



City of Palm Coast

City Hall
160 Lake Avenue
Palm Coast, FL 32164
palmcoastgov.com

Meeting Minutes

City Council

Mayor Milissa Holland
Vice Mayor Steven Nobile
Council Member Robert G. Cuff
Council Member Nick Klufas
Council Member Heidi Shipley

Tuesday, June 6, 2017

6:30 PM

City Hall Community Wing

City Staff

Jim Landon, City Manager

William Reischmann, City Attorney

Virginia A. Smith, City Clerk

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes for each speaker.

>If any person decides to appeal a decision made by the City Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

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>Other matters of concern may be discussed as determined by City Council.

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>City Council Meetings are televised on Charter Spectrum Channel 495 and on AT&T U-verse Channel 99.

>All cell phones are to remain OFF while City Council is in session.

A. Call to Order

Mayor Holland called the meeting to order at 6:30 p.m.

B. Pledge of Allegiance to the Flag

C. Roll Call

City Clerk Virginia Smith called the roll.

Present: 5 - Mayor Holland, Vice Mayor Nobile, Council Member Cuff, Council Member Klufas, and Council Member Shipley

Approval of Minutes

- 1 [17-235](#) MINUTES OF THE CITY COUNCIL'S:
 A. May 16, 2017 City Council Business
 B. May 30, 2017 City Council Workshop
- A motion was made by Vice Mayor Nobile, and seconded by Council Member Shipley, that the Minutes be approved as presented. The motion was adopted by the following vote:**
- Approved:** 5 - Mayor Holland, Vice Mayor Nobile, Council Member Cuff, Council Member Klufas, and Council Member Shipley

Proclamations and Presentations

PRESENTATIONS

- 2 [17-251](#) PRESENTATION OF THE PALM COAST SUNSHINE TO TWO FLAGLER TITANS POP WARNER CHEERLEADERS
- Mayor Holland presented the "Palm Coast Sunshines" to Mackenzie Gennaro and Angela Powell.*
- The Presentation was Received and Filed.**
- 3 [17-248](#) PRESENTATION ON FLORIDA DIVISION OF EMERGENCY MANAGEMENT AND ISO WILL PRESENT CITY OF PALM COAST CLASS 4 DESIGNATION PLAQUE
- Mr. Landon provided a brief overview to this item. Ms. Denise Bevan introduced our Flood Plain Management Team.*
- Ms. Susan Wilson from FEMA Region IV Chief, Floodplain Management and Insurance Branch, Mr. Danny Hinson, CRS Coordinator for Florida Division of Emergency Management (FDEM), Sue Hopfensperger, CRS, and Jay Anderson, Floodplain Specialist, Mitigation from FEMA Region IV presented the City of Palm Coast Class 4 Designation Plaque.*
- The Presentation was Received and Filed.**

ORDINANCES, RESOLUTIONS, AND PUBLIC HEARINGS

Order of Business for Public Hearings (Council may make inquiries at any stage):

Open Hearing
Staff Presentation
Applicant Presentation (if applicable)
Council Questions of Applicant (if applicable)
Public Comments/ Presentations
Rebuttal by Applicant (if applicable)
Close Hearing
Council Discussion
Council Action

Second Reading

- 4 [17-201](#) ORDINANCE 2017-XX REZONING 17.5 +/- ACRE PARCEL LOCATED 800' NORTH OF MATANZAS WOODS PARKWAY AND WEST OF LONDONDERRY DRIVE FROM MULTI-FAMILY RESIDENTIAL-1 (MFR-1) TO SINGLE FAMILY RESIDENTIAL-1 (SFR-1)

City Attorney Reischmann read the title into the record and reminded Council this is a quasi-judicial item. Mayor Holland called for any ex-parte communications. There were none.

Mr. Landon gave a brief summary of the item.

