good chance they could put you under a consent order for not complying with the regulations they have in place. Mr. Landon - A consent order will require you to do something to come into compliance.

VM McGuire - What is the number used to calculate the usage of individual residents and commercial? Mr. Gierach – Residential is based on the historical use in the community; determine number of units, number of customers within the service area, divide it by flow to figure out what that ERU (equivalent residential units) value is, which is 177.

Mayor Netts how does that compare with other communities? Mr. Gierach - It is on the lower end to other communities; it depends on age of community, number of people in the home, etc.

VM McGuire - Commercial? Mr. Gierach - It is included in that figure/ERU value; sometimes if you have a community that has significant amounts of commercial development versus small residential you may look at that differently, etc. (but not in the City of Palm Coast).

Mayor Netts - What accounts for that dip in 2014 (Project Flow slide)? Mr. Gierach – There are a couple of things, you do have I/I (inflow/infiltration) issues and also rainfall within a certain amount of time.

CM Nobile – What we are talking about in growth, does that equate to either the number of houses we are going to be increasing by or the population? Mr. Gierach – We are estimating 520 ERUs was the growth in 2014 and we are increasing that by 4% each year. Mr. Landon - 28 units; next year will be 548; 520 ERUs is a real number for 2014 (not a projection).

Mayor Netts – SRF (state revolving fund) is not a competitive grant is it? Mr. Gierach - It is competitive but they typically have more than adequate funds to fund the projects that apply, so we don't anticipate that there will be any issues in being able to obtain the funding. They will hold a hearing in August 2015, which is our goal to get to that hearing and get approved.

CM Shipley - Are we just now approving for this to be able to go forward to ask for the money and then it doesn't actually happen until 2016? Mr. Gierach – No, what you would be approving is adopting the resolution that approves the facilities plan that says this is what we are going to build and then adopting the capital financing plan which basically shows here is how we are going to pay the money back. That allows us to get the hearing where DEP will say okay we are going to need the money so when we come back (September 2015 timeframe), we will come back with a loan agreement and at that time you will be authorizing the City to enter the loan agreement to borrow the money to be able to proceed with construction. Mr. Landon simplified, you are authorizing applying for the loan and necessary documents for the application.

CM Shipley – But if we don't see any increase between now and then we could stop it at some point and say let's hold it for a while because we are not showing any increase? Mr. Adams – That while would be one year; you would not be able to go back to the DEP for the loan for a whole year; they only have a hearing once a year. Mr. Landon - The schedule is extremely tight; we may have capacity problems before the new plant is on line. Mr. Adams - When you get this close to your capacity, etc., if

you have a developer come in with a major subdivision with a lot of units, we have to sign off on the DEP application that commits capacity that they might not need for 8-24 months because that is how long it's going to take to build their subdivision, but what they will be told by the DEP is that the City doesn't have the capacity right now so they will issue a dry-line permit so you can build your subdivision but you won't be able to build any homes until we have the capacity ready. Mr. Adams further explained this also goes for possible manufacturers and new business development.

CM Nobile – Did we first look at this in 2005? Mr. Gierach – Yes, when growth was rapid.

CM Nobile – What did we do from 2005 to today to prepare for this financially? Mr. Gierach explained we have a whole presentation on the capital finance plan coming up next; the City is very well prepared to take on this project.

Mayor Netts – If you have a water treatment plant and you want to increase capacity you add more trains of membranes, how do you increase capacity at a wastewater treatment plant? Mr. Gierach – We use the same kind of concept this plan is designed for an initial capacity of 2 mil. gallons a day but is expandable to 6 mil. gallons a day; certain components of the facility, such as headworks (where the water comes in) those are designed for closer to ultimate capacity, etc.

Mayor Netts – That wouldn't be like the ribs would it (Wastewater Management System Facilities Plan slide)? Mr. Adams – No, direct discharge to wetlands.

