



# City of Palm Coast

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164

## Meeting Minutes Beautification & Environmental Advisory Committee

*Chairman Glenn Partelow*  
*Vice Chair Kenneth Jones*  
*Committee Member John Kapcar*  
*Committee Member Joanna Salkovitz*  
*Committee Member Jeffery Seib*

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Thursday, December 7, 2017

5:00 PM

City Hall Community Wing

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### A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

*Chair Partelow called the December 7, 2017 Beautification and Environmental Advisory Committee (BEAC) meeting to order @ 5PM.*

*After the Pledge of Allegiance, Mr. Seib requested a moment of silence in honor of the anniversary of the Attack on Pearl Harbor which occurred on December 7, 1941.*

### B. ROLL CALL

*Mr. Bill Butler introduced Jill Kovalsky, Landscape Architect to the Committee Members.*

**Present:** 5 - Member Partelow, Vice Chair Jones, Committee Member Kapcar, Committee Member Salkovitz, and Committee Member Seib

### C. MINUTES

**Present:** 5 - Member Partelow, Vice Chair Jones, Committee Member Kapcar, Committee Member Salkovitz, and Committee Member Seib

### 1 [17-400](#)

MEETING MINUTES OF THE SEPTEMBER 28, 2017 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE MEETING

**A motion was made by Vice Chair Jones and seconded by member Kapcar to accept the minutes as present. The minutes were approved by the following vote:**

**Approved:** 5 - Member Partelow, Vice Chair Jones, Committee Member Kapcar, Committee Member Salkovitz, and Committee Member Seib

**D. OLD BUSINESS**

**2**     [17-422](#)     POND IMPROVEMENT FOR WILDLIFE

*Member Seib introduced this item and gave a presentation which is attached to these minutes.*

*Vice Chair Jones: Just to be clear about this when you say in the first line (referring to the PowerPoint presentation) the ponds are treated, you mean the edge?*

*ANS: Mr. Seib: The edge is treated, that is what I mean.*

*Mr. Seib: Is that all done at the same time, that the edge where the vegetation is (located) is removed?*

*ANS: Mr. Butler: Not necessarily, I've spoken to Fred Vitagliano, who is in charge of that (City Public Works) and he said he mows it on an as needed basis. Now the ponds are being treated on an as needed basis, too. They may not correlate with each other timing wise.*

*Mr. Seib clarified for the members that he is not referring to mowing but only referring to the treatment of the edge of vegetation when he refers to "his simple step".*

*Vice Chair Jones: Why mow the edge at all?*

*ANS: Mr. Butler: I've asked Fred about these types of things and he is looking at it as a stormwater compliance type of thing (via St. Johns River Water Management District). Cattails as you know create a lot of debris as they die off and they clog pipes and they take capacity away from ponds.*

*Discussion ensued about the needs of stormwater ponds vs. aesthetic ponds and the effects on wildlife. Mr. Butler did agree to discuss with Mr. Donald Schrage, Construction Site Supervisor, the possibility of amending the stormwater maintenance schedule for the ponds and that Mr. Butler would provide an update based on this discussion in the next BEAC meeting.*

*Vice Chair Jones: Is Denise (Bevan) your City's expert on birds?*

*ANS: Mr. Butler: Right.*

*Vice Chair Jones: Would it be helpful to have her here at the same time?*

*ANS: Mr. Butler: For the next meeting?*

*Vice Chair Jones: Yes.*

*ANS: Mr. Butler: We can and if there is any follow-up you can ask her.*

*Mr. Butler: Can we have a copy of that?*

*ANS: Mr. Butler: Yes, I can leave it.*

*Mr. Butler: Between I95 and the ramp?*

*ANS: Mr. Seib: Yes, between I95 and the ramp, across the water tower.*

*Mr. Seib requested to know the different types of and number of ponds within the City for the next meeting.*

*Vice Chair Jones requested that Mr. Butler follow-up with other communities to determine how they deal with this situation regarding various types of ponds. This subject to be addressed in the next BEAC meeting.*

**The Agenda Item was Received and Filed.**

**E. NEW BUSINESS**

**G. PUBLIC PARTICIPATION**

**F. DISCUSSION OF MATTERS NOT ON THE AGENDA**

*Mr. Butler discussed the "Art in Public Places Program" regarding the possibility of a having a sculpture garden here in Central Park. To that end Mr. Butler has a meeting scheduled within the week with the Arts Foundation to pursue this topic. Mr. Butler invited Mr. Ken Jones to attend this meeting.*

*Discussion ensued amongst the members regarding the possibility of having a sculpture garden within the City.*

*Chair Partelow inquired why an excessive amount of survey work that took place over the summer on Belle Terre (Parkway) and asked if anyone knows why. Mr. Butler informed that BEAC members that the reason for the surveys was to prepare for a street lighting improvement and for intersection improvements all throughout Belle Terre. They will be looking into adding turn lanes and stop lights.*

*Chair Partelow also asked that the City look into getting involved in the "fixing of the Lehigh Trail". It is in terrible condition, involving at least one uprooted tree and 1/3 of the trail is missing since Hurricane Matthew. Also from Route 1 going east about 2 tenths of a mile into the trail, part of the trail is washed away from the rain. Mr. Butler said that he would look into the situation and that he would talk with County Staff regarding the situation.*

*Mr. Butler handed out some flyers regarding the Fantasy Lights program and the Annual Christmas Tree Recycling program. These flyers are attached to these minutes.*

**H. ADJOURNMENT**

*The meeting was adjourned at 5:45PM.*

*Respectfully submitted:  
Irene Schaefer, Recording Secretary*

[17-426](#)

ATTACHMENTS TO MINUTES