



# City of Palm Coast

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

## Meeting Minutes City Council Workshop

**Mayor Jon Netts**  
**Vice Mayor Heidi Shipley**  
**Council Member Jason DeLorenzo**  
**Council Member Bill McGuire**  
**Council Member Steven Nobile**

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**Tuesday, May 31, 2016**

**9:00 AM**

**City Hall Community Wing**

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>Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

>Other matters of concern may be discussed as determined by City Council.

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>All pagers and cell phones are to remain OFF while City Council is in session.

### **A. Call to Order**

*Mayor Netts called the meeting to order at 9:00 a.m.*

### **B. Pledge of Allegiance to the Flag**

### **C. Roll Call**

*Records Coordinator Barbara Redline called the roll.*

**Present:** 5 - Mayor Netts, Vice Mayor Shipley, Council Member DeLorenzo, Council Member McGuire, and Council Member Nobile

### **D. PRESENTATIONS**

- 1**     [16-210](#)     POST TRAUMATIC STRESS DISORDER/TRAUMATIC BRAIN INJURY MONUMENT AT HEROES PARK
- Mr. Landon gave a brief overview of this item. Mr. William Butler, City Landscape Architect, introduced Cathy Heighter of Invisible Wounds organization. Mr. Butler gave a PowerPoint presentation (attached to these minutes).*

*Ms. Heighter thanked the City of Palm Coast for considering the memorial and allowing them to place it at Heroes Memorial Park.*

*CM McGuire - Is this memorial not going to have names on it? Because everybody*

*that comes home from a combat zone is wounded in some way, shape or form, some more so than others, etc. Mr. Butler - Yes, Invisible Wounds memorial. Ms. Heighter for those individuals that do want to recognize a loved one, there is a program where they can have bricks engraved and set into the ground there.*

*CM McGuire - The family would do that? Ms. Heighter - Yes.*

*CM McGuire - What are you going to do when you run out of bricks? Mr. Landon - We will have to come up with a design in the park.*

**The Presentation was Received and Filed.**

**2      [16-213](#)**

**PRESENTATION BY FLAGLER COUNTY'S EMERGENCY MANAGER ON HURRICANE PREPAREDNESS**

*Item 3 was discussed prior to this item.*

*Fire Chief Mike Beadle introduced Steve Garten, Flagler County Public Safety Emergency Manager, who gave a PowerPoint presentation (attached to these minutes).*

*Phone Number for special needs requests 386-313-4200; need to call ahead of time (before the storm hits) so the County can get the supplies needed to the appropriate shelter so their needs are met.*

*CM DeLorenzo - If a citizen has a need, they should call now? Mr. Garten - Yes, exactly.*

*Mayor Netts asked about re-entry passes; are they still in effect? Mr. Garten - No, but it's a good idea we will decide how we are going to go with that; it has not been finalized yet.*

*CM McGuire - What is the hierarchy, are you at the top? Mr. Garten explained, it's not that the tier goes down, the tier goes upwards. The idea is the municipalities and the County would work together as far as being prepared for it, but when the incident actually occurs, at that point, the cities would notify the County as to whatever resources they need to function; first aid, first response, etc. We would exhaust all measures to see you receive the resources you need. When that is exhausted, then we would go up our tier to the State of Florida, when those resources are exhausted it goes to the Federal level, FEMA.*

*CM McGuire - In the City of Palm Coast, if a tornado hits we have a Fire Chief, Sheriff and we have people working for the City of Palm Coast, but who coordinates their efforts? What is the pecking order to be sure the emergency is dealt with quickly and efficiently? Mr. Garten - All emergencies are local so they would coordinate with us. The hierarchy goes from the bottom up cities would notify the county with what is needed and we would make sure you had all the resources you need, then we would go to the State when all those are exhausted.*

*CM McGuire - Who coordinates their efforts? Mr. Landon - Basically, we had the tornado a couple of Christmases ago and it worked just the way it is supposed to work. The Fire Chief is in charge at that time and the actual scene and emergency operation. The Fire Chief is in communication with the Sheriff and the City Manager. The City Manager contacts all the directors and Council Members. The aftermath is a whole different scenario. The County provides resources and they have contacts at the State or Federal level and they can help with cleanup in the full recovery period. At that point, Public Works becomes a factor in the whole situation.*

CM McGuire - We have a lot of highly qualified people that are able to deal with disasters, etc., who is calling the shots? Mayor Netts - It is a question of resources, at the local level we have certain resources, when those resources become exhausted, you move to the next level. The County doesn't take over because it is an emergency but it is the next level of resources, then the State.

