City of Palm Coast
Agenda
CITY COUNCIL BUSINESS

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor Milissa Holland
Vice Mayor Robert G. Cuff
Council Member Nick Klufas
Council Member Vincent Lyon
Council Member Heidi Shipley

Tuesday, November 6, 2018 **6:00 PM** **CITY HALL**

City Staff
Beau Falgout, Interim City Manager
William Reischmann, City Attorney
Virginia A. Smith, City Clerk

> Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

> Other matters of concern may be discussed as determined by City Council.

> If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.

> In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.

> City Council Meetings are streamed live on YouTube at https://www.youtube.com/user/PalmCoastGovTV/live.

> All pagers and cell phones are to remain OFF while City Council is in session.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PUBLIC PARTICIPATION
Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or agendaed at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue

further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

MINUTES

1 **MINUTES OF THE CITY COUNCIL:**
October 16, 2018 Business Meeting
October 24, 2018 Special Community Workshop 9 am
October 24, 2018 Special Community Workshop 6 pm
October 30, 2018 Workshop

PROCLAMATIONS

2 **PROCLAMATION DESIGNATING NOVEMBER 14, 2018 AS WORLD DIABETES DAY**

ORDINANCES SECOND READ

3 **ORDINANCE 2018-XX A REWRITE OF CHAPTER 9 – ENGINEERING DESIGN & UTILITIES OF THE UNIFIED LAND DEVELOPMENT CODE**

4 **ORDINANCE 2018-XX AMENDING CHAPTER 24 – ENVIRONMENT OF THE CODE OF ORDINANCES**

5 **ORDINANCE 2018-XX APPROVING THE SECOND AMENDMENT TO THE PALM COAST PARK MASTER PLANNED DEVELOPMENT (MPD) DEVELOPMENT AGREEMENT**

ORDINANCES FIRST READ

6 **ORDINANCE 2018-XX APPROVING THE CONTRACTION OF A 75+/- ACRE PARCEL FROM THE CITY OF PALM COAST**

RESOLUTIONS

CONSENT

7 **RESOLUTION 2018-XX APPROVING A CONTRACT AND A WORK ORDER WITH CPH INC., FOR DESIGN SERVICES RELATED TO THE LEHIGH TRAILHEAD PROJECT**

8 **RESOLUTION 2018-XX APPROVING FDOT LAP AGREEMENT FOR DESIGN OF LEHIGH TRAILHEAD**

9 **RESOLUTION 2018-XX APPROVING THE CULTURAL ARTS GRANTS FOR FY 19**

10 **RESOLUTION 2018-XX APPROVING THE PURCHASE OF MATERIALS AND RELATED**

EXPENSES FOR CONSTRUCTION OF THE SESAME BOULEVARD PATH FROM SELMA TRAIL TO SEMINOLE WOODS

11 RESOLUTION 2018-XX APPROVING A WORK ORDER WITH CPH, INC. TO PROVIDE ENGINEERING DESIGN SERVICES FOR THE REPLACEMENT OF A CONCRETE LINED DITCH IN THE "F" SECTION

12 RESOLUTION 2018-XX APPROVING PIGGYBACKING OF NATIONAL JOINT POWERS (NJPA) NATIONAL IPA, FLORIDA STATE AND FLORIDA SHERIFF'S ASSOCIATION CONTRACTS AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2019 BUDGET

13 RESOLUTION 2018-XX APPROVING A MASTER PRICE AGREEMENT WITH STRICKLAND SOD FARM INC. FOR SOD MATERIALS AND SOD INSTALLATION

14 RESOLUTION 2018-XX APPROVING A MASTER PRICE AGREEMENT WITH U.S. SUBMERGENT TECHNOLOGIES FOR TANK CLEANING

15 RESOLUTION 2018-XX APPROVING A MASTER SERVICES AGREEMENT WITH T. WAYNE TRUCKING, INC. FOR REMOVAL, HAULING, AND DISPOSAL OF LIQUID LIME SLUDGE

PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

ADJOURNMENT

16 CALENDAR/WORKSHEET

ATTACHMENTS TO MINUTES

City of Palm Coast, Florida
Agenda Item

Agenda Date : 11/06/2018

Department	CITY CLERK	**Amount**	
Item Key	4657	**Account #**	

Subject MINUTES OF THE CITY COUNCIL:
October 16, 2018 Business Meeting
October 24, 2018 Special Community Workshop 9 am
October 24, 2018 Special Community Workshop 6 pm
October 30, 2018 Workshop

Background :

Recommended Action :

City of Palm Coast
Minutes
CITY COUNCIL
BUSINESS MEETING
AMENDED AGENDA

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor Milissa Holland
Vice Mayor Robert G. Cuff
Council Member Nick Klufas
Council Member Vincent Lyon
Council Member Heidi Shipley

Tuesday, October 16, 2018 **9:00 AM** **CITY HALL**

City Staff
Beau Falgout, Interim City Manager
William Reischmann, City Attorney
Virginia A. Smith, City Clerk

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CALL TO ORDER

Mayor Holland called the meeting to order at 9:00 A.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Present and responding to roll call were the following:

Council:	Robert Cuff
	Nick Klufas
	Heidi Shipley
	Milissa Holland
	Vincent Lyon

City Clerk Virginia Smith called the roll. All members were present.

PUBLIC PARTICIPATION

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The following citizens came forward to give their concerns, opinions and suggestions: Mr. Thomassey, Bill Shelly, Lewis McCarthy, Mr. Neileback, Celia Pugliese, John Brady and Jack Carall.

MINUTES

1 MINUTES OF THE CITY COUNCIL:
October 2, 2018 City Council Business
October 9, 2018 City Council Workshop
Pass
Motion made to approve made by Council Member Shipley and seconded by Vice Mayor Cuff

Approved - 5 - Council Member Nick Klufas, Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

PRESENTATIONS AND PROCLAMATIONS

2 PRESENTATION 2018 INTRACOASTAL WATERWAY CLEANUP EVENT RESULTS

Ms. Denise Bevan and Ms. Jordan Myers provided Council with a PowerPoint presentation, which is attached to these minutes. This year's clean-up efforts concluded with over a ton of trash collected.

3 PRESENTATION - WASTEPRO COMMUNITY APPRECIATION

Sean Jennings, VP (Representative from WastePro) thanked the residents for their outpouring of support when their recyling employee was injured on the job. Shea Drury, PC representative provided an overview to the services WastePro provides to the City residents as well as an update on the injured employee.

4 PROCLAMATION FLORIDA CITY GOVERNMENT WEEK

CM Lyon presented this Proclamation to the City Clerk on behalf of all City employees.

5 PROCLAMATION DOMESTIC VIOLENCE AWARENESS MONTH

CM Shipley presented this Proclamation to representatives from the Family Life Center.

6 PROCLAMATION RECOGNIZING DISABILITY EMPLOYMENT AWARENESS MONTH

CM Klufas presented this Proclamation to representatives and students from Flagler Schools Trail Program.

7 PRESENTATION OF CERTIFICATES TO GRADUATING STUDENTS OF THE CITY OF PALM COAST'S CITIZENS ACADEMY CLASS

Mayor Holland and Ms. Lane presented the certificates to the graduating citizens.

RECESS CITY COUNCIL BUSINESS MEETING AND CONVENE THE SR 100 CRA BUSINESS MEETING

The business meeting recessed at 9:53 a.m. The CRA meeting was called to order.

8 STATE ROAD 100 COMMUNITY REDEVELOPMENT AGENCY RESOLUTION 2018-XX INNOVATION DISTRICT AND INNOVATION KICK START PROGRAM EXPANSION

R20180139

Mr. Falgout provided a brief overview to this item. Ms. Wynn Newingham presented a PowerPoint presentation, which is attached to these minutes.

The following citizens came forward to share their concerns, opinions and suggestions: Jack Carall, Mr. Neilbock, Celia Pugliese and Eleanor Rosner.

Pass
Motion made to approve made by Vice Mayor Cuff and seconded by Council Member Shipley

Approved - 5 - Council Member Nick Klufas, Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

ADJOURN THE SR 100 CRA BUSINESS MEETING AND RECONVENE THE CITY COUNCIL

The CRA adjounred the meeting at 10:01 a.m. The Business Meeting reconvened at 10:02 a.m.

ORDINANCES SECOND READ

9 ORDINANCE 2018-XX REZONING A PARCEL OF LAND FROM LIMITED OFFICE (OFC-1) TO GENERAL COMMERCIAL (COM-2) FOR 4.79 ACRES LOCATED AT THE SOUTHEASTERN CORNER OF SEMINOLE WOODS BLVD. AND STATE ROAD 100

O20180023

City Attorney Reischmann read the title into the record. Attorney Reischmann reminded Council this is a quasi-judicial item. Mayor Holland called for any ex-parte communications. There were none.

Mr. Falgout gave a brief summary of the item.

Public Comment
There were no public comments.

Pass
Motion made to Adopted on second reading made by Vice Mayor Cuff and seconded by Council Member Klufas

Approved - 5 - Council Member Nick Klufas, Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

ORDINANCES FIRST READ

10 ORDINANCE 2018-XX ELECTRIC FRANCHISE FEE AGREEMENT WITH FP&L

Attorney Reischmann read the title of the ordinance into the record. The agenda moved to Item 11.

Mr. Falgout gave a brief overview of the item.

A presentations on the City's needs (Public Works Facility, Stormwater Infrastructure and paving and maintenance of the roads) was made by Mr. Cote, Mr. Abreu, Topics discussed included the Public Works Facility, the number of employees reporting to the facility; the number vehicles and equipment housed and maintained at the facility; the recent land swap; stormwater ponds on the potential site plan; phasing options; ultimately more costly if done in phasing; bonding the work; comparison of phasing the project vs. the cost of financing and fleet being the largest need.

A presentation regarding funding sources was given by Ms. Alves. Topics discussed included the least burden of tax on the resident; franchise fee being locked in for 30 years; a regressive tax; benefit of a franchise fee for the City and what does FPL receive from the arrangement.

The presentations are attached to these minutes.

The following individuals spoke on this item: John Tipton, Vince Liquori, Jack Howell, Michael Coelli, Steve Carr, Mr. Nielebeck, Tom Olsner, Louis McCarthy, Alan Peterson, Jack Carall, Ceila Pugliese, Dennis McDonald, Ron Wilson, George Mayo, Karen Witalis and Bobbi Ray.

Pass
Motion made to Table made by Vice Mayor Cuff and seconded by Council Member Klufas

Approved - 5 - Council Member Nick Klufas, Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

11 ORDINANCE 2018-XX PUBLIC SERVICE ELECTRIC TAX

Attorney Reischmann read the title of the ordinance into the record. The Council discussed the need for more public input and waiting until the new council members were seated before moving forward on this item. The agenda moved back to Item 10.

Pass
Motion made to Table made by Council Member Shipley and seconded by Council Member Lyon

Approved - 5 - Council Member Nick Klufas, Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

12 ORDINANCE 2018-XX A REWRITE OF CHAPTER 9 – ENGINEERING DESIGN & UTILITIES OF THE UNIFIED LAND DEVELOPMENT CODE

City Attorney Reischmann read the title of the ordinance into the record. The agenda moved to Item 13. Mr. Falgout gave a brief summary of the item.

Mr. Peel provided a PowerPoint presentation, which is attached to these minutes.

Public Comment
There were no public comments.

Pass
Motion made to Approved on first reading made by Vice Mayor Cuff and seconded by Council Member Klufas

Approved - 5 - Council Member Nick Klufas, Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

13 ORDINANCE 2018-XX AMENDING CHAPTER 24 – ENVIRONMENT OF THE CODE OF ORDINANCES

City Attorney Reischmann read the title of the ordinance into the record. The agenda moved to Item 12.

Public Comment
There were no public comments.

CM Lyon declared a conflict and will provide the appropriate form.

Pass
Motion made to Approved on first reading made by Vice Mayor Cuff and seconded by Council Member Klufas

Approved - 5 - Council Member Nick Klufas, Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

14 ORDINANCE 2018-XX APPROVING THE SECOND AMENDMENT TO THE PALM COAST PARK MASTER PLANNED DEVELOPMENT (MPD) DEVELOPMENT AGREEMENT

City Attorney Reischmann read the title into the record.

Mr. Falgout gave a brief summary of the item.

Mr. Jose Papa provided a PowerPoint presentation, which is attached to these minutes. Topics discussed included Parcel 11B, developer limitations to Tract 22; distance from the Fire Department; the site plan process.

Public Comment: Alan Peterson, Mr. Nieleback, Jack Carall and Steve Carr.

CM Lyon declared a conflict and will provide the appropriate form.

Pass
Motion made to approve made by Council Member Klufas and seconded by Council Member Shipley

Approved - 4 - Council Member Nick Klufas, Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland

RESOLUTIONS

15 RESOLUTION 2018-XX APPROVING AN AMENDMENT TO THE PALM COAST PARK DEVELOPMENT OF REGIONAL IMPACT DEVELOPMENT ORDER

R20180140

Pass

Motion made to approve made by Vice Mayor Cuff and seconded by Council Member Shipley

Approved - 4 - Council Member Nick Klufas, Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland

No comments were received.

CM Lyon declared a conflict and will provide the appropriate form.

The business meeting was recessed at 12:15 p.m. The meeting reconvened at 12:45 p.m.

16 RESOLUTION 2018-XX APPROVING AN AMENDMENT TO THE TOWN CENTER AT PALM COAST DEVELOPMENT OF REGIONAL IMPACT DEVELOPMENT ORDER (DRI-DO) TO UPDATE SECTION 12, TRANSPORTATION CONDITIONS

R20180141

Mr. Falgout provided a brief overview to this item. Mr. Papa provided a PowerPoint presentation, which is attached to these minutes.

CM Lyon declared a conflict and will provide the appropriate form.

Pass
Motion made to approve made by Council Member Shipley and seconded by Vice Mayor Cuff

Approved - 3 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland

17 RESOLUTION 2018-XX APPROVING AN AMENDMENT TO THE FISCAL YEAR 2018-2019 BUDGET AND APPROVING THE 5-YEAR CIP FOR THE STORMWATER FUND

R20180142

Mr. Falgout provided a brief overview to this item. Mr. Cote prensented a PowerPoint presentation, which is attached to these minutes. Topics discussed included: a schedule of work; being more pro-active; changing the City's approach; technology component; canal improvement projects; indexing the fund.

Public Comments:
Jack Carall expressed his concerns regarding vacant property.

Pass
Motion made to approve made by Vice Mayor Cuff and seconded by Council Member Shipley

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

OTHER BUSINESS

18 APPOINT THREE MEMBERS TO FILL VACANCIES ON THE PLANNING LAND DEVELOPMENT REGULATION BOARD

Mr. Falgout provided a brief overview to this item.

Pass
Motion made to approve Appoint District 3 applicant, Mr. Robert DeMaria and reappoint District 1 applicant, Ms. Dodson-Lucas and District 2 applicant, Jake Scully by Vice Mayor Cuff and seconded by Council Member Lyon.

Approved - 5 - Council Member Nick Klufas, Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

CONSENT

19 RESOLUTION 2018-XX APPROVING INNOVATION DISTRICT AND INNOVATION KICK START PROGRAM EXPANSION

R20180143

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

20 RESOLUTION 2018-XX APPROVING A WORK ORDER WITH DRMP FOR PROFESSIONAL ENGINEERING SERVICES FOR PRIMARY SYSTEM ANALYSIS CITY-WIDE STORMWATER INFRASTRUCTURE DATA MASTER PLAN

R20180144

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

21 RESOLUTION 2018-XX APPROVING A CONTRACT WITH AQUATIC MANAGEMENT PLUS, LLC, FOR WEED CONTROL OF THE FRESHWATER STORMWATER DRAINAGE SYSTEM

R20180145
Pass
Motion made to Adopt on consent made by Council Member Shipley

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

22 RESOLUTION 2018-XX APPROVING ROW ACQUISITIONS RELATING TO THE OLD KINGS ROAD N WIDENING PROJECT WITH FIRST COAST ENERGY, LLP, KINGSWOOD PROPERTY, LLC AND KINGS COLONY HOA

R20180146

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

23 RESOLUTION 2018-XX APPROVING FDOT LOCAL AGENCY PROGRAM (LAP) SUPPLEMENTAL AGREEMENT FOR SEMINOLE WOODS BOULEVARD/TOWN CENTER BOULEVARD AT SR 100 PROJECT

R20180147

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

24 RESOLUTION 2018-XX APPROVING MULTIPLE WORK ORDERS WITH POND & COMPANY FOR DESIGN SERVICES FOR INDIAN TRAILS SPORTS COMPLEX IMPROVEMENTS

R20180148

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

25 RESOLUTION 2018-XX APPROVING MODIFICATION #2 TO THE AGREEMENT BETWEEN THE CITY OF PALM COAST AND FLORIDA DIVISION OF EMERGENCY MANAGEMENT FOR THE PURCHASE AND INSTALLATION OF A GENERATOR AT CITY HALL

R20180149

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

26 RESOLUTION 2018-XX APPROVING A MASTER PRICE AGREEMENT WITH POLYDYNE INC. FOR THE PURCHASE OF LIQUID POLYMER

R20180150

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

27 RESOLUTION 2018-XX APPROVING PIGGYBACKING THE CITY OF ORMOND BEACH CONTRACT WITH ENVIRONMENTAL OPERATING SOLUTIONS INC. FOR THE PURCHASE OF MICRO C FOR WASTERWATER TREATMENT PLANT 2

R20180151

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

28 RESOLUTION 2018-XX APPROVING PIGGYBACKING THE NATIONAL IPA#2018011-01 CONTRACT WITH CDW-G FOR TECHNOLOGY EQUIPMENT, SUPPLIES, MAINTENANCE AND COMMUNICATIONS SERVICE

R20180152

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

29 RESOLUTION 2018-XX APPROVING A CONTRACT WITH ROADTEK LLC, FOR ASPHALT SERVICES ON AN AS NEEDED BASIS

R20180153

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

30 RESOLUTION 2018-XX APPROVING A CONTRACT WITH ROADTEK LLC, FOR CONCRETE REPAIR SERVICES ON AN AS NEEDED BASIS

R20180154

Pass
Motion made to Adopt on consent made by Council Member Shipley and seconded by Council Member Lyon

Approved - 4 - Vice Mayor Robert Cuff, Council Member Heidi Shipley, Mayor Milissa Holland, Council Member Vincent Lyon

PUBLIC PARTICIPATION
Remainder of Public Comments is limited to three (3) minutes each.

Steve Carr spoke of his concerns regarding the traffic on Florida Park Drive.

DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

CM Shipley suggested that the TNR to be workshopped and hoped it could be accomplished before she left office. Mayor Holland advised this will be on the 30th as well as a presentation by our City Attorney on dangerous dogs.

VM Cuff-Discussion on how the agenda is set and what items are on the agenda on a workshop.

DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Nothing at this time.

DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Falgout summarized how this agenda was set with time sensitive items.

Fire Department assisting in the panhandle.

Food Truck Tuesday is tonight.

ADJOURNMENT

The meeting was adjourned at 1:37 P.M.

Respectfully submitted by:
Virginia A. Smith, MMC
City Clerk

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME--FIRST NAME--MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
Lyon, Vincent T	Palm Coast City COuncil
MAILING ADDRESS 27 Empress Lane	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☑ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY
CITY: Palm Coast COUNTY: Flagler	NAME OF POLITICAL SUBDIVISION: Palm Coast
DATE ON WHICH VOTE OCCURRED 10/16/2018	MY POSITION IS: ☑ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * * * * * * * * * * * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * * * * * * * * * * * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Vincent T. Lyon, hereby disclose that on October 16, 20 18

(a) A measure came or will come before my agency which (check one or more)

___ inured to my special private gain or loss;

___ inured to the special gain or loss of my business associate, Chiumento Dwyer Hertel Grant & Kistemaker PL ;

___ inured to the special gain or loss of my relative, ;

___ inured to the special gain or loss of , by whom I am retained; or

___ inured to the special gain or loss of , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Ordinance approving the second amendment to the palm coast park master planned development development agreement.

The petitioner is a client of the identified law firm, and the firm was involved in preparing the petition for amending the MPD.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

10/25/18
Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED $10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
Lyon, Vincent T	Palm Coast City COuncil
MAILING ADDRESS 27 Empress Lane	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☑ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY
CITY: Palm Coast — COUNTY: Flagler	NAME OF POLITICAL SUBDIVISION: Palm Coast
DATE ON WHICH VOTE OCCURRED 10/16/2018	MY POSITION IS: ☑ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * * * * * * * * * * * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * * * * * * * * * * * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Vincent T. Lyon, hereby disclose that on October 16, 20 18:

(a) A measure came or will come before my agency which (check one or more)

___ inured to my special private gain or loss;

___ inured to the special gain or loss of my business associate, Chiumento Dwyer Hertel Grant & Kistemaker PL;

___ inured to the special gain or loss of my relative, _____;

___ inured to the special gain or loss of _____, by whom I am retained; or

___ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Resolution approving an amendment to the palm coast park development of regional impact development order to entitle an additional 1,000 dwelling units, to add conditions to address the additional dwelling units and permit mixed uses on tracts A & 13A

The petitioner is a client of the identified law firm, and the firm was involved in preparing the petition for amending the MPD

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

10/28/18
Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED $10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
Lyon Vincent T	Palm Coast City Council
MAILING ADDRESS	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
27 EMPRESS LN	☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY
CITY / COUNTY	NAME OF POLITICAL SUBDIVISION:
Palm Coast / Flagler	City of Palm Coast
DATE ON WHICH VOTE OCCURRED	MY POSITION IS:
10/	☒ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * * * * * * * * * * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * * * * * * * * * * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

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(a) A measure came or will come before my agency which (check one or more)

___ inured to my special private gain or loss;

_x_ inured to the special gain or loss of my business associate, Chiumento Dwyer Hertel Grant & Kistemaker PL;

___ inured to the special gain or loss of my relative, _____;

___ inured to the special gain or loss of _____, by whom I am retained; or

___ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

- Resolution Approving an Amendment to the Palm Coast Park Development of Regional Impact Development Order.

- My employer firm was retained by the applicant to prepare the application.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

10/30/18
Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED $10,000.

City of Palm Coast
Public Meeting/City Manager Search
October 24, 2018, 9:00 a.m.
Community Wing
City Hall
Palm Coast, Florida

MINUTES

Elected Officials:	Mayor Holland, Vice Mayor Cuff
Staff:	City Clerk Virginia Smith, Deputy City Clerk Kate Settle
Attendees:	Eddie Branquinho, Jack Carall, David Ferguson, Allen Goodman, Mark Langello, Jim Manfre, Jimmy Millhollin, Joe Mullins, Tom Oelsner, Celia Pugliese, Patty Shehan, John Subers

City Clerk opened the meeting and introduced Mayor Holland. Mayor Holland led the Pledge of Allegiance. She thanked the citizens for attending and being willing to participate in the City Manager process. She introduced Doug Thomas from SGR. Mr. Thomas outlined the process SGR will be taking to assist in the selection process of potential candidates for City Manager. He opened the floor for discussion and asked the audience three questions: What do you love about Palm Coast? What are the challenges you face within the City of Palm Coast? and What attributes would you like to see in a City Manager?

What do you love about Palm Coast?
Natural beauty, school system, friendly people, sense of community, the nature trails, the beauty of the medians; and quality of life.

What are the challenges of living in Palm Coast?
Wifi coverage; more employment, affordable housing, more millennial friendly, relationship between the City and County; struggling with the growth of the City and maintenance of the swales.

Attributes in a City Manager?
More sensitive to residents and not as sensitive to developers; good in emergency events, such as hurricanes; someone who can better the relationship between City and County; familiar with growth management; good communication skills; friendly, approachable and the ability to motivate and inspire.

The meeting ended at 10:30 a.m.

Respectfully submitted,

Kathleen E. Settle, CMC
Deputy City Clerk

City of Palm Coast
Public Meeting/City Manager Search
October 24, 2018, 6:00 p.m.
Community Wing
City Hall
Palm Coast, Florida

MINUTES

Elected Officials:	Mayor Holland, Council Members Klufas and Lyon
Staff:	City Clerk Virginia Smith, Deputy City Clerk Kate Settle, Digital Communications Coordinator Jason Giraulo
Attendees:	Steven Carr, Mary Crawford, Jose Ceutiemez, Ted Costas Andy Dodzik, William Glettner, Jack Howell, Doyle Lewis, Louis McCarthy, Josephine Moreen, Joe Mullins, Jon Netts, Chris Payne, Karen Pio, Jasper Spears, Eddie Velasquez, Robin Wilson, Tom Witherspoon,

City Clerk opened the meeting and introduced Mayor Holland. Mayor Holland led the Pledge of Allegiance. She thanked the citizens for attending and being willing to participate in the City Manager process. She introduced Doug Thomas from SGR. Mr. Thomas outlined the process SGR will be taking to assist in the selection process of potential candidates for City Manager. He opened the floor for discussion and asked the audience three questions: What do you love about Palm Coast? What are the challenges you face within the City of Palm Coast? and What attributes would you like to see in a City Manager?

What do you love about Palm Coast?
Senior lifestyle, community involvement, natural beauty, the airport, school system, location between Daytona and St. Augustine, fiber optic infrastructure, pet friendly, diversity, environmentally friendly, trails, biking, weather, proximity to the beach, business owners vested in the community, lower taxes than up north, the old Florida feel, and outdoor recreation (fishing, hunting, etc.).

What are the challenges of living in Palm Coast?
Unemployment, Wifi coverage, transportation for the elderly, updating the lights and the roads, affordable housing, codes are too restrictive to home owners, rising taxes, relationship between the City and County, lack of industry, struggling with the growth of the City and maintenance of the swales.

Attributes in a City Manager?
Strategic mindset, being able to communicate to the average resident, outreach to the public, encourage citizen involvement, educating the public on the issues, compassionate to residents in older sections of town, someone who can better the relationship between

City and County; “boardsmanship,” granting writing; ability to compromise, budget oriented, Master’s Degree, and humble.

The meeting ended at 7:30 p.m.

Respectfully submitted,

Kathleen E. Settle, CMC
Deputy City Clerk

City of Palm Coast
Minutes
CITY COUNCIL
WORKSHOP
AMENDED AGENDA

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor Milissa Holland
Vice Mayor Robert G. Cuff
Council Member Nick Klufas
Council Member Vincent Lyon
Council Member Heidi Shipley

Tuesday, October 30, 2018 **9:00 AM** **CITY HALL**

City Staff
Beau Falgout, Interim City Manager
William Reischmann, City Attorney
Virginia A. Smith, City Clerk

> Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

> Other matters of concern may be discussed as determined by City Council.

> If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.

> In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.

> City Council Meetings are streamed live on YouTube at https://www.youtube.com/user/PalmCoastGovTV/live.

> All pagers and cell phones are to remain OFF while City Council is in session.

CALL TO ORDER

Vice Mayor Cuff called the meeting to order.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Ms. Settle called the roll. Mayor Holland had an excused absence.

PUBLIC PARTICIPATION
Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or agendaed at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience

have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

The following citzens came forward to give their concerns, opinions, and suggestions: Robert MacDonald.

PRESENTATIONS

1 PRESENTATION - DANGEROUS DOGS STATE PROCESS

Attorney Reischmann provided a presentation to Council regarding the process regarding dangerous dogs in Florida Statutes. The presentation is attached to these minutes.

Topics discussed included: definition of a dangerous dog; a dog chasing a human being defined as a dangerous dog under State statute; owner is defined as possesses, harbors, keeps or borders a dog; case law interpreting *the definition of the owner; a kennel serving as an agent for the owner re: a dangerous dog; the circumstances of when impoundment of the dog is necessary; public safety playing a role in the confinement vs. impoundment; responsibility of staff; limited case law regarding dangerous dogs; determination of a penalty being under the responsibility of the animal control officer; State law requiring notification by the owner to the municipality and/or the County when relocating the dangerous dog; the court of appeals does not take more testimony; the Court of Appeals takes into account whether the hearing officer has followed the letter of the law and whether the facts justify the penalty; the hearing process one goes through with the City; the owner being charged wth a misdeamnor on the second bite of the dog; a felony charged to the owner dependent on the severity of the attack; a dog being labeled "dangerous dog" after the first bite; the label stays with the pet for the rest of the dog's life; the exceptions are not allowed for a dog after the second bite; Council and administration not having a role in the legal process of a dangerous dog.*

2 PRESENTATION - COMMUNITY CAT DIVERSION PILOT PROGRAM

Mr. Falgout gave a brief overview of the item. Ms. Grossman provided a presentation to Council. The presentation is attached to these minutes. Topics discussed included: issues with neighbors; the TNR program; colonies being in public areas and how to best manage; community education; reduction in the number of cats being neutered; misinformation regarding a feeding band; the number of cats allowed per household; raising the number of animals per household; the enforcement process of large numbers of pets in the home; educating the citizens regarding cat colonies; the city increasing efforts to educate the public on cat colony; if there are state regulations regarding feeding wild animals.

3 RESOLUTION 2018-XX APPROVING A CONTRACT AND A WORK ORDER WITH CPH INC., FOR DESIGN SERVICES RELATED TO THE LEHIGH TRAILHEAD PROJECT

Mr. Falgout gave a brief overview of the item. Alena Dvornikov reviewed a presentation to Council. The presentation is attached to these minutes. Topics discussed included dog park to be included; citizens interested in a dog park without a water feature; the cost involved in designing a dog park; the concept plan; overflow parking for the tennis center; anticipated construction and the overall consensus of Council to include the dog park in the design. This item will be continued at the next business meeting.

4 RESOLUTION 2018-XX APPROVING FDOT LAP AGREEMENT FOR DESIGN OF LEHIGH TRAILHEAD

Discussion regarding this item was included in Item 3. This item will be continued at the next business meeting.

WRITTEN ITEMS

5 ORDINANCE 2018-XX APPROVING THE CONTRACTION OF A 75+/- ACRE PARCEL FROM THE CITY OF PALM COAST

Mr. Falgout gave a brief overview of the item. Jose Papa discussed the item with Council. Topics discussed included the city boundaries and access to the parcel. This item will be continued at the next business meeting.

6 RESOLUTION 2018-XX APPROVING THE CULTURAL ARTS GRANTS FOR FY 19

Mr. Falgout gave an overview of the item. Topics included outreach ministry; the perception of using city funds for religious outreach; community concerts; setting a precedent for the City. This item will be continued at the next business meeting.

7 RESOLUTION 2018-XX APPROVING THE PURCHASE OF MATERIALS AND RELATED EXPENSES FOR CONSTRUCTION OF THE SESAME BOULEVARD PATH FROM SELMA TRAIL TO SEMINOLE WOODS

Mr. Falgout gave a brief overview of the item. Don Schrager discussed the item with Council. Topics discussed included the project funding coming from the CDBG funds. This item will be continued at the next business meeting.

8 RESOLUTION 2018-XX APPROVING A WORK ORDER WITH CPH, INC. TO PROVIDE ENGINEERING DESIGN SERVICES FOR THE REPLACEMENT OF A CONCRETE LINED DITCH IN THE "F" SECTION

Mr. Falgout gave a brief overview of the item. Mike Peel reviewed the item with Council. Topics discuss included piping and not using a regular ditch and the proximity of the concrete ditch to the homes in the areas. This item will be continued at the next business meeting.

9 RESOLUTION 2018-XX APPROVING PIGGYBACKING OF NATIONAL JOINT POWERS (NJPA) NATIONAL IPA, FLORIDA STATE AND FLORIDA SHERIFF'S ASSOCIATION CONTRACTS AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2019 BUDGET

Mr. Falgout gave a brief overview of the item. This item will be continued at the next Business Meeting.

10 RESOLUTION 2018-XX APPROVING A MASTER PRICE AGREEMENT WITH STRICKLAND SOD FARM INC. FOR SOD MATERIALS AND SOD INSTALLATION

Mr. Falgout gave a brief overview of the item. This item will be continued at the next business meeting.

11 RESOLUTION 2018-XX APPROVING A MASTER PRICE AGREEMENT WITH U.S. SUBMERGENT TECHNOLOGIES FOR TANK CLEANING

Mr. Falgout gave a brief overview of the item. This item will be contnued at the next Business Meeting.

12 RESOLUTION 2018-XX APPROVING A MASTER SERVICES AGREEMENT WITH T. WAYNE TRUCKING, INC. FOR REMOVAL, HAULING, AND DISPOSAL OF LIQUID LIME SLUDGE

Mr. Falgout gave a brief overview of the item. This item will be continued at the next business meeting meeting.

PUBLIC PARTICIPATION

Remainder of Public comments is limited to three (3) minutes each.

The following citizens came forward to give their concerns, opinions and suggestions: Renee Deconcento, Priscilla Reed, Elizabeth Robinson, David Smith, Judy McGovern, Laurie Austin, and John Brady.

DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Lyon commended the speakers from the Audobon Society. He also responded to Mr. MacDonald comments regarding paying for the Public Works building in stages. He suggested the Audobon Society to speak to the City Manager.

CM Klufas thanked Mr. Falgout for his efforts in speaking to community animal groups.

Vice Mayor Cuff applauded staff's efforts of reaching out to the various stakeholders. He has received many emails re: stormwater and would like to have consistent updates from staff on progress made.

DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

No report.

DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Falgout introduced Chuck Buckhart, IT Director, to the Council. He reported on a discussion he had with District 5, FDOT. The $6.8 million is in place for Old Kings Road Phase I. The current Council will be finalizing old business before New Council is seated at the November 20, 2018 Business Meeting.

He reviewed the Holiday Schedule with Council.

ADJOURNMENT

The meeting adjourned at 11:36 a.m.

Respectfully submitted,

Kathleen E. Settle, CMC
Deputy City Clerk

City of Palm Coast, Florida
Agenda Item

Agenda Date : 11/06/2018

Department	CITY CLERK	**Amount**	
Item Key	4659	**Account #**	

Subject PROCLAMATION DESIGNATING NOVEMBER 14, 2018 AS WORLD DIABETES DAY

Background :
Florida Hospital-Flagler requests the City of Palm Coast proclaim November 14, 2018 as World Diabetes Day.

Recommended Action :
Proclaim November 14, 2018 as World Diabetes Day.

PROCLAMATION

Whereas, The American Diabetes Association estimates that nearly 30 million people in the United States are afflicted with or affected by diabetes and another 86 million are still at risk for developing Type 2 of the disease over the next decades; and

Whereas, having diabetes elevates the risk of heart disease, amputation, kidney failure and blindness, causing serious hardship for families across, not only our City, but also our County, State and Nation; and

Whereas, the International Diabetes Federation has established November 14, 2018, as World Diabetes Day to educate citizens on ways to predict if someone is at risk for the disease, to help recognize the symptoms of diabetes and to follow suggestions for living a quality lifestyle while they endure the affliction; and

Whereas, the City of Palm Coast and Florida Hospital Flagler together recognize that the growing number of diabetics in our own community and across America make a strong case for devoting more of our resources to help find a cure, or support the change in lifestyle required to .

Whereas, Florida Hospital Flagler Foundation has formed the Dia**BEAT**es Alliance. This Alliance represents Flagler County Schools, municipalities, healthcare resources, emergency care teams, corporate, and private citizens dedicated to beating diabetes. The Alliance will kick off with Diabetes Resource Bags, Lighting up the Town Blue on World Diabetes Day, and a logo campaign through Flagler County Schools.

Now, Therefore, Be It proclaimed, that the Palm Coast Mayor and City Council declare November 14, 2018, as

"World Diabetes Day in Palm Coast"

and urge all residents and their families who struggle with the consequences of diabetes to choose to live their own quality of life and not have diabetes live it for them.

Signed this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

Witnessed by:

Milissa Holland, Mayor

Virginia A. Smith, City Clerk

City of Palm Coast, Florida
Agenda Item

Agenda Date: 10/16/2018

Department	**Amount**
Item Key 4439	**Account**

Subject ORDINANCE 2018-XX A REWRITE OF CHAPTER 9 – ENGINEERING DESIGN & UTILITIES OF THE UNIFIED LAND DEVELOPMENT CODE

Background :

UPDATE FROM THE OCTOBER 16, 2018 BUSINESS MEETING

This item was heard by City Council at their October 16, 2018 Business Meeting. There were no changes suggested to this item.

UPDATE FROM THE OCTOBER 9, 2018 WORKSHOP

This item was heard by City Council at their October 9, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 9, 2018 WORKSHOP

Chapter 9 was adopted as part of the City's Unified Land Development Code (LDC) in 2009, and underwent minor revisions in 2016.

The City was issued its first National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit in 2014. The MS4 program was created by the Federal Clean Water Act to protect and improve water quality through proper operation, maintenance and inspection of municipal stormwater facilities. This permit requires the City to establish an NPDES MS4 program to develop, implement and monitor various tasks associated with stormwater management. During the MS4 permit process, local governments are required to implement Best Management Practices (BMPs) that satisfy the minimum Control Measures set forth by the MS4 program.

Staff analyzed, drafted and proposed changes to Chapter 9, to address updated requirements within the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit and to align Chapter 9 with the City's MS4 permit requirements. Upon completion of the draft changes, staff met and collaborated with Flagler County Association of Responsible Development (FCARD) members to obtain input from individuals who frequently utilize these standards.

The Planning and Land Development Regulation Board (PLDRB) held a Public Workshop for this item on August 15, 2018. At a PLDRB public hearing on September 18, 2018, the PLDRB found the LDC amendment consistent with the Comprehensive Plan and recommended approval of the ordinance to City Council by a 7–0 vote.

Recommended Action :

For presentation and discussion only.

ORDINANCE 2018- ____
AMENDING CHAPTER 9 OF THE
UNIFIED LAND DEVELOPMENT CODE

AN ORDINANCE OF THE CITY OF PALM COAST, FLORIDA, AMENDING THE CITY'S UNIFIED LAND DEVELOPMENT CODE; REPEALING AND REPLACING CHAPTER 9 – ENGINEERING DESIGN AND UTILITIES TO CLARIFY INTENT AND TO REFLECT CURRENT DEVELOPMENT TRENDS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Legislature of the State of Florida has, in Chapter 166 – Municipalities, Florida Statutes, conferred upon local governments the authority to adopt regulations designed to promote public health, safety, and general welfare of its citizenry; and

WHEREAS, changes to Chapter 9 are needed to bring stormwater and engineering standards up to current requirements for the City's FDEP MS4 Permit; and

WHEREAS, the City's Planning and Land Development Regulation Board (PLDRB) held a public workshop and public meeting to hear public input and discuss these proposed revisions, and found the revisions to be consistent with the Comprehensive Plan; and

WHEREAS, at a scheduled meeting on September 18, 2018, the PLDRB voted 7 – 0 in favor of the proposed revisions; and

WHEREAS, the City Council finds that these revisions are in the public interest, and do not place a burden on development, but are instead designed to assist developers and citizens in their understanding of the engineering and utility regulations, and in facilitating their implementation; and

WHEREAS, the City Council of Palm Coast has determined to repeal the previous version of Chapter 9 and replace it with the following text as shown below.

WHEREAS, words with <u>underlined</u> type shall constitute additions to the original text and ~~strike through~~ shall constitute deletions to the original text, and asterisks (* * *) indicate that text shall remain unchanged from the language existing prior to adoption of this Ordinance.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE CITY OF PALM COAST, FLORIDA:

SECTION 1. LEGISLATIVE FINDINGS. The foregoing whereas clauses are incorporated here as legislative findings by this reference and made a part hereof for all intents and purposes.

SECTION 2. REPEALING AND REPLACING CHAPTER 9 –ENGINEERING DESIGN AND UTILITIES OF THE UNIFIED LAND DEVELOPMENT CODE. Chapter 9 – Engineering Design and Utilities; is hereby repealed and replaced by the following:

- **Sec. 9.01. General Provisions.**

- 9.01.01. *Purpose and intent.* The purpose of this section is to set forth engineering design regulations for residential and nonresidential uses as required in this Land Development Code. This section sets forth uniform regulations, requirements, and procedures to protect the health, safety, and welfare of the citizens and to assure quality of life to the citizens of the City. The Land Use Administrator may adopt technical manuals that relate to technical requirements pertaining to the City's water, wastewater, reclaimed water, drainage, street, and other systems.

9.01.02. *Applicability.* The design and construction requirements shall apply to:

A. Nonresidential and residential subdivision projects (applies to subdivisions with private or public roadway dedications);

B. Nonresidential and residential construction projects; and

C. City and other public agency owned projects.

9.01.03. *General requirements.*

A. *Utility lines.*

1. Utility lines for all new development projects shall be installed underground. Switchgear, pumps, transformers, and other appurtenances shall be allowed aboveground, but shall be shielded with landscaping as required in this Land Development Code. Connections from distribution lines, mains, and collectors in the public or utility rights-of-way or easements shall be placed underground.

2. All redevelopment projects shall relocate existing on-site overhead utility lines underground, within project limits. The Land Use Administrator may allow exceptions to this requirement if it is determined that such relocation is not feasible based upon the unique configuration of the real property.

3. For all new private and public development projects, underground communications conduit(s) shall be installed in accordance with City standards.

B. *Traffic control devices.* All traffic control devices shall meet the more stringent requirements of all of the following: 1) the latest edition of the Manual of Uniform Traffic Control Devices, 2) Florida Department of Transportation Design Standards Road and Bridge Technical Specifications, 3) Florida Highway Administration Standard Highway Signs, and 4) Florida Department of Transportation Traffic Engineering and Operations Manuals.

9.01.04. *Construction Plans Submittal Requirements.*

A. Construction Plans and Calculations shall be prepared, signed, and sealed by a Florida Licensed Professional Engineer or other Licensed Professional qualified in the appropriate field for which the Construction Plans and Calculations are prepared. Plans and calculations shall be submitted for review in accordance with the City's Development Review Process.

B. The City shall establish submittal checklists relating to the required contents of all Development Review submittals. The checklists shall establish minimum requirements for the contents of Construction Plan and Design Document submittals. Additional information may be requested if the City believes the information is reasonably necessary in support of drainage analysis; including maps, charts, tables, graphs, photographs, narrative descriptions, additional calculations, explanations, and citations to support references as deemed appropriate to communicate the required information for reasonable evaluation of the site.

C. Grading and drainage plans shall include existing and proposed contours at one-foot (min.) intervals with spot elevations as needed for clarity and to adequately depict drainage patterns.

D. Topographic survey for half of right-of-way adjacent to project for full length of frontage, including existing driveways and right-of-way intersections within 100-feet of site, showing drainage structures, signage, and utilities.

E. Section views of all proposed retention/detention ponds, swales, berms, etc. showing 25-year stormwater elevation and top of bank elevation.

F. Construction details for all proposed manholes, inlets, and other stormwater control structures.

G. Location, size, length, and elevations of all proposed piping systems and related control structures.

H. Erosion control plans shall be on a separate sheet with existing and proposed contours.

I. Legends shown with all abbreviations and symbols identified.

J. Copies of permits from all regulatory agencies having jurisdiction over the project (prior to commencement of construction).

K. *Phasing of Development.* The phasing of development is allowed as part of approval of a site plan or a Subdivision Preliminary Plat in accordance with the following standards:
   1. Phasing of approved development shall be in keeping with an approved phasing plat that shows phase boundaries and describes included development and improvements.
   2. Each phase shall be designed and constructed to include all improvements and other aspects of development necessary to meet all requirements of the Code and all other applicable regulations.

Sec. 9.02. Platting Requirements.

9.02.01. *Purpose.* The purpose of this section is to establish requirements for the subdivision of land in the City and to ensure compliance with F.S. ch. 177.

9.02.02. *Subdivision design standards.* In addition to the requirements stated in other sections of this Code, subdivisions shall be designed according to the following:

A. *Lots.* All lots shall conform to the dimensional, yard, and building setback requirements of the applicable zoning district development standards. In addition, the following requirements shall apply:

   1. *Width.* All lots shall have a minimum street frontage of 20 feet, and those fronting on a curve shall meet the minimum lot width measured at the front setback line. Corner lots shall be 15 percent greater in width than the minimum required width of interior lots.

   2. *Depth.*

      a. Lots along arterial streets shall be deep enough to accommodate the two required front yard setbacks.

      b. Flag lots are prohibited unless approved as part of a Master Planned Development.

   3. *Orientation.* Residential lots shall be designed so vehicular ingress and egress to/from those individual lots is not provided from abutting limited access roadways or arterials.

B. *Permanent Reference Markers.* A registered land surveyor shall install permanent reference monuments, permanent control points, and state plane coordinates in accordance with State laws and professional standards. These must be inspected by the second party surveyor to certify they have been set in the field prior to final plat approval or recording of the mylar.

9.02.03. *Easements.*

A. *Drainage easements.*

1. Drainage easements of a width required for conveying and maintaining an adequate storm drainage system shall be provided. Minimum width for piped systems shall be fifteen (15) feet plus the pipe diameter, and fifteen (15) feet for open channels plus channel width, measured from top of bank to top of bank. Where deemed necessary by the Land Use Administrator, additional easements and increased width may be required along waterways, natural watercourses, canals, and drainage ways.

2. Whenever a subdivision lies wholly or partly in any area for which the City has adopted a drainage plan, and is traversed by a natural or designed watercourse for which such plan requires a drainage easement or right-of-way, such easement or right-of-way shall be set forth on the preliminary and final plat and shall be dedicated to the City for public use.

B. Stormwater storage facilities shall be constructed to provide adequate access for maintenance. An access and maintenance easement of ten (10) feet around the perimeter of wet ponds and five (5) feet around the perimeter of dry ponds, measured from top of bank, shall be provided for detention facilities. Maximum grade for maintenance easement shall be ten (10) percent.

C. Stormwater management systems must be designed to accommodate maintenance equipment access and to facilitate regular operational maintenance (such as underdrain replacement, unclogging filters, sediment removal, mowing, and vegetation control).

D. *Utility easements.* Utility easements for both underground and aboveground facilities shall be provided where required by the Land Use Administrator. Such easements shall have a minimum width of ten feet and shall normally be laid out on property lines. In all cases, such easements shall be dedicated to the perpetual use of the public. Where lots abut along a common property line, the easement may be centered along said common property line.

E. *Pedestrian paths and sidewalk easements.* Pedestrian easements or walkways shall be provided through the interior of lots where such easements are required by the Land Use Administrator. Pedestrian easements shall be at least eight (8) feet wide, or walkway width plus two (2) feet, whichever is greater, and shall be laid out along the side or rear property lines. In all cases, such easements shall be dedicated to the perpetual use of the public.

F. *Private easements.* Private easements (or spite strips) between the road and the subdivision boundary or between subdivision boundaries shall not be permitted unless conditions are established under which the adjacent parcel can be connected to the road or adjacent property.

G. *Easements and right-of-way maintenance.* The City will maintain only those easements, rights-of-way, and public sites which it accepts for maintenance.

H. *Vacation of Easements.* An easement may be vacated by a replat of the plat in which the easement was dedicated, or via a resolution of the City Council, based on the best interests of the public. The only easements eligible for vacation by resolution are easements which have been previously dedicated and accepted, such as with the approval of a plat. The applicant must submit recommendation letters from utility companies; and a survey and legal description of the area to be vacated; and must show that the easement should be vacated due to utility reroute, non-use of the easement, or that the easement is no longer needed for public purposes. The City can vacate only "public" easements located within the City which are dedicated to the City or to the public. Upon receipt of a vacation request, the City Clerk will publish a notice of public hearing, and shall notify property owners within the block where the easement is located of the public hearing by certified mail, return receipt requested. In addition, the applicant must post

the notice at each end of the easement to be vacated, not less than 14 days prior to the public hearing. An affidavit of proof of posting must be submitted to the City Clerk not less than seven days prior to the hearing.

9.02.04. *Plat approval.* Prior to the City Council hearing for approval of a plat, the developer must submit all required documents, recording costs and fees, and:

A. If infrastructure improvements have not been commenced, a surety bond guaranteeing funds to construct all subdivision public improvements must be provided for City Council approval. After approval, the mylar can be processed for recording; or

B. If infrastructure improvements have commenced and are continuing in good faith, the final plat can go to City Council without a bond but the mylar will not be processed for recording until all infrastructure is complete, based on City approval of all final inspections in the site development permit, and the submittal of a maintenance bond.

9.02.05. *Performance surety for subdivisions and site plan construction projects.* At such time as the City agrees to accept the dedication of any public improvements, a performance guarantee in accordance with the standards in this section shall be required. To ensure completion of public infrastructure improvements that are required as part of an approved site plan or Final plat (E.g., streets, sidewalks, stormwater management facilities, potable water facilities, wastewater facilities, and streetlights), the developer shall execute performance and maintenance sureties that guarantee the required improvements against all defects in workmanship and materials, including failure to construct or to continue to construct in accordance with approved plans and specifications.

A. *Performance surety.*

1. *Plat and site plan performance surety amount.* A plat or site plan surety must be in the form of a cash bond, performance bond, or letter of credit. The cost estimate amount of the surety shall be based on 120 percent of the sum of the following costs, as certified under seal by the project engineer of record:

   a. Required subdivision public infrastructure improvements costs.

   b. Costs of all required improvements relating to public road right-of-way.

   c. Costs of all required off-site public infrastructure improvements.

   The amount of surety is subject to approval by the Land Use Administrator.

2. *Performance surety release.* Upon completion of all performance surety guaranteed improvements, applicable inspections, and acceptance by the City, performance sureties shall be released by the Land Use Administrator.

B. *Maintenance surety.*

1. *Plats and site plans with public improvements maintenance surety.* A maintenance surety for public improvements shall be submitted upon release of the performance surety. The maintenance surety provides a guarantee that the required improvements were completed without defects in workmanship and materials. The term of this guarantee shall be one (1) year from the date of acceptance, unless the Land Use Administrator specifies a longer time frame.

2. *Maintenance surety amount.* The amount of the maintenance surety shall be based on twenty (20) percent of the entire actual/present day costs of construction, including the costs of materials and labor for installing the required public infrastructure improvements. Actual costs for installing required public infrastructure improvements shall be itemized by improvement type as certified under seal by the project engineer of record, and subject to approval by the Land Use Administrator.

3. *Maintenance surety release.* The maintenance surety may be released no earlier than one (1) year from the date of acceptance of the required improvements by the Land Use Administrator. This action must be initiated, in writing, by the developer.

9.02.06. *Compliance with design requirements.* All land development improvements shall comply with all the requirements of this Land Development Code, including those which contain design and construction information for the following:

A. Horizontal and vertical dimensional design requirements.

B. Roadway, parking, and vehicle access ways.

C. Pedestrian pathways, sidewalks, and recreational trails.

D. Storm drainage, potable water, reclaimed water, and sanitary sewer infrastructure improvements.

E. Clearing, earthwork, and grading.

Sec. 9.03. Construction and Inspection Requirements.

o 9.03.01. *Purpose.*

A. The purpose of this section is to establish requirements for the inspection of the construction of all site development improvements on both residential and non-residential projects. The construction inspection procedures set forth in this chapter and in the City Technical Standards Manual ensure conformity of construction with approved development orders, this Land Development Code, and any conditions of approval.

B. Separate construction inspection requirements for water and sewer improvements are established in Part II of this chapter. Inspections shall be performed as required by the Land Use Administrator.

9.03.02. *Commencement of construction.* Commencement of construction or disturbance of land of any type is prohibited unless:

A. A final development order is issued in conjunction with a site development permit or applicable building permits;

B. All requisite federal, state, county, and City site work permits for the project are obtained. Certification by the engineer of record, along with copies of all required permits, may be required by the Land Use Administrator.

C. A preconstruction meeting for the project is scheduled and held with the City, unless deemed unnecessary by the Land Use Administrator.

9.03.03. *Types of inspections.*

A. The following construction inspections shall be held during the course of the construction of the project infrastructure:

1. Scheduled mandatory key checkpoint inspections.
2. Scheduled or requested minor inspections and field conferences.
3. Unscheduled site visits and inspections.
4. Stormwater Pollution Prevention Plan (SWPPP) Inspections.
5. All other inspections required by the governing contract for a specific project.
6. Scheduled final inspection for punch list work.
7. Scheduled re-inspection of punch list work.
8. Scheduled final inspection walkthrough, as required prior to the developer submitting a request for the following:

a. Release of surety and acceptance by City of a maintenance bond.

b. Acknowledgement of completion of required subdivision improvements to allow final plat recordation.

c. Acceptance of roadways dedicated to the City.

9.03.04. *Privately owned bridges.* Privately owned bridges shall meet the design, construction, inspection, maintenance, and reporting criteria in accordance with the Florida Department of Transportation and federal standards.

Sec. 9.04. Stormwater Management Requirements.

o 9.04.01. *Purpose.* The purposes of the stormwater management requirements are:

A. To provide for design criteria and construction requirements to achieve effective stormwater management.

B. To minimize adverse impacts of land development and related construction activities to property, environmentally sensitive areas, water bodies, and other natural resources.

C. To improve the public health, safety, and welfare by providing for the safe and efficient capture and conveyance of stormwater runoff.

D. To encourage and facilitate urban water resources management techniques including, but not limited to, the retention/detention of stormwater runoff and the enhancement of the environment.

E. To promote low impact development alternative designs and prevent loss of life and/or property due to flooding.

9.04.02. *Activities Requiring a Permit.* A St. Johns River Water Management District Environmental Resource Permit (ERP) is required for construction, operation, and maintenance of a stormwater management system that serves a project meeting any of the following thresholds:

A. Any project in, on, or over wetlands or other surface waters;

B. A total of more than 4,000 square feet of impervious or semi-impervious surface area subject to vehicular traffic;

C. A total of more than 9,000 square feet of impervious and semi-impervious surface area;

D. A total project area of more than five acres;

E. A capability of impounding more than 40-acre-feet of water;

F. Any dam having a height of more than 10-feet, as measured from the lowest elevation of the downstream toe to the dam crest;

G. Any project that is part of a larger common plan of development or sale;

H. Any dry storage facility storing ten (10) or more vessels that is functionally associated with a boat launching area; and

I. Any modification or alteration of a project previously permitted under Part IV of Chapter 373, F.S.

9.04.03. Minimum Design Standards and Performance Criteria.

A. Design and Performance Criteria for Stormwater Management Systems shall meet the requirements as outlined in St. Johns River Water Management District (SJRWMD) Regulations, contained in the Applicant's Handbook Volume II (AH Vol II).

B. The Stormwater Management Plan shall, at a minimum, address the following:

1. Impacts to adjacent and downstream stormwater collection, conveyance, and storage systems resulting from increased runoff rate and/or volume from the project site.

2. Impacts to adjacent and upstream runoff contributing areas that may be hydrologically or hydraulically connected to the project.

3. Impacts to adjacent and downstream areas resulting from sediments and other pollutants that may be carried by stormwater runoff during and after construction.

4. Impacts to "Special Flood Hazard Areas" or "Volume Sensitive" areas associated with the project.

C. Stormwater Treatment and Attenuation.

1. Projects that discharge runoff to downstream areas that are not volume sensitive and have adequate capacity to accept and convey stormwater runoff from the Project site without increasing flood levels shall limit developed peak runoff rates to pre-developed runoff rates for the 5- year 24-hour and 25-year 24-hour design storm events.

2. Projects that discharge runoff to downstream areas that are volume sensitive or do not have adequate capacity to accept and convey stormwater runoff from the project site without increasing flood elevations shall provide detention for the 25-year 96-hour discharge volume for developed conditions, such that the volume released from the project during the critical time period is not greater than the volume released during pre-developed conditions.

3. Projects that contribute to the City of Palm Coast Master Stormwater Management System, as defined in the Palm Coast Comprehensive Land Use Plan (CLUP) Volume 3, shall also be designed and constructed to limit developed runoff rates to pre-developed rates for the 100-year 24-hour design storm event.

4. Projects that are constructed in phases shall meet the minimum design standards for each phase. No phase shall be dependent upon the construction of a future phase in order to meet these requirements.

5. Pond top of bank elevation shall be a minimum of 6-inches above the maximum design storm elevation.

6. The Land Use Administrator (LUA) shall have the right to exempt any project from Section 9.04.03 (C) (1) & (2) above that discharges directly into the Intracoastal Waterway or Atlantic Ocean.

7. Stormwater system analysis shall include Pre-Development and Post-Development runoff hydrographs; routing the Post-Development runoff hydrographs through the stormwater storage system; and sizing of the storage system and discharge control structure(s) to meet the minimum requirements of this Section. Stormwater discharge computations shall include storm frequency, storm duration, rainfall amount, rainfall distribution, hydrologic soil conditions, runoff coefficients, pond stage, storage, and discharge, changes in land use cover and slope conditions, off-site runoff contributing areas, time of concentration, tailwater conditions, and any other changes in hydraulic, hydrologic, and topographic characteristics associated with the development.

8. Control devices that are designed to contain more than two (2) foot depth of water within the structure during the design storm and have openings greater than one foot minimum dimension shall be restricted from public access.

9. All stormwater basin side slopes shall be stabilized by either vegetation or other biodegradable materials to minimize erosion and sedimentation of the basins.

10. Wet detention stormwater management systems shall provide a littoral zone in accordance with AH Vol II.

D. Soils Investigations.

1. A geotechnical report, prepared by a licensed engineer or other professional authorized to perform such work under Florida Statutes, shall be submitted for stormwater storage facilities,

systems, or open channels used as a dry retention/detention facility designed to contain standing water for less than seventy-two (72) hours after the occurrence of a rainfall event, or using infiltration to meet the requirements of this code. The report shall contain a soil boring log, boring locations, and any parameters that may affect the design or recovery of the facility including, but not limited to: estimated seasonal high water table, hydraulic conductivity, and locations of confining layers.

2. For dry retention systems, soil borings shall be of sufficient depth to determine the wet season high water table and the permeability of the soils.

E. Water shall not be diverted into a natural buffer area for retention purposes where such water level change will adversely affect the health or survivability of retained trees.

F. It is presumed that the lowering of the water table for the purpose of constructing detention/retention basins and for the purpose of permanently protecting road construction does not conflict with this Land Development Code if all of the following are met:

1. The development is permitted by the St. Johns River Water Management District and the City;

2. The lowering of the water table has no adverse effect on wetlands and surface waters as defined in 62-340, F.A.C.; and

3. The lowering of the water table does not increase flows to the detriment of neighboring lands.

G. Where stormwater and other waters drain from lands outside the City, facilities within the City shall be designed in accordance with this Land Development Code, as if the entire area being drained was within the City.

9.04.04. *Limiting Conditions.*

A. Before any offsite discharge from the stormwater management system occurs, the retention and detention storage must be excavated to rough grade prior to building construction or placement of impervious surface within the area served by those systems. Adequate measures must be taken to prevent siltation of these treatment systems, and control structures during construction or siltation must be removed prior to final grading and stabilization.

B. Prior to and during construction, the permittee shall implement and maintain all erosion and sediment control measures (best management practices) required to retain sediment on-site and to prevent violations of state water quality standards. All practices must be in accordance with Section 9.04.06. If site specific conditions require additional measures during any phase of construction or operation to prevent erosion or control sediment beyond those specified in the erosion and sediment control plan, the permittee shall implement additional best management practices as necessary, in accordance with Section 9.04.06. The permittee shall correct any erosion or shoaling that causes adverse impacts to the water resources.

C. The stormwater management system must be completed in accordance with the permitted plans and permit conditions prior to the initiation of the permitted use of the site infrastructure. The system must be completed in accordance with the permitted plans and permit conditions prior to transfer of responsibility for operation and maintenance of the stormwater management system to another responsible entity.

D. If the permitted stormwater management system was designed by a registered professional, within fifteen (15) days of providing the required as-built certification to the St. Johns River Water Management District, or 45 days after completion of the stormwater system (whichever occurs first), the permittee must submit to the City a copy of Water Management District Form No. 62-330.310 (1) (As Built Certification By a Registered Professional), signed and sealed by an appropriate professional registered in the State of Florida.

E. Activities approved by this permit shall be conducted in a manner which do not cause violations of state water quality standards.

9.04.05. *Collection and Conveyance.*

A. Stormwater collection and conveyance systems shall be designed, as a minimum, to convey runoff resulting from the 5-year 24-hour storm event. Collector roadway cross drains shall be designed to convey the 10-year 24-hour storm event.

B. Temporary roadway flooding shall not exceed an elevation that would permit flood water encroachment of more than one-half of a travel lane at the lowest elevation on the centerline profile of a roadway for the 25-year 24-hour storm. Full recovery and use of the roadway must be available at the end of the design storm event.

C. Stormwater systems serving parking lots, or other non-residential property, shall be designed to collect and convey all stormwater flows into and through the system without creating adverse impacts to adjacent properties. The system shall recover from temporary ponding such that use of the parking area is available at the end of the storm event.

D. Minimum allowable pipe size for stormwater systems located within the City of Palm Coast right of way shall be 15 inches.

E. Design storm frequency for open channels shall be as follows:

1. Local roadway swales and ditches; 5-year storm event.
2. Collector roadway swales and ditches; 10-year storm event.
3. Outfall ditches and canals; 25-year storm event.

9.04.06. *Erosion and Sediment Control.*

A. Erosion and sediment control Best Management Practices (BMPs) shall be used as necessary during construction to retain sediment and turbidity on-site. These management practices shall be designed and certified by an appropriate licensed professional experienced in the fields of soil conservation or sediment/turbidity control according to specific site conditions, and shall be shown on the plans for the stormwater management system. The Permittee shall have a licensed professional provide the contractor, as part of the Erosion and Sediment Control Plan or Stormwater Pollution Prevention Plan (SWPPP), information pertaining to the construction, operation, and maintenance of the erosion and sediment/turbidity control BMPs.

B. Best Management Practices shall be designed in accordance with the State of Florida Erosion and Sediment Control Designer and Reviewer Manual (June 2007), and the Florida Stormwater, Erosion, and Sedimentation Control Inspector's Manual (FDEP July 2008), as both are amended, and shall be shown on the "Grading and Drainage Plan" or on a separate "Erosion Control Plan".

C. Any sedimentation leaving the site or impacting adjacent areas shall be halted immediately and the adjacent areas restored to pre-existing conditions. Restoration efforts shall be coordinated with FDEP or SJRWMD, as appropriate, to ensure that the restorative activities are consistent with the Statewide Environmental Resource Permitting (SWERP) rules.

D. All areas disturbed by authorized construction activities shall be sodded, hydro-seeded and mulched, or protected by other appropriate erosion control measures. Banks or berms having a 3:1 slope or steeper shall be sodded.

E. Stabilization measures shall be initiated for erosion and sediment control on disturbed areas as soon as practicable in portions of the site where construction activities have temporarily or permanently ceased, but in no case more than seven (7) days after the construction activity in that portion of the site has temporarily or permanently ceased.

F. Damage to private land, public rights-of-way, or other property shall be repaired prior to issuance of a certificate of occupancy. In case of damage to private property or to public rights-of-way, it

shall be the joint and severable responsibilities of the permittee and contractor to make repairs as directed by the Land Use Administrator.

9.04.07. *National Pollutant Discharge Elimination System Stormwater Program.*

A. The National Pollutant Discharge Elimination System (NPDES) Stormwater Program regulates construction activities that disturb one (1) or more acres of land and discharge stormwater to surface waters of the state or into a Municipal Separate Storm Sewer System (MS4). An MS4 is a conveyance or system of conveyances such as roads with stormwater systems, municipal streets, catch basins, curbs, gutters, ditches, constructed channels, or storm drains. If a project is less than one acre, but part of a larger common plan of development or sale that will ultimately disturb one or more acres, permit coverage is also required.

B. NPDES Construction Generic Permit (CGP).

1. The operator is ultimately responsible for obtaining permit coverage and implementing appropriate pollution prevention techniques to minimize erosion and sedimentation from stormwater discharges during construction. The operator is the entity with sufficient authority to ensure compliance with the permit requirements. Typically, the operator is the owner, developer, or general contractor.

2. For construction projects where the operator changes, the new operator should obtain permit coverage at least two (2) days before assuming control of the project, and the previous operator should file an NPDES Stormwater Notice of Termination (FDEP Form 62-621.300[6]) within fourteen (14) days of relinquishing control of the project to a new operator. The previous operator must meet the conditions to terminate coverage in accordance with Part VIII of the CGP.

C. Obtaining Coverage under the CGP.

1. Obtain and carefully read the CGP (available online at the Florida Department of Environmental Protection Website).

2. Develop a site specific SWPPP.

3. Complete in its entirety the application or Notice of Intent (NOI) (FDEP Form 62-621.300[4][b]).

4. Submit the NOI with the appropriate processing fee to the NPDES Stormwater Notices Center (Do not submit plans or a copy of the SWPPP when applying for coverage).

5. Provide a copy of the SWPPP to the City of Palm Coast (MS4 Operator).

6. Operators seeking coverage under the CGP must apply for permit coverage at least two (2) days before construction begins.

D. SWPPP Contents.

1. The SWPPP must identify potential sources of pollution that may reasonably be expected to affect the quality of stormwater discharge associated with construction activity. In addition, the plan shall describe and ensure the implementation of BMPs that will be used to reduce the pollutants in stormwater discharge associated with construction activity and ensure compliance with the terms and conditions of the permit.

2. The SWPPP must be developed before an NOI is filed in order to receive CGP coverage, and must meet or exceed FDEP requirements. Also, beginning on the first day of construction activities, the SWPPP must be available at the location identified in the NOI.

3. A SWPPP should consist of a narrative and a site map. The CGP also requires a certification statement to be signed by the operator. The SWPPP must be developed and implemented for each construction site covered by the generic permit and must be prepared in accordance with good engineering practices.

4. The narrative report shall include a site description and, at a minimum, the following information about the site:

    a. Description of the construction activity,

    b. Intended sequence of major soil-disturbing activities,

    c. Total area of the site and total disturbance area,

    d. Description of the soils and estimate of the size of the drainage area for each discharge point,

    e. Latitude and longitude of each discharge point and the name of the receiving water for each discharge point, and

    f. Site map indicating drainage patterns and slopes, areas of soil disturbance, undisturbed areas, locations of BMPs, stabilization areas, surface waters/wetlands, and discharge points.

5. Each plan must include a description of the appropriate controls, BMPs, and measures that will be implemented at the construction site. The plan must clearly describe for each major soil-disturbing activity the appropriate control measures and the timing for implementing these measures.

6. The plan shall also identify and ensure the implementation of appropriate pollution prevention and treatment measures for non-stormwater components of the discharge.

7. The preparer of the SWPPP or responsible authority must sign and date the following certification statement as part of the SWPPP:

    "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information. These include the possibility of fine and imprisonment for knowing violations."

8. Contractor Certification Requirement: All contractors and subcontractors identified in the SWPPP, or those selected at a later date, must sign and date the following certification statement before conducting land disturbing activities on the site:

    "I certify under penalty of law that I understand, and shall comply with, the terms and conditions of the State of Florida Generic Permit for Stormwater Discharge from Large and Small Construction Activities and this Stormwater Pollution Prevention Plan prepared there under."

9. A copy of the NOI or acknowledgment letter from FDEP confirming coverage must be posted at the construction site in a prominent place for viewing (such as alongside the building permit).

E. Retention of Records.

    The permittee shall retain copies of the SWPPP and all reports required by the CGP, and records of all data used to complete the NOI to be covered by the CGP, for at least three (3) years from the date that the site is finally stabilized. The permittee shall retain a copy of the SWPPP and all reports, records, and documentation required by the CGP at the construction site, or an appropriate alternative location as specified in the NOI, from the date of project initiation to the date of final stabilization.

F. Notice of Termination (N.O.T.).

Upon completion of the project and final stabilization, the permittee should submit a completed N.O.T. to the NPDES Stormwater Notices Center and the City of Palm Coast. The elimination of stormwater discharges associated with construction activity means that all disturbed soils at the site have been finally stabilized and temporary erosion and sediment control have been removed, or will be removed at an appropriate time.

Sec. 9.05. Stormwater Discharge Pollutant Control.

9.05.01. *Enforcement.*

A. All persons in violation of this regulation shall remedy such violations immediately. All persons in violation shall, in addition to all other required remedial actions, upon detection or written notification by the City, provide a written response outlining the temporary and permanent measures that will be taken to correct the violation and a proposed schedule for completion of the corrective measures. All such proposals for corrective action are subject to the approval of the Land Use Administrator.

B. The Land Use Administrator is authorized to issue cease and desist orders in the form of written official notices hand delivered or sent by certified mail to the person(s) believed to be responsible for the violation or the owner of the property from, or on which, the violation is believed to be occurring. Specific activities and operations may be ordered to cease based upon the following conditions:

1. In a situation that may have a serious effect on the health, safety or welfare of the public or the environment, including the quality of stormwater in the City's MS4; or

2. When irreversible or irreparable harm may result, in the reasonable opinion of the Land Use Administrator, and immediate cessation of the activity is necessary to protect the quality of the stormwater in the City's MS4, or to protect the public or the environment.

C. Should any person responsible for a violation of this regulation fail to take the remedial action as required by the City, the City may take such remedial action, and all costs incurred by the City shall be the responsibility of the person or persons responsible for the violation, and the City may record a lien against the personal and real property of the violator to recover said costs and to collect all fines and penalties imposed.

D. In addition to the remedies provided herein, the City may make application to a court of competent jurisdiction for injunctive relief to restrain any person from violating or continuing to violate the provisions of this regulation. In addition, the City may also seek entry of a court order requiring restoration and mitigation of any impacted facilities, land or waters, and may request any other appropriate legal remedy, including reimbursement of court costs. The City shall be entitled to an award of attorney's fees in prosecuting such actions, together with all attorney's fees and costs on appeal.

E. Any fines or other funds received as a result of enforcement action under this regulation and which are not used for the specific purposes enumerated herein shall be deposited into the stormwater utility fund.

F. The City may also use the City's Code Enforcement process to enforce violations.

Sec. 9.06. Land Modification of Platted Residential Lots.

o 9.06.01. *Clearing and earthwork.*

A. With proper permits, the City allows the modification of land for purposes such as grading, filling, excavation, unsuitable soils removal, and certain tree removal on vacant residential lots as set forth in Chapter 11, prior to the issuance of a building permit. The only exception is for vacant single-family residential property, where "vacant" is defined as land that is in a natural vegetated state, or land that has been cleared of such vegetation but contains no impervious area.

Persons desiring to modify a residential lot prior to the issuance of a building permit must apply for and obtain a Right-of-Way Access and Lot Grading Permit, and shall be subject to the following general permit conditions:

1. The lot, if vacant of any structures, must be directly adjacent to a lot with a permitted structure and both lots shall be under the same ownership.
2. Prior to performing any work, a copy of the permit shall be posted on the site.
3. If wetlands or endangered species are discovered, additional requirements may be imposed by the City to protect natural resources.
4. A time limit of four (4) months shall be allowed from the date the permit was issued until the work is completed. When the work is completed, a final inspection shall be requested by the applicant. If the work is not completed within four (4) months, the City will monitor the site and may initiate code enforcement procedures. Passing the final inspection shall mean that the work is complete.
5. The owner shall preserve trees and vegetation in accordance with the tree preservation requirements set forth in Chapter 11.
6. After completion of the work, the owner of the property shall request a final inspection from the City, which will confirm if the clearing was completed in accordance with the permits.
7. Prior to the final inspection the following shall be completed:
    a. Swales shall be graded to the proper grade and cross section.
    b. After the swale has been graded and prior to sodding, a swale elevation survey shall be prepared by a Florida licensed land surveyor to verify the swale elevations are correct.
    c. All disturbed areas of the site and public road right-of-way shall be stabilized with vegetation. All rights-of-way and any areas subject to erosion shall be sodded in accordance with the Florida Department of Transportation Design Standards.
    d. All tree barricades, silt fences, and construction debris shall be removed from the site or adjacent sites, if present.
    e. Repair of all road damage associated with permitted work shall be jointly and severally the responsibility of the property owner and permittee, and shall be completed prior to the completion or expiration of the permit.
    f. Replacement trees, if required, shall be planted.

B. Vacant lots are exempt from this permit if the lot is only to be cleared by hand cutting of non-protected trees and removal of existing vegetation. This includes mitigation type mowing for wildfire control/mitigation. This exemption only pertains to platted single-family residential lots and not adjacent reserve parcels, unplatted lands, or stand-alone lots of any type.

9.06.02. *Construction on platted residential lots.*

A. Residential dwelling units, other structures, and surrounding site work on platted single-family residential lots, shall be designed and constructed in conformance with this Land Development Code. Property owners or their agents shall obtain a building permit from the City prior to the construction of any aboveground or underground structure.

B. In addition to a building permit, a Right-of-Way Access Permit shall be obtained from the City.

Sec. 9.07. Utilities.

- 9.07.01. *Purpose.* The requirements and regulations contained in this section are established to ensure the adequate provision of potable water (water), fire protection/suppression, sanitary sewer (wastewater), and reclaimed water facilities necessary to:

  A. Meet City level of service requirements;

  B. Provide adequate service capacities for individual projects; and

  C. Meet the requirements of other related codes and standards adopted by the federal, state, City, or regional agencies.

  9.07.02. *General requirements.*

  A. *Connection to the city utility system.* Unless specifically allowed otherwise herein, all water, fire protection/suppression, sanitary sewer, and reclaimed water improvements shall be designed to connect to the City's central utility systems.

  B. *Construction standards.* The design and construction of facilities for providing water, fire protection/suppression, sanitary sewer, and reclaimed water shall comply with City standards and state regulations.

  C. *Private potable wells.* The City will allow the use of individual potable water wells if approved by the St. Johns River Water Management District. However, for all new development that requires site plan or subdivision approval that is within one (1) mile of central service, the development shall be required to connect to the central service. For development that does not require site plan or subdivision approval, the development shall be required to connect to the potable water system if central service is available within 150 feet of the lot line. In the event that central service is not available in either instance, the development shall be required to connect within one (1) year from the date that central service becomes available.

  D. *Private non-potable wells.* Irrigation systems and swimming pools may be served by a separate private water supply system provided that no interconnection of any kind occurs between the private system and the public utility system, its water mains, the utility's water service line, the customer's water service line, a building's potable water plumbing pipes, or any pipe or line connection or extension, and then only if reclaimed water service is not available. If and when available on the property, reclaimed water shall be used for all appropriate uses. The design, permitting, construction, and use of this type of well shall comply with the most current regulations of the Flagler County Health Department, the Florida Department of Environmental Protection, and the St. Johns River Water Management District, as appropriate.

  9.07.03. *Potable water system.*

  A. *Conditions precedent to water services.*

    1. Water service may be activated if all permit conditions of the Florida Department of Environmental Protection are completed and the water distribution system has been approved and accepted by the City.

    2. Except where otherwise permitted, all new development shall connect to the City's potable water system. New development shall pay all impact, installation, and line extension fees prior to the issuance of building permits or the initiation of service.

  B. *Required meters.*

    1. All residential facilities shall have individual meters for each dwelling unit unless a master meter installation is approved by the City in a utility agreement.

    2. The property owner shall keep meter sites readily accessible with a minimum four (4) feet of clearance around the meter/backflow assembly for meter reading and maintenance.

  C. *Water mains location/sizing.*

1. Trunk lines shall have a pipe diameter meeting minimum requirements for fire flow and user consumption based on Florida Department of Environmental Protection regulations and standard engineering practices. Water mains shall be located within a public right-of-way or within a corridor (private rights-of-way) approved by the Land Use Administrator. All mains to which fire hydrants are connected shall be a minimum of six inches in diameter and in conformance with National Fire Protection Association (NFPA) standards. In no case shall a water main be smaller than four inches. To the maximum extent feasible, distribution lines shall be located parallel to and behind the back of the curb or edge of the pavement. Water mains shall be located to minimize conflicts with other utilities and existing or proposed structures.