CM DeLorenzo – Reclaimed water goes to Cigar Lake? Mr. Adams – It could actually get there but more than likely it would be more the northern end; it's is going to interconnect with the reuse system that is currently in use and we're building the Matanzas Woods reuse main which will connect the reuse main that is already in place along US1 (but not active) and then this system will also connect to that.

CM DeLorenzo - It goes directly out to use? Mr. Adams - Correct.

-Mr. Ori continued the presentation starting with the Capital Finance Plan Agenda slide-

CM DeLorenzo asked Mr. Ori to explain the debt service reserve (for the public and new Council Members). Mr. Ori – When you issued the bonds that were refunded, you were required in that bond resolution and financing, to set aside approximately \$6 mil. in a debt service reserve fund. The purpose of that fund is to provide assurance to the bond holders that if there was issue in that revenue recovery, etc., you have the ability to pay the debt service for a year. It is basically one-year's principal and interest on the bonds; that is what that value is. The market has changed over time and when you went forward we were allowed to release those funds and they are no longer restricted, freed up for cash for projects. CM DeLorenzo – We had to put those dollars in; it was out of our hands, because there was a credit collapse (had nothing to do with us); requirement to put those funds aside which could have been used for capital. By going through the rate study, adjusting our rates, we were then able to approve our credit rating and take that \$6 mil. back out and use it for capital.

CM DeLorenzo - No interest payments during that time (SRF Loan Assumptions)? Mr. Ori - No interest during that time; it is all based on your draws, as you request it.

CM Shipley - How are we going to pay for the \$1,689,994 (annualized estimated payments per year – SRF Loan Assumptions-cont'd slide)? Mr. Ori - Through your customer rates, revenues, impact fees, and financial resources for the Utility system.

CM Nobile asked about "requires that net revenues >1.15x annual debt service." Mr. Ori - That is called a rate covenant; that is the protection to the lenders that you will have enough net revenues to pay your debt; net revenue is total revenue without the impact fees, minus out all your operating expenses. With SRF you have to have net revenues, after you pay your senior bonds, 115% of the loan payment (that is standard); we recommend a 150% or more range.

VM McGuire - The project cost is \$30 mil., but we already have some money to put towards that we don't have to borrow the whole \$30 mil. do we? Mr. Ori - You are borrowing the whole \$30 mil., because you have other projects besides the \$30 mil. Mr. Landon - If we have the R&R (renewal and replacement), that we increased because of the age of the plant and putting money for major maintenance items, but that is where City Council at that time instead of us funding this growth related activity such as this plant, we are going to hold that off so we only did a 4% increase for two years versus the recommended 7% with the idea that if we had to do this we would go out to the market at that time.

VM McGuire - But we do have \$10 mil. in reserve, do we not? Mr. Ori - Yes, around \$10 mil., but: 1) you want to keep those reserves and maintain your financial risk; (2) if you want to be a AA-rated type utility, cash is king in the market; and (3) we are establishing this capital reserve as a renewal and replacement fund. Your minimal requirement is 5% gross revenues, the City is doing 10% because you want to cash fund this as much as possible.

Mayor Netts - If we had all cash that means current and previous residents would have picked up the whole burden. Mr. Ori - That is correct. There was discussion about the City's utility rates in comparison to other cities and how the City's utility bill includes stormwater and garbage fees. Mr. Ori stated we are in the middle of the pack.

CM Nobile - What is the stormwater fee now? Mr. Chris Quinn, Finance Director - \$11.65 and \$19 respectively. Mayor Netts discussed the history of buying the Utility (fka as Florida Water Services) and how we were forced to buy the Utility which we are still paying for.

Mayor Netts - If we went to 30 years what would the rate be? Mr. Ori - 3.5-4.5%. Mr. Gierach - You don't save significantly over time.

VM McGuire - We have not been approved by SRF yet; what if we don't get it? Mr. Landon - We go back to the drawing board. Mr. Gierach - We do not anticipate that will be an issue; we are confident that you can get these funds.

VM McGuire - Have you had lobbyists talk to those people? Mr. Gierach - We talk to the SRF people all the time.