CM McGuire - Who is going to call the Red Cross and the National Guard? Mr. Landon - Flagler County. Mayor Netts - There is a response time lag, so each municipality better be careful to survive on its own for 24, 48, 72 hours before you can bring in backup.

CM Nobile - Our PEP (Pretreatment Effluent Pumping) systems, do they have generators? Mr. Landon - Yes, we have permanent and portable generators. We also have the tank trucks that come in and pump those out. Chief Beadle recalls that there is an outlet on the PEP boxes for the utility company to come out and plug in and pump out if necessary.

CM Nobile - About communication, things are changing with different media now, dishes, cable; where is the best place for somebody locally to find information besides the internet? Mr. Garten - WNZF and Channel 13. Fire Chief Beadle - We have a combined PIO team throughout the County, it doesn't matter who is having the event, they put together the answer, press release, as a unified team. Mayor Netts suggested weather radios. Sheriff's neighborhood watch.

Mayor Netts - What do we have on our website to update people, can this presentation be up on our website? Fire Chief Beadle - Absolutely. Let's put this on our website (if it is not there already).

VM Shipley - Is that the same book we had last year? Mr. Garten - Yes, it is the same one.

Fire Chief Beadle stated for all, if you don't have Code Red, you need Code Red. It's a free app (that alerts you to emergencies in your area).

**The Presentation was Received and Filed.**

3      [16-204](#)

**RESOLUTION 2016-XX APPROVING THE NEW TRAFFIC SIGNAL PROJECT, IN AN AMOUNT NOT TO EXCEED \$125,350, AT OLD KINGS ROAD AND TOWN CENTER BOULEVARD**

*This item was heard before Item 2 (Flagler County staff was slightly delayed).*

Mr. Landon gave a brief overview of this item. Mr. Sean Castello, City Traffic Engineer, gave a PowerPoint presentation (attached to these minutes).

CM McGuire - So when you are talking about daily, you are talking about a 24 hour period? Mr. Castello - Yes.

CM McGuire - When you talk about the t-bone (angle) crashes, if when you pull up to Old Kings Rd. from Town Center and you want to make a left - he can't see very far down that road where people are coming 45 miles an hour; if you thought it was safe you started to pull out and they would be right on top of you. Does the program address the visibility issue? Mr. Castello - Installing the traffic signal should take care the majority of that; from time to time you still may get somebody that tries to run the light but for the most part when you install a traffic signal that's when you are generally trying to get rid of those angle crashes because those are the ones that

cause the most physical damage to vehicles, injuries and deaths.

CM McGuire - Is it your experience based on your statistics that the angle crashes are, as he described, people trying to make a left and not seeing oncoming traffic or is it pretty evenly divided? Mr. Castello - Actually no, what happens there is that people have to wait so long that they just get anxious and so then you see a small gap and they shoot the gap and go. From what he has read, he saw maybe one that was a visibility issue; the rest were just impatient drivers shooting the gap.

Mayor Netts - Going southbound on Old Kings Rd., he is trying to remember how much line of sight there is before the intersection, it might be helpful to post traffic signal ahead sign well ahead of it. Mr. Castello - We will.

Mayor Netts - Is this signal going to be fixed or variable according to traffic flow? Mr. Castello - It is going to be variable throughout the day except that we will program it specifically in the afternoon to be fixed, because traffic there in the late afternoon-5:00 p.m. it's consistent.

CM Nobile - How far south? Mr. Castello - Not very far south, he believes the roadway itself is going to be realigned to be under where the path is right now. Mr. Landon - Maybe a little bit further south.

CM DeLorenzo - The developments to the east and south; the plan for the roadway to be moved is so there will be an entrance into the future development(s); are we still anticipating a road there or not necessarily? Mr. Landon - It was the only real access off of Old Kings Rd. that they have. This would then be a complete intersection.

CM DeLorenzo - Of the parts that we are buying now, will any of them be able to be reutilized when it's reconfigured; the cabinet, etc.? Mr. Castello - He would say about a third of it realistically.

Mayor Netts - This is going to be a wire signal? Mr. Landon - Yes, because it is temporary.

CM DeLorenzo - When the road is relocated who is paying for it, the CDD, us, the CRA? Mr. Landon - Relocating Town Center Blvd., you have a couple of different possibilities it could be that when that development comes in, it could be that developer; if we four-lane it before that happens then it will be part of the four-laning project which is being paid for by the Old Kings Rd. South assessment district; all those property owners that are within the district are paying for those improvements. It depends on the timing of that. The next phase of that project will be widening of the bridge; that is the most expensive part and trying to get from where it ends now, northern end to south of this intersection.

