



**City of Palm Coast
Minutes
CITY COUNCIL
WORKSHOP**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

**Mayor Milissa Holland
Vice Mayor Robert G. Cuff
Council Member Nick Klufas
Council Member Vincent Lyon
Council Member Heidi Shipley**

Tuesday, October 9, 2018

9:00 AM

CITY HALL

City Staff

**Jim Landon, City Manager
William Reischmann, City Attorney
Virginia A. Smith, City Clerk**

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
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- > City Council Meetings are televised on Charter Spectrum Networks Channel 495 and on AT&T U-verse Channel 99.
- > All pagers and cell phones are to remain OFF while City Council is in session.

CALL TO ORDER

Mayor Holland called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Ms. Settle called the roll. Council Member Shipley was absent.

PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or agendaed at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience.

Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

Jack Carall asked if the fee had been changed for home business.

PRESENTATIONS

1 PRESENTATION - PROPOSAL AND FUNDING SOURCE FOR PUBLIC WORKS FACILITY AND PAVEMENT MANAGEMENT PROGRAM

Mr. Falgout gave a brief overview of the item. Messrs. Abreu and Cote provided a presentation regarding the Public Works Facility.

Topics discussed included the coordination and scheduling the maintenance of the 1380 vehicles; the repairs for Firetrucks and other heavy equipment needing to be done outside because the bays are not tall enough; employee parking at the facility; building for the future; including technology; fuel efficient vehicles; the age of the structure and the site; safety training; schedule maintenance plan; the current stormwater issues at the site; providing tools to the employees; energy efficient buildings; design process; security for the new facility; preparation for storm events; providing shelter for employees during an event; safety concerns; bringing down workmen's comp claims; and the Department's responsibilities including the miles of swales, miles of roads, beautification of medians, trails, etc.

Ms. Alves spoke to the research done on possible revenue options to fund the project; FPL Franchise fee; using alternative energy source; 30 years being too long of a timeframe; concerns over the timeline and locking future councils; the differences between an electric franchise fee and public services tax and how the statute addresses the tax; adjusting the taxing amount for the exempting the first 500 kilowatts if Council chooses the Public Service Electric Tax; how the tax would affect commercial entities; first 500 kilowatt exemption for residential only; consulting with FPL on what the tax should be set in order to pay for the facility and the paving; debt funding examples.

Council discussed giving the maximum exemption for residential; the Public Works Facility being a priority; possibly an option of combining the franchise fee and the public service tax to fund the projects; diversifying revenues being a suggestion made by the auditor; uses for the Public Service Tax. Staff was directed to draft two ordinances; one for Franchise Fee and one for the Public Service Tax giving Council flexibility for a combination of funding sources.

2 RESOLUTION 2018-XX APPROVING INNOVATION DISTRICT AND INNOVATION KICK START PROGRAM EXPANSION

Mr. Falgout gave a brief overview of the item. Ms. Newingham provided a presentation to Council.

Topics discussed included: diverse housing residential to drive commercial; walkable downtown; live and work in one place.; housing trust group; grant; incentives; funds for the grant come from the boundaries of the CRA; innovation fund; payout two years; grant not to be paid until significant projects for the project is underway; apartments and townhomes giving the City more options for varying economic levels.

This discussion covered Items 2 and 3. Items 2 and 3 will be continued at the October 16, 2018 Business Meeting.

3 RESOLUTION 2018-XX APPROVING THE LOCAL GOVERNMENT VERIFICATION OF CONTRIBUTION GRANT FORM

This item was discussed under Item 2 and will be continued at the October 16, 2018 Business Meeting.

4 RESOLUTION 2018-XX APPROVING AN AMENDMENT TO THE TOWN CENTER AT PALM COAST DEVELOPMENT OF REGIONAL IMPACT DEVELOPMENT ORDER (DRI-DO) TO UPDATE SECTION 12, TRANSPORTATION CONDITIONS

Mr. Falgout gave an overview of the item. Jose Papa provided a presentation to Council. Topics discussed included changes in the business environment since 2003 ; table of improvements; how impact fee dollars need to be sent; what capacity improvements are needed now opposed to those prescribed in the agreement and transportation system management;

This item will be continued at the October 16, 2018 Business Meeting.