CM Nobile - (Primary Forecast Assumptions slide) Operating expenses - 53% of total revenue requirements, does that include our debt service? Mr. Ori - No.

CM Nobile - Our current debt service is what to revenue? Mr. Ori - About 34%.

CM Nobile - That is about 88%, where is our 15%? Mr. Ori - The primary difference would be capital reinvestment (10%) and some minor items, etc.

CM Nobile - (Primary Forecast - cont'd slide) He thought we had to be at 115% for the new debt service; are we good in there? Mr. Ori - Very good; adding in this debt

and all the SRF loans with just the indexing, everything, you are at about 148(%) on average.

Mr. Quinn stated they met with Fitch recently and we are very close to a AA rating which would be an increase and the highest rating the City every had.

VM McGuire - Are we contractually obligated, from a wastewater standpoint, for something at the Malacompra basin or the Hammock that we have to treat their waste, etc.? Mr. Landon - We are contractually obligated to the area south of the toll bridge, primarily Beverly Beach. That pump station that we built and the line to our plant was designed for capacity going all the way up to Marineland, the rest of the barrier island. Are we contractually obligated to do that - no, but from a planning infrastructure standpoint, we are the only logical source to provide them with sewer service. Mr. Adams - There are a couple of small, one-street subdivisions that we have a utility contract with that if service became available they would be required to connect to us and become customers. Mr. Adams mentioned there are still 18,000 lots, that were an ITT obligation, that we have a commitment to serve.

VM McGuire - Has the current wastewater facility been modified to increase its capacity? Mr. Adams - It has been expanded five times in its lifetime; it can grow more. It's 6.83 now and he thinks it can ultimately be 9 mil. gallons a day but then you have the issue of getting the sewer to the plant so you have to upgrade much more infrastructure to get to the plant. That is why we are choosing this location to get some treatment capacity up in the north end where we are seeing a lot of growth and move some of that flow out that way without having to do major infrastructure.

Mayor Netts - Suppose you got a huge spurt of growth in the wastewater treatment plant 1 territory, you still have the capacity to pump to plant 2, or no? Mr. Adams - No, it won't exactly work that way, more flow to plant 2 will require additional infrastructure construction in the core of the community. The way we have it planned is we are diverting about a mil. gals. a day initially so that area that is served by plant 2 then will have a mil. gallons a day of excess capacity; it frees up another mil. gallons a day at plant 1. Obviously, we have to watch it as it grows.

CM Nobile - Where can we take plant 2 to in capacity? Mr. Adams - About 6 total.

VM McGuire - Are we going to be in a construction management type contract for the project where the cost of the project is locked in? Mr. Gierach - Competitive bidding process; qualifications, etc.

VM McGuire - Cost overruns, who will pick up the costs? CM Nobile - We do have a \$2 mil. contingency. Mr. Gierach - Yes.

Mr. Landon agreed maybe we should look at construction management. Mr. Adams expressed we are pretty far along in this to use construction management now.

CM DeLorenzo - Because we are not doing a conventional bond, because we are using the loan; only the amount that we draw will be what we borrow? Mr. Ori - Correct, similar to a line of credit at the same interest rate.

CM Nobile - Did you say we are accruing interest until completion? Mr. Ori - Yes. Mr. Gierach - Your first payment will be due 6 months after the completion of construction.

The Resolution was Continued.

Enactment No: R2015-18

- 2 [15-63](#) RESOLUTION 2015-XX AUTHORIZING THE CITY'S FINANCE DIRECTOR TO CERTIFY AND EXECUTE THE PROPOSED CAPITAL FINANCING PLAN, DATED MARCH 2015, FOR THE WASTEWATER MANAGEMENT SYSTEM FACILITIES PLAN

This item was discussed under Item 1.

The Resolution was Continued.

Enactment No: R2015-19

- 3 [15-66](#) PRESENTATION UPDATE TO THE RED LIGHT CAMERA PROGRAM

Mr. Landon gave a brief overview of this item.