CM DeLorenzo - How much right-of-way do we have west; do we have the right-of-way to relocate? Mr. Landon - Yes, we are 60% designed and all those property owners agreed to do the right-of-way. This is all development driven and all these people want this to happen so they dedicated the right-of-way.

CM DeLorenzo - Do you have an idea of how much that segment is going to cost? Mr. Landon - We may have it from 5-6 years ago when this first came up, but we didn't come prepared to talk about the ultimate design.

CM McGuire - What kind of timetable are we talking about; when are you going to start this and finish it? Mr. Castello - Two months, starting in the beginning of July.

CM McGuire - Is that public land (by the big old oak tree)? Mr. Castello - Yes, part of it belongs to DEP (Dept. of Environmental Protection) and the other part belongs to the City of Palm Coast.

VM Shipley - A lot of people use that to go down that trail, don't they? Mr. Landon - Yes.

VM Shipley - So where would they go now to use the trail once that is gone? Mr. Landon - The trail now, with part of the improvements with the sewer line and everything, goes all the way up to Hidden Lakes. So there is actually a way to get to the trail. It is not really a formal trailhead, but we know that if we don't provide some alternative they are going to find their own alternative.

CM Nobile - So now, if you park up there how do you get to the trail; you have to go over the bridge? Mr. Landon - Yes. You have a sidewalk all along Old Kings Rd. now up to Hidden Lakes (and over the bridge; it is wide enough).

CM McGuire - How much would it cost to have a policeman direct traffic during rush hour at that intersection and do we do that anywhere in Palm Coast with a cop directing traffic? Mr. Castello - The only time that is done is during emergencies. Mayor Netts added Mother Seton pays for an off duty officer when needed.

**The Resolution was Continued.**

Enactment No: R2016-52

#### **F. PUBLIC PARTICIPATION**

**Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on topics on the workshop agenda or any topic or proposition not on the agenda, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.**

Jack Carall - Nobody mentioned anything about gas, if you don't have a full tank of gas you are stuck on I-95. There was something about gas stations must have a generator on the pump (for when the electricity goes out). Do we have that?

Mayor Netts - He remembered the State Legislature dealt with that, but he doesn't remember what they did. Jack is right, if you don't keep your gas tank full and the gas station has no electricity, you can't fill it up. Legislature for backup generators at gas stations, was that enacted? Chief - Yes.

#### **G. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

CM McGuire asked about the grant for the widening of Old Kings Road. Mr. Landon - Our normal procedure is that would be discussed at a City Council workshop, but

there are three projects that are really combined into one. They are in the design phase right now. On Old Kings Rd. north of Palm Coast Pkwy. all the way up to Matanzas Woods Pkwy. and beyond. One of them is under construction and will be finished this summer and is the extension from Forest Grove up to Matanzas Woods Pkwy.; that is fully funded, it is one of City Council's high priorities along with Palm Harbor Pkwy. so that people get directly to the interchange. That was funded by FDOT 100% or close to it, big thank you for their support. The other two phases, is the extension north of Matanzas Woods Pkwy. and curve back around and tie back into Old Kings Rd. and go on up to US1. That additional extension, phase 2 of the extension project is there and the big one and the highest priority for City Council right now as far as our own local streets is the widening of Old Kings Rd. from Palm Coast Pkwy. up to Forest Grove. The status of those two projects is that the widening, we are 89% complete with design; the extension is the same thing it is either the design is totally complete or is very close to being complete. Both of those design phases were funded by FDOT.

The next phase is right-of-way acquisition, both the phase 2 of the extension we need additional right-of-way, a small piece, and the widening there are some small parcels that we have to obtain. FDOT has agreed all the way through construction for the extension, so it is what they call fully funded. The next phase would be the one parcel we have to obtain and then after that it would go into construction. The funding is available and ready to go; we will keep moving forward on that project. The right-of-way acquisition for the widening was not programmed and construction was not programmed so that is where we are putting our priorities for FDOT grant projects. The phase 2 of the extension of Old Kings Rd., north of Matanzas, was initially supposed to be four lanes but after we looked at it, not many people are going to be heading north; it was agreed we only needed to go two lanes all the way up to US1. That reduced the amount of right-of-way we needed substantially and it programmed for \$600,000 right-of-way acquisition dollars that FDOT was funding and right now the estimate is going to be \$40,000. So, the City requested that instead of losing the \$560,000, that we transfer it to the right-of-way acquisition for the widening. FDOT agreed to that but it is all programmed for this fiscal year which ends for the State July 1. He described the issues with the County Administration and the small county grant program and losing the \$600,000 grant for the City. We immediately began working with FDOT and the good news is that for the widening project, they had about \$1.2 mil.