2. All new development service lines and appurtenances thereto shall be installed and all costs shall be paid by the applicant. Upon construction completion and acceptance of the system, it shall be the design engineer's responsibility to ensure that the system is properly certified and accepted by the Florida Department of Environmental Protection, and that certified "as-built" drawings, consisting of one signed and sealed set of plans plus a CD (compact disc) containing electronic files are provided to the City in accordance with City standards. Under no circumstance shall the system be activated by anyone other than the Land Use Administrator.

D. *Booster pumps/fire protection systems.* It is prohibited and unlawful to modify or connect any booster pump or fire protection system to the City's potable water distribution system or to any water distribution system to which the City supplies water, except for consecutive public water systems, without the express written permission of the Land Use Administrator.

1. Any person planning to connect or modify any booster pump or fire protection system shall submit a detailed plan prepared by a Florida professional engineer to the Land Use Administrator for review and approval.

2. After submission of a detailed plan for connection or modification, the Land Use Administrator may approve the plan, with or without specified conditions or modifications, or reject the plan.

E. *Potable water backflow prevention devices.* All new construction shall have installed, on all potable water and fire prevention system lines, a backflow prevention device acceptable to Florida Department of Environmental Protection and of a size and design determined to be appropriate by the Land Use Administrator. All residential construction shall have a double-check device that shall be supplied and installed by the City at the owner's expense. All commercial lines two (2) inches or smaller shall have a reduced pressure zone backflow preventer installed by the City at the owner's expense. All commercial or industrial construction lines larger than two (2) inches shall have a reduced pressure zone backflow preventer or double-check detector/device (fire line only). The City approved device shall be installed at the owner's expense by a licensed contractor, inspected by the City, and certified by a licensed and certified backflow prevention technician or a certified City backflow prevention technician. All backflow prevention devices shall be installed and maintained in accordance with City standards.

F. *Fire line devices.* All fire line devices shall be installed and certified by a licensed fire protection contractor. The device shall be installed at a location determined by the Land Use Administrator. Where the device must be installed on private property, the location is subject to approval by the property owner. Backflow prevention devices on fire lines must be UL (Underwriters Laboratories) listed for fire protection systems. Backflow preventers shall be installed and maintained in accordance with City standards.

G. *Cross connections and interconnections.* It is unlawful for any person to cause a cross connection with the City's potable water system, reclaimed water system, wastewater system, or raw water system. All service connections shall comply with the City standards.

H. *Connection/temporary connection.*

1. The owner of each lot or parcel of land within the City proposed for occupancy for any use shall cause such building, structure, or use to be connected to the public water distribution system of the City, and shall use such facilities at the same time as a certificate of occupancy is issued, or sooner, with prior approval by the City.

2. For temporary connection to the City water system for construction not involving new lines, a metered connection to a fire hydrant may be permitted. The meter and backflow preventer shall be supplied by the City and the user must comply with City standards.

I. *Utility line extensions—Service line extensions.* Service line extension requests shall be submitted to the Land Use Administrator for approval. If approved, the applicant may proceed with the installation of the service line extension after coordinating installation with the Land Use Administrator. All costs associated with the utility line or service line extension shall be the applicant's responsibility. All work and connections shall be performed by a Florida licensed contractor licensed to perform underground utility work.

J. *Utility main extension reimbursement policy.*

1. *Procedure for the utility main extension reimbursement policy.* In the event that any person or developer is required by the City to extend water, sewer, or reclaimed water lines or increase line size to a size larger than the minimum line size required for that development's needs, that person or developer may request reimbursement for the additional cost of such extension or increased line size in accordance with the following procedures:

a. Engineering drawings and design calculations shall be submitted to the Land Use Administrator indicating the size and location of the proposed lines or the appurtenances thereto. The submittal shall also include preliminary cost estimates showing the cost difference for construction of the proposed oversize main versus the cost for the minimum size main that would be required to serve the parcel or development in accordance with the City's design standards.

b. The Land Use Administrator shall review the entire submittal and shall make a determination of the eligibility of the proposal for reimbursement, based on the conformity of the proposed improvements with City standards and with the criteria established in Subsection 9.06.03.C.

c. The City may enter into an agreement for reimbursement with the person making the submittal based on a finding that the trunk line(s) and appurtenances thereto comply with City standards. The agreement between the City and the person or developer will, at a minimum, include timeframes and conditions of reimbursement. The trunk line(s) and appurtenances are required to be appropriately sized and located. Adequate water and sewer treatment plant capacity must exist for the area anticipated to be served.

9.07.04. *Sanitary sewer systems, industrial wastes, and low pressure effluent pumping system.*

A. *Conditions precedent to wastewater service.* Wastewater service will be available only after all permit conditions of the Florida Department of Environmental Protection are complied with and the wastewater collection system has been approved and accepted by the City.

B. *Wastewater connection required.*

1. Except where otherwise permitted, all new development shall connect to the City's sewer system, as required by state law. New development shall pay all impact, installation, and line extension fees prior to the issuance of building permits or the initiation of service.

2. If the City sewer system is available as defined by law, all existing development is required to connect within one year from the date of notice of system availability. The owner of the property shall pay for all connection impact, installation and line extension fees.

3. Upon agreement by the City, and approval of the Department of Health, connection to the City sewer system may be deferred until it is deemed in the public interest to make connection mandatory due to financial or public health considerations.

4. The City may refuse wastewater from any lot or parcel of land upon which there is located any institutional, commercial, or industrial plant, building, or premises that does not comply fully with City standards; or that does not utilize City water; or that does not supply proper metering of its wastewater.

5. The discharge of wastewater into the City sanitary sewer system from air conditioning/heating units is prohibited.

C. *Wastewater design and inspection.*

1. The developer shall install house or site service connections. Each property connected to the sanitary sewer system shall have a cleanout or manhole located at the property line for cleaning the service from the cleanout to the sanitary main.

2. It is prohibited and unlawful to enter the City sewer system or appurtenance thereto, or make any connections thereto without the approval of the Land Use Administrator. It is unlawful for any person to tap, cut, or in any way use any line, branch, or part of the City sewer collection or sewage treatment facilities without such approval.

3. The Land Use Administrator, as a condition of the City providing utility service, shall be permitted to enter upon all properties for the purpose of inspection, observations, measurement, sampling, and testing.

D. *Lift (pumping) stations.* All lift stations to be dedicated to the City for ownership and maintenance shall conform to the requirements of this section and City standards and shall be designed as submersible stations.

1. Prior to the construction of a lift station, the applicant's engineer shall submit construction drawings and design calculations for review and approval by the City.

2. All lift stations shall be dedicated by a fee simple interest conveyance to the City for ownership and maintenance responsibility, unless otherwise approved by the Land Use Administrator.

3. Lift station sites shall have unimpeded access for emergency maintenance vehicles and shall restrict access to the wet well, valve vault, and electric control panel to prevent entry by unauthorized individuals.

E. *Industrial waste pretreatment and disposal.*

1. Generators of industrial waste that are deposited into the City sanitary sewer shall comply with the pretreatment and disposal requirements of the City.

2. All users shall comply with Florida Department of Environmental Protection permit conditions and any other applicable federal and state regulations to which the Publicly Owned Treatment Works are subject.

3. All pretreatment and disposal systems and appurtenances shall be designed to meet all applicable requirements of the Florida Department of Environmental Protection, Flagler County Health Department, and the City, to prevent the introduction of pollutants into the sanitary sewer system which will interfere with the proper functioning of the system or cause or contribute to the contamination of receiving waters or the atmosphere.

9.07.05. *On-site wastewater treatment/disposal systems.* On-site wastewater treatment may be permitted by the City only in the EST-1, EST-2, and AGR Districts and in conformity to this section.

A. *Permit required.* A septic tank permit shall be obtained from the Flagler County Health Department prior to the issuance of a building permit. However, a building permit shall not be

issued for the construction of such facility unless consistent with the Comprehensive Plan and this Land Development Code.

B. *Design and performance standards.*

1. A copy of the permit received from the Flagler County Health Department and all related information or documentation shall be submitted to the City.

2. Individual wastewater treatment/disposal systems, such as septic tanks, shall be located in an area that can be incorporated into a central sewer system when available. Systems shall be constructed and operated to ensure that they, either on an individual or cumulative basis, will not adversely impact public health or natural resources or cause undue expense to the City.

3. On-site wastewater treatment is prohibited in areas served by centralized wastewater treatment. Where septic tank use is permitted, septic tank systems shall be installed in conformance with the Flagler County Health Department requirements. Development shall be prohibited unless an alternative on-site disposal system (e.g., package-type wastewater treatment plant) is determined by the Land Use Administrator to be sufficiently effective to prevent degradation of adjacent surface waters or groundwater by the Florida Department of Environmental Protection, Flagler County Health Department, and the City, and provisions for the plant's eventual retirement and connection of the development to the central sanitary sewer system are adequate and binding.

4. The installation of on-site sewage disposal and treatment systems on sites one acre or less is prohibited. Sites greater than one acre of contiguous upland area in areas designated as Greenbelt on the City's Future Land Use Map that are served by municipal potable water service may be served by on-site sewage disposal systems if site environmental factors are appropriately addressed and the systems are installed in accordance with all applicable state and local regulations. If public potable water supply service is not available, the minimum site for the installation of on-site sewage disposal systems shall be two acres.

9.07.06. *Interim "package-type" wastewater treatment facilities.* The use of interim or package-type wastewater treatment facilities shall be subject to approval by the City Council based on an agreement that specifically provides for the eventual transition to City facilities. These facilities shall meet the following design and performance standards.

A. Small package-type wastewater treatment plants, as defined below, shall not be permitted in areas where improper levels of treatment and/or inadequate effluent disposal may result in adverse impacts on water or other natural resources (e.g., groundwater aquifers and surface water systems), unless the plant's owner provides sufficient financial resources or surety for the City to assume responsibility for operating and maintaining the collection, treatment, and effluent disposal components in compliance with regulatory requirements and standards. The following minimum criteria and procedures shall be adhered to in the implementation of this Code:

1. Small package-type wastewater treatment plants are defined as prefabricated and component assembled plants of 100,000 gallons or less per day of treatment capacity, or any plant which is considered or identified to be of an interim nature.

2. The location and siting of such facilities shall be limited to areas where improperly treated effluent shall not adversely impact the quality of regional water resources by lateral surface/subsurface flow or by percolation.

3. Existing package-type or interim wastewater treatment plants currently meeting treatment and effluent quality standards may continue to be operated if the facility is being properly operated and maintained and wastewater treatment and effluent standards are continually being met.

4. Measures shall be undertaken to assure the provision of financial resources by wastewater treatment plant owners to adequately cover the costs of rehabilitating, operating, and maintaining each wastewater treatment and disposal facility, and of connection to regional facilities, if applicable, at the appropriate time.

B. Interim or package-type wastewater treatment facilities shall connect to the municipal sanitary sewer system when the access to the system becomes available. The following criteria and procedures shall be adhered to in the implementation of this standard:

1. Package-type or interim wastewater treatment plants currently meeting treatment and effluent quality standards may continue to operate if:

a. The facility is properly operated and maintained and wastewater treatment and effluent standards are satisfactorily met; and

b. The facility is phased out at the option of the City, without cost to the City, and connected to the City system when sufficient capacity is available.

2. When a private facility is phased out and connected to the City sewer system, all costs of connection to the central system and discontinuing the interim use is the obligation of the owner of the private facility.

C. Where soil conditions permit, an interim package treatment plant may be permitted if:

1. Sewer lines and lift stations are constructed to City standards;

2. Impact fees for future connections to the City system are paid or a surety is provided; and

3. The developer agrees to discontinue operation of the package plant and connect to the City system, when available.

D. Existing development with central wastewater treatment shall connect to the City system as soon as possible after the City system is available or if the existing system is found to have deficiencies that are likely to create a serious health or pollution problem. Property owners shall pay the impact fee and connection fee then in effect.

9.07.07. *Reclaimed water systems.* Reclaimed water system construction and materials shall comply with City standards.

A. *Conditions precedent to reclaimed water services.* Reclaimed water service shall be activated only after all permit conditions of the Florida Department of Environmental Protection are completed and the reclaimed water distribution system has been approved and accepted by the City.

B. *Compliance with state regulations.* In the operation and use of the City's reclaimed water system, the City and all users shall at all times comply with all applicable regulations of the Florida Department of Environmental Protection relative to the reuse of reclaimed water.

C. *Design and performance standards.* All reclaimed water systems shall meet applicable requirements of the Florida Department of Environmental Protection and the City.

D. *Connection permit required.* It is prohibited and unlawful to connect to any public reclaimed water main or appurtenance without prior approval from the Land Use Administrator and the acquisition of all required state and local permits.

E. *Reclaimed water lines.* All new developments shall provide a reclaimed water system for irrigation purposes, unless otherwise approved by the Land Use Administrator. If reclaimed water is not available at the time of construction, a connection shall be provided with backflow prevention to the potable water system until the reclaimed water is available.

Sec. 9.08. Outdoor Lighting Requirements.

9.08.01. *Purpose.* This section provides specific development requirements to regulate outdoor lighting in order to provide for sufficient lighting levels to meet use needs, but to reduce or prevent light pollution and light disturbance. Reducing or preventing light pollution means, to the extent reasonably possible, ensuring the reduction or prevention of glare and light trespass, the conservation of energy and the promotion of safety and security, in general conformity with the "dark sky" goals and recommendations.

9.08.02. *Approved materials and methods of installation.* The provisions of this section are not intended to prevent the use of any material or method of installation not specifically proscribed by this section, if any such alternate has been specifically approved. The Land Use Administrator may approve any such alternate if the proposed design, material, or method:

A. Provides approximate equivalence to the specific requirements of this section; or

B. Is otherwise satisfactory and complies with the intent of this section.

9.08.03. *Shielding and filtering.* All outdoor light fixtures shall be fully shielded as required in this section. All outdoor light fixtures required to be filtered by this section shall have glass, acrylic, or translucent enclosures (quartz glass does not meet this requirement).

9.08.04. *Requirements for shielding and filtering.* The requirements for shielding and filtering light emissions from outdoor light fixtures are set forth in the following table:

Table 9-1: Requirements for Shielding and Filtering

Fixture Lamp Type	Shielded	Filtered
Low Pressure Sodium	None	None
High Pressure Sodium	Fully	None
Metal Halide	Fully	Yes
Fluorescent	Fully	Yes
Quartz	Fully	None
Incandescent Greater than 160 W	Fully	None
Incandescent 160 W or less	None	None
Mercury Vapor	Not permitted	Not permitted
Glass Tubes filled with Neon, Argon, Krypton	None	None

9.08.05. *Parking lot lighting.* General exterior lighting shall provide adequate illumination to safely guide vehicles and pedestrians into, out of, and within a site, and deter vandalism. Exterior lighting sources shall render colors faithfully so that pedestrians and vehicle operators are able to distinguish colors and differentiate objects within their field of vision and be arranged so as to eliminate on-site glare and spillover onto adjacent properties, public streets, and highways.

A. *Plan required.* An illumination plan prepared by a Florida licensed professional engineer with expertise in the field of illumination shall be submitted for each parking facility. Each parking facility shall meet the pedestrian security requirements as set forth in Section 14 of IESNA - RP-20-98 Lighting for Parking Facilities, 1998 or current edition. Such plan shall comply with all requirements as outlined in this section.

B. *Full cutoff light fixtures.* Luminaires shall be designed to ensure that no candela occurs at or above an angle of 90 degrees above the horizontal plane (nadir). This applies to all lateral angles around the luminaire. Such candela information shall be determined by a photometric test report (plan) from the lighting contractor. Any structural part of the luminary for all types of lighting providing cutoff angle shielding shall be permanently attached, except that accent uplighting for trees and building walls may be allowed to exceed the 90-degree angle plane, subject to review and approval by the Land Use Administrator if determined to provide an equivalent public benefit.

C. *Shielding requirement.* Lighting shall be designed to prevent direct glare, light spillage, and hazardous interference with automotive, aircraft, and pedestrian traffic on adjacent streets and on all adjacent properties.

D. *Design requirement.*

1. The maximum height of light poles in areas other than pedestrian areas shall be 35 feet, including the base. Light poles exceeding 35 feet in height shall not be allowed unless approved through a special exception use order or development agreement. For pedestrian areas, the maximum height of a light pole shall be 16 feet, including the base.

2. Fixtures shall be designed as integral design elements that complement the design of a development through style or by blending into the landscape material. Bright colors such as primary and secondary colors including, but not limited to, white, are prohibited for light pole uses.

3. Light poles shall not be placed in required parking lot landscape islands of less than 500 square feet or anywhere else on the site where they will conflict with existing or proposed shade trees. Light pole locations shall be depicted on all sets of site plans to ensure no conflicts between utilities and landscaping.

4. Full lighting details shall be supplied for light fixtures (to include lumens and wattage), poles, and photometric plans.

9.08.06. *Roadways.* All new development abutting or containing public or private roadways shall provide street lighting within those roadways meeting the following requirements:

A. *Installation.* All infrastructure associated with lighting shall be installed; including, but not limited to, pole boxes, conduits, etc.; concurrent with the development.

B. *Plan required.* An illumination plan prepared by an expert in the field of illumination shall be submitted for each roadway segment that is adjacent to the proposed development and required by the Land Use Administrator to be illuminated. The illumination requirements for roadway facilities shall meet the more stringent standards set forth in American National Standards Institute, Illuminating Engineering Society of North America (ANSI/IESNA) RP-8-00 (R2005) and Florida Department of Transportation Standards (latest editions). Such plan shall comply with all requirements as outlined in this section.

C. *Full cutoff light fixtures.* Luminaires shall be designed to ensure that no candela occurs at or above an angle of 90 degrees above the horizontal plane (nadir). This applies to all lateral angles around the luminaire. Such candela information shall be determined by a photometric test report (plan) from the lighting contractor. Any structural part of the luminary for all types of lighting providing cutoff angle shielding shall be permanently attached, except that accent uplighting for trees and building walls may be allowed to exceed the 90-degree angle plane, subject to review and approval by the Land Use Administrator if the lighting is determined to provide an equivalent public benefit. All light fixtures shall be standard fixture types as determined by the City.

D. *Shielding requirements.* Lighting shall be designed to prevent direct glare, light spillage, and hazardous interference with automotive, aircraft, and pedestrian traffic on adjacent streets and on all adjacent properties.

E. *Design requirements.*

1. Light pole locations shall be depicted on all sets of the plans to ensure that no conflicts exist between proposed utilities and proposed landscaping.

2. Full lighting details shall be supplied for light fixtures (to include lumens and wattage), poles, and photometric plans.

9.08.07. *Prohibitions.*

A. *Outdoor building, landscaping, and signs.* The unshielded outdoor illumination of any building or landscaping is prohibited except for incandescent fixtures with lamps of 100 watts or less.

B. *Mercury vapor.* The installation of mercury vapor fixtures is prohibited.

9.08.08. *Exemptions.*

A. *Nonconforming fixtures.* Outdoor light fixtures installed prior to August 19, 2008 are exempt from the provisions of this section; provided, however, that no change in use, replacement, structural alteration, or restoration of outdoor light fixtures may be made unless it thereafter conforms to the provisions of this section.

B. *Ornamental lighting.* Ornamental street lighting is exempt from the provisions of this section and is a permitted lighting installation.

C. *Construction and emergency lighting.* Lighting necessary for construction or emergencies is exempt from the provisions of this section if temporary and discontinued immediately upon the completion of the construction work or abatement of the emergency necessitating said lighting.

D. *Searchlights.* The use of searchlights is prohibited unless a permit specifying conditions is issued by the Land Use Administrator.

E. *Request for exemption.* Any person may submit a written request for an exemption from the requirements of this section. The request for exemption shall be submitted in writing to the Land Use Administrator and shall contain the following information:

1. Specific exemption requested.
2. Type and use of exterior light involved.
3. Duration of time for requested exemption.
4. Type of lamp and calculated lumens.
5. Total wattage of lamp or lamps.
6. Sketch to scale showing location of proposed exterior light.
7. Previous exemptions granted, if any.
8. Physical size of exterior light and type of shielding provided.
9. Any additional information required to make a reasonable evaluation of the request for exemption.

SECTION 3. AMENDMENT TO SECTION 14.02. – "GLOSSARY" OF THE UNIFIED LAND DEVELOPMENT CODE. Section 14.02. - "Glossary" of the City of Palm Coast Unified Land Development Code is hereby amended as follows:

Sec. 14.02. Glossary.

Best management practices (applies only to Chapter 9): Schedules of activities, prohibitions of practices, maintenance procedures, treatment methods and other management practices to prevent or reduce pollutants from entering or discharging from the City stormwater system.

Best management practice (or "BMP")(does not apply to Chapter 9): A practice, activity, procedure, technique, program, methodology, or any combination thereof that, through experience and research, has proven to reliably lead to a desired result. A commitment to using the best management practices in any field is a commitment to using all the knowledge and technology at one's disposal to ensure success.

City Stormwater system (or "MS4"): A conveyance, storage area or system of conveyances and storage areas (including, but not limited to, roads with drainage systems, streets, catch basins, curbs, gutters, ditches, manmade channels, storm drains, treatment ponds and other structural BMPs), owned

or operated by a city that discharges to waters of the United States or to other MS4s, that is designed solely for collecting, treating or conveying stormwater, and that is not part of a publicly owned treatment works (POTW), as defined by 40 Code of the Federal Register 403.3.

Construction (does not apply to Chapter 9): Any activity including erection, fabrication, installation, alteration, demolition, or removal of any structure, facility, or addition thereto, including all related activities, but not restricted to, clearing of land, earth moving, blasting, and landscaping.

Construction activities (applies only to Chapter 9): The creation, alteration or abandonment of any project, including placement of fill, land clearing, earthwork, or the placement or removal of structures. Cutting of trees or removal of vegetation is not considered land clearing, except where it involves stump removal, root raking, or grubbing.

Drainage Area: The watershed (acreage) contributing surface water runoff to the City's stormwater management facilities or systems.

Pollutant: Includes, but is not limited to, dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials (except those regulated under the Atomic Energy Act of 1954, as amended, 42 U.S.C. 2011 et seq.), heat, wrecked or damaged equipment, rock, sand and industrial (excepting the county's discharges), and agricultural waste discharged into the MS4, and including other materials which the City Manager or designee or federal or state regulatory agencies may deem appropriate to be included.

Reuse: The deliberate application of reclaimed water, in compliance with the Florida Department of Environmental Protection and St. Johns River Water Management District rules, for a beneficial purpose.

Right-of-way: Land in which the City owns the fee or has received a dedication for, or has an easement devoted to, or required for, the use of a public road, the use of stormwater management, or any other public use, including for medians, sidewalks, and driveways.

Road: Means and shall include streets, alleys, highways, sidewalks, bike paths, driveways, medians, and any other ways open or unopened to travel by the public, including the road bed, right-of-way and all culverts, drains, ditches, inlets, stormwater facilities, embankments, bridges, retaining walls, guardrails or other appurtenances necessary for the maintenance of travel.

Runoff (applies only to Chapter 9): The draining away of water (or substances carried in it) from the surface of an area of land, building, or structure.

Runoff (does not apply to Chapter 9): Relating to flood damage protection, that portion of precipitation that is not intercepted by vegetation, absorbed by the land surface, or evaporated, and thus flows overland into a depression, stream, lake, or ocean (runoff, called immediate subsurface runoff, also takes place in the upper layers of the soil).

Stormwater: Water collected or collecting as a result of natural precipitation.

Surface water (applies only to Chapter 9): Water upon the surface of the earth, whether contained in bounds created naturally or artificially or diffused. Water from natural springs shall be classified as surface water when it exits from the spring onto the earth's surface [Section 373.019(21), F.S.]

Surface water management system: A dam, impoundment, reservoir, appurtenant work or works, or any combination thereof. The terms "surface water management system" or "system" include areas of dredging or filling as those terms are defined in F.S. §§ 373.403(13) and 373.403(14).

Water or Waters in the State: Any and all water on or beneath the surface of the ground or in the atmosphere, including natural or artificial watercourses, lakes, ponds, or diffused surface water and water percolating, standing, or flowing beneath the surface of the ground, as well as all coastal waters within the jurisdiction of the state. [Section 373.019(22), F.S.]

SECTION 4. APPLICABILITY. This ordinance shall apply to all applications for development, including building permit applications and subdivision proposals, submitted on or after the effective date of this ordinance**.**

SECTION 5. SEVERABILITY. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance.

SECTION 6. CODIFICATION. It is the intention of the City Council of the City of Palm Coast, Florida, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Unified Land Development of the City of Palm Coast, Florida; that the Sections of this Ordinance may be renumbered or re-lettered to accomplish such intention; that the word, "Ordinance" may be changed to "Section," "Article," or other appropriate word.

SECTION 7. CONFLICTS. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

SECTION 8. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its passage and adoption.

APPROVED on first reading this 16th day of November 2018.

ADOPTED on second reading after due public notice and hearing this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

_____
Milissa Holland, Mayor

ATTEST:

_____
Virginia A. Smith, City Clerk

Approved as to form and legality

_____
William E. Reischmann, Jr. Esq.
City Attorney

City of Palm Coast, Florida
Agenda Item

Agenda Date: 11/06/2018

Department	**Amount**
Item Key 4440	**Account**

Subject ORDINANCE 2018-XX AMENDING CHAPTER 24 – ENVIRONMENT OF THE CODE OF ORDINANCES

Background :

UPDATE FROM THE OCTOBER 16, 2018 BUSINESS MEETING

This item was heard by City Council at their October 16, 2018 Business Meeting. There were no changes suggested to this item.

UPDATE FROM THE OCTOBER 9, 2018 WORKSHOP

This item was heard by City Council at their October 9, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 9, 2018 WORKSHOP

Chapter 24 was adopted as part of the City's Code of Ordinances in 2000.

Chapter 9 of the Unified Land Development Code (LDC) is being amended to address updated requirements within the City's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit and to align Chapter 9 of the LDC with the latest City's MS4 permit requirements. Portions of Chapter 24 – Environment, of the Code of Ordinances needs to be updated so it remains in alignment and is supportive of Chapter 9 of the LDC.

More specifically, Chapter 24 – Environment (Code of Ordinances) is being updated within Article II. Pollution Control, Division 2. Erosion Control, and Article VI. Prohibition of Discharges. These sections of Chapter 24 are being updated so they align with the City's latest MS4 permit standards and those of Chapter 9 of the LDC.

Recommended Action :

For presentation and discussion only

ORDINANCE 2018- ____
AMENDING CHAPTER 24 OF
THE CODE OF ORDINANCES

AN ORDINANCE OF THE CITY OF PALM COAST, FLORIDA, AMENDING THE CITY'S CODE OF ORDINANCES, CHAPTER 24 – ENVIRONMENT, ARTICLE II, POLLUTION CONTROL, DIVISION 2, EROSION CONTROL; AND ARTICLE VI, PROHIBITION OF DISCHARGES; TO ALIGN WITH AMENDMENTS TO CHAPTER 9 OF THE ULDC; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Legislature of the State of Florida has, in Chapter 166 – Municipalities, Florida Statutes, conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, changes to Chapter 9 of the Unified Land Development Code are being made to bring stormwater and engineering standards up to current requirements for the City's FDEP MS4 Permit; and

WHEREAS, the City Council of Palm Coast desires to change Chapter 24 of the Code of Ordinances so it aligns with the updated Chapter 9 of the Unified Land Development Code; and

WHEREAS, words with <u>underlined</u> type shall constitute additions to the original text and ~~strike through~~ shall constitute deletions to the original text, and asterisks (* * *) indicate that text shall remain unchanged from the language existing prior to adoption of this Ordinance.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE CITY OF PALM COAST, FLORIDA:

<u>SECTION 1. LEGISLATIVE FINDINGS.</u> The foregoing whereas clauses are incorporated here as legislative findings by this reference and made a part hereof for all intents and purposes.

SECTION 2. Chapter 24 – ENVIRONMENT, ARTICLE II. POLLUTION CONTROL, DIVISION 2. – EROSION CONTROL is hereby amended to read as follows:

Sec. 24 – 76. - Protection of surface water bodies.

(a) *Definitions.* The following terms, when used in this section, shall have the meanings ascribed herein, except where context clearly indicates a different meaning:

Bulkhead means a structure built between a waterbody on one side and land on the other side.

Water bodies means fresh and salt water canals, ditches, lakes, marshes, rivers, swamps and swales in the City.

Surface water means water upon the surface of the earth, whether contained in bounds created naturally or artificially or diffused. Water from natural springs shall be classified as surface water when it exits from the spring onto the earth's surface [Section 373.019(21), F.S.]

(b) *Violations.* It shall be a violation:

(1) To dump vegetative material or a container of yard clippings into a waterbody.

(2) To allow material from a construction site to be deposited or to erode into a waterbody, and fails to remove same within 15 days after notification of noncompliance.

(3) For an owner or his agent to allow or maintain hazards from objects projecting or hanging into water bodies.

(4) For a contractor to fail to backfill bulkheads within 30 days after construction or repair of the bulkhead.

(5) For persons onshore or aboard a water craft to discharge human wastes into a waterbody.

(c) *Exceptions to violations.* [The following are exceptions to the violations listed in subsection (b):]

(1) Temporary water bodies created to hold runoff water during construction.

(2) Special exceptions granted by the City on application where sufficient reason and safeguards are shown to protect the public interest.

(d) *Methods to prevent erosion.* Persons involved in the construction, remodeling or repair of buildings and/or pools in the City shall ~~take steps~~ use Best Management Practices to prevent erosion of surface soil into adjoining water bodies. Best Management Practices shall be designed in accordance with the State of Florida Erosion and Sediment Control Designer and Reviewer Manual (June 2007) and the Florida Stormwater, Erosion, and Sedimentation Control Inspector's Manual (FDEP July 2008) and shall be shown on the "Grading and Drainage Plan" or on a separate "Erosion Control Plan". Any one or more of the following methods shall be used at the option of the contractor or owner on side and backyard water bodies, unless directed to the contrary by the City:

(1) A strip of vegetated land not less than eight-feet wide shall be left undisturbed on the site adjacent to a waterbody, as defined in subsection (a) above;

(2) In the rear or side yard leading to a waterbody, a properly staked and installed filter cloth screen across the lot line shall be maintained until the lot has been sodded and landscaped;

(3) Bales of straw or hay may be used to prevent soil runoff in place of a filter cloth screen or eight-foot vegetated strip;

(4) Any other erosion control devices approved by the City Manager or designee.

(e) *Installation of erosion control devices.* Staked filter cloth or other approved erosion control devices shall be installed and its function maintained at the downstream end of a roadside swale adjoining the property to prevent soil run-off.

(f) *Erosion control during construction/repair of seawalls, bulkheads.* Prior to the start of construction, persons involved in the construction or repair of seawalls and bulkheads shall ~~take action~~ use Best Management Practices to prevent erosion from the adjoining property into the waterbody.

(1) For properties on which building construction will begin within 90 days, backfill shall be to the top of the seawall, establishing a swale not less than five feet from the seawall to collect any eroded material. On completion of final grade on the site, the work shall be sodded. In instances where sodding is delayed, erosion control devices must be maintained until the site is sodded.

(2) For properties on which construction is not to start within 90 days, the site shall be left with minimal clearing and approved erosion control devices installed sufficient in size and number to catch and retard erosion until the site is developed.

SECTION 3. CHAPTER 24 – ENVIRONMENT, ARTICLE VI. – PROHIBITION OF DISCHARGES, is hereby amended to read as follows.

Sec. 24-203. Intent and purpose.

(a) It is the intent and purpose of the City Council of the City of Palm Coast to prohibit activities that result in the depositing (e.g., illicit discharging) into the waters of the City of any hazardous material, liquid or pollutant that by itself, or in combination with other activities or substances, would impair the environmental integrity of a body of water or bodies of water or ~~which would, thereby,~~ may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment; or impair or adversely impact the recreational use or other public use of a body of water ~~or may cause, or significantly contribute to a substantial present or potential hazard to human health, safety, property, or the environment~~ located within the City, following the Federal Clean Water Act (33 U.S.C. 1251 et seq.) and Municipal Separate Storm Sewer Systems Rules (Chapter 62-624 F.A.C. pursuant to the authority of Section 403.0885 F.S.) as guidelines.

(b) It is not the intent of the City Council of the City of Palm Coast to prohibit lawfully permitted activities for which a valid and current permit has been issued by an agency of competent jurisdiction.

(c) It is the intent of the City Council of the City of Palm Coast to ensure that use of docks and related facilities or structures located on or along the Waters of the City occurs in a manner

that is conducive to the public interest, which protects the environment and natural resources and is otherwise in the public interest.

Sec. 24-204. - Definitions.

a. The following words and phrases shall have the meanings as hereinafter defined when used in this article:

(a) *Best ~~m~~Management ~~p~~Practices* means and includes, but is not limited to, scheduled activities, prohibitions, practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, treatment requirements, operating procedures, design specifications, and other management practices that are generally accepted in the field that are intended ~~to ensure that waters and water bodies are not polluted or degraded and are adequately protected and preserved~~ to prevent or reduce pollutants from entering the City stormwater system or being discharged from the City stormwater system.

(b) *Clean Water Act or CWA* means33 U.S.C. 1251 et seq., as amended .

(c) *Construction and demolition debris* means discarded materials generally considered to be not water-soluble and nonhazardous in nature, including, but not limited to, steel, glass, brick, concrete, asphalt roofing material, pipe, gypsum wallboard, and lumber, from the construction or destruction of a structure as part of a construction or demolition project or from the renovation of a structure, and includes rocks, soils, tree remains, trees, and other vegetative matter that normally results from land clearing or land development operations for a construction project, including such debris from construction of structures at a site remote from the construction or demolition project site. Mixing of construction and demolition debris with other types of solid waste will cause the resulting mixture to be classified as other than construction and demolition debris. The term also includes:

(1) Clean cardboard, paper, plastic, wood, and metal scraps from a construction project;

(2) Except as provided in F.S. 403.707(9) (j), yard trash and unpainted, non-treated wood scraps and wood pallets from sources other than construction or demolition projects;

(3) Scrap from manufacturing facilities which is the type of material generally used in construction projects and which would meet the definition of construction and demolition debris if it were generated as part of a construction or demolition project. This includes debris from the construction of manufactured homes and scrap shingles, wallboard, siding, concrete and similar materials from industrial or commercial facilities.

(d) *Garbage* means any waste accumulation of animal, fruit, or vegetable matter used or intended for food or that accompanies the preparation, use, cooking, processing, handling or storage of meat, fish, fowl, fruit or vegetables or any other matter which is subject to decomposition, decay, putrefaction and the generation of offensive and noxious gases or odors.

(e) *Hazardous materials* means any material including, but not limited to, any substance, waste, or combination thereof, which, because of its quantity, concentration, or physical, chemical or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

(f) Hazardous waste means any solid waste, or a combination of solid wastes, which, because of its quantity, concentration, or physical, chemical, or infectious characteristics, may cause, or significantly contribute to, an increase in mortality or an increase in serious irreversible or incapacitating reversible illness or may pose a substantial present or potential hazard to human health or the environment when improperly transported, disposed of, stored, treated or otherwise managed. The term does not include human remains that are disposed of by persons licensed under F.S. Chapter 497.

(g) *Illicit connection* means a point source discharge to the city's stormwater system or to waters of the United States, which is not composed entirely of stormwater or which is not authorized by a permit.

(h) *Illicit discharge* means any discharge to the city's stormwater system or to waters of the United States which is not composed entirely of stormwater, unless exempted pursuant to this regulation or an NPDES permit.

(i) *Liquid* means any and all types of liquids except rainwater.

(j) *Litter* means all waste and discarded materials, including but not limited to, glass, cans, scrap metal, paper, plastic, rubber, garbage, building materials, disposable packages or containers, chemicals, or deleterious materials not properly disposed.

(k) *Litter receptacle* means a container with a capacity of not less than ten (10) gallons, constructed and placed for use as a depository for litter.

(l) *Material* means and includes, but is not limited to, dirt, bricks, grass clippings, lumber, trash, yard debris or wood.

(m) *Person* means a natural person or individual or any firm, corporation, association, club, society or other organization.

(n) *Point source* means any discernible and confined conveyance including, but not limited to, any pipe, ditch, channel, conduit, well, container, rolling stocks, concentrated animal feeding operation, vessel, or other floating craft from which pollutants are discharged. This term does not include return flows from irrigated agriculture.

(o) *Pollutant* means anything which causes or contributes to pollution which may include, but is not limited to, ~~paints, varnishes, solvents, oil, automotive fluids, solid wastes, wastewater, sewage, fecal coliform and pathogens, yard wastes, refuse, rubbish, garbage, litter, pesticides, herbicides, fertilizers, hazardous substances and wastes, dissolved and particulate metals, animal wastes, construction related wastes and residues, debris, noxious or offensive matter, and related or similar matters or materials in quantities or at levels which are or may be potentially harmful or injurious to human health or welfare, animal or plant life, or property, or unreasonably interfere with the enjoyment of life or property~~ petroleum products, including, but not limited to, oil, gasoline, and grease, solid waste, dredged soil, refuse, rubbish, garbage, litter, debris, paints, varnishes, steam cleaning waste, pesticides, herbicides, or fertilizers, degreasers, solvents; hazardous substances and wastes, dissolved and particulate metals, sanitary sewage, filter backwash, sewage sludge, fecal coliform and pathogens, wastewater, radioactive materials (except those regulated under the Atomic Energy Act of 1954, as amended, 42 U.S.C. 2011 et seq.), chemically treated cooling water, chemical wastes, incinerator residue, antifreeze and

other automotive products, lawn clippings, leaves, branches, etc., animal carcasses and wastes, biological materials, munitions, heat, wrecked or damaged equipment, rock, sand and industrial, (excepting the county's discharges), recreational vehicle waters, dyes, noxious or offensive matter, construction materials, any liquids in quantity or quality which are capable of causing a violation of the City's NPDES stormwater permit; and solids in such quantities or of such size capable of causing interference or obstruction to the flow in the City's stormwater system (MS4). Not excluding other materials which the City Manager or designee, federal or state regulatory agencies may deem appropriate to be included. .

(p) *Waters of the City* means lakes, ponds, impoundments, the Intracoastal Waterway, streams, or any other body of water or waterway, or any tributary to said bodies of water or waterways, located within the City Limits of the City of Palm Coast or abutting the City Limits of the City of Palm Coast.

(q) *Water or Waters in the State* means any and all water on or beneath the surface of the ground or in the atmosphere, including natural or artificial watercourses, lakes, ponds, or diffused surface water and water percolating, standing, or flowing beneath the surface of the ground, as well as all coastal waters within the jurisdiction of the state. [Section 373.019(22), F.S.]

(r) *Wetland* means those areas inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soils. Soils present in wetlands generally are classified as hydric or alluvial or possess characteristics that are associated with reducing soil conditions. The prevalent vegetation in wetlands generally consists of facultative or obligate hydrophytic macrophytes that are typically adapted to areas having soil conditions described above. These species, due to morphological, physiological or reproductive adaptations, have the ability to grow, reproduce or persist in aquatic environments or anaerobic soil conditions. Florida wetlands generally include swamps, marshes, bayheads, bogs, cypress domes and strands, sloughs, wet prairies, riverine swamps and marshes, hydric seepage slopes, tidal marshes, mangrove swamps and other similar areas. Florida wetlands generally do not include longleaf or slash pine flatwoods with an understory dominated by saw palmetto. The landward extent of wetlands is delineated pursuant to Sections 62-340.100 through 62.340.550, FAC as ratified by F.S. § 373.4211 (Subsection 40C-4.021(30), FAC).

Sec. 24-205. - Prohibited acts/obligations and duties.

f. (a) ~~It is unlawful for a person to throw, deposit or discharge or otherwise cause to be placed any materials, including but not limited to pollutants or liquid containing any pollutants that cause or contribute to a violation of applicable water quality standards, into any street, gutter, storm or sewer system, and into Waters of the City except as described as follows: (a)~~ No discharge to the City's stormwater system ("MS4") shall be permitted to impair the operation of the MS4 or contribute to the failure of the MS4 to meet any local, state, or federal requirements, including, but not limited to, NPDES permits.

~~1. The following discharges are exempt from discharge prohibitions established by this article: water line flushing or other potable water and sanitary sewer activities in direct support of water supply and treatment plan operations as permissible by law, landscape irrigation or lawn watering, rising ground water, ground water infiltration to storm~~

~~drains, uncontaminated pumped ground water, foundation or footing drains (not including active groundwater dewatering systems), crawl space pumps, air conditioning condensation, noncommercial washing of vehicles and vessels, storm water from permitted or properly designed storm water systems, natural wetland flows, swimming pools less than one parts per million (PPM) chlorine, fire fighting activities, fertilizers and pesticides applied for normal lawn treatment and maintenance and any other water source not containing pollutants.~~

(b) Any person determined by the City to be responsible for a discharge contributing to the failure of the City's MS4 to comply with the provisions and conditions of an NPDES permit shall be guilty of a violation of this chapter and shall provide corrective measures as determined necessary by the City Manager, or designee, and shall be responsible for fines and damages as indicated in Subsection l below.

(c) *Prohibition of illicit discharges and illicit connections*:

(1) Illicit discharges and illicit connections to the City's MS4 are prohibited.

(2) Failure to report a connection to the City's MS4 or to waters of the United States from industrial activities, commercial entities, or construction activities constitutes an illicit connection.

(3) Failure to report to the City a discharge to the City's MS4 or to waters of the United States from industrial activities, commercial entities, or construction activities constitutes an illicit discharge.

(4) Any discharge to the City's MS4 or to waters of the United States which is in violation of federal, state, or local permits or regulations constitutes an illicit discharge.

(5) Persons responsible for illicit discharges or illicit connections shall immediately cease the illicit discharge or illicit connection, and obtain appropriate approvals from applicable regulatory agencies prior to resuming the discharge or connection.

(d) *Inspection and Monitoring for Compliance.* City personnel shall be granted access for inspection of facilities discharging or suspected of discharging to the City's MS4 or waters of the United States in order to effectuate the provisions of this chapter and to investigate violations or potential violations of any of the terms herein. All structures and processes which allow discharges to the City's MS4, as well as records concerning them, shall be made accessible to the City's personnel for this purpose.

(e)*Maintenance of Structures*. Structural control and other BMPs used for controlling the discharge of pollutants to the City's MS4 or to waters of the United States, shall be operated and maintained so as to function in accordance with permitted design and performance criteria and in compliance with federal, state, or local permit conditions and regulations.

(f) *Exemptions.* Discharges from the following activities shall not be considered an illicit discharge or illicit connection, unless such activities cause, or significantly contribute to, the impairment of the use of the City's MS4 or the violation of the conditions of the City's NPDES permit. The following discharges are exempt from discharge prohibitions established by this article:

(1) Water line flushing;

(2) Flushing of reclaimed water lines;

(3) Street cleaning;

(4) Sidewalk/building power washing (that does not utilize chemicals, detergents, etc.);

(5) Construction dust control;

(6) Landscape irrigation;

(7) Diverted stream flows or lake waters;

(8) Foundation, footing, and roof drains (not including active groundwater dewatering systems);

(9) Uncontaminated groundwater infiltration (as defined in 40 CFR 35.2005(20));

(10) Discharges from potable water sources;

(11) Air conditioning condensate or cooling water;

(12) Springs;

(13) Lawn watering;

(14) Individual residential car washing;

(15) Flows from riparian habitat, surface waters, and wetlands;

(16) Discharges or flow from emergency firefighting activities and emergency response activities done in accordance with adopted spill response/action plan;

(17) Fertilizers and pesticides applied for normal lawn treatment and maintenance;

(18) Discharges specified in writing by the authorized federal, State, or other applicable enforcement agency as being necessary to protect public health and safety; and

(19) The prohibition shall not apply to any non-stormwater discharge permitted under a National Pollutant Discharge Elimination System (NPDES) or Industrial Wastewater treatment (IWWT) permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Environmental Protection Agency (EPA), or Florida Department of Environmental Protection (FDEP) provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval or all necessary permits have been granted for any discharge into waters of the City.

(g) It shall be unlawful for any person to drain, deposit, place or otherwise discharge pollutants into any stormwater system within the City, or to cause or permit to be drained, deposited, placed or otherwise discharged into such stormwater systems, any organic or inorganic matter which causes pollution, pursuant to the water quality standards established by all applicable regulatory agencies.

(h) It shall be unlawful to wash any public or private streets, buildings, sidewalks or parking areas, unless all visible debris and sediments have been removed prior to washing. If the removal

of the debris and sediments is not feasible, as determined by the Land Use Administrator, then the street, building, sidewalk or parking area may only be washed with the City Engineer's written approval, which may include requirements to clean the affected drainage pipelines or provide treatment of wastewater to prevent downstream pollution.

(i) It is unlawful for a person in charge of or occupying a vessel docked at or moored to land, docks, piers or wharfs abutting waters of the City to fail to observe the applicable health and sanitary laws, rules and regulations relating to such activities and waters which prohibit acts contrary to the public health, safety, morals or welfare.

(j) The City shall take all appropriate actions relating to vessels that are abandoned in Waters of the City and shall coordinate its activities with the Florida Fish and Wildlife Conservation Commission in accordance with the provisions of state law.

(k) It is the obligation and duty of all persons to utilize Best Management Practices in conducting activities abutting, on or proximate to the Waters of the City and it is unlawful for a person to fail to use Best Management Practices as required.

(l) *Construction site refuse, solid waste, and litter*.

(1) Owner, agent, and contractor shall not permit the accumulation of litter before, during or after completion of any construction or demolition project.

(2) It shall be the responsibility of the owner, agent and contractor to provide litter receptacles and prevent scattering of litter on a daily basis. All litter shall be removed from construction sites not less than once a week.

(3) No person shall place any refuse, recyclable materials, trash, garbage cans or trash bags on, upon or over any storm drain, or so close thereto as to be drawn by the elements into a storm drain, which would result in or tend to cause a blockage of any part of such storm drainage system.

(4) It shall be the responsibility of owners or agents to keep areas free of garbage, trash, etc. The owners, agents, tenants or lessees of all property, whether improved or unimproved, including residential homes, apartment units, and businesses, shall be responsible for complying with the provisions of this chapter. The owners, agents, tenants or lessees shall be severally and jointly responsible for keeping the following areas free from garbage, solid waste, recyclable materials, and refuse at all times, exclusive of those periods immediately prior to collection, such areas to include the entire premises as well as the roadway, swale, and easement adjoining the property.

(5) Builders, building contractors, construction tradesmen, and homeowners shall be responsible for removing all excavation, construction and demolition wastes emanating from their work, and shall use vehicles designed or outfitted so as to prevent the wastes carried therein from being blown, dropped, or spilled from such vehicles.

(l) (1) Any persons convicted of violating any of the provisions of this Section shall be punished by a fine of not more than Five Hundred and no/100 Dollars ($500.00) plus costs of prosecution or by imprisonment for not more than sixty (60) days, or by both fine and costs and imprisonment in the discretion of the Court.

(2) The provisions of this Section may be enforced by any and all lawful means by the City pursuant to all codes and ordinances duly adopted by the City Council or as may otherwise be available to the City pursuant to State law, and nothing in this Code prohibits the City from enforcing this Section by other means set forth in the City's codes and ordinances, provided in the statutory law of the State of Florida, or otherwise available to the City.

SECTION 4. SEVERABILITY. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance.

SECTION 5. CODIFICATION. It is the intent of the City Council that the provisions of this ordinance shall become and be made a part of the City of Palm Coast Code of Ordinances, and that the sections of this ordinance may be renumbered or relettered and the word "ordinance" may be changed to "section," "article," "regulation," or such other appropriate word or phrase in order to accomplish such intentions.

SECTION 6. CONFLICTS. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its passage and adoption.

Approved on first reading this 16th day of October 2018.

Adopted on the second reading after due public notice and hearing this 6th day of November, 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA SMITH, CITY CLERK

Approved as to form and legality:

_____
William E. Reischmann, Jr., Esq.

City of Palm Coast, Florida
Agenda Item

Agenda Date: 11/06/2018

Department	PLANNING	**Amount**	
Item Key	4492	**Account #**	

Subject ORDINANCE 2018-XX APPROVING THE SECOND AMENDMENT TO THE PALM COAST PARK MASTER PLANNED DEVELOPMENT (MPD) DEVELOPMENT AGREEMENT

Background :

UPDATE FROM THE OCTOBER 16, 2018 BUSINESS MEETING

This item was heard by City Council at their October 16, 2018 Business Meeting. There were no changes suggested to this item.

Request:

The applicant is proposing to make changes to the Palm Coast Park MPD and most of these are shown in detail on Tables 4-1 and 4-2. Essentially, these changes would also allow Multi-Family Residential (MFR-2) uses on Tracts "A" and 13A and General Commercial (COM-2) uses on Tract 22. Due to a potential land exchange between the developer and the City, the applicant is proposing relocating already approved uses between Tract "A", Tract 18, Tract 19 and Tract 20. Other very minor changes are being proposed which are typically eliminating some uses and zoning districts by the master developer. These were effectively made by the master developer when selling off certain tracts with very specific land use entitlements and some of the tracts that no longer have certain land use entitlements are now being updated.

Analysis:

The majority of the proposed amendment to the development standards within the MPD will have minimal consequences to the public interest as the land uses within the MPD are already permitted within other tracts of the MPD and the MPD will remain compatible with neighboring properties. However, Planning staff does not support adding all of the General Commercial (COM-2) allowed uses to the Neighborhood Commercial (COM-1) uses currently allowed on Tract 22. Planning staff believes that in addition to the existing COM-1 uses only one COM-2 permitted use, a convenience store that is restricted with up to 12 vehicle fueling positions and an accessory restaurant up to 1,500 square feet in area with up to one drive-through lane would be in the public interest and compatible with neighboring properties. Planning staff believes other COM-2 allowed uses such as: drinking establishments (without outdoor entertainment), home improvement centers, hotels, motels, large-scale retailers, used merchandise stores, and motorcycle dealers would not be in the public interest nor compatible with this neighborhood along Belle Terre Parkway.

Planning and Land Development Regulation Board (PLDRB):

On October 3, 2018, the PLDRB held a special public meeting to hear this item. Two residents spoke against the proposal at this meeting and another sent in an email against the commercial uses on Tract 22 that was forwarded to the Planning Board members. After discussion, the PLDRB recommended approval to City Council for the second amendment to the MPD, which included staff's suggested change on the commercial limits to Tract 22, by a 6 – 0 vote.

Recommended Action :

Adopt Ordinance 2018-XX approving the second amendment to the Palm Coast Park MPD Development Agreement.

ORDINANCE 2018-_____
SECOND AMENDMENT TO THE PALM COAST PARK MPD DEVELOPMENT AGREEMENT

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, PROVIDING FOR THE SECOND AMENDMENT TO THE MASTER PLANNED DEVELOPMENT (MPD) DEVELOPMENT AGREEMENT FOR THE PALM COAST PARK MASTER PLANNED DEVELOPMENT (MPD); ALLOWING MULTI-FAMILY USES ON TRACT A AND TRACT 13A AND ADDITIONAL COMMERCIAL USES ON TRACT 22; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Coast Park Master Planned Development (MPD) is a Master Planned Development (MPD) previously rezoned to MPD through Ordinance 2011-19, and as first amended by Ordinance 2017-12; and

WHEREAS, two public hearings on the proposed Second Amendment to the Palm Coast Park Master Planned Development (MPD) Development Agreement (the "Development Agreement") have been duly held in the City of Palm Coast, Florida, and at such hearings interested parties and citizens for and against the proposed amendment were heard; and

WHEREAS, Palm Coast Land, LLC, a Florida limited liability company ("Owners") is the Owner of the property further described in "Attachment A" and have entered into the Development Agreement as recorded in Official Records Book 1840, Pages 1416 through 1475 of the public records of Flagler County, Florida; and

WHEREAS, the Owners have requested to amend the Development Agreement in order to allow multi-family uses on Tract A and Tract 13A, allow additional commercial uses on Tract 22, relocate some existing MPD uses to other Tracts, and update Tables 4–1 and 4-2; and

WHEREAS, this Ordinance is the second amendment to the Palm Coast Park MPD Development Agreement, with the First Amendment recorded in OR Book 2253, Pages 327 through 338 of the public records of Flagler County, Florida; and

WHEREAS, the Planning and Land Development Regulation Board and City Staff of the City of Palm Coast have recommended approval of this Ordinance and the Planning and Land Development Regulation Board has found this requested change consistent with the City of Palm Coast Comprehensive Plan; and

WHEREAS, the City Council has considered the evidence and testimony presented by the applicant and other interested parties, the recommendations of City staff, and the recommendation of the Planning and Land Development Regulation; and

WHEREAS, the City Council of the City of Palm Coast, as the governing body of the City, pursuant to the authority vested in Chapter 163 and Chapter 125, Florida Statutes and the City of Palm Coast Unified Land Development Code, is authorized and empowered to consider applications relating to zoning; and

WHEREAS, the notice and public hearing requirements, as provided for in Chapter 2 (Review Authority, Enforcement, and Procedures) of the City of Palm Coast Unified Land Development Code (Ordinance No. 2008-23) have been satisfied; and

WHEREAS, the City Council of the City of Palm Coast held duly noticed public hearings on the proposed amendment set forth hereunder and considered findings and advice of staff, citizens, and all interested parties submitting written and oral comments and supporting data and analysis, and has considered the evidence and testimony presented by the applicant and other interested parties, the recommendations of the various City reviewing departments, and the recommendation of the Planning and Land Development Regulation Board (PLDRB) which voted to recommend approval at a specially scheduled meeting conducted on October 3, 2018, and after complete deliberation, the City Council hereby finds the requested change consistent with the City of Palm Coast Comprehensive Plan, and that sufficient, competent and substantial evidence supports the proposed amendment set forth hereunder; and

WHEREAS, the Owners have fully complied with the requirements of City of Palm Coast Land Development Code and the Palm Coast Park MPD Development Agreement for amending the Development Agreement to permit the requested changes; and

WHEREAS, the City Council of the City of Palm Coast hereby finds that this Ordinance serves a legitimate government purpose and is in the best interests of the public health, safety, and welfare of the citizens of Palm Coast, Florida.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE CITY OF PALM COAST, FLORIDA:

SECTION 1. Legislative and Administrative Findings. The above recitals (whereas clauses) are hereby adopted as the legislative and administrative findings of the City Council.

SECTION 2. MPD Amendment. The Palm Coast City Council, pursuant to the Land Development Code of the City of Palm Coast hereby enacts this Ordinance amending the Palm Coast Park MPD Development Agreement, with the second amendment attached hereto as "Attachment B," for the property generally located on U.S. Highway 1, legally described in "Attachment A" attached hereto.

SECTION 3. Severability. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Code are

severable, and if any phrase, clause, sentence, paragraph or section of this Code shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Code.

SECTION 4. Conflicts. All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed.

SECTION 5. Effective Date. This Ordinance shall become effective immediately upon its passage and adoption.

Approved on first reading this 16th day of October 2018.

Adopted on second reading after due public notice and hearing City of Palm Coast this ____ day of _____ 20____.

CITY OF PALM COAST, FLORIDA

_____
MILISSA HOLLAND, MAYOR

ATTEST:

_____
VIRGINIA SMITH, CITY CLERK

APPROVED AS TO FORM AND LEGALITY

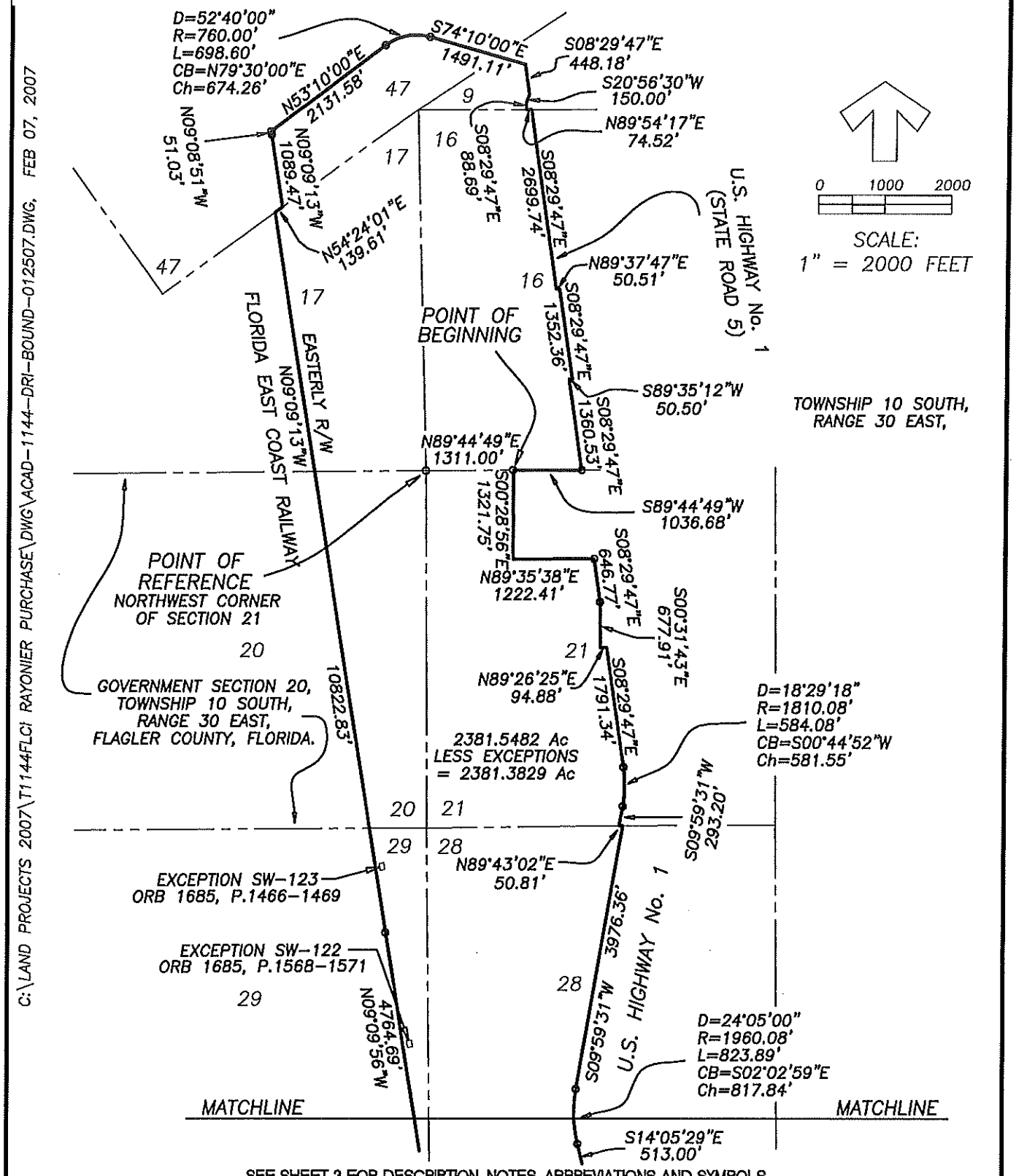
_____
WILLIAM E. REISCHMANN, JR.
CITY ATTORNEY

Attachments:
Attachment A – Legal Description
Attachment B – Second Amendment to MPD Development Agreement

ATTACHMENT "A"
LEGAL DESCRIPTION

ATTACHMENT "B"
AMENDED MPD DEVELOPMENT AGREEMENT

SECOND REVISED EXHIBIT "A"
TOTAL OF 14 PAGES



C:\LAND PROJECTS 2007\T1144FLCI RAYONIER PURCHASE\DWG\ACAD-1144-DRI-BOUND-012507.DWG, FEB 07, 2007

SEE SHEET 3 FOR DESCRIPTION, NOTES, ABBREVIATIONS AND SYMBOLS.

LB #2232

TOMOKA ENGINEERING
CIVIL ENGINEERING & LAND SURVEYING SINCE 1976
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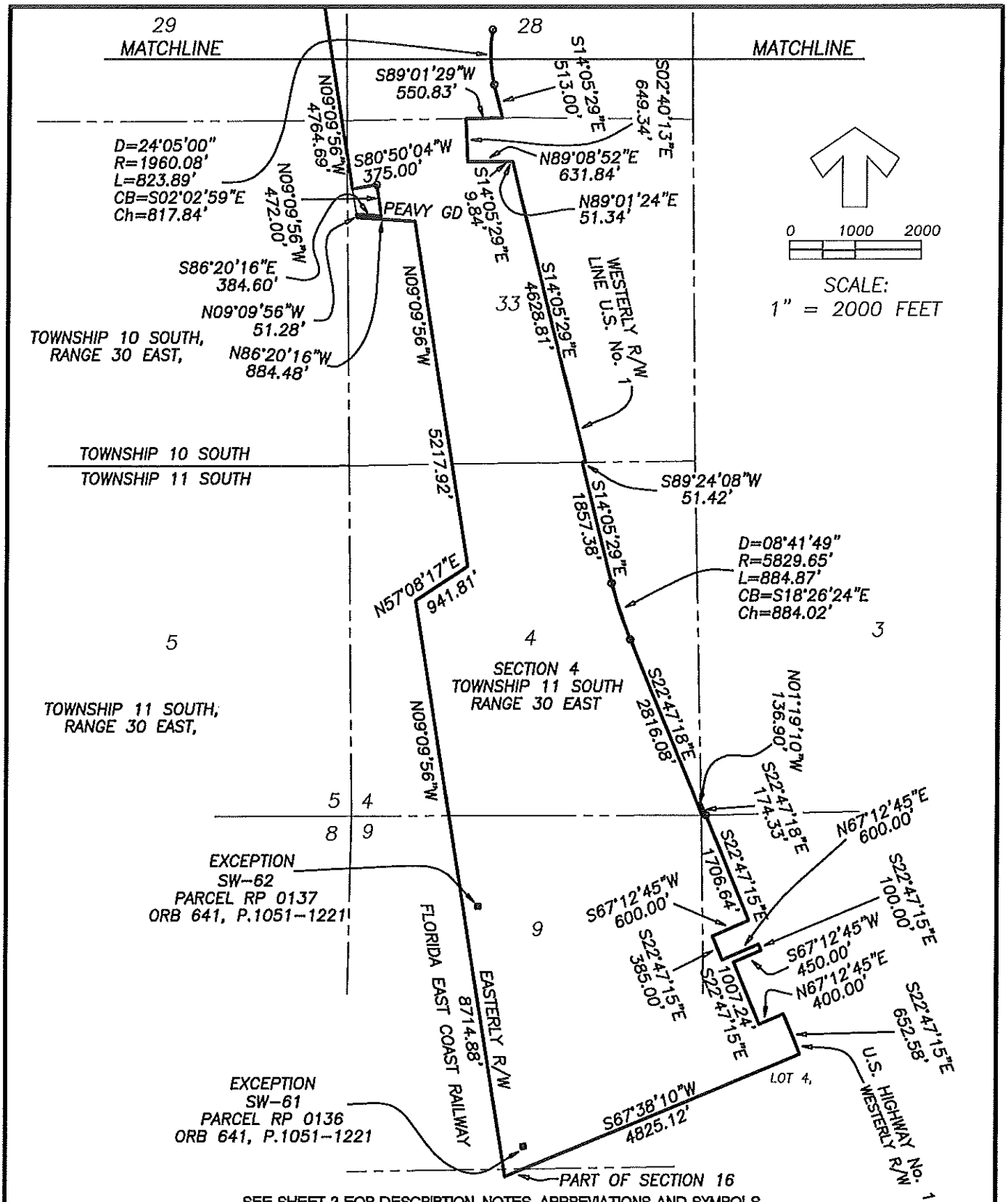
SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	1 OF 5



SEE SHEET 3 FOR DESCRIPTION, NOTES, ABBREVIATIONS AND SYMBOLS.

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SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	2 OF 5

SKETCH AND DESCRIPTION

RESERVED FOR RECORDING INFORMATION

LEGAL DESCRIPTION

A PARCEL OF LAND LYING EAST OF THE FLORIDA EAST COAST RAILWAY COMPANY'S RAILROAD RIGHT-OF-WAY AND WEST OF U.S. HIGHWAY No. 1 (STATE ROAD NO. 5) SAID PARCEL LYING WITHIN AND BEING A PORTION OF GOVERNMENT SECTIONS 9, 16, 17, 20, 21, 28, 29, 32, 33, AND 47, TOWNSHIP 10 SOUTH, RANGE 30 EAST, SECTIONS 3, 4, 9 AND 16, TOWNSHIP 11 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

A POINT OF REFERENCE BEING THE NORTHWEST CORNER OF SECTION 21, TOWNSHIP 10 SOUTH, RANGE 30 EAST, THENCE NORTH 89°44'49" EAST A DISTANCE OF 1311.00 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION, THENCE SOUTH 00°28'56" EAST A DISTANCE OF 1321.75 FEET, THENCE NORTH 89°35'38" EAST A DISTANCE OF 1222.41 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF U.S. HIGHWAY No. 1, THENCE SOUTH 08°29'47" EAST A DISTANCE OF 646.77 FEET, THENCE DEPARTING U.S. No. 1 RUN SOUTH 00°31'43" EAST A DISTANCE OF 677.91 FEET, THENCE NORTH 89°26'25" EAST A DISTANCE OF 94.88 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF U.S. HIGHWAY No. 1, THENCE SOUTH 08°29'47" EAST ALONG THE WEST RIGHT-OF-WAY LINE OF U.S. HIGHWAY No. 1 A DISTANCE OF 1791.34 FEET TO A POINT OF CURVATURE, THENCE 584.08 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, (CONCAVE WESTERLY), HAVING A CENTRAL ANGLE OF 018°29'18", A RADIUS OF 1810.08 FEET, A CHORD BEARING OF SOUTH 00°44'52" WEST AND A CHORD DISTANCE OF 581.55 FEET TO A POINT OF TANGENCY, THENCE SOUTH 09°59'31" WEST A DISTANCE OF 293.20 FEET, THENCE NORTH 89°43'02" EAST A DISTANCE OF 50.81 FEET, THENCE SOUTH 09°59'31" WEST ALONG THE WESTERLY RIGHT OF WAY LINE OF U.S. HIGHWAY No. 1 A DISTANCE OF 3976.36 FEET TO A POINT OF CURVATURE, THENCE 823.89 FEET ALONG THE ARC OF A CURVE TO THE LEFT, (CONCAVE EASTERLY), HAVING A CENTRAL ANGLE OF 024°05'00", A RADIUS OF 1960.08 FEET, A CHORD BEARING OF SOUTH 02°02'59" EAST AND A CHORD DISTANCE OF 817.84 FEET TO A POINT OF TANGENCY, THENCE SOUTH 14°05'29" EAST A DISTANCE OF 513.00 FEET, THENCE SOUTH 89°01'29" WEST A DISTANCE OF 550.83 FEET, THENCE SOUTH 02°40'13" EAST A DISTANCE OF 649.34 FEET, THENCE NORTH 89°08'52" EAST A DISTANCE OF 631.84 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF U.S. HIGHWAY No. 1, THENCE SOUTH 14°05'29" EAST ALONG THE WEST RIGHT-OF-WAY LINE OF U.S. HIGHWAY No. 1 A DISTANCE OF 9.84 FEET, THENCE NORTH 89°01'24" EAST A DISTANCE OF 51.34 FEET, THENCE SOUTH 14°05'29" EAST ALONG THE WEST RIGHT-OF-WAY LINE OF U.S. HIGHWAY No. 1 A DISTANCE OF 4628.81 FEET TO A POINT ON THE NORTH LINE OF SECTION 4, THENCE SOUTH 89°24'08" WEST A DISTANCE OF 51.42 FEET, THENCE SOUTH 14°05'29" EAST ALONG THE WEST RIGHT-OF-WAY

CONTINUED ON PAGE 4

SURVEYOR'S NOTES:

1. BEARINGS BASED ON THE NORTH LINE OF NW 1/4 OF GOVERNMENT SECTION 21, TOWNSHIP 10 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA, BEING NORTH 89°44'49" EAST
2. THERE MAY BE ADDITIONAL EASEMENTS, RESTRICTIONS AND/OR OTHER MATTERS NOT SHOWN ON THIS DRAWING WHICH MAY BE FOUND IN THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA.
3. THIS IS NOT A BOUNDARY SURVEY.

ABBREVIATIONS

D=DELTA
R=RADIUS
L=LENGTH
CH=CHORD
CB=CHORD BEARING
MB=MAP BOOK
PG=PAGE
R/W=RIGHT OF WAY
℄ =CENTER LINE
PC=POINT OF CURVE
PT=POINT OF TANGENCY
POB=POINT OF BEGINNING
PCP=PERMANENT CONTROL POINT
PRM=PERMANENT REFERENCE MONUMENT
ORB=OFFICIAL RECORD BOOK

LB #2232

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SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	3 OF 5

SKETCH AND DESCRIPTION

RESERVED FOR RECORDING INFORMATION

LEGAL DESCRIPTION

LINE OF U.S. HIGHWAY No. 1 A DISTANCE OF 1857.38 FEET TO A POINT OF CURVATURE, CONCAVE EASTERLY, HAVING A RADIUS OF 5829.65 FEET AND A CENTRAL ANGLE OF 08°41'49", THENCE SOUTHERLY ALONG THE ARC OF SAID CURVE TO THE LEFT, A DISTANCE OF 884.87 FEET, HAVING A CHORD BEARING OF SOUTH 18°26'24" EAST, A CHORD DISTANCE OF 884.02 FEET TO A POINT OF TANGENCY, THENCE SOUTH 22°47'18" EAST A DISTANCE OF 2816.08 FEET, THENCE NORTH 01°19'10" WEST A DISTANCE OF 136.90 FEET, THENCE SOUTH 22°47'18" EAST A DISTANCE OF 174.33 FEET, THENCE SOUTH 22°47'15" EAST A DISTANCE OF 1706.64 FEET, THENCE DEPARTING U.S. HIGHWAY No. 1 RUN SOUTH 67°12'42" WEST A DISTANCE OF 600.00 FEET, THENCE SOUTH 22°47'15" EAST A DISTANCE OF 385.00 FEET, THENCE NORTH 67°12'45" EAST A DISTANCE OF 600.00 FEET, THENCE SOUTH 22°47'15" EAST ALONG THE WEST RIGHT OF WAY LINE OF U.S. HIGHWAY No. 1 A DISTANCE OF 100.00 FEET, THENCE DEPARTING U.S. HIGHWAY No. 1 RUN SOUTH 67°12'45" WEST A DISTANCE OF 450.00 FEET, THENCE SOUTH 22°47'15" EAST A DISTANCE OF 1007.24 FEET, THENCE NORTH 67°12'45" EAST A DISTANCE OF 400.00 FEET, THENCE SOUTH 22°47'15" EAST ALONG THE WEST RIGHT OF WAY LINE OF U.S. HIGHWAY No. 1 A DISTANCE OF 652.58 FEET, THENCE SOUTH 67°38'10" WEST A DISTANCE OF 4825.12 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF THE FLORIDA EAST COAST RAILWAY COMPANY'S RAILROAD, THENCE NORTH 09°09'56" WEST ALONG THE EAST LINE OF THE FLORIDA EAST COAST RAILWAY RIGHT-OF-WAY A DISTANCE OF 8714.88 FEET TO THE SOUTHWEST CORNER OF PARCEL 800-07, RECORDED IN OFFICIAL RECORDS BOOK 553, PAGES 1539 THROUGH 1840, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, THENCE NORTH 57°08'17" EAST A DISTANCE OF 941.81 FEET, THENCE NORTH 09°09'56" WEST A DISTANCE OF 5217.92 FEET TO A POINT IN THE CENTER OF PEAVY GRADE, THENCE NORTH 86°20'16" WEST ALONG THE CENTER OF PEAVY GRADE A DISTANCE OF 884.48 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF THE FLORIDA EAST COAST RAILWAY COMPANY'S RAILROAD, THENCE NORTH 09°09'56" WEST ALONG SAID RAILROAD RIGHT OF WAY A DISTANCE OF 51.28 FEET, THENCE DEPARTING SAID RAILROAD SOUTH 86°20'16" EAST A DISTANCE OF 384.60 FEET, THENCE NORTH 09°09'56" WEST A DISTANCE OF 472.00 FEET, THENCE SOUTH 80°50'04" WEST A DISTANCE OF 375.00 FEET TO SAID RAILROAD RIGHT OF WAY LINE, THENCE NORTH 09°09'56" WEST ALONG THE EAST LINE OF SAID RAILROAD RIGHT-OF-WAY A DISTANCE OF 4764.69 FEET, THENCE NORTH 09°09'13" WEST A DISTANCE OF 10822.83 FEET TO A POINT ON THE SOUTH LINE OF SECTION 47, THENCE NORTH 54°24'01" EAST ALONG SAID SOUTH LINE OF SECTION 47 A DISTANCE OF 139.61 FEET, THENCE DEPARTING SAID SOUTH LINE OF SECTION 47 NORTH 09°09'13" WEST ALONG THE EAST LINE OF SAID RAILROAD RIGHT-OF-WAY A DISTANCE OF 1089.47 FEET, THENCE NORTH 09°08'51" WEST A DISTANCE OF 51.03 FEET, THENCE DEPARTING SAID RAILROAD RIGHT OF WAY NORTH 53°10'00" EAST A DISTANCE OF 2131.58 FEET TO A POINT OF CURVATURE, THENCE 698.60 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, (CONCAVE SOUTHERLY), HAVING A CENTRAL ANGLE OF 52°40'00", A RADIUS OF 760.00 FEET, A CHORD BEARING OF NORTH 79°30'00" EAST AND A CHORD DISTANCE OF 674.26 FEET TO A POINT OF TANGENCY, THENCE SOUTH 74°10'00" EAST A DISTANCE OF 1491.11 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF U.S. HIGHWAY No. 1, THENCE SOUTH 08°29'47" EAST ALONG U.S. HIGHWAY No. 1 A DISTANCE OF 448.18 FEET, THENCE DEPARTING U.S. HIGHWAY No. 1 RUN SOUTH 20°56'30" WEST A DISTANCE OF 150.00 FEET, THENCE SOUTH

CONTINUED ON PAGE 5

LB #2232

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SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLC
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	4 OF 5

SKETCH AND DESCRIPTION

RESERVED FOR RECORDING INFORMATION

LEGAL DESCRIPTION

08°29'47" EAST A DISTANCE OF 88.69 FEET, THENCE NORTH 89°54'17" EAST A DISTANCE OF 74.52 FEET TO A POINT ON THE WESTERLY RIGHT OF WAY LINE OF U.S. HIGHWAY No. 1, THENCE SOUTH 08°29'47" EAST ALONG U.S. HIGHWAY No. 1 A DISTANCE OF 2699.74 FEET, THENCE NORTH 89°37'47" EAST A DISTANCE OF 50.51 FEET, THENCE SOUTH 08°29'47" EAST ALONG THE WESTERLY RIGHT OF WAY LINE OF U.S. HIGHWAY No. 1 A DISTANCE OF 1352.36 FEET, THENCE SOUTH 89°35'12" WEST A DISTANCE OF 50.50 FEET, THENCE SOUTH 08°29'47" EAST A DISTANCE OF 1360.53 FEET TO A POINT ON THE NORTH LINE OF SECTION 21, TOWNSHIP 10 SOUTH, RANGE 30 EAST, THENCE DEPARTING U.S. HIGHWAY No. 1 RUN SOUTH 89°44'49" WEST A DISTANCE OF 1036.68 FEET TO THE POINT OF BEGINNING.

