



City of Palm Coast

City Hall
160 Lake Avenue
Palm Coast, Florida 32137

Meeting Minutes Leisure Services Advisory Committee

Chair Mary Giraulo
Committee Member Allen Campbell
Committee Member Bernard Kershner
Committee Member Eleanor Milberg
Committee Member Robert Witty
Committee Member Jennifer Wright

Wednesday, September 14, 2016

5:30 PM

City Hall Community Wing

(2nd Wednesday)

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment.

>Other matters of concern not on the agenda may be discussed as determined by Leisure Service Advisory Board.

>If you wish to obtain more information regarding Leisure Services Advisory Board agenda, please contact the City Clerk @ 386-986-3713.

>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713 at least 48 hours prior to the meeting.

>All pagers and cell phones are to remain OFF while the meeting is in session.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

B. ROLL CALL

Present: 4 - Chair Giraulo, Committee Member Kershner, Committee Member Witty, and Committee Member Wright

Excused: 1 - Committee Member Campbell

Unexcused: 2 - Committee Member Milberg, and Committee Member Walters

C. MINUTES

1 [16-306](#) MINUTES OF THE LEISURE SERVICES ADVISORY COMMITTEE

The Minutes were approved as presented.

Approved: 4 - Chair Giraulo, Committee Member Kershner, Committee Member Witty, and Committee Member Wright

Excused: 1 - Committee Member Campbell

Unexcused: 2 - Committee Member Milberg, and Committee Member Walters

D. DISCUSSION BY SUPERINTENDENT OF MATTERS NOT ON THE AGENDA

Mr. Alex Boyer, Interim Park and Recreation Director provided an overview of the current events in Park n Rec.

CM Witty-What is the status of Holland Park? Ans: Mr. Boyer provided an overview to the renovations at Holland Park.

Chair Giraulo requested Mr. Boyer email the new guide to committee members.

E. REPORT BY COMMITTEE ON PROGRAMS/EVENTS ATTENDED

Chair Giraulo requested each member introduce themselves and their passion/devotion to Park n Recs.

Chair Giraulo-Events attended-Participated in the Intracoastal Waterway clean-up this past weekend. Picked up 25 lbs of trash. Served as the mascot "Digger" the Oyster.

CM Kershner-Lived in the Hammock many years ago, now lives in the C section and can see the canals. Over the years, we have taken away the clearness of the water. Would like to see our waterways put back to being clear and clean.

F. OLD BUSINESS

2 [16-307](#) CULTURAL ARTS GRANTS

Chair Giraulo requested members of the audience introduce themselves if they are an applicant.

Bill Seeney-African American Cultural Society

Betty Christian-Choral Arts Society, submitted application in July and resubmitted tonight as it was inadvertently left off the agenda.

Gerry Lapidus-City Repatory Theater

African American Cultural Society-Has a new youth program this year. Provided a flyer, which is attached to these minutes.

Chair Giraulo requested the budget for Cultural Arts. City Clerk Virginia Smith stated she received an email from Finance Director that the 2017 budget for cultural arts is \$30,000.

CM Kershner-What has been the number of participants at your events in the past? Ans: Mr. Seeney -The youth program sold out.

CM Witty made a motion that the African American Cultural grant be eligible to pass to

Council, which was seconded by CM Kershner. Motion passed unanimously.

City Repatory Theater

Chair Giraulo-Question on the budget, the program budget showed revenue of \$15K over expenses but not the operating budget, so I am not sure if that is an error? Ans: Mr. Lapidus-We were trying to agree with how the budget material was designed. Motion made by CM Witty, which was seconded by CM Kershner to approve the City Repatory Theater application and pass to City Council. Motion passed unanimously.

Choral Arts Society

Chair Giraulo read the application highlights into the record. Chair Giraulo requested the City logo be on all event flyers. Motion made by CM Witty, which was seconded by CM Kershner to approve the Choral Arts Society application and pass to City Council. Motion passed unanimously.

Community Chorus of Palm Coast

CM Kershner-There was a statement in their request that they continue to receive grants, has it been the same, have they escalated, where have the grants been in the past? Ans: Chair Giraulo-The total from the City? I don't have those numbers but I do know the budget has been about \$25K-\$30K per year, so organizations tend to get \$2K-\$3K. It depends on the number of applicants. CM Kershner-Is \$3K the cap that we put on? Ans: Chair Giraulo-Yes. Also, 80% of the program budget. So if 80% is less than the \$3K, then it is the 80% of budget. Motion made by CM Witty, which was seconded by Chair Giraulo to approved the Community Chorus application and pass to City Council. Motion passed unanimously.

First Methodist Church

CM Kershner-"continuation of this ministry is largely dependent upon this grant", I would feel bad to see this ministry go away. Motion by CM Kershner, which was seconded by CM Witty to approve the First Methodist Church application and pass to City Council. Motion passed unanimously.

CM Wright-What are the rules for a religious organization to receive grants? Ans: Chair Giraulo-If I remember correctly it can't simply be a program where you incorporate religion and proselytize.

Flagler County Art League-missing their 501(c) (3)

Motion by CM Witty, which was seconded by CM Wright to approve the Flagler County Art League application and pass to City Council.. Motion passed unanimously.

Gargiulo Art Foundation

Chair Giraulo noted that the request column on the budget does not total \$3K but the cover sheet does. Motion by CM Kershner, which was seconded by Chair Giraulo to approved the Gargioulo Art Foundation application and pass to City Council.. Motion passed unanimously.

PC Arts Foundation

Chair Giraulo noted grammar and spelling mistakes, did not properly complete the budget form-used their own. Motion made by CM Witty-with a stipulation in the future the application is completed more accurately and complete, which was seconded by CM Wright to approve application and pass to City Council. Motion passed unanimously.

Polonia Society

Chair Giraulo noted they only requested a lower amount; in the future we should let the applicants know they can ask for the maximum.

Chair Giraulo-There are different budget forms are being used by the applicants. Please make sure you (applicants) are using the correct forms to apply.

CM Witty requested typed applications on line in the future.

Motion by CM Witty, which was seconded by CM Wright to approve the application for the Polonia Society. Motion passed unanimously.

G. NEW BUSINESS

Nothing at this time.

H. DISCUSSION BY COMMITTEE OF MATTERS NOT ON THE AGENDA

CM Witty recommended to the new members to go out and visit all the events held by the City.

Alex Boyer-Discussed what our new business would be for our next meeting.

Next meeting: Potential November 10th at 5:30 pm--Clerk to send reminders to all.

I. PUBLIC PARTICIPATION

There was no public comments.

J. ADJOURNMENT

The meeting was adjourned at 6:33 pm

*Respectfully submitted,
Virginia Smith, City Clerk*

[16-387](#)

ATTACHMENTS TO MINUTES