



City of Palm Coast

City of Palm Coast
City Offices
160 Cypress Point Pkwy.
Ste. B-106
Palm Coast, FL 32164

Meeting Minutes Beautification & Environmental Advisory Committee

Chairman Glenn Partelow
Vice Chair Kenneth Jones
Committee Member John Kapcar
Committee Member Joanna Salkovitz
Committee Member Jeffery Seib

Thursday, March 26, 2015

5:00 PM

Council Conference Room

>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's office, at 386-986-3713 at least 48 hours prior to the meeting.

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment.

>All pagers and cell phones are to remain OFF during the Board meeting.

>Other matters of concern may be discussed as determined by Board during the meeting.

>If you wish to obtain more information regarding this agenda, please contact the City Clerk's Office at 386-986-3713.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Jones called the meeting to order at 5:00PM.

B. ROLL CALL

Present: 5 - Chairman Partelow, Vice Chair Jones, Committee Member Kapcar, Committee Member Salkovitz, and Committee Member Seib

C. MINUTES

1 [15-105](#) MEETING MINUTES OF THE FEBRUARY 26, 2015 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE.

The Minutes were Approved as presented.

Approved: 5 - Chairman Partelow, Vice Chair Jones, Committee Member Kapcar, Committee Member Salkovitz, and Committee Member Seib

D. OLD BUSINESS

2 [15-106](#) IMAG_NE INSTALLATION MANUAL

Mrs. Salkovitz: So is it (the IMAG_NE art installation) going to the library, too, or is it just going to stay here (Central Park at Town Center) ?

ANS: Mr. Jones: No, it is going to the library first, and what will happen is it (IMAG_NE art installation) will be installed on Tuesday.

Mr. Butler: Who is going to contact the media people?

ANS: Mr. Jones: I am.

Mr. Butler: Do you think this (the installation) will take a day? More than a day?

ANS: Mr. Jones: No, she (Emma Anna -artist) said less than a day (two or three hours).

Mr. Butler: Where on the property (Flagler County Library) are they going to put it (The IMAG_NE art installation)?

ANS: Mr. Jones: Basically, if you are standing in the front door at the library, turn left there is a flag pole, and then there is a section of grass, (that is) where we are going to angle it (the IMAG_NE art installation).

Mrs. Salkovitz: Now, how long will it (the IMAG_NE art installation) be at the library before, it gets moved over to the Town Center (Central Park at Town Center)?

ANS: Mr. Jones: The month of April.

Mr. Seib: Now, how long with lit (the IMAG_NE art installation) stay there (at Central Park at own Center)?

ANS: Mr. Jones: The month of May.

Mrs. Salkovitz: So are we only going to have it (the IMAG_NE art installation) for two months?

ANS: Mr. Jones: That is correct.

3 [15-129](#)

BEAC DUTIES AND RESPONSIBILITIES CONCERNING CITY PROJECT
REVIEWS

Mrs. Salkovitz: Bill, if this committee makes a suggestion, for instance Jeff makes suggestions that make sense environmentally, does the City take that into consideration? in other words, do we have some sort of impact on what the City will do in the future?

ANS: Mr. Butler: Well, that is where you could be effective.

Mr. Seib: Where does our (BEAC) responsibility fall when looking at something like that (the Palm Harbor Extension Project), which as I understand is a City project?

ANS: Mr. Butler: That is a capital project, that is fine.

Mr. Seib: How do we know what to recommend or to look at if we don't know what they {The Planning and Land Development Regulation Board (PLDRB)} are going to do?

ANS: Mr. Butler: Now, that goes back to me having to bring those project to you for review, which is not my job, and not the job of this committee to review each project.

Mr. Kapcar: If the Army Corps of Engineers proposes something, who oversees (determines) if we (City) really wants to do this (the proposed project)?

ANS: Mr. Butler: The Army Corps of Engineers is their own boss, we don't have any control over them.

Mr. Kapcar: If we propose something does the Environmental Protection Agency (EPA) look at it to see if it meets the environmental code?

ANS: Mr. Butler: The EPA doesn't get involved.

Mr. Seib: So to sum this up, to make it clear in my mind, you're saying big projects like DRI (Development of Regional Impact), that is the area for the Planning and Land Development Board (to review)?

ANS: Mr. Butler, Yes, and any commercial development.