LESS AND EXCEPT WELL SITE SW-61, A 60'x60' PARCEL OF LAND WITHIN SECTION 9, TOWNSHIP 11 SOUTH, RANGE 30 EAST, RECORDED AS PARCEL RP 0136, IN OFFICIAL RECORDS BOOK 641, PAGE 1051, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, CONTAINING 0.08264 ACRES MORE OR LESS;

LESS AND EXCEPT WELL SITE SW-62, A 60'x60' PARCEL OF LAND WITHIN SECTION 9, TOWNSHIP 11 SOUTH, RANGE 30 EAST, RECORDED AS PARCEL RP 0137, IN OFFICIAL RECORDS BOOK 641, PAGE 1051, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, CONTAINING 0.08264 ACRES MORE OR LESS;

LESS AND EXCEPT WELL SITE SW-122, A 70'x100' PARCEL OF LAND WITHIN SECTION 29, TOWNSHIP 10 SOUTH, RANGE 30 EAST, RECORDED IN OFFICIAL RECORDS BOOK 1685, PAGE 1568, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, CONTAINING 0.1606 ACRES MORE OR LESS;

LESS AND EXCEPT WELL SITE SW-123, A 70'x100' PARCEL OF LAND WITHIN SECTION 29, TOWNSHIP 10 SOUTH, RANGE 30 EAST, RECORDED IN OFFICIAL RECORDS BOOK 1685, PAGE 1466, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, CONTAINING 0.1606 ACRES MORE OR LESS;

PARCEL (LESS EXCEPTIONS) CONTAINING 2381.0629 ACRES, MORE OR LESS.

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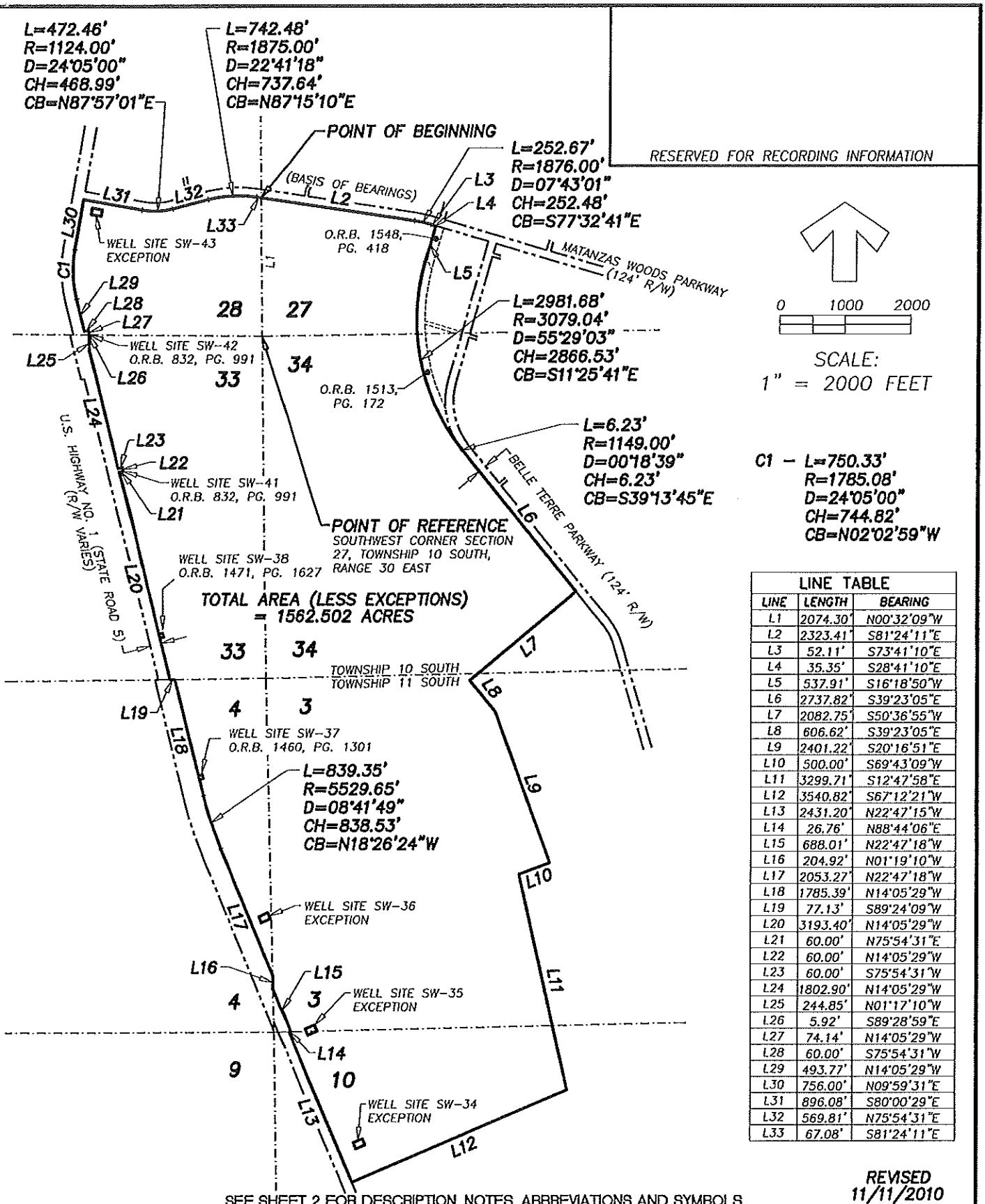
SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	5 OF 5



LINE TABLE		
LINE	LENGTH	BEARING
L1	2074.30'	N00°32'09"W
L2	2323.41'	S81°24'11"E
L3	52.11'	S73°41'10"E
L4	35.35'	S28°41'10"E
L5	537.91'	S16°18'50"W
L6	2737.82'	S39°23'05"E
L7	2082.75'	S50°36'55"W
L8	606.62'	S39°23'05"E
L9	2401.22'	S20°16'51"E
L10	500.00'	S69°43'09"W
L11	3299.71'	S12°47'58"E
L12	3540.82'	S67°12'21"W
L13	2431.20'	N22°47'15"W
L14	26.76'	N88°44'06"E
L15	688.01'	N22°47'18"W
L16	204.92'	N01°19'10"W
L17	2053.27'	N22°47'18"W
L18	1785.39'	N14°05'29"W
L19	77.13'	S89°24'09"W
L20	3193.40'	N14°05'29"W
L21	60.00'	N75°54'31"E
L22	60.00'	N14°05'29"W
L23	60.00'	S75°54'31"W
L24	1802.90'	N14°05'29"W
L25	244.85'	N01°17'10"W
L26	5.92'	S89°28'59"E
L27	74.14'	N14°05'29"W
L28	60.00'	S75°54'31"W
L29	493.77'	N14°05'29"W
L30	756.00'	N09°59'31"E
L31	896.08'	S80°00'29"E
L32	569.81'	N75°54'31"E
L33	67.08'	S81°24'11"E

REVISED
11/11/2010

SEE SHEET 2 FOR DESCRIPTION, NOTES, ABBREVIATIONS AND SYMBOLS.

LB #2232

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SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	1 OF 4

SKETCH AND DESCRIPTION

RESERVED FOR RECORDING INFORMATION

LEGAL DESCRIPTION:

A PARCEL OF LAND LYING EAST OF U.S. HIGHWAY NO. 1 IN GOVERNMENT SECTIONS 27, 28, 33 AND 34, TOWNSHIP 10 SOUTH, RANGE 30 EAST, SECTIONS 3, 4 AND 10, TOWNSHIP 11 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

A POINT OF REFERENCE BEING THE SOUTHWEST CORNER OF SECTION 27, TOWNSHIP 10 SOUTH, RANGE 30 EAST; THENCE N00°32'09"W ALONG THE WEST LINE OF SAID SECTION 27, A DISTANCE OF 2074.30 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF MATANZAS WOODS PARKWAY (A 124 FOOT RIGHT-OF-WAY), SAID POINT BEING THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE DEPARTING SAID WEST LINE OF SECTION 27 S81°24'11"E ALONG SAID RIGHT-OF-WAY A DISTANCE OF 2323.41 FEET TO A POINT OF CURVATURE; THENCE CONTINUE ALONG SAID RIGHT-OF-WAY SOUTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING AN ARC LENGTH OF 252.67 FEET, A RADIUS OF 1876.00 FEET, A CENTRAL ANGLE OF 07°43'01", A CHORD BEARING S77°32'41"E AND A CHORD DISTANCE OF 252.48 FEET TO A POINT OF TANGENCY; THENCE CONTINUE ALONG SAID RIGHT-OF-WAY S73°41'10"E FOR A DISTANCE OF 52.11 FEET TO A POINT ON THE WESTERLY LINE OF LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 1548, PAGE 418; THENCE ALONG THE WESTERLY BOUNDARIES OF LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 1548, PAGE 418 AND OFFICIAL RECORDS BOOK 1513, PAGE 172, FLAGLER COUNTY, FLORIDA, FOR THE FOLLOWING THREE (3) COURSES; (1) THENCE DEPARTING SAID RIGHT-OF-WAY LINE S28°41'10"E FOR A DISTANCE OF 35.35 FEET; (2) THENCE S16°18'50"W FOR A DISTANCE OF 537.91 FEET TO A POINT OF CURVATURE; (3) THENCE SOUTHEASTERLY ALONG A CURVE TO THE LEFT HAVING AN ARC LENGTH OF 2981.68 FEET, A RADIUS OF 3079.04 FEET, A CENTRAL ANGLE OF 55°29'03", A CHORD BEARING S11°25'41"E AND A CHORD DISTANCE OF 2866.53 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF BELLE TERRE PARKWAY, SAID POINT BEING ON A CURVE; THENCE ALONG SAID RIGHT-OF-WAY SOUTHEASTERLY ALONG A CURVE TO THE LEFT HAVING AN ARC LENGTH OF 6.23 FEET, A RADIUS OF 1149.00 FEET, A CENTRAL ANGLE OF 00°18'39", A CHORD BEARING S39°13'45"E AND A CHORD DISTANCE OF 6.23 FEET TO A POINT OF TANGENCY, THENCE S39°23'05"E ALONG SAID WESTERLY RIGHT-OF-WAY LINE OF BELLE TERRE PARKWAY A DISTANCE OF 2737.82 FEET; THENCE DEPARTING SAID RIGHT-OF-WAY RUN S50°36'55"W A DISTANCE OF 2082.75 FEET; THENCE S39°23'05"E A DISTANCE OF 606.62 FEET; THENCE S20°16'51"E A DISTANCE OF 2401.22 FEET; THENCE S69°43'09"W A DISTANCE OF 500.00 FEET; THENCE S12°47'58"E A DISTANCE OF 3299.71 FEET; THENCE S67°12'21"W A DISTANCE OF 3540.82 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 1 (STATE ROAD 5) (RIGHT-OF-WAY VARIES); THENCE ALONG THE EASTERLY RIGHT-OF-WAY LINE OF SAID U.S. HIGHWAY NO. 1 FOR THE FOLLOWING NINE (9) COURSES; (1) THENCE N22°47'15"W A DISTANCE OF 2431.20 FEET TO A POINT ON THE NORTH LINE OF SECTION 10, TOWNSHIP 11 SOUTH, RANGE 30 EAST; (2) THENCE N88°44'06"E ALONG SAID NORTH LINE OF SECTION 10 A

LEGAL DESCRIPTION CONTINUED ON SHEET 3 OF 4:

SURVEYOR'S NOTES:

1. *BEARINGS BASED ON THE SOUTHERLY RIGHT-OF-WAY LINE OF MATANZAS WOODS PARKWAY (A 124 FOOT RIGHT-OF-WAY), BEING S81°24'11"E.*
2. *THERE MAY BE ADDITIONAL EASEMENTS, RESTRICTIONS AND/OR OTHER MATTERS NOT SHOWN ON THIS DRAWING WHICH MAY BE FOUND IN THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA.*
3. *THIS IS NOT A BOUNDARY SURVEY.*

ABBREVIATIONS

D=DELTA			
R=RADIUS	MB=MAP BOOK		
L=LENGTH	PG=PAGE	PC=POINT OF CURVE	PCP=PERMANENT CONTROL POINT
CH=CHORD	R/W=RIGHT OF WAY	PT=POINT OF TANGENCY	PRM=PERMANENT REFERENCE MONUMENT
CB=CHORD BEARING	℄ =CENTER LINE	POB=POINT OF BEGINNING	ORB=OFFICIAL RECORD BOOK

LB #2232

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SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	2 OF 4

SKETCH AND DESCRIPTION

RESERVED FOR RECORDING INFORMATION

LEGAL DESCRIPTION CONTINUED:

DISTANCE OF 26.76 FEET; (3) THENCE DEPARTING SAID NORTH LINE N22°47'18"W A DISTANCE OF 688.01 FEET TO A POINT ON THE WEST LINE OF SECTION 3, TOWNSHIP 11 SOUTH, RANGE 30 EAST; (4) THENCE N01°19'10"W ALONG SAID WEST LINE OF SECTION 3 A DISTANCE OF 204.92 FEET; (5) THENCE DEPARTING SAID WEST LINE N22°47'18"W A DISTANCE OF 2053.27 FEET TO A POINT OF CURVATURE; (6) THENCE NORTHWESTERLY ALONG A CURVE TO THE RIGHT HAVING AN ARC LENGTH OF 839.35 FEET, A RADIUS OF 5529.65 FEET, A CENTRAL ANGLE OF 08°41'49", A CHORD BEARING N18°26'24"W AND A CHORD DISTANCE OF 838.53 FEET TO A POINT OF TANGENCY; (7) THENCE N14°05'29"W A DISTANCE OF 1785.39 FEET TO A POINT ON THE NORTH LINE OF SECTION 4, TOWNSHIP 11 SOUTH, RANGE 30 EAST; (8) THENCE S89°24'09"W ALONG SAID NORTH LINE OF SECTION 4 A DISTANCE OF 77.13 FEET; (9) THENCE DEPARTING SAID NORTH LINE N14°05'29"W A DISTANCE OF 3193.40 FEET TO A POINT ON THE SOUTHERLY LINE OF WELL SITE SW-41, OFFICIAL RECORDS BOOK 832, PAGE 991; THENCE DEPARTING THE EAST RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 1 RUN N75°54'31"E ALONG SAID SOUTHERLY LINE A DISTANCE OF 60.00 FEET; THENCE N14°05'29"W ALONG THE EAST LINE OF SAID WELL SITE SW-41 A DISTANCE OF 60.00 FEET; THENCE S75°54'31"W ALONG THE NORTH LINE OF SAID WELL SITE SW-41 A DISTANCE OF 60.00 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 1; THENCE DEPARTING WELL SITE SW-41 ALONG THE EASTERLY RIGHT-OF-WAY LINE OF SAID U.S. HIGHWAY NO. 1 FOR THE FOLLOWING TWO (2) COURSES; (1) THENCE N14°05'29"W A DISTANCE OF 1802.90 FEET; (2) THENCE N01°17'10"W A DISTANCE OF 244.85 FEET TO A POINT ON THE NORTH LINE OF SECTION 33, TOWNSHIP 10 SOUTH, RANGE 30 EAST ALSO BEING THE SOUTH LINE OF WELL SITE SW-42, OFFICIAL RECORDS BOOK 832, PAGE 991; THENCE S89°28'59"E ALONG SAID NORTH LINE OF SAID SECTION 33 AND THE SOUTHERLY LINE OF SAID WELL SITE SW-42 A DISTANCE OF 5.92 FEET; THENCE DEPARTING THE NORTH LINE OF SECTION 33 RUN N14°05'29"W ALONG THE EASTERLY LINE OF SAID WELL SITE SW-42 A DISTANCE OF 74.14 FEET; THENCE S75°54'31"W ALONG THE NORTHERLY LINE OF SAID WELL SITE SW-42 A DISTANCE OF 60.00 FEET; THENCE DEPARTING WELL SITE SW-42 ALONG THE EASTERLY RIGHT-OF-WAY LINE OF SAID U.S. HIGHWAY NO. 1 FOR THE FOLLOWING THREE (3) COURSES; (1) THENCE N14°05'29"W A DISTANCE OF 493.77 FEET TO A POINT OF CURVATURE; (2) THENCE NORTHWESTERLY ALONG A CURVE TO THE RIGHT HAVING AN ARC LENGTH OF 750.33 FEET, A RADIUS OF 1785.08 FEET, A CENTRAL ANGLE OF 24°05'00", A CHORD BEARING N02°02'59"W AND A CHORD DISTANCE OF 744.82 FEET TO A POINT OF TANGENCY; (3) THENCE N09°59'31"E A DISTANCE OF 756.00 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF MATANZAS WOODS PARKWAY; THENCE DEPARTING THE EASTERLY RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 1 ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF MATANZAS WOODS PARKWAY FOR THE FOLLOWING FIVE (5) COURSES; (1) THENCE S80°00'29"E A DISTANCE OF 896.08 FEET TO A POINT OF CURVATURE; (2) THENCE NORTHEASTERLY ALONG A CURVE TO THE LEFT HAVING AN ARC LENGTH OF 472.46 FEET, A RADIUS OF 1124.00 FEET, A CENTRAL ANGLE OF 24°05'00", A CHORD BEARING N87°57'01"E AND A CHORD DISTANCE OF 468.99 FEET TO A POINT OF TANGENCY; (3) THENCE N75°54'31"E A DISTANCE OF 569.81 FEET TO A POINT OF CURVATURE; (4) THENCE NORTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING AN ARC LENGTH OF 742.48 FEET, A RADIUS OF 1875.00 FEET, A CENTRAL ANGLE OF 22°41'18", A CHORD BEARING N87°15'10"E AND A CHORD DISTANCE OF 737.64 FEET TO A POINT OF TANGENCY; (5) THENCE S81°24'11"E A DISTANCE OF 67.08 FEET TO THE AFOREMENTIONED POINT OF BEGINNING OF THIS DESCRIPTION.

LEGAL DESCRIPTION CONTINUED ON SHEET 4 OF 4:

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SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	3 OF 4

SKETCH AND DESCRIPTION

RESERVED FOR RECORDING INFORMATION

LEGAL DESCRIPTION CONTINUED:

LESS AND EXCEPT THE FOLLOWING:

CITY OF PALM COAST WELL SITE (SW-34). DESCRIPTION RECORDED AS PARCEL PR 0140 IN OFFICIAL RECORDS BOOK 641, PAGE 1051 THROUGH 1221 OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA. WELL PARCEL CONTAINING 0.3444 ACRES, MORE OR LESS.
CITY OF PALM COAST WELL SITE (SW-35). DESCRIPTION RECORDED AS PARCEL PR 0141 IN OFFICIAL RECORDS BOOK 641, PAGE 1051 THROUGH 1221 OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA. WELL PARCEL CONTAINING 0.3444 ACRES, MORE OR LESS.
CITY OF PALM COAST WELL SITE (SW-36). DESCRIPTION RECORDED AS PARCEL PR 0142 IN OFFICIAL RECORDS BOOK 641, PAGE 1051 THROUGH 1221 OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA. WELL PARCEL CONTAINING 0.3444 ACRES, MORE OR LESS.
CITY OF PALM COAST WELL SITE (SW-37). DESCRIPTION RECORDED IN OFFICIAL RECORDS BOOK 1460, PAGE 1301 THROUGH 1304 OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA. WELL PARCEL CONTAINING 0.0826 ACRES, MORE OR LESS.
CITY OF PALM COAST WELL SITE (SW-38). DESCRIPTION RECORDED IN OFFICIAL RECORDS BOOK 1471, PAGE 1627 THROUGH 1630 OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA. WELL PARCEL CONTAINING 0.0826 ACRES, MORE OR LESS.
CITY OF PALM COAST WELL SITE (SW-43). DESCRIPTION RECORDED AS PARCEL PR 0032 IN OFFICIAL RECORDS BOOK 641, PAGE 1051 THROUGH 1221 OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA. WELL PARCEL CONTAINING 0.3444 ACRES, MORE OR LESS.

THE ABOVE DESCRIBED PARCEL OF LAND (LESS EXCEPTIONS) CONTAINS 1562.502 ACRES MORE OR LESS.

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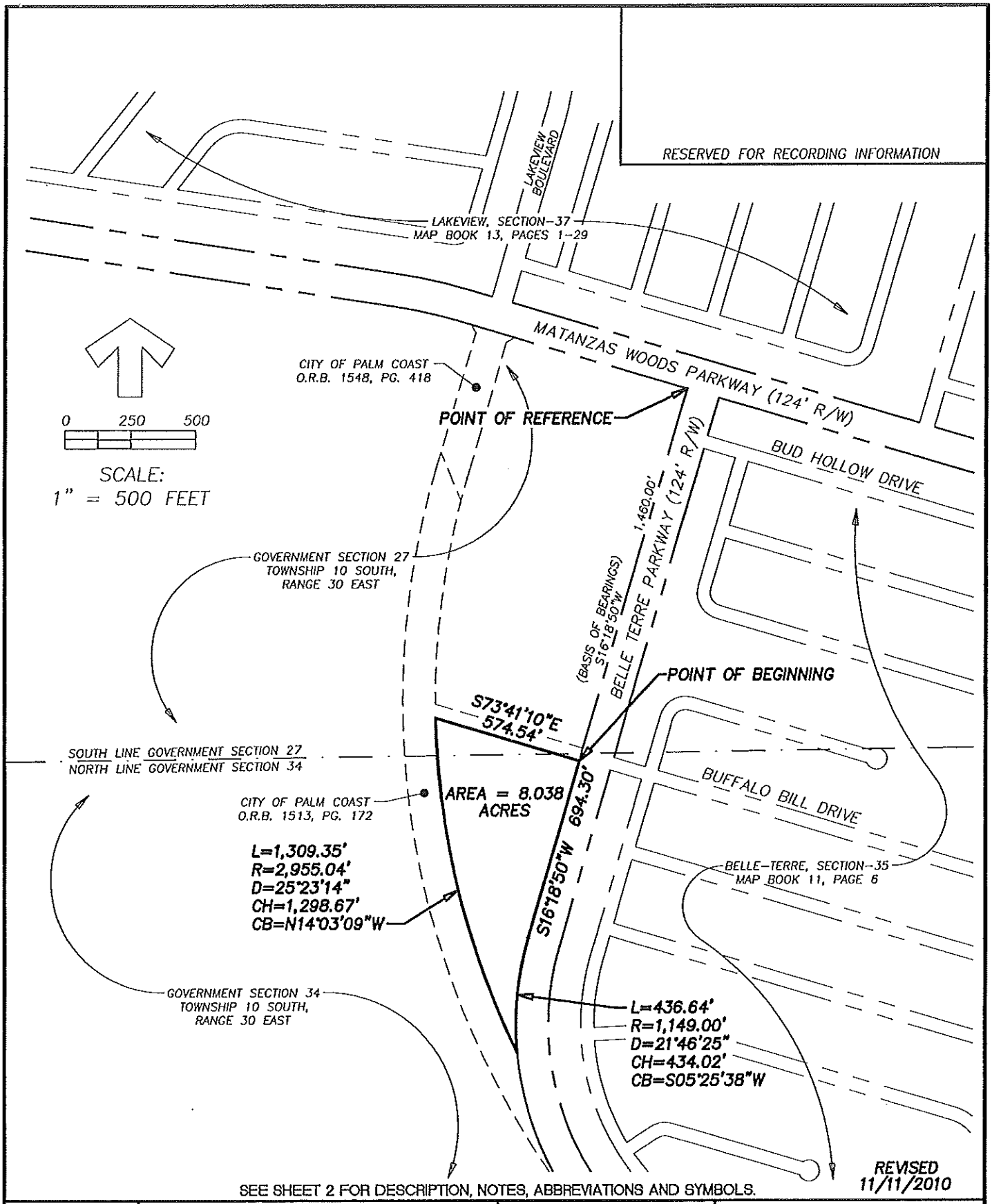
SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	4 OF 4



SEE SHEET 2 FOR DESCRIPTION, NOTES, ABBREVIATIONS AND SYMBOLS.

LB #2232

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SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	1 OF 2

SKETCH AND DESCRIPTION

RESERVED FOR RECORDING INFORMATION

LEGAL DESCRIPTION:

A PARCEL OF LAND LYING WITHIN GOVERNMENT SECTIONS 27 AND 34, TOWNSHIP 10 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

AS A POINT OF REFERENCE, COMMENCE AT THE INTERSECTION OF THE SOUTHERLY RIGHT-OF-WAY LINE OF MATANZAS WOODS PARKWAY (A 124 FOOT RIGHT-OF-WAY) WITH THE WESTERLY RIGHT-OF-WAY LINE OF BELLE TERRE PARKWAY (A 124 FOOT RIGHT-OF-WAY); THENCE S16°18'50"W ALONG SAID WESTERLY RIGHT-OF-WAY OF BELLE TERRE PARKWAY FOR A DISTANCE OF 1,460.00 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUE S16°18'50"W ALONG SAID WESTERLY RIGHT-OF-WAY LINE A DISTANCE OF 694.30 FEET TO A POINT OF CURVATURE; THENCE CONTINUE ALONG SAID WESTERLY RIGHT-OF-WAY LINE SOUTHWESTERLY ALONG A CURVE TO THE LEFT HAVING AN ARC LENGTH OF 436.64 FEET, A RADIUS OF 1,149.00 FEET, A CENTRAL ANGLE OF 21°46'25", A CHORD BEARING S05°25'38"W AND A CHORD DISTANCE OF 434.02 FEET TO A POINT ON A NON-TANGENT CURVE; THENCE DEPARTING SAID RIGHT-OF-WAY LINE ALONG THE EASTERLY BOUNDARY LINE OF LANDS DESCRIBED IN OFFICIAL RECORDS BOOK 1513, PAGE 172, FLAGLER COUNTY, FLORIDA, NORTHWESTERLY ALONG A CURVE TO THE RIGHT HAVING AN ARC LENGTH OF 1,309.35 FEET, A RADIUS OF 2,955.04 FEET, A CENTRAL ANGLE OF 25°23'14", A CHORD BEARING N14°03'09"W AND A CHORD DISTANCE OF 1,298.67 FEET TO A POINT ON A NON-TANGENT LINE; THENCE DEPARTING SAID CURVE S73°41'10"E ALONG THE SOUTHERLY LINE OF LANDS DESCRIBED IN SAID OFFICIAL RECORDS BOOK FOR A DISTANCE OF 574.54 FEET TO THE AFOREMENTIONED POINT OF BEGINNING OF THIS DESCRIPTION.

THE ABOVE DESCRIBED PARCEL OF LAND CONTAINS 8.038 ACRES MORE OR LESS.

SURVEYOR'S NOTES:

1. *BEARINGS BASED ON THE WESTERLY RIGHT-OF-WAY LINE OF BELLE TERRE PARKWAY (A 124 FOOT RIGHT-OF-WAY), BEING S16°18'50"W.*
2. *THERE MAY BE ADDITIONAL EASEMENTS, RESTRICTIONS AND/OR OTHER MATTERS NOT SHOWN ON THIS DRAWING WHICH MAY BE FOUND IN THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA.*
3. *THIS IS NOT A BOUNDARY SURVEY.*

ABBREVIATIONS

D=DELTA			
R=RADIUS	MB=MAP BOOK		
L=LENGTH	PG=PAGE	PC=POINT OF CURVE	PCP=PERMANENT CONTROL POINT
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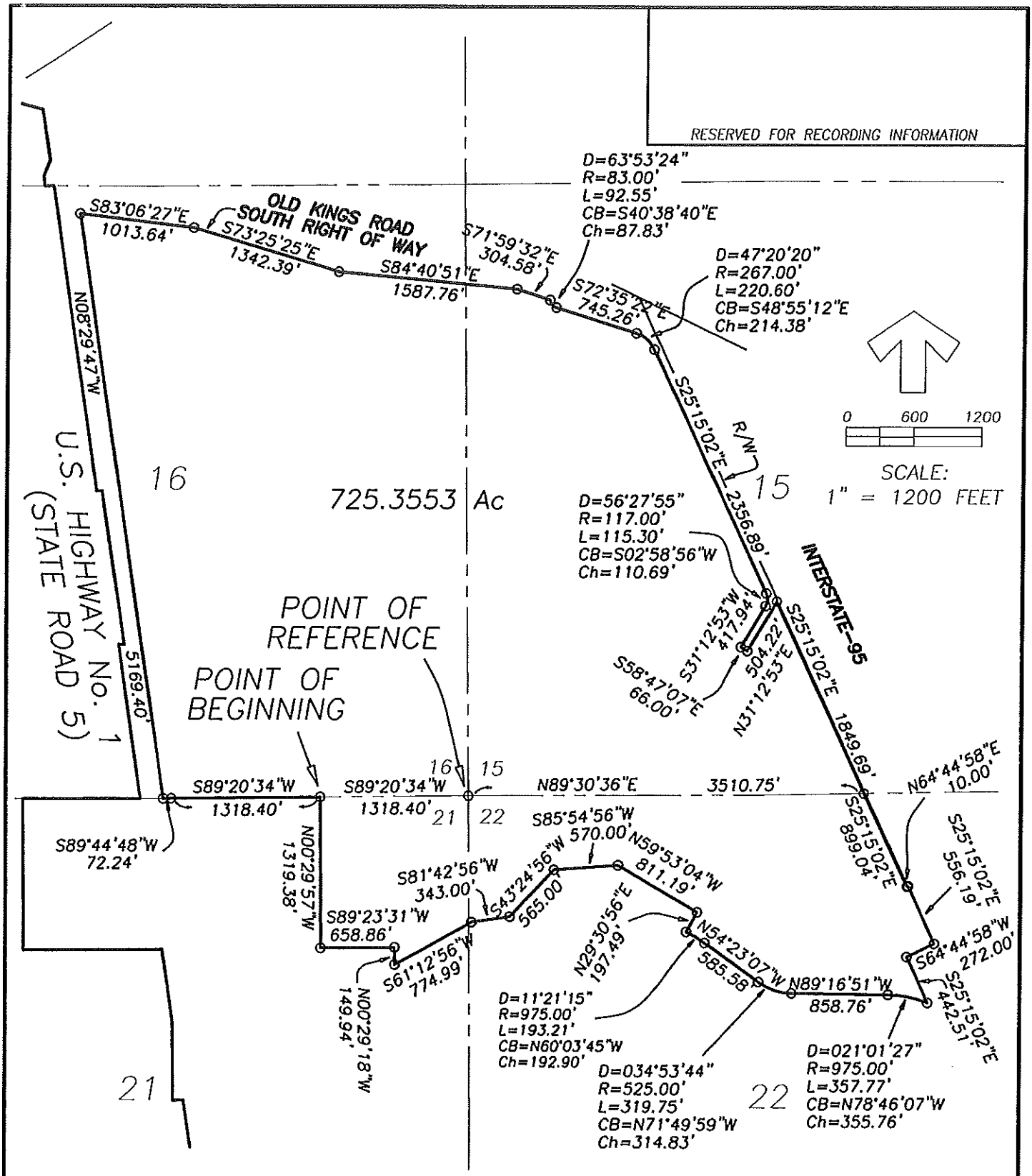
SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	2 OF 2



SEE SHEET 2 FOR DESCRIPTION, NOTES, ABBREVIATIONS AND SYMBOLS.

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SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	OF 3

SKETCH AND DESCRIPTION

RESERVED FOR RECORDING INFORMATION

LEGAL DESCRIPTION

A PARCEL OF LAND LYING EAST OF U.S. HIGHWAY No.1 AND WEST OF INTERSTATE-95 IN GOVERNMENT SECTIONS 15, 16, 21 AND 22, TOWNSHIP 10 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

A POINT OF REFERENCE BEING THE NORTHEAST CORNER OF SECTION 21, TOWNSHIP 10 SOUTH, RANGE 30 EAST, THENCE SOUTH 89°20'34" WEST ALONG THE NORTH LINE OF SECTION 21 A DISTANCE OF 1318.40 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION, THENCE CONTINUE SOUTH 89°20'34" WEST A DISTANCE OF 1318.40 FEET, THENCE SOUTH 89°44'48" WEST ALONG THE NORTH LINE OF SECTION 21 A DISTANCE OF 72.24 FEET TO A POINT ON THE EASTERLY RIGHT OF WAY LINE OF U.S. HIGHWAY No. 1, THENCE NORTH 08°29'47" WEST ALONG SAID EAST RIGHT OF WAY LINE A DISTANCE OF 5169.40 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF OLD KINGS ROAD, THENCE DEPARTING U.S. HIGHWAY No. 1 RUN SOUTH 83°06'27" EAST A DISTANCE OF 1013.64 FEET, THENCE SOUTH 73°25'25" EAST A DISTANCE OF 1342.39 FEET, THENCE SOUTH 84°40'51" EAST A DISTANCE OF 1587.76 FEET, THENCE SOUTH 71°59'32" EAST ALONG THE SOUTH RIGHT OF WAY LINE OF OLD KINGS ROAD A DISTANCE OF 304.58 FEET TO A POINT ON A CURVE, THENCE SOUTHEASTERLY 92.55 FEET ALONG THE ARC OF A CURVE TO THE LEFT, (CONCAVE NORTHEASTERLY), HAVING A CENTRAL ANGLE OF 63°53'24", A RADIUS OF 83.00 FEET, A CHORD BEARING OF SOUTH 40°38'40" EAST AND A CHORD DISTANCE OF 87.83 FEET TO A POINT OF TANGENCY, THENCE SOUTH 72°35'22" EAST A DISTANCE OF 745.26 FEET, TO A POINT OF CURVATURE, THENCE 220.6 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, (CONCAVE SOUTHWESTERLY), HAVING A CENTRAL ANGLE OF 47°20'20", A RADIUS OF 267.00 FEET, A CHORD BEARING OF SOUTH 48°55'12" EAST AND A CHORD DISTANCE OF 214.38 FEET TO A POINT OF TANGENCY, THENCE SOUTH 25°15'02" EAST ALONG A LINE LYING PARALLEL TO AND 66.00 FEET WEST OF THE WESTERLY RIGHT OF WAY LINE OF INTERSTATE-95 A DISTANCE OF 2356.89 FEET, TO A POINT OF CURVATURE, THENCE DEPARTING SAID PARALLEL LINE RUN 115.30 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, (CONCAVE WESTERLY), HAVING A CENTRAL ANGLE OF 56°27'55", A RADIUS OF 117.00 FEET, A CHORD BEARING OF SOUTH 02°58'56" WEST AND A CHORD DISTANCE OF 110.69 FEET TO A POINT OF TANGENCY, THENCE SOUTH 31°12'53" WEST A DISTANCE OF 417.94 FEET, THENCE SOUTH 58°47'07" EAST A DISTANCE OF 66.00 FEET, THENCE NORTH 31°12'53" EAST A DISTANCE OF 504.22 FEET, THENCE SOUTH 25°15'02" EAST A DISTANCE OF 1849.69 FEET TO A POINT

CONTINUED ON PAGE 3

SURVEYOR'S NOTES:

1. *BEARINGS BASED ON THE NORTH LINE OF THE NE 1/4 OF GOVERNMENT SECTION 21, TOWNSHIP 10 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA, BEING SOUTH 89°20'34" WEST*
2. *THERE MAY BE ADDITIONAL EASEMENTS, RESTRICTIONS AND/OR OTHER MATTERS NOT SHOWN ON THIS DRAWING WHICH MAY BE FOUND IN THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA.*
3. *THIS IS NOT A BOUNDARY SURVEY.*

ABBREVIATIONS

D=DELTA			
R=RADIUS	MB=MAP BOOK		
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SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
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DATE	JANUARY 25, 2007
SHEET NO.	2 OF 3

SKETCH AND DESCRIPTION

RESERVED FOR RECORDING INFORMATION

LEGAL DESCRIPTION

ON THE NORTH LINE OF SECTION 22, THENCE CONTINUE SOUTH 25°15'02" EAST A DISTANCE OF 899.04 FEET, THENCE NORTH 64°44'58" EAST A DISTANCE OF 10.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF INTERSTATE-95, THENCE SOUTH 25°15'02" EAST ALONG SAID WEST RIGHT OF WAY A DISTANCE OF 556.19 FEET, THENCE DEPARTING INTERSTATE-95 RUN SOUTH 64°44'58" WEST A DISTANCE OF 272.00 FEET, THENCE SOUTH 25°15'02" EAST A DISTANCE OF 442.51 FEET, TO A POINT OF CURVATURE, THENCE 357.77 FEET ALONG THE ARC OF A CURVE TO THE LEFT, (CONCAVE SOUTHERLY), HAVING A CENTRAL ANGLE OF 021°01'27", A RADIUS OF 975.00 FEET, A CHORD BEARING OF NORTH 78°46'07" WEST AND A CHORD DISTANCE OF 355.76 FEET TO A POINT OF TANGENCY, THENCE NORTH 89°16'51" WEST A DISTANCE OF 858.76 FEET, TO A POINT OF CURVATURE, THENCE 319.75 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, (CONCAVE NORTHERLY), HAVING A CENTRAL ANGLE OF 034°53'44", A RADIUS OF 525.00 FEET, A CHORD BEARING OF NORTH 71°49'59" WEST AND A CHORD DISTANCE OF 314.83 FEET TO A POINT OF TANGENCY, THENCE NORTH 54°23'07" WEST A DISTANCE OF 585.58 FEET TO A POINT OF CURVATURE, THENCE 193.21 FEET ALONG THE ARC OF A CURVE TO THE LEFT, (CONCAVE SOUTHWESTERLY), HAVING A CENTRAL ANGLE OF 11°21'15", A RADIUS OF 975.00 FEET, A CHORD BEARING OF NORTH 60°03'45" WEST AND A CHORD DISTANCE OF 192.90 FEET TO A POINT OF TANGENCY, THENCE NORTH 29°30'56" EAST A DISTANCE OF 197.49 FEET, THENCE NORTH 59°53'04" WEST A DISTANCE OF 811.19 FEET, THENCE SOUTH 85°54'56" WEST A DISTANCE OF 570.00 FEET, THENCE SOUTH 43°24'56" WEST A DISTANCE OF 565.00 FEET, THENCE SOUTH 81°42'56" WEST A DISTANCE OF 343.00 FEET, THENCE SOUTH 61°12'56" WEST A DISTANCE OF 774.99 FEET, THENCE NORTH 00°29'18" WEST A DISTANCE OF 149.94 FEET, THENCE SOUTH 89°23'31" WEST A DISTANCE OF 658.86 FEET, THENCE NORTH 00°29'57" WEST A DISTANCE OF 1319.38 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINING 725.3553 ACRES, MORE OF LESS.

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email: tomoka@tomoka-eng.com website: www.tomoka-eng.com

SKETCH AND DESCRIPTION

PROJECT NO.	T1144FLCI
DRAWING REF No.	1144-DRI-BOUND-012507
DATE	JANUARY 25, 2007
SHEET NO.	3 OF 3

Exhibit B

Prepared by:
Michael D. Chiumento III
Chiumento Dwyer Hertel Grant & Kistemaker, P.L.
145 City Place, Suite 301
Palm Coast, FL 32164

Return to:
City of Palm Coast, City Clerk
160 Lake Avenue
Palm Coast, FL 32164

PALM COAST PARK
SECOND AMENDMENT TO THE
MASTER PLANNED DEVELOPMENT AGREEMENT

THIS, SECOND AMENDMENT TO THE MASTER PLANNED DEVELOPMENT AGREEMENT, (herein referred to as the "Amendment") is made and executed this _____ day of _____, 2018, by and between the **CITY OF PALM COAST,** a Florida municipal corporation (herein referred to as the "City"), whose address is 160 Lake Avenue, Palm Coast, Florida 32164 and **PALM COAST LAND, LLC**, a Florida Limited Liability Company whose address is 145 City Place, Suite 300, Palm Coast, Florida 32164 (herein referred to as the "Declarant").

RECITALS

1. Declarant owns real property located in the City of Palm Coast, Flagler County (the "MPD Property"), Florida, commonly known as Palm Coast Park;
2. In October 2011 the City approved the Palm Coast Park Master Planned Development Agreement recorded at Book 1840, Page 1416, and amended by First Amendment to the Master Planned Development Agreement recorded at Book 2253, Page 327, in the Flagler County Public Records (the "MPD DA");

3. In January 2018 the City approved the Third Amended and Restated Palm Coast Park Development of Regional Impact Development Order (the "DRI DO") which is recorded at Book 2253 Page 339 in the Flagler County Public Records, and a Fourth Amendment recorded at Book __, Page ___;
4. In October of 2018, the City approved the Fifth Amendment to the Palm Coast Park DRI DO;
5. The Declarant desires to amend a portion of the MPD DA consistent with the DRI DO, the City's Comprehensive Plan and Land Development Code;
6. The City Council finds that this Amendment is consistent with the DRI DO, the City's Comprehensive Plan and the Unified Land Development Code, subject to exceptions provided for in the DRI DO, and that the conditions, terms, restrictions, and requirements set forth herein are necessary for the protection of public health, safety, and welfare for the citizens of Palm Coast;
7. This Amendment is an exercise of the City's powers under the *Municipal Home Rule Powers Act;* Article VIII, Section 2(b) of the *Constitution of the State of Florida; Chapter 166, Florida Statutes; the City of Palm Coast City Charter;* other controlling law; and the City's police powers;
8. As required by City Code, this is a non-statutory Development Agreement which is not subject to or enacted pursuant to the provisions of Section 163.3220 – 163.3243, Florida Statutes.

NOW THEREFORE, it is resolved and agreed by and between the City and the Declarant that the Declarant's application for an Amendment to the MPD DA is approved, and the parties agree to the following:

SECTION 1. FINDINGS OF FACT:

(a) The aforementioned recitals are taken as true, incorporated herein by reference and made a material part of this Amendment.

(b) This Amendment is consistent with (1) the State's Comprehensive Plan as set forth in Chapter 187, Florida Statutes and (2) the City's Comprehensive Plan.

(c) The public hearing to consider this Amendment was properly noticed and held by the City Council pursuant Florida State law and the City's Land Development Code.

SECTION 2. AMENDED PERMITTED USES, TABLES 4-1 AND 4-2 IN SECTION 4:

Table 4-1 and Table 4-2 of Section 4 of the MPD DA shall be amended as identified in the attached **Exhibit "A"** to this Palm Coast Park Second Amendment to the Master Planned Development Agreement. The Palm Coast Park MPD Uses Map is hereby replaced with the map attached hereto as **Exhibit "B"**.

SECTION 3. GENERAL CONDITIONS OF THIS AMENDMENT.

(a) Except as provided herein, all other terms of the MPD DA shall remain in full force and effect. The provisions of this Amendment shall bind and inure to the benefits of the parties hereto, their heirs, executors, administrators, successors and assigns.

(b) In the event of a conflict between the terms of this Amendment and the MPD DA, the terms of this Amendment shall govern.

(c) The Declarant hereby represents to the City that all required joinders and consents have been obtained and set forth in properly executed form on this Amendment. Unless otherwise agreed to by the City, all liens, mortgages, and encumbrances not satisfied or released of record must be subordinated to the terms of this Amendment. It is the

responsibility of the Declarants to ensure that said subordination occur in a form and substance acceptable to the City prior to the City's execution of this Amendment.

(d) The City Manager or designee may combine the First and Second Amendment to the MPD Agreement to create one MPD Agreement for use by the City.

IN WITNESS, WHEREOF, the City of Palm Coast and the Declarants have caused this Amendment to be duly executed by its duly authorized representative(s) as the date first above written.

WITNESSES:

_____
Print Name:

_____
Print Name:

"DECLARANT"
PALM COAST LAND, LLC, a Florida limited liability company

By:_____
Patrick L. Cutshall, Its CFO

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 2018, by Patrick L. Cutshall, its CFO, on behalf of the Palm Coast Land, LLC, a Florida Limited Liability Company, who is personally known to me or who has produced _____ as identification.

_____
NOTARY PUBLIC

CITY OF PALM COAST, FLORIDA

_____
Milissa Holland, Mayor

ATTEST:

_____
Virginia A. Smith, City Clerk

APPROVED AS TO FORM AND LEGALITY:

_____
William E. Reischmann, Jr., Esq.
City Attorney

STATE OF FLORIDA
COUNTY OF FLAGLER

The foregoing instrument was acknowledged before me this _____ day of _____, 2018 by, Mayor of the City of Palm Coast, who is personally known to me or who has produced _____ as identification.

_____
NOTARY PUBLIC

EXHIBIT "A"

	Table 4-1	
Tract No.	**MPD Uses**	**Amended and Retitled DRI DO Land Uses (as shown on Exhibit "B", Master Development Plan)**
Tract 1	Residential High Density	Residential
Tract 2	Residential Low Density	Residential
Tract 3	Residential Low Density	Residential
Tract 4	Residential Medium Density and Commercial (1)	Mixed Uses
Tract 5A	Residential High Density	Residential
Tract 5B	Residential Low Density	Residential
Tract 5C	Residential Low Density	Residential
Tract 5D	Residential Low Density	Residential
Tract 5E	Residential Medium Density	Residential
Tract 5F	Public (2)	Public/Semi-Public
Tract 5G	Public (2)	Public/Semi-Public
Tract 6A	Residential Low Density	Residential
Tract 6B	Residential Low Density	Residential
Tract 7A	Residential Low Density	Residential
Tract 7B	Residential Low Density	Residential
Tract 8	Residential Low Density	Residential
Tract 9	Residential Low Density	Residential
Tract 10A	Residential Low Density	Residential
Tract 10B	Public (2)	Public/Semi-Public
Tract 10C	Residential High Density	Residential

Tract 11A	Residential High Density and Commercial (1)	Mixed Uses
Tract 11B	Residential High Density, Commercial and Office (1)	Mixed Uses
Tract 12	Residential High Density and Commercial (1)	Mixed Uses
Tract 13A	Commercial, Office and Residential High Density	Mixed Uses
Tract 13B	Residential High Density and Commercial (1)	Mixed Uses
Tract 13C	Residential High Density and Commercial (1)	Mixed Uses
Tract 14	Commercial and Office	Business/Institutional
Tract 15	Commercial, Office and Industrial	Business/Institutional
Tract 16	Commercial and Office	Business/Institutional
Tract 17	Office and Industrial	Business/Institutional
Tract 18 (except Lot 9)	Office and Industrial (2)	Business/Institutional
Tract 18 (only Lot 9)	Industrial (2)	Business/Institutional
Tract 19	Residential Low Density	Residential
Tract 20 (except Tract D)	Industrial, Office and Commercial (2)	Business/Institutional
Tract 20 (only Tract D)	Residential Low Density (2)	Residential
Tract 21	Institutional, Office and Commercial	Business/Institutional
Tract 22	Institutional, Office and Commercial	Business/Institutional
Tract "A"	Mixed Uses (2)	Mixed Uses (2)

(1) Any one or combination of uses is permitted. Residential is permitted over non-residential uses. (See Section 11 – Neo-Traditional: Residential Over Commercial/Office Design Guidelines)

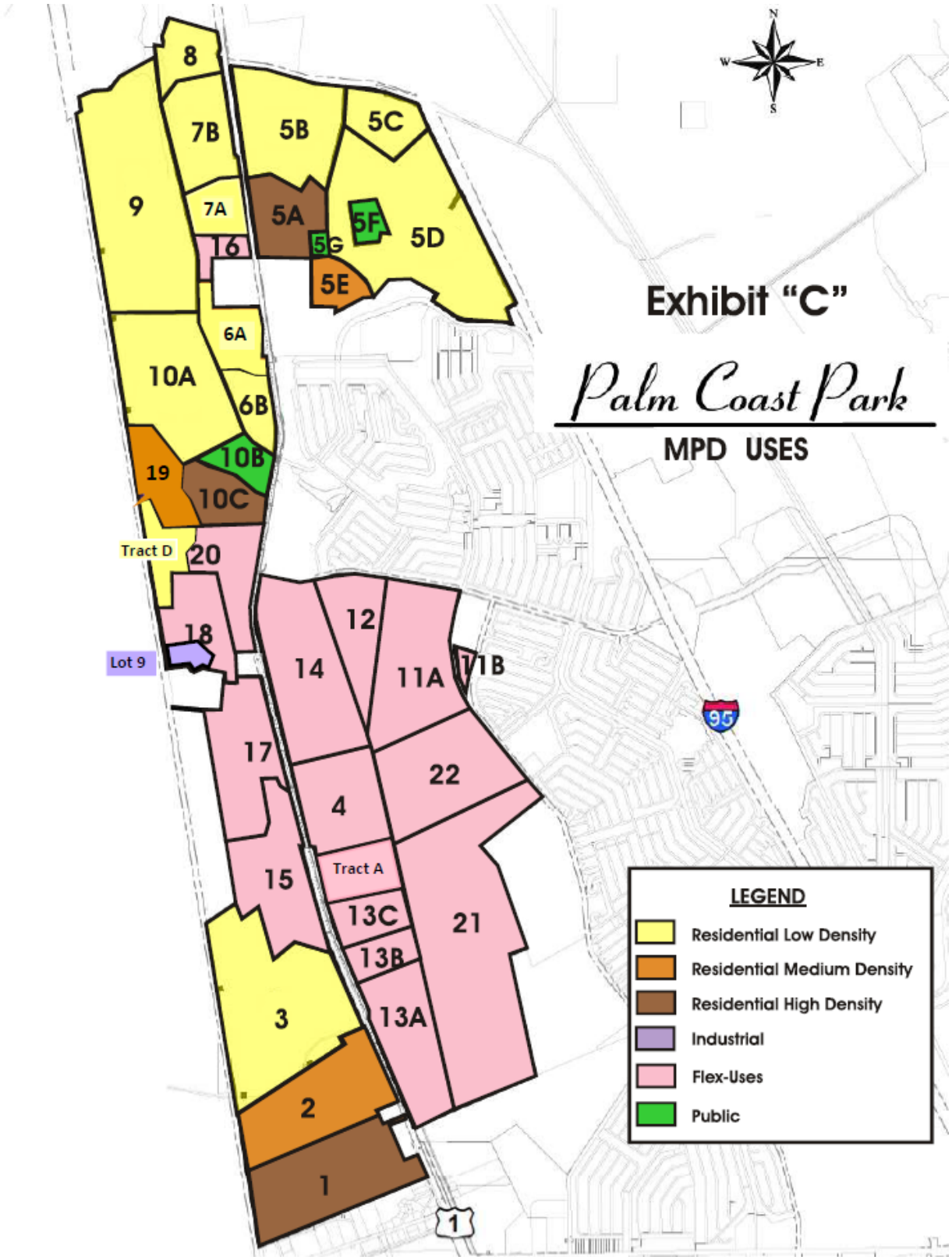
(2) Also includes: schools, fire and rescue stations, parks and other public facilities.

	Table 4-2	
Tract No.	**MPD Uses (as shown on Exhibit "C" MPD Uses)**	**LDC Zoning Category**
Tract 1	Residential High Density	MFR-2
Tract 2	Residential Low Density	SFR-1
Tract 3	Residential Low Density	SFR-1
Tract 4	Flex-Uses - Residential Medium Density and Commercial	MFR-2, COM-1
Tract 5A	Residential High Density	MFR-2
Tract 5B	Residential Low Density	SFR-1
Tract 5C	Residential Low Density	EST-1
Tract 5D	Residential Low Density	SFR-1
Tract 5E	Residential Medium Density	MFR-2
Tract 5F	Public	PSP
Tract 5G	Public	PSP
Tract 6A	Residential Low Density	SFR-1
Tract 6B	Residential Low Density	SFR-1
Tract 7A	Residential Low Density	SRF-1
Tract 7B	Residential Low Density	SFR-1
Tract 8	Residential Low Density	SFR-1
Tract 9	Residential Low Density	SFR-1, MFR-2
Tract 10A	Residential Low Density	SFR-1
Tract 10B	Public	PSP
Tract 10C	Residential High Density	MFR-2
Tract 11A	Flex-Uses - Residential High Density and Commercial	MFR-2, COM-2
Tract 11B	Flex-Uses - Residential High Density~~,~~ and Commercial	MFR-2, COM-1

Tract 12	Flex-Uses - Residential High Density and Commercial	MFR-2, COM-1
Tract 13A	Flex-Uses – Commercial, Office and Residential High Density	COM-3, OFC-2, MFR-2
Tract 13B	Flex-Uses - Residential High Density and Commercial	MFR-2, COM-1
Tract 13C	Flex-Uses - Residential High Density and Commercial	MFR-2, COM-1
Tract 14	Flex-Uses - Commercial and Office	COM-3, OFC-2
Tract 15	Flex-Uses – Commercial, Office and Industrial	COM-3, OFC-2, IND-1
Tract 16	Flex – Uses - Commercial and Office	COM-1, OFC-1
Tract 17	Flex-Uses – Office and Industrial	OFC-2, IND-1
Tract 18 (except Lot 9)	Flex-Uses – Office and Industrial (1)	OFC-2, IND-1, PSP
Tract 18 (only Lot 9)	Industrial (1)	IND-1, PSP
Tract 19	Residential Medium Density	SFR-1, MFR-2, PSP
Tract 20 (except Tract D)	Flex-Uses - Commercial, Office and Industrial (1)	COM-3, OFC-2, IND-1, PSP
Tract 20(only Tract D)	Residential Low Density (1)	SFR-1, PSP
Tract 21	Flex-Uses – Commercial, Office and Institutional	COM-1, OFC-1, PSP
Tract 22	Flex-Uses – Commercial, Office and Institutional	COM-1, OFC-1, PSP (2)
Tract “A”	Flex Uses – Residential High Density, Commercial, Office and Public	PSP, MFR-2, OFC-2, COM-2

(1) Also includes: schools, fire and rescue stations, parks and other public facilities.
(2) Also allows one convenience store with up to 12 vehicle fueling positions and an accessory restaurant with up to 1,500 square feet of building area and one drive-through service lane.

EXHIBIT "B"
PALM COAST PARK MPD USES MAP



COMMUNITY DEVELOPMENT DEPARTMENT
STAFF REPORT FOR APPLICATION #3701
CITY COUNCIL PUBLIC HEARING
OCTOBER 16, 2018

OVERVIEW

Application Number: 3701

Applicant: Michael D. Chiumento III, Agent for Palm Coast Land, LLC

Property Description: 4,585 +/- acres generally located along both sides of US Highway 1, between Palm Coast Parkway and Old Kings Road

Property Owners:	Palm Coast Land, LLC
Parcel ID #:	Numerous
Current FLUM designation:	DRI Mixed Use, Conservation
Current Zoning designation:	Master Planned Development (Mixed Uses)
Current Use:	Vacant land with some infrastructure constructed
Size of subject property:	4,585 +/- acres

Requested Action: Modification of the Palm Coast Park Master Planned Development (MPD) Development Agreement

Recommendation: Approval

ANALYSIS

REQUESTED ACTION

Palm Coast Land, LLC as the master developer of the 4,585 +/- acre Palm Coast Park DRI and Master Planned Development (MPD) is requesting several updates and other minor changes to this MPD. The updates include changing the allowed zoning uses on Tracts 13A, "A" and 22 as shown on the Palm Coast Park MPD Uses Map. Tract 13A is located on the east side of US Highway 1, commencing at approximately Wellfield Road and extending northward approximately another ½ mile. Tract "A" is located north of Tract 13A on the east side of US 1 at the midpoint between Palm Coast Parkway and Matanzas Woods Parkway. Tract 22 is located on the west side of Belle Terre Parkway commencing at Burroughs Drive and extending northward approximately another ½ mile.

More specifically, the applicant is proposing to also permit Multi-Family Residential (MFR-2) uses on Tract 13A that are in addition to the currently allowed commercial and office uses. On Tract "A" the applicant has requested to add MFR-2, OFC-2, and COM-2 zoning uses to the existing Public/Semi-Public (PSP) uses. The applicant also wants to add PSP zoning uses on Tracts 18, 19 and 20 as the developer and City are working on a potential land exchange agreement that would necessitate the permitted uses to be relocated for the tracts being exchanged. On Tract 22 the applicant is proposing to replace the currently approved Neighborhood Commercial Uses (COM-1) with General Commercial (COM-2) uses. The applicant did note that if not all COM-2 uses are determined appropriate for Tract 22 they would like to obtain as many of those uses as possible.

Numerous other minor changes have been requested to the MPD Development Agreement by updating: Table 4-1, Table 4-2 and Exhibit "C" MPD Uses Map for the changes described above. The minor changes generally update these two tables for the allowed uses and eliminate some of the optional uses that have been eliminated by the developer when selling off entitlements. For example, on Tract 11B of Table 4-2 the developer did not sell off any office entitlements so the office uses are being eliminated.

BACKGROUND/SITE HISTORY

On December 7, 2004, the Palm Coast City Council approved the Palm Coast Park Development of Regional Impact Development Order encompassing 4677 +/- acres by Resolution 2004-48. In April 2007, the northwest portion of the DRI, generally located west of US Highway 1 and north of Matanzas Woods Parkway was rezoned to the Sawmill PUD. In 2008, another substantial portion of the DRI was rezoned to MPD. Eventually on October 19, 2011, the City Council approved rezoning all of the lands within the DRI, except for about 92 +/- acres, into a new MPD called the Palm Coast Park MPD Development Agreement.

The DRI was amended by the City Council on September 19, 2017 (2nd Amended and Restated DRI Development Order) at the same time the Palm Coast Park MPD was amended (1st Amendment to the Palm Coast Park MPD). A very minor amendment to the DRI was approved by City Council on January 9, 2018 (3rd Amended and Restated DRI Development Order).

This would be the second amendment to the Palm Coast Park MPD.

LAND USE AND ZONING INFORMATION

The applicant is proposing to make changes to the Palm Coast Park MPD and these are shown below in Tables 4-1 and 4-2. Essentially these changes would also allow Multi-Family Residential (MFR-2) uses on Tract 13A and General Commercial (COM-2) uses on Tract 22. Due to a potential land exchange between the developer and the City, the applicant is proposing relocating already approved uses between Tract "A", Tract 18, Tract 19 and Tract 20. Other very minor changes are being proposed which are typically eliminating some uses and zoning districts by the master developer. These were effectively made by the master developer when selling off certain tracts with very specific entitlements and those tracts that no longer have certain land use entitlements are now being updated.

Table 4-1 and Table 4-2 of Section 4 of the MPD DA is proposed to be updated as follows:

	Table 4-1	
Tract No.	**MPD Uses**	**Amended and Retitled DRI DO Land Uses (as shown on Exhibit "B", Master Development Plan)**
Tract 1	Residential ~~Medium~~ High Density	Residential
Tract 2	Residential ~~Medium~~ Low Density	Residential
Tract 3	Residential Low Density	Residential
Tract 4	Residential Medium Density and Commercial (1)	Mixed Uses
Tract 5A	Residential High Density	Residential
Tract 5B	Residential Low Density	Residential
Tract 5C	Residential Low Density	Residential
Tract 5D	Residential Low Density	Residential
Tract 5E	Residential Medium Density	Residential
Tract 5F	Public (2)	Public/Semi-Public
Tract 5G	Public (2)	Public/Semi-Public
Tract 6A	Residential ~~Medium~~ Low Density	Residential
Tract 6B	Residential Low Density	Residential

Tract 7A	Residential ~~Medium~~ Low Density	Residential
Tract 7B	Residential Low Density	Residential
Tract 8	Residential Low Density	Residential
Tract 9	Residential Low Density	Residential
Tract 10A	Residential Low Density	Residential
Tract 10B	Public (2)	Public/Semi-Public
Tract 10C	Residential High Density	Residential
Tract 11A	Residential High Density and Commercial (1)	Mixed Uses
Tract 11B	Residential High Density, Commercial and Office (1)	Mixed Uses
Tract 12	Residential High Density and Commercial (1)	Mixed Uses
Tract 13A	Commercial, ~~and~~ Office and Residential High Density	~~Business/Institutional~~ Mixed Uses
Tract 13B	Residential High Density and Commercial (1)	Mixed Uses
Tract 13C	Residential High Density and Commercial (1)	Mixed Uses
Tract 14	Commercial and Office	Business/Institutional
Tract 15	Commercial, Office and Industrial	Business/Institutional
Tract 16	Commercial and Office	Business/Institutional
Tract 17	Office and Industrial	Business/Institutional
Tract 18 (except Lot 9)	Office and Industrial (2)	Business/Institutional
Tract 18 (only Lot 9)	Industrial (2)	Business/Institutional
Tract 19	Residential ~~Medium~~ Low Density	Residential
Tract 20 (except Tract D)	Industrial, Office and Commercial (2)	Business/Institutional
Tract 20 (only Tract D)	Residential ~~Medium~~ Low Density (2)	Residential
Tract 21	Institutional, Office and Commercial	Business/Institutional
Tract 22	Institutional, Office and Commercial	Business/Institutional
Tract "A"	~~Public~~ Mixed Uses (2)	~~Public/Semi-Public~~ Mixed Uses (2)

(1) Any one or combination of uses is permitted. Residential is permitted over non-residential uses. (See Section 11 – Neo-Traditional: Residential Over Commercial/Office Design Guidelines)
(2) ~~Public~~ Also includes: schools, fire and rescue stations, parks and other public facilities.

	Table 4-2	
Tract No.	**MPD Uses (as shown on Exhibit "C" MPD Uses)**	**LDC Zoning Category**
Tract 1	Residential ~~Medium~~ High Density	~~SFR-1,~~ MFR-2
Tract 2	Residential ~~Medium~~ Low Density	SFR-1~~, MFR-2~~
Tract 3	Residential Low Density	SFR-1
Tract 4	Flex-Uses - Residential Medium Density and Commercial	MFR-2, COM-1

Tract 5A	Residential High Density	MFR-2
Tract 5B	Residential Low Density	SFR-1
Tract 5C	Residential Low Density	EST-1
Tract 5D	Residential Low Density	SFR-1
Tract 5E	Residential Medium Density	MFR-2
Tract 5F	Public	PSP
Tract 5G	Public	PSP
Tract 6A	Residential ~~Medium~~ Low Density	SFR-1~~, MFR-2~~
Tract 6B	Residential Low Density	SFR-1
Tract 7A	Residential ~~Medium~~ Low Density	SRF-1~~, MFR-2~~
Tract 7B	Residential Low Density	SFR-1
Tract 8	Residential Low Density	SFR-1
Tract 9	Residential Low Density	SFR-1, MFR-2
Tract 10A	Residential Low Density	SFR-1
Tract 10B	Public	PSP
Tract 10C	Residential High Density	MFR-2
Tract 11A	Flex-Uses - Residential High Density and Commercial	MFR-2, COM-2
Tract 11B	Flex-Uses - Residential High Density~~,~~ and Commercial ~~and Office~~	MFR-2, COM-1~~, OFC-1~~
Tract 12	Flex-Uses - Residential High Density and Commercial	MFR-2, COM-1
Tract 13A	Flex-Uses – Commercial, ~~and~~ Office and Residential High Density	COM-3, OFC-2, MFR-2
Tract 13B	Flex-Uses - Residential High Density and Commercial	MFR-2, COM-1
Tract 13C	Flex-Uses - Residential High Density and Commercial	~~MFR-1,~~ MFR-2, COM-1
Tract 14	Flex-Uses - Commercial and Office	COM-3, OFC-2
Tract 15	Flex-Uses – Commercial, Office and Industrial	COM-3, OFC-2, IND-1
Tract 16	Flex – Uses - Commercial and Office	COM-1, OFC-1
Tract 17	Flex-Uses – Office and Industrial	OFC-2, IND-1
Tract 18 (except Lot 9)	Flex-Uses – Office and Industrial (1)	OFC-2, IND-1, PSP
Tract 18 (only Lot 9)	Industrial (1)	IND-1, PSP
Tract 19	Residential Medium Density	SFR-1, MFR-2, PSP
Tract 20 (except Tract D)	Flex-Uses - Commercial, Office and Industrial (1)	COM-3, OFC-2, IND-1, PSP
Tract 20 (only Tract D)	Residential ~~Medium~~ Low Density (1)	SFR-1, ~~MFR-2~~ PSP
Tract 21	Flex-Uses – Commercial, Office and Institutional	COM-1, OFC-1, PSP
Tract 22	Flex-Uses – Commercial, Office and Institutional	COM-1 (2), OFC-1, PSP
Tract “A”	Flex Uses – Residential High Density, Commercial, Office and Public	PSP, MFR-2, OFC-2 COM-2

(1) Also includes: schools, fire and rescue stations, parks and other public facilities.
(2) Also allows one convenience store with up to 12 vehicle fueling positions and an accessory restaurant with up to 1,500 square feet of building area and one drive-through service lane.

ANALYSIS BASED ON UNIFIED LAND DEVELOPMENT CODE, CHAPTER 2, SECTION 2.05.05

The Unified Land Development Code, Chapter 2, Part II, Section 2.05.05 states: *When reviewing a development order application, the approval authority shall determine whether sufficient factual data was presented in order to render a decision. The decision to issue a development order shall be based upon the following, including but not limited to*:

A. The proposed development must not be in conflict with or contrary to the public interest;

Staff Finding: The majority of this amendment to the proposed development standards in this MPD Development Agreement is not in conflict with, or contrary to, the public interest as the land uses within the MPD are already permitted within other tracts within the MPD boundaries and will remain compatible with neighboring properties. However, Planning staff does not support the proposed replacement of the Neighborhood Commercial (COM-1) uses on Tract 22 with all of the General Commercial (COM-2) uses. Planning staff believes only one COM-2 permitted use, a convenience store that is restricted with up to 12 vehicle fueling positions and an accessory restaurant up to 1,500 square feet in area with up to one drive-through lane would be in the public interest and compatible with neighboring properties. Planning staff believes other COM-2 allowed uses such as: drinking establishments (without outdoor entertainment), home improvement centers, hotels, motels, large-scale retailers, used merchandise stores, and motorcycle dealers would not be in the public interest nor compatible with this neighborhood along Belle Terre Parkway.

B. The proposed development must be consistent with the Comprehensive Plan and the provisions of this LDC;

Staff Finding: The request is consistent with the following objectives and policies of the Comprehensive Plan:

- **Chapter 1 Future Land Use Element:**

  -Policy 1.1.2.2 – Permitted densities and intensities within a MPD shall generally follow those allowed within the corresponding zoning districts associated with the land use designation assigned to the property. Deviations from these density and intensity standards may be permissible in order to promote and encourage creatively planned projects and in recognition of special geographical features, environmental conditions, economic issues, or other unique circumstances.

  The proposed key modifications to the existing MPD Development Agreement will allow already approved uses with the MPD to be relocated to Tract 13A and Tract 22 of the MPD. However on Tract 22, Planning staff only supports COM-1 uses plus a restricted convenience store with up to 12 vehicle fueling positions and an accessory restaurant, that is up to 1,500 square feet in building area and up to one drive-through lane.

C. The proposed development must not impose a significant financial liability or hardship for the City;

Staff Finding: Nearby area roadways and public utilities are available to serve this large project and the proposed changes will not create any significant financial liability or hardship for the City. The developer of the Palm Coast Park DRI has dedicated numerous sites and made other payments to assist the City and FDOT to make necessary infrastructure improvements to serve residents, businesses and guests within this DRI/MPD. The developer will also pay impact fees as required when constructing homes and non-residential buildings within the MPD.

D. The proposed development must not create an unreasonable hazard, or nuisance, or constitute a threat to the general health, welfare, or safety of the City's inhabitants;

Staff Finding: The proposed key modifications to the MPD Development Agreement as supported by staff will only allow uses already permitted in the MPD to relocate within the MPD. Other changes will eliminate some of the proposed uses on some specific tracts. These types of minor changes will not come close to creating any issues as outlined above.

E. The proposed development must comply with all other applicable local, state and federal laws, statutes, ordinances, regulations, or codes.

Staff Finding: The subject property will be required to comply with the development standards of the City's Land Development Code, the latest Palm Coast Park DRI Development Order, the Comprehensive Plan, and the requirements of all other applicable agencies throughout the development process.

ANALYSIS BASED ON UNIFIED LAND DEVELOPMENT CODE, CHAPTER 2, SECTION 2.09.04

The Unified Land Development Code, Chapter 2, Part II, Sec. 2.09.04 states, *"The Planning and Land Development Regulation Board and City Council shall consider the following criteria, in addition to the findings listed in Subsection 2.05.05, when reviewing a master planned development application:"*

A. Consistency with all adopted elements of the Comprehensive Plan and whether it furthers the goals and objectives of the Comprehensive Plan.

Staff Finding: As conditionally approved by staff, the proposed application is consistent and furthers the goals and objectives of the Comprehensive Plan.

B. Consistency with the general intent of the LDC.

Staff Finding: With the changes recommended by staff to Tract 22, the development standards proposed in the MPD are generally consistent with the standards established for other developments of a similar nature.

C. Degree of departure of the proposed development from surrounding areas in terms of character and density/intensity.

Staff Finding: With the recommended changes by staff on Tract 22, the proposed MPD development standards will depart only minimally for normal standards in the LDC.

D. Compatibility within the development and relationship with surrounding neighborhoods.

Staff Finding: With staff's recommended change to limit the commercial uses on Tract 22, the proposed uses are similar to other newer development in the area and are compatible with the surrounding neighborhoods.

E. Adequate provision for future public education and recreation facilities, transportation, water supply, sewage disposal, surface drainage, flood control, and soil conservation as shown in the development plan.

Staff Finding: The subject project will be analyzed in further detail to determine if there is adequate public infrastructure capacity to serve the development. Other public service needs will be reviewed in more detail as development progresses. The subject project will be required to pay applicable impact fees to accommodate its impact on the public infrastructure and services.

F. The feasibility and compatibility of development phases to stand as independent developments.

Staff Finding: The various tracts within the MPD and DRI have been set up where they can be adequately developed independently.

G. The availability and adequacy of primary streets and thoroughfares to support traffic to be generated within the proposed development.

Staff Finding: A traffic impact study was previously provided that demonstrates that all roadways within the study area with the project's traffic included will operate at an acceptable level of service.

H. The benefits within the proposed development and to the general public to justify the requested departure from standard development requirements inherent in a Master Planned Development District classification.

Staff Finding: The proposed MPD amendment is located within a Development of Regional Impact and the proposed development will assist in getting development initiated after many years of inactivity. None of the proposed changes are requesting any new departures from the Land Development Code.

I. The conformity and compatibility of the development with any adopted development plan of the City of Palm Coast.

Staff Finding: The proposed development site also is located with the Palm Coast Park DRI and meets all those standards.

J. Impact upon the environment or natural resources.

Staff Finding: The landowners will submit a current environmental resource study prior to approval of a Technical Site Plan or a Preliminary Plat for any project within the MPD.

K. Impact on the economy of any affected area.

Staff Finding: The proposed MPD amendment will allow a moderate-sized convenience store and restaurant along Belle Terre Parkway in an area that currently has no nearby commercial uses. On Tract 13A the additional residential units will add rooftops that will make the previously approved commercial and office uses more viable as a mixed use development.

PUBLIC PARTICIPATION

The developer erected City provided signs on September 4, 2018, with signs along US Highway 1 and along Belle Terre Parkway, notifying citizens of the upcoming public hearing for the Planning and Land Development Regulation Board on September 18, 2018. Once this was continued by the PDLRB until October 3, 2018, the applicant erected new signs along U.S. 1 and Belle Terre Parkway.

Prior to the PLDRB, Planning staff had several phone conversations with property owners who live on the east side of Belle Terre Parkway across from Tract 22. Four of these property owners attended the September 18, 2018, PLDRB meeting even though they were advised ahead of time that it was going to be rescheduled. After the September 18th PLDRB, the four property owners approached staff and voiced their concerns with some of the more intense General Commercial (Com-2) allowed uses that are in the COM-2 Zoning District. Two citizens spoke at the PLDRB with one asking for clarification on some of the proposed uses on Tract 22 and the other citizen against all proposed changes to the MPD.

SUMMARY

With staff's recommended change of only adding one COM-2 use to Tract 22 (a convenience store with up to 12 vehicle fueling positions and an accessory restaurant with up to 1,500 square feet of building area and up to one-drive through), staff finds this request consistent with the Unified Land Development Code, the City's Comprehensive Plan and the 5th Amended Palm Coast Park DRI Development Order.

PLANNING AND LAND DEVELOPMENT REGULATION BOARD

On October 3, 2018, the PLDRB held a special public meeting to hear this item. Two residents spoke against the proposal at this meeting and another sent in an email against the commercial uses on Tract 22 that was forwarded to the Planning Board members. After discussion, the PLDRB recommended approval to City Council for the second amendment to the MPD, which included staff's suggested change on the commercial limits to Tract 22, by a 6 – 0 vote,

RECOMMENDATION

Planning staff and the Planning and Land Development Regulation Board recommend approval to City Council of Application No. 3701 the second amendment to the Palm Coast Park MPD Development Agreement as shown on the attached ordinance.