*Public Comment:
There were none.*

A motion was made by Vice Mayor Nobile, and seconded by Council Member Cuff, that the Ordinance be adopted on Second Reading. The motion was adopted by the following vote:

Approved: 5 - Mayor Holland, Vice Mayor Nobile, Council Member Cuff, Council Member Klufas, and Council Member Shipley

Enactment No: O2017-6

- 5 [17-202](#) ORDINANCE 2017-XX REZONING 5.2 +/- ACRE PARCEL LOCATED ON MATANZAS WOODS PARKWAY, EAST OF LONDONDERRY DRIVE AND SOUTH OF LONGVIEW LANE FROM MULTIFAMILY RESIDENTIAL-2 (MFR-2) TO SINGLE FAMILY RESIDENTIAL-2 (SFR-2) AND PRESERVATION

City Attorney Reischmann read the title into the record and reminded Council this is a quasi-judicial item. Mayor Holland called for any ex-parte communications. There were none.

Mr. Landon gave a brief summary of the item. Mr. Landon recognized Mr. Tyner and his staff for working very hard on this project with the applicant.

*Public Comment:
There were none.*

A motion was made by Vice Mayor Nobile, and seconded by Council Member Shipley, that the Ordinance be adopted on Second Reading. The motion was adopted by the following vote:

Approved: 5 - Mayor Holland, Vice Mayor Nobile, Council Member Cuff, Council Member Klufas, and Council Member Shipley

Enactment No: O2017-7

First Reading**6** [17-227](#) ORDINANCE 2017-XX AMENDING CHAPTER 2, ARTICLE 1, DIVISION 3 OF THE CITY OF PALM COAST CODE OF ORDINANCES

City Attorney Reischmann read the title into the record.

Mr. Landon gave a brief summary of the item. Mr. Beau Falgout provided a PowerPoint presentation, which is attached to these minutes.

CM Shipley-Did we change the \$30K requirement to come to Council? Ans: Mr. Falgout-\$30K is still the requirement. That did not change, City Council's approval is still \$30K.

Mayor Holland reminded staff to make sure we really do an outreach through this process to local businesses.

*Public Comment:
There were none.*

A motion was made by Vice Mayor Nobile, and seconded by Council Member Cuff, that the Ordinance be approved on First Reading. The motion was adopted by the following vote:

Approved: 5 - Mayor Holland, Vice Mayor Nobile, Council Member Cuff, Council Member Klufas, and Council Member Shipley

Enactment No: O2017-8

Resolutions**7** [17-226](#) RESOLUTION 2017-XX APPROVING A WORK ORDER TO LASSITER TRANSPORTATION GROUP, INC., FOR THE CITY'S CONTINUOUS STREET LIGHTING MASTER PLAN AND STREET LIGHTING DESIGN SERVICES FOR BELLE TERRE BOULEVARD AND LAKEVIEW BOULEVARD

Mr. Landon provided a brief overview to this item. Mr. Don Schrager provided a PowerPoint presentation, which is attached to these minutes.

VM Nobile-Are the pink dots on the map (in the PP attached) residential lights? Ans: Mr. Schrager-Yes.

VM Nobile-Please give me some more detail on the Master Plan. Ans: Mr. Schrager introduced Andy Aimes to provide the answer. Mr. Aimes-The Master Plan Study looks into the different LED fixtures vs. high pressured sodium fixtures. All these existing circuits that you have in place are high pressured sodium. When you change those out, the photometric footprints have to be very similar to get uniformity in the road system. Part of the Master Plan is to identify which type of LED light will be the best fit scenario to upgrade those systems, so it minimizes the cost, and then it is a matter of prioritizing existing systems that are already there for upgrades or developing new circuit systems. In the case of the Matanzas area study on Lakeview, it is a fairly straight forward project. The hardest part of this is to try to identify the

existing FPL pole spacing out there and which LED light will work best in the area. In the design, part of these budgets allow for surveys. In the past, most of these types, will not need a detailed survey, however, in the case of Belle Terre, FPL, if they do not have a pole line in the right spot along the road, you may have to put your own new poles in for that. If you have to add circuits, the circuit design has to be done as well. Each project has, probably half the price is for survey, and if it not needed and we are able to work with the GIS file, we can save those dollars. Same as Belle Terre, there is an allowance for that and it could be reduced if we are able to use the GIS files.