CM DeLorenzo - Are we going to look for consensus or are you going to bring us something next week? Mr. Landon - We are hoping you will give us direction on which option you want to pursue. If it is the middle option (2), we are going to need a couple of weeks to bring that to you for consideration which would be an amendment to the contract. The other two (options) could be done quicker.

Mr. Beau Falgout, City Administration Coordinator, gave a PowerPoint presentation (attached to these minutes).

VM McGuire - What does the State do with the \$83 dollars (State's portion of the \$158 fine)? Mr. Falgout - \$80 to general revenues and \$3 goes to stem cell research (for spinal cord injuries).

VM McGuire asked if when the Mark Wandall Act went into affect that also changed the driving regulations when taking a drivers test regarding right on red. There was discussion about regulations involving red light cameras, citations and enforcement. Mr. Landon - State traffic laws have not changed; you have to come up to a complete stop; red means stop on red even if you are going to turn right.

CM Nobile stated he does not see any change in behavior except where the cameras exist (Red Light Camera Citations Issued slide).

CM DeLorenzo - Have any opposing suits been filed in a different court of appeal? Attorney Reischmann - Not that he is aware of.

CM DeLorenzo - Are you familiar with any bills that have been filed that may address the Mark Wandall Act? Attorney Reischmann - Not at this time; he is not aware of any.

CM Nobile asked if the numbers are for the whole year. Mr. Landon - Yes, 2014. (Option 2 - Amend the ATS Contract slide)

CM Nobile - If we went down to 5 cameras, what are our costs to facilitate the cameras? Mr. Landon - Staff time, it would be about the same amount of time. Attorney Reischmann - There will be additional obligations by staff.

Mayor Netts - Of 132 gross (citations) how many do they (ATS) forward to us? Mr. Landon - About 23,000; significant amount weeded out and about half end up being UTCs. Ms. Barbara Grossman, Code Enforcement Manager - About 11,000.

VM McGuire - The ones that ATS sends to Ms. Grossman's office then have to be reviewed by Code staff to decide which ones are worthy of a citation; how many man hours does that take? Ms. Grossman - 5 officers, each doing an hour a day per week to review (step 1). Attorney Reischmann added that is to issue a notice of violation (NOV - step 1). Mr. Landon - Then we have time until it comes out of the appeal process but the rest of the process as far as mailing out the notice, UTC, that has always been ATS' responsibility.

VM McGuire - And would that continue to be? Mr. Landon - No, and he explained the process of looking at fewer events but having to mail out NOV's and UTC's now.

CM Shipley - (Option 2 - Amend the ATS Contract slide) We lose the \$42,000? Mr. Landon - No (unless you reduce the term of contract). He explained if you go down to 5 cameras; using approximately 25 staff hours a week; revenue down to \$42,000. If you go to 10 cameras, we would go to approx. 50 staff hours a week and revenue at \$84,000. Mayor Netts - (Either) Almost a wash.

CM DeLorenzo - Do we incur mailing costs? Mr. Landon - Yes.

VM McGuire - (Option 2 - Amend the ATS Contract slide) If we join the city coalition, then Mr. Reischmann has the ability to sit in on that coalition's deliberations? Mr. Landon - Our discussions with our legal team is that they would set second seat; basically monitoring and reviewing to make sure our best interests are maintained, he thinks all the cities will most likely do the same.

There was discussion about legal fees and that class action lawsuits (and litigation) do not fall under the retainer with our City Attorneys. Also, that Florida League of Cities is not covering us on this matter.

Council Members would like to see a presentation/analysis from the Sheriff regarding the traffic problem streets and if the cameras go away how are we going to keep our City streets safe.

VM McGuire - What percentage of the violations are where the offenders are actually speeding? Ms. Grossman - We cannot tell that, it is not captured.