Mr. Seib: How would I as a citizen get a hold of the information (on the PLDRB agenda) in advance?

ANS: Mr. Butler: Yes, all information is available on the City of Palm Coast website (www.palmcoastgov.com), including the agenda and all supporting backup.

Mr. Seib: So, any City property and/or any City project that is something we can look at?

ANS: Mr. Butler: Yes, and I'll bring those to you, every time, so you know what is going on.

E. NEW BUSINESS

4 [15-109](#)

LANDSCAPE BUFFER PLAN FOR FLAGLER PALM COAST HIGH SCHOOL

Mrs. Salkovitz: Now is this (Landscape buffer plan for Flagler Palm Coast High School) proposed, Bill, or has this been done?

ANS: Mr. Butler: No, this is proposed.

Mrs. Salkovitz: Did they approve it (concept plan given to the school)?

ANS: Mr. Butler: Yes, you've seen this (referring to the concept plan) before.

Mr. Seib: There is a chain-link fence before the High School parking lot?

ANS: Mr. Butler: Yes, it runs along Bulldog Dr., and then turns on a 90 degree angle and runs all the way down to you get to the curve and then it stops there.

Mrs. Salkovitz: Who installed the fence?

ANS: Mr. Butler: The school.

Mrs. Salkovitz: Bill, now what is this here (set of dotted lines on the set of plans)?

ANS: Mr. Butler: Those dotted lines go away, that is the old alignment for the old Bulldog Dr.

Mr. Seib: This is parking lot to the school and over here is the auditorium, is this the way this goes (referring to the concept plan)?

ANS: Mr. Butler: Yes.

Mr. Seib: So this is the sidewalks (referring to the concept plan) here?

ANS: Ms. Salkovitz: Yes, and they are already in (place).

Mrs. Salkovitz: So this is 100 (Route) and they're going to have a one-way there (referring to the concept plan)?

ANS: Mr. Butler: Yes, this is already in place.

Mr. Seib: Is this all City funding (referring to the listing of vegetation)?

ANS: Mr. Butler: Yes, this is funded under the Parkway Beautification project.

Mr. Kapcar: When is this (project) to be done?

ANS: Mr. Butler: City crews are doing the work and hopefully we will get started in late April.

Mrs. Salkovitz: Where does the City get all these plants (referring to which vendors are used)?

ANS: Mr. Butler: Various vendors (based on availability, variety, and price of product).

Mr. Seib: Do you have different suppliers that you use to solicit bids?

ANS: Mr. Butler: Yes, some nurseries grow only trees and some only grow shrubs.

Mr. Kapcar: Who owns the airport land? Is that private?

ANS: Mr. Butler: The County (Flagler County).

Mr. Kapcar: Do they (Flagler County) discuss with the City how far they can go out (with the runway expansion)?

ANS: Mr. Butler: No, because it is County land.

Mr. Seib: Even though it may impact the homes that are near by?

ANS: Mr. Butler: I don't know about that.

Mr. Jones: With your irrigation plan, are you using sprayers?

ANS: Mr. Butler: I'm using rotors.

Mrs. Salkovitz: Did you design this (concept plan) yourself (Bill)?

ANS: Mr. Butler: Yes.

A motion was made by Vice Chair Jones, and seconded by Committee Member Seib, that the Agenda Item be Approved. This motion was approved by the following vote:

Approved: 5 - Chairman Partelow, Vice Chair Jones, Committee Member Kapcar, Committee Member Salkovitz, and Committee Member Seib

G. PUBLIC PARTICIPATION

No Public participation.

F. DISCUSSION OF MATTERS NOT ON THE AGENDA

Mrs. Salkovitz: What is an emergency easement on a private piece of property?

ANS: Mr. Butler: It would be used by fire truck (for example) in an emergency situation when a road is blocked.

Mrs. Salkovitz: Where would I find a record of all the easements for a property?

ANS: Mr. Butler: That would be found on the Plat.

Mrs. Salkovitz: And where do I find the Plat (information)?

ANS: Mr. Butler: If you would call our Planning Department they will email it (Plat information) to you.

H. ADJOURNMENT

The Meeting was adjourned at 5:59PM.

Respectfully submitted:

Irene Schaefer, Recording Secretary

[15-167](#)

ATTACHMENTS TO MINUTES