



City of Palm Coast

City of Palm Coast
City Offices
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Meeting Minutes Beautification & Environmental Advisory Committee

Chairman Glenn Partelow
Vice Chair Kenneth Jones
Committee Member John Kapcar
Committee Member Joanna Salkovitz
Committee Member Jeffery Seib

Thursday, June 25, 2015

5:00 PM

Council Conference Room

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>Other matters of concern may be discussed as determined by Board during the meeting.

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A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Partelow called the meeting to order at 5:00PM.

B. ROLL CALL

Present: 4 - Chairman Partelow, Vice Chair Jones, Committee Member Kapcar, and Committee Member Seib

Absent: 1 - Committee Member Salkovitz

C. MINUTES

- 1 [15-255](#) MEETING MINUTES OF THE MAY 28, 2015 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE MEETING

The Minutes were Approved as presented.

D. OLD BUSINESS

- 2 [15-256](#) HEALING OF THE WOUNDED SPIRIT MEMORIAL AT HERO'S PARK-UPDATE ON PARK'S TEAM REVIEW COMMENTS

Mr. Butler, City of Palm Coast Landscape Architect, gave an update on the Healing of the Wounded Spirit Memorial at Hero's Park.

Vice Chair Jones: So when they (the applicant) center that (plaque) can they increase the size of the text?

ANS: Mr. Butler: Yes, that would be a good suggestion.

E. NEW BUSINESS

**3 [15-257](#) UPDATE OF CURRENT CAPITAL PROJECTS - CARL COTE -
CONSTRUCTION MANAGER - CITY OF PALM COAST**

Carl Cote, Construction Manager with the City of Palm Coast, made a presentation which is attached to this meeting.

Mr. Seib: So the green lines that are there (referring to the presentation) are the on and off ramps?

ANS: Mr. Cote: Yes, the on and off ramps.

Mr. Seib: I was wondering how Bird of Paradise would be affected by the highway construction?

ANS: Mr. Cote: Right, it really shouldn't (be affected).

Mr. Seib: Does it continue on above Matanzas, too (referring to Old Kings Road Extension Project)?

ANS: Mr. Cote: Yes, there is a future phase under design, right now we are about 90% completed and you will see the roadway come around here (referring to the presentation) and loop back towards Old Kings Road.

Mr. Seib: What you are saying is the road that is right in front of the High School (Matanzas), will not be there any more?

ANS: Mr. Cote: It will still be there, but it will become a driveway for the High School basically.

Chair Partelow: So I can go down Forest Grove and make a left to get in front of the High School?

ANS: Mr. Cote: No, that connection will go away. So if you want to get to the High School you will need to go up to Old Kings Road and turn onto Matanzas at the traffic signal and go right into the High School.

Mr. Seib: How close will the Old Kings Road be to that lake?

ANS: Mr. Cote: It will be pretty close because on this side (referring to the presentation) it is all wetlands and a conservation easement. I want to say it will be 25' to the sidewalk.

Mr. Seib: So what is the width of that (referring to the presentation), you're talking about four lanes with sidewalks on both sides? What is the total distance across the roadway?

ANS: Mr. Cote: It looks like it is about 160' wide.

Mr. Seib: Who owns all that property (referring to the presentation)?

ANS: Mr. Cote: The County (Flagler).

Mr. Seib: So from that area of the commercial lots to the left of Route 95, that is all conservation zoned area?

ANS: Mr. Cote: Yes.

Mr. Seib: And then right down in the extension of Palm Harbor Pkwy. where you are

building and the curve is in the road, there is going to be a pond on that little triangle space, right, Carl?

ANS: Mr. Cote: Right.

Mr. Seib: And then on the other side that is privately owned?

ANS: Mr. Cote: It is privately owned.

Mr. Seib: I remember those bathrooms (referring to the Holland Park Renovation Project) always had a vandalization problem, are they going to be vandalization proof?

ANS: Mr. Cote: As much as they can be.

Chair Partelow: Will that be recycled water (referring to the renovations at Holland Park)?

ANS: Mr. Butler: Yes, that is what I was going to say we are going from wells that were failing and had salt in them and everything else to reclaimed water now. We will not be using all reclaimed water since there are some facilities we need to use potable water, such as the picnic table areas and splash park.

Vice Chair Jones: Still leaving the gardens there (referring to the community garden located at the Palm Coast Community Center)?

ANS: Mr. Cote: No, the community garden will be going away (during the future renovations at the Palm Coast Community Center). We are looking to relocate them to the Belle Terre Parkway area by Lehigh Trail and the Palm Coast Tennis Center.