CM DeLorenzo - What is the legal procedure if we do not join the coalition; if we represent ourselves is it simultaneously; how would that work? Attorney Reischmann - Yes, would participate fully, full defense by the attorneys in our law firm; there will absolutely be duplication. We are not recommending that you not join the coalition.

Mayor Netts - He likes the idea of a traffic analysis; how much time do we have that we can delay this kind of decision making? Attorney Reischmann - Very soon, if not immediately - (1) you have to bring your process into compliance with the Hollywood/Arem case; (2) you need to make some arrangements to provide for defense to the lawsuit that is going to be refiled in the Southern District of Federal Courts; we are very confident it is going to be refiled.

Mr. Landon - If we do option 2, his proposal is 2 weeks from today we bring back the proposed contract amendment to Council at a workshop and then the following business meeting.

CM DeLorenzo - What about option 2 and asking ATS to hold us completely harmless of the class action lawsuit as a stipulation of continuing the contract? Attorney Reischmann - The duty to defend, they are offering under option 2; we have not asked regarding hold harmless. Mr. Landon - Do you mean if we lose the class

action lawsuit, would they pay all of the reimbursements? CM DeLorenzo - Correct. Option 2 is not his favorite option; it could become more his favorite option if he thought there was more protection in it. He was leaning toward option 3; suspend until we have this study completed that explains why we are having issues at these specific intersections which would also put us in compliance and set some sort of timeframe for ATS when we would be willing to amend the contract once we understand it a little better.

ATS was clear, that they see a suspension as a termination of the contract; they expressed they would fight it vigorously.

VM McGuire - Don't we have a defacto suspension inasmuch as the State ruled through Hollywood (case) that ATS cannot do the UTCs but we are not issuing the UTCs either? Attorney Reischmann - It is not as simple as that. Our sure out is if a court of law or the legislature reaches a conclusion that there are no more red light cameras.

CM Nobile would like to understand this class action suit, what are they seeking and what is our responsibility. Attorney Reischmann - It is a lawsuit brought by a bunch of different people that received NOV's or UTCs throughout the State of Florida. On the other side are the following: a bunch of cities and State of Florida through the Department of Revenue and they are also suing ATS (and Gatso will probably be added next); the fundamental basis, post Mark Wandall, they are saying from July 2010 until some date you operated the program inconsistent with the Mark Wandall Act because your process had ATS (or Gatso) doing things that you should have done and, therefore, we get our money back.

CM Nobile - Would they be able to collect from us? Attorney Reischmann - He doesn't believe so.

CM DeLorenzo - Didn't Mark Wandall (Act) basically say local governments may not take a piece of the citation? Attorney Reischmann - And we haven't; this is about them saying the NOV/UTC was not issued correctly, procedurally. They want their money back.

CM DeLorenzo - If 100% of the class applied and was going to receive all \$158; so every bit of the dollars go back; what is the total exposure from 2010 until now? Attorney Reischmann - It will take some work, calculations to get that number.

There was discussion about class action lawsuits and how the money gets divided up in the end.

CM Nobile - At 5 cameras, what are we anticipating our costs to be to run this program? Mr. Landon - About 25 staff hours a week. Mr. Quinn - Approximately \$40,000 for the year. Mayor Netts - Plus postage. Mr. Landon - Basically, a wash.

CM Nobile likes 5 cameras and 2 year reduction in the contract and maintaining our income in the contract.

Mayor Netts asked what if we went with option 2, ATS doesn't have a guaranteed revenue process. Mr. Landon agreed those numbers are probably going down.

Mayor Netts - If we could take the 5 (cameras), keep the revenue and reduce the contract, that is wonderful because his contention is that during the remainder of the contract this is going to be discussed again (more lawsuits, etc.).

CM DeLorenzo - He likes option 3, suspend until the outcome of the class action suit or suspend until we review the camera sites. Attorney Reischmann - If you choose the longer suspension (that was not specifically discussed) will most certainly prompt a lawsuit against the City of Palm Coast for damages and so forth. We did not discuss suspension regarding location of cameras. Their decisions are based on whatever we do, other cities may follow.