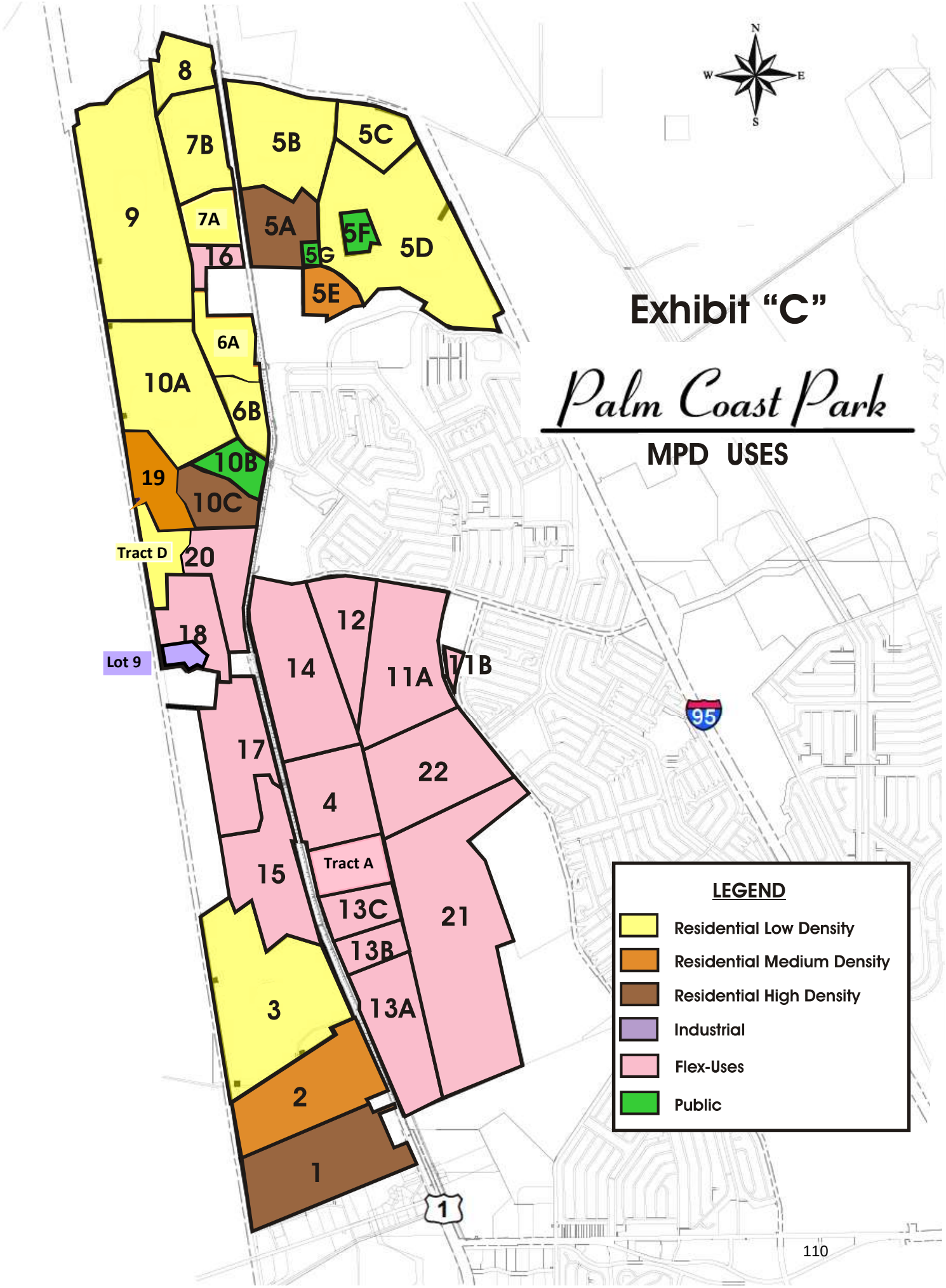


Exhibit "C"
Palm Coast Park
MPD USES
N
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7B
5B
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5F
5D
16
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10B
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10C
Tract D
20
18
Lot 9
14
12
11A
11B
17
22
4
Tract A
15
13C
21
13B
13A
3
2
1
95
1
LEGEND
Residential Low Density
Residential Medium Density
Residential High Density
Industrial
Flex-Uses
Public

City of Palm Coast, Florida
Agenda Item

Agenda Date: 11/06/2018

Department	PLANNING	**Amount**	
Item Key	4626	**Account**	

Subject ORDINANCE 2018-XX APPROVING THE CONTRACTION/DEANNEXATION OF A 75+/- ACRE PARCEL OF LAND KNOWN AS OARE ASSOCIATES FROM THE CITY OF PALM COAST

Background :

UPDATED BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

This item was heard by City Council at their October 30, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

Oare Associates, LLC, ("Property Owner") is the owner of an approximately 81 acre parcel generally located .25 miles south of State Road 100 and .50 miles west of Belle Terre Blvd. with Real Estate ID# 12-12-30-0650-000C0-0070. The Property Owner has filed a petition for a contraction or "deannexation" of an approximately 75 acre area of the parcel from the City of Palm Coast. As part of this action, the Property Owner proposes to keep the balance of the parcel, approximately 6 acres, within the City's municipal boundaries to serve as an open space buffer area. The property owner further agrees to cooperate in good faith with the City to change the zoning on the 6 acre parcel to preserve and recognize its use as an open space buffer.

Analysis:

This section will serve as an analysis on the feasibility of contracting the subject property from the municipal boundaries of the City of Palm Coast consistent with *Chapter 171.052, F.S. Criteria for contraction of municipal boundaries*. Chapter 171.052, F.S. states that (1) "Only those areas which do not meet the criteria for annexation in s. 171.043 may be proposed for exclusion by municipal governing bodies…" and that such contraction " … would result in a portion of the municipality becoming noncontiguous with the rest of the municipality, then such exclusion shall not be allowed".

Under Chapter 171.043, F.S., areas may be annexed only if lands are: (1) contiguous to the municipality's boundaries, and (2) developed for urban purposes, or (3) between the municipal area and land developed for urban purposes or is adjacent on at least 60% of its external boundary to the municipal boundary or areas developed for urban purposes. The following is an analysis based on Florida Statutes Chapter 171.043.

Chapter 171.043(1) The total area to be annexed must be contiguous to the municipality's boundaries at the time the annexation proceeding is begun and reasonably compact, and no part of the area shall be included within the boundary of another incorporated municipality.

Finding: The subject parcel is contiguous to the City of Palm Coast boundaries and is not within the boundary of another incorporated municipality.

Chapter 171.043(2) Part or all of the area to be annexed must be developed for urban

purposes. An area developed for urban purposes is defined as any area which meets any one of the following standards:

(a) It has a total resident population equal to at least two persons for each acre of land included within its boundaries;

(b) It has a total resident population equal to at least one person for each acre of land included within its boundaries and is subdivided into lots and tracts so that at least 60 percent of the total number of lots and tracts are 1 acre or less in size; or

(c) It is so developed that at least 60 percent of the total number of lots and tracts in the area at the time of annexation are used for urban purposes, and it is subdivided into lots and tracts so that at least 60 percent of the total acreage, not counting the acreage used at the time of annexation for nonresidential urban purposes, consists of lots and tracts 5 acres or less in size.

Finding: The subject parcel fails to meet the criteria established in 171.043(2) for defining urban purposes since the parcel is: 1) currently unpopulated, 2) currently undeveloped, and 3) composed of a single parcel of approximately 75 acres.

Chapter 171.043 (3) In addition to the area developed for urban purposes, a municipal governing body may include in the area to be annexed any area which does not meet the requirements of subsection (2) if such area either:

(a) Lies between the municipal boundary and an area developed for urban purposes, so that the area developed for urban purposes is either not adjacent to the municipal boundary or cannot be served by the municipality without extending services or water or sewer lines through such sparsely developed area; or

(b) Is adjacent, on at least 60 percent of its external boundary, to any combination of the municipal boundary and the boundary of an area or areas developed for urban purposes as defined in subsection (2).

Finding: First, the property does not lie between the City and an area to be served by the City water or sewer service and additionally, the subject property is not adjacent on at least 60% of its external boundary to the municipal boundary and an area developed for urban purposes as defined in subsection (2).

Finally, consistent with Chapter 171.052, the contraction of the subject property will not result in a portion of the City to become noncontiguous with the rest of the City.

Conclusion:
The subject property meets the requirement for annexation per Chapter 171.043(1), but fails to meet the criteria for annexation established in Chapter 171.043 (2) and (3). Therefore, the subject parcel may be proposed for contraction. Furthermore, this property would not be served by any typical City services, such as water, wastewater, or stormwater.

Recommended Action:
Adopt Ordinance 2018-XX approving the Contraction/Deannexation of a 75+/- acre parcel of land known as Oare Associates from the City of Palm Coast

ORDINANCE 2018-____
CONTRACTION/DEANNEXATION
OARE ASSOCIATES, LLC PROPERTY

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, FOR THE VOLUNTARY CONTRACTION (DEANNEXATION) OF THE CITY BOUNDARY BY CONTRACTING 75+/- ACRES OF REAL PROPERTY KNOWN AS OARE ASSOCIATES, LLC PROPERTY GENERALLY LOCATED SOUTH OF STATE ROAD 100 AND WEST OF BELLE TERRE BLVD., MORE PARTICULARLY AND LEGALLY DESCRIBED ON EXHIBIT A; PROVIDING FOR THE AMENDMENT OF CITY BOUNDARIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Chapter 171, *Florida Statutes*, provides the exclusive method of municipal annexation or contraction in order to ensure sound urban development and efficient provision of urban services; and

WHEREAS, OARE ASSOCIATES, LLC, hereinafter OWNER, owns certain property identified as Parcel "A" and Parcel "B" as attached hereto and described in Exhibit "A", attached hereto and made a part hereof, which Parcels are contiguous to the corporate limits of the City of Palm Coast; and

WHEREAS, the OWNER has requested that the City contract Parcel "A" consistent with Chapter 171.052, F.S. Criteria for Contraction of Municipal Boundaries; and

WHEREAS, Parcel "A" is currently not developed for urban purposes; and

WHEREAS, the contraction of Parcel "A" will not result in a portion of the City becoming noncontiguous with the rest of the municipality; and

WHEREAS, Parcel "B" as legally described and depicted in Exhibit "A" will remain within the municipal boundaries of the City of Palm Coast and serve as an open space buffer area, and

WHEREAS, in the best interest of the public health, safety, and welfare of the citizens of Palm Coast, the City Council of the City of Palm Coast desires to contract Parcel "A" from the municipal boundaries of the City of Palm Coast and Parcel "B", will remain within the municipal boundaries of the City of Palm Coast to serve as an open space buffer area; and

WHEREAS, upon effective date of this Ordinance, the municipal boundary lines of the City of Palm Coast, contained in Palm Coast Charter, Part I, Section 9(1), shall be redefined to exclude the subject real property.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE CITY OF PALM COAST, FLORIDA:

SECTION 1. LEGISLATIVE AND ADMINISTRATIVE FINDINGS. The above recitals (whereas clauses) are hereby adopted as the legislative and administrative findings of the City Council.

SECTION 2. CONTRACTION OF PARCEL "A". Parcel "A", as described and illustrated in Exhibit "A," shall be, and is hereby contracted from the City of Palm Coast municipal boundaries.

SECTION 3. REZONING OF PARCEL "B". The City and the Owner agree to cooperate in good faith to rezone Parcel "B" to recognize its function as an open space buffer.

SECTION 4. CITY BOUNDARIES REDEFINED; PALM COAST CHARTER AMENDED. Pursuant to Section 166.031(3), *Florida Statutes*, and Section 171.091, *Florida Statutes*, the City of Palm Coast Charter, is hereby amended to redefine the corporate boundaries of the City of Palm Coast to exclude Parcel "A" ,as shown and illustrated in Exhibit A. The City Clerk shall file the revised Palm Coast Charter, Part I, Section 9(1), with the Department of State within thirty (30) days from the effective date of this Ordinance. The City Clerk shall also file this Ordinance with the Clerk of the Circuit Court of Flagler County, the Chief Administrator of Flagler County, and the Department of State within seven (7) days of the effective date. A copy of the Ordinance must also be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area.

SECTION 5. SEVERABILITY. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Code are severable, and if any phrase, clause, sentence, paragraph or section of this Code shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Code.

SECTION 6. CONFLICTS. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Ordinance will become effective upon adoption.

APPROVED on first reading after due public notice and hearing this 6th day of November 2018.

ADOPTED on the second reading after due public notice and hearing this day of .

CITY OF PALM COAST

_____
MILISSA HOLLAND, MAYOR

ATTEST:

_____
VIRGINIA A. SMITH, CITY CLERK

Approved as to form and legality

_____
William E. Reischmann, Jr., Esq.
City Attorney

EXHIBIT "A"
LEGAL DESCRIPTIONS OF PARCEL "A" & PARCEL "B"

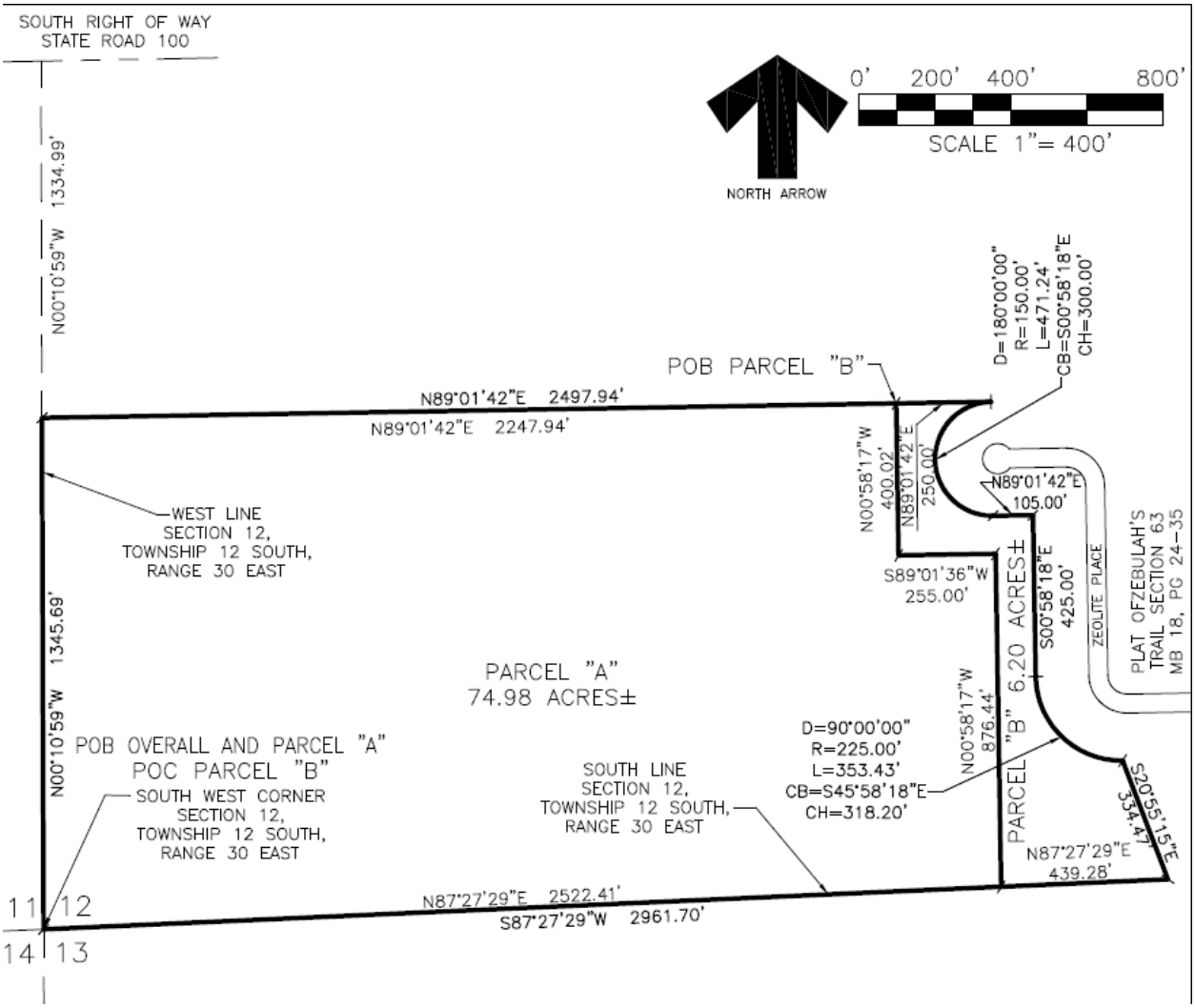


EXHIBIT "A" – CONT'D.
LEGAL DESCRIPTIONS OF PARCEL "A" & PARCEL "B"

LEGAL DESCRIPTION PARCEL "A"

A parcel of land lying in Section 12, Township 12 South, Range 30 East, Flagler County, Florida, being more particularly described as follows:

PARCEL "A"

Beginning at the Southwest corner of Section 12, Township 12 South, Range 30 East, thence North 00°10'59" West along the West line of said Section 12, a distance of 1345.69 feet; thence North 89°01'42" East, a distance of 2247.94 feet; thence South 00°58'17" East, a distance of 400.02 feet; thence North 89°01'36" East, a distance of 255.00 feet; thence South 00°58'17" East, a distance of 876.44 feet to an intersection with the South line of aforesaid Section 12; thence South 87°27'29" West along the South line of said Section 12, a distance of 2522.41 feet to the Point of Beginning.

Said Parcel contains 74.98 Acres more or less.

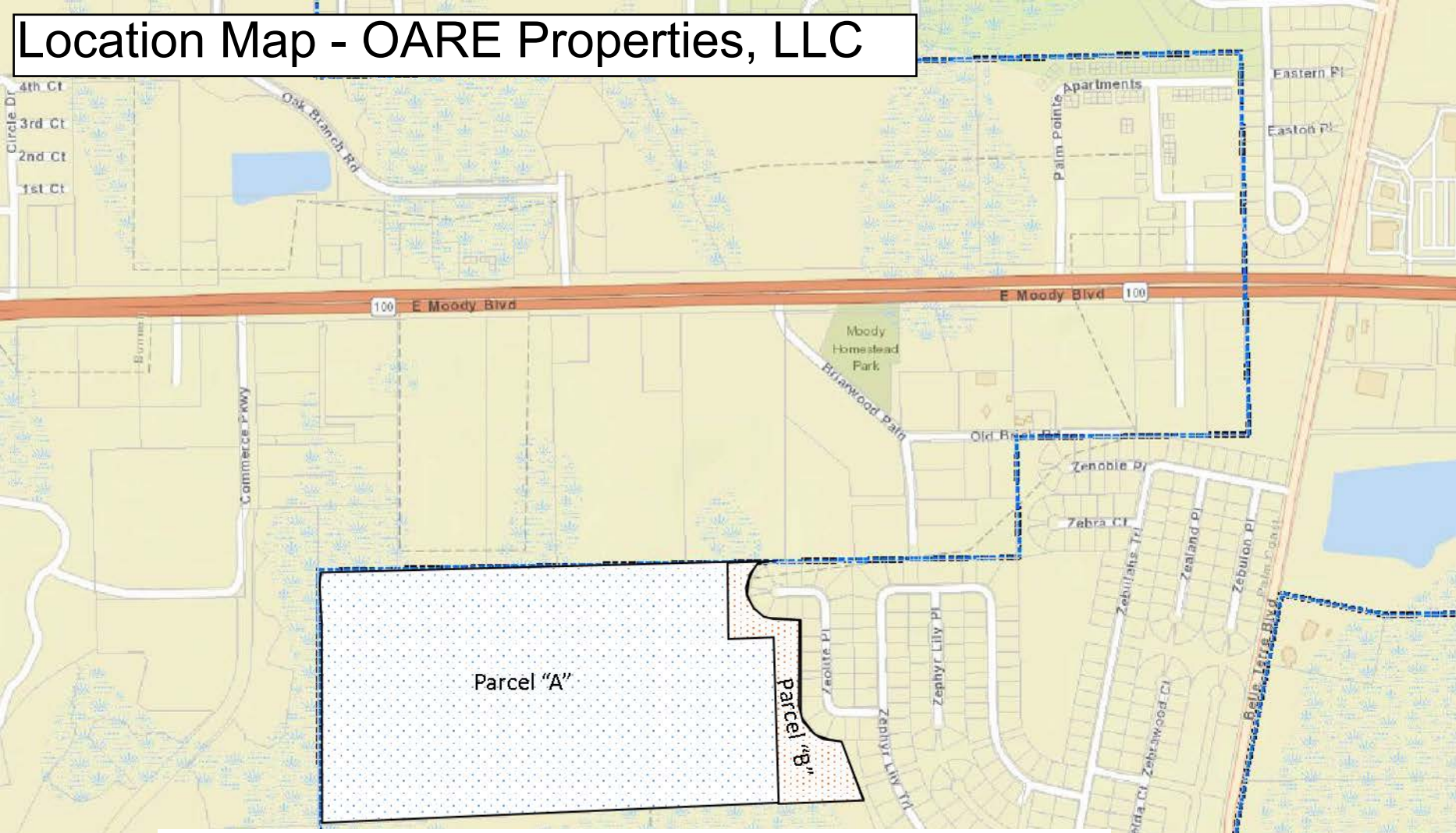
A parcel of land lying in Section 12, Township 12 South, Range 30 East, Flagler County, Florida, being more particularly described as follows:

PARCEL "B"

For a Point of Reference, commence at the Southwest corner of Section 12, Township 12 South, Range 30 East, thence North 00°10'59" West along the West line of said Section 12, a distance of 1345.69 feet; thence North 89°01'42" East, a distance of 2247.94 feet to the Point of Beginning; thence continue North 89°01'42" East, a distance of 250.00 feet to intersection with the Boundary of the Plat of Zebulah's Trail – Section 63 recorded in Map Book 18, Pages 24 through 35, Public Records, Flagler County, Florida, said intersection being on a curve concave Easterly; thence along the Arc of said curve, a distance of 471.24 feet, through a Central Angle of 180°00'00", a radius of 150.00 feet, a Chord Bearing of 00°58'18" East, a Chord Distance of 300.00 feet; thence North 89°01'42" East, a distance of 105.00 feet; thence South 00°58'18" East, a distance of 425.00 feet to a Point of Curvature of a Curve concave Northeasterly; thence along the Arc of said Curve 353.43 feet, through a Central Angle of 90°00'00", a Radius of 225.00 feet, a Chord Bearing of South 45°58'18" East, and a Chord distance of 318.20 feet; thence South 20°55'15" East, a distance of 334.47 feet to an intersection with the South line of aforesaid Section 12; thence departing the Boundary of aforesaid Plat of Zebulah's Trail – Section 63 South 87°27'29" West along the South line of aforesaid Section 12, a distance of 439.28 feet; thence departing said South line North 00°58'17" West, a distance of 876.44 feet; South 89°01'36 West, a distance of 255.00 feet; thence North 00°58'17" West, a distance of 400.02 feet to the Point of Beginning.

Said Parcel contains 6.20 Acres more or less.

Location Map - OARE Properties, LLC



Parcel "A"	75+/- acres	Proposed for Contraction
Parcel "B"	6+/- acres	Remain in City as Open Space Buffer

City of Palm Coast, Florida
Agenda Item

Agenda Date: 11/06/2018

Department	Community Development	**Amount**	$156,914.19
Item Key		**Account**	#21066015-063000-61010

Subject RESOLUTION 2018-XX APPROVING A CONTRACT AND A WORK ORDER WITH CPH INC., FOR DESIGN SERVICES RELATED TO THE LEHIGH TRAILHEAD PROJECT

Background:

UPDATED BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

This item was heard by City Council at their October 30, 2018 Workshop. City Council directed staff to include the additional design services for a dog park. Those changes are reflected in the uploaded resolution to this agenda item.

ORIGINAL BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

The proposed project is for the design of the formal Lehigh Trail trailhead facility to serve recreational cyclists, walkers, joggers, and to attract additional users and thereby, promote a healthy lifestyle for residents and visitors of Palm Coast. The objective is to eliminate ad hoc parking areas adjacent existing intersection and provide parking options that could serve future expansion plans at the Palm Coast Tennis Center. Furthermore, the project is consistent with the goals of the City of Palm Coast Comprehensive Plan and Recreation and Parks Master Plan.

Proposed facility design will include a parking lot, signing and pavement markings, sidewalks, drainage improvements, wet detention pond, water fountain, bike rack, restrooms, basic landscaping (parking lot islands, foundation planting at restroom facility), and lighting. City Staff advertised the project in accordance with the City's Purchasing Policy and FDOT requirements and received four (4) submissions in response to the RFSQ publication. The submissions were reviewed and ranked by City staff and concurred to by FDOT, selecting CPH Inc. as the top firm for the project. The notice of intent to award and project bid overview are attached.

City staff negotiated a scope and base fee of $142,405.20 and tasks 7.1 SJRWMD Environmental Permitting and 7.2 ACOE Permitting of the optional services in the amount of $14,508.99. FDOT LAP agreement will cover eligible expenses in the amount of $90,000.00. Final contract execution will be contingent upon FDOT concurrence with contract award.

SOURCE OF FUNDS WORKSHEET FY 2019	
RECREATION IMPACT FUND 21066015-063000-61010	**$165,000.00**
Total Expenses/Encumbered to date	**$ 0**
Pending Work Orders/Contracts	**$156,914.19**
Balance	**$ 8,085.81**

Recommended Action:

Adopt Resolution 2018-XX approving a contract and a work order with CPH Inc. for design services related to the Lehigh Trailhead at Belle Terre Pkwy project.

RESOLUTION 2018 -____
CPH INC. CONTRACT AND WORK ORDER
THE LEHIGH TRAILHEAD PROJECT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING A CONTRACT AND A WORK ORDER WITH CPH INC., FOR DESIGN SERVICES RELATED TO THE LEHIGH TRAILHEAD PROJECT; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE CONTRACT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, CPH Inc., desires to provide design services for the Lehigh Trailhead project for the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires to approve a design services contract with CPH Inc., for the above referenced services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS

SECTION 1. APPROVAL OF CONTRACT. The City Council of the City of Palm Coast hereby approves the terms and conditions of design services contract with CPH Inc., as referenced herein and attached hereto as Exhibit "A."

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute any necessary documents and issue work orders relating to the design of the dog park.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit "A" – CPH - Design services contract and work order

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

CITY OF PALM COAST
LEHIGH TRAILHEAD IMPROVEMENTS
DESIGN SCOPE OF SERVICES

CPH understands the CITY is requesting the design and preparation of construction plans for providing trailhead improvements for Lehigh Trail at Belle Terre Parkway. The project area is approximately ±13 acres. The proposed trailhead will serve users of the Lehigh Trail adjacent to the City's main arterial and closer to the population center. The objective is to eliminate ad hoc parking areas adjacent existing intersection and provide parking options that could serve future expansion plans at the Palm Coast Tennis Center. Design shall include, but not limited to:

- Expand recreational amenities at the Palm Coast Tennis Center and Lehigh Trail Site
- Provide additional parking with lighting
- Provide additional stormwater resources
- Provide a focal trailhead and restroom amenity building
- Provide site furnishings for a comfort and rest station along the trail
- Drainage and utility design work
- Multi-use path/improvements along the trail near the trailhead

CPH will prepare the designs meeting CITY, FDOT, FPL, Flagler County, State Office of Greenways and Trails, and ADA design criteria. The below scope of services have been prepared based on the Scope of Work included in the LOI and discussions with the CITY.

TASK 1 – PROJECT ADMINISTRATION AND MEETINGS

CPH will provide general project management, including, but not limited to communication and coordination with the CITY and subconsultants, preparation of meeting materials and meeting documentation, preparing project billing, and tracking project budget and schedule. This Task 1 scope also includes attendance at the project kick-off meeting, three (3) design review meetings, and one (1) public workshop meeting.

TASK 2 – SURVEYING SERVICES

Surveying Services:
Prepare a **Topographic Survey** of a portion of Parcel ID# 06-12-31-0000-000A0-0014, containing approximately 12.86± acres being the north 400 feet of the west 1,400 feet being bounded on the north by a FP&L easement and bounded on the south by the City of Palm Coast Tennis facility in the City of Palm Coast, Flagler County, Florida. Please refer to the Aerial Exhibit included in this proposal.

Boundary Survey:
Perform a Boundary description survey for proposed easement for trailhead area within State lands portion of Lehigh Trail adjacent to the park site. Includes the processing of in-field collected data for the boundary of easement within Parcel Identification Number 06-12-31-0000-00A0-0011.

Topographic Survey:
Perform a Topographic Survey of the 12.86± acres site as per Rule Chapter 5J-17 of the Florida Administrative Code in compliance with the Standards of Practice of Surveying and Mapping of the State of Florida. (See Survey Exhibit "A")

- 50’ topographic grid of 12.86± acres to include 10’ overlap to the north, south and east and to the edge of pavement of Belle Terre Boulevard.
- Elevations and spot shots to be based on NAVD ’88 datum.
- Coordination with FPL for electrical line elevations.
- Signed and sealed survey.

Tree Location:

- Location of Protected Trees per City of Palm Coast Ordinance Code.

State Plane: The project coordinate system will be based horizontally on the North American Datum 1983(2011) (NAD 83(2011)). The project will be referenced to state plane coordinates by field locating published control points. The National Geodetic Survey and Flagler County control points will be researched and verified in the field. This base of reference will be used to establish the coordinate system for the project.

The following related services are not included in the scope of this proposal, and may or may not be required, but can be provided at an additional fee: Boundary Survey, ALTA/NSPS Land Title Survey, As-built Survey, Platting, Soil Borings, Sketch and Descriptions, Wetland Location/Delineation, and Ordinary High Water/Mean High Water.

Wetland Location:

- Locate approximately 500 linear feet of wetland line as delineated by Environmental Services team. The onsite conservation easement shall also be located on site.

TASK 3 – CIVIL ENGINEERING DESIGN SERVICES

3.1 – Preliminary Design Phase:

CPH will perform a detailed field review of the site with the CITY to assess the proposed parking and trailhead improvements. CPH will prepare preliminary layouts of the improvements, detailing the parking, trail access, stormwater improvements, utility connections, and other associated elements of the project. CPH will assist the City in coordinating with FPL for the proposed improvements which fall within the FPL easement.

Based on CITY acceptance of the preliminary layout, CPH will prepare and submit the preliminary plans (30% Plans) to the CITY for review, and will make revisions to the plans as requested. The 30% Plans will prepared on an 11”x17” sheet at a reasonable scale to clearly detail the proposed construction required to meet current ADA, CITY and SJRWMD criteria. The 30% Plans will consist of the following sheets:

Overall Site Plan
Site Dimension Plan
Site Grading Plan
Site Utilities Plan
Details (as needed)

3.2 – Final Design Phase:
Based on the CITY review of the Preliminary Plans, CPH will prepare 60% construction plans to clearly detail the proposed construction required to meet current ADA, CITY and SJRWMD criteria. The plan set will consist of the following sheets:

Cover Sheet
General Notes and Summary of Pay Items
Overall Site Plan
Site Dimension Plan
Site Grading Plan
Site Utilities Plan
SWPPP and Erosion Control Plans
Miscellaneous Details (as needed)
Signing and Pavement Marking Plans
Traffic Control Plans (TCP General Notes and Detailed Construction Sequence Phases)
Landscape Plans
Irrigation Plans

CPH assumes the CITY has Front End Documents for the advertisement and contractual agreement with a prospective contractor. CPH will utilize the FDOT Specifications for the material and construction specs. CPH will utilize FDOT Specs on the Web to incorporate Supplemental Specifications for any revisions needed. CPH will also prepare an Engineer's Estimate of Probable Cost (EEOPC) for the 60% Plans submittal. CPH will submit the 60% Plans and EEOPC to the CITY for review, and will make necessary revisions as requested.

Based on the CITY's 60% Submittal review, CPH will coordinate with the CITY to incorporate the necessary revisions. If substantial revisions, as agreed upon by the CITY, are requested resulting in a change of a previously agreed upon item, or a change outside the control of CPH, requested revisions will be addressed as additional services. Based on the CITY's review of each submittal phase, CPH will address comments, and move forward with preparing the subsequent submittals: 90%, and 100% (Final Submittal). CPH will prepare the construction plan sheets, notes, and details to include plans as necessary to convey the intent and scope of the project for the purposes of construction.

TASK 4 – ARCHITECTURAL DESIGN SERVICES

4.1 – SCHEMATIC DESIGN

CPH will provide schematic design drawings defining the restroom building layout discussed under project description. CPH will present this schematic design in a workshop session, and make appropriate refinements resulting from the workshop. This task will be performed and billed as a lump sum service. The design vocabulary for the proposed trailhead shall be as follows:

- Foundation and floor shall be poured in place reinforced concrete.
- Exterior concrete stoop shall be provide for all three entrances.
- Exterior walls shall be consistent with City of Palm Coast building standards.
- Roof structure shall be pre-engineered wood trusses, protected by alum standing seam metal roof system.
- Interior walls shall be painted and floors shall be protected with a concrete sealant.

- Exterior doors shall be painted metal and provided with privacy locks.
- Mechanical ventilation shall be provided for all room areas.
- Men and Women's room shall be designed as single user and shall be ADA accessible.
- All toilet fixtures shall be porcelain finish.
- Fold out baby changing tables shall be provided in both restrooms.
- Interior/exterior lighting will be LED.
- Electrical Service cabinet will be located in the storage room.
- Approximate size of structure will be up to 400 sq ft

4.2 – DESIGN DEVELOPMENT

Based on the approved schematic design, CPH will prepare design development (30%) drawings to establish dimensioned floor plans, architectural/structural systems, mechanical and electrical systems and to review various options for building components. The intent of this phase will be to establish the most economical methodology for the building. The design options will be reviewed with the CITY, for the CITY'S approval to proceed to construction documents. This task will be performed and billed as a lump sum service. Refer to the Compensation section of this proposal for the proposed fee.

4.3 – CONSTRUCTION DOCUMENTS

Based on the CITY'S approval of the design development, CPH will prepare architectural and engineering construction plans for the proposed building with related specifications, suitable for permitting and construction of the project. The building plans will include; architectural design and details, structural Engineering design and details, and MEP design and details. Plans will be supplied to the CITY in reproducible form at a suitable scale to fit on an 11" x 17" plan sheet and will be accurate, legible, complete in design, and suitable for submittal to the Local jurisdiction building department for final review and approval. This task will be performed and billed as a lump sum service. Refer to the Compensation section of this proposal for the proposed fee. Any modifications to these plans requested by the CLIENT after the plans are prepared for submittal to the building department will be performed as an additional service and billed at the Standard Hourly Rates enclosed.

TASK 5 – ELECTRICAL DESIGN SERVICES

CPH will provide the following design services for Electrical systems:

- Parking Lot Area Lighting Footcandle Evaluation
- Trailhead Decorative Uplighting Evaluation
- Power to Lighting including Voltage Drop Calculations
- Integration to Existing Panels and associated Calculations as Necessary
- Team will Design to Minimum Code Requirements for Lighting Control

* Proposal is based on there being sufficient power available for the new lighting circuits.

TASK 6 – PERMITTING SERVICES

Upon receipt of the Client approval of the respective plans listed above, CPH will prepare the permit applications and submittal packages for the applicable regulatory agencies:

- The St. Johns River Water Management District (SJRWMD) – It is anticipated that the SJRWMD Environmental Resource Permit (ERP) will be required to address the proposed improvements.
- The Florida Department of Environmental Protection for Potable Water and Wastewater Utilities

CPH will begin the coordination with SJRWMD immediately following the approval for the 30% Plans by attending pre-application meeting. Upon completion and City review of the 60% Plans, CPH will prepare and submit the Permit Application to the SJRWMD. CPH will coordinate the processing of the applications through the regulatory agencies, attend meetings or conference calls with each of the regulatory agencies, submit the applications and supporting documents, provide responses to agency comments, and address any modifications to the plans requested by the Regulatory Agencies in order to meet current codes or requirements. Any modifications requested that are not code or design standards issues, or modifications requested by the permitting agencies that require significant plan revisions (as agreed upon by the CITY and CPH) will be addressed as additional services. Any other permits that may arise during the design or review process, and not outlined above, will be handled as an additional service. Permitting and/or application fees will be the responsibility of the CITY.

TASK 7 – ENVIRONMENTAL SERVICES

CPH shall provide, or obtain from others, all labor, material and equipment to perform the following services:

7.1 SJRWMD Environmental Permitting (Optional, if needed)

CPH shall perform tasks to assist with processing an Individual Permit with the SJRWMD. Prepare ecological elements of the Statewide Environmental Resource Permit (SWERP) application. These tasks included the following:

- Coordinate with the Client and the Project Engineer as may be required in the preparation of the ecological elements of the SWERP application to SJRWMD. CPH Environmental Services will prepare draft responses to ecological questions in the SWERP application.
- Prepare a Location Map, USGS map, Soils Map, Vegetation & Land Use Map, Post-Development FLUCFCS Map, Wetland Location, and Wetland Impact Map for purposes of the SJRWMD permitting.
- CPH will prepare draft responses to one (1) Request for Additional Information (RAI) requested by SJRWMD regarding environmental comments.

If wetland impacts are proposed CPH will need to provide the City with a proposal for additional services. This scope assumes no wetland impacts.

7.2 ACOE Permitting (Optional, If Needed)

CPH shall perform tasks to assist with processing a verification to use a Nationwide Permit with the ACOE. CPH anticipates less than 0.5 acres of wetland/surface water impact associated with this project. These tasks included the following:

- Prepare a letter request to the ACOE requesting use of a Nationwide Permit to authorize project activities.

- Prepare required ACOE forms to document wetland/surface water delineation and federal jurisdictional status.
- Provide a narrative description of direct, indirect and adverse cumulative impacts anticipated as a result of impacts to the wetlands.
- Graphics used for the SJRWMD will be the same graphics used for the ACOE submittal.
- Unified Mitigation Assessment Methodology (UMAM): An analysis will be prepared of pre- & post-development wetland impacts following the UMAM as required by ACOE.
- CPH shall coordinate with a Mitigation Bank if necessary. Coordinate with available mitigation banks to obtain current pricing, obtain a mitigation bank credit reservation letter for use in ACOE permitting. Mitigation design consisting of construction level details is not included in this scope of service but can be provided as an additional service. It is the policy of the ACOE to accept mitigation from mitigation banks and not individual mitigation
- CPH will prepare draft responses to one (1) Request for Additional Information (RAI) requested by ACOE regarding environmental comments.
-

7.3 Gopher Tortoise Services

7.3.1 Gopher Tortoise Survey

- CPH will conduct a 100% gopher tortoise survey of the subject project area (and 25 feet adjacent to the construction limits and within the construction staging area) to estimate the current on-site gopher tortoise population. The survey is a requirement of the Florida Fish and Wildlife Conservation Commission (FFWCC) permit application process. Surveys are only valid for 90 days.
- The burrows will be marked in the field with flagging tape and/or stakes. The location of the tortoise burrows will also be located with a hand held GPS unit.
- Approximate burrow locations (if observed) will be plotted on an aerial photograph and designated as potentially occupied for use in project permitting and FFWCC reporting purposes.
- This survey may be utilized for a Relocation Permit Application to FFWCC provided it is still valid.
- CPH shall provide the Client with a memorandum of the survey findings.
- This task shall be completed once the project is nearing design and permitting completion.

7.3.2 Gopher Tortoise Permitting & Relocation (Optional, If Needed)

- CPH shall prepare and submit documentation to FFWCC to process the 10 or Fewer Application. CPH will prepare additional information requested by FFWCC during the permitting to process the application.
- If tortoises are outside of the construction limits but within 25 feet of construction and on others property, CPH will identify the landowner and provide that information to the Client. It shall be the Client's responsibility to obtain written approval from the landowner for CPH to permit and relocate the tortoise(s) on adjacent properties (if required by FFWCC). CPH will need to provide the landowner authorization to FFWCC during the permitting process.
- CPH will conduct an on-site meeting with a representative of the FFWCC to review the permit application information, the burrow location and status, the proposed silt fence location and discuss which burrows need to be addressed to process the application.

- CPH will conduct a 100% field survey covering the project site at least 72 hours prior to the scheduled relocation pursuant to FFWCC permit conditions. The survey will investigate burrow location and status as required by the permit conditions.
- CPH will coordinate with the City to schedule the relocation before site construction.
- The City should understand relocation cannot occur until the project has received all permits (local governmental approval). CPH will relocate the tortoises off the project site according to the FFWCC permit conditions.
- Notify the FFWCC of the survey results and inform them of the relocation date. CPH will coordinate with FFWCC regarding additional required noticing as specified in the tortoise relocation permit.
- CPH will supervise the backhoe and backhoe operator during the tortoise excavation and handle the tortoises once captured. CPH anticipates up to 1 day for the excavation and capture of tortoises via backhoe. The excavation of the tortoises will be conducted and supervised by a FFWCC Authorized Gopher Tortoise Agent.
- CPH will prepare tortoises for relocation to the recipient site. Prior to release on the recipient site, each relocated tortoise shall be sexed (adults only), measured and permanently and uniquely marked by scute-notching per established FFWCC guidelines and permit requirements.
- CPH will coordinate with the Long-term Protected Recipient Site as required to relocate the tortoises. Relocate captured healthy tortoises to the approved recipient site as identified in the permit.
- CPH shall submit an “after action” report to FFWCC as required in the permit.
- The City of Palm Coast is responsible for tortoises captured from the project site that are infected with the Upper Respiratory Tract Disease (URTD). If it is determined the captured tortoises are infected, the City will be notified immediately and CPH will coordinate with the recipient site and FFWCC to determine whether the tortoises can be relocated or if they must be euthanized. If the FFWCC does not want the URTD tortoises relocated, the City will be responsible for euthanizing the tortoises. A proposal for Additional Services will be provided to the City to address tortoises with URTD, if appropriate.
- CPH will anticipate 1 mobilization for the tortoise relocation activities.

7.3.3 FFWCC Permitting & Recipient Site Fees (Optional, If Needed)

The cost of FFWCC permitting fees are the responsibility of the Client. The permit fees are due at the time of permit application submittal. The FFWCC is charging the following for permit application fees. The FFWCC refers to the permit fees as mitigation contribution. A flat mitigation contribution from each applicant applies to the first 10 burrows (up to 5 tortoises) impacted on each project site. Additional mitigation for sites supporting more than 10 tortoise burrows is required. The FFWCC is charging $213 for the first group of 10 borrows (up to five tortoises) and $319 for each of the remaining burrows for relocation to a Long-term Protected Recipient Site. CPH recommends the Client budget $213 for the FFWCC mitigation contribution based on the assumption of less than 10 active burrows. **This mitigation contribution fee is subject to change based on the number of tortoises captured and relocated. CPH will apply for a refund of the un-used portion of the mitigation contribution fee after the relocation has been completed, if appropriate. FFWCC will retain 3% of the un-used portion as an administration processing fee. This fee does not include the Recipient Site Fee.**

The recipient site fees per tortoise are subject to change based on supply and demand. The average fee per tortoise for a Long-term Protected Recipient Site, a fee paid to the private or public entity, accepting the relocated tortoises is $900 per tortoise. CPH recommends the Client budget $6,300 in recipient site fees for the relocation of no more than 7 tortoises. Should commensal species be found additional fees may apply.

7.4 Preliminary Wildlife Survey & Report

- Public Data Base Research: CPH will review Florida Fish and Wildlife Conservation Commission (FFWCC) and U.S. Fish and Wildlife Service (USFWS) web based files and distribution mappings and review the Atlas of Breeding Sites of Herons and Their Allies (FFWCC) to identify recorded listed species within the project site. CPH will also review Florida Natural Areas Inventory web based files for the recorded presence of protected species within the project vicinity.
- Field Investigation: CPH will conduct a preliminary survey by general reconnaissance of the site for the occurrence or potential occurrence of protected species (threatened, endangered, or special concern). The approximate location of all observed protected species shall be identified on the FLUCFCS map or aerial photograph prints. Those species referred to as protected are listed under Florida Administrative Code 68A and Florida Statue 581.185 and Code of Federal Regulation (50 CFR 17.11 and 17.12).
- Memo Report: CPH shall prepare a report summarizing the field survey, habitat & land use mapping, observed Protected Species, Regulatory Considerations and results of the Public Data Base search to assist with project planning. The Client shall receive an electronic copy of the memo report and figures.

TASK 8 – UTILITY COORDINATION

CPH understands these projects will require utility coordination for underground and overhead utilities. CPH will coordinate with the CITY, FPL and other private utilities and propose a design that minimizes conflict. CPH will perform a Sunshine One Call to identify the utility owners adjacent the site. CPH will furnish the 30% Plans to FPL and the identified adjacent utility owners to markup showing their approximate utility locations. CPH will provide the 60%, and 90% plan stages to the utilities for review and confirmation of utility location. CPH is not responsible for the design or cost of the relocated utilities. If CITY owned utilities (water, sewer, reclaim) are unavoidable, CPH can provide a proposal to design the relocation plans.

TASK 9 – GEOTECHNICAL SERVICES

CPH will utilize Universal Engineering Sciences (UES) (as a sub-consultant) to perform the geotechnical exploration. Geotechnical services will be included in the fees under task 3.

TASK 10 – LANDSCAPE ARCHITECTURE SERVICES

CPH will provide Landscape Architecture design services to implement a Trailhead for the project site as described in the Project Description above. CPH Landscape Architects will coordinate with the Project Team to provide one (1) rendering of the conceptual plan, and provide landscaping and hardscape element design consistent with the site concept provided by the CITY. Hardscape elements include but are not limited to gateway sign element modification design, site security fencing, site furnishings including litter receptacles, benches, bike racks and water fountains, and

decorative hardscape surface materials. CPH Landscape Architects will attend up to three coordination meetings total, with staff/City Council.

CPH will prepare 30% Design Plans based on staff direction and coordination of the preliminary design, consisting of plan view sheets of the improvements, detailing the proposed trailhead improvements associated with the project. CPH will submit the 30% Design Plans to the CITY for review, and will make revisions to the plans as requested. The 30% Design Plans will consist of the following sheets:

Landscape Design
Landscape Notes and Details
Hardscape Design
Hardscape Notes and Details

Based on the CITY's review of the 30% Design Plans, CPH will prepare 60% construction plans on 11"x17" paper at a reasonable scale to clearly detail the proposed construction required to meet CITY and ADA criteria. The plan set will consist of the following sheets:

Landscape Plans
Landscape Detail Plans
Hardscape Plans
Hardscape Detail Plans
Irrigation Plans
Irrigation Detail Plans

Based on the CITY's 60% Submittal review, CPH will prepare 90%, and Final Bidding Documents (100%) and Specifications.

TASK 11 – COMMUNITY GARDEN DESIGN SERVICES

CPH will provide Engineering and Landscape Architecture design services to implement a Community Garden for the project site. CPH Engineers and Landscape Architects will coordinate with the Project Team to provide one (1) conceptual plan, and provide landscaping, hardscape and utility element detail design consistent with the site concept provided by the CITY. Hardscape elements include but are not limited to raised planter bed design, security fencing, site furnishings including litter receptacles and compost bins, water receptacles, and pathway surface materials. CPH Landscape Architects will attend up to three coordination meetings total, with staff/City Council.

TASK 12 – BID PHASE SERVICES (Optional, If Needed)

CPH will assist in the bidding of the construction contract by attending the pre-bid meeting, responding to Requests for Information (RFI) during bidding of the project, assist with preparing the Conformed Documents, and attend one (1) pre-bid meeting.

TASK 13 – LIMITED CONSTRUCTION ADMINISTRATION SERVICES (Optional, If Needed)

Assuming a nine month construction time frame, pre-con meeting CPH proposes to attend one

(1) pre-construction meeting provide shop drawing review, RFI responses to design specific questions, as-built review, preparation of record drawings, and construction certification/permit closeout. Attendance at bi-weekly construction meetings, one pre-construction meeting, 3 substantial completion inspections, and one final completion inspection are included. If additional assistance is requested which exceeds the proposed budget, the City will be notified and provided a proposal for this additional work.

RESPONSIBILITIES OF OTHERS

- The CITY shall guarantee access to and make provisions for CPH to enter public or private lands as required by CPH to perform their work under this Agreement.
- It is understood that CPH, Inc. will perform services under the sole direction of the CITY or his designated representative. In the performance of these services, CPH will coordinate its efforts with those of other project team members and consultants as required. The CITY shall provide CPH with all project related information available including the existing land plan, property legal description, title work, boundary and topographic surveys, geotechnical investigation reports, etc. CPH will rely upon the accuracy and completeness of all Client furnished information in connection with the performance of services under this agreement.
- The Client shall pay all fees associated with processing the SJRWMD and ACOE application. Currently the ACOE does not have a fee associated with processing a Nationwide Permit.

SERVICES NOT INCLUDED

The following services are not provided as part of this Scope of Services and will require an amendment if requested:

- Wetland/Surface Water Delineation
- Arborist Report
- Construction Engineering and Inspection Services
- Right-of-Way or Easement acquisition services
- Permits or authorization not specifically mentioned in this Scope of Services
- Any other issues not specifically described in this proposal

COMPENSATION

Labor

CONSULTANT will perform the Scope of Services contained in this Agreement as identified on each task on a lump-sum basis, as identified in the corresponding task of the Scope of Services. The following is the breakdown of fees for each task.

CITATION PARKWAY ROADWAY IMPROVEMENTS

Task	Task Description	Billing Method	Fee
BASIC SERVICES			
1.	**Project Administration**	Lump Sum	$15,191.38
2	**Surveying Services**	Lump Sum	$10,304.66
3.	**Civil Engineering Design Services**	Lump Sum	$56,032.02
4.	**Architectural Design Services**	Lump Sum	$14,281.22
5.	**Electrical Design Services**	Lump Sum	$7,766.70
6.	**Permitting**	Lump Sum	$6,743.59
7.	**Environmental Services**		
7.3	Gopher Tortoise Services		
7.3.1	Gopher Tortoise Survey	Lump Sum	$1,376.55
7.4	Prelim. Wildlife Survey & Report	Lump Sum	$1,961.75
8.	**Utility Coordination**	Lump Sum	$8,117.91
9.	**Geotechnical Services**	Lump Sum	Included
10.	**Landscape Services**	Lump Sum	$13,368.12
11.	**Community Garden Design S'vces**	Lump Sum	$7,261.31
	Estimated Expenses	At Cost	Included
	BASIC SERVICES TOTAL	**Lump Sum**	**$142,405.21**

Task	Task Description	Billing Method	Fee
OPTIONAL SERVICES			
7.	**Environmental Services**		
7.1	SJRWMD Environmental Permitting	Hourly, NTE	$4,994.24
7.2	ACOE Permitting	Hourly, NTE	$9,514.75
7.3	Gopher Tortoise Services		
7.3.2	G.T. Permitting/Relocation	Hourly, NTE	$5,537.74
7.3.3	FFWCC Recipient Site Fees	Each (assumed 10)	$6,513.00
12.	**Bid Phase Services**	Hourly, NTE	$6,178.12
13.	**Lt'd Construction Admin. Services**	Hourly, NTE	$5,038.55
	Estimated Expenses	At Cost	Included
	OPTIONAL SERVICES TOTAL	**Lump Sum**	**$37,776.40**

It is understood that fees for the subject project, including but not limited to, application fees, impact fees, above ground utility relocation design fees, utility connection fees, review fees, etc., will be paid directly by the CITY.

CONSULTANT will submit invoices on a monthly basis to the CITY for payment. Lump Sum tasks will be billed as percent complete. Reimbursable expenses are included in the fees stated above.

city of PALM COAST
Administrative Services & Economic Development
Central Services Division
160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

NOTICE OF INTENT TO AWARD

Project: RFSQ-CD-18-41 Design Services for Lehigh Trail Trailhead at Belle Terre Parkway

Date: August 08, 2018

Appeal Deadline: Appeals must be filed by 5:00 PM on August 10, 2018

Firm	Ranking Order
CPH, Inc.	1
GAI Consultants	2
Stone Engineering Group	3
DRMP, Inc.	4

The intent of the City of Palm Coast is to award RFSQ-CD-18-41 to CPH, Inc.

Bid protests arising under City Bidding Documents or Procedures shall be resolved under the City of Palm Coast Central Service Division's Bid Protest procedures.

A proposer may protest matters involving the award of this Bid within three (3) business days from the posting of this recommendation to award. Failure to protest to the City's Administrative Services and Economic Development Director, Beau Falgout (bfalgout@palmcoastgov.com) shall constitute a waiver of the protest proceedings.

RFSQ-CD-18-41 - Design Services for Lehigh Trail Trailhead at Belle Terre Parkway

Project Overview

Project Details	
Reference ID	RFSQ-CD-18-41
Project Name	Design Services for Lehigh Trail Trailhead at Belle Terre Parkway
Project Owner	Kelly Downey
Project Type	RFPQ
Department	Procurement
Budget	$0.00 - $0.00
Project Description	The purpose of this Request for Statement Qualifications (RSFQ) is for The City of Palm Coast to receive responses from qualified firms capable of providing Design and Engineering Services for the Lehigh Trail Trailhead at Belle Terre Parkway Project (the Trailhead). The design of the Trailhead is part of a city program to expand the recreational opportunities at the Palm Coast Tennis Center and Lehigh Trail site.
Open Date	Apr 18, 2018 8:00 AM EDT
Close Date	Jun 28, 2018 2:00 PM EDT

Awarded Suppliers	Reason	Score
CPH, Inc.		**78 pts**

Seal status

Requested Information	Unsealed on	Unsealed by
Required Forms (A, B,C, D, E, F, 1-9)	Jun 28, 2018 2:01 PM EDT	Kelly Downey
RFQ Response	Jun 28, 2018 2:01 PM EDT	Kelly Downey

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Kelly Downey	Jun 28, 2018 2:01 PM EDT	No
Carl Cote	Jun 29, 2018 4:49 PM EDT	No
Mike Peel	Jul 03, 2018 2:26 PM EDT	No
Alena Dvornikova	Jun 28, 2018 4:12 PM EDT	No

Project Criteria

Criteria	Points	Description
Required Forms	Pass/Fail	All required forms have been submitted
Table of Contents	Pass/Fail	Review forms
Project Team	40 pts	Project Team
Experience with Similar Projects	36 pts	Experience with Similar Projects • Each Project Up to 7 Points • Each Project with FPL Coordination Up to 5 Points
Project Understanding	15 pts	Understanding of the scope of the project up to 5 points. • Project improvements and considerations up to 10 points.
Schedule & Availability	9 pts	Schedule & Availability
Total	**100 pts**	

Scoring Summary

Active Submissions

	Total	Required Forms	Table of Contents	Project Team	Experience with Similar Projects
Supplier	**/ 100 pts**	**Pass/Fail**	**Pass/Fail**	**/ 40 pts**	**/ 36 pts**
CPH, Inc.	78 pts	Pass	Pass	36.67 pts	20.67 pts
GAI Consultants	74.67 pts	Pass	Pass	32 pts	22.67 pts
Stone Engineering Group	72.67 pts	Pass	Pass	33 pts	20.33 pts
DRMP, Inc.	69.67 pts	Pass	Pass	32.33 pts	19 pts

	Project Understanding	Schedule & Availability

Supplier	/ 15 pts	/ 9 pts
CPH, Inc.	13 pts	7.667 pts
GAI Consultants	13 pts	7 pts
Stone Engineering Group	12.67 pts	6.667 pts
DRMP, Inc.	10.67 pts	7.667 pts

City of Palm Coast, Florida
Agenda Item

Agenda Date: 11/06/2018

Department	Community Development	**Amount**	$90,000.00
Item Key	4428	**Account**	

Subject RESOLUTION 2018-XX APPROVING FDOT LAP AGREEMENT FOR DESIGN OF LEHIGH TRAILHEAD

Background :

UPDATED BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

This item was heard by City Council at their October 30, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

The proposed project is for the design of the formal Lehigh Trail trailhead facility to serve recreational cyclists, walkers, joggers, and to attract additional users and thereby, promote a healthy lifestyle for residents and visitors of Palm Coast. Furthermore, the project is consistent with the goals of the City of Palm Coast Comprehensive Plan and Recreation and Parks Master Plan.

The proposed facility will be located near the southeast corner of the intersection of Royal Palms Parkway and Belle Terre Parkway and connect to both the existing Lehigh Trail and roadway and parking lot for the Palm Coast Tennis Center. Design will include a parking lot, signing and pavement markings, sidewalks, drainage improvements, wet detention pond, water fountain, bike rack, restrooms, basic landscaping (parking lot islands, foundation planting at restroom facility), and lighting.

This item is to consider a Florida Department of Transportation (FDOT) Local Agency Program (LAP) Agreement, for FDOT grant funding in the amount of $90,000.00 based on estimated design costs.

Recommended Action :

Adopt Resolution 2018-XX approving FDOT LAP agreement for design of Lehigh Trailhead.

RESOLUTION 2018 -____
FDOT LAP AGRREMENT
LEHIGH TRAILHEAD PROJECT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING A FLORIDA DEPARTMENT OF TRANSPORATION LOCAL AGENCY PROGRAM AGREEMENT FOR THE DESIGN OF THE LEHIGH TRAILHEAD PROJECT; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE CONTRACT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Department of Transportation will sign a local agency program agreement with the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires to approve a local agency program agreement with the Florida Department of Transportation, for the above referenced services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF AGREEMENT. The City Council of the City of Palm Coast hereby approves the terms and conditions of a Local Agency Program agreement with the State of Florida Department of Transportation, as attached hereto and referenced as Exhibit "A."

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the agreement as depicted in Exhibit "A."

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit "A" – Local Agency Agreement (LAP)

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

LOCAL AGENCY PROGRAM AGREEMENT

FPN: 436473-1-38-01	FPN:	FPN:
Federal No (FAIN): D518 043 B	Federal No (FAIN):	Federal No (FAIN):
Federal Award Date:	Federal Award Date:	Federal Award Date:
Fund: TALU/LF	Fund:	Fund:
Org Code: 55053010541	Org Code:	Org Code:
FLAIR Approp: 088849	FLAIR Approp:	FLAIR Approp:

County No:73 Contract No:

Local Agency Vendor No: F593-614-294-006 Local Agency DUNS No: 17-454-1107

Catalog of Federal Domestic Assistance (CFDA): 20.205 Highway Planning and Construction

THIS LOCAL AGENCY PROGRAM AGREEMENT ("Agreement"), is made and entered into on _____, between the State of Florida, Department of Transportation, an agency
(This date to be entered by DOT only)
of the State of Florida ("Department"), and the City of Palm Coast, 160 Lake Avenue, Palm Coast, FL 32164 ("Agency").

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

1. Authority: The Agency, by Resolution No. _____ dated _____, a copy
(This date to be entered by DOT only)
of which is attached as Exhibit "F" and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf. The Department has the authority pursuant to Section 339.12, Florida Statutes, to enter into this Agreement.

2. Purpose of Agreement: The purpose of this Agreement is to provide for the Department's participation in design of the Lehigh Trailhead, as further described in Exhibit "A", Project Description and Responsibilities attached to and incorporated in this Agreement ("Project"), to provide Department financial assistance to the Agency, state the terms and conditions upon which Department funds will be provided, and to set forth the manner in which the Project will be undertaken and completed.

3. Term of Agreement: The Agency agrees to complete the Project on or before December 31, 2019. If the Agency does not complete the Project within this time period, this Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Agency and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The cost of any work performed after the expiration date of this Agreement will not be reimbursed by the Department.

4. Project Cost:

A. The total cost of the Project is $ $156,915.00. This amount is based upon the schedule of funding in Exhibit "B", Schedule of Funding attached to and incorporated in this Agreement. The Agency agrees to bear all expenses in excess of the total cost of the Project and any deficits involved. The schedule of funding may be modified by mutual agreement as provided for in paragraph 5.I.

B. The Department agrees to participate in the Project cost up to the maximum amount of $90,000.00 and as more fully described in Exhibit "B". This amount includes Federal-aid funds which are limited to the actual amount of Federal-aid participation.

C. Project costs eligible for Department participation will be allowed only from the date of this Agreement. It is understood that Department participation in eligible Project costs is subject to:

i. Legislative approval of the Department's appropriation request in the work program year that the Project is scheduled to be committed;

ii. Availability of funds as stated in subparagraphs 5.L. and 5.M. of this Agreement;

iii. Approval of all plans, specifications, contracts or other obligating documents and all other terms of this Agreement; and

iv. Department approval of the Project scope and budget at the time appropriation authority becomes available.

5. Requisitions and Payments:

A. The Agency shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described more fully in Exhibit "A".

B. Invoices shall be submitted by the Agency in detail sufficient for a proper pre-audit and post-audit based on the quantifiable, measurable and verifiable units of deliverables as established in Exhibit "A". Deliverables must be received and accepted in writing by the Department's Project Manager prior to payments.

C. The Agency shall charge to the Project account all eligible costs of the Project except costs agreed to be borne by the Agency or its contractors and subcontractors. Costs in excess of the programmed funding or attributable to actions which have not received the required approval of the Department shall not be considered eligible costs. All costs charged to the Project, including any approved services contributed by the Agency or others, shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of the charges.

D. Supporting documentation must establish that the deliverables were received and accepted in writing by the Agency and must also establish that the required minimum level of service to be performed based on the criteria for evaluating successful completion as specified in Exhibit "A" was met.

E. Bills for travel expenses specifically authorized in this Agreement shall be submitted on the Department's Contractor Travel Form No. 300-000-06 and will be paid in accordance with Section 112.061, Florida Statutes and the most current version of the Disbursement Handbook for Employees and Managers.

F. Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes. If the Department determines that the performance of the Agency is unsatisfactory, the Department shall notify the Agency of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The Agency shall, within five days after notice from the Department, provide the Department with a corrective action plan describing how the Agency will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the Agency shall be assessed a non-performance retainage equivalent to 10% of the total invoice amount. The retainage shall be applied to the invoice for the then-current billing period. The retainage shall be withheld until the Agency resolves the deficiency. If the deficiency is subsequently resolved, the Agency may bill the Department for the retained amount during the next billing period. If the Agency is unable to resolve the deficiency, the funds retained may be forfeited at the end of the Agreement's term.

G. Agencies providing goods and services to the Department should be aware of the following time frames. Inspection and approval of goods or services shall take no longer than 20 days from the Department's receipt of the invoice. The Department has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the goods or services are received, inspected, and approved.

If a payment is not available within 40 days, a separate interest penalty at a rate as established pursuant to ***Section 55.03(1), F.S.***, will be due and payable, in addition to the invoice amount, to the Agency. Interest penalties of less than one (1) dollar will not be enforced unless the Agency requests payment.

Invoices that have to be returned to an Agency because of Agency preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Agencies who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

H. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Agency's general accounting records and the project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the project, and all other records of the Contractor and subcontractors considered necessary by the Department for a proper audit of costs.

I. Prior to the execution of this Agreement, a Project schedule of funding shall be prepared by the Agency and approved by the Department. The Agency shall maintain said schedule of funding, carry out the Project, and shall incur obligations against and make disbursements of Project funds only in conformity with the latest approved schedule of funding for the Project. The schedule of funding may be revised by execution of a Local Agency Program ("LAP") Supplemental Agreement between the Department and the Agency. The Agency acknowledges and agrees that funding for this project may be reduced upon determination of the agency's contract award amount. If revised, a copy of the Supplemental Agreement shall be forwarded to the Department's Comptroller. No increase or decrease shall be effective unless it complies with fund participation requirements of this Agreement and is approved by the Department's Comptroller.

J. If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the Agency owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.

K. The Agency must submit the final invoice on the Project to the Department within 120 days after the completion of the Project. Invoices submitted after the 120-day time period may not be paid.

L. The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department's funding for this Project is in multiple fiscal years, funds approval from the Department's Comptroller must be received each fiscal year prior to costs being incurred. See Exhibit "B" for funding levels by fiscal year. Project costs utilizing these fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Agency, in writing, when funds are available.

M. In the event this Agreement is in excess of $25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

> "The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of $25,000 and which have a term for a period of more than 1 year."

6. Department Payment Obligations: Subject to other provisions of this Agreement, the Department will honor requests for reimbursement to the Agency pursuant to this Agreement. However, notwithstanding any other provision of this Agreement, the Department may elect by notice in writing not to make a payment if:

A. The Agency shall have made misrepresentation of a material nature in its application, or any supplement or amendment to its application, or with respect to any document or data furnished with its application or pursuant to this Agreement;

B. There is any pending litigation with respect to the performance by the Agency of any of its duties or obligations which may jeopardize or adversely affect the Project, the Agreement or payments to the Project;

C. The Agency shall have taken any action pertaining to the Project which, under this Agreement, requires the approval of the Department or has made a related expenditure or incurred related obligations without having been advised by the Department that same are approved;

D. There has been any violation of the conflict of interest provisions contained in paragraph 16.J.; or

E. The Agency has been determined by the Department to be in default under any of the provisions of the Agreement.

The Department may suspend or terminate payment for that portion of the Project which the Federal Highway Administration ("FHWA"), or the Department acting in lieu of FHWA, may designate as ineligible for Federal-aid.

In determining the amount of the payment, the Department will exclude all Project costs incurred by the Agency prior to the Department's issuance of a Notice to Proceed ("NTP"), costs incurred after the expiration of the Agreement, costs which are not provided for in the latest approved schedule of funding in Exhibit "B" for the Project, costs agreed to be borne by the Agency or its contractors and subcontractors for not meeting the Project commencement and final invoice time lines, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department.

7. General Requirements: The Agency shall complete the Project with all practical dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement, and all applicable laws. The Project will be performed in accordance with all applicable Department procedures, guidelines, manuals, standards, and directives as described in the Department's Local Agency Program Manual, which by this reference is made a part of this Agreement. Time is of the essence as to each and every obligation under this Agreement.

A. A full time employee of the Agency, qualified to ensure that the work being pursued is complete, accurate, and consistent with the terms, conditions, and specifications of this Agreement shall be in responsible charge of the Project, which employee should be able to perform the following duties and functions:

i. Administers inherently governmental project activities, including those dealing with cost, time, adherence to contract requirements, construction quality and scope of Federal-aid projects;

ii. Maintains familiarity of day to day Project operations, including Project safety issues;

iii. Makes or participates in decisions about changed conditions or scope changes that require change orders or supplemental agreements;

iv. Visits and reviews the Project on a frequency that is commensurate with the magnitude and complexity of the Project;

v. Reviews financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;

vi. Directs Project staff, agency or consultant, to carry out Project administration and contract oversight, including proper documentation;

vii. Is aware of the qualifications, assignments and on-the-job performance of the Agency and consultant staff at all stages of the Project.

B. Once the Department issues the NTP for the Project, the Agency shall be obligated to submit an invoice or other request for reimbursement to the Department no less than once every 90 days (quarterly), beginning from the day the NTP is issued. If the Agency fails to submit quarterly invoices to the Department, and in the event the failure to timely submit invoices to the Department results in the "FHWA" removing any unbilled funding or the loss of State appropriation authority (which may include the loss of state and federal funds, if there are state funds programmed to the Project), then the Agency will be solely responsible to provide all funds necessary to complete the Project and the Department will not be obligated to provide any additional funding for the Project. The Agency waives the right to contest such removal of funds by the Department, if the removal is related to FHWA's withdrawal of funds or if the removal is related to the loss of State appropriation authority. In addition to the loss of funding for the Project, the Department will also consider the de-certification of the Agency for future LAP Projects. No cost may be incurred under this Agreement until after the Agency has received a written NTP from the Department. The Agency agrees to advertise or put the Project out to bid thirty (30) days from the date the Department issues the NTP to advertise the Project. If the Agency is not able to meet the scheduled advertisement, the District LAP Administrator should be notified as soon as possible.

C. If all funds are removed from the Project, including amounts previously billed to the Department and reimbursed to the Agency, and the Project is off the state highway system, then the Department will have to request repayment for the previously billed amounts from the Agency. No state funds can be used on off-system projects, unless authorized pursuant to Exhibit "G", State Funds Addendum, which will be attached to and incorporated in this Agreement in the event state funds are used on the Project.

D. In the event that any election, referendum, approval, permit, notice or other proceeding or authorization is required under applicable law to enable the Agency to enter into this Agreement or to undertake the Project or to observe, assume or carry out any of the provisions of the Agreement, the Agency will initiate and consummate, as provided by law, all actions necessary with respect to any such matters.

E. The Agency shall initiate and prosecute to completion all proceedings necessary, including Federal-aid requirements, to enable the Agency to provide the necessary funds for completion of the Project.

F. The Agency shall submit to the Department such data, reports, records, contracts, and other documents relating to the Project as the Department and FHWA may require. The Agency shall use the Department's Local Agency Program Information Tool and applicable information systems as required.

G. Federal-aid funds shall not participate in any cost which is not incurred in conformity with applicable federal and State laws, the regulations in 23 Code of Federal Regulations (C.F.R.) and 49 C.F.R., and policies and procedures prescribed by the Division Administrator of FHWA. Federal funds shall not be paid on account of any cost incurred prior to authorization by FHWA to the Department to proceed with the Project or part thereof involving such cost (23 C.F.R. 1.9 (a)). If FHWA or the Department determines that any amount claimed is not eligible, federal participation may be approved in the amount determined to be adequately supported and the Department shall notify the Agency in writing citing the reasons why items and amounts are not eligible for federal participation. Where correctable non-compliance with provisions of law or FHWA requirements exists. Federal funds may be withheld until compliance is obtained. Where non-compliance is not correctable, FHWA or the Department may deny participation in parcel or Project costs in part or in total. For any amounts determined to be ineligible for federal reimbursement for which the Department has advanced payment, the Agency shall promptly reimburse the Department for all such amounts within 90 days of written notice.

H. For any project requiring additional right-of-way, the Agency must submit to the Department an annual report of its real property acquisition and relocation assistance activities on the project. Activities shall be reported on a federal fiscal year basis, from October 1 through September 30. The report must be prepared using the format prescribed in 49 C.F.R. Part 24, Appendix B, and be submitted to the Department no later than October 15 of each year.

8. Audit Reports: The administration of resources awarded through the Department to the Agency by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of federal awards or limit the authority of any State agency inspector general, the State of Florida Auditor General or any other State official. The Agency shall comply with all audit and audit reporting requirements as specified below.

A. In addition to reviews of audits conducted in accordance with OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, monitoring procedures may include but not be limited to on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to federal awards provided through the Department by this Agreement. By entering into this Agreement, the Agency agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Agency further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, State of Florida Chief Financial Officer (CFO) or State of Florida Auditor General.

B. The Agency, a non-federal entity as defined by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as defined by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, as a subrecipient of a federal award awarded by the Department through this Agreement is subject to the following requirements:

i. In the event the Agency expends a total amount of federal awards equal to or in excess of the threshold established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, the Agency must have a federal single or program-specific audit for such fiscal year conducted in accordance with the provisions of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014. **Exhibit "1", Federal Financial Assistance (Single Audit Act)** to this Agreement provides the required federal award identification information needed by the Agency to further comply with the requirements of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and the requirements of 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014. In determining federal awards expended in a fiscal year, the Agency must consider all sources of federal awards based on when the activity related to the federal award occurs, including the federal award provided through the Department by this Agreement. The determination of amounts of federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014. An audit conducted by the State of Florida Auditor General in accordance with the provisions of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, will meet the requirements of this part.

ii. In connection with the audit requirements, the Agency shall fulfill the requirements relative to the auditee responsibilities as provided in OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as provided in 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014.

iii. In the event the Agency expends less than the threshold established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, in federal awards, the Agency is exempt from federal audit requirements for that fiscal year. However, the Agency must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the Agency's audit

period for each applicable audit year. In the event the Agency expends less than the threshold established by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and established by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, in federal awards in a fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, the cost of the audit must be paid from non-federal resources (*i.e.*, the cost of such an audit must be paid from the Agency's resources obtained from other than federal entities).

iv. The Agency must electronically submit to the Federal Audit Clearinghouse (FAC) at https://harvester.census.gov/facweb/ the audit reporting package as required by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as required by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period. The FAC is the repository of record for audits required by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and for audits required by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, and this Agreement. However, the Department requires a copy of the audit reporting package also be submitted to FDOTSingleAudit@dot.state.fl.us within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period as required by OMB Circular A-133, for fiscal years beginning before December 26, 2014, and as required by 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014.

v. Within six months of acceptance of the audit report by the FAC, the Department will review the Agency's audit reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate action on all deficiencies has been taken pertaining to the federal award provided through the Department by this Agreement. If the Agency fails to have an audit conducted in accordance with OMB Circular A-133, for fiscal years beginning before December 26, 2014, and in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, for fiscal years beginning on or after December 26, 2014, the Department may impose additional conditions to remedy noncompliance. If the Department determines that noncompliance cannot be remedied by imposing additional conditions, the Department may take appropriate actions to enforce compliance, which actions may include but not be limited to the following:

1. Temporarily withhold cash payments pending correction of the deficiency by the Agency or more severe enforcement action by the Department;
2. Disallow (deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
3. Wholly or partly suspend or terminate the federal award;
4. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and federal awarding agency regulations (or in the case of the Department, recommend such a proceeding be initiated by the federal awarding agency);
5. Withhold further federal awards for the Project or program;
6. Take other remedies that may be legally available.

vi. As a condition of receiving this federal award, the Agency shall permit the Department, or its designee, the CFO or State of Florida Auditor General access to Agency's records including financial statements, the independent auditor's working papers and project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.

vii. The Department's contact information for requirements under this part is as follows:

Office of Comptroller, MS 24
605 Suwannee Street
Tallahassee, Florida 32399-0450
FDOTSingleAudit@dot.state.fl.us

C. The Agency shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department, or its designee, the CFO or State of Florida Auditor General access to such records upon request. The Agency shall ensure that the audit working papers are made available to the Department, or its designee, the CFO, or State of Florida Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Department.

9. Termination or Suspension of Project: The Department may, by written notice to the Agency, suspend any or all of the Agency's obligations under this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected or the Department may terminate this Agreement in whole or in part at any time the interest of the Department requires such termination.

A. If the Department determines that the performance of the Agency is not satisfactory, the Department shall notify the Agency of the deficiency in writing with a requirement that the deficiency be corrected within thirty (30) days of such notice. Such notice shall provide reasonable specificity to the Agency of the deficiency that requires correction. If the deficiency is not corrected within such time period, the Department may either (1) immediately terminate the Agreement as set forth in paragraph 9.B. below, or (2) take whatever action is deemed appropriate by the Department to correct the deficiency. In the event the Department chooses to take action and not terminate the Agreement, the Agency shall, upon demand, promptly reimburse the Department for any and all costs and expenses incurred by the Department in correcting the deficiency.

B. If the Department terminates the Agreement, the Department shall notify the Agency of such termination in writing, with instructions to the effective date of termination or specify the stage of work at which the Agreement is to be terminated.

C. If the Agreement is terminated before the Project is completed, the Agency shall be paid only for the percentage of the Project satisfactorily performed for which costs can be substantiated. Such payment, however, shall not exceed the equivalent percentage of the contract price. All work in progress on Department right-of-way will become the property of the Department and will be turned over promptly by the Agency.

D. The Department reserves the right to unilaterally cancel this Agreement for refusal by the Agency or any contractor, sub-contractor or materials vendor to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received in conjunction with this Agreement unless the records are exempt.

E. Upon receipt of any final termination or suspension notice under this paragraph 9., the Agency shall proceed promptly to carry out the actions required in such notice, which may include any or all of the following: (a) necessary action to terminate or suspend, as the case may be, Project activities and contracts and such other action as may be required or desirable to keep to a minimum the costs upon the basis of which the financing is to be computed; or (b) furnish a statement of the Project activities and contracts and other undertakings the cost of which are otherwise includable as Project costs. The termination or suspension shall be carried out in conformity with the latest schedule, plan, and cost as approved by the Department or upon the basis of terms and conditions imposed by the Department upon the failure of the Agency to furnish the schedule, plan, and estimate within a reasonable time. The closing out of federal financial participation in the Project shall not constitute a waiver of any claim which the Department may otherwise have arising out of this Agreement.

10. Contracts of the Agency:

A. Except as otherwise authorized in writing by the Department, the Agency shall not execute any contract or obligate itself in any manner requiring the disbursement of Department funds, including consultant or construction contracts or amendments thereto, with any third party with respect to the Project without the written approval of the Department. Failure to obtain such approval shall be sufficient cause for nonpayment by the Department. The Department specifically reserves the right to review the qualifications of any consultant or contractor and to approve or disapprove the employment of such consultant or contractor.

B. It is understood and agreed by the parties to this Agreement that participation by the Department in a project with the Agency, where said project involves a consultant contract for engineering, architecture or surveying services, is contingent on the Agency's complying in full with provisions of Section 287.055, Florida Statutes, Consultants' Competitive Negotiation Act, the federal Brooks Act, 23 C.F.R. 172, and 23 U.S.C. 112. At the discretion of the Department, the Agency will involve the Department in the consultant selection process for all projects funded under this Agreement. In all cases, the Agency shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act and the federal Brooks Act.

C. The Agency shall comply with, and require its consultants and contractors to comply with applicable federal law pertaining to the use of Federal-aid funds. The Agency shall comply with the provisions in the FHWA-1273 form as set forth in Exhibit "C", FHWA 1273 attached to and incorporated in this Agreement. The Agency shall include FHWA-1273 in all contracts with consultants and contractors performing work on the Project.

11. Disadvantaged Business Enterprise (DBE) Policy and Obligation: It is the policy of the Department that DBE's, as defined in 49 C.F.R. Part 26, as amended, shall have the opportunity to participate in the performance of contracts financed in whole or in part with Department funds under this Agreement. The DBE requirements of applicable federal and state laws and regulations apply to this Agreement.

