



City of Palm Coast

City Hall
160 Lake Avenue
Palm Coast, Florida 32137

Meeting Minutes Leisure Services Advisory Committee

Chair Mary Giraulo
Committee Member Allen Campbell
Committee Member Bernard Kershner
Committee Member Eleanor Milberg
Committee Member Robert Witty
Committee Member Jennifer Wright

Wednesday, January 11, 2017

5:30 PM

City Hall Community Wing

(2nd Wednesday)

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

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>Other matters of concern not on the agenda may be discussed as determined by Leisure Service Advisory Board.

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>All pagers and cell phones are to remain OFF while the meeting is in session.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

B. ROLL CALL

Present: 4 - Chair Giraulo, Committee Member Campbell, Committee Member Kershner, and Committee Member Witty

Absent: 2 - Committee Member Milberg, and Committee Member Wright

C. MINUTES

1 [17-22](#)

MINUTES OF THE LEISURE SERVICE ADVISORY COMMITTEE:

A. September 14, 2016

A motion was made by Committee Member Witty, and seconded by Committee Member Kershner, that the Minutes be approved as presented. The motion was adopted by the following vote:

Approved: 4 - Chair Giraulo, Committee Member Campbell, Committee Member Kershner, and Committee Member Witty

D. OLD BUSINESS

There was none.

E. NEW BUSINESS

2 [17-13](#) DISCUSSION-CULTURAL ARTS GRANTS REMAINING FUNDS FOR FY 2016-2017

Chair Giraulo-Do you have any that have applied in the last 3 years and has not applied? Ans: Mr. Boyer 6pm.

Chair Giraulo-Can we get a list of those applied in the last 3 years? Ans: Mr. Boyer-Yes.

Mr. Boyer-We need a date for approving applications.

CM Kershner-Where are they (applicant) located? Ans: Mr. Boyer-Here in Palm Coast.

Chair Giraulo-Suggested having a workshop in March and a vote in May to make a recommendation to City Council for the remaining Cultural Arts grant money (round two).

Motion by CM Kershner to have a workshop at the March meeting to review the applications and approve them in May. The motion was seconded by CM Campbell. Motion passed unanimously.

REPORT BY COMMITTEE OF EVENTS/PROGRAMS ATTENDED

Chair Giraulo attended the Starlight Parade. It was a great event.

CM Witty-Tree lighting was nice, some vendors, and well attended event for the whole month.

CM Kershner likes the tree lighting. It is a very nice event.

F. DISCUSSION BY COMMITTEE OF MATTERS NOT ON THE AGENDA

Chair Giraulo-Orientation for the members, a tour of the parks, and more presentations about existing programs and parks. Please have an agenda item that features programs and parks.

CM Witty-Holland Park hasn't seen much progress. Palm Coast Tennis Center-the signage is poor. I have stressed for the past two years, we need better signage. It should state it is a public facility. It is a first class facility. More people should be enjoying the complex. Maybe since our new Mayor has knowledge of this facility, it will gain more awareness.

Mr. Boyer stated the Hurricane has put some stuff on the way side but they are working on new branding signage for City facilities.

Chair Giraulo-Are capital projects part of this committee? Ans: Mr. Boyer-I think I will address this concern under my comments.

Chair Giraulo-Bird of a Feather Fest is coming up soon. February 10, 11, and 12 here at City Hall.

CM Campbell-What is the status of Holland Park? Ans: Mr. Boyer-It is 90% completed. We have currently gotten rid of the general contractor. The Bond Company is involved. The big piece is finishing up the sod. Due to the weather the sod is on hold. There is not a tentative completion date as the bond company sets that date. The goal is sooner rather than later. Early spring. We will have a big opening.

CM Campbell-I think a big opening will get rid of a lot of the negativity.

CM Witty-Who are the insurance companies involved? Ans: Mr. Boyer-Just the bonding company.

Chair Giraulo-Survey of recreation participants status? Ans: Mr. Boyer-it is in the works. It is a performance measure that involves multiple departments, not just Parks n Recs.

Chair Giraulo-Do you know when that information will be available? Ans: Mr. Boyer-Hopefully by the next meeting.

CM Kershner-The price of the Community Center has doubled? Ans: Mr. Boyer-Let me clarify that for you. There was a \$500,000 overage from 5 years ago due to prices for construction and the plans changing a little bit.

Chair Giraulo-Standard updates. Requested Parks n Recs Director update be at the beginning of the meeting. Mr. Boyer provided a brief explanation of how the City Clerk is trying to mainstream all agendas.

G. DISCUSSION BY DIRECTOR OF PARKS AND RECREATION OF MATTERS NOT ON THE AGENDA

Community Center updates.

Received approval to renovate the pool. Will be getting a new filtration system. Renovations will start at the beginning of February. The pool will open on time.

There are five events that have to be cancelled due to the community center rebuild. Those events are "cooking" related and we cannot accommodate cooking since there is no kitchen.

Mr. Boyer provided a LSAC responsibilities hand out. There was a discussion on the committees' direction of the board.

CM Witty-Has the Golf and Tennis Advisory committee gone away? Ans: Mr. Boyer-It has not gone away. What has happen is that a lot of the people that participated have decided that they are not interested. We are in the process of getting a new evaluation I can tell you that Golf and Tennis are one of my main focal points as the new Director of Parks n Rec. We are putting a lot of emphasis on its' growth and development right now. We still have a few people that are doing the evaluations. We will be presenting those evaluations to this committee again.

CM Witty-I do not have any children who play soccer and one of the things that I hear is a thorn in the sides of many people is PDA and their use. Very limited use for others. I heard yesterday PDA is selling out to Jacksonville. Why does PDA have that much control of our public fields and exclude other tax paying leagues? Ans: Mr. Boyer-The first thing is we do not charge for any use of the facilities. We do not make any money. Right now, we have no cost recovery for any of our fields. The second thing is there is a permitting process, (which was explained to the various groups). We only permit to user groups. The City requires the groups to be insured and list the City as the insuree. We only let those with insurance use our facilities. We have several groups that rotate throughout our facilities. PDA is the only soccer organization in Palm Coast. They do the recreational league and they also do the competitive travel league.

CM Kershner-The LSAC responsibilities, I think this is more than 6 things on a piece of paper. How do we handle this, at a workshop? Ans: Mr. Boyer-I don't think we can finalize this tonight. I brought it up so we can start moving forward. It is a guideline as to where as a committee do you want to go.

Chair Giraulo-With the new Community Center do you estimate more programs? Ans: Right now we are picking everything apart and we want more programs. We feel we do not do enough in our programs. If we grow facilities, we need to grow programs.

Chair Giraulo-Will the strategic action plan be completed by the next meeting, so we can add this to the agenda? Ans: Mr. Boyer-It is possible.

Chair Giraulo-Are there any cities of similar size or resources that we can look at as models. Ans: We are still a unique city.

Chair Giraulo-Are we looking at reaching more in the survey by a mass mailing to all residents? Ans: Mr. Boyer-Our main goal is to do it on site at events because if we were to do a mailing to every resident in Palm Coast, it would cost \$50K easily. We are looking at doing the surveys at all our events.

Chair Giraulo-What about email or inclusion in the water bill? Ans: Mr. Boyer-We are working on creating a list serv. to send it out.

CM Kershner-Confirmed the Ethics training, Clerk confirmed

H. PUBLIC PARTICIPATION

There were no public comments.

I. ADJOURNMENT

The meeting was adjourned 6:55 pm at

*Respectfully submitted,
Virginia Smith, City Clerk*