CM DeLorenzo - If we were to ask a judge to review the contract, is that a yes or a no answer? Attorney Reischmann - We have been told very clearly by ATS they would fight that as vigorously as they possibly could.

CM DeLorenzo - If he was to go for option 2, he would go for shortening the contract for sure (and ask for the indemnification from the class action suit).

Mayor Netts - Can everyone live with that?

CM Shipley - If we do that, will we lose ATS covering the defense of the class action suit? Mr. Landon and Attorney Reischmann - No.

VM McGuire - He believes the red light cameras are good for the City but he realizes there is a movement in that direction and he is trying to stay open-minded, but he is not sold on anything yet and he is waiting to be sold.

Mr. Landon - We will go to ATS and start working on an amended contract and we will bring back the best we can do to meet the goals he heard.

VM McGuire - If we take on the job of issuing the NOVs and everything, where are we if ATS comes back and says they don't think staff are doing what we are supposed to do? Attorney Reischmann thinks that would be a deal killer for us; if we are going to comply with Arem then it's incumbent on the City to have that discretion. Mr. Landon - That doesn't change from what we are doing today; the difference is we are going to see all of them instead of the filtered ones but the ultimate decision is with City staff after of course State law and if people don't agree with that decision, then the violators have a hearing officer that can appeal that to.

The Presentation was Received and Filed.

4 [15-40](#)

PRESENTATION ON THE REVISED 10-YEAR CAPITAL IMPROVEMENT PROGRAM

Council took at short break for lunch from 12:15 pm to 12:33 pm.

Transportation

VM McGuire-When is our fiscal year? Ans: Mr. Quinn-October 1, 2014 through September 30, 2015.

CM DeLorenzo-Are the projects in today's dollars or consideration of inflation? Ans: Mr. Cote-Mixed, some today's and some include inflation.

VM McGuire-Are there any cost savings to be had by doing two bridges in the same year? Ans: Mr. Cote-Not necessarily because mobilization-they are not next to one another, they are not close enough to gain any savings. There really are no additional savings.

Mayor Netts-What is the \$5,600,000 way out? Ans: Mr. Cote-That is the projected cost for Phase 2.

Mayor Netts-That is from Matanzas up to Old Kings? Ans: Mr. Cote-Correct.

VM McGuire-Is the TPO involved in any of these? Ans: Mr. Cote-This one is on the priority list; they were on the existing priority list, current funded DOT projects, so future phases are all part of that program.

VM McGuire-I thought this project (Seminole Woods Multi-use Path) was due to be completed this year? Ans: Mr. Cote-Only the partial path will be completed this year. Mr. Landon-We are passed Citation Blvd. headed to Sesame.

CM DeLorenzo-What type of improvements? Irrigation? Ans: Mr. Cote-It has landscaping already and it will be updated to be consistent with other medians.

VM McGuire-What is the difference between neighborhood signs and an entry sign? Ans: Mr. Cote-This is like the County Club Cove sign we recently re-did. The small 6'x6' sign.

VM McGuire-What is left to be done on Bulldog Drive? Ans: Mr. Landon-We are done. It is fiscal year. There are a few punch list items, but they are being completed.

VM McGuire-Those are paid out of gas taxes? Ans: Mr. Quinn-Correct. The issue with the gas tax is that it is not a growing revenue.

CM DeLorenzo-If we have a suggested project, we hear it now? Ans: Mr. Quinn-Correct.

CM DeLorenzo-Ravenwood between Rymfire and Whiteview, there is a well-used sidewalk, people have a hard time staying on the road, we need a planting or native grass planting, a curb, something between the road and the sidewalk.

CM Nobile-Where are we on center laning some roads to avoid some accidents? Ans: Mr. Cote-provided an overview from the PowerPoint on left turn lanes.

