



City of Palm Coast

City of Palm Coast
City Offices
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Palm Coast, FL 32164

Minutes - Draft Beautification & Environmental Advisory Committee

*Chairman Glenn Partelow
Vice Chair Kenneth Jones
Committee Member John Kapcar
Committee Member Joanna Salkovitz
Committee Member Jeffery Seib*

Thursday, May 28, 2015

5:00 PM

Council Conference Room

City Staff:

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>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

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>Other matters of concern may be discussed as determined by Board during the meeting.

>If you wish to obtain more information regarding this agenda, please contact the City Clerk's Office at 386-986-3713.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Partlow called the meeting to order at 5PM.

B. ROLL CALL

Present: 3 - Chairman Partelow, Vice Chair Jones, and Committee Member Seib

Excused: 2 - Committee Member Kapcar, and Committee Member Salkovitz

C. MINUTES

1 [15-163](#) MEETING MINUTES OF THE MARCH 26, 2015 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE

Attachments: [MeetingMinutes BEAC 3 26 15](#)

Approved as presented

Approved: 3 - Chairman Partelow, Vice Chair Jones, and Committee Member Seib

Excused: 2 - Committee Member Kapcar, and Committee Member Salkovitz

2 [15-189](#) MEETING MINUTES OF THE APRIL 23, 2015 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE MEETING

Attachments: [Meeting Minutes BEAC 4 23 15](#)

The Beautification & Environmental Advisory Committee meeting minutes of April 23, 2015 were not approved as there was not a quorum present for that meeting and legal council advised the minutes were not necessary.

D. OLD BUSINESS

3 [15-164](#) UPDATE ON ART PROPOSAL FROM EMMA ANNA (IMAG_NE)

Committee discussed the timing of the project and that it would be removed on Monday June 1, 2015

Chair Partelow: Do you think (the IMAG_NE art installation) was well received by people?

Ans: Vice Chair Jones: Yeah, unfortunately I wasn't here for most of the month of May, when it was at Town Center, so I'm not sure (the results). But while it was at the library, we had the County Commissioners come out and we had pictures in the newspaper of them at the art installation. We had school kids for the day along with photos of them participating with the art installation. It seems that it was well received.

Vice Chair Jones: Did Imagine School ever do anything (participate with the IMAG_NE art installation)

ANS: Mr. Butler: No

4 [15-165](#) UPDATE ON SR 100 MEDIAN LANDSCAPE AND IRRIGATION PROJECT

Chair Partelow: So how is the landscape and irrigation (SR 100 project) going?

ANS: Mr. Butler: Well, we finally got the building permit issued on Friday, so I'm waiting on the schedule from the contractor, he should be starting any day out there. So we should be seeing some results soon and hopefully by our next meeting I will have an update.

5 [15-171](#)

BEAC DUTIES AND RESPONSIBILITIES - CLARIFICATION

Mr. Seib: Where are the lines of delineation for our responsibilities as it relates to environmental concerns?

ANS: Mr. Butler: Definitely, if we are looking to acquire properties that is something I would want this committee to look at, because when we go to City Council, that would be nice to have (the statement) that the BEAC has reviewed this and encourages this purchase. We don't have any properties we are looking to purchase right now. And we don't usually budget funds for that (purchase). What we usually do, if it is environmentally sensitive, it will qualify for a grant from the County (Land Acquisition Committee- LAC) and also qualify for a grant from the State (Florida Forever). They usually split the cost so the City doesn't have to pay anything, because we don't have an LAC but we are part of Flagler County so we are entitled to that money as well. We would put the application together and submit to the County and the State for funding.

Mr. Seib: So is there a philosophy, one of acquiring a property, with the idea in the future it can just sit?

ANS: Mr. Butler: As part of this grant process we have to put together a management plan, we can't just buy it and let it sit.

Mr. Seib: With the Passage of Amendment #1, some of those funds, are to be going towards maintenance and purchasing of conservation areas?

