MINUTES
CITY OF PALM COAST
BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE (BEAC)
Thursday, February 28, 2013 @ 5:00 p.m.

CITY OFFICES EOC ROOM
160 CYPRUS POINT PARKWAY
SUITE B-106
PALM COAST, FL 32164

MEMBERS PRESENT: Glen Partelow (Vice-Chair), Celena Chalkley (Chair), John Kapcar

MEMBERS EXCUSED: Kenneth Jones, Jane Villa-Lobos

STAFF MEMBERS PRESENT: William Butler, Landscape Architect

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1. Call to order and Pledge of Allegiance

2. Roll Call and Determination of Quorum
The roll was called and quorum determined.

3. Approval of Minutes for the January 24, 2013 meeting
Mr. Partelow made a Motion to approve the Minutes. Mr. Kapcar seconded the Motion

The Minutes were approved as written.

4. Public Comments
There were no public comments.

Old Business

5. Seminole woods Multi-purpose path Update
Mr. Butler explained where the process is, still working on getting easements from the owners. The plans are 80-90% done. Mrs. Chalkley asked if it is going to be in segments or all at one time. Mr. Butler advised in segments with the first segment extending from State Road 100, south to the first intersection of Ulaturn Drive.

6. Birds of Flight Sculpture at Waterfront Park- Update
Mr. Butler advised the consent agreement was signed by Mr. Landon. The document needs to be sent back to the U.S. Army Corps for final execution before we can begin work. Hopefully by next meeting they will be in the ground.

7. **Belle Terre Median Segment 1- Update**
   This is the last segment of the master plan and by the end of next week it should be finished. Medians south of Royal Palms Parkway to U.S. Highway 100 will be done in future years.

**New Business**

8. **Palm Coast Parkway 6-Laning Landscape and Irrigation Presentation-Construction in Fall of 2013**
   Mr. Butler gave an overview with a power point presentation. Mrs. Chalkley asked if the work is going to be done at night or during the day. Mr. Butler advised a contractor has not been chosen yet, but most of the work will probably be done at night.

9. **Nominations for Beautification Awards**
   None submitted as of date agenda was sent out. The Committee was urged to send in applications.

10. **Final Result of Dates for Joint November/December Meeting and Other Selected**
    Dates are confirmed, for April 18th, May 16th and June 13th.

11. **Request of BEAC to Judge a City Photography Contest in June 2013**
    Mr. Butler explained it is like the ones last year of the walkway, contest will run from March 20th to May 31st. Everyone agreed to do the judging.

12. **Board Discussion of Items Not on Agenda**
    - Mrs. Chalkley referred to an email sent to Mr. Butler in reference to invasive plant week.
    - Mrs. Chalkley also advised Mr. Butler of a Chinese Tallow on the Palm Harbor golf course that is very large.
    - Mrs. Chalkley relayed a word from Jane Culpepper about the pipe installation construction going on at Linear Park. Please make note that the water line for the garden has not been marked. Mr. Butler stated he would contact the construction manager the next day to insure it is noted and if broken, that it be fixed.
    - Mr. Butler relayed a word about an epidemic of tree trimming by people butchering trees. Mr. Butler has issued warning notices to a couple of businesses for this same violation. Mr. Butler has a flyer put together advising of the definition of effective removal in the Land Development Code. This is going to be sent out to all the licensed landscape and arborist companies.

13. **Adjournment**
    Mr. Partelow made a Motion to Adjourn. Mr. Kapcar seconded the Motion.

    There being no further business, the meeting was adjourned at 5:30 p.m.