



# City of Palm Coast

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164

## Meeting Minutes Beautification & Environmental Advisory Committee

*Chairman Glenn Partelow*  
*Vice Chair Kenneth Jones*  
*Committee Member John Kapcar*  
*Committee Member Joanna Salkovitz*  
*Committee Member Jeffery Seib*

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Thursday, February 25, 2016

5:00 PM

City Hall Community Wing

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### A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

*Chair Partelow called the meeting to order at 5:00PM.*

### B. ROLL CALL

**Present:** 4 - Member Partelow, Vice Chair Jones, Committee Member Kapcar, and Committee Member Seib

**Excused:** 1 - Committee Member Salkovitz

### C. MINUTES

#### 1 [16-77](#) MEETING MINUTES OF THE JANUARY 28, 2016 BEAUTIFICATION & ENVIRONMENTAL ADVISORY COMMITTEE MEETING.

**Attachments:** [MeetingMinutes 1 28 16 BEAC](#)

**Approved as amended**

**Approved:** 4 - Member Partelow, Vice Chair Jones, Committee Member Kapcar, and Committee Member Seib

**Excused:** 1 - Committee Member Salkovitz

D. OLD BUSINESS

E. NEW BUSINESS

2 [16-78](#) BEAUTIFICATION AWARD SUBMITTAL-CHICK-FIL-A

**Attachments:** [BEAC-Chick-Fil-A-Staff Report-2-18-16](#)  
[chick-fil-a application](#)  
[Aireal view looking north-Before](#)  
[View Looking West from Boulder Rock-Before](#)  
[Landscape and irrigation plan](#)  
[Palm Coast Chick-Fil-A-After](#)

*Mr. William Butler, Landscape Architect for the City of Palm Coast, introduced this agenda item and gave a related presentation which is attached to these minutes.*

*Mr. Seib: Now, Bill, on each of these (referring to the presentation) about how wide is that area from the roadway all the way in or are you talking about the sidewalk all the way in?*

*ANS: Mr. Butler: We are talking from the property line right here (referring to the presentation) to right there (again referring to the presentation) is about 35 feet.*

*Mr. Seib: So that property belongs to the City (referring to the presentation and the area the City landscaped related to the Palm Coast Pkwy. 6 Lane Project)?*

*ANS: Mr. Butler: Yes. And the way we deal with that is the City maintains all the irrigation and the new landscaping, but the adjacent property owner has to mow the grass area to the edge of the pavement.*

*Mr. Seib: So you (referring to Mr. Butler) were involved with the plantings down here (referring to the presentation)? Neat, they did a nice job.*

*ANS: Mr. Butler: Yes.*

*Mr. Seib: When it was a Perkins (Restaurant) the parking was towards the back of the lot, there wasn't anything behind there, correct?*

*ANS: Mr. Butler: No, it was 10 feet to the west property line.*

*Mr. Butler let the BEAC members know the timing of the City Council Meeting schedule where this Beautification Award would be presented.*

**Approved**

**Approved:** 4 - Member Partelow, Vice Chair Jones, Committee Member Kapcar, and Committee Member Seib

**Excused:** 1 - Committee Member Salkovitz

G. PUBLIC PARTICIPATION

**F. DISCUSSION OF MATTERS NOT ON THE AGENDA**

*Mr. Seib asked Mr. Butler about the status of the Heroes' Park Post Traumatic Stress Disorder (PTSD) monument. Mr. Butler addressed the BEAC members about the timing of the monument's revealing to be scheduled during Veterans' Day Holiday celebration at Heroes' Park.*

*Mr. Seib: Did you have any idea that these two (groups) were totally separate?*

*ANS: Mr. Butler: At first they were together, but then Ken had made a comment that they are separate, that is when I found out they were on opposite ends of the spectrum.*

*Mr. Seib: So this is the monument that is going in to (Heroes' Park)?*

*ANS: Mr. Butler: Yes, the emblem on the bottom with the flag etching. I actually talked to the monument company, who will be making the monument, they had met us out there to talk about something else and we discussed. He (monument representative) said they will put the stone in place and drape a real American Flag over the corner of it (the stone) and then trace so they can actually create a flag pattern on it and they will etch it right on sight. It sounds like a very interesting process.*

*Mr. Seib: And the group is funding that (the monument work)?*

*ANS: Mr. Butler: Yes, the City is not paying for anything, if they need some assistance setting it with a backhoe or crane we will do that. But as far as everything else they are handling it all.*

*Mr. Seib: And it will be the same size as the rest of the monuments?*

*ANS: Mr. Butler: Pretty much the same size as the Purple Heart (monument).*

*Mr. Butler discussed the timing of the BEAC members being in receipt of the Land Development Code (LDC) changes that the Planning Division is currently working on making to the existing LDC.*

*Mr. Seib: So staff is currently working on those changes and you are involved with that (the LDC changes)?*

*ANS: Mr. Butler: Yes. Also Flagler County Association for Responsible Development (FCARD) group is looking at the original draft (of LDC changes) and we haven't got anything back from them yet. My boss, Mr. Ray Tyner, Planning Manager for the City of Palm Coast, is waiting to get their comments back before submitting the draft (LDC changes) for you to review.*

**H. ADJOURNMENT**

*The meeting was adjourned at 5:23PM.*

*Respectfully submitted:*

*Irene Schaefer, Recording Secretary*