ANS: Mr. Butler: The County has revised their requirements for those grants, either 5% or 10% can be used every year for maintenance. This is a new process and will be tied to any future grants we receive.

Vice Chair Jones: When something is decided, like the homes that are being built by Palm Harbor Golf Course, who in the City, looks at the environmental impact?

ANS: Mr. Butler: Denise (Bevan) and I'm (Mr. Butler) her backup. She relies on their (developers') environmental consultants to provide her with the information she needs and she then reviews it and makes sure she agrees with their assessment. If she disagrees, they (Ms. Bevan and the developer's consultant) will jointly come to decision about what the mitigation is and what has to happen. That land is actually privately owned.

Vice Chair Jones: When something is privately owned, you don't have an environmental study done on it?

ANS: Mr. Butler: No, all developments have an environmental study, however, the developer pays for it.

Committee members discussed inviting Denise Bevan (City Administration Coordinator) and Carl Cote (Construction Manager) to come and inform the BEAC of their latest projects during a future BEAC meeting.

E. NEW BUSINESS

6 [15-166](#)

HEALING OF THE WOUNDED SPIRIT MEMORIAL AT HERO'S
PARK-APPROVAL OF MONUMENT AND LOCATION

Attachments: [Front View of Monument](#)
 [Location in Heros Park](#)
 [Narrative from E-mails-4-16-15](#)
 [Placement in Circle](#)
 [Wounded spirit memorial text on front](#)

The Committee discussed the details of the Memorial at Hero's Park along with Ms. Debbie McLean, President, Gold Star Mother.

Vice Chair Jones: Who will be responsible for the brick pathway, ordering the bricks and how will the public know that process?

ANS: Ms. McLean: I have a website to order the bricks and I have all the paperwork done.

Vice Chair Jones: Physically who is actually doing the work to switch out the bricks?

ANS: Ms. McLean: Volusia Monument Company is doing the engraving?

Vice Chair Jones: So you think the City will be responsible for removing the old bricks and installing the new ones?

ANS: Mr. Butler, no, we had discussed that and they will handle that on their (Ms. McLean's team - veteran volunteers) end, if they need assistance we are here to help.

Vice Chair Jones: Is causality really a word we want to put in there (the monument)?

Ans: Ms. McLean: Yes, it should be casualty, we will correct that.

Approved

Approved: 3 - Chairman Partelow, Vice Chair Jones, and Committee Member Seib

Excused: 2 - Committee Member Kapcar, and Committee Member Salkovitz

7 [15-172](#)

CITY OWNED PROPERTIES-DEVELOPMENT AND ZONING
CLASSIFICATIONS

Mr. Butler gave an update of the process of requesting a zoning change on a property using a particular example which involved an environmentally sensitive area - historic oak trees and wetlands.

Mr. Seib: What I'm concerned about is there are several undeveloped plated residential lots that border my home that go back to the canal (City owned property), what is the policy of the City to ensure that it (these City owned property) does not turn into their backyard?

ANS: Mr. Butler: We are drafting (developing) the language to be more specific regarding landscaping, leaving the land natural. During the review of the permit we would look at the landscaping ensuring they are not encroaching onto the City owned property.

8 [15-226](#) BEAUTIFICATION AWARD APPLICATION - 84 BROOKSIDE LANE

Attachments: [BEAC-84 Brookside-Staff Report-5-28-15](#)
 [84 Brookside-Wright Beautification Award Application-5-20-15](#)
 [84 Brookside Lane Pictures](#)

Discussion of the "We appreciate your efforts sign " being given to 84 Brookside Lane.

Approved

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F. PUBLIC PARTICIPATION

G. DISCUSSION OF MATTERS NOT ON THE AGENDA

Discussion of Form 1 (financially required by the Supervisor of Elections office) for the members of the BEAC.

H. ADJOURNMENT

The meeting was adjourned at 6:08PM

Respectfully submitted:

Irene Schaefer, Recording Secretary