Mr. Seib: What are some of the upgrades needed for the LEED (Leadership in Energy and Environmental Design) Silver Certification?

ANS: Mr. Cote: Mechanical systems is a big one, there are a lot of points in your mechanical system.

Mr. Seib: More energy efficient, is that what it involves?

ANS: Mr. Cote: Partly, it isn't that simple, but the more efficient your system the more points you would get (towards certification). We have a water chiller system (water cooler), whether that is air cooled or water cooled system affects its efficiency and how many rating (points) you get. We do have a VAV (Variable Air Volume), not individual for every office, but some of that controllability helps.

Mr. Seib: So, you are going to have that little chiller tower somewhere here (referring to the new City Hall)?

ANS: Mr. Cote: Yes, on the side of this wing (referring to the presentation) we have a mechanical yard on the side here.

Chair Partelow: Any thing solar (referring to the new City Hall building)?

ANS: Mr. Cote: No, nothing solar.

Chair Partelow: Not a project, I know about, but I was hoping that there was a pool project at least in the 5 year plan?

ANS: Mr. Cote: We do have some dollars in the CIP next year, to replace the pump equipment and the filtration system, I believe.

Mr. Seib: It is in the 10 year master plan (budget for a pool upgrade), it is there, and they just say we'll table it for another year, is that it?

ANS: Mr. Cote: Right now our capital project funds are very limited. We get a portion of the sales tax the County collects, and I believe that is a little over two million dollars a year for all the capital projects. Streets (division) gets a portion from the State from the gas tax, but the majority of that goes towards resurfacing (streets). So

there are very few local dollars that goes towards capital projects.

Chair Partelow: So likely it would have to be a WMCA, or some other organization, coming in (to the City) and deciding to build (a pool facility)?

ANS: Mr. Cote: Right or it would have to be something to go before the voters as a referendum bond, something in the fifteen million dollar vicinity.

Mr. Butler: So where is the nearest aquatic center that you feel is adequate?

ANS: Chair Partelow: The new one is going to Ormond (Beach) WMCA, they just made a 50 meter pool.

Vice Chair Jones: Does your group take care of the swales, the engineers (referring to Community Development Department)?

ANS: Mr. Cote: Yes, part of that group (Construction Management and Engineering Division) is the stormwater group. We do have City crews at Public Works who take care of the swales rehab program. There are really two parts to that (maintenance of the swales) and they (the engineers) get involved when needed.

Vice Chair Jones introduced a letter from a citizen regarding maintenance of "wet ditches". This letter and pictures are attached to these minutes. Mr. Butler will invite Don Schrager to the next BEAC meeting on July 23, 2015 to address the Committee on the swales maintenance program.

Mr. Seib: So these ditches run by houses to a canal?

ANS: Mr. Cote: Right, The swales go to the ditches and the ditches go to the canals. At some point they (the ditches) remain wet.

4 [15-258](#)

**BEAUTIFICATION AWARD APPLICATION - 303 PALM COAST PARKWAY
(ST. MARK BY THE SEA LUTHERAN CHURCH)**

Mr. Butler, City of Palm Coast Landscape Architect, gave a presentation of the Beautification Award nomination property, 303 Palm Coast Parkway, St. Mark by the Sea Lutheran Church.

A motion was made by Vice Chair Jones, and seconded by Committee Member Seib, that the the Beautification Award be given to the applicant and was approved by the following vote:

Approved: 4 - Chairman Partelow, Vice Chair Jones, Committee Member Kapcar, and Committee Member Seib

5 [15-259](#)

**DISCUSSION OF DISCLOSURE FORM REQUIREMENTS FOR THE
COMMITTEE**

The Committee members discussed the requirement to file a form 1 with the Flagler County Supervisor of Elections office.

G. PUBLIC PARTICIPATION

F. DISCUSSION OF MATTERS NOT ON THE AGENDA

Mr. Butler, Landscape Architect, gave an update on the landscape work being done at the Flagler Palm Coast High School.

Mr. Butler, also gave an update on 2015 Tour De Palm Coast (Bike Event) on July 25, 2015 starting at 8AM at Linear Park.

Mr. Butler, discussed Mr. Landon (City Manager) being contacted by a local artist to participate in any future "Art in Public Places" event.

H. ADJOURNMENT

The meeting was adjourned at 6:10PM

*Respectfully submitted:
Irene Schaefer, Recording Secretary*

[15-288](#)

ATTACHMENTS TO MINUTES