



# City of Palm Coast

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

## Meeting Minutes Planning & Land Development Regulation Board

*Board Member James Jones*  
*Board Member Glenn Davis*  
*Board Member Sybil Dodson-Lucas*  
*Board Member Christopher Dolney*  
*Board Member Pete Lehnertz*  
*Board Member Jake Scully*  
*Board Member Clinton Smith*  
*School Board Representative David Freeman*

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Tuesday, September 20, 2016

5:30 PM

City Hall Community Wing

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### RULES OF CONDUCT:

>Public comment will be allowed consistent with Senate Bill 50, codified at the laws of Florida, 2013 – 227, creating Section 286.0114, Fla. Stat. (with an effective date of October 1, 2013). The public will be given a reasonable opportunity to be heard on a proposition before the City's Planning & Land Development Regulation Board, subject to the exceptions provided in §286.0114(3), Fla. Stat.

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

> All public comments shall be directed through the podium. All parties shall be respectful of other persons' ideas and opinions. Clapping, cheering, jeering, booing, catcalls, and other forms of disruptive behavior from the audience are not permitted.

>If any person decides to appeal a decision made by the Planning and Land Development Regulation Board with respect to any matter considered at such meeting or hearing, he/she may want a record of the proceedings, including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

>If you wish to obtain more information regarding Planning and Land Development Regulation's Agenda, please contact the Community Development Department at 386-986-3736.

>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's Office at 386-986-3713 at least 48 hours prior to the meeting.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment

>All pagers and cell phones are to remain OFF while the Planning and Land Development Regulation Board is in session.

### A. Oath of Office for new members

*New Members Mr. Smith and Mr. Lehnertz were sworn in by Ms. Katie Reischmann, Legal Counsel to the Planning & Land Development Regulation Board (PLDRB).*

**B. Call to Order and Pledge of Allegiance**

**C. Roll Call and Determination of a Quorum**

**Present:** 5 - Vice Chair Davis, Board Member Dodson-Lucas, Board Member Dolney, Board Member Lehnertz, and Board Member Smith

**Excused:** 3 - Chair Jones, Board Member Scully, and School Board Representative Freeman

**D. Board and Sunshine Law training**

*Katie Reischmann, legal counsel for the Planning & Land Development Regulation Board (PLDRB), reviewed the Florida Sunshine Law with the Planning & Land Development Regulations Board members. Her presentation is attached to these minutes.*

*The PLDRB members introduced themselves and provided a brief outline of their backgrounds.*

*Ms. Reischmann provided a copy of a document called "Elected Officials Presentation Overview" which is attached to these minutes.*

*Virginia Smith to provide the brochure from the Council on Ethics.*

*Mr. Ray Tyner, Planning Manager, addressed the PLDRB members on their role and his presentation is attached to these minutes.*

**E. Board Discussion and Staff Issues**

*Mr. Tyner, Planning Manager, discussed having a Special PLDRB Meeting on Wednesday, October 5, 2016 @ 5:30PM with the members.*

**F. Adjournment**

*The meeting was adjourned at 6:54PM.*

*Respectfully submitted:  
Irene Schaefer, Recording Secretary*

[16-408](#)

**ATTACHMENTS TO MINUTES**

**Attachments:** [Government in the Sunshine Issues Presentation](#)  
[Planning Division Presentation](#)  
[Elected Officials Presentation/Overview Handout](#)  
[Government in the Sunshine Issues Handout](#)