



# City of Palm Coast

City of Palm Coast  
City Offices  
160 Cypress Point Parkway  
Suite B-106  
Palm Coast, FL 32164

## Meeting Minutes - Final Utilities Advisory Committee

**Chairman Robert Wieners**  
**Vice Chair Malcolm Kennedy**  
**Committee Member Michael Hardiman**  
**Committee Member Jack Pitman**  
**Committee Member Victor Sarmiento**  
**Committee Member John J. Smarge**  
**Committee Member William Venne**

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Thursday, April 7, 2011

3:00 PM

Council Conference Room

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City Staff:

Richard Adams, Director of Public Works  
John Moden, Director of Stormwater & Engineering  
Rebeca Andrade, Recording Secretary

>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's office, at 386-986-3713 at least 48 hours prior to the meeting.

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment.

>All pagers and cell phones are to remain OFF during the Committee meeting.

>Other matters of concern may be discussed as determined by the Committee during the meeting.

>If you wish to obtain more information regarding this agenda, please contact the City Clerk's Office at 386-986-3713.

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. ROLL CALL**

**Present:** 5 - Vice Chair Kennedy, Committee Member Hardiman, Committee Member Pitman, Committee Member Sarmiento, and Committee Member Smarge  
**Excused:** 2 - Chairman Wieners, and Committee Member Venne

**C. MINUTES**

*Minutes were amended and approved*

**D. OLD BUSINESS**

[11-122](#)

UTILITY ADVISORY COMMITTEE MEMBERS TO DISCUSS THE STATUS

## OF THE UTILITY UNDERGROUND WIRE ORDINANCE

*Mr. Brian Matthews and Ms. Rebeca Andrade still working on this item. Continued to next month*

**PHARMACEUTICAL DISPOSAL**

*Mr. Jack Pitman advised the committee that Major O'Brien will have a collection date of April 30, 2011 it will be for a 4 hour period throughout the City. The only things that will be collected will be pills, no needles, no fluid, or injectables this is what Mr. Jack Pitman heard verbally from Sheriff's Office. Mr. Kennedy would like for the Sheriff's Office to do this at least every 2 months.*

**E. NEW BUSINESS**[11-124](#)

INTRODUCTION TO THE UTILITY ADVISORY committee NEW MEMBER  
MR. WILLIAM VENNE

*Mr. William Venne will not be present at the meeting. Moved to next month.*

**Continued**

[11-123](#)

UTILITY ADVISORY COMMITTEE TO ELECT NEW CHAIR AND VICE  
CHAIR FOR A TERM OF 1 YEAR

*Mr. Victor Sarmiento suggested that the election would be left until next month when all the members are present.*

**I. PUBLIC PARTICIPATION**

*No public participation at this time*

**F. UPDATES FROM RICHARD ADAMS**

*Mr. Richard Adams Updates: Monthly flow charts are being shown to the committee. Mr. Adams advised the committee that we are back to a full round of smoke testing, still finding broken clean out caps.*

*Capital Projects: Received the proposal for the Zero Liquid Discharge for WTP #2, this project will take about 2 years to complete.*

*WTP #3 Well is still under construction, contractor is waiting for the equipment pumps for the wellsites. LW-19 has now been activated.*

*Upgrading some pumps in the P's and in the R's, SE Cline was the lowest bidder.*

*Mr. Adams said the Water Quality Reports should be out shortly.*

[10-331](#)

COMMITTEE MEMBERS TO DISCUSS NEW IDEAS

*No new ideas at this time from the committee.*

**G. UPDATES FROM JOHN MODEN**

*Mr. John Moden not present at the meeting.*

**H. DISCUSSION OF MATTERS NOT ON THE AGENDA**

**J. ADJOURNMENT**

*Meetin adjourned at 3:40 PM*