Mayor Holland-Has Lassiter ever looked at alternatives for lighting within communities? Ans: Mr. Aimes, Lassiter-In my previous employment as Assistant County Engineer for St. John's County, we ran the same programs with FPL, Jacksonville Electric and Beaches Energy. There are a few things to consider if you run your own systems. One of them is the maintenance, which Mr. Landon mentioned. Maintenance costs are pretty excessive. Most of these lines are high voltage, so you are dealing with high voltage and skill labor with bucket trucks that have equipment with staff which increases your maintenance costs. At St. John's County we found street lighting to be relatively expensive on your own. The upfront cost are cost prohibitive at a local government level.

Mayor Holland-Did St. John's County pay, they obviously paid for the usage, they did not own their own electricity, JEA is completely different than St. John's County, so they were paying FPL and owned the lights which gave them the ability to put whatever they wanted on those lights. Ans: Mr. Landon-What Mr. Aimes is saying is that we have the same program as St. John's County.

Mayor Holland-So they did not own their own lights? Ans: Mr. Aimes-No, they did not. Any roads maintained for the State, DOT road lighting, that is a program that DOT is starting.

Mayor Holland-Will looking at maybe a long term cost saving measure for us to be able to integrate those types of structures? Ans: Mr. Aimes-I think the best way to summarize it is: right now we are looking at corridors and the retro fits and new systems under the FPL system. In an effort to look at additional costs, that can be done, but that was not part of the original scope. It really comes down to looking through the different types of photometrics you get from Phillips and their LED fixtures or the other manufacturers.

Mayor Holland-Diming of lights addressed by CM Klufas-Ans: Mr. Aimes-The street lighting, one of the more important elements is uniformity. Part of the reason we really need to look at which light fixture works best with the FPL pole spacing is to maintain a uniform light level on the road. When you dim, you tend to drop the light level. The light levels come out in different intensities; they are going to have a very bright area directly below as you move 10 ft., 20 ft., 30 ft. out, the photometric curves start to diminish. When you drop these on a road system, you can start to create light and dark spots in the system. During the economic downturn, there were some cities across the nation that were turning off every other light. This was not a policy. It would have been better to turn the whole road off for that reason of the light to dark. So considering a system of an adaptive light program, or maybe you want to have a brightness level from dusk to 2am 3 am and then from 3 am to 6 am a different level, you would need to really look at the photometric evaluation. The photometric of each illuminary that you have, you have to determine what will work at this lumen level and what will work at the next. If you need to supplement the gaps with other heads...

Mayor Holland-Will dimming be included in your comprehensive work? Ans: Mr. Aimes-Not at this time.

Mayor Holland-FPL goes before the Public Service Commission and has a very strong lobbying arm in the State of Florida and often times they are not always turned down. So, we are subjected to what their bottom line is going to be based on what the Public Service grants them as an allowable cost. In your estimations, how many times have you seen FPL go before the Public Service Commission and ask for a rate increase? Ans: Mr. Aimes-It happens quite frequently.

Public Comments:

George Mayo-Owning poles and putting them up may be cost savings but do we have the man power and equipment to fix poles when hit in car accidents?

Robert MacDonald-Has the City investigated to change all the light fixtures from regular lights to LED? The work order, this obviously went out to bid, has FPL been contacted?

Bob Matt-Is it cheaper to put in a couple of lights on a sidewalk? Why do we need so many lights? Cars have halogen lights. Let's get real and be efficient.

Responses to Public Comment:

Staff and accidents-Ans: Mr. Landon-No, we do not have staff or equipment. That would be a whole new program.

LED program-Ans: Mr. Landon-We were the pilot program for FPL for the LED lighting and we continue to work with FPL to switch the change out to LED's. The monthly charge will be less.

Low bidder-Ans: Mr. Landon-No, this was not a bid, this is a continuing service contract. You put out a request for letters of interest, to find out who is interested, by law, we cannot ask for price until we determine who is the best qualified firm to do this. Lassiter was the only company that submitted this.

Sidewalks-Ans: Mr. Landon-Provided an overview to the sidewalk program and continuous lighting. The reason we are hiring the engineers is to complete the study to determine the distance and brightness of the lights.