CM McGuire - That (\$1.2 mil. grant) doesn't have to go through the County? Mr. Landon - No, and we are contracting directly with FDOT for the widening funds. That does not include the extension right-of-way acquisition. We will put this on the next business meeting agenda (6/7/16). The \$40,000 needed for the right-of-way acquisition for the extension, we left it that they may go to the next fiscal year after July. We will work out something to make that happen.

CM Nobile - Are SCOP (Small County Outreach Program) only for unincorporated areas? CM DeLorenzo - During the week he attended the TPO (River to Sea Transportation Planning Organization) meeting, that gave him the opportunity to sit down and talk to Flagler County Board of County Commissioners Chair Barbara Revels and Gene Ferguson from FDOT about the issue.

VM Shipley spoke of the emails that came in the morning of 5/31/16 from the County; it says that the SCOP funding in question could be rolled over and that they would find another way to fund the City's right-of-way gap. Mr. Landon explained how the FDOT grant funding works and the outcome.

CM DeLorenzo - Phase 2, Matanzas north phase is fully funded; maybe we need to

find that \$40,000; construction is funded like \$4.5 mil, but the part that is most important to us we are still struggling with and perhaps it is because of how big a number it is but is there an opportunity to lump the projects and use the phase 2 construction dollars; (the Old Kings Rd. widening) can we move the construction dollars around? Mr. Landon - First of all, maybe, unlikely; it will probably end up coming some other way besides the County at this point. We don't have all the answers; this just happened late last week.

CM DeLorenzo - Phase 2 is fully funded through the TPO. Mr. Landon - Phase 2 extension of the extension, that was not our highest priority that was below the priority of the widening and it's all tied in to their interchange, etc. The FDOT, when they funded the phase 2, the extension, that was not as high of a priority to us locally as the widening but they did it anyway. So, going back to them again and saying okay they've made that decision for whatever reason they had. He thinks the biggest problem with the widening project is the cost of the \$25-30 mil. that is a big chunk of money. What we have been talking to them about and they have agreed to have some of their people sit down and work through some of these things; trying to get a smaller chunk we can get funded; maybe three phases we do it in. The other reason for the extension is the right-of-way; we have dozens of little parcels; it takes time so the smaller parts well they are ready to go now knowing that the widening is really not ready to be funded for construction. When design is FDOT paid for and right-of-way obtained FDOT paid for, your construction dollars are going to more likely be there and to get on the priority list. CM DeLorenzo - This project is number 3 on the list in the TPO and number 1 on the list is already funded so it's not that far off.

CM McGuire - How is Holland Park doing? Mr. Landon - Slow and we continue to be frustrated with the contractor, but they are getting things done.

Mayor Netts - Is there a new anticipated completion date? Mr. Landon - Mr. Cote said July is still the date. We have already started taking the hours/days that they are behind and we are keeping that money; trying to hit them in their pocketbook at this point.

VM Shipley - The money that we have for the resurfacing of the streets, someone at the Heroes Park memorial day ceremony said their street needing resurfacing. She looked at the street and it is bad and she didn't see the street on the list (for resurfacing). She asked if this road can be looked at and considered for resurfacing. Mr. Landon asked for the name of the street. VM Shipley - It is Clarendon North, off Clubfield, off Palm Harbor. Mr. Landon - We will take a look at it.

CM DeLorenzo - Commissioner Marshall Shoup from Flagler Beach is going to be the TPO chairman this year, so that will be nice to have someone hometown as chairman.

CM DeLorenzo asked if Council Members received the request for an annual proclamation from the Flagler Emergency Communications Association for emergency communications week (Mayor and Council Members received it).

CM DeLorenzo - The Palm Harbor extension; extended Chris Ct., etc., is that work done through that area, is that temporary pavement? Because it is way too narrow, can hardly fit two cars through it. Mr. Landon stated they haven't finished the retention pond, and he believes FPL was to complete their work last week. It is still under construction, but he will have someone take a look at it. If we need to make some field adjustments, we can do that; it is not finished.

## **H. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*No comments.*

**I. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*Mr. Landon - Old Kings Rd. overlay is complete. Halifax Paving did a great job; very quick.*

*All of our utility projects are on track.*

**J. ADJOURNMENT**

*The meeting was adjourned at 10:53 a.m.*

*Respectfully submitted,  
Barbara Redline*

**Calendar and Worksheet**

[16-212](#) MEETINGS CALENDAR AND AGENDA WORKSHEET

[16-215](#) ATTACHMENTS TO MINUTES