5 PRESENTATION - DRONES: CITY USES, INTERNAL POLICY AND PROCEDURES

Mr. Falgout gave an overview of the item. Austin Kladke provided a presentation to Council.

Topics discussed included using drones for fire rescue; updating information on City assets; inspection of assets; and uses for marketing; programming the drones only for City property; public records concerns; night time capability and the criteria for City pilots of drones; Code of Conduct to be utilized by the City; using Smart City funding. Partners with the City include Flagler County Airport, Flagler Schools; Flagler County Sheriff and St. Johns Water Management District.

It was the consensus of Council to move forward with the Drone Program.

The meeting recessed at 12:15 p.m.

6 ORDINANCE 2018-XX A REWRITE OF CHAPTER 9 – ENGINEERING DESIGN & UTILITIES OF THE UNIFIED LAND DEVELOPMENT CODE

The meeting reconvened at 12:40 p.m. Mr. Falgout gave a brief overview of the item. Messrs. Hoover and Peel provided a presentation to Council. Topics included: better defining the process and education campaign with those doing business with the City. This item will be continued at the October 16, 2018 Business Meeting.

7 ORDINANCE 2018-XX AMENDING CHAPTER 24 – ENVIRONMENT OF THE CODE OF ORDINANCES

Mr. Falgout gave a brief overview of the item. This item will be continued at the October 16, 2018 Business Meeting.

8 RESOLUTION 2018-XX APPROVING AN AMENDMENT TO THE FISCAL YEAR 2018-2019 BUDGET AND APPROVING THE 5-YEAR CIP FOR THE STORMWATER FUND

Mr. Falgout gave a brief overview of the item. Messrs Cote an Peel and Ms. Alves reviewed the Enhanced Stormwater Improvement Plan. Ms. Alves reviewed the amendment to the budget. Topics included; increase in the area covered; staffing up; using consultants until the City has staffed the position; available funds at the end of the year; and creating a sixty day reserve. Aquatic Weed removal coming in house. This item will be continued at the October 16, 2018 Business Meeting.

WRITTEN ITEMS

9 RESOLUTION 2018-XX APPROVING A WORK ORDER WITH DRMP FOR PROFESSIONAL ENGINEERING SERVICES FOR PRIMARY SYSTEM ANALYSIS CITY-WIDE STORMWATER INFRASTRUCTURE DATA MASTER PLAN

This item was addressed within the presentation regarding Stormwater and will be continued at the Business Meeting on October 16, 2108.

10 RESOLUTION 2018-XX APPROVING A CONTRACT WITH AQUATIC MANAGEMENT PLUS, LLC, FOR WEED CONTROL OF THE FRESHWATER STORMWATER DRAINAGE SYSTEM

This item was addressed within the presentation regarding Stormwater and will be continued at the Business Meeting on October 16, 2018.

11 RESOLUTION 2018-XX APPROVING ROW ACQUISITIONS RELATING TO THE OLD KINGS ROAD N WIDENING PROJECT WITH FIRST COAST ENERGY, LLP, KINGSWOOD PROPERTY, LLC AND KINGS COLONY HOA

Mr. Falgout gave a brief overview of the item. Action would approve ROW for Old Kings Road Phase I. Mayor Holland asked that Beau contact the lobbyist to ensure FDOT funding remains in tact. Topics included the timeline for construction. New budget July 1; a new agreement to take place; and submission of revised budget. This item will be continued at the October 16, 2018 Business Meeting.