A motion was made by Vice Mayor Nobile, and seconded by Council Member Shipley, that the Resolution be adopted. The motion was adopted by the following vote:

Approved: 5 - Mayor Holland, Vice Mayor Nobile, Council Member Cuff, Council Member Klufas, and Council Member Shipley

Enactment No: R2017-62

8 [17-243](#)

RESOLUTION 2017-XX APPROVING THE CONTRACT WITH HALIFAX PAVING INC. FOR THE 2017 STREET RESURFACING PROJECT.

Mr. Landon provided a brief overview to this item. Mr. Sean Castello provided a PowerPoint presentation, which is attached to these minutes.

VM Nobile-What are the linguistics on the FPL path, we are voting tonight but we are meeting with the residents tomorrow? Ans: Mr. Landon-Yes, at City Council's request stating this was a priority when you heard the presentation from the Matanzas students, that we were already out to bid on resurfacing. We knew that with the resurfacing, we could add this easily to the resurfacing project because for

the most part, the base is already there. As I said at workshop, if you decide not to do this then we can then add some other streets to it. But based on your direction and priority trying to get this path accomplished, we actually took this opportunity and as I said last week, yes, we need to get the contractor tied down and the costs. If you all want to not do the path to the high school on the FPL easement, we can shift those dollars to other streets in the future.

CM Shipley-I am glad there will be a meeting and I am hoping it moves forward as we need the path in that area. With the money that is in the budget, I know there are steps that you have (to take), to put a street on the list, so if there are pot holes...Is there money in that budget for pot holes? Ans: Mr. Landon-Yes, that is separate from this, our crews would actually do that.

VM Nobile-Trails, graded platform where the trails meet the road, what is the maintenance plan for that? Ans: Mr. Landon-I know what you are talking about and I did not come prepared for that tonight but we need to replace them. Those are for people who have a visual impairment and they know that they are ready to cross a street. It is a safety factor. We do go out and evaluate our sidewalks. Is there a specific area? Ans: VM Nobile-Yes, all along Rymfire.

Attorney Reischmann reminded Council that the neighborhood meeting tomorrow evening is a public meeting but not an advertised sunshine meeting, so please do not discuss.

*Public Comments:
There were none.*

A motion was made by Council Member Cuff, and seconded by Council Member Shipley, that the Resolution be adopted. The motion was adopted by the following vote:

Approved: 5 - Mayor Holland, Vice Mayor Nobile, Council Member Cuff, Council Member Klufas, and Council Member Shipley

Enactment No: R2017-63

Other Business

9 [17-234](#) PRESENT CERTIFICATES TO GRADUATING STUDENTS OF THE CITY OF PALM COAST'S CITIZENS' ACADEMY CLASS

Mayor Holland and Ms. Cindi Lane presented the certificates to the graduating citizens.

The Presentation was Received and Filed.

Consent Agenda

Public comments shall be held in accordance with Section 286.0114 Florida Statutes. Any member of the public interested in speaking on any item on the Consent Agenda, shall come to the podium, state their name and will have up to three (3) minutes each to speak.

A motion was made by Vice Mayor Nobile, seconded by Council Member Shipley, that the Consent Items be Considered as reported on the Consent Agenda.. They were approved by the following vote:

Approved: 5 - Mayor Holland, Vice Mayor Nobile, Council Member Cuff, Council Member Klufas, and Council Member Shipley

