



City of Palm Coast

160 Lake Avenue
Palm Coast, Florida 32164

Meeting Minutes Special Council Workshop

Tuesday, September 5, 2017

4:00 PM

Council Conference Room

BUDGET WORKSHOP

City Staff

Jim Landon, City Manager

William Reischmann, City Attorney

Virginia A. Smith, City Clerk

>Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

>Other matters of concern may be discussed as determined by City Council.

>If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.

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>City Council Meetings are televised on Charter Spectrum Channel 495 and on AT&T U-verse Channel 99.

>All pagers and cell phones are to remain OFF while City Council is in session.

A. Call to Order

Mayor Holland called the meeting to order at 4:00 p.m.

B. Pledge of Allegiance to the Flag

C. Roll Call

City Clerk Virginia Smith called the roll.

D. PRESENTATIONS

1. [17-352](#) PRESENTATION ON FISCAL YEAR 2017-2018 BUDGET

Mr. Landon provided a brief overview to this item. Mr. Chris Quinn, Finance Director and Ms. Lina Williams, Budget Coordinator presented a PowerPoint presentation, which is attached to these minutes.

Mayor Holland- What is the the negative 3.8% attributed to? Ans: Mr. Quinn Some of these revenue items are not like regular revenue items. For example special

exceptions revenue is only when someone requests one. So it is hard to budget for them. We look at them on an average. So some years when it actually comes in higher you will see this kind of effect on the budget.

Mayor Holland- What is a special exception? Ans: Mr. Quinn It is primarily related to planning fees, a special planning exception. Many of those come before City Council. .
Ans: Mr. Landon: A land use exception

Mayor Holland -What is the average lifespan of our fleet)? Ans: Ms. Williams For our white fleet we estimate 7 years but the reality is we are getting closer to 9 or 10 years.

VM Nobile- We had a good year auctioning? Ans: Ms. Williams Yes, last year and this year?

Mayor Holland- How do we compare to other communities in permitting timeframes?
Ans: Mr. Landon I do not hear complaints at this time except for those who have resubmittals; those who did not submit a full package in the beginning.

CM Cuff-Please provide a brief explanation of the reserves. Ans: Mr. Quinn : Sure that is basically the difference between what we estimate the revenues and the expenses to be. CM Cuff What is that balance estimated for the end of this year?
Ans: Mr. Quinn The fund balance should be approximately \$2 mil.

VM Nobile Coming into 2017, we did not forecast as much of a growth? Ans: Mr. Quinn We are very conservative.

VM Nobile-Included in the budget the FPL easement, can you show that to us again please? Ans: Mr. Quinn Bottom of first column it is \$200K

VM Nobile-What about safety equipment? Do we need to add more? Ans: Mr. Landon There is always enough cushion in there if you all want to add.

CM Shipley-The \$600K is just for the splash pad? Ans: Mr. Quinn It is to accelerate the splash pad and the related playground. It is a bigger project than just a splash pad.

CM Shipley- That has already gone out to bid and we have prices on that? Ans: Mr. Quinn: No, that would not go out to bid until this budget is approved.

CM Klufus-Where you able to get a ball park figure on what just the splash pad would cost? Ans: Mr. Quinn: We did, it was over \$1 million dollars for a splash pad.

CM Shipley-The infrastructure is in there already we did that with the first part? Ans: Mr. Landon Mainly splash pad but you have filtering systems and things like that.

CM Cuff-I thought we had dollars included for park cameras? Ans: Mr. Quinn Yes, we have included it in the budget.

CM Klufas-The park cameras, will they include a plan for how we lay out the cameras and how we archive the footage? Ans: Mr. Quinn The first step is to do that study. Mr. Landon I call it design and set up a standard for the City. It will help us put together a 5 year capital plan for security in City parks.

VM Nobile-Can we spread the funding out for the 5 deputies? Ans: Mr. Quinn The Sheriff proposed funding options so you can break it up over multiple years.

VM Nobile-What are the odds of getting 5 deputies up and running? Ans: Sheriff Staly I am ready to hire October 1 and up and running within 3 months.

VM Nobile- Are we going to benefit across the board where there are problems? Ans: Sheriff Staly There are studies across the nation, that when you do traffic enforcement it has a positive impact on your other crime. The County is hiring 10 deputies, and quite frankly 90% are here in Palm Coast. I have asked the City of Palm Coast to focus on traffic and the County to focus on the criminal activity.

VM Nobile-Where does the money come from for the splash pad? Ans: Mr. Quinn Capital projects that do not affect operations.

CM Cuff-How much of that (\$600K) is design vs. construction? Ans: Mr. Landon-The answer to your question is design is almost finished because it was part of the overall project.

Mayor Holland-Anyone opposed to the 5 additional deputies? There were no objections.

Mayor Holland-Anyone opposed to the additional street lighting funding? VM Nobile Requested what that amount covers. Ans: Mr. Landon I think that included Belle Terre south from Palm Coast Pkwy. to SR 100, And Lakeview from Matanzas Woods Pkwy. to the northern terminus of Lakeview.

CM Klufas-That \$200,000 would there be a maintenance cost incurred going forward? Ans: Mr. Landon-Upfront costs and then the monthly electric bill; all of the maintenance associated with that is part of FPL's bill.

VM Nobile-How many lights does that include? Ans: Mr. Quinn That we do not know until design is complete.

Mayor Holland called for any objections to keeping in the costs for lighting? There were no objections.

Mayor Holland-Any objections to the Economic Development Coordinator? VM Nobile Would like to see this with the new City Manager we will be hiring.

Mayor Holland-\$600K any objections? VM Nobile Yes. CM Cuff No objections. CM Shipley Yes, keep the regular schedule. CM Klufas No objections. Majority is to keep it in and tomorrow we can vote on it.

Mayor Holland-Keep in the executive search firm.

Mr. Landon will put together the proposed budget and proposed millage for tomorrow evening for your consideration.

VM Nobile requested that tomorrow evening's meeting be corporate casual. All concurred.

F. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on topics on the workshop agenda or any topic or proposition not on the agenda, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

Jack Carall-Sheriff just said that he is using 90% for coverage in Palm Coast, why are we not getting 90% of the deputies? Economic Development-doesn't County have an Economic Development person?

Charles Ebert-Did we approve the extra five officers?

Responses to Public Comments:

Sheriff and Economic Development-Mayor Holland-Yes, Ms. Helga Van Eckert.

Deputies-We have a great resource to answer and speak with you on the additional deputies.

Five deputies-Mayor Holland-Yes, five deputies were approved.

J. ADJOURNMENT

The meeting was adjourned at 5:15 p.m.

*Respectfully submitted,
Virginia Smith, City Clerk*

[17-387](#)

ATTACHMENTS TO MINUTES

Attachments: [Final Budget Presentation](#)
 [Millage Rate Options Worksheet](#)