Signals

CM Shipley-Are we including Florida Park Drive in any of these studies? Ans: Mr. Landon-Short answer is Florida Park Drive is not in our Capital Improvement Plan. What we have done is a Request for Proposals (RFP) from engineers to take a look at Florida Park Drive. We will find dollars for that this year if City Council wants to do that. It is up to Council if you want to fund that and out of that is where they would proposal capital improvements.

CM Shipley-That would be up to 2016 before we even...? Ans: Mr. Landon-That is up to you all.

CM Nobile-This is yearly that we are doing this correct (budgeting)? Ans: Mr. Landon-Yes.

Recreation

Mayor Netts-How are we doing on that (FIND grant for Long Creek Nature Preserve Park)? Ans: Mr. Brennan-We are waiting for the synthetic marking posts to come in. Mayor Netts requested we provide FIND an update in April.

VM McGuire-What about the land over by the airport for the Community Park? Ans: Mr. Landon-We do not have any plans right now to make those improvements.

VM McGuire-We do have an Interlocal Agreement for that? Ans: Mr. Landon-Both entities have approved but the details are being finalized.

CM DeLorenzo-ITSC-Parking issue-sidewalk other side of church? Ans: Mr. Landon-That is coming.

CM Nobile-At Town Center Park-what is that plan? Is that Central Park? Ans: Mr. Cote-Those are improvements to Central Park.

CM DeLorenzo-The original plans call for a splash park? Ans: Mr. Cote-I believe a maze over by the restaurant outparcel.

CM DeLorenzo-I had a meeting with Matanzas High School principal and the construction team; they have a 4 year construction program and they are always looking for projects, please keep them in mind.

VM McGuire-Has the new management of Palm Harbor Golf signed off? Ans: Mr. Cote- No, this is preliminary.

VM McGuire-What is the Graham Swamp Phase 2? Ans: Mr. Cote-It will take you south behind the Hidden Lakes development to Lehigh Trails.

VM McGuire-Is this work that City employees could do? Ans: Mr. Cote-Yes, we can look at that.

CM Shipley-What is the aquatic center? Ans: Mr. Landon-It is the new swimming pool.

CM Nobile-Is there any talk of a YMCA? Ans: Mr. Landon-Yes, it is out there.

CM DeLorenzo-Is this updated from what we removed from the Parks Master Plan when we adjusted the Park Impact Fees? Ans: Mr. Landon-I suspect these are from what we removed.

General Government

CM DeLorenzo-Many of the ADA compliance issues will take care of themselves with the new construction? Ans: Mr. Cote-Yes.

VM McGuire-Do we have an agreement with Waste Pro, that if we have CNG fuel equipped in our fleet, we can use their facility, so why do we have a CNG plant on the list? Ans: Mr. Quinn-It is on your list; it may not be CNG today it may be some other fuel tomorrow that might be the new fuel. It is something that we left on the list and we may have to address.

CM DeLorenzo-The Mosquito Control owns the property, not the County? Ans: Mr. Landon-Yes, the Mosquito Control District owns the property.

CM DeLorenzo-Is it identified as a Brownfield? Ans: Mr. Landon-I suspect it is not because of the public facility, but I do not know. It definitely qualifies as a Brownfield site.

Stormwater

VM McGuire-What happens to the contingency money if you don't spend it? Ans: Mr. Quinn-It stays in the budget if you do not spend it.

VM McGuire-What is our track record on contingency money? Ans: Mr. Quinn-With

stormwater projects it is hard to determine. We have probably used more than we have saved.

VM McGuire-(Matanzas proposal)-How much are we talking about? Ans: Mr. Landon-A little over \$330K.

Utility

At 1:50 pm Mayor Netts had to leave for an appointment. Mayor Netts turned gavel over to Vice Mayor McGuire. Mr. Landon suggested postponing the next two items as they are not time sensitive.

VM McGuire-Has any engineering been done on that? Ans: Mr. Adams-We had a preliminary design report, we had Phase 1 and we are in Phase Two but we had to split Phase 2 into A and B. We are heading into Phase 2B but the project has been put on the shelf.