- 10 [17-239](#) RESOLUTION 2017-XX APPROVING A CHANGE ORDER WITH 4C'S TRUCKING AND EXCAVATION, INC., IN AN AMOUNT NOT TO EXCEED \$150,000, FOR SPINCASTING A CONCRETE LINING RELATED TO THE PINE LAKES PATH PEDESTRIAN BRIDGE
- A motion was made by Vice Mayor Nobile, seconded by Council Member Shipley, that the Consent Agenda be adopted on Consent. The motion was Approved unanimously.**
- Enactment No: R2017-64
- 11 [17-222](#) RESOLUTION 2017-XX APPROVING THE 2017 FIND GRANT FOR THE WATERWAY CLEANUP
- A motion was made by Vice Mayor Nobile, seconded by Council Member Shipley, that the Consent Agenda be adopted on Consent. The motion was Approved unanimously.**
- Enactment No: R2017-65
- 12 [17-225](#) RESOLUTION 2017-XX APPROVING A WORK ORDER TO 4 C'S TRUCKING & EXCAVATION, INC., FOR WATER TREATMENT PLANT 1 LIME SLUDGE HAULING AND DISPOSAL
- A motion was made by Vice Mayor Nobile, seconded by Council Member Shipley, that the Consent Agenda be adopted on Consent. The motion was Approved unanimously.**
- Enactment No: R2017-66
- 13 [17-231](#) RESOLUTION 2017-XX APPROVING PIGGYBACKING CITY OF HALLANDALE AGREEMENT WITH PFM ASSET MANAGEMENT, LLC, FOR INVESTMENT ADVISORY SERVICES
- A motion was made by Vice Mayor Nobile, seconded by Council Member Shipley, that the Consent Agenda be adopted on Consent. The motion was Approved unanimously.**
- Enactment No: R2017-67
- 14 [17-232](#) RESOLUTION 2017-XX APPROVING A WORK ORDER WITH DRMP, INC., FOR DESIGN SERVICES FOR IMPROVEMENTS TO BELLE TERRE BOULEVARD/PARKWAY
- George Mayo-What are the improvements suggested to improvements to Belle Terre Blvd? Ans: Mr. Landon 8:17*
- A motion was made by Vice Mayor Nobile, seconded by Council Member Shipley, that the Consent Agenda be adopted on Consent. The motion was Approved unanimously.**
- Enactment No: R2017-68
- 15 [17-236](#) RESOLUTION 2017-XX APPROVING THE CONTRACT WITH R&R INDUSTRIES, INC., FOR ROOF REPAIRS AND REPLACEMENTS WITH

NEW ASPHALT ROOF ASSEMBLY AT VARIOUS CITY STRUCTURES IN HOLLAND PARK

Robert MacDonald-Is there a reason why the wording is different tonight? Ans: Mr. Landon 8:20

A motion was made by Vice Mayor Nobile, seconded by Council Member Shipley, that the Consent Agenda be adopted on Consent. The motion was Approved unanimously.

Enactment No: R2017-69

16 [17-238](#)

RESOLUTION 2017-XX APPROVING A CONTRACT WITH EAU GALLIE ELECTRIC, INC., IN THE AMOUNT OF \$108,000.00, FOR ELECTRICAL IMPROVEMENTS AT WATER TREATMENT PLANT 1

A motion was made by Vice Mayor Nobile, seconded by Council Member Shipley, that the Consent Agenda be adopted on Consent. The motion was Approved unanimously.

Enactment No: R2017-70

17 [17-233](#)

RESOLUTION 2017-XX AUTHORIZING THE EXPENSES FOR THE INDIAN TRAILS SPORTS COMPLEX IMPROVEMENTS PROJECT AND APPROVING PIGGYBACKING THE VOLUSIA COUNTY CONTRACT WITH STRICKLAND SOD FARM, INC.

A motion was made by Vice Mayor Nobile, seconded by Council Member Shipley, that the Consent Agenda be adopted on Consent. The motion was Approved unanimously.

Enactment No: R2017-71

D. Public Participation

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or agendaed at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

Jack Carall-Read in the paper that Ormond Beach is opening the gambling (internet cafes) again, are we? How many of you have run a City prior to being elected to Council (besides the Mayor)? Charter-You say you can do it better than the public, how embarrassing.

Robert MacDonald-Whiteview and Royal Palms replaced 40-50 squares of concrete

on the sidewalk, why? At workshop, I counted 22 City employees sitting in that room for nearly 5 hours on my dime, why?

George Mayo-Clarify my previous comment on Belle Terre Blvd.? Congratulations to Council and Mr. Landon (he should be recognized as well).

Responses to Public Comment:

Gambling facilities-Internet cafes-Ans: Mayor Holland-I have not seen any activity or discussions on this. Mr. Landon-We do not allow them.

Charter-We are waiting until after Council approves a budget. Mayor Holland confirmed her statement relating to Council having more knowledge on charter.