12 RESOLUTION 2018-XX APPROVING FDOT LOCAL AGENCY PROGRAM (LAP) SUPPLEMENTAL AGREEMENT FOR SEMINOLE WOODS BOULEVARD/TOWN CENTER BOULEVARD AT SR 100 PROJECT

Mr. Falgout gave a brief overview of the item. This item will be continued at the Business Meeting on October 16, 2018.

13 RESOLUTION 2018-XX APPROVING MULTIPLE WORK ORDERS WITH POND & COMPANY FOR DESIGN SERVICES FOR INDIAN TRAILS SPORTS COMPLEX IMPROVEMENTS

Mr. Falgout gave a brief overview of the item. This item will be continued at the October 16, 2018 business meeting.

14 RESOLUTION 2018-XX APPROVING MODIFICATION #2 TO THE AGREEMENT BETWEEN THE CITY OF PALM COAST AND FLORIDA DIVISION OF EMERGENCY MANAGEMENT FOR THE PURCHASE AND INSTALLATION OF A GENERATOR AT CITY HALL

R20180105

Mr. Falgout gave an overview the item. The item will be continued at the October 16, 2018 Business Meeting.

15 RESOLUTION 2018-XX APPROVING A MASTER PRICE AGREEMENT WITH POLYDYNE INC. FOR THE PURCHASE OF LIQUID POLYMER

Mr. Falgout gave an overview of the item. The item will be continued at the October 16, 2018 Business Meeting.

16 RESOLUTION 2018-XX APPROVING PIGGYBACKING THE CITY OF ORMOND BEACH CONTRACT WITH ENVIRONMENTAL OPERATING SOLUTIONS INC. FOR THE PURCHASE OF MICRO C FOR WASTERWATER TREATMENT PLANT 2

Mr. Falgout gave an overview of the item. The item will be continued at the October 16, 2018 Business Meeting.

17 RESOLUTION 2018-XX APPROVING PIGGYBACKING THE NATIONAL IPA#2018011-01 CONTRACT WITH CDW-G FOR TECHNOLOGY EQUIPMENT, SUPPLIES, MAINTENANCE AND COMMUNICATIONS SERVICE

Mr. Falgout gave an overview of the item. The item will be continued at the October 16, 2018 Business Meeting.

18 RESOLUTION 2018-XX APPROVING A CONTRACT WITH ROADTEK LLC, FOR ASPHALT SERVICES ON AN AS NEEDED BASIS

Mr. Falgout gave an overview of the item. The item will be continued at the October 16, 2018 Business Meeting.

19 RESOLUTION 2018-XX APPROVING A CONTRACT WITH ROADTEK LLC, FOR CONCRETE REPAIR SERVICES ON AN AS NEEDED BASIS

Mr. Falgout gave an overview of the item. The item will be continued at the October 16, 2018 Business Meeting.

PUBLIC PARTICIPATION

Remainder of Public comments is limited to three (3) minutes each.

No comments were received.

DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

CM Klufas reminded everyone of the Pink Army 5K this weekend. Mayor Holland reported SGR will be here on October 25-26. Community Meeting on the 24th in the morning and the evening at City Hall. Announcements to be given quickly; there will be an ad in the paper; SGR will talk about the process; time for input from the residents. He will be setting up one and one with local stakeholders. Virginia will be setting up meetings.

DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Reminded everyone to register to vote and to educate yourself on the current ballot.

DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Falgout also reminded everyone that the Charter Amendments will be on the ballot.

He reported that the Home Business Tax Receipt fee is \$50.00.

Chief Forte updated Council on Hurricane Michael. Mayor Holland asked how the Disaster Guide will be distributed in the area. Chief Forte reviewed the initial plan to hand out guides at the Publix in the area. She suggested the Neighbor Watch Programs might provide a good opportunity to distribute the information.

ADJOURNMENT

Motion by Vice Mayor Cuff to adjourn the meeting at 1:33 p.m.

*Respectfully submitted,
Kate E. Settle, Deputy City Clerk*

20 CALENDAR AND WORKSHEET

21 ATTACHMENTS TO MINUTES