The Agency and its contractors agree to ensure that DBE's have the opportunity to participate in the performance of this Agreement. In this regard, all recipients and contractors shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that the DBE's have the opportunity to compete for and perform contracts. The Agency and its contractors and subcontractors shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts, entered pursuant to this Agreement.

12. Compliance with Conditions and Laws: The Agency shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project. Execution of this Agreement constitutes a certification that the Agency is in compliance with, and will require its contractors and subcontractors to comply with, all requirements imposed by applicable federal, state, and local laws and regulations, including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions," in 49 C.F.R. Part 29, and 2 C.F.R. Part 200 when applicable.

13. Performance Evaluations: Agencies are evaluated on a project-by-project basis. The evaluations provide information about oversight needs and provide input for the recertification process. Evaluations are submitted to the Agency's person in responsible charge or designee as part of the Project closeout process. The Department provides the evaluation to the Agency no more than 30 days after final acceptance.

A. Each evaluation will result in one of three ratings. A rating of Unsatisfactory Performance means the Agency failed to develop the Project in accordance with applicable federal and state regulations, standards and procedures, required excessive District involvement/oversight, or the Project was brought in-house by the Department. A rating of Satisfactory Performance means the Agency developed the Project in accordance with applicable federal and state regulations, standards and procedures, with minimal District involvement/oversight. A rating of Above Satisfactory Performance means the Agency developed the Project in accordance with applicable federal and state regulations, standards and procedures, without District involvement/oversight.

B. The District will determine which functions can be further delegated to Agencies that continuously earn Satisfactory and Above Satisfactory evaluations.

14. Restrictions, Prohibitions, Controls, and Labor Provisions: During the performance of this Agreement, the Agency agrees as follows, and agrees to require its contractors and subcontractors to include in each subcontract the following provisions:

A. The Agency will comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964, the regulations of the U.S. Department of Transportation issued thereunder, and the assurance by the Agency pursuant thereto. The Agency shall include the attached Exhibit "E", Title VI Assurances in all contracts with consultants and contractors performing work on the Project that ensure compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and related statutes and regulations.

B. The Agency will comply with all the requirements as imposed by the ADA, the regulations of the Federal government issued thereunder, and assurance by the Agency pursuant thereto.

C. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

D. In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.

E. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Agency.

F. Neither the Agency nor any of its contractors or their subcontractors shall enter into any contract, subcontract or arrangement in connection with the Project or any property included or planned to be included in the Project in which any member, officer or employee of the Agency or the locality during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee involuntarily acquires or had acquired prior to the beginning of tenure any such interest, and if such interest is immediately disclosed to the Agency, the Agency, with prior approval of the Department, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by the Agency or the locality relating to such contract, subcontract or arrangement. The Agency shall insert in all contracts entered into in connection with the Project or any property included or planned to be included in any Project, and shall require its contractors to insert in each of their subcontracts, the following provision:

"No member, officer or employee of the Agency or of the locality during his tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."

The provisions of this paragraph shall not be applicable to any agreement between the Agency and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a governmental agency.

G. No member or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

15. Indemnification and Insurance:

A. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The Agency guarantees the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Agency or any subcontractor, in connection with this Agreement. Additionally, the Agency agrees to include the following indemnification in all contracts with contractors/subcontractors, or consultants/subconsultants who perform work in connection with this Agreement:

"To the fullest extent permitted by law, the Agency's contractor shall indemnify and hold harmless the Agency, the State of Florida, Department of Transportation, and its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the contractor and persons employed or utilized by the contractor in the performance of this Contract."

This indemnification shall survive the termination of this Contract. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and the Agency's sovereign immunity.

To the fullest extent permitted by law, the Agency's consultant shall indemnify and hold harmless the Agency, the State of Florida, Department of Transportation, and its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the consultant and persons employed or utilized by the consultant in the performance of this Contract.

This indemnification shall survive the termination of this Contract. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and the Agency's sovereign immunity."

B. The Agency shall, or cause its contractor or consultant to carry and keep in force, during the term of this Agreement, a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with combined bodily injury limits of at least $200,000 per person and $300,000 each occurrence, and property damage insurance of at least $200,000 each occurrence, for the services to be rendered in accordance with this Agreement. The Agency shall also, or cause its contractor or consultant to carry and keep in force Workers' Compensation Insurance as required by the State of Florida under the Workers' Compensation Law. With respect to any general liability insurance policy required pursuant to this Agreement, all such policies shall be issued by companies licensed to do business in the State of Florida. The Agency shall provide to the Department certificates showing the required coverage to be in effect with endorsements showing the Department to be an additional insured prior to commencing any work under this Agreement. Policies that include Self Insured Retention will not be accepted. The certificates and policies shall provide that in the event of any material change in or cancellation of the policies reflecting the required coverage, thirty days advance notice shall be given to the Department or as provided in accordance with Florida law.

16. Miscellaneous Provisions:

A. The Agency will be solely responsible for compliance with all applicable environmental regulations, for any liability arising from non-compliance with these regulations, and will reimburse the Department for any loss incurred in connection therewith. The Agency will be responsible for securing any applicable permits. The Agency shall include in all contracts and subcontracts for amounts in excess of $150,000, a

provision requiring compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387).

B. The Department shall not be obligated or liable hereunder to any individual or entity not a party to this Agreement.

C. In no event shall the making by the Department of any payment to the Agency constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Agency and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.

D. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.

E. By execution of the Agreement, the Agency represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.

F. Nothing in the Agreement shall require the Agency to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the Agency will at once notify the Department in writing in order that appropriate changes and modifications may be made by the Department and the Agency to the end that the Agency may proceed as soon as possible with the Project.

G. In the event that this Agreement involves constructing and equipping of facilities, the Agency shall submit to the Department for approval all appropriate plans and specifications covering the Project. The Department will review all plans and specifications and will issue to the Agency a written approval with any approved portions of the Project and comments or recommendations covering any remainder of the Project deemed appropriate. After resolution of these comments and recommendations to the Department's satisfaction, the Department will issue to the Agency a written approval with said remainder of the Project. Failure to obtain this written approval shall be sufficient cause of nonpayment by the Department.

H. Upon completion of right-of-way activities on the Project, the Agency must certify compliance with all applicable federal and state requirements. Certification is required prior to authorization for advertisement for or solicitation of bids for construction of the Project, including if no right-of-way is required.

I. The Agency will certify in writing, prior to Project closeout that the Project was completed in accordance with applicable plans and specifications, is in place on the Agency's facility, adequate title is in the Agency's name, and the Project is accepted by the Agency as suitable for the intended purpose.

J. The Agency agrees that no federally-appropriated funds have been paid, or will be paid by or on behalf of the Agency, to any person for influencing or attempting to influence any officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement. If any funds other than federally-appropriated funds have been paid by the Agency to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The Agency shall require that the language of this paragraph be included in the award documents for all subawards at all tiers (including subcontracts,

subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. No funds received pursuant to this contract may be expended for lobbying the Legislature, the judicial branch or a state agency.

K. The Agency may not permit the Engineer of Record to perform Construction, Engineering and Inspection services on the Project.

L. The Agency agrees to maintain any project not on the State Highway System constructed under this Agreement. If the Agency constructs any improvement on Department right-of-way, the Agency ☒ will ☐ will not maintain the improvements made for their useful life.

M. The Agency shall comply with all applicable federal guidelines, procedures, and regulations. If at any time a review conducted by Department and or FHWA reveals that the applicable federal guidelines, procedures, and regulations were not followed by the Agency and FHWA requires reimbursement of the funds, the Agency will be responsible for repayment to the Department of all funds awarded under the terms of this Agreement.

N. The Agency:

i. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by Agency during the term of the contract; and

ii. shall expressly require any contractor and subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

O. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.

P. The Parties agree to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s.20.055(5), Florida Statutes.

Q. If the Project is procured pursuant to Chapter 255 for construction services and at the time of the competitive solicitation for the Project 50 percent or more of the cost of the Project is to be paid from state-appropriated funds, then the Agency must comply with the requirements of Section 255.0991, Florida Statutes.

R. Exhibits

i. Exhibit "A", Project Description and Responsibilities, is attached and incorporated into this Agreement.

ii. Exhibit "B", Schedule of Funding, is attached and incorporated into this Agreement.

iii. ☐ If this Project includes Phase 58 (construction) activities, then Exhibit "C", FHWA FORM 1273, is attached and incorporated into this Agreement.

iv. ☐ An Alternative Pay Method is used on this Project. If an alternative Pay Method is used on this Project, then Exhibit "D", Alternative Pay Method, is attached and incorporated into this Agreement.

v. Exhibit "E", Title VI Assurances is attached and incorporated into this Agreement.

vi. Exhibit "F", the Agency Resolution authorizing entry into this Agreement, is attached and incorporated into this Agreement.

vii. ☐ State Funds are used on this Project. If State Funds are used on this Project, then Exhibit “G”, State Funds Addendum, is attached and incorporated into this Agreement.

viii. ☒ This Project is located off the State Highway System and includes funding for landscaping. If this Project is located off the State Highway System and includes funding for landscaping, then Exhibit “L”is attached and incorporated into this Agreement.

ix. ☐ This Project utilizes Advance Project Reimbursement. If this Project utilizes Advance Project Reimbursement, then Exhibit “R” is attached and incorporated into this Agreement.

x. ☐ This Project includes funding for a roadway lighting system. If the Project includes funding for roadway lighting system, Exhibit “RL” is attached and incorporated into this Agreement.

xi. ☐ This Project includes funding for traffic signals and/or traffic signal systems. If this Project includes funding for traffic signals and/or traffic signals systems, Exhibit “T” is attached and incorporated into this Agreement.

xii. Exhibit “1”, Federal Financial Assistance (Single Audit Act) is attached and incorporated into this Agreement.

xiii. ☐ State Funds are used on this Project. If State Funds are used on this Project, then Exhibit “2”, State Financial Assistance (Florida Single Audit Act), is attached and incorporated into this Agreement.

The remainder of this page intentionally left blank.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

AGENCY CITY OF PALM COAST

By: _____

Name:
Title:

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: _____

Name: Loreen C. Bobo, P.E.
Title: Director of Transportation Development

Legal Review:

_____

EXHIBIT "A"

PROJECT DESCRIPTION AND RESPONSIBILITIES

FPN: 436473-1-38-01

This exhibit forms an integral part of the Local Agency Program Agreement between the State of Florida, Department of Transportation and

the City of Palm Coast, 160 Lake Avenue, Palm Coast, FL 32164.

PROJECT LOCATION:

☐ The project is on the National Highway System.

☐ The project is on the State Highway System.

PROJECT LENGTH AND MILE POST LIMITS: See Project Description

PROJECT DESCRIPTION:
This project consists of the design of a trailhead for Lehigh Trail to be located near the southeast corner of the intersection of Royal Palms Parkway and Belle Terre Parkway. The trailhead will connect to both the existing Lehigh Trail and existing roadway and parking lot for the Palm Coast Tennis Center. Design will include a parking lot, signing and pavement markings, sidewalks, drainage improvements, wet detention pond, water fountain, bike rack, restrooms, basic landscaping (parking lot islands, foundation planting at restroom facility,) and lighting. Permitting and utility coordination is anticipated. Wetlands impacts are not anticipated. An environmental assessment must be performed to determine any potential impacts to Gopher Tortoise and Eastern Indigo Snake populations. Additional R/W is not anticipated. Coordination with FPL will be required. All pedestrian facilities shall adhere to current ADA standards.

Additional non-reimbursable amenities covered in the scope of work include fencing with access gates, irrigation systems, a community garden, trash cans, pavilions, removable shade coverings, and tables.

SPECIAL CONSIDERATIONS BY AGENCY:

The audit report(s) required in the Agreement shall include a Schedule of Project Assistance that will reflect the Department's contract number, the Financial Project Number (FPN), the Federal Authorization Number (FAN), where applicable, the amount of state funding action (receipt and disbursement of funds), any federal or local funding action, and the funding action from any other source with respect to the project.

The Agency is required to provide a copy of the design plans for the Department's review and approval to coordinate permitting with the Department, and notify the Department prior to commencement of any right-of-way activities.

If and when real property rights are to be acquired for a transportation facility, a scaled drawing must be prepared to clearly show the right-of-way to be acquired. It must show sufficient technical data, including land ties, to permit the preparation of legal descriptions for use in acquisition documents, and serve as an aid in appraisal and acquisition. It is supported by a Control Survey Map (certified survey) and does not purport to be a survey. This map provides the certified survey support for the preparation of right-of-way related maps and is a depiction of the right-of-way survey field work performed for a specific transportation project.

EXHIBIT "A"

PROJECT DESCRIPTION AND RESPONSIBILITIES

Invoices and progress reports shall be submitted on a quarterly basis to:

Amir Asgarinik
District Transportation Systems Development Manager
719 South Woodland Boulevard, MS 4-520
DeLand, Florida 32720

The Agency shall commence the project's activities subsequent to the execution of this Agreement and shall perform in accordance with the following schedule:

a) Study to be completed by N/A.
b) Design to be completed by August 24, 2019.
c) Right-of-Way requirements identified and provided to the Department by N/A.
d) Right-of-Way to be certified by N/A.
e) Construction contract to be let by N/A.
f) Construction to be completed by N/A.

If this schedule cannot be met, the Agency will notify the Department in writing with a revised schedule or the project is subject to the withdrawal of federal funding.

SPECIAL CONSIDERATIONS BY DEPARTMENT:

The project funding may be reduced to an amount equal to the award amount and/or the actual contract costs.

The River to Sea TPO has established a 10% local match for this project. Invoice payments will be pro-rated accordingly to account for this match requirement.

Post design services will not be reimbursed.

EXHIBIT "B"

SCHEDULE OF FUNDING

AGENCY NAME & BILLING ADDRESS	FPN: 436473-1-38-01
City of Palm Coast 160 Lake Avenue Palm Coast, FL 32164	

TYPE OF WORK By Fiscal Year	FUNDING (1) TOTAL PROJECT FUNDS	(2) LOCAL FUNDS	(3) STATE FUNDS	(4) FEDERAL FUNDS
Planning-18 FY:				
FY:				
FY:				
Total Planning Cost				
Project Development & Environment (PD&E) - 28				
FY:				
FY:				
FY:				
Total PD&E Cost				
Design - 38 FY: 2018-2019	$156,915.00	$66,915.00	$0.00	$90,000.00
FY:				
FY:				
Total Design Cost	$156,915.00	$66,915.00	$0.00	$90,000.00
Right-of-Way - 48 FY:				
FY:				
FY:				
Total Right-of-Way Cost				
Construction-58 FY:				
FY:				
FY:				
FY:				
Total Construction Cost				
Construction Engineering and Inspection (CEI) - 68				
FY:				
FY:				
FY:				
Total CEI Cost				
Operations – 88				
FY:				
FY:				
FY:				
Total Operations Costs				
TOTAL COST OF THE PROJECT	$156,915.00	$66,915.00	$0.00	$90,000.00

The Department's fiscal year begins on July 1. For this project, funds are not projected to be available until after the 1st of July of each fiscal year. The Department will notify the Agency, in writing, when funds are available.

Exhibit "E"
TITLE VI ASSURANCES

During the performance of this contract, the consultant or contractor, for itself, its assignees and successors in interest (hereinafter collectively referred to as the "contractor") agrees as follows:

(1.) **Compliance with REGULATIONS:** The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") ***Title 49, Code of Federal Regulations, Part 21,*** as they may be amended from time to time, (hereinafter referred to as the ***REGULATIONS),*** which are herein incorporated by reference and made a part of this contract.

(2.) **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, or sex in the selection and retention of sub-contractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by ***Section 21.5*** of the ***REGULATIONS,*** including employment practices when the contract covers a program set forth in ***Appendix B*** of the ***REGULATIONS.***

(3.) **Solicitations for Sub-contractors, including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under sub-contract, including procurements of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the ***REGULATIONS*** relative to nondiscrimination on the basis of race, color, national origin, or sex.

(4.) **Information and Reports:** The contractor shall provide all information and reports required by the ***REGULATIONS*** or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation* or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such ***REGULATIONS,*** orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the *Florida Department of Transportation,* or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.

(5.) Sanctions for Noncompliance: In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Florida Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or

Federal Motor Carrier Safety Administration may determine to be appropriate, including, but not limited to:

a. withholding of payments to the contractor under the contract until the contractor complies, and/or
b. cancellation, termination or suspension of the contract, in whole or in part.

(6.) **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (7) in every sub-contract, including procurements of materials and leases of equipment, unless exempt by the ***REGULATIONS,*** or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contract or procurement as the *Florida Department of Transportation* or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance, provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation,* and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

(7.) **Compliance with Nondiscrimination Statutes and Authorities**: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

EXHIBIT "F"

AGENCY RESOLUTION

The agency Resolution authorizing entry into this Agreement is attached and incorporated into this Agreement.

EXHIBIT "L"

LANDSCAPE MAINTENANCE

Paragraph 16.L is modified to include the following provisions:

1. Until such time as the Project is removed from the project highway pursuant to paragraphs 3 and 4 of this Exhibit, the Agency shall, at all times, maintain the Project in a reasonable manner and with due care in accordance with all applicable Department guidelines, standards, and procedures hereinafter called "Project Standards." Specifically, the Agency agrees to:

    a) Properly water and fertilize all plants, keeping them as free as practicable from disease and harmful insects;

    b) Properly mulch plant beds;

    c) Keep the premises free of weeds;

    d) Mow and/or cut the grass to the proper length;

    e) Properly prune all plants which responsibility includes removing dead or diseased parts of plants and/or pruning such parts thereof which present a visual hazard for those using the roadway; and

    f) Remove or replace dead or diseased plants in their entirety, or remove or replace those plants that fall below original Project Standards.

    The Agency agrees to repair, remove or replace at its own expense all or part of the Project that falls below Project Standards caused by the Agency's failure to maintain the same in accordance with the provisions of this Exhibit. In the event any part or parts of the Project, including plants, has to be removed and replaced for whatever reason, then they shall be replaced by parts of the same grade, size, and specification as provided in the original plans for the Project. Furthermore, the Agency agrees to keep litter removed from the project highway.

2. Maintenance of the Project shall be subject to periodic inspections by the Department. In the event that any of the aforementioned responsibilities are not carried out or are otherwise determined by the Department to not be in conformance with the applicable Project Standards, the Department, in addition to its right of termination under paragraph 4(a) in this Exhibit, may at its option perform any necessary maintenance without the need of any prior notice and charge the cost thereof to the Agency.

3. It is understood between the parties to this Agreement that any portion of or the entire Project may be removed, relocated or adjusted at any time in the future as determined to be necessary by the Department in order that the adjacent state road be widened, altered or otherwise changed to meet with the future criteria or planning of the Department. The Agency shall be given notice regarding such removal, relocation or adjustment and shall be allowed 60 days to remove all or part of the Project at its own cost. The Agency will own that part of the Project it removed. After the 60-day removal period, the Department will become the owner of the unresolved portion of the Project, and the Department then may remove, relocate or adjust the Project as it deems best, with the Agency being responsible for the cost incurred for the removal of the Project.

4. This Exhibit shall remain in force during the life of the originally installed landscaping and/or the life of any replacement landscaping installed with the mutual consent of the parties hereto until superseded by a Landscape Maintenance Agreement between the Department and the Agency.

EXHIBIT 1

FEDERAL FINANCIAL ASSISTANCE (SINGLE AUDIT ACT)

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

CFDA No.:	20.205
CFDA Title:	Highway Planning and Construction Federal-Aid Highway Program, Federal Lands Highway Program
CFDA Program Site:	**https://www.cfda.gov/**
Award Amount:	**$90,000.00**
Awarding Agency:	Florida Department of Transportation
Award is for R&D:	No
Indirect Cost Rate:	N/A

FEDERAL RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles & Audit Requirements for Federal Awards
http://www.ecfr.gov/

OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*
http://www.whitehouse.gov/sites/default/files/omb/assets/a133/a133_revised_2007.pdf

OMB Circular A-133 Compliance Supplement 2014
http://www.whitehouse.gov/omb/circulars/a133_compliance_supplement_2014

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT MAY ALSO BE SUBJECT TO THE FOLLOWING:

OMB Circular A-87 (Revised), *Cost Principles for State, Local and Indian Tribal Governments*
http://www.whitehouse.gov/omb/circulars_a087_2004/

OMB Circular A-102, *Grants and Cooperative Agreements with State and Local Governments*
http://www.whitehouse.gov/omb/circulars_a102/

Title 23 – Highways, United States Code
http://uscode.house.gov/browse/prelim@title23&edition=prelim

Title 49 – Transportation, United States Code
http://uscode.house.gov/browse/prelim@title49&edition=prelim

Map-21 – Moving Ahead for Progress in the 21st Century, Public Law 112-141
http://www.gpo.gov/fdsys/pkg/PLAW-112publ141/pdf/PLAW-112publ141.pdf

Federal Highway Administration – Florida Division
http://www.fhwa.dot.gov/fldiv/

Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS)
https://www.fsrs.gov/

City of Palm Coast, Florida
Agenda Item

Agenda Date: 11/06/2018

Department	PARK & RECREATION	**Amount**	
Item Key	4563	**Account**	

Subject RESOLUTION 2018-XX APPROVING THE CULTURAL ARTS GRANTS FOR THE FISCAL YEAR 2018-2019

Background:

UPDATED BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

This item was heard by City Council at their October 30, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

Arts organizations have expressed a desire to receive grant monies from the City of Palm Coast for programs and/or events held in the City of Palm Coast. The City of Palm Coast has supported local non-profit organizations by awarding Cultural Arts Grants to eligible applicants since its inception as a city.

Fourteen applications were received for Fiscal year 2018-2019. The Leisure Services Advisory Committee reviewed these applications at their September 12, 2018 regular meeting. The Committee determined that thirteen applications were eligible to receive the Cultural Arts Grants.

Recommended Action :

Adopt Resolution 2018-XX approving the cultural arts grants for a total of $34,456 for the Fiscal Year 2018-2019.

RESOLUTION 2018-____
CULTURAL ARTS GRANTS FOR FISCAL YEAR 2018-2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE ELIGIBILITY LIST FOR THE CULTURAL ARTS GRANTS; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE SAID AGREEMENTS WITH THE APPROVED ORGANIZATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Cultural Arts organizations have expressed a desire to receive grant monies from the City of Palm Coast for programs and/or events held in the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires to provide monetary assistance to the Cultural Arts organizations providing quality and innovative programs and/or events to the citizens of the City of Palm Coast; and

WHEREAS, Cultural Arts organizations provide a valuable service to the citizens of Palm Coast.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL. The City Council of the City of Palm Coast hereby approves the eligibility list for the Cultural Arts Grants, as attached hereto and incorporated herein by reference as Exhibit "A."

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute agreements between the City of Palm Coast and the approved organizations.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED and ADOPTED by the City Council of the City of Palm Coast, Florida, on this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

ATTEST: MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

Attachment: Exhibit A-Cultural Arts Grants Eligibility List

City of Palm Coast
Cultural Arts Grant Determination
FY 18-19

Organization/Function	
African-American Cultural Society, Inc.	
Afro American Caribbean Heritage Org	New Applicant
Choral Arts Society	
City Repertory Theatre	
Columbian Club of Flagler County	
Community Chorus of Plam Coast	
Family Matters of Flagler	New Applicant
Flagler Auditorium	
Flagler County Art League	
Flagler Performing Arts Acadmey	
The Garden Club at Palm Coast, INC	
Gargiulo Art Foundation, INC	
Palm Coast Arts Foundation	
Palm Coast United Methodist Church	
Pan Afrakan Dance & Music Historical Ed	New Applicant

City of Palm Coast
Cultural Arts Grant Determination
FY19-20

				Total Annual Budget	$35,000.00		
Organization/Function		**Total Program Cost**	**Grant Eligible Expenses**	80% of Eligible, $3K cap **Maximum Allowable**	Budget Cap **Factor**	Grant **Recommendation**	10% Advertising **Requirement**
African-American Culutrual Society, INC		$5,000.00	$3,800.00	$3,000.00	100.00%	$3,000.00	$300.00
Afro American Caribbean Heritage Org	New Applicant	$770.00	$770.00	$616.00	100.00%	$616.00	$61.60
Choral Arts Society		$16,793.00	$6,107.00	$3,000.00	100.00%	$3,000.00	$300.00
City Repertory Theatre		$26,000.00	$10,500.00	$3,000.00	100.00%	$3,000.00	$300.00
Community Chorus of Plam Coast		$24,307.23	$15,635.69	$3,000.00	100.00%	$3,000.00	$300.00
Family Matters of Flagler		$3,000.00	$3,000.00	$2,400.00	100.00%	$2,400.00	$240.00
Flagler Auditorium		$546,000.00	$115,000.00	$3,000.00	100.00%	$3,000.00	$300.00
Flagler County Art League		$5,350.00	$3,000.00	$2,400.00	100.00%	$2,400.00	$240.00
Flagler Performing Arts Acadmey		$17,300.00	$3,000.00	$2,400.00	100.00%	$2,400.00	$240.00
The Garden Club at Palm Coast, INC		$5,000.00	$3,990.00	$3,000.00	100.00%	$3,000.00	$300.00
Gargiulo Art Foundation, INC		$38,800.00	$35,000.00	$3,000.00	100.00%	$3,000.00	$300.00
Palm Coast Arts Foundation		$14,670.00	$13,570.00	$3,000.00	100.00%	$3,000.00	$300.00
Palm Coast United Methodist Church		$18,750.00	$3,300.00	$2,640.00	100.00%	$2,640.00	$264.00
		$721,740.23	$216,672.69				
				Totals $34,456.00		$34,456.00	$3,445.60

SEPTEMBER 12, 2018

LSAC MEETING

CULTURAL ARTS GRANTS APPLICATIONS

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Cultural Arts Grant Applications

The following 14 organizations have applied for Cultural Art Grants for the FY 2018-19:

(1) **African-American Cultural Society, Inc. (AACS)** is celebrating 27 years of service and continues to provide the community of Palm Coast—particularly the youth—with programs and activities that reveal the history and culture of people of African descent and factual information about the Diaspora experience. They plan to continue to present cultural exhibits, participate in town festivals, celebrations and center-based programs.

Request for Funds $3000.00

*This request is for their Kwanza Program 12/26/2018-01/01/2019 which takes place at the AACS Center, US 1. This program depicts the "seven principles" and the first harvest celebration of Africa during these 7 days.

*Youth Black History Reality Program enables youth of the community to study and re-enact significant prominent African Americans and their contribution to history in a theatrical program format. Will be held at the AACS Center the 3rd Sunday in February during Black History Month, 4 to 7 p.m.

*AACS Center Exhibit Professional Display which includes leasing a traveling exhibit with 10 panels highlighting African American contributions to American culture through photos, DVD's, narratives. Takes place February-March 2019.

*Juneteenth Program is an indoor/outdoor program at the AACS Center held 1-2 days in June 2019 to commemorate the ending of slavery in the U.S.

(2) **Afro American Caribbean Heritage Organization (AACHO)** has been a cultural organization in Flagler County for 36 years and they host a display at the Flagler County Public Library each February. They serve as role models and mentors for youth, host fun-filled trips, work with other

community organizations, and award modest scholarships to deserving college-bound high school graduates. They participate in local parade and community holiday gatherings and all are welcome to join their band on the 3rd Tuesday of the month at 5 p.m. (except July & August) at Island Walk Shopping Center, Realty Exchange Meeting Room off of Florida Park Drive.

Request for Funds $1,000.00

They wish to offer a Stipend of Appreciation of $100 each to 10 individuals or groups for their efforts, talents, participation, benefitting their annual festival.

(3) **Choral Arts Society (CAS)** has been in existence since 1999 and is open to all qualified musicians. All of their concerts are held at the St. Thomas Episcopal Church in Palm Coast and open to the public without charge. They provide a $500 annual scholarship to 1 or more college bound students to study music performance and/or education.

Request for Funds $3,000.00

Their purpose is to enrich the cultural life of our residents by bringing the best choral music to Palm Coast and the Flagler area and encourage the pursuit of music in young people through annual scholarships. They perform 3 concerts throughout the FY year as follows:

- December 2018 – Christmas season 2 performances
- May 2019 – Broadway stage pieces 2 performances
- July 2019 – Patriotic favorites July 4th 1 performance

(4) **City Repertory Theatre** was created to provide alternative programs and entertainment as a unique resource to the community and seek out and give the opportunity to local students for training and instruction.

Request for Funds $3,000.00

The FY 2018-19 season will include:

- The Rocky Horror Show, Oct. 5-28, 2018
- Proof, November 9-18, 2018
- The Women, January 10-13, 2019
- The Taming of the Shrew, Feb. 21-24, 2019
- Dames at Sea, April 5-14, 2019
- Hand to God, May 3-10, 2019

They are currently developing an evening of African-American poetry that hopefully will be presented during Black History Month in February 2019. They have previously touched on subjects such as battered women and mental illness. All productions are presented at 160 Cypress Point Parkway in an intimate, jewel-box theatre which seats 45-65 people with 5-12 performances. Taming of the Shrew, however, will be presented in the tent next to the PCAF Center with 4 performances.

(5) **Columbian Club of Flagler County** has served the community over 30 years.

Request for Funds $3,000.00

They would like to have a one day "Columbus Day Indoor Picnic" event held inside, due to the Florida heat. The Club will prepare a dinner buffet with music provided by Mike Kohn. Also demonstrations, and speakers that explain the cultural and historical impact Christopher Columbus had on our new world will be provided.

This will include arts and crafts, along with a historical presentation from a history professor from Daytona State College about Christopher Columbus and his adventures.

(6) **Community Chorus of Palm Coast** was founded in 2010 and has 66 members from Palm Coast and the surrounding area, including youth members. The concerts are held in the sanctuary of the Trinity Presbyterian Church in Palm Coast. The mission of the Chorus is to build a tradition

of community pride through choral excellence by providing performances that enrich, educate and entertain through a variety of musical styles, including Broadway, pop, folk, sacred, gospel and classical music.

Request for Funds $3,000.00

The concerts for FY 2018-19 are as follows:

- Veteran's Day – November 12, 2018
- Winter Concert – Friday, November 30, 2018
- Winter Concert – Sunday, December 2, 2018
- Spring Concert – Friday, April 26, 2019
- Spring Concert – Sunday, April 28, 2019
- Memorial Day – Monday, May 2, 2019

Performances are free to the public. By invitation, last FY, the Chorus participated in two community celebrations including the Veteran's Day Ceremony at Heroes Park and the Memorial Day Ceremony also at Heroes Park.

(7) **Family Matters of Flagler** has been in existence since 1998, and in 1999 they assisted the City of Palm Coast by helping them establish their first parks and recreation programming by working in partnership to obtain a five year Federal juvenile justice delinquency grant for $100,000 a year for 5 years. This award funded the creation and operation of the Flagler Youth Center. They are a very active advocacy organization and have started programs such as Focus on Flagler Youth Coalition, the Palm Coast Historical Society, the Flagler Chapter of the Boys and Girls Club, YMCA, etc.

Request for Funds $3,000.00

Current initiatives include a senior employment program where they train and place seniors at "not for profits" or government agencies to upgrade their skills to reenter the workforce. They acquired a licensed food truck that they bring to community events to raise funds and deliver the message that "Seniors Matter." Their goal is to provide services in their own

facility to serve food and accommodate the 300 plus seniors who want to socialize. Their newest initiative is called "Seniors on a Mission" where seniors are brought together to assist as volunteers when requested by the City of Palm Coast or other organizations.

(8) **Flagler Auditorium** is a performing arts organization for the residents of Palm Coast for the past 27 years. They would like to continue to offer quality and varied programming to the community at affordable prices, support arts in education, provide grants and scholarships, and nurture arts and culture throughout the community.

Request for Funds $3,000.00

The FY 2018-19 projected season is as follows: (See Attachment A)

(9) **Flagler County Art League (FCAL)** was established in 1978 and boasts a membership of more than 480 artists and art lovers. Their mission is to promote the arts in our community and create an environment for artists to develop, collaborate and showcase their work, particularly in our schools.

Requests for Funds $3,000.00

In its 4th year, FCAL's "Art Works" is a collaboration between FCAL and Flagler Palm Coast High School faculty that offers students who want to pursue a career in the arts an opportunity to interact with former graduates of FPC who have successful art careers. There will be presentations and workshops. The program this year will be held on March 19, 2019 and they expect more than 150 students to attend. The keynote speaker is an administrator at Full Sail University.

(10) **Flagler Performing Arts Academy** provides a summer theater camp for ages 8 to 18 teaching dance, voice and acting training; and in the last fiscal year provided 40 children with a 3 week professional, quality musical theater training. Additionally, over 400 residents were able to enjoy the magic of a high quality theatrical experience. They would like to offer this to more youth on a sliding fee schedule for families that are unable to pay even the discounted $200 fee for their 3 week camp. They would also like to provide honorariums to students who work behind the scenes, which would enable them to have summer employment and teach them valuable stagecraft skills. They hope to have 4 performances in the new fiscal year.

Request for Funds $3,000.00

The camp is scheduled for June 10-28, 2019 and the theater performances that are scheduled are for June 28, 2019 and June 29, 2019 from 2:00 to 7:00 p.m.

(11) **The Garden Club at Palm Coast, Inc.** will host their annual Spring Festival & Plant Sale at Central Park at Palm Coast Town Center or Flagler Palm Coast High School on Saturday, April 6, 2019 from 9:00 a.m. to 4:00 p.m.

Request for Funds $3,000.00

They will present 15 demonstrations and informational classes throughout the day on (1) floral design, (2) Florida native plants, (3) propagation techniques, (4) cooking with herbs, (5) butterfly gardens, (6) art demonstrations (with invitations to the Flagler County Art League) and (7) vendors to participate in demonstrations.

Their purpose is "to aid in the protection and conservation of plants, birds, trees, air and water; to stimulate knowledge and a love of horticulture and floral design; to educate and participate in environmental affairs and to encourage 'civic pride'."

(12) **Gargiulo Art Foundation, Inc.** supports artists, students, art organizations and have recognized 18 Flagler County Artists of the Year. They have sponsored numerous varied art shows, artists' panels, discussions, art receptions, gallery walks, critiques, student art scholarships and developed Palm Coast's "Art in Public Places."

Request for Funds $3,000.00

The Foundation is advertising a proposed public sculpture garden in Town Center and committing $100,000 over the next 4 years for this project, headed up by well-known Deland Sculptor Harry Messersmith. Their goal is to have at least half a dozen sculptures installed around Town Center Lake by the year 2021 to enhance nature, art and wellness benefiting residents, businesses, visitors, and tourists.

(13) **Palm Coast Arts Foundation** established in 2004 focuses on bringing quality entertainment and cultural arts to our community. They have designed and are building a Center for the Arts that will establish the Palm Coast/Flagler Beach areas as a world-class forum for the arts so as to nurture and spotlight the arts and economy by providing vision, venues, and facilitation of all types of performances including Broadway to Opera, music of all genres, dance and theater.

Request for Funds $3,000.00

Last year's MacBeth sold out each night and in February 2019, their Shakespeare in the Park production of "The Taming of the Shrew" hopes to be as well received during the 4 performances.

(14) **Palm Coast United Methodist Church** is an outreach ministry presenting programs for the enjoyment, education and personal enrichment of the greater Palm Coast community while supporting multi-cultural performing artists in interactive relationships.

Request for Funds $3,000.00

(See Attachment B for a list of the FY 2018-19 Concert Series).

(15) **Pan Afrakan Dance & Music Historical Ed. Association** was organized as an educational tax-exempt organization in August 2002. The purpose of the organization is to preserve diverse community activities within folk and cultural traditions of African-Caribbean & indigenous historical understanding, thought, sacred philosophy and social organizations in turn using these activities to strengthen behavioral concepts, increase learning development, and focus on building collaborative and improved communities in the humanities of Arts, Sciences, Cultural Dance & Music within residential programs, seminars and workshops for all age groups.

Request for Funds $3,000.00

Their program would like to preserve and educate African-Caribbean Arts, Dance, and Music in the local Palm Coast Community.

They would like to have 100 master classes and performances at $15 each and an additional 8 dance classes at $62.50 per hour and 8 drumming classes at $57.50 per hour.

ATTACHMENT A

Flagler Auditorium FY 2018-19 Shows

Date	Time	Show
Saturday, 11/3/2018	7:30 P.M.	U.S. Navy Commodores
Sunday, 11/4/2018	7:30 P.M.	Beyond Glory
Friday, 11/30/2018	7:30 P.M.	Celtic Angels Christmas
Tuesday, 12/4/2018	7:30 P.M.	Black Violin
Sunday, 12/9/2018	7:30 P.M.	Sandy's Rat Pack Christmas
Friday, 12/14/2018	7:30 P.M.	The New York Tenors
Sunday, 12/16/2018	3:00 P.M.	SE Navy Holiday Concert
Sunday, 12/16/2018	7:00 P.M.	SE Navy Holiday Concert
Friday, 01/4/2019	7:30 P.M.	The Spinners
Thursday, 01/10/2019	7:30 P.M.	Swan Lake, Odessa Nationa
Sunday, 01/13/2019	7:30 P.M.	The Bronx Wanderers
Saturday, 01/19/2019	7:30 P.M.	Hermans Hermits, Peter Noone
Thursday, 01/24/2019	7:30 P.M.	The Doo Wop Project
Saturday, 01/26/2019	7:00 P.M.	Mutts Gone Nuts
Tuesday, 01/29/2019	7:30 P.M.	Artrageous
Thursday, 01/31/2019	7:30 P.M.	Abacadabra, The Ultimate
Friday, 02/8/2019	7:30 P.M.	Lords of 52nd Street

ATTACHMENT A (Continued)

Saturday, 02/16/2019	7:30 P.M.	The Hit Men
Thursday, 02/21/2019	7:30 P.M.	Stayin' Alive
Sunday, 02/24/2019	7:30 P.M.	Southside Johnny
Sunday, 03/3/2019	7:30 P.M.	The Choir Men
Friday, 03/08/2019	7:30 P.M.	Legends - Split
Friday, 03/15/2019	7:30 P.M.	Robert Klein
Sunday, 03/17/2019	7:30 P.M.	One Night in Memphis
Thursday, 03/21/2019	7:30 P.M.	Modern Gentleman
Thursday, 03/28/2019	7:30 P.M.	Sicilian Tenors
Friday, 04/05/2019	7:30 P.M.	Shades of Buble
Saturday, 04/13/2019	7:30 P.M.	Steve Solomon

** All Tickets go on sale 10/15/18 at 10:00 a.m.

ATTACHMENT B

Palm Coast United Methodist Church Concert Series FY 2018-19 Season

(1) Sunday, 10/14/18 – 3:30 P.M. Chamber Players of Palm Coast – Classical music with strings, winds and harpsichord.

(2) Sunday, 10/28/18 – 4:00 P.M. Instrumentalist percussionist, pianist and vocalist Renese King

(3) Friday, 11/16/18 – 7:00 P.M. Harp & Cello duo/melody anglin

(4) Saturday, 12/1/18 – 4:00 P.M. Christmas Concert – Handel's Messiah professional soloists, Chancel Choir and community singers accompanied by the Chamber Players of Palm Coast

(5) Sunday, 12/2/18 – 4:00 P.M. Christmas Concert – Handel's Messiah

(6) Saturday, 02/2/19 – 4:00 P.M. Harmony Chamber Orchestra from Flagler Youth Orchestra

(7) Sunday, 02/24/19 – 4:00 P.M. Daytona State College Community Flute Choir, Paige D. Long, Director

(8) Sunday, 03/3/19 – 4:00 P.M. Organ concert and hand bell choir, Yvette Bynum and PCUMC Hand Bell Choir

(9) Sunday, 04/07/19 – 3:30 P.M. Chamber Players of Palm Coast classical music with strings, winds and harpsichord

** All concerts are free and open to the public.

CULTURAL ARTS GRANT AGREEMENTS

FY					
2018-19	Name of Organization	Contact and Title	Amount Requested	Address	Email
1	**African-American Cultural Society, Inc.**	William L. Seeney, Grant Admin.	$3,000.00	P.O. Box 350607, Palm Coast FL 32135-0607	wseeney@att.net
2	**Afro American Caribbean Heritage Org.**	Vivian Richardson, President	$1,000.00	P.O Box 350480, Palm Coast FL 32135	vivianrichardson1@outlook.com
3	**Choral Arts Society**	Betty Christian, Treasurer	$3,000.00	P.O. Box 351061, Palm Coast 32135	betty@inthecreek.com
4	**City Repertory Theatre**	Jerry Lapidus, Board Grants Liaison	$3,000.00	160 Cypress Point Pkwy. - Suite B206	jerrylapidus@gmail.com
				Palm Coast FL 32164	
5	**Columbian Club of Flagler County**	Dick Ackerman, President	$3,000.00	51 Old King's Road North, Palm Coast FL 32137	cean.raa@verizon.net
6	**Community Chorus of Palm Coast**	LaJuana McKay, Treasurer	$3,000.00	156 Florida Park Drive, Palm Coast 32137	ljmckay@bellsouth.net
7	**Family Matters of Flagler**	Denise L. Calderwood, Founder	$3,000.00	51 Old King's Road North, Palm Coast FL 32137	denise.calderwood@yahoo.com
8	**Flagler Auditorium**	Lisa McDevitt, Exec. Director	$3,000.00	P.O. Box 755, Bunnell FL 32110-0755	mcdevittl@flaglerschools.com
9	**Flagler County Art League**	Ann G. DeLucia, President	$3,000.00	160 Cypress Point Pkwy. - Ste. 207C	info@flaglercountyartleague.org
				Palm Coast FL 32164	
10	**Flagler Performing Arts Academy**	Ann Paris, President	$3,000.00	250 Palm Coast Parkway NE - #607-223	ann@palmcoastsummercamp.com
				Palm Coast FL 32137	
11	**The Garden Club at Palm Coast, Inc.**	Denise A. Garcia, Festival Chair	$3,000.00	P.O. Box 352153, Palm Coast FL 32135	info@gardenclubatpalmcoast.org
12	**Gargiulo Art Foundation, Inc.**	Arlene C. Volpe, Director	$3,000.00	8 Cedar Point Dr., Palm Coast FL 32164	avolpe@cfl.rr.com
13	**Palm Coast Arts Foundation**	Nancy Crouch, Exec. Director	$3,000.00	1500 Central Ave., Palm Coast FL 32164	nancycrouch@palmcoastartsfoundation.com
14	**Palm Coast United Methodist Church**	Bronnetta Hamilton, Admin. Coord.	$3,000.00	5200 Belle Terre Pkwy., Palm Coast FL 32137	bronnettahamilton@att.net
15	**Pan Afrakan Dance & Music Historical Ed. Association**	Khemya Mit Rahina, Director	$3,000.00	4845 Belle Terre Pkwy., C29, Palm Coast FL 32164	mitrahina@yahoo.com

August 17, 2018

Alex Boyer, Director
Palm Coast Parks & Recreation Department
305 Palm Coast Parkway, NE
Palm Coast, Florida 32137

On behalf of the African American Cultural Society, Inc. (AACS), we appreciate your consideration of this grant proposal as well as the Leisure Services Advisory Committee and the Palm Coast City Council.

The AACS is celebrating 27 years of service and continues to provide to the community of Palm Coast, programs and activities that reveal the history and culture of people of African descent and provide factual information about the African Diaspora experience.

Based on our past years attendance and the growing interest of residents and other organizations to support AACS programs at both our Center and about the community, we anticipate an opportunity in the coming year to serve more in the community of Palm Coast particularly our youth. We plan to continue to present cultural exhibits, participate in town festivals and celebrations in addition to our center based programs and events.

The continued support of the City of Palm Coast as a partner in the perpetuation of our many programs is appreciated. We have provided all of the information required for the application process and have enclosed the required original application and a computer disk copy. We are once again soliciting grant funds to support the "AACS Cultural Arts Series" referenced in our Financial Assistance Application.

Thank you for your review and consideration. Should you need to contact me, I can be reached at 386-586-1411(H), 386-569-1212 (C), or 386-447-7030 at the AACS Center.

Sincerely,

William L. Seeney
Grant Administrator

Enclosures
wls

P.O. Box 350607 • Palm Coast, FL 32135-0607 • Tel: 386.447.7030 • Fax: 386.447.2059
Email: Info@AfricanAmericanCulturalSociety.org • Facebook: AACSPalmCoast
A non-profit Federal tax-exempt corporation via Section 501(c)(3)

AFRICAN AMERICAN CULTURAL SOCIETY, INC

REQUEST FOR CITY OF PALM COAST CULTURAL ARTS FINANCIAL ASSISTANCE 2018

ORDER OF CONTENTS

Completed Request for Financial Assistance Application

IRS Determination Letter

Organizational Budget Worksheet

Cultural Program Request Projected Operating Budget

IRS 990 FORM

AACS Board of Directors – 2018

Current Supplemental Program Attachments

P.O. Box 350607 • Palm Coast, FL 32135-0607 • Tel: 386.447.7030 • Fax: 386.447.2059
Email: Info@AfricanAmericanCulturalSociety.org • Facebook: AACSPalmCoast
A non-profit Federal tax-exempt corporation via Section 501(c)(3)

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: AFRICAN AMERICAN CULTURAL SOCIETY, INC.

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☑ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: AACS CULTURAL ARTS SERIES 2018-2019

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? 7 times: 2011 thru 2018

Total Program Cost: $ 5,000.00

Grant Request (Maximum Request $3,000): $ 3,000.00

Name & Title of the Person completing application: William L. Seeney, Grant Administrator

Organization address: P.O. Box 350607, Palm Coast, FL 32135-0607

Phone: 386-447-7030 **Fax:** 386-447-2059 **E -Mail:** see below
info@AfricanAmericanCulturalSociety.org

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2017-18? Yes

If yes, what was the grant amount received and the final cost of the program funded: $ 2,400.00

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Joseph Matthews
Signature

Joseph Matthews
Print Name

President
Title

August 17, 2018
Date

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

2018-2019

Describe the purpose of the organization: The African American Cultural Society, Inc. was established in 1991 to preserve and perpetuate the cultural heritage of the African Diaspora through educational, artistic, intellectual and social activities and services deemed to be in the best interest of the entire community. In doing so, the African American Cultural Society has often been recognized for its contributions in serving the community through its programs and events that perpetuate and embellish its mission.

Describe the purpose of the program being considered for funding: The "AACS Annual Cultural Arts Series" consists of programs that educate, enlighten, enrich and entertain the City of Palm Coast Community on the unique arts and history of the African American community and African Diaspora. The following programs are included and require Grant assistance: (Continued on separate attachment)

If awarded, describe how the City of Palm Coast's financial assistance will be used: The Grant will be spread across the four (4) programs in the following manner: Kwanzaa Program: Cost of materials, promotional materials and performer/facilitator fees. Youth Reality Program: Cost of materials (e.g. Stage Props, Costumes, Reference Sources, etc.), promotional materials, a month long AACS Center Exhibit Display: Cost to lease panel displays and the Juneteenth Celebration: Cost of materials, facilitator fees, promotional materials. See Operating Budget Attachments for each Program.

Explain why funding requested from the City is essential for development of the program: The AACS Operational Budget is not sufficient to provide full funding for the stated program requirements. Although we encourage donations and contributions, they fall short of enabling the AACS to sometimes present a full program of the event and at times we may have to defer the program for that year.

Attachment for "Describe the Purpose of the Program"

AFRICAN AMERICAN CULTURAL SOCIETY, INC

"CULTURAL ARTS SERIES" DESCRIPTION - 2018/2019

KWANZAA PROGRAM – offers the general public an opportunity to be informed on the history and cultural significance of this African American Holiday Season that celebrates family, community and culture. It is celebrated from December 26 thru January 1 and it takes its name from the first harvest celebrations of Africa. The seven days are highlighted by ceremonies depicting seven communitarian African values, commonly referred to as the "Seven Principles." Namely, Umoja (Unity), Kujichagulia (Self-Determination), Ujima (Collective Work and Responsibility), Ujamaa (Cooperative Economics), Nia (Purpose), Kuumba (Creativity), and Imani (Faith). Our program generally encompasses 1-2 days but includes the celebration of each of the seven principles. This takes place with the tenants of each principle being explained by speakers (in-house and guest performers) supplemented with appropriate props and exhibits. All of the events take place at the AACS Center on US#1, Palm Coast. (Public attendance is expected to be 150-175.) Planning is now underway to format this year's program. Budget requirements are attached.

YOUTH BLACK HISTORY REALITY PROGRAM – enables the youth of our community to study and reenact significant prominent African Americans and their contributions to American history in a theatrical program format. They dress in costume and use various props to highlight their presentation of that person. A lot of rehearsing and the time of AACS volunteers are required to prepare for this event. A guest performer may also be engaged to further enhance the program. This program is offered to the general public at the AACS Center, US#1, Palm Coast. It is generally held the third Sunday in February (Black History Month) from 4 pm to 7 pm and the program generally exceeds "capacity turnout" from the community (over 250). To see our youth extolling the virtues of various African American heroes they have been taught to know or being exposed to for the first time is very memorable to everyone. The youth are recruited from our schools, churches, clubs and AACS member families. Because of the size of the audience, a light fare is offered at the end for fellowship and cordiality. Budget requirements are attached.

AACS CENTER EXHIBIT DISPLAY- Leasing a professional Traveling Exhibit display with approximately 10 panels to highlight African American contributions to American culture. Each panel tells a story on a famous historical African American through photos and written narratives and is supported by DVD/Audio commentary. The exhibit will be displayed over a Four (4) week period during February - March 2019. The exhibit will be open to the public (donations only) and special arrangements made with cultural groups in the school system and other organizations will be extended. This is a first time venture for the AACS to present an extended program to the community that allows flexibility for viewing over a period of time. The AACS plans to expand its normal operations to provide access to view the exhibit on a daily basis. Projected attendance is expected to exceed 700.

JUNETEENTH PROGRAM – is an indoor/outdoor program at the AACS Center set in a festival style format to commemorate the ending of slavery in the United States. On June 19, 1865, the Union soldiers landed at Galveston, Texas with news that the war had ended and all slaves were now free, even though this was two and a half years after President Lincoln's Emancipation Proclamation. Our program includes interactive children activities as well as informational speakers on the occasion, music performances, exhibits, artifacts, artwork, books, and light food sales. The program is held over 1-2 days in June and attracts a sizable following from community patrons and members. (Public attendance is expected to be 150-200) "Juneteenth" has gained in popularity nationwide and is a program that must be featured as a National African American Historical event. Budget requirements are attached.

AFRICAN AMERICAN CULTURAL SOCIETY, INC

GENERAL STATEMENT

The Cultural Arts Programs held at the AACS Center are always open to the general public with no admission charge. Grant monies and donations, not operating funds, generally support these programs. That is why grant funds are so essential for the delivery of these and other cultural programs to our community. It is also important to note that most of the African American and African Diaspora Cultural Programs presented by the AACS are the only venue in the Flagler County area to offer these presentations to the community.

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248567569
Sep. 03, 2010 LTR 4168C E0
59-3104305 000000 00
00013207
BODC: TE

AFRICAN AMERICAN CULTURAL SOCIETY
INC
% EDMUND G PINTO JR
PO BOX 350607
PALM COAST FL 32135-0607

011806

Employer Identification Number: 59-3104305
Person to Contact: MRS. BLACK
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your Aug. 25, 2010, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in FEBRUARY 1993.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

City of Palm Coast

Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name	African American Cultural Society, Inc.
Federal ID Number (FEIN)	59-3104305
Fiscal Year End	30-Jun-19
Program Name:	AACS Cultural Arts Series 2018-2019

	This Request	Total Program Budget	Total Organization Budget
Income			
Government Grants			500
Foundation and Corporate Grants			500
Admission Fees			0
Contributions from Individuals		2000	17500
Membership Income			21000
Fundraising			61000
Earned Income			0
Interest Income			0
Other Income			500
Total Income	0	2000	101000
Personnel Expenses			
Salaries and Wages			19000
Employee Benefits and Taxes			1600
Total Personnel Costs	0	0	20600
Operating Expenses			
Bank/Investment Fees			200
Depreciation Expense			0
Equipment Rental & Maintenance			1300
Food Costs			1000
Fundraising/Development Expenses			5000
Insurance Expense	0	300	14300
Marketing/Advertising	850	850	3800
Postage and Delivery			2200
Professional Development			400
Professional Fees	1100	1500	3000
Rent and Occupancy			1200
Supplies and Materials	450	1050	5900
Telephone Expense			2000
Travel Expense			100
Exhibits/Costumes	600	1300	3700
Building Maintenance			33000
Miscellaneous Expenses			500
Total Operational Costs	3000	5000	77600
Total Expenses	3000	5000	98200

Form **990-EZ**

Department of the Treasury
Internal Revenue Service

Short Form
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ **Do not enter social security numbers on this form as it may be made public.**

▶ **Information about Form 990-EZ and its instructions is at *www.irs.gov/form990*.**

OMB No. 1545-1150

2016

Open to Public Inspection

A For the 2016 calendar year, or tax year beginning 07/01 **, 2016, and ending** 06/30 **, 20** 17

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization
African American Cultural Society Inc

Number and street (or P.O. box, if mail is not delivered to street address) | Room/suite
PO Box 350607

City or town, state or province, country, and ZIP or foreign postal code
Palm Coast, FL, 32135-0607

D Employer identification number
59-3104305

E Telephone number
386-447-7030

F Group Exemption Number ▶

G Accounting Method: ☑ Cash ☐ Accrual Other (specify) ▶

I Website: ▶

J Tax-exempt status (check only one) – ☑ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

H Check ▶ ☑ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

K Form of organization: ☑ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are $200,000 or more, or if total assets (Part II, column (B) below) are $500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ $ **92,576**

Part I **Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)
Check if the organization used Schedule O to respond to any question in this Part I . . . . . ☑

Revenue	1	Contributions, gifts, grants, and similar amounts received		1	14,523
	2	Program service revenue including government fees and contracts		2	32,609
	3	Membership dues and assessments		3	19,135
	4	Investment income		4	0
	5a	Gross amount from sale of assets other than inventory	5a 0		
	b	Less: cost or other basis and sales expenses	5b 0		
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)		5c	0
	6	Gaming and fundraising events			
	a	Gross income from gaming (attach Schedule G if greater than $15,000)	6a 0		
	b	Gross income from fundraising events (not including $ 0 of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds $15,000)	6b 26,309		
	c	Less: direct expenses from gaming and fundraising events	6c 0		
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)		6d	26,309
	7a	Gross sales of inventory, less returns and allowances	7a 0		
	b	Less: cost of goods sold	7b 0		
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)		7c	0
	8	Other revenue (describe in Schedule O)		8	0
	9	**Total revenue.** Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶		9	92,576
Expenses	10	Grants and similar amounts paid (list in Schedule O)		10	0
	11	Benefits paid to or for members		11	0
	12	Salaries, other compensation, and employee benefits		12	15,033
	13	Professional fees and other payments to independent contractors		13	1,751
	14	Occupancy, rent, utilities, and maintenance		14	52,476
	15	Printing, publications, postage, and shipping		15	7,434
	16	Other expenses (describe in Schedule O)		16	0
	17	**Total expenses.** Add lines 10 through 16 ▶		17	76,694
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)		18	15,882
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)		19	165,505
	20	Other changes in net assets or fund balances (explain in Schedule O)		20	-21,000
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶		21	160,387

Part II Balance Sheets (see the instructions for Part II)
Check if the organization used Schedule O to respond to any question in this Part II . . . . . ☑

		(A) Beginning of year		(B) End of year
22	Cash, savings, and investments	14,490	22	30,372
23	Land and buildings	151,015	23	130,015
24	Other assets (describe in Schedule O)	0	24	0
25	**Total assets**	165,505	25	160,387
26	**Total liabilities** (describe in Schedule O)	0	26	0
27	**Net assets or fund balances** (line 27 of column (B) **must** agree with line 21)	165,505	27	160,387

Part III Statement of Program Service Accomplishments (see the instructions for Part III)
Check if the organization used Schedule O to respond to any question in this Part III . . ☐

What is the organization's primary exempt purpose? **See Schedule O, Statement 1**

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28 **To promote cultural programs and activities that enhance the understanding of the African American culture**

(Grants $ 0) If this amount includes foreign grants, check here . . . . ▶ ☐ **28a** 74,167

29

(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ **29a**

30

(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ **30a**

31 Other program services (describe in Schedule O)

(Grants $ 0) If this amount includes foreign grants, check here . . . . ▶ ☐ **31a** 0

32 **Total program service expenses** (add lines 28a through 31a) . . . . . ▶ **32** 74,167

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)
Check if the organization used Schedule O to respond to any question in this Part IV . . . . . ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Edmund G Pinto Jr Director	4	0	0	0
Lynda Baten Director	4	0	0	0
Dora Campbell Director	4	0	0	0
Jean Tanner Director	6	0	0	0
Shirley Jacob Director	4	0	0	0
G Henry Williams Director	4	0	0	0
Daniel Isaac Director	4	0	0	0
Stephanie Robinson Director	4	0	0	0
Joseph Matthews President	8	0	0	0
Sybil Dodson-Lucas Officer	4	0	0	0
Melba J McCarty Officer	4	0	0	0
(Continued on Schedule O, Statement 2)				

Part V **Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V . . ☐

			Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33		✓
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34		✓
35a	Did the organization have unrelated business gross income of $1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a		✓
b	If "Yes," to line 35a, has the organization filed a Form 990-T for the year? *If "No," provide an explanation in Schedule O*	35b		
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c		✓
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		✓
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a 0			
b	Did the organization file **Form 1120-POL** for this year?	37b		✓
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee **or** were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a		✓
b	If "Yes," complete Schedule L, Part II and enter the total amount involved 38b			
39	Section 501(c)(7) organizations. Enter:			
a	Initiation fees and capital contributions included on line 9 39a			
b	Gross receipts, included on line 9, for public use of club facilities 39b			
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ 0 ; section 4912 ▶ 0 ; section 4955 ▶ 0			
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b		✓
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ 0			
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ 0			
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e		✓
41	List the states with which a copy of this return is filed ▶ FL			
42a	The organization's books are in care of ▶ Edmund G Pinto Jr Telephone no. ▶ 386-447-7030			
	Located at ▶ PO Box 350607, Palm Coast, FL 32135-0607 ZIP + 4 ▶ 32135-0607			
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b		✓
	If "Yes," enter the name of the foreign country: ▶			
	See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
c	At any time during the calendar year, did the organization maintain an office outside the United States?	42c		✓
	If "Yes," enter the name of the foreign country: ▶			
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041**—Check here ▶ ☐ and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43			

			Yes	No
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a		✓
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b		✓
c	Did the organization receive any payments for indoor tanning services during the year?	44c		✓
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? *If "No," provide an explanation in Schedule O*	44d		
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a		✓
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b		✓

			Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46		✓

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

			Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47		✓
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48		✓
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a		✓
b	If "Yes," was the related organization a section 527 organization?	49b		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over $100,000 ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over $100,000 ▶

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A ▶ ☑ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

▶ Signature of officer — Date

▶ **Victor R Krause, Treasurer**
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Firm's name ▶			Firm's EIN ▶	
Firm's address ▶			Phone no.	

May the IRS discuss this return with the preparer shown above? See instructions ▶ ☐ Yes ☐ No

SCHEDULE A (Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2016

Open to Public Inspection

Name of the organization	Employer identification number
African American Cultural Society Inc	59-3104305

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☑ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:

10 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations . . . . . ☐

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	(iv) No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")			95,175	95,288	33,658	224,121
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3	0	0	95,175	95,288	33,658	224,121
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						0
6 **Public support.** Subtract line 5 from line 4						224,121

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
7 Amounts from line 4	0	0	95,175	95,288	33,658	224,121
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources			26,773	23,200	26,309	76,282
9 Net income from unrelated business activities, whether or not the business is regularly carried on			0			0
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						300,403

12 Gross receipts from related activities, etc. (see instructions) 12

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** . . . . . ▶ ☐

Section C. Computation of Public Support Percentage

14	Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f))	14	74.61 %
15	Public support percentage from 2015 Schedule A, Part II, line 14	15	79.22 %

16a **33 1/3% support test—2016.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization . . . . . ▶ ☑

b **33 1/3% support test—2015.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization . . . . . ▶ ☐

17a **10%-facts-and-circumstances test—2016.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ ☐

b **10%-facts-and-circumstances test—2015.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . ▶ ☐

Part III Support Schedule for Organizations Described in Section 509(a)(2)
(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose . . .						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . .						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 **Total.** Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons .						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 **Public support.** (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources .						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 **Total support.** (Add lines 9, 10c, 11, and 12.)						

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** . . . . . ▶ ☐

Section C. Computation of Public Support Percentage

15	Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f))	15	%
16	Public support percentage from 2015 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17	Investment income percentage for **2016** (line 10c, column (f) divided by line 13, column (f)) . . .	17	%
18	Investment income percentage from **2015** Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests—2016.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization . ▶ ☐

b **33 1/3% support tests—2015.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

			Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in* ***Part VI*** *how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer (b) and (c) below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in* ***Part VI*** *when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in* ***Part VI*** *what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in* ***Part VI*** *how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in* ***Part VI****, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in* ***Part VI.***	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in* ***Part VI.***	9a		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in* ***Part VI.***	9b		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in* ***Part VI.***	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV Supporting Organizations *(continued)*

			Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?			
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	11a		
b	A family member of a person described in (a) above?	11b		
c	A 35% controlled entity of a person described in (a) or (b) above? *If "Yes" to a, b, or c, provide detail in* ***Part VI.***	11c		

Section B. Type I Supporting Organizations

			Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? *If "No," describe in* ***Part VI*** *how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*	1		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in* ***Part VI*** *how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	2		

Section C. Type II Supporting Organizations

			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in* ***Part VI*** *how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	1		

Section D. All Type III Supporting Organizations

			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? *If "No," explain in* ***Part VI*** *how the organization maintained a close and continuous working relationship with the supported organization(s).*	2		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in* ***Part VI*** *the role the organization's supported organizations played in this regard.*	3		

Section E. Type III Functionally Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (****see instructions****).*

a ☐ The organization satisfied the Activities Test. *Complete* ***line 2*** *below.*

b ☐ The organization is the parent of each of its supported organizations. *Complete* ***line 3*** *below.*

c ☐ The organization supported a governmental entity. *Describe in* ***Part VI*** *how you supported a government entity (see instructions).*

			Yes	No
2	Activities Test. ***Answer (a) and (b) below.***			
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in* ***Part VI identify those supported organizations and explain*** *how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*	2a		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in* ***Part VI*** *the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	2b		
3	Parent of Supported Organizations. ***Answer (a) and (b) below.***			
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *Provide details in* ***Part VI.***	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in* ***Part VI*** *the role played by the organization in this regard.*	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	**1**		
2 Recoveries of prior-year distributions	**2**		
3 Other gross income (see instructions)	**3**		
4 Add lines 1 through 3.	**4**		
5 Depreciation and depletion	**5**		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	**6**		
7 Other expenses (see instructions)	**7**		
8 Adjusted Net Income (subtract lines 5, 6, and 7 from line 4).	**8**		

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	**1a**		
b Average monthly cash balances	**1b**		
c Fair market value of other non-exempt-use assets	**1c**		
d Total (add lines 1a, 1b, and 1c)	**1d**		
e Discount claimed for blockage or other factors (explain in detail in **Part VI**):			
2 Acquisition indebtedness applicable to non-exempt-use assets	**2**		
3 Subtract line 2 from line 1d.	**3**		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	**4**		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	**5**		
6 Multiply line 5 by .035.	**6**		
7 Recoveries of prior-year distributions	**7**		
8 Minimum Asset Amount (add line 7 to line 6)	**8**		

Section C - Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	**1**		
2 Enter 85% of line 1.	**2**		
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	**3**		
4 Enter greater of line 2 or line 3.	**4**		
5 Income tax imposed in prior year	**5**		
6 Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	**6**		

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations *(continued)*

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	
4	Amounts paid to acquire exempt-use assets	
5	Qualified set-aside amounts (prior IRS approval required)	
6	Other distributions (describe in **Part VI**). See instructions.	
7	**Total annual distributions.** Add lines 1 through 6.	
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in **Part VI**). See instructions.	
9	Distributable amount for 2016 from Section C, line 6	
10	Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)		(i) Excess Distributions	(ii) Underdistributions Pre-2016	(iii) Distributable Amount for 2016
1	Distributable amount for 2016 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2016 (reasonable cause required—explain in Part VI). See instructions.			
3	Excess distributions carryover, if any, to 2016:			
a				
b				
c	From 2013			
d	From 2014			
e	From 2015			
f	**Total** of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2016 distributable amount			
i	Carryover from 2011 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2016 from Section D, line 7: $			
a	Applied to underdistributions of prior years			
b	Applied to 2016 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2016, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6	Remaining underdistributions for 2016. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7	**Excess distributions carryover to 2017.** Add lines 3j and 4c.			
8	Breakdown of line 7:			
a				
b	Excess from 2013 . . .			
c	Excess from 2014 . . .			
d	Excess from 2015 . . .			
e	Excess from 2016 . . .			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2016

Open to Public Inspection

Name of the organization

African American Cultural Society Inc

Employer identification number

59-3104305

Form 990-EZ, Part I, Line 20 - DEPR

Form 990-EZ, Part II, Line 26 - DEPR

Primary Exempt Purpose

Primary Exempt Purpose

To promote cultural programs and activities that enhance the understanding of the African American culture

Officers, Directors, Trustees and Key Employees Compensation

		Hours	Compensation	Benefits	Expense
Name	Melinda Morais	4	0	0	0
Title	Officer				
Name	John Reid	4	0	0	0
Title	Officer				
Name	Reinhold Schlieper	4	0	0	0
Title	Officer				
Name	Muriel Weems	4	0	0	0
Title	Officer				
Name	Jeanette B Wheeler	4	0	0	0
Title	Officer				
Name	Victor Krause	16	0	0	0
Title	Officer				

AFRICAN AMERICAN CULTURAL SOCIETY, INC

"CULTURAL ARTS SERIES" PROJECTED BUDGET

Cultural Arts Fiscal Year: October 1, 2018 – September 30, 2019

Kwanzaa Program	**$ 1,000**
Youth Black History Reality Program	**$ 900**
AACS Center Exhibit Display	**$ 1,200**
Juneteenth Celebration	**$ 1,900**
Total	**$5,000**

Part of the cultural programs of the African American Cultural Society, Inc. will be funded with the City of Palm Coast Grant. The remaining part will be paid out from the operating budget of AACS, donations, and fund-raising activities.

PALM COAST CULTURAL ARTS FINANCIAL ASSISTANCE

PROGRAM BUDGET 2018 – 2019

PROGRAM TITLE: "KWANZAA"

African American Cultural Society, Inc

EXPENDITURES:

Kwanzaa Program materials and supplies	$ 200.00
Exhibits	$ 200.00
Performing Artists	$ 400.00
Marketing: Advertising/Promotions/Programs	$ 200.00
Total Expenditures	$ 1,000.00

REVENUES:

Grants: PCCAFA	$ 700.00
Donations, other funding	$ 300.00
Total Projected Revenues	$ 1,000.00

PALM COAST CULTURAL ARTS FINANCIAL ASSISTANCE

PROGRAM BUDGET 2018 – 2019

PROGRAM TITLE: "YOUTH BLACK HISTORY REALITY"

African American Cultural Society, Inc

EXPENDITURES:

Program materials and supplies	$ 300.00
Exhibits, Costumes	$ 300.00
Performing Artists	$ 100.00
Marketing: Advertising/Promotions/Programs	$ 200.00
Total Expenditures	$ 900.00

REVENUES:

Grants: PCCAFA	$ 400.00
Donations, other funding	$ 500.00
Total Projected Revenues	$ 900.00

PALM COAST CULTURAL ARTS FINANCIAL ASSISTANCE

PROGRAM BUDGET 2018 – 2019

PROGRAM TITLE: "CENTER EXHIBIT DISPLAY"

African American Cultural Society, Inc

EXPENDITURES:

Program materials and supplies	$ 150.00
Lease Exhibits, Shipping	$ 600.00
Insurance, other support	$ 300.00
Marketing: Advertising/Promotions/Programs	$ 150.00
Total Expenditures	$ 1,200.00

REVENUES:

Grants: PCCAFA	$ 800.00
Donations, other funding	$ 400.00
Total Projected Revenues	$ 1,200.00

PALM COAST CULTURAL ARTS FINANCIAL ASSISTANCE

PROGRAM BUDGET 2018 – 2019

PROGRAM TITLE: "JUNETEENTH"

African American Cultural Society, Inc

EXPENDITURES:

Program materials and supplies	$ 400.00
Exhibits	$ 200.00
Performing Artists	$ 1,000.00
Marketing: Advertising/Promotions/Programs	$ 300.00
Total Expenditures	$ 1,900.00

REVENUES:

Grants: PCCAFA	$ 1,100.00
Donations, other funding	$ 800.00
Total Projected Revenues	$ 1,900.00

AFRICAN AMERICAN CULTURAL SOCIETY, INC.

PALM COAST CULTURAL ARTS FINANCIAL ASSISTANCE GRANT- 2018

SUPPLEMENTAL PUBLIC PROGRAM ATTACHMENTS**

PROGRAMS

CELEBRATE KWANZAA: PROGRAM*
Held on December 29, 2017

YOUTH BLACK HISTORY REALITY SHOW: PROGRAM*
Held on February 18, 2018

JUNETEENTH CELEBRATION: PROGRAM*
Held on June 16, 2018

2018 CULTURAL ARTS PRESENTATIONS FLYER
Presentations held 3 weeks/month during August to June, each year

PROSPECTIVE TRAVELING CULTURAL EXHIBIT VENDOR
Pursuing information to select an exhibit for consideration in February-March 2019

AFRICAN AMERICAN CULTURAL SOCIETY, INC. 2018 MEMBERSHIP AND PUBLIC RELATIONS BROCHURES

*** Includes City of Palm Coast Logo**
**** Actual documents provided with Request for Funds documentation**

wls

AFRICAN AMERICAN CULTURAL SOCIETY, INC

Elected Board of Directors – 2018

Edmund G. Pinto, Board Chairperson
1 Eric Place, Palm Coast, FL 32164
Retired NYC Transit Administrator, Past AACS President, and has served in multiple AACS positions and committees.

Daniel Isaac, Board Vice Chairperson
69 Beachway Drive, Palm Coast, FL 32137
Retired Law Enforcement Officer, Has served on various AACS Committees

Stephanie Robinson, Board Secretary
2 Butternut Drive, Palm Coast, FL 32137
Career in Accounting/Finance, Has held several officer positions with Executive Boards and served as Chairperson, AACS 25th Anniversary Committee & serves other committees

Lynda Baten, Board Secretary
86 Rolling Sands Drive, Palm Coast, FL 32164
Retired Educator, Past AACS Treasurer, also serves on several AACS Committees.

Dora Campbell, Board Member
32 Woodfair Lane, Palm Coast, FL 32164
Retired Educator, Also serves on several AACS Committees

Shirley R. Jacob, Board Member
137 Pritchard Drive, Palm Coast, FL 32164
Retired, Credentials Administrator, NYC Health Services, Serves on Various AACS Committees

Marie Winston – McCray, Board Member
40 Woodlyn Lane, Palm Coast, FL 32164
Retired NYC Transit and Past President NYC Transit Retirees Palm Coast Chapter; Previously served on Executive Board and also serves on several AACS Committees.

Jean Tanner, Board Member
6 Tucahoe Way, Palm Coast, FL 32164
Retired, Corporate Associate- Also Real Estate sales. Chairperson for the AACS Membership Committee and also serves on several other AACS Committees.

Melba J. McCarty, Board Member.
35 Pacific Drive, Palm Coast, FL 32164
Retired social services administrator

Joseph Matthews, Current President of the AACS and its Executive Board and a voting Board Member, PO Box 351343, Palm Coast, FL 32135

Reinhold Schlieper, Financial Secretary of the AACS and a voting Board Member,
23 Seafaring Path, Palm Coast, FL 32164

Negro National Anthem

Lift every voice and sing, Till earth and heaven ring.
Ring with the harmonies of Liberty; Let our rejoicing rise, High as the listening skies, Let it resound loud as the rolling sea.

Sing a song full of the faith that the dark past has taught us, Sing a song full of the hope that the present has brought us; Facing the rising sun of our new day begun, Let us march on till victory is won.
Stony the road we trod, Bitter the chast'ning rod, Felt in the days when hope unborn had died; Yet with a steady beat, Have not our weary feet, Come to the place for which our fathers sighed?

We have come over a way that with tears has been watered, We have come, treading our path through the blood of the slaughtered, Out from the gloomy past, Till now we stand at last Where the white gleam of our bright star is cast.

God of our weary years, God of our silent tears, Thou who has brought us thus far on the way; Thou who has by Thy might, Led us into the light, Keep us forever in the path, we pray.

Lest our feet stray from the places, our God, where we met Thee, Lest our hearts, drunk with the wine of the world, we forget Thee, Shadowed beneath thy hand, May we forever stand, True to our God, True to our native land.

Kwanzaa Team

Brenda Andwers, Ed Brown, Donald Bryant, Eileen Hopkins, Barbara Solomon, Luwanda Sylvain, Janice Williams, Meshella Woods.

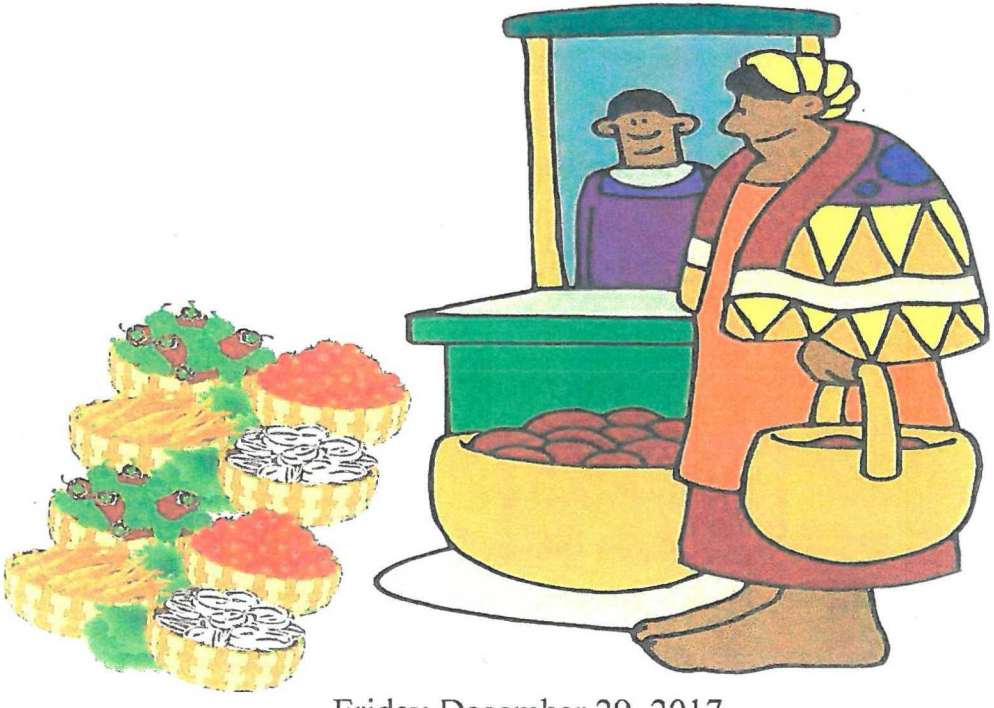
KWANZAA 2017

African American Cultural Society Inc.

presents

UJAMAA

Cooperative Economics
Shop at the African Vendors Market
Entertainment



Friday December 29, 2017
African American Cultural Center
4422 N. US Highway 1
Palm Coast, Fl
2:00PM - 6:00PM

Nguzo Saba

The Seven Principles

Umoja

Umoja ▲ Unity

To strive for and maintain unity in the family, community, nation and race.