Sidewalk-Ans: Mr. Landon-I can tell you this is throughout our City. It is dangerous when the concrete cracks, shifts and need maintenance repairs. There is a variety of reason, and we perform inspections and follow through with repairs where needed.

Employees attending workshops-I am proud of our team approach and we try very hard to make sure we are connected to City Council. Everybody in the room has a project that they are related to. It is a matter of making sure our employees are engaged in the process. We all need to be on the same page.

Belle Terre Blvd.-Ans: Mr. Landon-I apologize, two things, first of all, I asked the same question-why do we say Parkway and Boulevard, did I not Virginia? And her answer was because that is what the study called for and we actually did some signage improvements south of 100 but the engineers' study did not indicate there was any warrant for turn lanes or other improvements down in that area. South of SR 100 we do not have any improvements suggested at this time.

VM Nobile-We still have the right turn lane going northbound? Ans: Mr. Landon-Yes, at SR 100.

Recognizing staff-Mayor Holland-We always tries to recognize Mr. Landon as the individual that hires all the staff under him. But if Mr. Landon would like to be in the photos, he is more than welcome to be in the photos. Mr. Landon thanked Mr. Mayo for his recognition.

E. Discussion by CITY COUNCIL OF MATTERS NOT ON THE AGENDA

CM Klufas-Holland Park opening. We need more security cameras installed at Holland Park. Asking Council to provide more security cameras. Suggested IP cameras.

CM Klufas-FiberNet-Provided a sample feasibility study to Mr. Landon and would like to know the status.

Security cameras-Mr. Landon-Holland Park is a phased project. I did not come prepared for that this evening. Mayor Holland-Concurs that we need to look at it and discuss it more. If there is a possibility to add more cameras, let's do that. Mr. Landon-We will look at that and get it in before the next fiscal year.

VM Nobile-Like cameras in the park; should have a master plan, not just focus on one park. Mayor Holland-Yes, I think we requested to have this looked at for every park. Mr. Landon provided an overview of the master plan for cameras (security) at our parks.

Feasibility study-Mr. Landon-This is the same team that proposed the hiring of a

consultant for cell phone coverage. That is in the works. How can we change our approach to FiberNet and the like.

CM Shipley-Florida Park Drive and signage for the crossing. Mr. Landon-Yes, we are working on that.

Mayor Holland-Squirrels at St. Joe's walkway are being fed by residents. Is there any restrictions to feeding the squirrels? Ans: Mr. Landon-It is illegal to feed wildlife in our parks. Residents should not feed any wildlife. Mayor please let us know where it is happening. CM Cuff-It is around the bend by Canopy Walk.

Mayor Holland-Holland Park-Approach by the American Flag project. Is there a possibility to put in a flag pole at Holland Park? Ans: Mr. Landon-Will look into it.

Mayor Holland-Spoke about the last radio program we spoke about fraud and fraud against our seniors. Free service from the Attorney General-can we do a workshop presentation for our residents. It is very upsetting the number of seniors being defrauded.

Mayor Holland-Hurricane season-hurricane preparedness-Deputy Forte suggested our firefighters hand out the pamphlets and Mayor Holland requested Council volunteer to distribute as well.

F. Discussion by CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Nothing at this time.

G. Discussion by CITY MANAGER OF MATTERS NOT ON THE AGENDA

The distribution of disaster guides is scheduled for next week.

June 9-Movie in the Park here at Central Park

June 16-Holland Park Grand Opening 5:00 to 8:00 pm

Holland Park-Although the contractor turned out to be a complete disaster, the Surety Company turned out to be great to work with to get this project completed.

Mayor Healthy Challenge is still going on.

Hurricane Season-Hopefully no fires will pop up and the County's fire ban expires this Monday. However, City of Palm Coast does not allow open burning.

H. Adjournment

The meeting was adjourned at 8:56 p.m.

*Respectfully submitted,
Virginia Smith, City Clerk*

Calendar and Worksheet

[17-252](#)

MEETINGS CALENDAR AND AGENDA WORKSHEET

[17-262](#)

ATTACHMENTS TO MINUTES