



City of Palm Coast

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Meeting Minutes Special Council Meeting

Mayor Jon Netts
Vice Mayor Heidi Shipley
Council Member Robert G. Cuff
Council Member Jason DeLorenzo
Council Member Steven Nobile

Wednesday, September 7, 2016

5:05 PM

City Hall Community Wing

City Staff

Jim Landon, City Manager

William Reischmann, Esq.

Virginia A. Smith, City Clerk

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes for each speaker.

>If any person decides to appeal a decision made by the City Council with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

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>Other matters of concern may be discussed as determined by City Council.

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>City Council Meetings are televised on Brighthouse Networks Channel 495 and on AT&T U-verse Channel 99.

>All pagers and cell phones are to remain OFF while City Council is in session.

A. Call to Order

Mayor Netts called the meeting to order at 5:05 p.m.

B. Pledge of Allegiance to the Flag

C. Roll Call

Vice Mayor Shipley arrived at 5:07 p.m.

Present: 5 - Mayor Netts, Vice Mayor Shipley, Council Member Cuff, Council Member DeLorenzo, and Council Member Nobile

Order of Business for Public Hearings (Council may make inquiries at any stage):**Open Hearing****Staff Presentation****Applicant Presentation****Council Questions of Applicant****Public Comments/ Presentations****Rebuttal by Applicant****Close Hearing****PRESENTATIONS****1 [16-351](#) PRESENTATION ON FISCAL YEAR 2016-2017 BUDGET**

Vice Mayor Shipley arrived at 5:06 pm

Mr. Landon provided a brief overview to this item. Mr. Quinn and Ms. Lina Williams provided a PowerPoint presentation, which is attached to these minutes.

CM DeLorenzo-It may seem odd to add a Chief Accountant, can you talk about the reason why? Ans: Mr. Quinn-Basically, all of the positions you see up there are related to City growth, growth in processing, growth in service delivery and the Chief Accountant position is no different. We actually had a Chief Accountant position back in 2011 that was temporarily cut out of the budget as we did some restructuring. We are at the point now where we really need to have that position back to keep up with the volume of work that the City is producing.

CM DeLorenzo-And some of the internal controls-doesn't this have something to do with you having a second set of eyes on it? Ans: Mr. Quinn-Yes, that is correct. One of the parts to our internal controls system is that you should not really have the same person preparing all of the high level reports and approving them simultaneously and this would alleviate that issue that we have had the last few years.

CM DeLorenzo-This is what the auditor has been suggesting for the past several years? Ans: Mr. Quinn-Yes, they made comments related to this for 3 consecutive years in our audit reports to add this additional capacity in our department. We are at that point now where we are requesting that.

CM Nobile-Does the golf course include golf carts? Ans: Mr. Quinn-This particular number on here does not include golf carts but golf carts are part of the fleet.

The Presentation was Received and Filed.

Recess City Council Meeting and Convene CRA Board**2 [16-352](#) SR 100 CORRIDOR CRA RESOLUTION 2016-XX ESTABLISHING THE TENTATIVE BUDGET FOR FISCAL YEAR 2016-2017 AND AMENDING THE SR 100 CORRIDOR CRA BUDGET FOR FISCAL YEAR 2015-2016**

Mr. Landon provided a brief overview to the item.

There were no public comments.

A motion was made by Council Member DeLorenzo, and seconded by Vice Mayor Shipley, that the Resolution be adopted. The motion was adopted by the following vote:

Approved: 5 - Mayor Netts, Vice Mayor Shipley, Council Member Cuff, Council Member DeLorenzo, and Council Member Nobile

Enactment No: R2016-80

Adjourn CRA Board Meeting and Reconvene City Council Meeting

ORDINANCES, RESOLUTIONS & PUBLIC HEARING

RESOLUTIONS

- 3** [16-350](#) RESOLUTION 2016-XX SETTING THE TENTATIVE MILLAGE RATE FOR FISCAL YEAR 2016-2017

There were no public comments.

A motion was made by Council Member DeLorenzo, and seconded by Council Member Nobile, that the Resolution be adopted. The motion was adopted by the following vote:

Approved: 5 - Mayor Netts, Vice Mayor Shipley, Council Member Cuff, Council Member DeLorenzo, and Council Member Nobile

Enactment No: R2016-81

- 4** [16-353](#) RESOLUTION 2016-XX ESTABLISHING THE TENTATIVE BUDGET FOR FISCAL YEAR 2016-2017 AND AMENDING THE FISCAL YEAR 2015-2016 BUDGET

Jack Carall-When are you going to get rid of the golf course and the tennis courts? It costs us millions of dollars.

Responses to Public Comment:

Golf and Tennis-Ans: Mayor Netts-It is absolutely desirable of the Council to make these amenities self-supporting.

Mr. Quinn requested Council approve the revised budget as well, which was included in the Resolution.

CM DeLorenzo motioned and CM Nobile seconded. Motion was approved unanimously.

A motion was made by Council Member DeLorenzo, and seconded by Council Member Nobile, that the Resolution be adopted. The motion was adopted by the following vote:

Approved: 5 - Mayor Netts, Vice Mayor Shipley, Council Member Cuff, Council Member DeLorenzo, and Council Member Nobile

Enactment No: R2016-82

D. Public Participation

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or agendaed at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

Jack Carall-Opposite the Fire House on Belle Terre Parkway, there is a vehicle there with a boat for sale. Mr. Landon will have Code check it out.

E. ADJOURNMENT

The meeting was adjourned at 5:22 p.m.

*Respectfully submitted,
Virginia Smith, City Clerk*

[16-369](#)

ATTACHMENTS TO MINUTES