



City of Palm Coast

Fire Station #25
1250 Belle Terre Parkway
Palm Coast, FL 32164

Meeting Minutes Volunteer Firefighters' Pension Board

Chair Charles Esposito
Vice Chair Timothy Wilsey
Board Member Daniel Brazzano
Board Member John Pickard
Board Member Robert Schroeder

Friday, February 12, 2016

8:30 AM

Fire Station 25

Staff: Chris Quinn, Finance Director
Peggie Calkins, Recording Secretary

>Public comment will be allowed consistent with Senate Bill 50, codified at the laws of Florida, 2013 – 227, creating Section 286.0114, Fla. Stat. (with an effective date of October 1, 2013). The public will be given a reasonable opportunity to be heard on a proposition before the City's Volunteer Fire Fighters Pension Board, subject to the exceptions provided in §286.0114(3), Fla. Stat.

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

>If any person decides to appeal a decision made by the Volunteer Fire Fighters Pension Board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment.

>Other matters of concern may be discussed as determined by the Volunteer Fire Fighters Pension Board.

>If you wish to obtain more information regarding agenda, please contact Recording Secretary Peggy Calkins at 386-986-2300.

>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713 at least 48 hours prior to the meeting.

>All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

Meeting called to order by Mr. Esposito at 8:35 AM

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Present: 5 - Chair Esposito, Vice Chair Wilsey, Member Brazzano, Board Member Pickard, and Board Member Schroeder

D. MINUTES

Mr. Wilsey makes a motion to accept the minutes of the previous meeting, seconded by Mr. Pickard. Motion carried.

E. FINANCIAL STATUS OF PLAN ACCOUNTS

Mr. Quinn reports the financial status for the last quarter revealed an overall positive net income. There were good earnings initially with a decrease in the end but overall we had good earnings. Expenditures included the regular pension distributions, administrative expenses and share plan distributions. It is noted that 99% of the retirees will have been paid out by the end of the next quarter. Also submitted were invoices for legal fees and actuary costs. There were no new retirees this quarter. The audit is almost complete with no problems seen.

Mr. Wilsey makes a motion to accept report and payment of invoices, seconded by Mr. Pickard. Motion carried.

F. LEGAL REVIEW

No legal review.

G. NEW BUSINESS

New Business: Share Plan balances which is in the report from Chris Quinn. The information is for active members. Mr. Quinn states the information is in the top section of the report and shows forfeitures on the 2nd page of the actuarial report. Total forfeitures were under \$18,000 and these funds were redistributed to active accounts.

Actuarial Report, Doug Lozen. Mr. Lozen submits green sheets for Defined Benefit. It is requested that green sheets for the share plan be submitted as well. He will get them to us soon.

Mr. Lozen reports on the Actuarial Report. On page 5 of the valuation it shows that the plan is well funded with State monies with good investment return and the share plan in place. Required City contribution is still at zero. The current dollars that need to come into fund is the same as last year. For fiscal year 2017 it is a decrease. The City will continue to get \$144,307 (frozen amount) to help fund the plan which is more than needed. There are some safeguards, i.e., first dig into reserve and use it so that the City still has zero responsibility; there is plenty in the reserve to cover it. On an annual basis there is a lot more coming in from the State so that he does not see the City responsible and the City could always request upping the frozen amount. The 4 year investment average was 8.6%. Another source of credit is the Share Plan. There is a credit of negative .18 but assumption in assets was 7.65. Given the actual market investment this years was a gain for the plan. Over time it is a complete wash.

On page 8 of the report there is an update on total liabilities of the plan. In the right hand column there is an opinion of what needs to be invested today.

Page 9 reveals updated funded ratios have improved again. Half way down is the AV/AL method. We are at 138 which is increased from last year. The pension plan continues to be a credit for the City and is an asset. Other funded ratios at the bottom is 160% and we want that to be 100%. The increase is because of turn over.

On page 10, towards the top under administrative expense we went down.

Mr. Wilsey makes a motion to accept the valuation study as submitted, seconded by

Mr. Pickard. Motion carries.

There is one issue on the share plan. Gil Rolka gets one more allocation for next year based on this retirement date. Mr. Santiago is full on retiree and gets not more distribution. Mr. Rolka gets one more allocation next year.

H. OLD BUSINESS

No old business for discussion

I. PUBLIC COMMENTS

There were no members of the public in attendance.

J. DISCUSSION BY BOARD OF ITEMS NOT ON THE AGENDA

ADJOURNMENT

The meeting adjourned at 9:25 AM