Sewer

CM DeLorenzo-Are we going to consider a replacement program? Ans: Mr. Adams-We are doing a study in house and will bring you the results of the study for the replacement schedule. Probably about a month away.

VM McGuire-Since we are talking about putting another waste treatment plant in, are we going to see the numbers double to maintain the new plant? Ans: Mr. Flanagan-Keep in mind the investment you already have in. Mr. Quinn-Also, when you have a new plant come on board, there is minimal maintenance.

VM McGuire-I am not begrudging you of the plant, just want Council to keep in mind we will have operating and maintenance expenses too.

CM Nobile-Old Kings Road Phase 2, I did not see us in year 6 or 7 expanding that? Ans: Mr. Flanagan-That is correct. It is a moving target.

CM DeLorenzo-Is that if we get customers to the north? Ans: Mr. Flanagan-Yes.

The Presentation was Received and Filed.

- 5 [15-64](#) PRESENTATION - UPDATE ON EMPLOYEE DEVELOPMENT AND TRAINING PROGRAM
- Council concurred to postpone this item to the next workshop.*
- The Resolution was Postponed.**
- 6 [15-50](#) PRESENTATION ON THE NATIONAL CITIZEN SURVEY RESULTS FOR 2014
- Council concurred to postpone this item to the next workshop.*
- The Resolution was Postponed.**

E. WRITTEN ITEMS

- 7 [15-58](#) RESOLUTION 2015-XX APPROVING A CONTRACT WITH ENVIRONMENTAL LAND SERVICES OF FLAGLER COUNTY, INC., FOR THE REMOVAL AND HAULING OF LIME SLUDGE FROM WATER TREATMENT PLANT NO.1

CM DeLorenzo-And this is a local company? Ans: Mr. Hogan-Yes.

The Resolution was Continued.

Enactment No: R2015-20

- 8** [15-54](#) RESOLUTION 2015-XX APPROVING A CONTRACT WITH SUN STATE NURSERY AND LANDSCAPE, INC., FOR THE LANDSCAPING AND IRRIGATION OF THE MEDIANS ON STATE ROAD 100 FROM I-95 TO ROBERTS ROAD

This item was heard after item 8.

Mr. Landon provided a brief overview to this item. Mr. Butler provided an overview map of the area to be landscaped, which is attached to these minutes.

CM Nobile-How tall will these shrubs be? Ans: Mr. Butler-No taller than 24 inches per FDOT.

CM Nobile-The only thing I do not see drawn is the decorative tips? Ans: Mr. Butler-Correct.

The Resolution was Continued.

Enactment No: R2015-21

- 9** [15-65](#) RESOLUTION 2015-XX APPROVING A PURCHASE ORDER WITH DAYTONA STATE COLLEGE CENTER FOR BUSINESS & INDUSTRY IN AN AMOUNT OF \$37,800

This item was heard before item 8.

Mr. Landon gave a brief overview to this item.

The Resolution was Continued.

Enactment No: R2015-22

Public Participation shall be in accordance with Section 286.0114 Florida Statutes. Any member of the public interested in speaking on any proposition agendaed or that Council discusses or considers during this workshop, will be afforded the opportunity to speak during public participation at the next City Council Business Meeting. Contact the City Clerk's office for the meeting date, time, and location at 386-986-3713 or cityclerk@palmcoastgov.com.

F. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Nothing at this time.

G. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Nothing at this time.

H. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Presented a video of the walls being erected for the new City Hall.

Quiddich this weekend. NCCA Sports Clinic in March, Lacrosse College Camp at Ralph Cater Park.

City photo contest has begun.

I. ADJOURNMENT

The meeting was adjourned at 2:24 pm.

*Respectfully submitted,
Barbara Redline, Records Coordinator and
Virginia Smith, City Clerk*

ATTACHMENT TO MINIUTES

[15-68](#) MEETINGS CALENDAR AND AGENDA WORKSHEET

[15-71](#) ATTACHMENTS TO MINUTES