Kujichagulia

Kujichagulia ▲ Self-Determination

To define ourselves, name ourselves, create for ourselves and speak for ourselves.

Ujima

Ujima ▲ Collective Work and Responsibility

To build and maintain our community together and make our brother's and sister's problems our problems and to solve them together.

Ujamaa

Ujamaa ▲ Cooperative Economics

To build and maintain our own stores, shops and other businesses and to profit from them together.

Nia

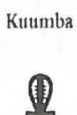
Nia ▲ Purpose

To make our collective vocation the building and developing of our community in order to restore our people to their traditional greatness.

Kuumba

Kuumba ▲ Creativity

To do always as much as we can, in the way we can, in order to leave our community more beautiful and beneficial than we inherited it.



Imani

Imani ▲ Faith

To believe with all our heart in our people, our parents, our teachers, our leaders and the righteousness and victory of our struggle.

Dr. Maulana Karenga
Creator of Kwanzaa
©1965

University of Sankore Press, 3018 West 48th Street, Los Angeles, CA 90043 • (323) 295-9799

Program

UJAMAA.....Cooperative Economics
Vendor Booths Open for Busines
Call to the Community
Invocation.....Pastor Muyiwa-Abolji Akinbo
God's Family Bible Church
Welcome.....Joseph Matthews
AACS President
Song.....Negro National Athem
Libation.....Donald Bryant

FAME Youth Choir.....Nat Shropshire, AME Church

Lighting of Kanzaa Candles...Browm Family

Dance.....Florida Steppers International

African American Economic Achievements
Meshella Woods and Ed Brown

Intermission...Vendors Market is Open

FAME Youth Choir.....NatShropshire,AME Church
Dance.....Florida Steppers International
Poetry.....Andrea Graves
Grand March.....Frank Ross

PURPOSE OF THE

YOUTH BLACK HISTORY REALITY PROGRAM

Over 15 years ago, a seed was planted in the mind of AACS member Jeanette Wheeler to involve our youth in an active way of increasing their knowledge of African American history and their contributions to the world. Mrs. Wheeler nourished the seed of thought, and enriched the idea through involvement of others to bring the idea into fruition, a reality for all to learn and enjoy! As a result of her vision, the African American Cultural Society Youth Reality Program celebrates a legacy of active educational learning involving hundreds of youth through cooperative parents, community and organizational support. In 2010, the Youth Reality Program Committee implemented a scholarship program to further support post-secondary educational goals of participating youth.

Youth Black History Committee

Jeanette B. Wheeler, Chairperson

Richard Barnes	Patricia Bottoms
Erma S. Brooks (Emeritus)	Elaine Koonce
Redonia Johnson	Loretta McCray
Harriett A. Whiting	Annette Williams

Special thanks to MCBC Junior Ushers and to all participants, leaders and volunteers.

African American Cultural Society, Inc.

Mailing Address

P.O. Box 350604, Palm Coast, FL 32135-0604

Telephone

386.447.7030

Email

info@AfricanCulturalSociety.org

Facebook

AACSPalmCoast

15th Annual Youth Black History Reality Program

An annual free public celebration!

Sunday, February 18, 2018

4:00 p.m.

The Cultural Center

4422 US Highway 1 North, Palm Coast, Fla.

Continuing the Legacy!

The African American Cultural Society, Inc. is a registered 501(c)(3) non-profit organization. Its mission is to preserve and perpetuate the cultural heritage of African Americans through social, educational, artistic and intellectual activities, and services deemed to be in the best interest of the entire community.

Please call Jeanette Wheeler, Youth Black History Committee, at 386.302.0441 for donation and scholarship award information. Scholarship donations also accepted online at www.aacspc.eventbrite.com

PROGRAM

Knowledge is Power!

"Nothing in the world is more dangerous than sincere ignorance and conscientious stupidity." Dr. Martin Luther King Jr.

Prelude – Music

Master of Ceremony ..... Donald Bryant

Greetings

Invocation ..... Azarious Seldon

Negro National Anthem ..... Audience

Dr. Lonnie Johnson ..... Alex Harvey

Young Gifted and Black .....Savannah Ryan

Future Legacy ..... Mount Calvary Baptist Church

Dreams Begin with Dreamers ..... Delta Academy GEMS

We'll Take You Back ..... Edwina Mezo Brown

"Everyone Can't Be In Your Front Row"..... Stefany Ecklin

"He's Got the Whole World in His Hands".....
Aminah Taite-Headspeth

PROGRAM
(Continued)

"Education is the most powerful weapon which you can use to change the world." Nelson Mandela

What I Was NOT Taught in School..... Boys & Girls Club of Flagler & Volusia

CONTRIBUTIONS

A Living Museum – Little Known Black Historical Facts .....
AKA Ascend Network,
Emerald Legacy & Ebony Society

Top Female Million Dollar Executives ..... Bryanna Ivey

Marian Wright Edelman ..... Samira Taite-Headspeth

Negro Spirituals .....FAME Youth Choir

Colin Kaepernick - "It Was Never About the Flag" .....
Eric Dangerfield

Chakaia Booker.....Oslyn Bryant

Remarks ..... Joseph Matthews, President
African American Cultural Society, Inc.

Acknowledgements ..... Jeanette B. Wheeler, Chairperson

Benediction..... Donald Bryant

The African American Cultural Committee

Brenda Andrews — Chairperson

Barbara Solomon — Edward Brown

Leuwhana Sylvain — Donald Bryant

Janice Williams — Eileen Hopson

Meshella Woods

Disc Jockey

James Barnes

Special Thanks

to

City of Palm Coast

African American Cultural Society Inc.

Presents

JUNETEENTH

Now:Age of Information

Program begins at 5:30PM

Negro National Anthem

Lift every voice and sing, Till earth and heaven ring.
Ring with the harmonies of Liberty; Let our rejoicing rise, High as the listening skies, Let it resound loud as the rolling sea.

Sing a song full of the faith that the dark past has taught us, Sing a song full of the hope that the present has brought us; Facing the rising sun of our new day begun, Let us march on till victory is won.

Stony the road we trod, Bitter the chast'ning rod,
Felt in the days when hope unborn had died; Yet with a steady beat, Have not our weary feet, Come to the place for which our fathers sighed?

We have come over a way that with tears has been watered, We have come, treading our path through the blood of the slaughtered, Out from the gloomy past, Till now we stand at last Where the white gleam of our bright star is cast.

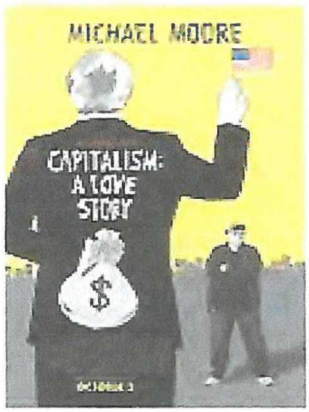
God of our weary years, God of our silent tears, Thou who has brought us thus far on the way; Thou who has by Thy might, Led us into the light, Keep us forever in the path, we pray.

Lest our feet stray from the places, our God, where we met Thee, Lest our hearts, drunk with the wine of the world, we forget Thee, Shadowed beneath thy hand, May we forever stand, True to our God, True to our native land.

Program
June 16, 2018

Program Leaders.....Namiah Simpson
Giovanni Sylvain
Welcome.....Joseph Mathews
AACS President
Invocation.....Minister William Robinson
Mt. Calvary Baptist Church
Libation.....Brenda Andrews
Song.....Negro National Anthem
Juneteenth Observance.....Anthony [Tony] Felton
Gospel Choir.....Palm Coast United Methodist Church
Proclamation.....Millissa Holland
Mayor of Palm Coast
Dance "Usher's Praise"..... Mt. Calvary Adult Liturgical
Spoken Word.....LaToya McCray
Juneteenth Observation.....Anthony [Tony] Felton
Drummers.....Heavenly Warriors
Spoken Word.....Clayton Beauford
Juneteenth Observance.....Anthony [Tony] Felton
Proclamation.....Meshella Woods
Grand March.....Frank Ross

AACS Living-Room Films—Beginning in September Again
Come and Join Us! 1st, 2nd, and 4th Thursdays, always at 2 p.m.



~~**July 5, 2018—Michael Moore, Capitalism: A Love Story**~~. This film examines the impact of corporate dominance on the everyday lives of Americans (and by default, the rest of the world). The film moves from Middle America, to the halls of power in Washington, to the global financial epicenter in Manhattan. With both humor and outrage, the film explores the question: What is the price that America pays for its love of capitalism? Families pay the price with their jobs, their homes and their savings. Moore goes into the homes of ordinary people whose lives have been turned upside down; and he goes looking for explanations in Washington, DC and elsewhere. What he finds are the all-too-familiar symptoms of a love affair gone astray: lies, abuse, betrayal...and 14,000 jobs being lost every day. Capitalism: A Love Story also presents what a more hopeful future could look like. Who are we and why do we behave the way that we do?—This film satirizes the world before Obama's presidency; it is again very much apropos to today where we seem to go back to the pre-Obama days.

Beginning September 13, 2018—Trevor Noah, Afraid of the Dark—Trevor Noah's Netflix one hour standup special. Amazing comedy covering race in America, immigration politics, international relations and more. The comedy has had mixed reviews. One viewer comment: I love Trevor Noah, and this special was funny, but I have to agree with fellow reviewers about the anti-white racism. It's not funny to make jokes about white people always being racist, because not only is it an old joke, it's also a little unfair. There are a lot of good white ppl out there, not everyone is out to get you. The Obama joke carried on far too long, the pussy joke seemed a little too manufactured, and the james bond joke got me feeling that Trevor Noah may be a little insecure, and jokes like these help him deal with it. Overall it seemed like a half-hearted script, but ain't no denying that the delivery was quite good and funny.—Come to make up your own mind about this comedy special from Netflix. If you have Netflix at home, take a look there; if you don't, see whether you might not want to subscribe to it.

There will be no film on September 20, the third Thursday in September.

September 27, 2018—Maya Angelou: And Still I Rise [on loan from Ms. Joyce McLaren] A viewer's review: This is a definitive film about an American icon. It is beautifully crafted and surprisingly immersive and emotional, touching on themes of race, language, civil rights and creativity among many others. Beyond being an entertaining and comprehensive exploration of a fascinating life, it shall correctly be considered "important," especially for these times. The film was accepted to Cannes, has won multiple festival awards, and deserves Oscar nomination. Not only is it the result of a successful first-time collaboration between Co-Directors Bob Hercules and Rita Coburn Whack, it is the most ambitious documentary (of many strong ones) produced by Media Process Group. The long creative partnership between Hercules and acclaimed cinematographer Keith Walker is on full display in this big feature doc, anchored by gorgeous interviews with a large cast of notables (including Maya Angelou, Cicely Tyson, Oprah Winfrey, Bill and Hillary Clinton, Quincy Jones, Louis Gossett Jr., and many others) and backed by a thorough array of exceptional archival footage and rare still images. I highly recommend it.

The Tubman Museum generally will not deliver or install the exhibition for borrowers outside of Macon. Borrowers outside of Macon may pick the exhibitions up, or the Tubman Museum can ship the exhibition via UPS at the borrower's expense.

Availability:

The exhibitions are available to travel on a first-come first-serve basis. For scheduling contact:

Jeffrey Bruce
Director of Exhibits and Collections
Tubman African American Museum
340 Walnut Street
Macon, GA 31208
(478) 743 – 8544
jbruce@tubmanmuseum.com

OUR LOCATION

310 Cherry Street
Macon, GA 31201

478-743-8544

NEXT EVENT :

International Taste of Soul 2017

CONTINUE READING OR SEE FACEBOOK PAGE

About the Tubman Museum

The Tubman Museum is the largest museum in the nation dedicated to educating people about the Art, History and Culture of African Americans.

Recent Activity

"It's All About The Tubmans"

Upcoming Events

International Taste of Soul 2017

Follow Us

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Web Development by Najera Web Design + Marketing

Membership Application

Please mail this form with your check to:

African American Cultural Society, Inc.
Membership Committee
P.O. Box 350607
Palm Coast, FL 32135-0607

Name(s)_____

_____

_____

Address_____

City_____ State _____

ZIP_____ Tele. # _____

Birth Month/Day(s) _____

_____

_____

Email Address_____

Date_____ Enclosed $_____

☐ Check box if attachment to application

---------- *Annual Dues* ----------

Gold Lifetime: $5,000 one-time or
$500 per year for 10 years
Silver Lifetime: $2,500 one-time or
$250 per year for 10 years
Family Household Group: $150
Individual Adult: $100
Individual Young Adult (Age 18 to 34): $50
Youth (Age 12 to 17): Free

------- *Initial Dues Rates for New Members* -------

Month Joined	*Adult*	*Family*
October-December	$75	$112.50
January – March	$50	$75.00
April – June	$25	$37.50

Reasons to join AACS

***AACS* educates and interprets**
our rich African American culture.

***AACS* owns the beautiful Cultural Center building**
and five surrounding acres.

***AACS* is a repository to preserve our history**
of African American accomplishments.

***AACS* evidences our concern for our youth**
by offering training, programs and relevant activities.

***AACS* perpetuates our culture**
through the presentation of visual and performing arts.

***AACS* provides a well-equipped facility**
for the community to hold meetings and events.

***AACS* provides exciting experiences**
with study groups, lectures, cultural trips and social events.

***AACS* is an extended family**
to explore new ventures and develop hidden talents.

***AACS* promotes pride**
and demonstrates our relevance in the community.

***AACS* affords us a monument**
for those who come after us to value and build upon.

AmazonSmile

AACS members, families and friends, are asked to use AmazonSmile when making purchases at Amazon.com for AACS to receive donations from Amazon.

Simply go to smile.amazon.com from your web browser. On your first visit to AmazonSmile, you need to select **African American Cultural Society Inc.**, Palm Coast, for AACS to receive donations from your eligible purchases before you begin shopping. Then every eligible purchase you make will result in a donation to AACS. Thanks, in advance for your generosity!

African American Cultural Society, Inc.

The Cultural Center Building
4422 US Highway 1 North, Palm Coast, Fla.

Mailing Address
P.O. Box 350607, Palm Coast, FL 32135-0607

Tele: (386) 447-7030

Email:
Info@AfricanAmericanCulturalSociety.org

Facebook: AACSPalmCoast

African American Cultural Society, Inc. is a federally registered 501(c)(3) non-profit organization. Its activities are fully governed by its Articles of Incorporation as a Florida nonprofit corporation, its By-Laws and its Standing Rules.

The nine-member Board of Directors has authority to exercise all corporate powers subject to the limitations of the governing documents. The Board's highest priorities are to formulate long-range goals and objectives, and to develop plans for major fundraising.

The Executive Board, headed by the President, establishes policies to govern day-to-day operations, reporting activities on a monthly basis to the Board of Directors.

The President is AACS' chief administrative officer with authority over standing and ad hoc committees. Other officers on the Executive Board are the First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Financial Secretary, Treasurer, Chaplain, Sergeant-at-Arms and Parliamentarian.

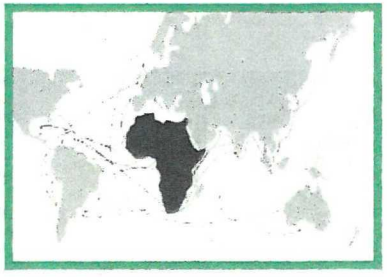
Edmund G. Pinto, Jr.
Board Chairperson

Joseph Matthews
President

© 2018 AACS Public Affairs Committee

Welcome to AACS!

The mission and purpose of the African American Cultural Society, Inc. is to preserve and perpetuate the cultural heritage of African Americans th educational, artistic, intellectual and social activities and services deemed to be in the best interests of the entire community.



Membership Meetings

Regular monthly meetings for members and visitors are held at 11 a.m. on the fourth Saturday of the month at The Cultural Center, except for the months of July and August.

Special meetings may be called by the President, by a majority of the Board of Directors, or by two-thirds of the membership. The annual meeting is held in November for members to elect officers and directors and to transact other matters that may properly come before the members. Business-only meetings are scheduled as necessary.

African Studies

The African Studies Group meets twice monthly at The Center on Tuesdays at 11 a.m. to emphasize and teach participants the importance of understanding African and African American history.

Cultural Films

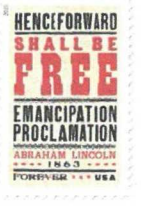
Free film presentations are made three times a month at The Center on Thursdays at 2 p.m. Visit the Center or call (386) 447-7030 for the presentation schedule.

Cultural Travel

Trips often are made to gain first-hand knowledge. Reservations now are being accepted for travel to Washington, D.C to visit the Smithsonian National Museum of African American History and Culture in 2018.

Juneteenth

Juneteenth is the only nation-wide holiday celebrating the end of slavery in the United States. All are welcome to join this free cultural event partially supported by the City of Palm Coast. The day's observance program begins at noon with vendors available at 10 a.m. The program honors African and African American ancestors in song, dance and dramatic performance. Parents are encouraged to bring children for an educational and entertaining experience. Help to celebrate at The Cultural Center on Saturday in early June.



Membership Cookout

The annual Cookout allows members and friends to reconnect after the interruption of General Membership meetings for summer travel and rest. Members will begin to enjoy free good food at noon on the Saturday before Labor Day at the Hammock Community Center off Route A1A. A small donation is accepted from friends attending the Cookout.

Holiday Gift Giving

AACS has the annual tradition of distributing gifts to selected less fortunate families of Flagler County, Fla. Member and friend donations for gifts begin late October. Unwrapped toys for children aged 3 to 7 are accepted at The Center with an indication of the appropriate sex and age of the child for the gift, as well as the donor's name. The Gift Giving Party is free at The Center on the first Friday in December.

Kwanzaa

This annual free public festivity of vendors, food and entertainment is partly supported by a cultural arts grant from the City of Palm Coast. AACS has a special celebration of Nguso Saba, focusing on one of the seven principles for enhancement of culture, family and community. Festivities at The Center are on the last Saturday in December.

Jazz Breakfast

The annual Jazz Breakfast is highly popular with members and friends. It is usually held on a Saturday in February from 9 a.m. to noon with a scrumptious breakfast provided until live music starts at 10:45 a.m. Early reservations are required for this usual sellout.

Youth Black History Reality Program

This annual program is partly supported by a cultural arts grant from the City of Palm Coast and is presented free to the public and AACS members at The Cultural Center. Program themes such as "The Struggle Continues" and "Knowledge is Power" provide a broad stage for community young people to communicate the contributions of prominent African Americans. Donations are accepted to provide college scholarships for qualified local students. The annual Youth Black History Reality Program occurs on a Sunday in February.

The Cultural Center

4422 US Highway 1 North, Palm Coast, Fla.

Ideal accommodations and exceptional service costing only what you need

- ✓ **conferences and meetings**
- ✓ **banquets, parties and reunions**
- ✓ **weddings and showers**

sound system, projection and bar available

low weekday and weekend rates

The Cultural Center was built in 2001 with a sixteen-year mortgage that the AACS membership and friends paid off five years early with special donations.

The hardwood-floored main room has adjustable lighting and 3,300 sq. ft. of space for auditorium seating of 250 persons. The industrial kitchen may be rented for caterer preparations. Up to twenty-five round tables, each seating eight, may be attractively dressed for special occasions. AACS members receive an hourly rate discount for personal rentals.

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: Afro American Caribbean Heritage Organization

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☑ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: AACHO BLACK HERITAGE DAY FESTIVAL -2019

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? 20+ Years

Total Program Cost:
AACS RENTAL 520.00
ADVERTISEMENTS 100.00 (APPROX.)
D.J. MUSIC SERVICES 150.00
= $770.00

Grant Request (Maximum Request $3,000): $1,000.00

Name & Title of the Person completing application: Vivian Richardson, AACHO Pres.

Organization address: P.O. Box 350480

Phone: 386-446-6935 **Fax:** _____ **E-Mail:** vivianrichardson1@outlook.com

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2017-2018? NO

If yes, what was the grant amount received and the final cost of the program funded: _____

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Vivian Richardson
Signature

Vivian Richardson
Print Name

President
Title

August 13, 2018
Date

Afro-American Caribbean Heritage Organization

P.O. Box 350480
Palm Coast, FL 32135

City of Palm Coast Request for Cultural Arts Financial Assistance –

Question No. 1: Describe the purpose of the organization.

The Afro American Caribbean Heritage Organization is one of the oldest cultural organizations in Flagler County (36 years). We are comprised of established and new residents to the area who wish to share their rich cultural experiences with the Palm Coast community. We host a display at the Flagler County Public Library each February. In addition to serving as role models and mentors for our young residents, we host fun-filled trips, work with other community organizations, and each year we manage to award modest scholarships to deserving college-bound High School graduates.

We participate in local parades and community holiday gatherings. Our meetings are open to anyone who wishes to join our organization and share their ideas. Occasionally, a speaker of note is also invited. We leave each meeting having learned much and feeling grateful to be residents of the City of Palm Coast.

A warm invitation is extended via news and social media, etc. to join our fun-filled band! We meet on the third Tuesday of the Month @ 5PM (except July and August) at the Realty Exchange Meeting Room in the Island Walk Shopping Center, located off Florida Park Drive.

Vivian Richardson

Vivian Richardson, A.A.C.H.O. President

Afro-American Caribbean Heritage Organization

P.O. Box 350480
Palm Coast, FL 32135

City of Palm Coast Request for Cultural Arts Financial Assistance –

Question No. 2: Describe the program being considered for funding and its purpose. Include event date(s), description, location, and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors:

Each year, we host our flagship annual festival to celebrate the African American and Caribbean Heritage of our growing diverse community. We have had successful Festivals for many years, which are well received, as evidenced by the out-of-towners who come to taste, see and hear! We also realize this endeavor enhances the overall well-being of those who participate, and benefits all residents within the Palm Coast Community!

Our annual Festivals are free to the public; family friendly fun, invites local vendors to display their services, and most importantly, it allows local young people to showcase their talents. Attendance is always encouraging! (Usually, over 150-200 persons --Only poor weather and/or conflict of events ever affect our attendance.) The tentative date for the next Festival is Saturday, February 16, 2019 at the African American Cultural Society, located on US #1 North (near White view Parkway) in Palm Coast. The hours: 11:30 AM - 4:30 PM.

Each year we reach out to young people offering an opportunity to display their talents: We've invited ballerinas, dance class recitals, folk and interpretive dancers. Young musicians, martial arts enthusiasts are all showcased including a local folk Storyteller who keeps the audience enchanted! All in all, we have a following! It is our experience that families, organizations, relatives, friends and visitors throughout the surrounding areas look forward to attending the annual AACHO Black Heritage Day Festival.

In addition, local dignitaries take part and attend. Their spirit of support and pride really gives the participants a lasting feeling of accomplishment! (Please note the attached Certificates of Appreciation received from both the City of Palm Coast and the Flagler County Commission.)

Vivian Richardson

Vivian Richardson, A.A.C.H.O. President

Afro-American Caribbean Heritage Organization

P.O. Box 350480
Palm Coast, FL 32135

City of Palm Coast Request for Cultural Arts Financial Assistance –

Question No. 3: If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of this program.

As mentioned in Question No. 2, AACHO is happy to continue to showcase and encourage our young talented people, who take pride in the experience we provide them.

We wish to offer a **Stipend of Appreciation** to each participating individual or group (suggested - **$100 each**, for up to 10 participating individuals or groups) In the past we have simply given them a Certificate of Appreciation, but realize many have expenses. Therefore, this additional gesture would go far in,

1) recognizing the value of their dedicated efforts,

2) encouraging their continued participation and further development of their talents, and

3) attracting the participation of other cultures, arts and talents. Thereby, benefiting the expansion of our annual Festival and showcasing the rich diversity of the Palm Coast/Flagler County community.

This financial assistance would be sincerely appreciated. We welcome the opportunity to include the generosity of the City of Palm Coast in this worthy community interest endeavor.

Vivian Richardson

Vivian Richardson, A.A.C.H.O. President

PROCLAMATION

WHEREAS, the vivid collage of ethnic cultures that have journeyed to Palm Coast bring vitality and cultural understanding to all of our citizens; and

WHEREAS, the African American Caribbean Heritage Organization is one of these distinguished groups, with about 60 members who have embraced understanding and goodwill within our community for the past 37 years; and

WHEREAS, the African American Caribbean Heritage Organization supports charities and local organizations and, each year, awards college scholarships to graduating local high school students; and

WHEREAS, residents have enjoyed culturally diverse exhibits at the Flagler County Library each January and February, thanks to the efforts of the African American Caribbean Heritage Organization and the African-American Cultural Society; and

WHEREAS, the rich cultural diversity and history of Palm Coast citizens will be celebrated on Saturday, February 17, 2018, at the African American Caribbean Heritage Organization's Black Heritage Day Festival.

NOW, THEREFORE, BE IT PROCLAIMED, that the City of Palm Coast Mayor and City Council recognize Saturday, February 17, 2018, as

BLACK HERITAGE FESTIVAL DAY IN PALM COAST

and encourage all citizens to recognize the African American Caribbean Heritage Organization's dedication to the awareness of cultural heritage in our City and acknowledge their enduring contribution to our proud diversity.

SIGNED this 17th day of February 2018.

CITY OF PALM COAST, FLORIDA

M Holland

Milissa Holland, Mayor

Witnessed by:

Virginia A. Smith

Virginia A. Smith, City Clerk

FLAGLER COUNTY RECOGNIZES THE THE AFRICAN AMERICAN CARIBBEAN HERITAGE ORGANIZATION

WHEREAS, the African American Caribbean Heritage Organization of Palm Coast was incorporated as a not for profit organization in June, 2000; and

WHEREAS, the African American Caribbean Heritage Organization strives to develop, organize and implement Caribbean programs and activities thereby providing cultural, educational and heritage enrichment within the community; and

WHEREAS, the African American Caribbean Heritage Organization continues to promote educational enhancement by participating the Flagler County Schools Scholarship Program, awarding hundreds of scholarships over the years to deserving high school graduates from the community; and

WHEREAS, the African American Caribbean Heritage Organization encourages other nationalities to become a part of the organization, working as one for a better understanding of our respective cultures; and

WHEREAS, the African American Caribbean Heritage Organization strives to enrich the lives of the community by promoting yearly Caribbean festivals and other events which showcase diverse heritage, music and exquisite cuisine.

FLAGLER COUNTY would like to recognize the valuable contribution the African American Caribbean Heritage Organization of Palm Coast has made to our community.

Gregory L. Hansen, Chair
Flagler County Commissioner

Afro-American Caribbean Heritage Organization
P.O. Box 350480
Palm Coast, FL 32135

Invites you to our Annual

BLACK HERITAGE DAY FESTIVAL!

At the Beautiful African American Cultural Society Center
Located at 4422 US #1 North (near White View Parkway), Palm Coast

New Date: Saturday, FEBRUARY 17TH, 2018

The festivities: 11 AM thru 5 PM will include:

- *Official Color Guard Opening, local Dignitaries, Youth groups, Choirs, Dancers, a Martial Arts demonstration, and more!*

Bring Family & Friends! Entertainment is FREE!

- ***VENDORS*** *of ethnic apparel, jewelry, arts & crafts, Home-made Baked Goods, West Indian-style foods, and all types of important community service information will be on display!* ***Vendor Fees:*** *$30 (Food $40)*
- *A colorful* ***COMMEMORATIVE JOURNAL*** *for the occasion will be available.* ***Ads are reasonably priced at****: ¼-**Page $35** – ½-Page **$60** – Full Page **$100**, with Booster Ads at **$15** each.*

Music provided by ***D.J. BRENT KING!***

For further Info., contact WES at 445-8345 or VIVIAN 446-6935

Special thanks to...

St. Augustine Record, Palm Coast Neighborhood News, D.J. Ronald Robinson (the Grenadian Association). The News Tribune, The Observer, The Daytona Times, V.F.W. Post 8696, The Village Voices, and The Pennysaver. Those who helped with this event in some way. The City of Palm Coast, and Flagler County. Also, to those Community Service Organizations who contribute so much to the spirit of cooperation and support. Especially, the African American Cultural Society for the warm hospitality extended to A.A.C.H.O.!

Acknowledgements...

Family members and patrons, as well as the Flagler & Volusia County business and professional community who contributed to and supported this Journal.

BLACK HERITAGE FESTIVAL

37th Anniversary

AFRO-AMERICAN CARIBBEAN HERITAGE ORGANIZATION

2018

Palm Coast, Florida

Congratulations to the:

Afro-American Caribbean Heritage Organization on your

Annual Black Heritage Day Festival

First A.M.E. Church of Palm Coast
91 Old Kings Rd. N.
Palm Coast, FL 32137
Tel: (386) 446-5759

Rev. Gillard S. Glover
Pastor

Website: http://www.firstchurchofpalmcoast.org
Facebook: https://www.facebook.com/firstchurchpalmcoast

A Message from the President

It is with great pride that we celebrate the Annual Black Heritage Day Festival which was created by the Afro-American Caribbean Heritage Organization some 36 years ago.

We have prepared a gala Festival for the community! There is Music, Dance, Choral renditions, and inspirational messages. It is our hope that after you have seen, heard, and tasted some of the delightful treats, you will appreciate the vastness of our culture and contributions, and come back again and again!

Thank you, everyone, for your support in making this Festival possible and we anticipate hosting many enjoyable events in the years to come.

We've already kicked off the year with a wonderful showing of ***"Smokey Joe's Café" at the Flagler Playhouse! Another Flagler Playhouse rendition of "South Pacific" will be due in April.*** *Guests and members also enjoy yearly* ***CARIBBEAN FROLICS*** *aboard Victory Casino Cruise Lines. Perhaps another "Entertaining Outing" or two before we* ***celebrate the Holiday Season with a Festive Party! Stay Tuned…***

P.S.: Don't forget to stop by the ***Flagler County Library*** *and view the A.A.C.H.O Exhibit on display for February. This year we have combined space with the African American Cultural Society. This two-month infusion of African-American Cultural achievements will entertain and enlighten everyone!*

Vivian Richardson, President

AACHO...Incorporated in 1981

- *PRESERVES the body of knowledge, accomplishments, contributions, and cultural traditions of mainland and Caribbean Blacks through cultural, educational, and social programs.*
- *ADVANCES international, interracial, and interfaith understandings.*
- *PROVIDES scholarships for Flagler County students and leadership within the Flagler County community as "Keepers of the Culture."*
- *SUPPORTS local community projects and events.*

AACHO OFFICERS

2018

President	Vivian Richardson
Vice President	Wesley Powell
Treasurer	Barbara Smith
Financial Secretary	Denise Powell
Recording Secretary	Mavis Smith
Corresponding Secretary, Historian	Carol Gaines
Chaplain	Mildred O'Bryan

BOARD OF DIRECTORS

Mildred O'Bryan	Kathleen Merritt
Denise Powell	Henry Shepherd
Marion Hassell	Muriel Mullings

PAST PRESIDENTS

James Mackey	Donald Wilson*	Kathleen Merritt
Andrew White	Roland Brown	
Rudy Wheeler*	Marion B. Hassell	
Cynthia Hunt	Mildred O'Bryan	
John Owens	Helen Mazes*	
Joseph Douglas*	Albert Cunningham	
Samuel B. Powell*	Ferdinand Barclay*	
Robert Alleyne	Henry Shepherd	
Gwendolyn Howard*	Muriel Mullings	

*Deceased

AACHO's ANNUAL BLACK HERITAGE DAY FESTIVAL
37TH ANNIVERSARY
The Program

AFRICAN AMERICAN CULTURAL SOCIETY CENTER
*Saturday, February 17, 2018 * 11 – 5 PM*

12:30 Color Guard, VFW Post 8696 (Coordinated by Mr.Nemo Farmer)
Pledge of Allegiance
Singing of the National Anthem & "Lift Ev'ry Voice and Sing"
Greetings Vivian Richardson, AACHO President

Recognition of and Remarks from Dais Guests:

County Commissioner Nate McLaughlan, City of Palm Coast Mayor Melissa Holland, NAACP President Linda Sharpe Matthews, African American Cultural Society, Grenadian Association President Ronald Robinson, Flagler Count y Sheriff Rick Staly, Dr. Gale Gibson Gayle, Bethune-Cookman University, and other distinguished guests.

Words of inspiration ....

Acknowledgements: Vivian Richardson, AACHO President

FESTIVAL ENTERTAINMENT

(Please note: We will keep as close to the schedule as possible. However, the timeframe for performances is approximate. Thanks for your patience.

- ***D.J. BRENT KING, Musical Coordinator for the afternoon.***
- ***First (A.M.E.) Church of Palm Coast, Nathanial Shropshire, Music Director***
- ***Ms. Clara Bivens, Storyteller***
- ***Eric Dangerfield, Singer/Guitarist***
- ***Barbara Solomon and the Mt. Calvary Baptist Church Ladies Liturgical Dancers***
- ***PAK's Karate & Tai-Chi "Chen Taiji"***

AACHO sincerely appreciates the splendid support given today by these talented performers. We wish you well in your future endeavors. We also gratefully acknowledge the support of our Vendors and Patrons, as well as the ***AFRICAN AMERICAN CULTURAL SOCIETY, INC.****, for the use of these facilities and premises.*

A WARM WELCOME TO JOIN OUR MEMBERSHIP!

We are All about Community Service & Having Fun!!

Yearly Individual Membership only $20 ♥ $40 for a Family.
Colorful A.A.C.H.O. T-Shirts are a smash! On sale for only $16 each.

We meet once a month at the ***Realty Exchange Meeting Room****, located in the Publix Shopping Center, near Florida Park Drive.*

Lively fellowship, refreshments, 50/50 drawing and you're sure to learn something of interest to you and your family! Call 446-6935, or e-mail vivianrichardson1@outlook.com

Wes Powell, V.P.

AACHO's SCHOLARSHIP PROGRAM

The AACHO Scholarship Program is proud to have awarded (4) scholarships of $500 each to graduating seniors in Flagler County of African American and/or Caribbean descent. It is our aim to increase the amount of the awards this spring in 2018!

This program has grown and grown over the years. In the past ten years alone, we have contributed over $42,000 in scholarships. This has been made possible through the hard work and contributions of our members and generous patrons!

Our hope is to assist and encourage these graduates to attain their goals through higher education. They are the future and we wish them well.

PLEASE FEEL FREE TO PATRONIZE ADVERTISERS AND VENDORS:

Classy Hats & Baked Goods - Jaqueline Rentz
Caribbean Treats
Mr Muhamed's Oils, Shea Butter Products and African Apparel
Bethune Cookman University
AACHO Small Baked Goods
Jeroline McCarthy – Daytona Times Writer
Melinda Morais- Realtor
First A.M.E. Church of Palm Coast
Barbara Solomon – Artworks
African American Cultural Society, Inc.
The Grenadian Association
The United Caribbean Heritage Association
Birthday Girls of Palm Coast
Canvas Art: Bible Covers and Handmade Gifts – Dr. Irma B. Jamison
Ethnic Artwork and Quilting Gifts – Dr. Bettie Caswell
A.A.C.H.O. Members & Friends
Agnes Lightfoot – Weichert Realtors
Palm Coast Alumnae Chapter Delta Sigma Theta Sororit, Inc.
Mark Green' Bar-B-Q
R&K Roofing Contractors
African American Cultural Society, Inc.
Taste of Jamaica
Palm Coast Branch N.A.A.C.P.
Mr. Mike Cocchiola, President, Palm Coast Democratic Club

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CONGRATULATIONS and BEST WISHES TO A.A.C.H.O.

On your 37th year of Preserving the Dual Cultures and Assisting Students in their Pursuit of Higher Education.

Honoring the memory of Severin O'Bryan,

The O'Bryan Family

CONGRATULATIONS AND BEST WISHES TO A.A.C.H.O. ON YOUR 36th!

GRENADIAN ASSOCIATION OF PALM COAST
P.O. Box 352148
Palm Coast, FL 32135
(447-5751)

MEETINGS 3RD SUNDAY – FRIEDA ZAMBA SWIMMING POOL FACILITY
(located off Belle Terre Parkway and behind Buddy Taylor Middle School – at 5 PM)

Ronald Robinson, President

*"History often lacks **her**-story."*

Congratulations to A.A.C.H.O.
*Who, as **"Keepers of the Culture,"** embrace it!*

The Lea-Wharton-White Family

The Powell Family Congratulates A.A.C.H.O.
For their continuous support of the Scholarship Awards Program
And other services to the Palm Coast Community.

IN LOVING MEMORY OF

Dr. George W. Powell, Sr.
Georgette Seabrooke Powell

Wes & Denise Powell and Family

IN LOVING MEMORY

Of my beloved husband, Louis H. Lytch

God Bless the Afro-American Caribbean
Heritage Organization's Members of 2018.

ALICE LYTCH & FAMILY

FLAGLER COUNTY RECOGNIZES THE
THE AFRICAN AMERICAN CARIBBEAN HERITAGE ORGANIZATION

WHEREAS, the African American Caribbean Heritage Organization of Palm Coast was incorporated as a not for profit organization in June, 2000; and

WHEREAS, the African American Caribbean Heritage Organization strives to develop, organize and implement Caribbean programs and activities thereby providing cultural, educational and heritage enrichment within the community; and

WHEREAS, the African American Caribbean Heritage Organization continues to promote educational enhancement by participating the Flagler County Schools Scholarship Program, awarding hundreds of scholarships over the years to deserving high school graduates from the community; and

WHEREAS, the African American Caribbean Heritage Organization encourages other nationalities to become a part of the organization, working as one for a better understanding of our respective cultures; and

WHEREAS, the African American Caribbean Heritage Organization strives to enrich the lives of the community by promoting yearly Caribbean festivals and other events which showcase diverse heritage, music and exquisite cuisine.

FLAGLER COUNTY would like to recognize the valuable contribution the African American Caribbean Heritage Organization of Palm Coast has made to our community.

Gregory S. Hansen, Chair
Flagler County Commissioner

UNITED CARIBBEAN CULTURAL ASSOCIATION OF PALM COAST, INC.

U.C.C.A.P.C. Inc.
Formerly United Caribbean Cultural Association - UCCA
Many Nations One Culture

We salute and congratulate the Afro-American Caribbean Heritage Organization on their Celebration of Black History Month.

"People without knowledge of their history, origin and culture are like a tree without roots."
Marcus Garvey

Meetings 1st Wednesday, Palm Coast United Methodist Church
5200 Belle Terre Parkway - (Classrooms 8 & 9)

For information please contact:
Egbert Farquharson 447-8880
Sharon Cummings -517-3542
David Jones 917-319-1646

15th Annual Youth Black History Reality Program

An annual free public celebration!

Sunday, February 18, 2018

4:00 p.m.

The Cultural Center

4422 US Highway 1 North, Palm Coast, Fla.

Continuing the Legacy!

Come see and encourage community young people!

The African American Cultural Society, Inc. is a registered 501(c)(3) non-profit organization. Its mission is to preserve and perpetuate the cultural heritage of African Americans through social, educational, artistic and intellectual activities, and services deemed to be in the best interest of the entire community.

Please call Jeanette Wheeler, Youth Black History Committee, at 386.302.0441 for donation and scholarship award information. Scholarship donations also accepted online at www.aacspc.eventbrite.com

PROCLAMATION

WHEREAS, the vivid collage of ethnic cultures that have journeyed to Palm Coast bring vitality and cultural understanding to all of our citizens; and

WHEREAS, the African American Caribbean Heritage Organization is one of these distinguished groups, with about 60 members who have embraced understanding and goodwill within our community for the past 37 years; and

WHEREAS, the African American Caribbean Heritage Organization supports charities and local organizations and, each year, awards college scholarships to graduating local high school students; and

WHEREAS, residents have enjoyed culturally diverse exhibits at the Flagler County Library each January and February, thanks to the efforts of the African American Caribbean Heritage Organization and the African-American Cultural Society; and

WHEREAS, the rich cultural diversity and history of Palm Coast citizens will be celebrated on Saturday, February 17, 2018, at the African American Caribbean Heritage Organization's Black Heritage Day Festival.

NOW, THEREFORE, BE IT PROCLAIMED, that the City of Palm Coast Mayor and City Council recognize Saturday, February 17, 2018, as

BLACK HERITAGE FESTIVAL DAY IN PALM COAST

and encourage all citizens to recognize the African American Caribbean Heritage Organization's dedication to the awareness of cultural heritage in our City and acknowledge their enduring contribution to our proud diversity.

SIGNED this 17th day of February 2018.

CITY OF PALM COAST, FLORIDA

M Holland

Milissa Holland, Mayor

Witnessed by:

Virginia A. Smith

Virginia A. Smith, City Clerk

Bethune-Cookman University

John W. Miller Center (Hastings Campus)
Edward Singleton, Jr., Director
(386)-481-2958
singletone@cookman.edu
www.cookman.edu

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Designed for busy adults, Bethune-Cookman University's Hastings Campus delivers undergraduate degree programs that prepare you to succeed in life—wherever it takes you!

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  - Personal Trainer (15 Weeks)
  - Christian Ministry (30 Weeks)
  - Sport Marketing Certificate (15 Weeks)
  - Pharmacy Technician (32 Weeks)
  - Radiology Technician (36 Weeks)
- Graduate Certificate
  - Health Aging (32 Weeks)

- Financial Aid available for those who qualify!
- Contact us today to find out more!

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B-CU Online Global College
John W. Miller Center (Hastings Campus)
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partnered with:
Northeast Florida COMMUNITY ACTION AGENCY

SPACE IS LIMITED.
RESERVE YOUR SEAT NOW!!!

Workshops to assist you in preparing for and passing the Florida Teacher Certification Exams AND the Paraprofessional Assessment Exam:

- General Knowledge Exams (GK) (Mathematics, Reading, English, and Essay)
- Professional Education Exam (PEd)
- Subject Area Exams (SAE) (English, Social Science, Elementary Education, Biology, Math, ESE, Physical Education, Music and Business)
- Paraprofessional Praxis Assessment Exam (ParaPro)
- Florida Educational Leadership Exam (FELE)

ENROLL NOW!!!

Application Deadline • February 28, 2018
Workshop Classes start March 1, 2018

WORKSHOP AND EXAM FEES

- **Workshop Cost: $500**
- **GK Exam: $130**
- **PEd Exam: $150**
- **SAE Exam: $200**
- **ParaPro Exam: $55**
- **FELE Exam: $215**

Funding available for those who qualify!
Ask about our payment plan options

CONTACT US

Bethune-Cookman University
John W. Miller Center
(Hastings Campus)

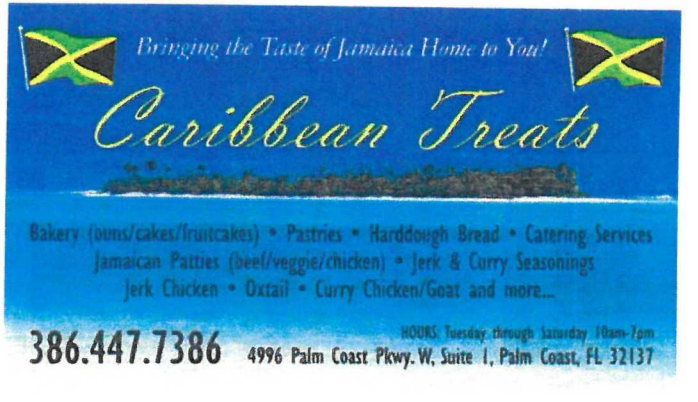
Conveniently located approximately 15 miles East of Palatka, 20 miles West of St. Augustine, and 20 miles North of Palm Coast

7645 State Road 207,
Hastings, Florida 32145

Contact Information:
Phone: 386-481-2948
Email: orrc@cookman.edu

BETHUNE-COOKMAN UNIVERSITY
OFFICE OF COMMUNICATIONS

Enter to Learn. Depart to Serve.



CONGRATULATIONS TO A.A.C.H.O ON ANOTHER SUCCESSFUL BLACK HERITAGE DAY FESTIVAL!

"The Birthday Girls – Enjoying one another's good company for many years now!"

Featuring: *Julia Bernard, Gentle Poetess; Geri Finley, Fine Fitness Buff; Lucille Heusner, Recites the 'Best Jokes in Town!";Marjorie Jones, Loves her Sports; Loretta Lue, Exudes Quiet Wisdom; Madeline Montgomery, Lady of Social Graces; Mildred O'Bryan, Our example of enduring love and support; Andrea Parham, Charming Personality; Vivian Richardson, our excellent coordinator; Yvonne Lyons Roper, The Best Baker in P.C.; Barbara Smith, Our founder and world traveler; and Elaine Toppin, the 'youngster' with a radiant smile.*

BOOSTERS

Ms. Myrtha Darboux
Mr. Thomas Edmonds
Mrs. Sondra L Henderson
Mr. Ray C. Henderson
Mrs. Carol & Mr. Larry Gaines
Mrs. Queenester & Mr. Sylvester Jones
Mrs. Juanita & Mr. Patricio Herrera
Mrs. Gloria Singleton and Family
Mrs. Marlene and Mr. Claudius Williams
Mrs. Patricia Bottoms
Mr. Kurt Bottoms
Dr. Donald and Mrs. Maxine Maxwell

A SPECIAL 'SHOUT-OUT' TO:

HENRY & YVONNE SHEPHERD, JAMES ALLEN, MILDRED O'BRYAN, MARION HASSELL, VIOLET GORDON & ALL OUR "SENIOR" MEMBERS!
DAVID & GLORIA MARTIN and JOHN MENDEZ
PAST PRESIDENTS MURIEL MULLINGS AND KATHLEEN MERRITT

***BEST** WISHES TO A.A.C.H.O. ON YOUR 37th ANNIVERSARY.*

BLACK HERITAGE DAY COMMITTEE

Committee Members:

President Vivian Richardson (ex-officio), Vice President Wes Powell, Denise Powell, Victor Krause, Kurt Bottoms, Larry Gaines, Jim Allen, Kathleen Merritt, Muriel Mullings, Marion Hassell, Carol Gaines, Juanita Herrera and her Bakers, Patricio Herrera, Mavis Smith, Barbara Smith, Mildred O'Bryan, Queenester Jones, Henry Shepherd and the overall Committee of AACHO Members!

- NOTES -

CAS

Choral Arts Society

Cheryl A. Robinson
Artistic Director

Richard Butler
Accompanist

Lou Fifer
President

Cynthia Paul
Secretary

Betty Christian
Treasurer

Kristian Thorpe
Director Publicity

Jan Hylander

Mr. Alex Boyer
Parks and Recreation Department
305 Palm Coast Parkway NE
Palm Coast, FL 32137

Dear Mr. Boyer:

Attached please find a completed Request for Cultural Arts Financial Assistance Application on behalf of Choral Arts Society. Per the instructions, also attached are:

1. Completed Request for Financial Assistance
2. IRS Determination Letter
3. Completed Budget Worksheet
4. Most Recent IRS 990 Form
5. Complete Roster of Board of Directors
6. Support Materials in the form of copies of our programs, mailings and advertising.

CAS has been most fortunate to have received a Cultural Arts Grant from Palm Coast for many consecutive years. We are most grateful and cannot express how important these funds are for our continual ability to exist. Our hope is that the City will once again support us so that we can continue to offer these free concerts to our local residents.

If I can be of any further assistance or if you require more information, please feel free to contact me.

Sincerely,

Betty Christian

Betty Christian, Treasurer
Choral Arts Society

CELEBRATING 20 Years

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: CHORAL ARTS SOCIETY

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes X No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: 3 Concert Series

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? **20** Consecutive Years

Total Program Cost: **$16,793**

Grant Request (Maximum Request $3,000): **$3,000**

Name & Title of the Person completing application: Betty Christian, Treasurer

Organization address: Box 351061, Palm Coast, FL 31235

Phone: 407-474-1437 **Fax:** N/A **E -Mail:** betty@inthecreek.com

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2017-2018? Yes

If yes, what was the grant amount received and the final cost of the program funded: $3,000/ $6107

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Betty Christian
Signature

Betty Christian
Print Name

Treasurer
Title

Date

Choral Arts Society

Cheryl A. Robinson
Artistic Director

Richard Butler
Accompanist

Lou Fifer
President

Cynthia Paul
Secretary

Betty Christian
Treasurer

Kristian Thorpe
Director Publicity

Jan Hylander

Describe the Purpose of the Organization

The Choral Arts Society was founded by, and is still directed, by Cheryl Robinson. The Choral Arts Society has been in existence since 1999. We are a community organization open to all qualified musicians. The members are dedicated musicians who participate because of their love of choral music. They purchase their own music, and pay annual membership dues.

Our board members provide various talents beyond music to include banking, business, accounting, education, medicine and technology which provides excellent inside management for our group.

All concerts are held in St. Thomas Episcopal Church, and are open to the public, without charge (however a free will donation is requested). Donations, dues from members of the chorus, together with the Grant from the City of Palm Coast, and a Grant from Flagler County are the organizations sole sources of revenue to keep the organization operating.

Our purpose is two-fold: 1) to enrich the cultural life of our residents, by bringing the best choral music to Palm Coast and the Flagler County area, and 2) to encourage the pursuit of music in our young people through annual scholarship. The Choral Arts Society provides a $500 annual scholarship to one or more college bound student(s) to study music performance and/or education. At the present time we are providing one to two such scholarships to a Flagler County recipient depending upon our financial ability.

Describe the purpose of the Program being considered for funding

The Choral Arts Society performs three concerts during the year, in December, May and July. Previous year's attendance for the 3 concerts was 1339 persons. The concerts for fiscal 2017-2018 were held on December 1 and December 3, 2017; May 18 and May 20, 2018; and July 4, 2018. The December concert ushers in the Christmas season; the May concert is a selection of Broadway stage pieces; and the July concert celebrates the holiday with patriotic favorites. As indicated, there are two performances of each concert, with the exception of the one performance on July 4th.

If awarded, describe how the City of Palm Coast's Financial Assistance will be used:

The funds from the grant will be used to offset the cost of printing newsletters, programs, postage, advertising and promotion, and creation, enhancement, and maintenance of our web-site.

Explain why funding requested from the City is essential for development of the program.

The financial assistance will help us to continue the necessary promotion of our group. The grant from the City of Palm Coast is a vital and integral element in helping us meet our expenses to continue to offer these wonderful cultural events for the City. It is even more vital now, as our free-will donations received fluctuate over the years.

P. O. Box 351061, Palm Coast Florida 32135

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 23 2004

CHORAL ARTS SOCIETY
PO BOX 351061
PALM COAST, FL 32135-1061

Employer Identification Number
52-2156011
DLN:
17053010759034
Contact Person:
ERIC J BERTELSEN ID# 11311
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated August 1999, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity during an advance ruling period.

Based on our records and on the information you submitted, we are pleased to confirm that you are exempt under section 501(c)(3) of the Code, and you are classified as a public charity under the Code section listed in the heading of this letter.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 8:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,

Lois G. Lerner

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1045

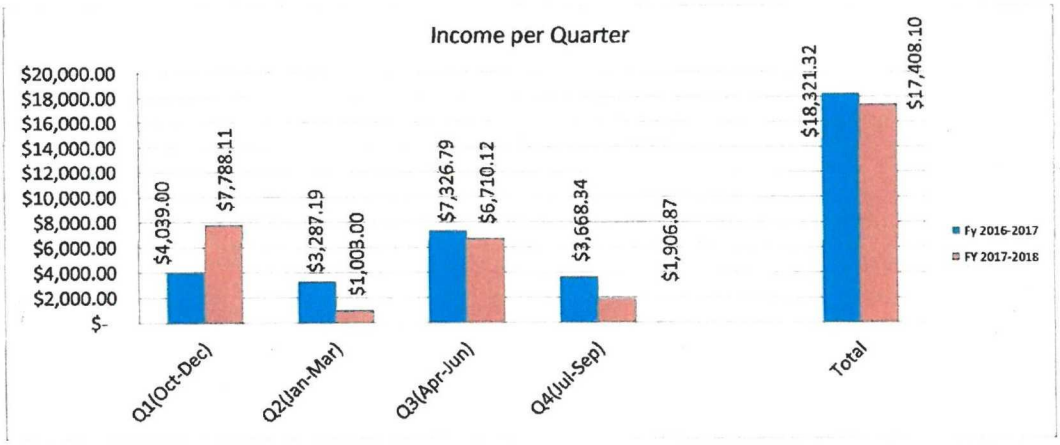
City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

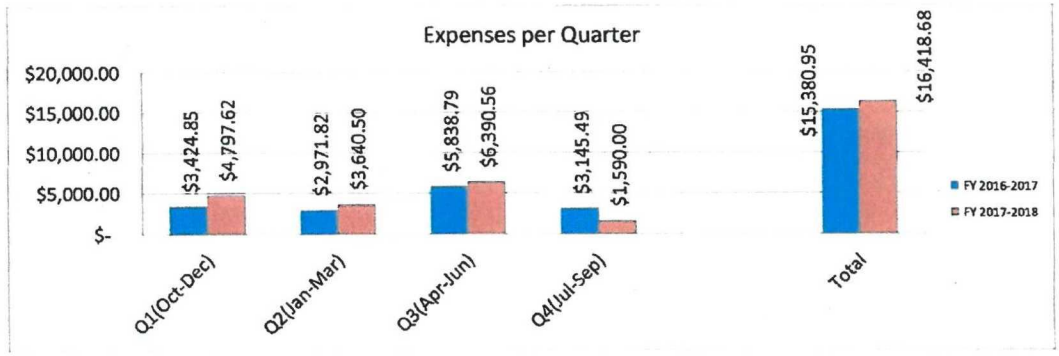
Organization Name	Choral Arts Society
Federal ID Number (FEIN)	52-2156833
Fiscal Year End	30-Sep-18
Program Name:	3 Concert Series

	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Total Organization Fiscal Year Budget
Income			
Government Grants			4000
Foundation and Corporate Grants			0
Admission Fees			0
Contributions from Individuals			10000
Membership Income			890
Fundraising			500
Earned Income			0
Interest Income			0
Other Income			1013
Total Income	0	0	16403
Personnel Expenses			
Salaries and Wages	0		0
Professional Development /Training	0		0
Employee Benefits and Taxes	0		0
Total Personnel Costs	0	0	0
Operating Expenses			
Bank/Investment Fees			90
Depreciation Expense			0
Equipment Rental & Maintenance		190	190
Food Costs			0
Fundraising/Development Expenses	595	595	595
Insurance Expense			664
Marketing/Advertising	2929	2829	2829
Postage and Delivery	252	252	252
Professional Development			0
Professional Fees			8200
Rent and Occupancy		750	750
Supplies and Materials	1491	1491	1491
Telephone Expense			0
Travel Expense			0
Other Expense 1 Will not be considered for Funding			1000
Other Expense 2 Will not be considered for Funding			732
Total Operational Costs	5267	6107	16793
Total Expenses	5267	6107	16793

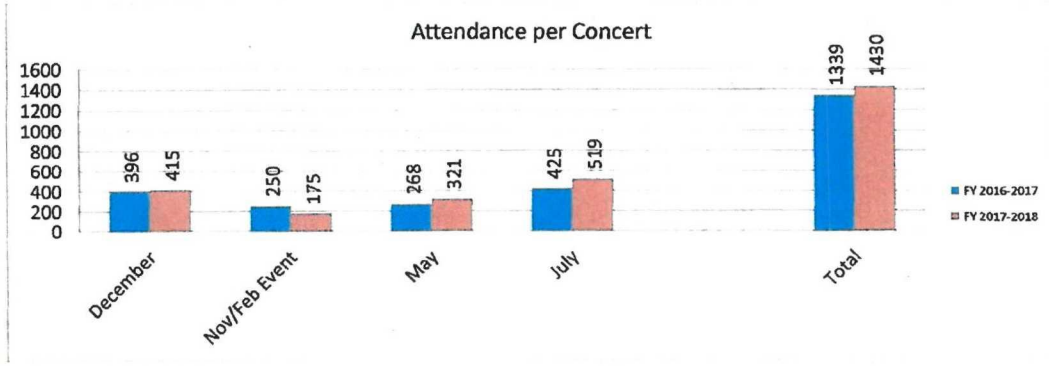
	Q1(Oct-Dec)	Q2(Jan-Mar)	Q3(Apr-Jun)	Q4(Jul-Sep)	Total
Oct 2016 - Sep 2017 Income					
	$ 4,039.00	$ 3,287.19	$ 7,326.79	$ 3,668.34	$ 18,321.32
Oct 2017 - Sep 2018 Income					
	$ 7,788.11	$ 1,003.00	$ 6,710.12	$ 1,906.87	$ 17,408.10



	Q1(Oct-Dec)	Q2(Jan-Mar)	Q3(Apr-Jun)	Q4(Jul-Sep)	Total
Oct 2016 - Sep 2017 Expenses					
	$ 3,424.85	$ 2,971.82	$ 5,838.79	$ 3,145.49	$ 15,380.95
Oct 2017 - Sep 2018 Expenses					
	$ 4,797.62	$ 3,640.50	$ 6,390.56	$ 1,590.00	$ 16,418.68



	December	Nov/Feb Event	May	July	Total
Oct 2016-Sep 2017 Concert Attendance					
	396	250	268	425	1339
Oct 2017-Sep 2018 Concert Attendance					
	415	175	321	519	1430



FORM 990-N

Department of Treasury
Internal Revenue Service

Electronic Notice (e-Postcard)

For Tax Exempt Organizations not Required to File Form 990 or 990 EZ

OMB No. 1545-NNNN

2017

Open To Public Inspection

A For the 2017 calendar year, or tax year beginning 01/01/2017 , and ending 12/31/2017

B Check if applicable
☐ Termination
☑ Gross Receipts are $50,000 or less

E Website Address

C Name of Organization
CHORAL ARTS SOCIETY

Number and Street (or P.O. box, if mail is not delivered to street address)
PO BOX 351061

City or town, state or country, and Zip + 4
PALM COAST, FL 32135-1061

F Name of Principal Officer
Betty Christian

Number of street (or P.O. box, if mail is not delivered to street address) of Principal Officer
28 Marbella Court

City or town, state or country, and ZIP + 4
Palm Coast, FL 32137

D Employer ID number
522156833

Form 990-N

Choral Arts Society

Cheryl A. Robinson
Artistic Director

Richard Butler
Accompanist

Lou Fifer
President

Cynthia Paul
Secretary

Betty Christian
Treasurer

Kristian Thorpe
Director Publicity

Jan Hylander

July 13, 2018

Choral Arts Society Board of Directors

Cheryl A. Robinson, Artistic Director 101 Fountain Gate Ln, Palm Coast, FL 32137

Lou Fifer, President 91 Ann Rustin Dr. Ormond Beach, 32176

Cynthia Paul, Secretary 13 Viscaya Ln, Palm Coast, FL 32137

Betty Christian, Treasurer 28 Marbella Ct, Palm Coast, FL 32137

Kristian Thorpe, Director Publicity 12 Players Cir, Palm Coast, FL 32137

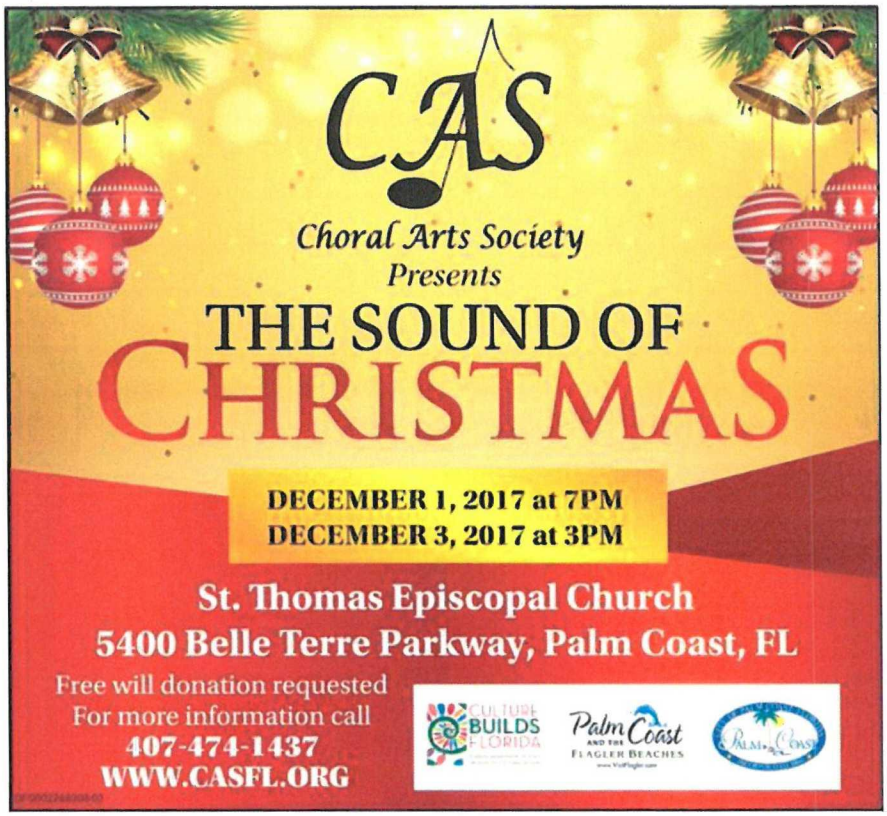
Jan Hylander, Director 22 Franciscan Ln, Palm Coast, FL 32137

Sincerely,

Betty Christian

Betty Christian
Treasurer
Choral Arts Society

P. O. Box 351061, Palm Coast Florida 32135



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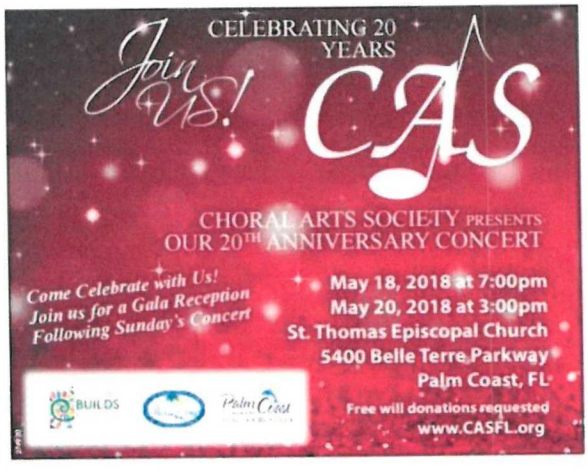
ebrated its graduation with a dinner and award presentation at the Grand Haven Golf Club.

Certificates were presented to the following graduates: Kath-

The Young Professionals Group and t
of the fifth graduating class of Youth
The group was made up of student
graduates went through leadership tr
For more information on the adult p



904-461-4000 or whitney.ufl.edu. Free

May 15 16

Chicago: The hit musical comes to Daytona Beach, Tue/Wed at 7:30pm. Tickets: peabodyauditorium.com or 386-671-3460

May 18 and 20

A Retrospect: The Choral Arts Society celebrates its 20th anniversary with two enchanting spring concerts, Fri at 7:00pm, Sun at 3:00pm, St. Thomas Episcopal Church, 5400 Belle Terre Pkwy. All welcome, free will donation appreciated. Info: 407-474-1437 or casfl.org

Crabbing Basics -Making it Delicious, Keeping it Sustainable Sat Mar 24 & Sat Apr 28 at 10:00am Learn to catch these tasty crustaceans in a 1-hour hands-on program appropriate for adults and families at Gamble Rogers State Park 386-517-2086

Hammock Community Association Meetings
Hammock Community Center 69 Mala Compra Rd 7:00pm
Mar 6 Our Dunes Past, Present and Future with Hammock Residents Steve Davis & Dave Eckert
Apr 3 Birds of Flagler County with Jason Giraulo, President of Flagler Audubon
May 1 Pickleball with Sylvia Whitehouse, US Open Pickleball Champion 2017

CAS

Choral Arts Society
presents

20th ANNIVERSARY CONCERT
"A RETROPECT"
Come Celebrate with us!
MAY 18, 2018 @ 7pm
MAY 20, 2018 @ 3PM

CELEBRATE AMERICA
JULY 4, 2018 @ 1pm

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, FL
Free will donation requested

For more information or to inquire about becoming a performing member call 407-474-1437 ~ WWW.CASFL.ORG

BUILDS Palm Coast AND THE FLAGLER BEACHES

9

The Choral Arts Society

Celebrating Our 20th Season

Choral Arts Society (CAS) was founded in 1999 by Artistic Director Cheryl Robinson and is one of the most exciting choruses in north central Florida, especially Flagler County and the City of Palm Coast. Members come from a wide variety of careers; all share a common goal of choral music excellence.

Members of CAS work hard to continue funding renewable scholarships for local high school graduates who go on to study music focused degrees in college. CAS presents three concerts each year in May, July and December.

MEMBERSHIP

As of September 2017, CAS offers 2 types of membership: Annual and Seasonal. Choose the season and type of program you wish to perform ranging from Broadway (Spring), Patriotic (Summer) and Christmas (Fall).

Prospective members are invited to attend any Tuesday evening rehearsal from 6:30 to 8:30 pm to sit in with the group and meet with the Artistic Director. Rehearsals are held at St Thomas Episcopal Church, 5400 Belle Terre Pkwy, Palm Coast, FL.

SUPPORT

CAS does not charge admission to its outstanding choral performances: instead opting to use free will, tax-deductable donations and gifts from individual and business patrons to support a successful $500 renewable scholarships program.

You may make a tax-deductible individual or business contribution by phone, mail or by visiting our website at www.casfl.org.

You may also volunteer to assist as an usher, venue set up and take down or marketing. Choral Arts strives to reflect the generosity of donors in its concert performances.

CONTACT US
CHORAL ARTS SOCIETY
PO Box 351061, Palm Coast, FL 32135
407-474-1437 www.casfl.org
Email: bookcase@bellsouth.net

CAS

Choral Arts Society

Presents

Music from the Broadway Stage
May 18, 2018 at 7 pm
May 20, 2018 at 3 pm

Celebrate America
July 4, 2018 at 1 pm

The Sound of Christmas
December 7, 2018 at 7 pm
December 9, 2018 at 3 pm

Concerts performed at
ST. THOMAS
EPISCOPAL CHURCH
5400 Belle Terre Parkway
Palm Coast, FL

Free Will Donations Requested
For Information Call:
(386) 793-0887
www.casfl.org

CITRUS BUILDS FLORIDA

Palm Coast AND THE FLAGLER BEACHES
www.visitflagler.com

CELEBRATING 20 Years

CAS
Choral Arts Society

Upcoming Concerts

MUSIC FROM THE STAGE

MAY 18, 2018 @ 7PM

MAY 20, 2018 @ 3PM

CELEBRATE AMERICA

JULY 4, 2018 @ 1PM

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, FL

Free will donation requested
For more information call 407-474-1437
WWW.CASFL.ORG

CELEBRATING 20 Years

CAS
Choral Arts Society

The Sound of Christmas

Friday, December 1, 2017 7:00 PM
Sunday, December 3, 2017 3:00 PM

Cheryl Robinson, Artistic Director
Richard Butler, Accompanist

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, Flagler County, Florida

CAS DONORS 11/15/2016-11/14/2017

Director's Circle - $500 - $999

Abernathy, Ada & Jerry
Guarnieri, Jane & Jack
Heise, Mary & John
Mead, Jane & Bob
Morrissey, Ruth E. (Memorial)

Angel - $250 - $499

Albrecht, Carolyn & Knute
Christian, Betty & Chris
Lantier, Sara & Douglas
Tortelli, Diana & Ron
Wiginton, Judy & Joe

Benefactor - $100-$249

Atkins, Anne
Belknap, Mary & Bob
Bogart, Robert & Diane
Brodnax, Clarence & Rhenda
Bush, Cherelyn
Class A Printing
Cole, Susan
Conner, Bill & Mary
Decker, Douglas
Drab, Robert & Stephanie
Duyck, Carl W and Flood, Dennis J
Eisenberg, Karen & Larry
Gilchrist, Martha & Stan
Hamel, Bob
Hempe, Norma (Ruth Morrissey)
Hunter, Jean & Robert
Ingels, Nancy & Frank
Keck, Mary
Kiley, Jeanne & Jack
Lacallade, Joyce & Roger
Leckie, Meredith & Jack
Lefebvre, Mary Jane & Richard
Liburd, Henrietta
Lorentz, Pam & Roy
McWhinney, Terry
Menard, Kathleen
Moreau, Ann & Robert Maltby
Oconner, Charlotte & Philip
Romaine, Christopher
Stainbrook, Patricia & Elmer
Strohmeyer, Pat & Kenneth

Benefactor - $100-$249 (Cont.)

Sullivan, Robin & Jake
Tranzow, Ann & Jerry

Patron - $50-$99

Ahern, Bill & Mary
Brown, Eugenia & Alvin
Caso, Carol & Len
Davis, Karen
Davis, Wesley & Lauren
Fields, Judy & Jack
Fowler, Laurine & Robert
Howard, Suzanne & George
Lagrotta, Larry & Hady
Martin, Tracy & Bill
Mazzeo, Elizabeth
Peele, Sharon & Tony
Plumez, Barbara & Maurice
Smith, Vivian & Allen
Villiotte, Maureen & James
Voith, Nancy & Dennis
Weinert, Jim & Kate
Weldon, Carolyn
Wilkins, Gloria
Zomer, Marilyn & Louis

Friend - $25-$49

Baldassarre, Lorraine & Victor
Bellantoni, Antony OFS
Curtis, Cynthia B
Davis, Carue
Frazier, Richard & Barbara
Gould, Carol
Hassel, Marion & Adrienne Felton
Johnson, Diane
Leavitt, Russell & Hill, Betsy
Lemieux, Joyce & Bert
Munro, Liz & Bob
Preiser, Marianne
Schwartz, Bill & Pat
Thomas, Grace
Thomasey, Patricia & Robert
Whitefield, Celia and Jeffrey
Williams, Celia & Jeffrey
Yearwood, Barbara & Ralph

SPECIAL ACKNOWLEDGEMENTS

Elizabeth Brink, Soprano -

Current Choral Arts Society University of North Florida scholarship student vocalist sophomore

Elizabeth Kirkconnell, Soprano -

Current Choral Arts Society University of North Florida scholarship student vocalist freshman

Ed Keeley -

Special Graphic Designer

Reverend Joseph Pickard -

Sound Board

Choral Arts Society Members

Cheryl Robinson, Artistic Director
Richard Butler, Accompanist

SOPRANO

Cherelyn Bush, Betty Christian+, Marilou Dailey, Dana Davis, Sue Fray, Caryl Glaner, Janice Hylander+, Angela Moreau, Cynthia Paul+, Verna Wintz

ALTO

Pam Lorentz, Kristian Thorpe+, Juni Bowes

TENOR

Eugenia Brown, Andrew Cunningham, Carol Heller, Roger Lacallade+, Robin Sullivan

BASS

Lou Fifer, Hugh Fray,

+ Denotes Member of Board of Directors

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GIFT FORM

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PO Box 351061, Palm Coast, FL 32135-1061

Name:_____

Address:_____

City, St, Zip:_____

Phone:_____

Email:_____

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Registration does not imply endorsement, approval or recommendation by the State.

Shout For Joy	**Ricketts/Johnson**
Do You Hear What I Hear? Pam Lorentz, Cymbals	**Simeone**
Deck The Nutcracker Hall	**Gilpin**
The First Noel Elizabeth Kirkconnell, Soprano	**Gerlitz**
Jingle Bells Pam Lorentz, Bells	**Ripplinger**
The First Noe/Pachabel's Canon	**Clawson**
Silent Night Cynthia Paul, Soprano	**Fissinger**
O Holy Night Elizabeth Brink, Soprano	**Goehring**
A Christmas Carol	**Ellis**
The Twelve Days After Christmas	**Silver**
Various Themes On Fa La La	**Bridwell**
All Is Well Lou Fifer, Baritone	**Larson**
DONATION TO SUPPORT CAS	
"Wassail" To You!	**Rentz**
White Christmas	**Berlin**
Christmas In About 3 Minutes	**Weston**

CELEBRATING 20 Years

CAS
Choral Arts Society

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Choral Arts Society

Upcoming Concerts

CELEBRATE AMERICA

JULY 4, 2018 @ 1PM

The Sound of Christmas

December 7, 2018 @ 7PM
December 9, 2018 @ 3PM

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, FL

Free will donation requested
For more information call 407-474-1437
WWW.CASFL.ORG

CELEBRATING 20 Years

CAS

Choral Arts Society

20th Anniversary Concert

Friday, May 18, 2018 7:00 PM

Sunday, May 20, 2018 3:00 PM

Cheryl Robinson, Artistic Director
Richard Butler, Accompanist

St. Thomas Episcopal Church
5400 Belle Terre Parkway
Palm Coast, Flagler County, Florida

CAS DONORS 11/15/2017-05/03/2018

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(In Memory of Jack Robinson)
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Belknap, Mary
Bush, Cherelyn
Class A Printing
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Cunningham, Karen & Andy
Decker, Douglas
Ingels, Nancy & Frank
Klimisch, Diane & David
Lacallade, Joyce & Roger

Benefactor - $100 - $249 (cont.)
Lemieux, Joyce & Bert
Lorentz, Pam & Roy
McWhinney, Terry
Paulikas, Janet

Patron - $50 - $99
Hunter, Jean & Robert
LaGrotta, Hady & Larry
Lemieux, Joyce & Bert
Liburd, Henrietta
Manning, Rev Ronald & Leila
Schwartz, Pat & Bill
Voith, Nancy & Denny
Wilkins, Gloria
Whitehead, Harry & Alice
Zomer, Marilyn & Louis

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Caso, Carol & Len
Howard, Suzanne & George
Plumez, Barbara & Maurice
Sandburg, Jeff & Jo Ellen
Villiotte, Maureen & Jim
Yearwood, Barbara & Ralph
Zugner, David & Dorothy

SPECIAL ACKNOWLEDGEMENTS

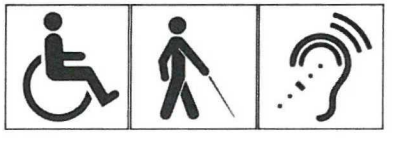
Elizabeth Brink, Soprano -
Current Choral Arts Society scholarship student -
University of North Florida vocalist junior

Elizabeth Kirkconnell, Soprano -
Current Choral Arts Society scholarship student -
University of North Florida vocalist sophomore

Douglas Miller, Baritone

Ed Keeley -
Special Graphic Designer

Reverend Joseph Pickard -
Sound Board



Choral Arts Society Members

Cheryl Robinson, Artistic Director

Richard Butler, Accompanist

SOPRANO

Cherelyn Bush, Betty Christian+, Marilou Dailey, Dana Davis
Andrea Fortier, Sue Fray, Caryl Glaner, Janice Hylander+, Angela Moreau*, Cynthia Paul+, Harriet Sistrunk, Verna Wintz

ALTO

Juni Bowes, Mary Jennings, Pam Lorentz,
Darlene Reitz-Vick, Kristian Thorpe+

TENOR

Andrew Cunningham, Gina Brown*,
Roger Lacallade, Robin Sullivan*

BASS

Bob Bagdon, Lou Fifer+, Hugh Fray,
Douglas Miller*

+Denotes Member of Board of Directors
*Seasonal Member

"Jack" John Roland Robinson
11/17/1932 - 03/27/2018

We dedicate this performance to one of our original and longest supporters, Jack Robinson. He was a constant presence at all of our concerts and without his support and that of his wife Cheryl, we would not exist.

