



City of Palm Coast

City Hall
160 Lake Avenue
Palm Coast, FL 32164

Meeting Minutes Beautification & Environmental Advisory Committee

Chairman Glenn Partelow
Vice Chair Kenneth Jones
Committee Member John Kapcar
Committee Member Joanna Salkovitz
Committee Member Jeffery Seib

Thursday, September 28, 2017

5:00 PM

City Hall Community Wing

>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's office, at 386-986-3713 at least 48 hours prior to the meeting.

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment.

>All pagers and cell phones are to remain OFF during the Board meeting.

>Other matters of concern may be discussed as determined by Board during the meeting.

>If you wish to obtain more information regarding this agenda, please contact the City Clerk's Office at 386-986-3713.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chair Jones called the September 28, 2017 meeting of the Beautification and Environmental Advisory Committee to order @ 5:05PM.

B. ROLL CALL

Present: 3 - Vice Chair Jones, Committee Member Kapcar, and Committee Member Salkovitz

Excused: 2 - Member Partelow, and Committee Member Seib

C. MINUTES

1 [17-397](#) MEETING MINUTES OF THE AUGUST 24, 2017 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE MEETING

A motion was made by member Kapcar and seconded by member Salkovitz to accept the minutes as present. The minutes were approved by the following vote:

Approved: 3 - Vice Chair Jones, Committee Member Kapcar, and Committee Member Salkovitz

Excused: 2 - Member Partelow, and Committee Member Seib

D. OLD BUSINESS

E. NEW BUSINESS

2 [17-398](#) ARBORIST CERTIFICATION PROGRAM/HURRICANE IRMA RECOVERY UPDATE

Ms. Carol Mini, City of Palm Coast Urban Forester, addressed the members on the City's Tree Trimming requirements for multi-family and commercial properties along with the history of this relatively new requirement.

Mr. Kapcar: Our neighbor who lives in Africa, the property has a tree issue and the lot is vacant, how does the City handle that situation?

ANS: Ms. Mini: I assume you are talking about a vacant residential property and that falls under hazard trees, you would call Code Enforcement, Urban Forestry, and report a hazard tree and with that said they would create a case and send out an inspector to determine if you have a hazard tree.

Ms. Mini explained the Notice of Remedy (NOR) process for hazard trees to the committee members.

Ms. Mini explained the Tree Trimming Class course outline and testing involved in the participants being certified by the City.

Vice Chair. Jones: Is that Chuck Lippi's son?

ANS: Ms. Mini: Yes, it is.

Mr. Jones: Is this (referring to the Tree Trimming Program) in effect now?

ANS: Ms. Mini: Yes, it was passed last November.

Mrs. Salkovitz: Carol, where do people go to find out whether or not someone is licensed to trim trees?

ANS: Ms. Mini: Well there are two ways to do it, they can call me and I can tell you if they are on my list (and they successfully pass the Tree Trimming Test).

If you wanted to know if they have a local business tax receipt and they are licensed to do work within the City, you would contact Sandy Campo within the Business Tax Receipt Department. You can also check on line by going to the City's website (www.palmcoastgov.com) and typing in the search bar vendor search and it will bring up drop down boxes. You can select tree trimmers and it will show you who is licensed in the City.

Vice Chair Jones: A neighbor asked me as a result of the hurricane he lost a tree (this is residential property now), is he responsible as the home owner to replace that tree (to maintain the required number of trees)?

ANS: Ms. Mini: Well, technically, yes. If it is a standard residential lot, you are required to have 4 trees, 2 shade trees and 2 understory trees. If you loss one during a hurricane, we are not going to drive around and say hey, you lost a tree. However, if he called wanting a tree permit to remove another tree we would inform him that he would have to replant 2 trees, the one from the hurricane and for the tree he is now removing. So people have more than 4 and the losing of one wouldn't be a problem.

Vice Chair Jones: Do you have any knowledge when they are getting out to pick up the tree debris from the tree?

ANS: Ms. Mini: They are working every Saturday from 7AM-7PM. I don't know what section you are in here, you can call and get the information of what section they are picking up on a particular Saturday.

Mrs. Salkovitz: Now Carol, if one doesn't live in a multi-family or a commercial area, they can have a landscaper trim their trees, is that landscaper qualified to trim their trees on a residential property?

ANS: Ms. Mini: That depends, if a landscaper is standing off the ground on a ladder, they are not licensed as a tree surgeon. Once their feet come off the ground on a ladder, they are considered a tree surgeon and they need to be licensed as such. And you would want them to have the proper insurance, if they should fall on your property you could have problems.

Mrs. Salkovitz: Are most landscapers required to have a license?

ANS: Ms. Mini: They need to have a Flagler and Palm Coast Business Tax Receipt.

Mrs. Salkovitz: Where would I find that information?

ANS: Ms. Mini: Same process, Sandy would be able to tell you whether it is a tree trimmer, landscaper or irrigation company.

Ms. Mini gave an update on her efforts dealing with hazard trees since Hurricane Irma. She also provided a clear definition of what is a hazard trees.

Mrs. Salkovitz: I noticed that Bill Butler has been signing a lot of the (tree removal) permits recently, why is that?

ANS: Ms. Mini: That is because he has been assigned Grand Haven. I've been working in Cypress Knoll and some of the F,S,Z sections. We all took a section.

Ms. Mini discussed with the members the value of Pine trees as well as the importance of walking your own yard to ensure the health of your trees to avoid damage to your home during a storm.

The Agenda Item was Received and Filed.

G. PUBLIC PARTICIPATION

Vice Chair Jones opened the meeting to public comment @ 5:34PM.

Ms. Kapcar had a question regarding the pine trees on Belle Terre in the right of way going north towards Palm Coast Pkwy., on the south side of the trees they look like their burnt. Ms. Mini explained they are Bald Cypress trees which have gone through a major wind event, they will drop leaves. They went through a major event and they are trying to conserve energy and recover so you will see more and more trees with leaves turning yellow and dropping their leaves. Remember these trees have gone through two major events, last year and this past month, this is how they handle it.

Vice Chair Jones closed the meeting to public comment @ 5:36PM.

F. DISCUSSION OF MATTERS NOT ON THE AGENDA

H. ADJOURNMENT

The meeting was adjourned at 5:37PM.

*Respectfully submitted:
Irene Schaefer, Recording Secretary*