



City of Palm Coast

City Hall
160 Lake Avenue
Palm Coast, FL 32164

Meeting Minutes Beautification & Environmental Advisory Committee

Chairman Glenn Partelow
Vice Chair Kenneth Jones
Committee Member John Kapcar
Committee Member Joanna Salkovitz
Committee Member Jeffery Seib

Thursday, September 22, 2016

5:00 PM

City Hall Community Wing

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A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Partelow called the Beautification and Environmental Advisory Committee (BEAC) meeting to order @ 5:00PM.

B. ROLL CALL

Present: 4 - Member Partelow, Vice Chair Jones, Committee Member Kapcar, and Committee Member Seib

Excused: 1 - Committee Member Salkovitz

C. MINUTES

- 1 [16-358](#) MEETING MINUTES OF THE AUGUST 25, 2016 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE MEETING

Attachments: [Meeting Minutes of BEAC 8 25 16](#)

Approved as presented

D. OLD BUSINESS

2 [16-340](#)

REVIEW OF CHAPTER 11 OF UNIFIED LAND DEVELOPMENT CODE
FINAL DRAFT

Attachments: [Chapter 11 LS Ord. SU Draft 8-22-16](#)

Mr. William Butler, Landscape Architect for the City of Palm Coast discussed this agenda item with the Beautification and Environmental Advisory Committee (BEAC) members and their comments on the proposed and approved by the Planning & Land Development Regulations Board (PLDRB) Landscape Changes to Chapter 11 for the Land Development Code.

Discussion ensued between Mr. Butler and the BEAC members on the upcoming City Council meetings regarding the proposed landscape changes to the Land Development Code (LDC) chapter 11.

Mr. Kapcar: Would it be better for one of them (City Council Members) to come to one of our meetings so we could discuss the details between us and them?

ANS: Mr. Butler: That wouldn't be appropriate for a City Council member to attend the BEAC meeting prior to hearing the agenda item in a public City Council meeting (violation of the Sunshine Law).

Vice Chair Jones: Did we have the September 13th and the 20th (City Council Meetings)?

ANS: Mr. Butler: No, they were pushed back, Irene sent an email out to the (BEAC) members, because Jeffrey was asking (for that information). The City Council workshop is October 11th @ 9AM; the City Council @9AM first reading and the second reading is November 1st @ 6:30PM.

Vice Chair Jones: What is the time of the 11th (workshop meeting)?

ANS: Mr. Butler: 9AM.

Mr. Seib discussed with the BEAC members the growth of trees in his own yard as his experience is relative to the proposed landscape tree spacing code changes.

The BEAC members continued to discuss the growth of the various types of trees and the impact on the tree spacing that is proposed within the new code.

Vice Chair Jones discussed calling Mr. Tyner, Planning Manager to discuss appearing at the City Council meetings representing himself.

Mr. Seib discussed his impressions of the City Council meeting he recently attended and the lack of discussion regarding the Tuscan Garden Assisted Living Facility item at this meeting. Mr. Butler added to the conversation with his personal experiences of the review of the plans for the Tuscan Garden facilities.

Mr. Kapcar discussed new businesses coming into the City of Palm Coast and Mr. Butler informed the members of the BEAC about the availability of the "TRX" (Technical Review Extreme) pre-development meeting available to any applicant who requests such a meeting prior to submitting a project.

Mr. Kapcar: What do they (City Council) think of the committee (BEAC)?

ANS: Mr. Butler: I don't know I never heard any comments. No one has ever mentioned it nor have I ever talked about it (with the City Council members). I know originally they (City Council members) were all for forming it (BEAC committee). Melissa Holland originally formed this committee.

Received and Filed

E. NEW BUSINESS

Mr. Butler discussed Mr. Brian Matthews, Environmental Specialist with the City of Palm Coast attending the next BEAC meeting (December 8, 2016) regarding the state of the City of Palm Coast water supply.

Mr. Butler updated the BEAC members on the new City Hall having a pending Water Star Certified status by St Johns' River Water Management District (SJRWMD).

G. PUBLIC PARTICIPATION

Chair Partelow opened the meeting to public comment at 5:44PM and seeing no one approach the podium the public comment section of the meeting was closed at 5:45PM.

F. DISCUSSION OF MATTERS NOT ON THE AGENDA

Chair Partelow asked Mr. Butler for an update on the planning of the Belle Terre Pkwy. median project. Mr. Butler gave an update to the BEAC members including an updated timeframe for completion.

Mr. Seib gave an update on the vegetation around the ponds at the Matanzas Woods Pkwy. Interchange (Rt. 95) and how very nice they look including the use of the ponds by migratory water fowl.

Mr. Butler discussed the ownership of the Matanzas Woods Pkwy. Interchange which per the Florida Department of Transportation (FDOT) is still Flagler County.

Mr. Seib inquired about the status of the PTSD (Post Traumatic Stress Disorder) monument to be installed during a Veterans' Day ceremony at Heroes' Park on November 11, 2016. Mr. Butler to provide an update to the BEAC members.

H. ADJOURNMENT

The meeting was adjourned at 5:50PM.

*Respectfully submitted:
Irene Schaefer, Recording Secretary*