Your continued support helps to make each concert season a success! The CAS does not charge admission to its concerts. If you enjoy our concerts, won't you consider a tax-deductible contribution to help college-bound students with renewable scholarships to study music at accredited institutions? The CAS thanks St. Thomas Episcopal Church for the gift of the use of its facilities for rehearsals.

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Phone: _____

Email: _____

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Twentieth Anniversary Concert

Sanctus *Requiem*	**Gabriel Faure'**
How Lovely Is Thy Dwelling Place	**Johannes Brahms**
German Requiem	
Pilgrim's Chorus *Tannhauser*	**Richard Wagner**
I Don't Know How to Love Him	**A.L. Webber**
Jesus Christ Superstar	
Liz Brink, Soprano	
Ain'-A That Good News!	***arr.* William L. Dawson**
Amen! Tell It On The Mountain	***arr.* Mary McDonald**
Till There Was You *Music Man*	**Meredith Wilson**
Elizabeth Kirkconnell, Soprano	
Classic Cole Porter Medley	**Cole Porter**
Music of Richard Rodgers	**Richard Rodgers**
Cynthia Paul, Soprano, Douglas Miller, Baritone, Lou Fifer, Baritone	
Dust & Ashes *The Great Comet of 1812*	**Dave Malloy**
Douglas Miller, Baritone	
Additional Music of Richard Rodgers	**Richard Rodgers**
The Oldest Established Crap Game	**Frank Loesser**
Guys and Dolls	
Andy Cunningham, Tenor, Lou Fifer, Baritone and Douglas Miller, Baritone	
Freewill Donation	
Never Enough *The Greatest Showman*	**Benj Pasek & Justin Paul**
Douglas Miller, Baritone	
Hallelujah *Shrek*	**Leonard Cohen**
Seasons of Love *Rent*	**Jonathan Larson**

CELEBRATING 20 Years

CAS
Choral Arts Society

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Richard Butler, Accompanist
Senior Master Sargent Larry LaGrotta

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ALTO
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TENOR
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BASS
Bob Bagdon, Lou Fifer+, Hugh Fray

+ Denotes Member of Board of Directors
*Seasonal Member

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Palm Coast, Flagler County, Florida

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December 7, 2018 7PM
December 9, 2018 3PM
Visit our website at:
www.casfl.org

CULTURE BUILDS FLORIDA
Palm Coast AND THE FLAGLER BEACHES
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CITY OF PALM COAST, FLORIDA — PALM COAST — INCORPORATED 1999

CELEBRATING 20 Years
CAS Choral Arts Society

CELEBRATE AMERICA!

JULY 4, 2018

Cheryl Robinson, Artistic Director

Richard Butler, Accompanist

The Star Spangled Banner	Francis Scott Key
Let Freedom Ring	Christopher/Moss
America the Beautiful	Bates/Ward
The Only Home I Know	Geld
Lou Fifer, Baritone	
Song for the Unsung Hero	Martin
Home on the Range	Hayes
He's got the Whole World in His Hands	Wilberg
Over The Rainbow	Harburg/Arlen
Cynthia Paul, Soprano	
I've Been Workin' on the Railroad	Johnson
This Is a Great Country	Simeone
God of Our Fathers	Wilberg
Stars & Stripes Forever 4 hand piano	Sousa
Lou Fifer, Richard Butler	
Donation offering to support CAS Scholarship program	
Let There be Peace on Earth	Hayes
Heave Ho! My Lads, Heave Ho!	Lawrence
Hugh Fray, Baritone	
Salute to the Armed Forces	Camp Kirkland
God Bless America	Irving Berlin

CAS DONORS 11/15/2017-06/24/2018

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Anonymous (J.Robinson Memorial)
Guarnieri, Janice & Jack
Lantier, Sarah & Doug
Mead, Jane & Bob
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Hamel, Bob
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Kiley, Jeanne & John
Thichava, Cynthia & Jerry
(In Memory of Jack Robinson)
Tortelli, Diana & Ron
Turlington, Darla Dee
Wiginton, Judy & Joe

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Atkins, Anne
Belknap, Mary
Bush, Charles
Bush, Cherelyn
Class A Printing
Cole, Susan
Cunningham, Karen & Andy
Dailey, Marilou & Wendell
(In Memory of Jack Robinson)
Decker, Douglas
Eisenberg, Karen & Larry
Freeman, Nancy & Reed
Hempe, Norma
(In Memory of Ruth Morrissey)

Benefactor - $100 - $249 (cont)
Ingels, Nancy & Frank
Klimisch, Diane & David
Lacallade, Joyce & Roger
Lemieux, Joyce & Bert
Liburd, Henrietta
Lorentz, Pam & Roy
McWhinney, Terry
Paulikas, Janet
Smith, Vivian
Tranzow, Ann & Jerry

Patron - $50 - $99
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LaGrotta, Hady & Larry
Lemieux, Joyce & Bert
Manning, Rev Ronald & Leila
Menard, Kathleen
Plumez, Barbara & Maurice
Schwartz, Pat & Bill
Voith, Nancy & Denny
Wilkins, Gloria
Whitehead, Harry & Alice
Yearwood, Barbara & Ralph
Zomer, Marilyn & Louis
Zugner, David & Dorothy

Friend - $25 - $49
Curtis, Cynthia
Howard, Suzanne & George
Robinson, Annette & Vincent
Sandburg, Jeff & Jo Ellen
Thomasey, Patricia & Robert
Villiotte, Maureen & Jim

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For more information, please contact Betty Christian
betty@inthecreek.com or 407-474-1437

GIFT FORM

Please make your check payable to:
Choral Arts Society
PO Box 351061
Palm Coast, FL 32135-1061

Name:_____

Address:_____

City, St, Zip:_____

Phone:_____

Email: _____

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GIVING FORM

To make a tax-free donation to CAS, please complete the form below, tear off this panel, and mail it along with a check payable to "Choral Arts Society":

Choral Arts Society
P.O. Box 351061
Palm Coast, FL 32135

Levels of Support

Grand Sponsor	$1,000 +
Director's Circle	$500-$999
Angel	$250-$499
Benefactor	$100-$249
Patron	$ 50-$ 99
Friend	$ 25-$ 49

Name_____

Address_____

City, St, Zip_____

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BIOGRAPHIES

CHERYL ROBINSON is founder and Artistic Director of the Choral Arts Society. She received her formal education in voice at the American Conservatory of Music, Chicago, and has enjoyed a career covering operatic, concert, oratorio and recital repertoire. She has appeared with Peter Nero and the Philadelphia Pops Orchestra, the London Symphony, and the Savoy Opera Company.

RICHARD BUTLER Is the piano teacher, staff accompanist and musical coach at Daytona State College and organist and pianist at the United Presbyterian Church in Daytona Beach.

He has also served as accompanist for the Bel Canto Singers and the Opera Workshops of Stetson University and Bethune Cookman College. Richard received his Bachelor of Music degrees in Piano Performance from College-Conservatory of Music of the University of Cincinnati where he studied piano under Raymond Dudley, John Biggs and Loren Withers. He studied harpsichord under Donald Foster. While at the Conservatory, he also served as opera coach and instrumental accompanist. He graduated summa cum laude and was inducted into Pi Kappa Lambda nation music honor society.

Choral Arts Society
P.O. Box 351061
Palm Coast, FL 32135
Web Site: www.casfl.org

CELEBRATING 20 Years

CAS

Choral Arts Society

2018 CONCERT SCHEDULE

CULTURE BUILDS FLORIDA

Palm Coast AND THE FLAGLER BEACHES
www.VisitFlagler.com

CITY OF PALM COAST, FLORIDA — PALM COAST — INCORPORATED 1999

THE CHORAL ARTS SOCIETY

Founded in 1999 by Artistic Director Cheryl Robinson, The Choral Arts Society (CAS) is one of the most exciting choruses in north central Florida. Members come from a wide variety of careers such as medicine, banking, music, business, accounting and education. All share a common goal of choral music excellence.

Members of the CAS work hard to continue funding renewable scholarships for local high school graduates who go on to study music performance/ teaching in college.

The CAS presents three concerts each year, in Spring, July and December. The Spring Concert presents music from the Broadway stage; on the 4th of July, CAS celebrates with a concert of patriotic favorite and the final concert of the year ushers in the Christmas season.

Interested In Adding More Music In Your Life?

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CAS SCHEDULE

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May 20, 2018 3PM

Celebrate America!

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The Sound of Christmas

December 7, 2018 7PM

December 9, 2018 3PM

Concerts are performed at

St. Thomas Episcopal Church

5400 Belle Terre Parkway, Palm Coast, FL

CONTACT US

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SUPPORT

The Choral Arts Society provides Flagler County and the City of Palm Coast with excellent choral performances. The CAS does not charge admission to its concerts. Its members purchase their own stage wear and music and pay annual dues.

The group uses freewill concert donations and gifts from individuals and business patrons to give college-bound students a $500 renewable scholarship to study music performance, or music instruction.

You can make an individual or a business gift to the CAS using the form on the opposite side.

Individual donors can contribute directly to the CAS and support the cultural arts they enjoy and believe in.

Business sponsors can enhance their image in the community through financial support of the CAS.

The Choral Arts Society will reflect the generosity of donors in its concert programs.

If you enjoy fine music, won't you consider a tax-deductible contribution to the CAS?

We look forward to hearing from you and seeing you at each of our concerts.

City Repertory Theatre, Inc.
160 Cypress Point Pkwy
Suite B206
Palm Coast, FL 32164

August 9, 2018

Alex Boyer
Director
Palm Coast Parks and Recreation Department
305 Palm Coast Parkway NE
Palm Coast, Florida 32137

Re: Cultural Arts Financial Assistance application

Dear Mr. Boyer;

Please accept the attached materials as our request for Cultural Arts Financial Assistance from the City of Palm Coast.

If you have any questions regarding this application, please contact our board liason for grants, Jerry Lapidus, at 386-871-4223, or jerrylapidus@gmail.com.

If you prefer to speak to me directly, please feel free to contact me at any time at 386-254-1448.

Thank you for your consideration.

Sincerely,

John Sbordone
Artistic Director
City Repertory Theatre

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: City Repertory Theatre of Palm Coast

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☑ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: 2018-2019 season

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? This will be our 8th season

Total Program Cost: $26,000

Grant Request (Maximum Request $3,000) $3,000

Name & Title of the Person completing application: Jerry Lapidus

Organization address: 160 Cypress Point Parkway, Suite B206, Palm Coast, FL 32164

Phone: 386-871-4223 **Fax:** _____ **E -Mail:** jerrylapidus@gmail.com

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2017-2018? Yes

If yes, what was the grant amount received and the final cost of the program funded: $3,000/$29,100

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

John Sbordone

Signature

John Sbordone

Print Name

Artistic Director

Title

Date

City Repertory Theatre, Inc.
160 Cypress Point Pkwy
Suite B206
Palm Coast, FL 32164

CITY REPERTORY THEATRE—Grant Application

1. Describe the purpose of the organization.

City Repertory Theatre (CRT) was created to provide alternative programs and entertainment as a unique resource to this community. The plays, musicals and youth programs we produce and present are designed to provoke both the mind and the spirit, while providing excellent opportunities for theater artists to pursue their art. We hope to introduce new ideas and create a forum for discussion. We continuously seek out opportunities to give local students instruction and training.

2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.

As we have for seven seasons, we will present a challenging program of plays and musicals, combining new, cutting-edge works with honored classics. We program works that other local theaters won't attempt and provide local audiences with broad cultural opportunities.

The 2018-19 season will include:

THE ROCKY HORROR SHOW - October 5-28, 2018
See this cult classic as you've never seen it before! City Repertory's unique environmental production will make you a part of Richard O'Brien's scary, silly, edgy musical. We promise at least a couple of midnight performances . . . but no rice, please.

PROOF - November 9-18, 2018
This blistering play by David Auburn won the 2001 Pulitzer Prize for Drama and the Tony Award for Best Play. Follow Catherine as she confronts the fine line between genius and madness, all the while fearing she will follow her late father, a brilliant mathematician, over that edge. You won't believe math can be this thrilling.

CRT

City Repertory Theatre, Inc.
160 Cypress Point Pkwy
Suite B206
Palm Coast, FL 32164

THE WOMEN - January 10-13, 2019

THE WOMEN, an all female 1935 classic, brings together a star-studded ensemble of 12 of CRT's best actresses. Every secret is laid bare in this no-holds bar struggle for social position, power and the "right man".

THE TAMING OF THE SHREW – Feb. 21-24, 2019

Shakespeare's battle-of-the-sexes comedy will get a rollicking, physical production as CRT returns to the Town Center tent and its second collaboration with the Palm Coast Arts Foundation. Watch out for flying furniture as Petruchio and Kate battle it out and fall in love at last. The perfect play for an outdoor production.

DAMES AT SEA – April 5-14, 2019

DAMES is the ultimate salute to - and parody of - every 'backstage' musical ever written. The star, the chorus girl, the harried producer, the leading man, tap dancing and confetti canons, this jewel box of a musical has it all even with just 6 actors in the cast.

HAND TO GOD - May 3-10, 2019

Nominated for five 2014 Tony Awards, including Best Play, Robert Askins' HAND TO GOD examines the fragile nature of faith, morality and the ties that bind us - all in an irreverent comedy about a demonic puppet!

In most seasons we add special projects as we develop them. In 2016-17, we presented an evening dedicated to battered women and last year several of our regular performers created a cabaret, UNSOUND, that used musical theater songs to explore mental illness. We are currently developing an evening of African-American poetry that we hope to present as a part of Black History month.

City Repertory Theatre, Inc.
160 Cypress Point Pkwy
Suite B206
Palm Coast, FL 32164

Except for TAMING OF THE SHREW, all productions will be presented in our intimate jewel-box theatre at 160 Cypress Point Parkway. Our infinitely adaptable "black box" space allows us to reconfigure our playing area to fit each individual show, with seating varying from 45 to 65. Depending on the production, shows will have between 5 and 12 performances. SHREW will be presented in the tent next to the PCAF Center for four performances.

City Repertory Theatre is unique not merely in Palm Coast, but in all of Central Florida. No other company presents such a diversity of material - including many regional premieres - with as fine a company of actors. CRT remains formally a community theatre, since none of our actors are paid. However, last year with the help of PCAF we were able to give a small stipend to the cast of *Macbeth* and hope to do so again. Still, an impressive number of our performers and creative staff have significant professional credits. They choose to work at CRT because of our challenging repertoire, unique productions and our dedication to quality.

We have an extremely loyal audience, many of who return show after show and even rearrange their travel schedules to avoid missing anything we present. We continue to use our marketing efforts to attract tourists and regional visitors to our theater and to Palm Coast, bringing regular customers from both the Daytona Beach and St. Augustine areas to many productions each year.

3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

CRT has always depended primarily on its audience members and subscribers. Today with state and national government funding continuing to dwindle, we must rely even more heavily on our supporters, our volunteer staff and our Board of Directors. Funding from the City of Palm Coast is an important adjunct that makes our programs possible.

We remain especially happy with our partnership with the Palm Coast Arts Foundation. Although producing Shakespeare requires recruiting additional actors and increases technical requirements, these special productions increase both our outreach and our ability to serve Palm Coast.

City Repertory Theatre, Inc.
160 Cypress Point Pkwy
Suite B206
Palm Coast, FL 32164

A grant from the City of Palm Coast would be used for two distinct purposes:

First – To continue to market the theater and reach out to local and regional customers who, even after our seven-year history, may remain unaware of the cultural opportunities that await them at City Repertory Theatre.

Second – To defray some production costs, especially those created by our unusual repertoire. Our single greatest production expense remains mandatory rights, royalty payments and script rental fees; we must contract with the various rights holders in order to present the classic and modern plays we bring to the people of Palm Coast. With assistance from the City of Palm Coast in defraying these expenses, more of our budget can be used to improve our minimal sets, costumes, and lighting. While our intimate setting does not accommodate elaborate productions, additional funds allow us to improve and develop our entire program, strengthening the theater's ability to grow and serve the community.

		City of Palm Coast			
		Cultural Arts Financial Assistance Grant			
		Budget Worksheet			
Organization Name	City Repertory Theatre				
Federal ID Number (FEIN)	32-0347348				
Fiscal Year End	30-Dec				
Program Name:	2018-19 Season				
	Budget of Program Being Considered for Funding		**Eligible Items to be Considered for Funding**		**Organization Fiscal Year Budget**
Income					
Government Grants	$ 5,000.00		$ 3,000.00		$ 5,000.00
Foundation and Corporate Grants	$ 1,000.00				$ 1,000.00
Admission Fees	$ 36,000.00				$ 36,000.00
Contributions from Individuals	$ 1,000.00				$ 1,000.00
Membership Income					
Fundraising/Sponsorships	$ 1,000.00				$ 1,000.00
Earned Income	$ 500.00				$ 500.00
Interest Income					
Other Income					
Total Income	$ 44,500.00		$ 3,000.00		$ 44,500.00
Personnel Expenses					
Salaries and Wages					
Professional Development					
Employee Benefits and Taxes					
Total Personnel Costs					
Operating Expenses					
Rent/Mortgage					$ 13,200.00
Utility Expenses (Water, Phone, Internet, etc)					$ 2,100.00
Office Equipment Rental & Maintenance	$ 2,000.00				$ 2,000.00
Awards, Scholarships					$ 500.00
Fundraising/Development Expenses					$ 500.00
Insurance Expenses					$ 2,000.00
Marketing/Advertising	$ 4,400.00		$ 4,400.00		$ 4,400.00
Professional Fees/Directors & Music Directors	$ 5,000.00				$ 5,000.00
Supplies and Maintenance/Sets & Costumes	$ 3,000.00				$ 3,000.00
Postage and Delivery					$ 200.00
Travel Expense					
Bank and Credit Card Fees	$ 600.00				$ 600.00
Ticketing fees	$ 1,300.00				$ 1,300.00
Rights, Royalties & Scripts	$ 6,100.00		$ 6,100.00		$ 6,100.00
Printing (posters/programs)	$ 2,100.00				$ 2,100.00
Miscellaneous Expenses	$ 1,500.00				$ 1,500.00
Total Operational Costs	$ 26,000.00		$ 10,500.00		$ 44,500.00
Total Expenses	$ 26,000.00		$ 10,500.00		$ 44,500.00

City Repertory Theatre, Inc.
160 Cypress Point Pkwy
Suite B206
Palm Coast, FL 32164

CRT BOARD OF DIRECTORS

Name	Title	Additional responsibilities	address	City	St	Zip	Outside Affiliations
Julia Davidson Truilo	Board President	Performer, Music Director, Public Relations	307 John Anderson Dr.	Ormond Beach	FL	32176	Executive Director, Ormond Beach MainStreet
John Sbordone	Artistic Director	Head of Production	315 S. 3rd St.	Flagler Beach	FL	32136	Educational Theatre Assoc., Palm Coast Arts Foundation, Flagler County Art League
Diane Ellertsen	Director	Choreographer, House & Financial Management	19 Cunningham Lane	Palm Coast	FL	32137	Dance Instructor, Flagler Palm Coast High School; Manager, Mezzaluna Restaurant
Jerry Lapidus	Director	Stage Management, Public Relations & Grants	52 Appaloosa Lane	Ormond Beach	FL	32174	Southeastern Theatre Conference, Democratic Executive Committee
Margaret DiCianni	Director	Box Office Manager, Assistant House Manager	1250 S. Flagler Ave	Flagler Beach	FL	32136	Professional dancer, choreographer and dance instructor

City Repertory Theatre

Expression Magazine sat down for a brief conversation with co-founder of City Repertory Theatre John Sbordone, unfortunately co-founder Diane Ellertson couldn't attend.

Expression: You have one of the strangest places to present a show that I've seen.

John: It's very typical of off-Broadway venues in many major cities. You find a space that will work, fix it up and make do. Back in the day they'd go to the back of the barn and put on a show. The size does limit some of the things we can do.

Expression: And yet your following is so loyal.

John: Well, we do things that other people won't do, edgier material. Past president Brett Cunningham described CRT as the gutsiest place in Palm Coast. An example of one of those shows is *"Venus in Fur."*

Expression: Some of the offerings are very well known, some perhaps outré, for example the Valentine's day offering of *"Love Letters"*, followed by *"The Forgotten Women's Project,"* the language of abuse

John: Our mission is to produce thought provoking and emotionally evolving Drama. Our last big production, *"Next to Normal"* won the 2010 Pulitzer Prize for Drama even though it's a Broadway musical. We don't do all dramas though, we stage 2 to 3 musicals every season.

Expression: You direct and select the shows?

John: Yes, but our decision making process also includes asking the performers we want to work with what shows and roles they would like to be part of.

Expression: Your actors are?

John: Mainly from the three county area, Flagler, St. Johns, and Volusia. Many have had professional experience.

Expression: When does your season begin and end, what's next?

John: Our season runs from Mid-September and ends in May. Upcoming we have *"The Language of Abuse"* the weekend of the 24th, *"Waltz of the Toreadors"* beginning with a matinee on Sunday March 19th and continuing for the next two weekends, Fri, Sat and Sunday both weekends. *"Waltz"* is a french farce, a comedy by the noted playwright Jean Anouilh. The season ends with an off-Broadway musical *"John & Jen"* an active two actor musical, the cast and musical director is very strong for this performance. It starts the last week in April, Friday the 28th, and ends the following week, the first week of May. We're happy to announce that our season opens next with the *Rocky Horror Show,"* it needs to be seen on stage! and no, this is the correct title, the *"Rocky Horror Picture Show"* is the movie.

Expression: Thanks John, I very much appreciate the time today and am sure people will find City Repertory Theatre a worthwhile experience.

For more show schedules or more info call **386-585-9415** or go to their website **crtpalmcoast.com** Expression Magazine

MUNITY

Palm Coast Arts Foundation to stage 'Shakespeare in the Park'

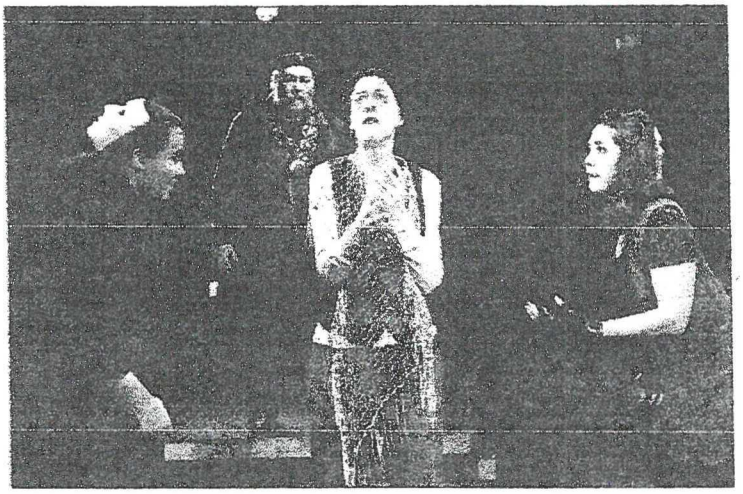
City Repertory Theatre offers sneak preview to students

By Danielle Anderson
Correspondent

Murder, mayhem and a case of guilty conscience gave students at Flagler Palm Coast High School a taste of William Shakespeare's classic play "Macbeth" last week as City Repertory Theatre actors Robert Dimsey and Sharon Resnikoff offered a sneak peek of the company's upcoming show.

Only four students in the combined audience — which included pupils from choral teacher Amy Fulmer's guitar class, Debbie Couch's AP English students and Kelly Rivera's Acting I class — had ever read the play, leading CRT artistic director John Sbordone to offer the backstory, bringing them up to speed on what will be the first "Shakespeare in the Park" event for the theatre company in conjunction with the Palm Coast Arts Foundation.

"We're doing the preview so the kids will have a chance to see what it is that they have because they don't get a chance to see 'Macbeth' very often," said Sbordone. "It's very important to share this (with the students). This is what CRT is all about — getting high quality, different kinds of things in front of Flagler County audiences. We love that we're able to do it for the kids."

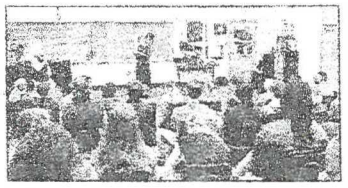


City Repertory Theatre actors rehearse a scene for the upcoming performance of "Macbeth." The production will be the Palm Coast Arts Foundation's inaugural Shakespeare in the Park event. [PHOTO PROVIDED]

If you go

WHAT: Palm Coast Arts Foundation Shakespeare in the Park
WHERE: PCAF stage, 1500 Central Ave., Palm Coast
WHEN: 6 p.m. Feb. 22; 7 p.m. Feb. 23, 24; 2 p.m. Feb. 25
COST: $30, adults; $25, PCAF members; $10, students with ID
CONTACT: 386-225-4394 or palmcoastartsfoundation.com/events

Watching and listening closely as the actors performed monologues in character as Macbeth and Lady Macbeth, and closing the hour with a scene together, Sophia Ramirez, an Acting I student, was looking for ways to improve her own stage skills.



City Repertory Theatre artistic director John Sbordone joins actors Sharon Resnikoff and Robert Dimsey for a sneak preview of "Macbeth" at Flagler Palm Coast High School. The show opens Feb. 22 on the Palm Coast Arts Foundation stage in Palm Coast. [NEWS-TRIBUNE/DANIELLE ANDERSON]

"It's exciting," she said. "It's helping me learn how to grow, speak up to the audience when I'm performing and move around the stage freely."

The preview performance had other benefits, according to Rivera.

"Many of our students have never seen a play and so this might be their only chance to see some kind of professional production," she said. "There is also a lot of Shakespeare on their end-of-course exam for the written test so it's good for them to see it live, in action and how it's processed by an actor.""

"Macbeth" is scheduled to open on the Palm Coast Arts Foundation stage in Central Park at Town Center on Feb. 22 and run through Feb. 25.

The collaboration between the arts foundation and CRT is the first of what could become an annual event, according to PCAF executive director Nancy Crouch.

"Working with John and watching the seriousness of the actors as they tackle the difficulty of Shakespeare only reaffirms the need for more serious theater in our community," she said. "We are happy to introduce the community to our first Shakespeare in the Park and we are already anticipating next year."

Tickets are $30 for adults, $25 for PCAF members, and $10 for students with ID. More infomation is available online at palmcoastartsfoundation.com.

CRT's 'Blood Knot' tackles racial disparities, brotherly lov

By Danielle Anderson
Correspondent

A blood knot is the joining of two different lines to create one, and the upcoming performance of Athol Fugard's play "Blood Knot" is an illustration of two very different men and the singular relationship that binds them.

Exploring the complex dynamics of familial relationships, Fugard's piece, written in 1961 as "The Blood Knot," takes audiences on a journey of the heart, mind and soul during one of South Africa's most challenging periods — apartheid and the ramifications of segregation and perception.

If you go

WHAT: "Blood Knot," a two-man play
WHERE: City Repertory Theatre, 160 Cypress Point Parkway, Suite B207
WHEN: 7:30 p.m. March 30, 31; 2 p.m. April 1
TICKETS: Adults, $20; students, $15
DETAILS: crtpalmcoast.com

Fugard, a white South African born in 1932, drew heavily on his own life in his native country for many of his works, with "Blood Knot" becoming his first internationally acclaimed play.

The two-man show at City Repertory Theatre in Palm Coast, which continues his week with performances March 30, 31, and April 1, pairs community theater veteran Josh Fagundes with newcomer Nico Hicks, a 17-year Navy veteran from Long Island, New York, in his first theatrical performance.

In the play, brothers Morris and Zachariah share the same mother but have different fathers. Fate has also dealt a mixed hand, giving Morris a lighter skin tone that allows him to pass as white, which offers him opportunities abroad, while Zachariah's darker skin tone keeps him closer to home.

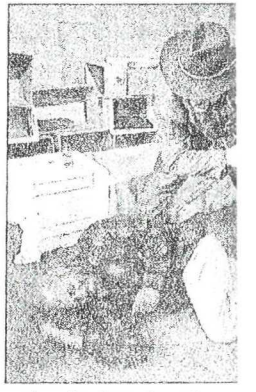
"My character is a simple man," said Hicks, cast as Zachariah. "I hope people take away the duality — there is a simplicity and a complexity to the relationships. You would think it would be a basic relationship of two brothers helping each other but that's not what it is."

Returning home from traveling abroad, Morris reunites with Zachariah after their mother dies, bringing with him the big dreams fostered during his travels.

"Morris has all of these ideas and plans — we're going to save money, we're going to get a farm, have a schedule — but the reality is Zach realizes what the situation really is while Morris has all of these pipe dreams," said Fagundes, who takes on the role of Morris.

The seeming impossibility of those dreams hold Zachariah a prisoner of reality, from home and land ownership to female companionship, but he is willing to live vicariously through the opportunities his brother creates.

"Brothers, people, have complex relationships. It's very human in a lot of ways," said Fagundes. "You start out and have ideas of what you think the relationship is, for the next hour-and-a-half you have your ideas change and evolve."



Role playing. brothers Zachariah and Morris explore and realize th depths of their individ challenges living in a society based on the apartheid system in S Africa during "Blood Knot," a two-man play currently being staged City Repertory Theatr Palm Coast. [NEWS-TRIB DANIELLE ANDERSON]

CRT's 'Agnes of God' prods links between faith, science

By Danielle Anderson
Correspondent

They might look like friends or neighbors but when actors Nancy Howell, Chelsea Jo Conard and Julia Trulio slip into their roles they transform so completely it's easy to believe they are two nuns and a psychiatrist in the City Repertory Theatre's upcoming production of "Agnes of God."

Howell, a soft spoken, retired educator playing the role of Mother Superior embodies the fiercely protective Mother Miriam Ruth, reprising a role she took on nearly a decade ago under the direction of John Sbordone, the CRT's artistic director.

"I'm using the same script I used then," Howell said. "She's a woman in charge, a woman of faith whose faith has always been challenged and she's trying so hard to make it what she wants it to be, what she hopes it is. She is Catholic and very intellectual."

Working alongside Howell is Conard as Sister Agnes, who has been charged with manslaughter and who leads the audience into her memories while under hypnosis. Conard honed her skills on stages across the region.

"She's a really unique character," Conard said of Agnes. "She's very complicated and fairly difficult to play because there is an innocence about her. I think the most challenging part for me is it's emotionally exhausting."

Portraying the analytical psychiatrist who's struggling to make the connection between science and faith, Trulio as Martha Livingston calls into question the gap between those things that must be seen to be believed versus those taken on faith.

"She is very professional and sure of herself, science-based and not interested in religion," said Trulio, whose character also serves as the story's narrator. "It's not so much about belief as an analytical point of view and I think we have to make room in our life for that. It's the message I hope people take away. I've seen the play and the movie done a long time ago and it's a fascinating problem to untie as an actor, that journey."

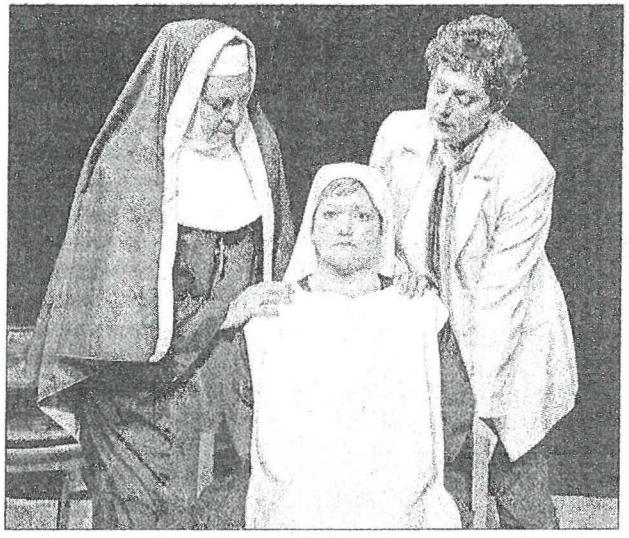
The timing of the May 4 opening with a finale on May 13 – Mother's Day – is not lost on Sbordone.

"This is our special Mother's Day show – we advertise it as 'So you think you have mommy problems ...' said Sbordone. "It's the first time we're doing it here, it's made for CRT. It's a three person, one set show and to me, one of the finest dramas about faith and religion that you can find, it really is a brilliant show."

In honor of Mother's Day, the CRT will host a two-for-$25 ticket special on May 13.

If you go

WHAT: "Agnes of God"
WHERE: City Repertory Theatre, 160 Cypress Point Parkway, Suite B207, Palm Coast.
WHEN: May 4, 5, 6, 11, 12 & 13; show times 7:30 p.m., Sunday matinees at 2 p.m.
COST: Adults, $20; Students, $15
DETAILS: Call the box office at 386-585-9415 or visit crtpalmcoast.com



Mother Superior Miriam Ruth, left, (Nancy Howell) and psychiatrist Martha Livingston (Julia Truilo) right, comfort Sister Agnews (Chelsea Jo Conard) in "Agnes of God."
[PHOTOS PROVIDED/MIKE KITAIF]

Palm Coast ARTS FOUNDATION

PRESENTS...

Macbeth

William Shakespeare

POWER, TRAGEDY, SORCERY, GREED...

DIRECTED BY

JOHN SBORDONE

OF CRT REPERTORY THEATRE

STARRING

ROBERT O. DIMSEY AS MACBETH AND SHARON RESNIKOFF AS LADY MACBETH

SHOWTIMES

*Thursday, February 22nd at 6:00pm

Friday, February 23rd at 7:00pm

Saturday, February 24th at 7:00pm

Sunday, February 25th at 2:00pm

Palm Coast Arts Foundation, 1500 Central Ave.

***Thursday Opening Night:**
$50 PCAF/CRT
$75/general public
includes appetizers,
2 drink tickets;
meet the actors

ENJOY OUR THEATRE EXPERIENCE UNDER OUR NEW TENT

INTERMISSION WITH REFRESHMENTS

Palm Coast ARTS FOUNDATION

Palm Coast AND THE FLAGLER BEACHES
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CITY OF PALM COAST, FLORIDA — PALM COAST — INCORPORATED 1999

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$10 - FOR STUDENTS WITH STUDENT ID

AVAILABLE AT 386.225.4394 OR

WWW.PALMCOASTARTSFOUNDATION.COM/EVENTS

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CRT
I Am a Camera
The original "Cabaret" play
Sept. 21,22,23 & 24
[title of show]
An Obie-winning musical comedy
Oct. 13,14,15,20,21,& 22
OTHER DESERT CITIES
Family secrets can shatter your world
Nov. 10,11,12,17,18 & 19
songs for a new world
A theatrical song cycle
Jan. 12,13,14,19,20,21,27,28
MACBETH
In partnership with Palm Coast Arts Foundation
Feb. 22,23,24 & 25
BLOOD KNOT
Fugard's drama of apartheid & family
March 23,24,25,30,31, Apr. 1
AGNES OF GOD
A play about faith, perception and murder
May 4,5,6,11,12,&13
City Repertory Theatre
www.crtpalmcoast.com

Experience a theatre like no other. Our intimate setting, challenging repertory, and company of the region's best actors, ensure a unique evening of thought-provoking entertainment.

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Get all 7 shows for just $125

That's **a $30 savings** over single ticket prices. Plus your *Macbeth* ticket is included in your subscription. (No single tickets to *Macbeth* will be available through CRT.)

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Single tickets : Plays - $20 adults/$15 students
Musicals - $25 adults/$15 students

Single tickets available at www.crtpalmcoast.com

CRT

160 Cypress Point Parkway,
Suite B207
Palm Coast, Florida 32164

A Very Special Thank You

Richard Hamilton • Stu and Linda Gruman • Rob Ratcliffe and Rita Bosel
Ruth and Ivan Berke • Harry and Lucy Davis • Marjorie Rooyakkers
Jackie Hamilton • Carl and Janice Cederquist • Karen Eaton
Dana Williams • Margo Eaton • Dolphin Printing
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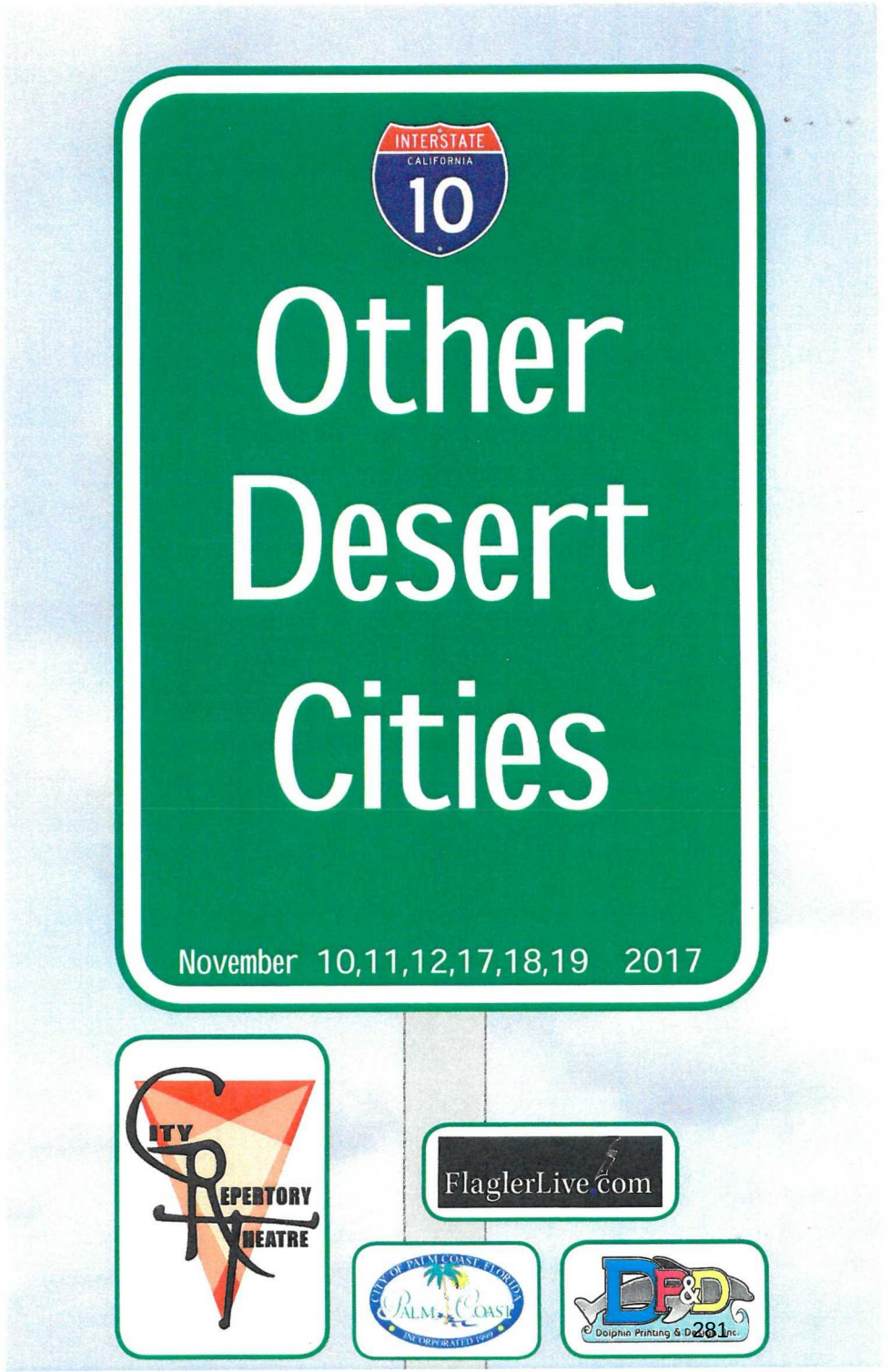
IN THE WINGS

JANUARY 12,13,14,19,20,21,27,28 2018
SONGS FOR A NEW WORLD
Chelsea Jo Conard teams again with Ben Beck, Evertt Clark and Laniece Fagundes to bring you a vibrant musical review you will not soon forget.

FEBRUARY 22,23,24,25
CRT will produce the first ever
SHAKESPEARE IN THE PARK at TOWN CENTER
in partnership with The Palm Coast Arts Foundation.
MACBETH will kick off what we hope to
be a yearly series for our COUNTY.

MARCH 23,24,25,30,31, APRIL 1
THE BLOOD KNOT
Athol Fugard's searing drama of siblings
in apartheid ridden South Africa.

APRIL 26,27,28, MAY 4,5,6
AGNES OF GOD
The award winning drama, starring Julia Davidson Truilo,
Chelsea Jo Conard and Nancy Howell.



City Repertory Theatre

Presents

Other Desert Cities

by Jon Robin Baitz

Directed by John Sbordone

Cast

Lyman Wyeth.....John Pope
Polly Wyeth.....Sue Pope
Brooke Wyeth.....Sharon Resnikoff
Trip Wyeth.....Beau Wade
Silda Grauman.....Anne Kraft
Time:.....Christmas Eve, 2004
Place:.....The Wyeth Residence, Palm Springs, California

Produced by special arrangement with Dramatists Play Service, Inc.

Production Staff

Assistant to the Director.....Jerry Lapidus
Stage Manager.....Jerry Lapidus
Set Decorator.....Diane Ellertsen
Light Board Operator.....John Sbordone
House Manager.....Diane Ellertsen
Bar Tender.....Jim Ellertsen
Cast Photographer.....Mike Kitaif

Act 1 Scene 1.....The morning of Christmas Eve
Act 1 Scene 2.....Later that day

THERE WILL BE ONE 15 MINUTE INTERMISSION

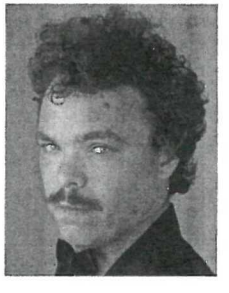
Act 2 Scene 1.....That night
Act 2 Scene 2.....6 Years later, a Seattle Book Store

The songs you are hearing were written and performed by Sharon Resnikoff
*****A special thank you to Mike Kitaif for brilliant photographs of the show.***

John has been active in theater most of his life. He has performed in community and professional theaters in New York, Virginia, Alabama and Florida, as well as in some television commercials and promotional films. Some of his favorite roles include Lenny in Rumors, Starbuck in The Rainmaker, Sir Wilfrid in Witness for the Prosecution, General St. Pe in Waltz of the Toreadors, and Dr. Lyman in Bus Stop, He also directs community theater productions at various theaters. When not on stage, John has been a Professor of Business Administration for four different universities, an academic dean, a campus dean, an FBI Agent, and a professional officer in the US Army. Besides teaching and theater, John's true love is his wife Sue, who is in this show with him, and was last seen here in God of Carnage.

Sue Pope (Polly) has been seen at CRT in One Flew Over the Cuckoo's Nest, Grace and Glory, God of Carnage, and The Last Romance. She has acted across the state for the past thirty years where she has had the pleasure of playing such diverse characters as Maggie in Cat On A Hot Tin Roof, Mame in Auntie Mame, and Joanne in Company. When not on stage acting you might find her singing with the Sweet Adelines and her quartet, 7th Heaven, or traveling with her talented husband (and the love of her life), John.

Sharon Resnikoff (Brooke Wyeth) has worked in film, television, theatre, and as a spokeswoman in over 100 on-camera television commercials, voiceovers, industrial films and radio spots. Most recently, Sharon earned rave reviews on stage in her portrayal of Hedda Gabler in Henrik Ibsen's classic, "Hedda Gabler", and as the burlesque stripper, Sylvie, in "The Nance". She also appeared opposite veteran Broadway/Film/TV stars, John Davidson and Suzanna Hay in, "On Golden Pond", as their daughter Chelsea. Sharon's recent film work includes the newly released film, "Clarity", in the role of Dr. Mason, opposite Dina Meyer and Tony Denison. An award winning singer- songwriter, Sharon has performed in festivals, clubs and coffeehouses, from the Gamble Rogers Folk Festival in St. Augustine, to The Billy Block Show in Los Angeles, to The Bluebird Café in Nashville.



Beau Wade (Trip Wyeth) has been an actor in the Central Florida area for over ten years, appearing in shows in Jacksonville, Flagler Beach, Daytona, DeLand, New Smyrna, Sanford, and Orlando. Some of his favorite roles have been Henry in City Repertory Theatre's "next to normal" and as Officer Lockstock in Flagler Playhouse's production of "Urinetown, the Musical". He most recently played Picasso in "Picasso at the Lapine Agile and Hunter in CRT's 9title of show). Beau would like to thank all of his friends and family for their continued support. and all those who have chauffeured him back and forth to rehearsals.

A St. Augustine native, Anne spent most of her life in New York City where she worked in every off-Broadway show that came along! After 30 years, she found herself back in Florida. Co-founder of the Limelight Theatre, she "retired" after 14 years. Anne is on the Board of A Classic Theatre and Romanza St. Augustine. She has previously appeared on the CRT stage in the one-woman play, "The Year of Magical Thinking" by Joan Didion, "Search for Signs of Intelligent Life in the Universe," "Waltz of the Toreadors." Anne is delighted to be among this talented cast and to be directed once again by

A Very Special Thank You

Richard Hamilton • Stu and Linda Gruman • Rob Ratcliffe and Rita Bosel
Ruth and Ivan Berke • Harry and Lucy Davis • Marjorie Rooyakkers
Jackie Hamilton • Carl and Janice Cederquist • Karen Eaton
Dana Williams • Margo Eaton • Dolphin Printing
flaglerlive.com • City of Palm Coast • Miss Linda Cole

IN THE WINGS

FEBRUARY 22,23,24,25
CRT will produce the first ever
SHAKESPEARE IN THE PARK at TOWN CENTER
in partnership with The Palm Coast Arts Foundation.
MACBETH will kick off what we hope to
be a yearly series for our COUNTY.

MARCH 23,24,25,30,31, APRIL 1
THE BLOOD KNOT
Athol Fugard's searing drama of siblings
in apartheid ridden South Africa.

APRIL 26,27,28, MAY 4,5,6
AGNES OF GOD
The award winning drama, starring Julia Davidson Truilo,
Chelsea Jo Conard and Nancy Howell.

CITY REPERTORY THEATRE

songs for a new world

jason robert brown

january 12,13,14,19,20,21,27,28 2018

FlaglerLive.com
CITY OF PALM COAST FLORIDA
Dolphin Printing & Design, Inc

City Repertory Theatre

Presents

Songs for a New World

a very theatrical song cycle

Written and Composed by Jason Robert Brown

Directed by Tyler Adcock

Musical Direction by Benjamin Beck

Cast

Chelsea Jo Conard

Everett Clark

Laniece Fagundes

Aladdin Demps

Benjamin Beck.....Keyboards

Aaron Jennings.....Drummer

There will be one 15 minute intermission.

Produced by special arrangement with Music Theater International

The Songs

The New World

On The Deck Of A Spanish Sailing Ship, 1492

Just One Step

I'm Not Afraid Of Anything

The River Won't Flow

Transition I

Stars And The Moon

She Cries

The Steam Train

The World Was Dancing

Surabaya-Santa

Christmas Lullaby

King Of The World

I'd Give It All For You

Transition II

The Flagmaker, 1775

Flying Home

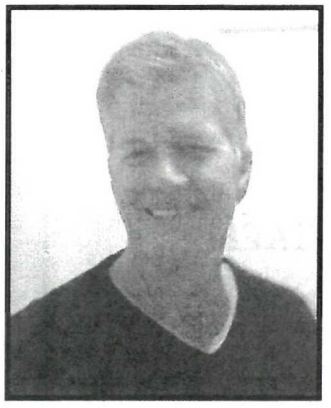
Final Transition

Hear My Song

Chelsea Jo Conard is happy to be back on CRT's stage. When she's not performing, you can find her running her two businesses in St. Augustine, City Wellness and Bodhi+Sol. You may have seen her at CRT previously in: John & Jen, Next to Normal, Avenue Q, and Working. Favorite NY & Regional credits: Louie in first national tour of Captain Louie, Peter Pan, Little Red in Into the Woods, Cory in Barefoot in the Park, Cecily in The Importance of Being Earnest, Charity in Sweet Charity.

Laniece Fagundes is extremely excited to be back onstage at CRT. She is a worship leader at God's Family Bible Church and co-heads their worship and arts department. Previous credits: Jacques Brel is Alive and Well and Living in Paris, Lucy in You're a Good Man Charlie Brown and Working. Thank you to Diane and John for providing a space for the arts to live and breath.

Aladdin is making his CRT debut in his (semi-autobiographical) dream role with a Dream Team. Currently a Creative Writing major at UCF, he plans to teach English at the High School level, and pursue a Master's in Speech Pathology. He is an English tutor at Daytona State College, and Marketing Assistant for the Athens Theatre in DeLand, Fl. Aladdin lives in Deltona with his wife, Tiffany and their two annoying dogs.



Everett is happy to be appearing in his second show at CRT. He was also seen as Dan in "Next to Normal" at CRT last season. He is thrilled to be working with Ben Beck again, as well as our talented director Tyler Adcock, and a fantastic cast.
Formerly from N.J. he has appeared in many productions there including. Captain Corcoran in "HMS Pinafore", Saunders in "Lend me a Tenor" and Bruce in "Beyond Therapy". At Flagler Playhouse he has been seen in "Urinetown" as Caldwell B. Caldwell, multiple roles in "I Love you You're Perfect now Change", and the role of the hermit in "Frankenstein". Thanks to John for this wonderful opportunity. Also to Monica for her continued love and support.

Benjamin Beck is excited to be back at CRT. He is currently serving on staff at Jacksonville University as a collaborative pianist. He graduated from Western Michigan University with a BM in Music Education and is currently working on an MA in Bible through Trinity Baptist College in Jacksonville. Previous credits: John and Jen, Next to Normal, Working.

Tyler is thrilled to be at CRT! As an actor in NYC he appeared Off-Broadway and regionally. As a Casting Director he worked for Daryl Eisenberg Casting on Awesome 80's Prom and the entire Norwegian Cruise Line fleet. He was the Managing Director for The NEW Theatre at 45th Street. He was most recently the Actors' Equity Representative for all the live actors, singers, and dancers at Walt Disney World.

PRODUCTION/ HOUSE STAFF

Assistant to the Director.....Jerry Lapidus

Light Design.....Tyler Adcock and Benjamin Beck

Light Board Operator.....Tyler Adcock, George Spelvin

Occasional Kibitzing.....John Sbordone

Box Office.....Diane Ellertsen, Lynne DiCianni

House Manager.....Diane Ellertsen

Bar Tender.....James Ellertsen

Ushers.....Daniella Sbordone, Sawyer Perry

THE LOBBY ART SHOW FEATURES
THE PAINTINGS OF ANDY SOVIA

Theater exists to challenge complacency, to make us uncomfortable with our assumptions. It is a place where conversations of momentous moral, philosophical and political significance can and should be initiated.

IN THE WINGS

MAY 4, 5, 6, 11, 12, 13, 2018
AGNES OF GOD
The award winning drama, starring Julia Davidson Truilo,
Chelsea Jo Conard and Nancy Howell.

NEXT SEASON

The entire month of OCTOBER
THE ROCKY HORROR SHOW

• • • • • • • • • • • • • • • •

A Staged Reading of
THE WOMEN
Starring Annie Gaybis, Julia Truilo,
Anne Kraft, Victoria Page and more...

• • • • • • • • • • • • • • • •

DAMES AT SEA
The rollicking, tap dancing musical treat!

• • • • • • • • • • • • • • • •

THE TAMING OF THE SHREW
Under the Tent with PCAF at Town Center

• • • • • • • • • • • • • • • •

and maybe THE CURIOUS INCIDENT
OF THE DOG IN THE NIGHT TIME

• • • • • • • • • • • • • • • •

EQUUS

• • • • • • • • • • • • • • • •

HAND TO GOD

• • • • • • • • • • • • • • • •

THE GLASS MENAGERIE

ITY Repertory Theatre

BLOOD KNOT

Athol Fugard

3-23, 3-24, 3-25
3-30, 3-31, 4-1

FlaglerLive.com
City of Palm Coast, Florida — Palm Coast — Incorporated 1999
DP&D Dolphin Printing & Design, Inc

City Repertory Theatre

Presents

Blood Knot

by Athol Fugard

Directed by John Sbordone and John Pope
Assistant Director Jerry Lapidus
Production Supervisor James Fellows

Cast

Zachariah.....Nico Hicks
Morris.....Joshua Fagundes

Zachariah is "dark skinned" and Morris is "light skinned". The play takes place in a one room shack in the "non-white" location of Korsten, Port Elizabeth, South Aftica.

Scene One	Late Afternoon
Scene Two	The next evening
Scene Three	A few days later

There will be a 15 minute intermission.

Scene Four	An evening later
Scene Five	The next day
Scene Six	Night
Scene Seven	The next evening

Produced by special arrangement with Samuel French, Inc.

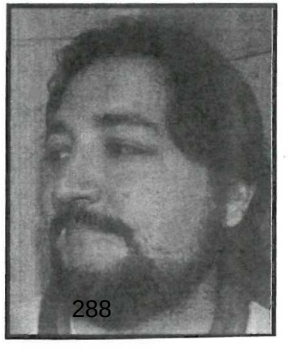
PRODUCTION/ HOUSE STAFF

Stage Manager / Props.....**Jerry Lapidus/Diane Ellertsen**
Lights.....**Jim Fellows/John Sbordone**
Set Decoration.....**Jim Fellows**
Sound.....**Paul van de Graaf**
House Manager / Box Office.....**Diane Ellertsen**
Bar Tender.....**James Ellertsen**

Some Very Special Thank Yous

Richard Hamilton • Stu and Linda Gruman • Rob Ratcliffe and Rita Bosel
Ruth and Ivan Berke • Harry and Lucy Davis • Marjorie Rooyakkers
Jackie Hamilton • Carl and Janice Cederquist • Karen Eaton
Dana Williams • Margo Eaton • Dolphin Printing
flaglerlive.com • City of Palm Coast • Mr. James Fellows, Mr. Rick Wells

Nicholas "Nico" Hicks is originally from Long Island, N.Y., and now resides in Oviedo, Florida. He served over 17 years in the United States Navy. What began as a hobby has turned into a passion for him and Nico is determined to learn all of the availableforms and techniques of acting to better his craft. He has appeared in several short films and TV spots in the Orlando area. This will be his theater debut and he is pleased to have it at CRT.



Josh has been a mainstay at CRT since its inception. He has been featured in many productions but he is especially fond of leads in LINE, AVENUE Q and The Complete Works of William Shakespeare, Abridged. One of his favorite performances was playing opposite his wife, Laniece, in You're a Good Man, Charlie Brown. He would like to thank John and Diane for all the opportunities and his wife and children(Gideon and Joel) for their love and patience.

IN THE WINGS

MAY 18 & 19
UNSOUND, A CABARET
Beau Wade and Kendra Lyons lead us through 13 songs from Broadway.

2018-19 SEASON

THE ROCKY HORROR SHOW
12 Shows - October 5-28

• • • • • • • • • • • • • • •

DOUBT
by John Patrick Shanley - November 9-18

• • • • • • • • • • • • • • •

A Staged Reading of
THE WOMEN
by Clair Boothe Luce - January 10-13, 2019

• • • • • • • • • • • • • • •

THE TAMING OF THE SHREW
Shakespeare in the Park - February 21-24, 2019

• • • • • • • • • • • • • • •

DAMES AT SEA
The fun filled, tap dancing, Musical
April 5-21, 2019

• • • • • • • • • • • • • • •

THE CURIOUS INCIDENT
OF THE DOG IN THE NIGHT TIME
May 3-11, 2019

Presents

AGNES of GOD

May 4, 5, 6, 11, 12 &13

by John Pielmeier

Directed by John Sbordone
Assistant Director Diane Ellertsen
Production Supervisor James Fellows

Cast

Dr. Martha Livingston.....Julia Davidson Truilo
Mother Miriam Ruth.....Nancy Howell
Agnes.....Chelsea Jo Conard

"...What good would it do you if I told you she is indeed a saint? I cannot make saints, nor can the Pope. We can only recognize saints when the plainest evidence shows them to be saintly. If you think her a saint, then she is a saint to you."

Produced by special arrangement with Samuel French, Inc.

FlaglerLive.com
City of Palm Coast Florida
Palm Coast
Incorporated 1999
DF&D
© Dolphin Printing & Design, Inc

PRODUCTION/ HOUSE STAFF

Stage Manager / Props.....Jerry Lapidus
Light Design.....James Fellows
Light Operator.....Jerry Lapidus
Photography.....Mike Kitaif
Box Office Manager.....Diane Ellertsen
Prop Assistance.....Daniella Sbordone

Some Very Special Thank Yous

Mike Kitaif, Photography • Diana Minotti Fine Art • James Fellows
Nancy Howell • Richard Hamilton • Stu and Linda Gruman
Rob Ratcliffe and Rita Bosel Ruth and Ivan Berke • Harry and Lucy Davis
Marjorie Rooyakkers • Jackie Hamilton • Carl and Janice Cederquist
Karen Eaton • Dana Williams • Margo Eaton • Dolphin Printing
flaglerlive.com • City of Palm Coast • Mr. James Fellows • Mr. Rick Wells

NANCY HOWELL

Here I am in my own "revival"! Loved being Mother Superior when I first did it with John and Diane at Flagler Playhouse about six-seven years ago…friends and family would say I just like being the "nun" in charge. Unlike Mother Miriam Ruth, I am the "happy" survivor of a 50 year marriage to my supportive husband, Ernest..the mother of two "happy" daughters…and the grandmother of three. I've loved performing since I was old enough to walk all by myself and sing in front of an audience and plan to continue until I can't!

JULIA DAVIDSON TRUILO

A Florida native, Julia has been a performer, director and writer on both the national and international scene. As co-founder and Managing Director of Seaside Music Theater, she helped nurture musical theater artists there for more than 30 years. In addition to maintaining a performing career and teaching voice, she currently serves as Executive Director of Ormond Beach MainStreet. She has thoroughly enjoyed being a part of CRT for the past six years, appearing here in Bus Stop, The Effect of Gamma Rays on Man-in-the-Moon Marigolds, Side by Side by Sondheim, The Lion in Winter, I Do I Do, Working and last season's Next to Normal. Special thanks to John Sbordone and Diane Ellertsen for continuing to provide us this space; where important ideas can be spoken, new thoughts can be made plain and art can reveal the workings of the human heart.

CHELSEA JO CONARD

Chelsea Jo Conard is happy to be back on CRT's stage. When she's not performing, you can find her running her two businesses in St. Augustine, City Wellness and Bodhi+Sol. You may have seen her at CRT previously in: Songs for a New World, John & Jen, Next to Normal, Avenue Q, and Working. Favorite NY & Regional credits: Louie in first national tour of Captain Louie, Peter Pan, Little Red in Into the Woods, Cory in Barefoot in the Park, Cecily in The Importance of Being Earnest, Charity in Sweet Charity. Chelsea is grateful to have the opportunity to perform and work on such a challenging piece. Thank you, John and Diane... and Danny and Lochlan!

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: COLUMBIAN CLUB OF FLAGLER COUNTY

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☒ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: COLUMBUS DAY INDOOR PICNIC

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? 0

Total Program Cost: $6,000

Grant Request (Maximum Request $3,000): $3,000

Name & Title of the Person completing application:

Organization address: 51 OLD KING'S ROAD NORTH

Phone: 386-446-5632 **Fax:** SAME **E-Mail:** CEAN.RAA@VERIZON.NET

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2018-2019? NO

If yes, what was the grant amount received and the final cost of the program funded: N/A

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Dick Ackerman
Signature

DICK ACKERMAN
Print Name

PRESIDENT
Title

8-17-18
Date

Columbian Club of Flagler County
51 Old Kings Road North
Palm Coast, Fl. 32137
386-446-5632
www.columbianclubflagler.org

August 16, 2018

City of Palm Coast Parks and Recreation Department
305 Palm Coast Parkway NE
Palm Coast, Fl. 32137

Dear Mr. Boyer,

Please accept the enclosed application and attachments as our application for the Request for Cultural Arts Financial Assistance.

The Columbian Club of Flagler County is a legal 501 (c) corporation as established in the IRS Codes. We are proud of our past and we look forward to working closely with the city in the future. We have an established track record and have served the community of Palm Cost for over 30 years.

We are willing to be a partner and to participate in events when the City requests our presence. We are a member based organization but the public is always welcomed in our home. Throughout the year, we sponsor many public events and the money raised at these events goes back into the Palm Coast Community.

We will clearly place the logo of the City of Palm Coast on all advertising of this event and we will broadcast throughout the Columbus Day Indoor Picnic that the City was a proud sponsor of our event.

Yours truly,

Dick Ackerman, President

City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name COLUMBIAN CLUB OF FLAGLER COUNTY

Federal ID Number (FEIN) _____

Fiscal Year End DECEMBER 2018

Program Name: COLUMBUS DAY INDOOR PICNIC

	This Request	Total Program Budget	Total Organization Budget
Income			
Government Grants	3,000	0	0
Foundation and Corporate Grants	0	0	0
Admission Fees	0	0	25,000
Contributions from Individuals	0	0	10,000
Membership Income	0	0	25,000
Fundraising	0	0	190,000
Earned Income	0	0	0
Interest Income	0	0	0
Other Income	0	0	
Total Income	3,000.00	6000.00	250,000.00
Personnel Expenses			
Salaries and Wages	0	0	65,000
Employee Benefits and Taxes	0	0	0
Total Personnel Costs	0	0	0
Operating Expenses			
Bank/Investment Fees	0	0	0
Depreciation Expense	0	0	0
Equipment Rental & Maintenance	0	0	3500
Food Costs	0	500	13020
Fundraising/Development Expenses	0	0	0
Insurance Expense	0	0	2500
Marketing/Advertising	1,000	0	5000
Postage and Delivery	0		1,000
Professional Development	0		1,000
Professional Fees	1,000		5,000
Rent and Occupancy	0	1500,00	144,000
Supplies and Materials	1,000	1,000	8,000
Telephone Expense	0		1980
Travel Expense	0		0
Other Expense 1	0		0
Other Expense 2	0		0
Miscellaneous Expenses	0		0
Total Operational Costs	3 000.00	3000.00	250,000.00
Total Expenses	3,000.00	3000.00	259000.00

Columbian Club of Flagler County
51 Old Kings Road North
Palm Coast, Fl. 32137
386-446-5632
www.columbianclubflagler.org

Columbus Day Indoor Picnic: Monday, October 8, 2018 1:00pm – 5:00 pm.

A one day event held inside due to the extreme Florida heat. The Club will provide a dinner buffet with music and demonstrations and speakers that explain the cultural and historical impact Christopher Columbus had on our new world.

Speakers and cultural events including arts and crafts, historical presentations about Christopher Columbus and his adventures will be provided by a history professor from Daytona State College.

Music provided by: Mike Kohn

All literature and advertisements that the Columbian Club produces all year will have the logo of the City of Palm Coast clearly visible and displayed on all correspondence for this event and all others advertised throughout the year.

Columbian Club of Flagler County
51 Old Kings Road North
Palm Coast, Fl. 32137
386-446-5632
www.columbianclubflagler.org

BOARD OF DIRECTORS 2018 -2019

Executive Board

Dick Ackerman – President
Rich Haas -Vice President
Dan Lamperti – Treasurer
Debbie Mondello – Secretary

Directors

Jim Bolling
Carmen Bongiovanni
Jose Dones
Lou Geneve
Pat Heil
Mario Petrella

Board & Membership Meeting Dates

Fourth Thursday of the month 6:30 pm

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: Community Chorus of Palm Coast

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☑ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: 2018-2019 Concert Series

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? new

Total Program Cost: 24,307.23

Grant Request (Maximum Request $3,000): 3,000.00

Name & Title of the Person completing application: LaJuana McKay, Treasurer

Organization address: 156 Florida Park Dr., Palm Coast, FL 32137

Phone: 386-445-6814 **Fax:** _____ **E -Mail:** ljmckay@bellsouth.net

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2018-2019? recd 2017-18

If yes, what was the grant amount received and the final cost of the program funded: 2,400

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Signature _____ Jeffrey C. McKay
Print Name

President
Title

10 August 2018
Date

The Community Chorus of Palm Coast

Palm Coast, Florida

Board of Directors

President,
Jeffrey C, McKay

Vice President,
Patricia Parker

Secretary,
Brenda Damiani

Treasurer,
LaJuana McKay

Assistant Treasurer,
Brad Scott

Membership,
Sandra Phillips

Marketing,
Jane Gaulding

Playbill Coordinators
Beth Stinchcomb
Te Scott

Concert Logistics,
Susan McConnell

Past Presidents,
Priscilla Cahill
Hawley Rogers
Dr. Michael Tebbano

Choral Director,
Jens Oliva

Director Emeritus,
Linda Hodges

Principal Accompanist,
Linda Oertel

Cultural Arts Financial Assistance Grant

Purpose of the Organization: The Mission of the Community Chorus of Palm Coast is to build a tradition of community pride through choral excellence, by providing performances that enrich, educate, and entertain both audiences and singers. The chorus sings a variety of musical styles, including Broadway, pop, folk, sacred, gospel and classical music. The chorus was founded in 2010 and currently has 66 members from Palm Coast and the surrounding area. Youth members joined the chorus for the first time this past year.

Program to be considered for funding: Concert Series 2018-2019
The Community Chorus of Palm Coast will begin its new season with the first rehearsal on September 11, 2018. The concerts will be held in the sanctuary of Trinity Presbyterian Church, Palm Coast.

The concert schedule is:

Veterans Day, November 12, 2018
Winter Concert, Friday, November 30, 2018
Winter Concert, Sunday, December 2, 2018
Spring Concert, Friday, April 26, 2019
Spring Concert, Sunday, April 28, 2019
Memorial Day, Monday, May 2, 2019

Approximately 1000 people attended the performances last year. The concerts are free to the public, and we hope to continue this practice so anyone interested in attending may do so. The audience is given the opportunity to make a donation to support the chorus if they wish.

By invitation the Chorus participated in two community celebrations during the past year: Veterans Day Ceremony at Heroes Park and Memorial Day Ceremony at Heroes Park. Members are happy to volunteer to be part of these important and meaningful American remembrances.

How the City of Palm Coast's financial assistance will be used:
The partial support from the City of Palm Coast for our production expenses will enable the Chorus to continue to provide quality concerts which include professional guest instrumental musicians. Other production expenses which may be offset with grant funds include: purchase of sheet music, advertizing expenses, printing of marketing materials and programs, piano accompanist, etc. (See attached budget worksheet for additional details.)

Attachments:
Copy of IRS determination letter dated September 14, 2010
Copy of Florida Consumer's Certificate of Exemption effective through 01/31/2021
Copy of Budget Worksheet

City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name	Community Chorus of Palm Coast
Federal ID Number (FEIN)	80-0585076
Organization - Fiscal Year End	Sep-19
Name of Program Being Considered for Funding:	2018-2019 Concert Series

	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Organization Fiscal Year Budget
Income			
Government Grants			
Foundation and Corporate Grants			
Admission Fees	0		
Contributions from Individuals	5,020.00		5,020.00
Membership Income	3425		3425
Fundraising	5138		5138
Earned Income	5,000.00		5,000.00
Interest Income			
Other Income	4200		4200
Total Income	22783	0	22783
Personnel Expenses			
Salaries and Wages			
Professional Development/Training			
Employee Benefits and Taxes			
Total Personnel Costs	0	0	0
Operating Expenses			
Rent/Mortgage	1600	1600	1600
Utility Expenses (Water, Phone, Internet etc.)	0		0
Office Equipment Rental & Maintenance	270	270	270
Awards, Scholarships	120		120
Fundraising/Development Expenses	5239	5239	5239
Insurance Expense	401	401	401
Marketing/Advertising	1447.97	1447.97	1447.97
Professional Fees/Honorariums	1850		1850
Supplies for Program	3270.98	3270.98	3270
Postage and Delivery	206.74	206.74	206.74
Travel Expense			
Other Expenses Specify			
Other Expenses Specify Program Production	3200	3200	3200
Other Expenses Specify			
Total Operational Costs	17605.69	15635.69	17604.71
Total Expenses	17605.69	15635.69	17604.71

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 14 2010

COMUNITY CHORUS OF PALM COAST INC
C/O LINDA HODGES
156 FLORIDA PARK DR
PALM COAST, FL 32137

Employer Identification Number:
80-0585076
DLN:
17053207315030
Contact Person:
HENRY F SHAMBURGER ID# 31472
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990 Required:
Yes
Effective Date of Exemption:
April 28, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

FLORIDA DEPARTMENT OF REVENUE

Consumer's Certificate of Exemption

DR-14
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8015546048C-4	01/31/2016	01/31/2021	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

COMMUNITY CHORUS OF PALM COAST INC
156 FLORIDA PARK DR N
PALM COAST FL 32137-8317

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

FLORIDA DEPARTMENT OF REVENUE

Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).

2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.

3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.

4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).

5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.

6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: FAMILY MATTERS OF FLAGLER

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☒ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: COLUMBUS DAY CULTURAL EVENT

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? 0

Total Program Cost: $6,000

Grant Request (Maximum Request $3,000): $3,000

Name & Title of the Person completing application: DENISE CALDERWOOD

Organization address: 51 OLD KING'S ROAD NORTH

Phone: 386 225-3053 **Fax:** SAME **E-Mail:** DENISE_CALDERWOOD@YAHOO.COM

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2018-2019? NO

If yes, what was the grant amount received and the final cost of the program funded: N/A

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Denise L Calderwood
Signature

DENISE L. CALDERWOOD
Print Name

FOUNDER
Title

8-17-18
Date

Family Matters of Flagler
P.O. Box 351374
Palm Coast, Fl. 32135
www.familymattersofflagler.com
386-225-3053

August 16, 2018,

Dear Mr. Boyer,

As the founder of Family Matters of Flagler, I am submitting a Request for a Cultural Arts Financial Assistance grant in the amount of $3,000. Our organization understands that it is an 80% contribution and our total event will cost $4,350.

Family Matters of Flagler has been in existence since 1998 and we founded several initiatives in our community, with many of them still in operation today. And we are proud to say that in 1999, we assisted the City of Palm Coast when it was first created by helping them establish their first parks and recreation programming by working in partnership to obtain a five year federal juvenile justice delinquency grant for $100,000 a year for five years. This award funded the creation and operation of the Flagler Youth Center.

Family Matters of Flagler is known as a very active advocacy organization and we have been advocating for a dedicated senior center for Palm Coast for the past four years. We are known for our ability to create programs that meet our community's unmet needs and we design the programs with sustainability in mind from the beginning.

Examples of the programs we started are Flagler County Youth Center, Focus on Flagler Youth Coalition, the Palm Coast Historical Society, The African American Cultural Society Third Eye program, and the Flagler Chapter of the Boys and Girls Club. All of these programs are thriving today. We also assisted three times with the start up and fund development of a Flagler County YMCA. However, they are unable to continue to support programming in Flagler County without the County or City's help.

Our current initiatives include a senior employment program where we train and place senior citizens at not for profits or government agencies to upgrade their skills so they can re-enter the workforce. We are also working very closely with our county and city leaders on establishing a dedicated senior center.

In addition, we have embarked on our own food journey by acquiring a licensed food truck that we bring to community events to raise funds and to deliver the message that Seniors Matter! We sponsor several senior groups and we are currently serving 300 seniors who want to socialize and gather together. .Our goal is to provide services on a daily basis in our own facility that has the ability to serve food because our seniors still want to socialize and many are on fixed incomes, so going out to restaurants is a true luxury they can't afford. Twenty eight percent (28%) of our county's population is over 65 and we have the highest concentration of seniors 90 and above and many of them are still active in community events.

Our newest initiative is called Seniors on a Mission- where we bring seniors together to assist other organizations in their efforts, and we are willing to provide a cadre of senior workers whenever the City of Palm Coast requests a need for volunteers.

And our seniors are mobile. Our office is a rehabilitated former mobile pet diagnostic lab that we converted and have placed on the road as a mobile office. (We are awaiting a sponsor for it!)

One of the unmet needs we have faced recently is transportation. Several of our seniors are unable to drive so we ventured into the area of senior transportation and we take trips out of county at least twice a month to visit and partake in cultural events outside of our community.

Please feel free to contact me at 386-225-3053 at any time or by email to discuss our organization and how we can work together to demonstrate to Palm Coast residents that we both care about our community and its seniors.

Thank you in advance for providing us with the opportunity to submit this request.

Sincerely,

Denise Calderwood, Founder
Denise_calderwood@yahoo.com
Family Matters of Flagler

Our new mobile office !

Family Matters Bus that is waiting patiently for a sponsor….our seniors love riding in it…!

Our Food Truck and seniors hard at work serving the hungry crown at Mudfest 2017

Our Senior Gala at Hammock Dunes Country Club. Our seniors love to eat & share their time…

Seniors share concerns at focus group event

Article written by the Flagler Palm Coast News Tribune Wednesday, September 6, 2017 in regards to finally getting City Staff to listen to the seniors concerns. We held two other events where city and county staff did not attend, nor did they ask us for our ideas or suggestions..

Palm Coast Cultural Arts Discovery Tours.

Discover our new and exciting Cultural Events happening in Flagler County sponsored by the City of Palm Coast Cultural Arts grant program. We will arrange several small group to attend these various functions and to bring seniors more activity and socialization events into their life.

Stay tuned and answer your phone.. We will be arranging these tours once approved events are planned.

For more information about these and other activities we partake in please call: Denise Calderwood at 386-283-4573

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 2 4 2015

FAMILY MATTERS OF FLAGLER INC
44 BUTTERMILL DRIVE
PALM COAST, FL 32137-0000

Employer Identification Number:
59-3609711
DLN:
26053661002635
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990-PF Required:
Yes
Effective Date of Exemption:
September 16, 2015
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

Based on the information you submitted on your application, we approved your request for reinstatement under Section 7 of Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is the submission date of your application.

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5437

Family Matters of Flagler
P.O. Box 351374
Palm Coast, Fl. 32135
www.familymattersofflagler.weebly.com
386-263-3154

Family Matters of Flagler
Board of Directors

President	Charlene McDuff
Vice President	Adrienne Dolenki
Secretary	Denise Calderwood, Founder
Attorney	Scott Sellis
Financial Planner	Jay Laing
Grant Writer	Joni Cassillas, Small Business Owner
Director	Martine Wallenberg
Director	Lisa Cancel
Director	Connie Perez
Member	Jessica Plumley, Homeless Person

City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name FAMILY MATTERS OF FLAGLER

Federal ID Number (FEIN) 59-3609721

Fiscal Year End DECEMBER 2018

Program Name: DISCOVER THE JOY OF AGING

	This Request	Total Program Budget	Total Organization Budget
Income			
Government Grants	3000	6000	0
Foundation and Corporate Grants	0	0	0
Admission Fees	0	0	5,000
Contributions from Individuals	0	0	0
Membership Income	0	0	1000
Fundraising	0	~~3,000~~ 0	10,000
Earned Income	0	0	0
Interest Income	0	0	0
Other Income	0	0	0
Total Income	0	0	16000.00
Personnel Expenses			
Salaries and Wages			
Employee Benefits and Taxes			
Total Personnel Costs	0	0	0
Operating Expenses	0	0	0
Bank/Investment Fees	0	0	0
Depreciation Expense	0	0	0
Equipment Rental & Maintenance	0	0	5,000
Food Costs	0	500	0
Fundraising/Development Expenses	500	500	1000
Insurance Expense	0	0	2500
Marketing/Advertising	2500	1000	3,000
Postage and Delivery	0	0	0
Professional Development	0	0	1,500
Professional Fees	0	0	0
Rent and Occupancy	0	0	0
Supplies and Materials	0	1000	2000
Telephone Expense	0	0	0
Travel Expense	0	0	1000.00
Other Expense 1	0	0	0
Other Expense 2	0	0	0
Miscellaneous Expenses	0	0	0
Total Operational Costs	3000.00	3000.00	16000.00
Total Expenses	3000.00	3000.00	16000.00

Family Matters of Flagler
P.O. Box 351374
Palm Coast, Fl. 32135
www.familymattersofflagler.com
386-263-3154

January 1, 2017

To whom it may concern:

Family Matters of Flagler Inc. is a small, volunteer run not for profit organization. We have a dedicated group of Board members and well over 53 volunteers who assist in our mission of serving the families of Flagler County.

Since we are a small agency, we have a small budget, under $10,000 and we have no paid staff. We have several collaborative agreements with signed MOU's that offer our organization in-kind (free) full service office space, with telephone and electric bills being paid by Association of Retired Persons (AARP) and paid, part time staff in a job training program with AARP called Senior Corp of Employment (SCEP).

Our Board voted to develop an audit oversight committee that oversees the spending of the budget we have established and as a result, we have not conducted an audit. We do not have the financial resources to pay for a report. The committee, which comprises a member who was formerly a CPA can and will attest that we follow standard accounting principles and that we are in full compliance. Our books are available for review and we bank at Vy-Star Credit Union.

In the past, our organization had received numerous federal and state grants and when we had the funds we always had an audit completed and we were always in full compliance with our funders.

We truly hope that you understand the reason we do not have an audit and we hope that you will still consider us for funding. In the near future, when our financial capacity increases we will at that time obtain a full review of our procedures.

Sincerely,

Denise Calderwood

Denise Calderwood

Founder of Family Matters of Flagler

Family Matters of Flagler believes a supportive community environment is one where:

Seniors are recognized as a valuable asset

Seniors have the opportunity to contribute and expand their talents and knowledge

Seniors strengthen our community and benefit personally by their involvement

Seniors have access to a full spectrum of services, including social, emotional, educational and recreational opportunities appropriate to their unique needs and interests

Seniors are treated respectfully and with dignity

Seniors of all economic circumstances are served.

In addition, Seniors have value and and they link to our heritage and history. Through programs like Seniors on a Mission, R.S.V.P., Flagler Volunteer Services and service clubs such as Kiwanis and Rotary Clubs and social clubs, like the Columbian Club, the Italian American Club, Elks and the VFW ; we recognize that there are many ways to learn from them and for them to share. Their involvement in the community through intergenerational and cross-cultural experiences enriches and strengthens the community and while doing so benefits the seniors.

For the past dour years, our agency and several key volunteers have been doing research and touring several Senior Centers and Senior programs in Florida and other states. We have thoroughly discussed what was seen and have designed programs that will result in as many seniors and young people working together, to meet the unmet needs.

Our goal is to provide healthy and nutritious meals at a site that is located in the heart of Palm Coast. Currently, our Seniors are being transported to Flagler Beach on a daily basis and they spend more time on the Flagler County Transportation buses than they do at the meal site, which limits the time the seniors have for socialization, cultural arts events and recreation. In general, seniors spend a lot of time by themselves and this leads to depression and isolationism and eventually their life fades away. Our goal is to keep seniors active and engaged and to help serve those seniors who are less fortunate than themselves.

Aging isn't what it used to be, and neither are today's senior centers. With a focus on wellness, lifelong learning, and volunteerism, senior centers are modernizing to meet the needs of today's older adults. Our goal is to develop a senior center that meets national accreditation standards so that seniors can discover tools to stay healthy, involved, and independent

National accreditation focuses on how senior centers provide opportunities for Learning, Independence, Friendship, and Energy.

"From the youngest baby boomers turning 50 to nonagenarians, older adults today are looking for empowerment, and senior centers are evolving to support their needs," said Maureen O'Leary, Program Manager of NCOA's National Institute of Senior Centers (NISC). "Senior centers are the first place to turn for valuable programs, cultural and recreation activities, and access to benefits and social services."

Older adults are a dynamic generation, looking for the opportunity to share their diverse skills and talents. Senior centers provide a space for them to learn and socialize with their peers, as well as offering tools and resources to help them manage their health and finances to stay independent by learning new exciting things every day.

Our plan is to develop key collaborations and strategic partnerships that help each agency or person to grow stronger because of the support systems that will develop as a result of working together and not against each other. By partnering, each entity grows stronger.

We will develop active programming and seek sponsorships with other agencies so that seniors needs can be met in the most reasonable manner. Services and programming will include: information and referral, counseling, employment registry, homeowners and renters assistance, tax assistance, telephone reassurance, health clinics, legal assistance, health insurance counseling, congregate meals. Cultural events, billiards, card groups, special events, venture trips and presentations by community professionals are popular. We will sponsor trips to local venues and secure a relationship with a local travel agency to provide for reasonable trips that seniors on a fixed income can afford. We will organize special holiday events and gather the volunteers necessary to have fun and safe events. We will make and distribute Senior Christmas baskets, City Christmas Tree Lighting and participate in the various cultural grant programs, like Flagler County Art League, Gargiulo Foundation and the Choral Arts Concerts. .

We will we meet the specific needs of seniors by keeping in mind the present and future needs, abilities, and interests among seniors

We will have the center relate to the larger community by developing a five year strategic plan that **meets the needs, abilities, and interests of seniors.**

1. **Programming**

***Goal One*:** Offer a variety of classes and programs to meet the diverse interests of the senior population

Strategies

- Identify what programs seniors are interested in and what they would request
- Identify and seek funding sources to provide requested programs
- Expand hours and arrange for adequate space in the Community Center

2. **Planning Area: Outreach to Seniors**
3.

Goal One: Have a marketing and outreach plan to reach seniors throughout the Community, sponsored by the City of Palm Coast Cultural Arts grant.

Strategies:

- Develop activities that will introduce seniors from throughout the community to the new Center
- Create a volunteer / staff committee to educate the community about services and activities at the new Center

3. Planning Area: Relating to and communicating with the larger community
Goal One: Develop active advocacy processes and strategies for seniors so that their needs and concerns will be heard.

Strategies
- Identify seniors and others who are interested in being active participants in advocacy
- Research other successful advocacy efforts
- Identify issues that require advocacy and then teach skills necessary to achieve success.

Three Year Goal: Offer a variety of classes and programs to meet the diverse interests of the senior population.

We recognize that seniors have a variety of different needs based on many factors, including: ability, culture, age and economic circumstances. We want to meet seniors' needs with both classes and programs, including social services.

Year One objective
1. Contact at least four agencies to see if they are interested in partnership.

Have a marketing and outreach plan to reach seniors throughout the community.

We see an opportunity to reach new seniors with the move to the Community Center. In addition to reaching seniors in traditional ways, we recognize the potential to reach seniors through other avenues, such as family members who may participate in Community Center activities. We will have a standardized set of materials and guidelines for outreach presentations. This will make the outreach effort uniform and allow inclusion of volunteers, as well as staff.

Develop active advocacy processes and strategies for seniors.

We recognize that with a growing senior population there is an increasing need for advocacy by and on behalf of seniors. We see advocacy for seniors as an appropriate role for the staff and volunteers from the Senior Center. At the same time, we realize that advocacy is an extremely large field; we will explore what areas of involvement and activity are appropriate for the center. We will conduct inter-generational programs that at its core has educational and cultural value. We will have Seniors share their expertise with other age groups and cultures.

RELATING TO AND INTERACTING WITH OTHERS AT THE CENTER

As we considered the new context in which the Senior Services Center will be operating, we felt that the following issues will be useful for the Community Center to address:

Collaboration

We recommend the development of a collaborative process with representation from all groups that are involved in the Community Center.

Facility Use

We recommend the development of an equitable system of facility use.

Cooperation

We recommend that strategies are created to develop a cooperative atmosphere of relationships among groups using the Community Center.

Strategies

- Establish a task force to include all groups that need to be represented to establish Community Center policies and procedures
- Establish an ongoing group with representation from all groups to address cooperative procedures for operations and programming

Examples of deliverables:

On all marketing materials produced the City of Palm Coast logo and recognition that the City provided the necessary funding with be visibly displayed in all literature and signage that is produced.

The Family Matters bus, the food truck and the new mobile outreach office will visibly display the logo of the City of Palm Coast along with the consistent design and artwork on the bus being done by local artists.

The Family Matters bus will transport 15 seniors to all of the events and activities funded under this grant by the City of Palm Coast.

August, 2018

City of Palm Coast
Recreation & Parks Department
305 Palm Coast Parkway, NE
Palm Coast, Fl 32137

Dear Parks & Recreation:

The Flagler Auditorium Governing Board (FAGB) is an efficiently run not-for-profit performing arts organization and is a very important part of the cultural life of Flagler County including the residents of the city of Palm Coast for the past 27 years . As you know, our population is growing rapidly and we are dedicated to responding to the changing needs of our audience.

A grant from the City will help the Flagler Auditorium Governing Board to continue to offer quality and varied programming to our community. This grant will support our proposed programming, ideally for the 2018-2019 season. It will enable our citizens to attend a Broadway and national touring productions at affordable prices, and also several that are free to our citizens. Without our residents having to leave the City of Palm Coast.

The 2018-2019 projected season is being planned to be a successful and community-minded season as have the last 26 seasons of the Auditorium's history. Please find enclosed with our application:

1) Support & print material from our last season
2) Request for Financial Assistance
3) IRS Determination Letter
4) Current budget 2018/2019
5) Complete roster of The Flagler Auditorium Governing Board of Directors
6) A copy of our most recent Audit
7) Upcoming tentative 2018-2019 season more to be added

We deeply appreciate and are thankful for your past support and respectfully request your support for our new season. We thank you kindly for your consideration of this grant proposal. If you have any questions or concerns regarding this application, please feel free to contact me at any time.

Sincerely,

Lisa McDevitt
Flagler Auditorium
386-437-7547/ cell 386-503-6239

Flagler Auditorium

5500 East Hwy 100 Palm Coast, Fl 32164

www.flaglerAuditorium.org

1. Mission Statement:

"Our mission is to enrich lives through inspirational and educational cultural experiences."

2. Purpose Statement:

"The Flagler Auditorium Governing Board is dedicated to providing Flagler County with professional entertainment at affordable prices, supporting arts in education, providing grants and scholarships, and nurturing arts and culture throughout the community."

3. Values:

As a purpose-driven organization, we strive to live these values in all we do.

- **Quality**: Excellence in everything we do.
- **Commitment**: Our passion drives us.
- **Stewardship**: We care for what we are given.
- **Welcoming**: Embracing all.
- **Knowledge**: Empowering and changing lives through arts in education.

4. **Vision:** Investing in the arts for our community

Flagler Auditorium

Date	Time	Show
Saturday, November 3, 2018	7:30 PM	US Navy Commodors
Sunday, November 4, 2018	7:30 PM	Beyond Glory
Friday, November 30, 2018	7:30 PM	Celtic Angels Christmas
Tuesday, December 4, 2018	7:30 PM	Black Violin
Sunday, December 9, 2018	7:30 PM	Sandy's Rat Pack Christmas
Friday, December 14, 2018	7:30 PM	The New York Tenors
Sunday, December 16, 2018	3:00 PM	SE Navy Holiday Concert
Sunday, December 16, 2018	7:00 PM	SE Navy Holiday Concert
Friday, January 4, 2019	7:30 PM	The Spinners
Thursday, January 10, 2019	7:30 PM	Swan Lake, Odessa Nationa
Sunday, January 13, 2019	7:30 PM	The Bronx Wanderers
Saturday, January 19, 2019	7:30 PM	Hermits Hermits Peter Noone
Thursday, January 24, 2019	7:30 PM	The Doo Wop Project
Tuesday, January 29, 2019	7:30 PM	Artrageous
Thursday, January 31, 2019	7:30 PM	ADBACADABRA, The Ultima
Saturday, January 26, 2019	7:00 PM	Mutts Gone Nuts
Friday, February 8, 2019	7:30 PM	Lords of 52nd Street
Saturday, February 16, 2019	7:30 PM	The Hit Men
Thursday, February 21, 2019	7:30 PM	Stayin' Alive
Sunday, February 24, 2019	7:30 PM	Southside Johnny
Sunday, March 3, 2019	7:30 PM	The Choir Men
Friday, March 15, 2019	7:30 PM	Robert Klein
Friday, March 8, 2019	7:30 PM	Legends - Split
Sunday, March 17, 2019	7:30 PM	One Night in Memphis
Thursday, March 21, 2019	7:30 PM	Modern Gentleman
Thursday, March 28, 2019	7:30 PM	Sicilian Tenors
Friday, April 5, 2019	7:30 PM	Shades of Buble
Saturday, April 13, 2019	7:30 PM	Steve Solomon

*all tickets go on sale 10/15/18 at 10am

Flagler Auditorium Governing Board, Inc.
2018-19
Draft BUDGET

			Budget 2018/19
NET PERFORMANCE INCOME			
SHOW RELATED REVENUES			
	Ticket Sales		565,679
	Ticketing Convenience Fee		50,000
	Showbill Advertising		30,000
	TOTAL		645,679
PERFORMANCE RELATED GRANTS			
	State Grant - General Support		4,900
	Tourism Dev. Council Grant (fund 110)		10,000
	City Grants		3,000
	DONATIONS & GRANTS		17,900
MISC. INCOME			
TOTAL INCOME			663,579
SHOW RELATED EXPENSES			
	Production Costs		365,000
		Contract Labor & Services	20,900
		Showbill Expense	16,000
		Equipment rental	5,000
		Show related Hospitality	12,000
		Performer Room Rental	10,000
	Sub Total Other Show Cost		63,900
	Advertising/Mktng		
		Newspaper Advertising	57,000
		Radio Advertising	8,000
		Television Advertising	17,500
		Internet / Facebook	5,000
		Phone Book/Directory Adv	-
		Other Advertising	1,000
		Post Cards	2,500
		Magazine Advertizing	9,000
		Cinema	10,000
		Website	5,000
		Brochures/Newsletter	5,000
		Other Mktng	1,500
	Advertising/Mktng		121,500
	Miscellaneous Exp (incl Ticketing)		47,400
	Repairs & Op.Expense		10,000
	PR Contract Services		52,000
	General/Administrative Expense		31,000
	Credit Card/Financial Charges		16,000
TOTAL EXPENSE			706,800
NET PERFORMANCE INCOME/(LOSS)			(43,221)

Flagler Auditorium Governing Board, Inc.
2018-19
Draft BUDGET

		Budget 2018/19
NET FUNDRAISING INCOME		
DONATIONS & GRANTS		
	Corporate Patron Contributions	24,000
	Individual Patron Contributions	35,000
	State Arts Plate - Restricted	2,700
	Arts & Ed. Contributions	1,500
	Endowment and other Contributions	650
	DONATIONS & GRANTS	63,850
FUNDRAISING EVENTS		
	Gala	10,000
	Afternoon Tea	3,500
	Hol Extravaganza	11,000
	Fundraising Sales	31,000
	Arts & Education	3,000
	Masquerade 5K	5,000
	Miscellaneous Fundraisers	2,250
	FUNDRAISING EVENTS	65,750
MISCELLANEOUS INCOME		
	Interest Income	2,000
	Rental and Other Income	46,400
	MISCELLANEOUS INCOME	48,400
TOTAL FUNDRAISING INCOME		178,000
EXPENSES		
	Fundraising Expense (gala Tea etc)	22,000
	Holiday Extravaganza	3,000
	Fundraising Purchases	17,500
	TOTAL	42,500
NET FUNDRAISING INCOME		135,500
	less Scholarship Awards & Grants	(28,500)
	less Capital donated to School Board	
	less Show Subsidy / Income	(43,221)
ADDITIONS TO CAPITAL RESERVES		63,779

FLAGLER AUDITORIUM
PO BOX 755, BUNNELL, FL 32110, - (386) 437-7547
GOVERNING BOARD MEMBERS as of August 1, 2018

NAME	OFFICER	ELECTED	CITY, ST ZIP
Rhonda Alex		May-16	PC, FL 32137
Laurie Alter	Treasurer	May-16	FB, FL 32136
Kim Carney	President	Jan-17	FB, FL 32136
Linda Cole		Feb-17	FB, FL 32136
Carol W. Elliott		<2007	FB, FL 32136
Alana Fitzgerald		<2007	PC, FL 32137
Richard Hamilton	Past President	Aug-07	PC, FL 32137
Charles Helm	Vice President	<2007	FB, FL 32136
Eddie Herrera		Apr-17	PC,FL 32137
Bill Klinkenberg		Nov-09	PC, FL 32135
Matt Maxwell		Apr-17	PC,Fl32164
Debby Meyer	Secretary		FB, FL 32136
Mary Stetler	Vice President	Feb-10	FB, FL 32136
Priscilla Netts	Vice President	Oct-07	PC, FL 32137
William Ryan	Vice President	<2007	PC, FL 32164
Sandra Siepietoski	Vice President	May-15	FB. FL 32136
Mary Jane LeFebvre	Potential		PC,FL 32137
George Hanns		Jun-17	PC,Fl 32137
Brian Mason		Jun-17	PC , Fl 32137
EX OFFICIO ADVISERS 2016-2017			
Lisa McDevitt	Auditorium Director		PC, FL 32164
Lynette Shott	Superintendent's Rp		PC,FL 32136
Dusty Sims	Superintendent's Alt		PC,FL 32136
Trevor Tuckeer	School Board Chair		
Janet McDonald	School Board Alt		FB,FL 32136
Committees:	EX(Executive); FIN(Finance and Audit); MKT(Marketing & Promotions);SH(Showpick); PL(Planning); SCH(Scholarship and Grants); GOV(Governance and Nominating); PAT		

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
C - 1130
ATLANTA, GA 30301

DEPARTMENT OF THE TREASURY

Date: AUG 17 1993

THE FLAGLER AUDITORIUM GOVERNING BOARD INC
C/O ROBERT E SCHROEDER PA CPA
1 FLORIDA PARK DRIVE SUITE 221
PALM COAST, FL 32137

Employer Identification Number:
59-3079371
Case Number:
583147612
Contact Person:
ERIC C. HYLTON
Contact Telephone Number:
(404) 331-0193
Accounting Period Ending:
June 30
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

Donors may deduct contributions to you as provided in section 170 of the

Letter 947 (DO/CG)

THE FLAGLER AUDITORIUM GOVERNING

Code. Bequests; legacies; devises; transfers; or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055; 2106; and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts; with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions; depending on the circumstances. See Revenue Ruling 67-246; published in Cumulative Bulletin 1967-2; on page 104; which sets forth guidelines regarding the deductibility; as charitable contributions; of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990; Return of Organization Exempt From Income Tax. If Yes is indicated; you are required to file Form 990 only if your gross receipts each year are normally more than $25;000. However; if you receive a Form 990 package in the mail; please file the return even if you do not exceed the gross receipts test. If you are not required to file; simply attach the label provided; check the box in the heading to indicate that your annual gross receipts are normally $25;000 or less; and sign the return.

If a return is required; it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of $10 a day is charged when a return is filed late; unless there is reasonable cause for the delay. However; the maximum penalty charged cannot exceed $5;000 or 5 percent of your gross receipts for the year; whichever is less. This penalty may also be charged if a return is not complete; so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax; you must file an income tax return on Form 990-T; Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application; a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption; you should maintain records to show that funds are expended only for those purposes. If you distribute funds to other organizations; your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3); there should be evidence that the funds will remain

AUDITORIUM GOVERNING

:o the required purposes and that they will be used for those
the recipient.

indicated in the heading of this letter that an addendum
losed addendum is an integral part of this letter.

use this letter could help resolve any questions about your exempt
and foundation status, you should keep it in your permanent records.

have sent a copy of this letter to your representative as indicated in
power of attorney.

If you have any questions, please contact the person whose name and
phone number are shown in the heading of this letter.

Sincerely yours,

Paul Williams
District Director

Enclosure(s):
Addendum

Letter 947 (DO/CG)

.HE FLAGLER AUDITORIUM GOVERNING

You are required to make your annual return available for public inspection for three years after the return is due. You are also required to make available a copy of your exemption application, and supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of $10 per day for each day there is failure to comply (up to a maximum of $5,000 in the case of an annual return). See Internal Revenue Service Notice 88-120, 1988-2 C.B. 454, for additional information.

If your organization conducts fund-raising events such as benefit dinners, auctions, membership drives, etc., where something of value is received in return for contributions, you can help your donors avoid difficulties with their income tax returns by assisting them in determining the proper tax treatment of their contributions. To do this you should, in advance of the event, determine the fair market value of the benefit received and state it in your fund-raising materials such as solicitations, tickets, and receipts in such a way that your donors can determine how much is deductible and how much is not. To assist you in this, the Service has issued Publication 1391, Deductibility of Payments Made to Charities Conducting Fund-Raising Events. You may obtain copies of Publication 1391 from your local IRS Office. Guidelines for deductible amounts are also set forth in Revenue Ruling 67-246, 1967-2 C.B. 104 and Revenue Procedure 90-12, 1990-1 C.B. 471 and Revenue Procedure 92-49, 1992-26 I.R.B. 18.

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
Flagler Auditorium Governing Board Inc.

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)
POBox 755

Requester's name and address (optional)

City, state, and ZIP code
Bunnell, FL 32110

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
			-		-				

Employer identification number
5	9	-	3	0	7	9	3	7	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ Kim M Cairney Date ▶ 7-12-2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

THE FLAGLER AUDITORIUM GOVERNING BOARD, INC.

PALM COAST, FLORIDA

FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORTS

JUNE 30, 2017 AND 2016

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Palm Coast, Florida

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Independent Auditors' Report

BMC | CPAs
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
The Flagler Auditorium Governing Board, Inc.
Palm Coast, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of The Flagler Auditorium Governing Board, Inc. (Governing Board), component unit of Flagler County District School Board, as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the Governing Board's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

205 MAGNOLIA ST. • NEW SMYRNA BEACH, FL 32168-7125 • (386) 427-1333 • FAX (386) 427-5823 • www.bmcpa.com
MEMBER: American Institute of Certified Public Accountants and AICPA Private Companies Practice Section

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Governing Board as of June 30, 2017 and 2016, and the respective changes in financial position, and cash flows thereof, for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 11 through 16 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 7, 2017, on our consideration of the Governing Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Governing Board's internal control over financial reporting and compliance.

BMC CPAs

September 7, 2017

Management's Discussion and Analysis

MANAGEMENT'S DISCUSSION AND ANALYSIS

As financial management of The Flagler Auditorium Governing Board, Inc. (hereinafter referred to as the "Governing Board"), we offer the readers of these basic financial statements this narrative overview and analysis of the Governing Board's financial activities for the fiscal year that ended on June 30, 2017. This discussion and analysis is designed to assist the reader in focusing on the significant financial issues and activities and to identify any significant changes in financial position. We encourage readers to consider the information presented here in conjunction with the Governing Board's financial statements, which follow this information.

Financial Highlights

- The Governing Board's overall combined assets totaled $812,228 at the close of the 2017 fiscal year, compared to $711,307 at the close of the 2016 fiscal year and $622,025 in 2015. Total assets exceeded liabilities by $767,376 *(combined net position)* compared with $698,128 and $611,529 one and two years earlier, respectively.

- The Governing Board's combined net position increased by $69,248 in 2017, compared to increases of $86,599 in 2016 and $47,079 in 2015. Amounts invested in net capital assets and not available for spending totaled $3,500 at the end of 2017 and 2016. Net position temporarily restricted for expendable uses totaled $22,000 at year end (compared to $27,000 one year earlier), which consists of restricted community support donations. Unrestricted net position increased by $74,248 in 2017, compared to $83,099 in 2016 and $584,529 in 2015, all of which represents unrestricted and internally designated amounts that may be used to meet the Governing Board's ongoing obligations for its program activities.

- Amounts in unrestricted net position include $386,822, which is designated by the board for capital additions, and $24,062 which is designated by the board for use of state designated art license plate funds. The Governing Board increased its discretionary designation of other restricted funds by $5,000 through the release of restricted funds granted by the donor in June 2017. These amounts are internally designated to be used for capital matching purposes for State of Florida Cultural Facility Grants. This grant qualification requires facilities to match the request amount with non-state funds, part of which may be in cash-on-hand and part of which may be in qualifying expenditures. At present, the Auditorium is anticipating the award of a matching grant of $500,000 to be expended on capital improvements in the fiscal year 2017-18.

- The Governing Board generated gross performance, advertising and concession related revenues totaling $510,633 in 2017, which was approximately 10% below the $567,553 generated in 2016, and approximately 5% below the $540,512 generated in 2015. This decrease was adversely affected by two unanticipated performance cancellations that occurred in March and April. Direct production costs consisting of producers, artists, contractors, advertising and concessions expenses totaled $527,613 compared to $546,884 and $483,572 one and two years earlier, respectively. These decreases were also the result of the unanticipated loss of these same two performances Other community support and fundraising activities produced net revenues of $139,924, $106,663 and $225,045 during 2016, 2015, and 2014, respectively.

- The Auditorium receives substantial support from the community in the form of volunteer hours donated for services such as Board Committees, ushering, concession operation, and general administrative work. The Auditorium also receives donated services from the Flagler County School Board related to the staffing and use of the facility for community use of the facility. These costs of these services are not recorded in the financial statements.

Overview of the Financial Statements

The Governing Board presents its financial statements for the fiscal years ended June 30, 2017 and 2016, which include for comparative purposes the fiscal year ended June 30, 2015, certain accounts of which have been reclassified for comparative purposes to conform to the presentation in the current-year financial statements. The Governing Board is a direct support organization and a component unit of the Flagler County District School Board (a governmental agency). It also possesses the necessary characteristics of a governmental organization since the potential for unilateral dissolution with the reversion of its net position to the School District exists pursuant to Section 1001.453(1)(a)(1), Florida Statutes. The Governing Board accounts for its transactions in accordance with the pronouncements issued by the Governmental Accounting Standards Board (GASB). The Governing Board is considered a Business-Type Activity under the provisions of GASB 34 and 35.

The Governing Board's financial statements are comprised of two parts: 1) management's discussion and analysis, and 2) the basic financial statements, including notes to the financial statements.

Management's Discussion and Analysis (MD&A) serves as an introduction to the basic financial statements. The MD&A represents management's examination and analysis of the Governing Board's financial condition and performance. Summary financial statement data, key financial and operational indicators used in the strategic plan, budget, and other management tools were used for this analysis.

The basic financial statements consist of entity-wide financial statements that provide both the short- and long-term financial information about the Governing Board's financial activities, which are operated like commercial enterprises. These statements report information about the Governing Board using full accrual accounting methods and economic resources focus as utilized by similar business activities in the private sector. Information concerning all of the Governing Board's assets and liabilities, both financial and capital, and short-term and long-term are included. Likewise, all revenues and expenses received during the year, regardless of when cash is received or paid are reported.

The basic financial statements of the Governing Board include a statement of net position; a statement of revenues, expenses, and changes in net position; a statement of cash flows; and notes to the financial statements, which are described as follows:

- The statement of net position (formerly the balance sheet) presents the financial position of the Governing Board on a full accrual, historical cost basis. This statement provides information about the nature and amount of resources and obligations at year-end.

- The statement of revenues, expenses, and changes in net position presents the results of the business activities over the course of the fiscal year and information as to how the net position changed during the year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. This statement also provides certain information about the Governing Board's various cost centers and administrative activities.

- The statement of cash flows presents changes in cash and cash equivalents, resulting from operating, capital and related financing, and investing activities. This statement presents cash receipts and cash disbursement information, without consideration of the earnings event, when an obligation arises, or depreciation of capital assets, when applicable.

- The notes to the financial statements provide required disclosures and other information that are essential to a full understanding of material data provided in the statements. The notes present information about the Governing Board's significant accounting policies, account balances and activities, material risks, obligations, commitments, contingencies and subsequent events, if any.

Entity-Wide Financial Analysis

The Governing Board's entity-wide financial statements report its net position and how they have changed over the reporting period. Net position (the difference between assets and liabilities) may serve as a useful indicator of the Governing Board's financial position. Over time, increases or decreases in net position are a useful indicator of whether the Governing Board's financial health is improving or deteriorating, respectively. However, other non-financial factors such as changes in economic conditions, population growth, and new or changed governmental legislation must be considered to adequately assess its overall health.

The material portion of the Governing Board's net position (97%) reflects its investment in surplus cash funds and investments, the material portion of which is designated for capital expansion of the Flagler Auditorium. The Governing Board's assets do not include any physical real or personal property of the Flagler Auditorium, which is owned exclusively by the Flagler County District School Board.

Net position is the sum of assets (both financial and tangible) minus all current liabilities and short and long-term debt obligations. Net position is a valuable measure of creditworthiness and financial health since the calculation includes both financial obligations and the capacity to service those obligations. This year, the Governing Board's combined total assets exceeded liabilities (net position) by $767,376, compared to $698,128 at the end of 2016, and $611,529 at the end of 2015.

The net position of the Governing Board at June 30, is summarized as follows:

Net Position
June 30,

	2017	2016	2015
Assets:			
Current and other assets	$ 320,029	266,480	433,903
Investments	488,699	441,327	188,122
Capital assets	3,500	3,500	-
Total assets	812,228	711,307	622,025
Liabilities:			
Current liabilities	44,852	13,179	10,496
Net Position:			
Invested in capital assets	3,500	3,500	-
Restricted:			
Expendable	22,000	27,000	27,000
Unrestricted	741,876	667,628	584,529
Total net position	$ 767,376	698,128	611,529

Total assets increased over last year by $69,248 to a total of $767,376, or an increase of 9.9% over last year's $698,128. Total assets consist primarily of cash and cash equivalents, which make up 36% of total assets, noncurrent investments which include certificates of deposit make up 60%, accounts receivable and other current assets which make up 3%, and capital assets which make up 1%.

The Governing Board's total liabilities consist of accounts payable and accrued liabilities for current period operating activities of $42,052 at the end of 2017, compared to $3,454 and $719 at the end of 2016 and 2015, respectively. Unearned ticket and advertising revenues received in advance totaled $2,800 at the end of 2017, compared to $9,725 and $9,777 at the end of 2016 and 2015, respectively.

The portion of net position invested in capital assets remained unchanged at $3,500 at the end of 2017 and 2016. This represents architectural and design costs borne by the Governing Board associated with the future expansion of the Auditorium, which is anticipated to occur in the next fiscal year. When the improvements are completed and placed in service, the final costs of the capital additions will be recognized as a contribution/donation to the Flagler County District School Board.

Amounts temporarily restricted for donor designated uses were reduced by $5,000 in 2017 and totaled $22,000, compared to $27,000 at the end of 2016 and 2015. This reduction was authorized by the grantor to be used exclusively to finance costs associated with the expansion of the auditorium facilities. Unrestricted net position increased by $74,248 and totaled $741,876 at the end of 2017, compared to $667,628 and $584,529 at the end of 2016 and 2015, respectively.

The following is a summary of changes in net position for the fiscal years:

Revenues, Expenses and Changes in Net Position
For the Year Ended June 30,

	2017	2016	2015
Operating Revenues:			
Performances, concessions, showbills and advertising	$ 492,033	553,325	528,437
Community support	73,230	68,079	64,502
Fundraising	50,787	35,422	23,300
Auditorium and equipment rentals	18,600	14,228	12,075
Total operating revenues	634,650	671,054	628,314
Operating Expenses:			
Program services	549,807	564,274	498,884
Support services	61,164	54,226	35,850
Total operating expenses	610,971	618,500	534,734
Operating income	23,679	52,554	93,580
Nonoperating income (expense):			
Investment income	6,422	6,045	3,099
State and local grants	42,156	28,000	150,000
Contributions to School District	(3,009)	-	(199,600)
Total nonoperating income (expense)	45,569	34,045	(46,501)
Increase in net position	69,248	86,599	47,079
Net position - beginning of year	698,128	611,529	564,450
Net position - end of year	$ 767,376	698,128	611,529

While the statement of net position shows a snapshot of the Governing Board's financial position at the end of the fiscal year, the statement of activities provides answers as to the nature and sources of those changes that occurred during the year. During fiscal 2017, the Governing Board's operating revenues decreased by $36,404, or 5.4%, compared to increases of $42,740 (to a total of $671,054) and $27,925 (to a total of $628,314) in 2016 and 2015, respectively. This year's decrease in performance revenues was primarily due to two unanticipated performance cancellations which ultimately negatively impacted this year's final performance ticket sales and concessions revenues.

During fiscal 2017, approximately 80.5% of the Governing Board's operating revenue was derived from performance tickets, showbills, concessions and auditorium rentals ($510,633), compared to approximately 84.5% of the $567,553 earned in 2016, and the 86.0% of the $540,512 earned in 2015. At the same time, the Governing Board's combined revenues from local community patronage and support, state and local grants, and fundraising events totaled $166,173 in 2017, compared to $131,501 in 2016 and $237,802 in 2015.

The Governing Board's spending on entertainment productions, advertising and concessions decreased by $19,271 in fiscal 2017 and totaled $527,613, compared to $546,884 and $483,572 in 2016 and 2015, respectively. Total amounts paid for student scholarships and other awards totaled $22,194 in 2017, compared to $17,390 and $15,312 for years ended 2016 and 2015, respectively.

The Governing Board's substantially expanded its fundraising activities in fiscal 2017. The primary fundraising activities included the annual Holiday Extravaganza, Patron Gala, Afternoon Tea, Masquerade 5K, 25th Anniversary Cruise, and Homeshow events, which together produced fundraising revenues totaling $50,787 in fiscal 2017, compared to $35,422 in 2016 and $23,300 in 2015. During these periods, overall fundraising expenses increased by only $1,411 in 2017 and totaled $26,249, compared to costs of $24,838 and $12,757 in 2016 and 2015, respectively. The Board's general and administrative costs increased from $23,093 in 2015 to $29,388 in 2016 to $34,915 in 2017, largely due to increased contributions to the School Board for certain staffing costs.

Overall, The Governing Board's net position increased by $69,249 in 2017, compared to $86,599 in 2016, and $47,079 in 2015.

Cash Flows

Net cash generated from operating activities continues to remain strong and totaled $53,944 for the 2017 fiscal year, compared to $56,823 earned in 2016 and $96,460 in 2015. This represents a slight decrease of $2,879 in cash flows from the Governing Board's total operating activities in 2016, which was the net result of an increase in net performance settlements received during the prior year.

Net cash from capital and related financing activities totaled $45,156 in 2017, which is the net result of the receipt of funds from state and local grants, less amounts spent by the Governing Board on property and equipment which was subsequently transferred to the School District. Amounts actually received by the Governing Board from state and local grant receipts totaled $45,156 in 2017, compared to $10,000 one year earlier. The net book value of capital assets contributed to the District totaled $3,009, $3,500 and $184,818 during 2017, 2016 and 2015, respectively.

Actual net cash received from investing activities included interest payments totaling $5,756 in 2017, compared to $2,840 and $1,063 in 2016 and 2015, respectively.

Capital Assets

Capital Assets. During 2017, the Governing Board purchased capital assets totaling $3,099 which were subsequently transferred to the Flagler County School District. The Governing Board's investment in capital assets, net of depreciation, for all activities is reflected in the following schedule.

Capital Assets
Year Ended June 30, 2017

	Balance 07/01/16	Additions	Disposals	Balance 06/30/17
Capital Assets:				
Construction in progress.....	$ 3,500	3,009	(3,009)	$ 3,500

Amounts capitalized in 2016 represent partial payments to a professional architect for preliminary design fees associated with anticipated future auditorium improvements. These costs, and all other capital costs incurred with the project, will be accumulated and conveyed to the Flagler County School District when the project is completed and the improved assets are placed in service.

Economic Factors That Will Affect The Future

Attendance of the Governing Board productions and charitable contributions is affected by various economic factors, such as the general state of the economy, the health of the stock market, surrounding competition and prospective donors' perception of the benefiting organization. The Governing Board has enjoyed a very positive reputation in the communities it serves and continues to see steady growth in charitable giving as well as maintaining strong attendance.

Some of the major factors considered by the Governing Board in the process of predicting future economic factors are the local economy, civilian labor force, unemployment rates, and inflation rates.

- The most recent estimates available for unemployment data in Flagler County, Florida are compiled by the Florida Agency for Workforce Innovation on the Florida Research and Economic Information Database Application (FREIDA). This agency estimates a 3.2% increase in the countywide Civilian Labor Force of 46,097 at the end of June 2017, compared with 44,673 at the end of June 2016. The number of unemployed workers dropped from 2,428 (or 5.4%) at the end of June 2016, to 2,196 (or 4.8%) at the end of June 2017.

- Inflationary trends for Flagler County compare favorably with those trends experienced at the state and national levels.

Requests for Information

This financial report is designed to provide our donors, grantors, recipients, and creditors with a general overview of the Governing Board's finances and to demonstrate the Governing Board's accountability for the money it receives. Questions concerning any of the information provided in this report, or requests for additional information should be addressed to the Executive Director, The Flagler Auditorium Governing Board, Inc., P. O. Box 755, Bunnell, Florida 32110-0755.

Financial Statements

STATEMENTS OF NET POSITION
June 30, 2017 and 2016
THE FLAGLER AUDITORIUM GOVERNING BOARD, INC.
Palm Coast, Florida

	2017	2016
Assets:		
Current Assets:		
Cash and cash equivalents	$ 273,761	213,620
Restricted cash and cash equivalents	22,000	27,000
Accounts receivable (net)	18,700	20,900
Inventories	3,100	3,443
Prepaid expenses	2,468	1,517
Total current assets	320,029	266,480
Noncurrent Assets:		
Investments	488,699	441,327
Capital assets (net)	3,500	3,500
Total assets	$ 812,228	711,307
Liabilities and Net Position:		
Current Liabilities:		
Accounts payable and accrued liabilities	$ 42,052	3,454
Customer deposits received in advance	2,800	9,725
Total current laibilities	44,852	13,179
Net Position:		
Invested in capital assets	3,500	3,500
Restricted:		
Expendable	22,000	27,000
Unrestricted	741,876	667,628
Total net position	767,376	698,128
Total liabilities and net position	$ 812,228	711,307

The accompanying notes are an integral part of the financial statements.

STATEMENTS OF ACTIVITIES
For the Years Ended June 30, 2017 and 2016
THE FLAGLER AUDITORIUM GOVERNING BOARD, INC.
Palm Coast, Florida

	2017	2016
Operating Revenues:		
Performances	$ 427,634	486,710
Showbills and advertising	23,800	23,475
Concessions	40,599	43,140
Community patronage and support	73,230	68,079
Fundraising	50,787	35,422
Auditorium and equipment rentals	18,600	14,228
Total operating revenues	634,650	671,054
Operating Expenses:		
Program Services:		
Productions, contractors and facilties	409,360	410,886
Advertising and showbill	96,279	107,844
Concessions	21,974	28,154
Scholarships and awards	22,194	17,390
Total program services	549,807	564,274
Support Services:		
General and administrative	34,915	29,388
Fundraising	26,249	24,838
Total support services	61,164	54,226
Total operating expenses	610,971	618,500
Operating income	23,679	52,554
Nonoperating Revenue (Expenses):		
Investment income	6,422	6,045
State and local grants	42,156	28,000
Contributions to Flagler County School District	(3,009)	-
Nonoperating revenue	45,569	34,045
Change in net position	69,248	86,599
Net Position, beginning of year	698,128	611,529
Net Position, end of year	$ 767,376	698,128

The accompanying notes are an integral part of the financial statements.

STATEMENTS OF CASH FLOWS
For the Years Ended June 30, 2017 and 2016
THE FLAGLER AUDITORIUM GOVERNING BOARD, INC.
Palm Coast, Florida

	2017	2016
Cash Flows From Operating Activities:		
Cash received from performances, advertising and concessions	$ 550,210	621,409
Cash received from community patronage, support and grants	67,255	68,079
Cash received from fundraising	50,787	35,422
Cash received from auditorium and equipment rentals	15,200	14,228
Cash paid for productions and concessions	(472,091)	(488,869)
Cash paid for Flagler School District reimbursements	(75,234)	(122,548)
Cash paid for personal services	(7,610)	(7,548)
Cash paid for scholarship awards and grants	(22,194)	(17,390)
Cash paid for fundraising	(23,868)	(27,185)
Cash paid for administrative costs	(28,511)	(18,775)
Net cash provided by operating activities	53,944	56,823
Cash Flows From Capital and Related Financing Activities:		
Cash received from government grants	45,156	10,000
Acquisition and construction of capital assets	(3,009)	(3,500)
Net cash provided by (used in) capital and related financing activities	42,147	6,500
Cash Flows From Investing Activities:		
Cash received from investment maturities	146,294	-
Cash paid for purchase of certificates of deposit	(193,000)	(250,000)
Cash received from interest	5,756	2,840
Net cash used in investing activities	(40,950)	(247,160)
Net increase in cash and cash equivalents	55,141	(183,837)
Cash and Cash Equivalents - Beginning of Year	240,620	424,457
Cash and Cash Equivalents - End of Year	$ 295,761	240,620
Reconciliaton to Statement of Net Position:		
Cash and Cash Equivalents - unrestricted	$ 273,761	213,620
Cash and Cash Equivalents - restricted	22,000	27,000
Total Cash and Cash Equivalents	$ 295,761	240,620
Non-cash Capital and Related Financing Activities:		
Capital asset transfers to Flagler County School District	$ (3,009)	-

The accompanying notes are an integral part of the financial statements.

STATEMENTS OF CASH FLOWS (Continued)
For the Years Ended June 30, 2017 and 2016
THE FLAGLER AUDITORIUM GOVERNING BOARD, INC.
Palm Coast, Florida

	2017	2016
Reconcilation of Increase in Net Assets To Net Cash Provided By Operating Activities:		
Operating income	$ 23,679	52,554
Adjustments to Reconcile Changes in Net Assets to Net Cash Provided by Operating Activities:		
Bad debt expense	2,445	-
Changes in Assets - (Increase) Decrease In:		
Accounts receivable	(3,245)	(1,336)
Prepaid expenses	(951)	4,682
Inventories	343	(1,760)
Changes in Liabilities - Increase (Decrease) In:		
Accounts payable and accrued liabilities	38,598	2,735
Customer deposits received in advance	(6,925)	(52)
Net cash provided by operating activities	$ 53,944	56,823

The accompanying notes are an integral part of the financial statements.

Notes to the Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity – The Flagler Auditorium Governing Board, Inc. (the "Governing Board") is a direct support organization (as defined in Section 1001.453, Florida Statutes), and is considered a component unit of the Flagler County District School Board (the "School District") for financial reporting purposes. The Governing Board was formed as an I.R.C. Section 501(c)(3) nonprofit corporation on July 26, 1991, whose objective is to promote the performing arts and community use of the Flagler Auditorium in Flagler County, Florida. It also possesses the necessary characteristics of a governmental organization since the potential for unilateral dissolution with the reversion of its net assets to the School District exists pursuant to Section 1001.453(1)(a)(1), Florida Statutes.

Basis of Presentation – As a component unit of the School District, the financial statements of the Governing Board have been prepared in accordance with generally accepted accounting principles as applied to governmental units. The Governmental Accounting Standards Board (the "GASB") is the standard setting body for governmental accounting and financial reporting. The Governing Board has followed the financial presentation model of GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments.*

Basis of Accounting and Financial Reporting – For financial reporting purposes, the Governing Board is considered a special-purpose government entity engaged exclusively in business-type activities. Accordingly, the Governing Board's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from non-exchange activities are generally recognized when all applicable eligibility requirements, including time requirements, are met.

Financial Statement Classification – The basic financial statements required for proprietary funds by GASB 34 are: a statement of net position or a balance sheet; a statement of activities; and a statement of cash flows. The statement of net position is presented in a classified format to distinguish between current and noncurrent assets and liabilities. When both restricted and unrestricted resources are available to fund certain programs, it is the Governing Board's policy to first apply the restricted resources to such programs followed by the use of the unrestricted resources.

Fund Accounting – To ensure observance of limitations and restrictions placed on the use of resources available to the Governing Board, the accounts of the Governing Board are maintained in accordance with the principles of fund accounting. This is the procedure by which resources for various purposes are classified for accounting and reporting purposes into funds established according to their nature and purpose. All of the Governing Board's financial activity is accounted for in a single business-type fund, which contains restricted and unrestricted components. The Governing Board's Operating Account includes unrestricted and restricted resources, representing the portion of expendable and nonexpendable funds that are available for support of operations and funds available for use in accordance with specific restrictions, respectively.

Classification of Revenues - The Governing Board's principal operating activity is in performing arts programs, education program support programs and student scholarships. Operating revenues include the primary activities of presenting performances, conducting fundraising events, soliciting and accepting

donor contributions and other program revenues. Non-operating revenues include investment income and earnings and contributions restricted for capital additions or endowments, when applicable. Operating expenses include all fiscal transactions related to performing arts, Governing Board management, and fundraising.

Donor Restricted Accounts – Restricted net position is cash that has been received through fundraising events, community support and grant funds that are designated for specific program funding and scholarships. Investment income, including unrealized appreciation and depreciation, is allocated to restricted accounts on a pro rata basis based on the nonexpendable account balance, when applicable. In accordance with state law, these funds are then available for expenditure when the specific restrictive donor criteria are met.

Cash and Cash Equivalents - Cash and cash equivalents represent both restricted and unrestricted cash in checking and money market accounts and include all highly liquid investments with initial maturities of three months or less. Cash deposits of the Governing Board are insured by Federal depository insurance to the extent of regulatory requirements.

Investments - Investments include certificates of deposit with initial maturities of greater than three months. Investment income consists of interest income earned.

Accounts and Pledges Receivable - The Governing Board's accounts receivable mainly consists of amounts receivable for showbill advertising, sponsorships and grant reimbursements and are reported on the balance sheet net of estimated uncollectible amounts. The Governing Board records an allowance for estimated uncollectible accounts in an amount approximating anticipated losses.

Inventories: Inventories are stated at the lower of cost or market determined by the first-in, first-out method.

Capital Assets – The Governing Board's operations are maintained at facilities owned and operated by the School District at no cost to the Governing Board. When applicable, capital asset acquisitions intended for direct contribution to the School District are recorded as expenditures in the Governing Board's accounting records. Similarly, the costs of ongoing construction and/or rehabilitation projects related to capital assets of the School District are accumulated until completion of construction, at which time the aggregate costs are recognized as a direct contribution to the School District in the Governing Board's accounting records.

Capital asset acquisitions are recorded at cost, if purchased. Assets are capitalized having a useful life of greater than one year and with an original cost of $500 or greater. Depreciation is provided using the straight-line basis over the estimated useful lives of the respective assets, which is generally five years. Expenditures for repairs and maintenance are expensed as incurred.

During the year ended June 30, 2017, the Governing Board made asset acquisitions totaling $3,009 which were subsequently contributed to the School District.

Net Position – The Governing Board's net position is classified as follows:

- Restricted Net Position – Expendable - includes resources the Governing Board is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties.

- Restricted Net Position – Nonexpendable - consists of endowment and similar type funds in which donors or outside sources have stipulated, as a condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income.

- Unrestricted - represents net position that is not restricted for any purpose and available for current operations.

Fair Value of Financial Instruments - The Governing Board did not hold any derivative instruments for trading purposes at June 30, 2017 and 2016, and does not invest in derivative instruments. The carrying amount of cash, receivables and payables approximates fair value.

Donated Property – Donated marketable securities and other noncash donations used to further the purposes of the Governing Board are recorded at estimated fair value at the time of donation, when applicable.

In-kind Contributions - In-kind contributions represent the fair market values for goods and services provided for the Governing Board. Contributions of services are recognized only if services received (a) create or enhance non-financial assets or (b) require specialized skills, are provided by individuals possessing these skills, and would typically be purchased if not provided by donations. These contributions are included in the Statement of Activities under the caption labeled "in-kind contributions", when applicable.

Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates. Significant estimates used in preparing these financial statements include the allocation of salary costs to different program services and support services.

Revenue Recognition – An exchange or exchange-like transaction is one in which each party receives and sacrifices something of approximate equal value. Amounts received from exchange transactions (i.e., performance ticket fees, charges for advertising, etc.) are recognized as revenue when the exchange transaction takes place.

A non-exchange transaction is one in which one party receives something of value without directly giving value in exchange. Non-exchange transactions may include, but are not limited to:

- Gifts/donations - Assets are recognized when all eligibility requirements are met or funds are received; whichever is first. Revenue is recognized when all eligibility requirements have been met. If gift is received prior to meeting eligibility requirements, it is recorded as deferred revenue.

Eligibility requirements are conditions specified by a donor that must be met, such as time requirements, matching requirements. Purpose restrictions are not eligibility requirements and do not affect revenue recognition. Gifts received with purpose restrictions are reported as restricted until used for designated purpose or until restriction expires.

Some gifts are received with the stipulation that the resources cannot be sold, disbursed, or consumed until a specified number of years have passed or a specific event has occurred, such as endowments, term endowments, works of art and historical treasures. For these gifts, revenues are recognized when the resources are received, provided that all eligibility requirements are met. Resulting net assets are reported as restricted for as long as the restrictions or time requirements remain in effect.

- Certain grants, entitlements - Assets are recognized when all eligibility requirements are met or funds are received; whichever is first. Revenue is recognized when all eligibility requirements have been met. If grant funds are received prior to meeting eligibility requirements, they are recorded as deferred revenue. Eligibility requirements are conditions specified by the grantor that must be met, such as an eligible recipient, time requirements, matching requirements, etc. Purpose restrictions are not eligibility requirements and do not affect revenue recognition. Grants received with purpose restrictions are reported as restricted.

- Promises to give (pledges) – Amounts must be promised by a non-governmental entity – individual, business, or organization. Asset (receivable) and revenue are recognized when all eligibility requirements are met and amount is verifiable, measurable, and collection is probable (likely to occur). Endowment pledges are generally not recognized until received since the promise to not sell, disburse, or consume the asset cannot be honored until the asset has been received.

Contributions received are recorded as unrestricted or restricted support, depending on the existence and/or nature of any donor restrictions. Contributions received with donor-imposed restrictions that are met in the same year in which the contributions are received are classified as unrestricted contributions.

Investment earnings with donor restrictions are recorded in restricted net position based on the nature of the restrictions.

Employee Salaries and Benefits – Generally, all administration and management functions of the Governing Board are performed by individuals whose salaries, wages and related employee benefits are paid by the School District. During the year ended June 30, 2017 and 2016, the Governing Board agreed to reimburse the School District for a portion of the salaries, wages and related employee benefits paid by the School District in the amounts of $56,434 and $53,076, respectively.

The Governing Board does not recognize any pro-rata portion of liabilities for employment related benefits (i.e., employee insurance premiums, pension obligations, and other post-employment benefit obligations) of the School District.

Income Taxes - The Governing Board is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, the Governing Board has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of

Section 509(a) of the Internal Revenue Code; Accordingly, no provision for Federal and state income taxes has been made in the accompanying financial statements.

The Governing Board has adopted the standard for accounting for uncertain tax positions. The standard prescribes a recognition threshold and measurement principles for the financial statement recognition and measurement of tax positions taken or expected to be taken on a tax return that are not certain to be realized.

The Governing Board's tax returns (Form 990 and attachments) are subject to review and examination by the Federal and State authorities. The Governing Board is not aware of any activities that would jeopardize its tax-exempt status. The Governing Board is not aware of any activities that are subject to tax on unrelated business income or excise taxes. The tax returns for the fiscal years ending 2014 to 2017 are open to examination by Federal and state authorities.

Reclassifications – Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform to the presentation in the current-year financial statements.

New Accounting Standards – The following Governmental Accounting Standards Board (GASB) Statements have been implemented in the current financial statements:

- Statement No. 73, "*Accounting and Financial Reporting for Pension and Related Assets That Are Not within the Scope of GASB Statement No. 68, and Amendments to Certain Provision of GASB Statements No. 67 and No. 68.*" Statement No. 73 establishes accounting and financial reporting requirements to defined benefit pension plans not subject to GASB Statement No. 68 "*Accounting and Financial Reporting for Pensions.*" There was no impact to the Governing Board's financial statements as a result of this guidance.

- Statement No. 74, "*Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans.*" The objective of this Statement is to improve the usefulness of information about postemployment benefits other than pensions (OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all post-employment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. There was no impact to the Governing Board's financial statements as a result of this guidance.

- Statement No. 75, "*Accounting and Financial Reporting for Postemployment Benefits Other Than Pension Plans.*" The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all post-employment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and inter-period equity, and creating additional transparency. There was no impact to the Governing Board's financial statements as a result of this guidance.

- Statement No. 76, "*The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments.*" The objective of this Statement is to identify in the context of the current governmental financial reporting environment the hierarchy of generally accepted accounting principles (GAAP). The "GAAP hierarchy" consists of the sources of accounting principles used to prepare financial statements of state and local governmental entities in conformity with GAAP and the framework for selecting those principles. This Statement reduces the GAAP hierarchy to two categories of authoritative GAAP and addresses the use of authoritative and nonauthoritative literature in the event that the accounting treatment for a transaction or other event is not specified within a source of authoritative GAAP. There was no impact to the Governing Board's financial statements as a result of this guidance.

- Statement No. 77, "*Tax Abatement Disclosures.*" Financial statements prepared by state and local governments in conformity with generally accepted accounting principles provide citizens and taxpayers, legislative and oversight bodies, municipal bond analysts, and others with information they need to evaluate the financial health of governments, make decisions, and assess accountability. This information is intended, among other things, to assist these users of financial statements in assessing (1) whether a government's current-year revenues were sufficient to pay for current-year services (known as inter-period equity), (2) whether a government complied with finance-related legal and contractual obligations, (3) where a government's financial resources come from and how it uses them, and (4) a government's financial position and economic condition and how they have changed over time. There was no impact to the Governing Board's financial statements as a result of this guidance.

- Statement No. 78, "*Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans.*" The objective of this Statement is to address a practice issue regarding the scope and applicability of Statement No. 68, Accounting and Financial Reporting for Pensions. This issue is associated with pensions provided through certain multiple-employer defined benefit pension plans and to state or local governmental employers whose employees are provided with such pensions. There was no impact to the Governing Board's financial statements as a result of this guidance.

- Statement No. 79, "*Certain External Investment Pools and Pool Participants.*" This Statement addresses accounting and financial reporting for certain external investment pools and pool participants. Specifically, it establishes criteria for an external investment pool to qualify for making the election to measure all of its investments at amortized cost for financial reporting purposes. An external investment pool qualifies for that reporting if it meets all of the applicable criteria established in this Statement. The specific criteria address (1) how the external investment pool transacts with participants; (2) requirements for portfolio maturity, quality, diversification, and liquidity; and (3) calculation and requirements of a shadow price. Significant noncompliance prevents the external investment pool from measuring all of its investments at amortized cost for financial reporting purposes. Professional judgment is required to determine if instances of noncompliance with the criteria established by this Statement during the reporting period, individually or in the aggregate, were significant. There was no impact to the Governing Board's financial statements as a result of this guidance.

- Statement No. 80, "*Blending Requirements for Certain Component Units—an amendment of GASB Statement No. 14.*" The objective of this Statement is to improve financial reporting by

clarifying the financial statement presentation requirements for certain component units. This Statement amends the blending requirements established in paragraph 53 of Statement No. 14, The Financial Reporting Entity, as amended. There was no impact to the Governing Board's financial statements as a result of this guidance.

- Statement No. 81, *"Irrevocable Split-Interest Agreements."* The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. The Governing Board is not a party to any such agreements. The implementation of this statement did not materially change the financial statement presentation.

- Statement 82, "*Pension Issues - An Amendment of GASB Statements No. 67, No. 68 and No. 73.*" The objective of this Statement is to address certain issues that have been raised with respect to GASB. 67, *Financial Reporting for Pension Plans*, GASB 68, *Accounting and Financial Reporting for Pensions*, and GASB 73, *Accounting and Financial Reporting for Pensions and Related Assets That are Not within the Scope of GASB 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. Specifically, this Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from guidance in an actuarial Standard Practice for Financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. There was no impact to the Governing Board's financial statements as a result of this guidance.

The Governing Board is currently evaluating the effects that the following Governmental Accounting Standards Board (GASB) Statements, which will be implemented in future financial statements, will have on its financial statements for subsequent fiscal years.

- Statement 83,*"Certain Asset Retirement Obligations."* The objective of this statement is to address accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. This statement is currently under review to evaluate the impact it may have on the Governing Board's financial statement presentation. The provisions of this statement are effective for fiscal years beginning June 15, 2018.

- Statement 84,*"Fiduciary Activities."* The objective of this statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This statement is currently under review to evaluate the impact it may have on the Governing Board's financial statement presentation. The provisions of this statement are effective for fiscal years beginning December 15, 2018.

NOTE 2 – CASH DEPOSITS AND INVESTMENTS

Cash Deposits - At June 30, 2017, the carrying amount of the Governing Board's cash deposits was $295,761, and the bank balances were $302,263, including brokerage money market accounts of $3,493, all of which was covered by federal depository insurance. Included in the carrying amount of the governing Board's cash deposits is $300 of petty cash.

At June 30, 2016, the carrying amount of the Governing Board's cash deposits was $240,620, and the bank balances were $244,839, including brokerage money market accounts of $2,461, all of which was covered by federal depository insurance. Included in the carrying amount of the governing Board's cash deposits is $300 of petty cash.

Investments - Long-term investments are stated at fair value. All current period investments are limited to certificates of deposit which are valued at historical cost, including accrued interest. At June 30, 2017, the fair value of the Governing Board's investments in certificates of deposit totaled $488,699, all of which was covered by federal depository insurance.

At June 30, 2016, the fair value of the Governing Board's investments in certificates of deposit totaled $441,327, all of which was covered by federal depository insurance.

The Governing Board's investments were limited exclusively to certificates of deposit, all of which are included in the summary of deposits above. The investment maturities of the Governing Board's investment portfolio range from 1 month to 42 months, as follows:

		Investment Maturities (Years)	
Investment Type	Fair Value	Less Than 1	From 1 - 5
At June 30, 2017:			
Certificates of deposit	$ 488,699	114,946	373,753
At June 30, 2016:			
Certificates of deposit	$ 441,327	107,221	334,106

Restrictions. Certain cash deposits are classified as restricted assets because their use is restricted by applicable donor covenants.

Interest Rate Risk. Interest rate risk exists when there is a possibility that changes in interest rates could adversely affect an investment's fair value. The Governing Board has developed formal investment policies that limit investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. All investments are governed by the Governing Board's Investment Policies and related state statutes. Generally, the Governing Board limits the acquisition of investments with maturities of greater than forty-eight months, unless such investments are purchased for holding to maturity. Interest rate risk is minimized for all other investments, which are normally held for periods of less than one year. At June 30, 2017, the Governing Board had $488,699 invested in bank certificates of deposit with an average yield of 1.50% and average maturities of 15.3 months.

Credit Risk. State Statutes authorize the Governing Board to invest in obligations of the U.S. Treasury and federal agency securities, along with certain pre-refunded public obligations, such as bonds or other obligations of any state of the United States of America or of any agency, instrumentality, or local governmental unit of any such state. The Governing Board's investment policy specifically provides that

sufficient cash, as determined by the Treasurer and Finance Committee, will be maintained in bank or money market accounts that are fully insured. Other financial investments shall be made for periods up to 5 years, provided that there is an opportunity to withdraw funds in an emergency, and will only be made in instruments that are fully FDIC insured, or equivalent protection.

Custodial Credit Risk. Custodial credit risk is the risk that an entity will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party if the counterparty fails. At June 30, 2017, the Governing Board's had investments in certificates of deposit totaling $488,699 are uncollateralized, but are covered by federal deposit insurance.

Foreign Currency Risk. The Governing Board is not exposed to any foreign currency risk at September 30, 2017.

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable as of June 30, 2017 and 2016 consist of the following:

	2017	2016
Accounts receivable - rental	$ 3,400	-
Public donations	300	1,250
Advertising contracts and other	2,445	1,650
Due from other governments	15,000	18,000
	21,145	20,900
Less allowance for uncollectible accounts	(2,445)	-
Accounts receivable, net	$ 18,700	20,900

NOTE 4 – CAPITAL ASSETS

Property and equipment as of June 30, 2017 and 2016 consisted of the following:

Year ended June 30, 2017	Balance 07/01/16	Additions	Disposals	Balance 6/30/17
Capital Assets:				
Construction in progress	$ 3,500	3,009	(3,009)	3,500

Year ended June 30, 2016	Balance 07/01/15	Additions	Disposals	Balance 6/30/16
Capital Assets:				
Construction in progress	$ -	3,500	-	3,500

Depreciation expense for the years ended June 30, 2017 and 2016 totaled $-0- and $-0-, respectively.

During the years ended June 30, 2017 and 2016, capital asset acquisitions, including construction costs and rehabilitation projects related to capital assets of the School District, which were transferred to the School District totaled $3,009 and $-0-, respectively. During the year ended June 30, 2016, the Governing Board incurred preliminary professional engineering and architectural costs totaling $3,500 associated with the planning of a future capital expansion program. This Governing Board is anticipating that its construction program will commence in the next fiscal year.

NOTE 5 – NET POSITION RESTRICTIONS AND DESIGNATIONS

Restricted – Nonexpendable – The Governing Board did not have any balances that included permanent, nonexpendable, donor-imposed corpus restrictions at June 30, 2017 and 2016.

Restricted - Expendable – A summary of net changes in net position that included restricted, but expendable donor-imposed or board-imposed restrictions consisted of the following at June 30, 2017 and 2016:

Year ended June 30, 2017	Balances 07/01/16	Contributions	Uses	Balances 06/30/17
R. and J. Hamilton Capital Fund	$ 22,000	-	-	22,000
C. W. Elliott Capital Fund	5,000	-	(5,000)	-
Total	$ 27,000	-	(5,000)	22,000

Year ended June 30, 2016	Balances 07/01/15	Contributions	Uses	Balances 06/30/16
R. and J. Hamilton Capital Fund	$ 22,000	-	-	22,000
C. W. Elliott Capital Fund	5,000	-	-	5,000
Total	$ 27,000	-	-	27,000

Unrestricted - Designated – A summary of net changes in net position that included unrestricted, but discretionary board-imposed designations consisted of the following at June 30, 2017 and 2016:

Year ended June 30, 2017	Balances 07/01/16	Contributions	Uses	Balances 06/30/17
Internally designated Capital Fund.....	$ 382,422	5,000	(600)	386,822
Arts Education grants.....	24,333	3,329	(3,600)	24,062
Total.....	$ 406,755	8,329	(4,200)	410,884

Year ended June 30, 2016	Balances 07/01/15	Contributions	Uses	Balances 06/30/16
Internally designated Capital Fund.....	$ 345,218	37,204	-	382,422
Arts Education grants.....	21,677	2,688	(32)	24,333
Total.....	$ 366,895	39,892	(32)	406,755

NOTE 6 – RELATED PARTY TRANSACTIONS

The Governing Board is a legally established direct-support organization and component unit of the Flagler County District School Board, whose objective is to promote the performing arts and community use of The Flagler Auditorium in Flagler County, Florida. To meet this objective, the Governing Board is permitted to use the Flagler Auditorium, certain other property, facilities, and personal services of the District, provided the rules of the School Board are followed. As a result, various administrative and internal service functions are provided to the Governing Board throughout the year by the District without remuneration. The Governing Board has elected to not include the value of these donated materials and services, which are significant to the operations of the Governing Board, in the accompanying financial statements.

Throughout the year, the School District utilizes the Flagler Auditorium for school related functions and activities. In conjunction with those activities, the Governing Board collects school-related admission fees and rentals and makes payments for activity related expenses on behalf of the School District. Amounts collected by the Governing Board on behalf of the School District in the form of auditorium admission fees, rentals and concessions during the fiscal years ended June 30, 2017 and 2016, totaled $96,863 and $104,268, respectively. Reimbursements collected by the Governing Board for the payment of performance related expenses and other expense reimbursements totaled $38,051 and $36,557, respectively, for the years ended June 30, 2017 and 2016. The resultant amount of settlements paid to the School District by the Governing Board during the fiscal years ended June 30, 2017 and 2016, totaled $58,812 and $68,237, respectively.

During the years ended June 30, 2017 and 2016, the Governing Board reimbursed the School District for a portion of the salaries and related employee benefits for the Executive Director and Public Relations and Marketing representative in the amount of $56,434 and $53,076, respectively.

NOTE 7 – COMMITMENTS

The Governing Board is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; natural causes for which the Governing Board carries commercial insurance. The Governing Board has incurred no losses in excess of coverage in the last three years.

NOTE 8 – SUBSEQUENT EVENTS

Performance Productions and Contracts. Subsequent to year end, the Governing Board anticipates entering into formal contract commitments with various agents and performers totaling approximately $350,000 for productions that will occur in the next fiscal year.

Grants and Capital Renovations. The Governing Board has been awarded a State of Florida Cultural Facility Grant of approximately $500,000 for the purpose of financing various capital improvements to the Flagler Auditorium. This grant for facilities improvements requires the grantee to match the grant request amount with non-state funds, part of which may be in cash-on-hand and part of which may be in qualifying expenditures. The Governing Board anticipates using its current restricted and its designated unrestricted funds in the aggregate amount of up to $500,000 as the required local match for this project in the next fiscal year.

Events and Transactions. In preparing these financial statements, the Governing Board has evaluated events and transactions for potential recognition or disclosure through September 7, 2017, the date the financial statements were available to be issued.

Compliance Reports

BMC | CPAs

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
The Flagler Auditorium Governing Board, Inc.
Palm Coast, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of The Flagler Auditorium Governing Board, Inc. (a nonprofit organization hereinafter referred to as the "Governing Board"), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 7, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Governing Board's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Governing Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Governing Board's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Governing Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Prior Audit Findings

Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BMC CPAs

September 7, 2017

Flagler County Art League
160 Cypress Point Parkway,
Suite 207c, Palm Coast, FL 32164
386.986.4668 • www.flaglercountyartleague.org

August 15, 2018

Palm Coast Parks & Recreation Department
305 Palm Coast Parkway NE
Palm Coast FL 32137

To Whom It May Concern:

The Flagler County Art League (FCAL) is requesting a Cultural Arts Financial Assistance Grant. Following the guidelines, please find the following documents along with this letter:

1. Completed Request for Cultural Arts Financial Assistance Application, signed by our President, Ann DeLucia
2. IRS Determination Letter, with effective date highlighted
3. Completed Budget Form
4. Most Recent IRS 990 Form
5. Roster of current board of directors
6. Support materials referencing the planned event such as the program from the 2018 program, as well as other information about FCAL, including current class schedule, show/exhibit schedule and most recent quarterly newsletter.

Request for Cultural Arts Financial Assistance

The Flagler County Art League was established in 1978 and today boasts a membership of more than 480 artists and art lovers. As a 501 c 3 non-profit organization, our operations are managed by a volunteer board of directors. Our income is based on member dues, class and workshop revenues, show and exhibit income, membership appeal and fund-raising events.

1. Purpose of the Organization:
The mission of the Flagler County Art League (FCAL) is to promote the arts in our community and create an environment for artists to develop, collaborate and showcase their work. Unlike other arts organizations that focus solely on their artist members, FCAL strives to promote and perpetuate the arts for all ages throughout the entire community, particularly in our schools.

2. Program for consideration:
Having a career in the arts can be broader and more encompassing than just being an "artist" as many students and parents think. There are many ways to have fulfilling and lucrative careers in the visual arts.

In its Fourth Year, Flagler County Art League's "Art Works", is a collaboration between FCAL and high school faculty. It is a program that offers students who want to pursue a career in the arts an opportunity to interact with former graduates of Flagler Palm Coast High School (FPC) who have turned their love of the arts into successful careers. All have also found time to give back to their communities, as well.
The program includes presentations by the artists to an assembly in the morning and in depth workshops to smaller groups in the afternoon. We choose three presenters and these artists are also awardees in our permanent FPC Arts Hall Of Fame. This year we had a keynote speaker who is an administrator at Full Sail University. The program this year will be held on March 19, 2019 and we expect more than 150 students to attend.

3. How financial assistance will be used: For speaker fees, workshop leader fees and printing of collateral materials and marketing. Funding for this program is essential as there is no funding available through school budgets and students do not have the personal resources to pay for such a program. Giving students the benefit of real life experiences from professionals will assist them in making good career choices. City funding will demonstrate to the Palm Coast community at large that the City is committed to supporting the arts for all ages in our community, whether it is through public events or educational events in our school system.

FCAL is celebrating our 40th Anniversary this year and we have a long history of providing arts opportunities and education to our members and the community and we are committed to perpetuating the arts through support of the Fine Arts Programs in our schools. Thank you for offering us this grant opportunity.

Kind Regards,

Ann DeLucia, President,
Flagler County Art League
160 Cypress Point Parkway, Suite 207C
Palm Coast, FL 32164
386-986-4668
flaglercountyartleague.org

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: Flagler County Art League, Inc

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☒ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: ARTWorks - Flagler Palm Coast Arts Hall of Fame

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? three times

Total Program Cost: $5350.00

Grant Request (Maximum Request $3,000): $3000.00

Name & Title of the Person completing application: Ann DeLucia, President

Organization address: 160 Cypress Point Pkwy Suite 207C, Palm Coast, FL 32164

Phone: 386-986-4668 **Fax:** _____ **E -Mail:** info@FlaglerCountyArtLeague.org

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2018-2019? yes

If yes, what was the grant amount received and the final cost of the program funded: $2400.00

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Ann G. DeLucia
Signature

ANN G. DeLucia
Print Name

President
Title

8-15-18
Date

FLORIDA DEPARTMENT OF REVENUE

Consumer's Certificate of Exemption

DR-14
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8013414227C-7	08/01/2015	08/31/2020	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

FLAGLER COUNTY ART LEAGUE INC
160 CYPRESS POINT PKWY STE C207
PALM COAST FL 32164-8441

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

FLORIDA DEPARTMENT OF REVENUE

Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).

2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.

3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.

4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).

5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.

6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name	Flagler County Art League
Federal ID Number (FEIN)	59-2968153
Organization - Fiscal Year End	December 2018
Name of Program Being Considered for Funding:	Art Works

	Budget of Program Being Considered for Funding		Eligible Items to be Considered for Funding		Organization Fiscal Year Budget	
Income						
Government Grants			$3000		$4000	
Foundation and Corporate Grants						
Admission Fees						
Contributions from Individuals					$3,200	
Membership Income					$16,000	
Fundraising					$5,500	
Earned Income					$55,950	
Interest Income						
Other Income					$1,000	
Total Income		0		0	$85,650	0
Personnel Expenses						
Salaries and Wages					$9,000	
Professional Development/Training						
Employee Benefits and Taxes						
Total Personnel Costs		0		0	$9,000	0
Operating Expenses						
Rent/Mortgage					$21,906	
Utility Expenses (Water, Phone, Internet etc.)					$7,500	
Office Equipment Rental & Maintenance					$1,900	
Awards, Scholarships					$4,200	
Fundraising/Development Expenses					$7,957	
Insurance Expense					$650	
Marketing/Advertising					$3,700	
Professional Fees/Honorariums	$4,000		$3,000		$24,000	
Supplies for Program	$1,300				$7,312	
Postage and Delivery	$50				$661	
Travel Expense						
Other Expenses Will not be considered for Funding						
Other Expenses Will not be considered for Funding						
Total Operational Costs	$5,350	0	$3,000	0	$79,786	0
Total Expenses	$5,350	0	$3,000	0	$86,650	0

TAX RETURNS

Flagler County Art League

YEAR ENDING: December 31, 2017

FORM NO (S): 990

PHELAN, SCHROEDER & TAYLOR LLC
CERTIFIED PUBLIC ACCOUNTANTS
50 Leanni Way, Unit D-3
Belle Terre Business & Professional Center
PALM COAST, FL 32137-4756
TELEPHONE (386) 445-2400 FACSIMILE (386) 445-3215
E-MAIL: bob@schroedercpa.com
beth@schroedercpa.com

Phelan, Schroeder & Taylor LLC
50 LEANNI WAY UNIT D3
Palm Coast, FL 32137-4756
(386) 445-2400
bob@schroedercpa.com

June 7, 2018

Flagler County Art League
P. O. Box 352772
Palm Coast, FL 32135-2772

Dear Ann,

Enclosed is the 2017 U.S. Form 990-EZ, Return of Organization Exempt from Income Tax, for Flagler County Art League for the tax year ending December 31, 2017.

Your 2017 U.S. Form 990-EZ, Return of Organization Exempt from Income Tax, return will be electronically filed.

We very much appreciate the opportunity to serve you. If you have any questions regarding this return, please do not hesitate to call.

Sincerely,

Robert E Schroeder

Form **8879-EO**

Department of the Treasury
Internal Revenue Service

IRS *e-file* Signature Authorization for an Exempt Organization

For calendar year 2017, or fiscal year beginning _____, 2017, and ending _____, 20 _____

▶ **Do not send to the IRS. Keep for your records.**

▶ **Go to *www.irs.gov/Form8879EO* for the latest information.**

OMB No. 1545-1878

2017

Name of exempt organization

Flagler County Art League

Employer identification number

59-2968153

Name and title of officer

Ann Delucia, President

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line **1a, 2a, 3a, 4a,** or **5a,** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b,** or **5b,** whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a Form 990 check here ▶ ☐	**b Total revenue,** if any (Form 990, Part VIII, column (A), line 12) . . .	**1b**	
2a Form 990-EZ check here ▶ ☒	**b Total revenue,** if any (Form 990-EZ, line 9)	**2b**	77,576.
3a Form 1120-POL check here ▶ ☐	**b Total tax** (Form 1120-POL, line 22)	**3b**	
4a Form 990-PF check here ▶ ☐	**b Tax based on investment income** (Form 990-PF, Part VI, line 5) . .	**4b**	
5a Form 8868 check here ▶ ☐	**b Balance Due** (Form 8868, line 3c)	**5b**	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2017 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS **(a)** an acknowledgement of receipt or reason for rejection of the transmission, **(b)** the reason for any delay in processing the return or refund, and **(c)** the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

☐ I authorize _____ to enter my PIN ☐☐☐☐☐ as my signature

ERO firm name

Enter five numbers, but do not enter all zeros

on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☒ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2017 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶ Ann. Delucia Date ▶ 05/07/2018

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

5	0	9	0	1	9	4	4	5	9	5

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2017 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163,** Modernized e-File (MeF) Information for Authorized IRS *e-file* Providers for Business Returns.

ERO's signature ▶ _____ Date ▶ 06/07/2018

ERO Must Retain This Form — See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

Form **990-EZ**

Short Form
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to *www.irs.gov/Form990EZ* for instructions and the latest information.

OMB No. 1545-1150

2017

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2017 calendar year, or tax year beginning , 2017, and ending , 20

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization: Flagler County Art League

Number and street (or P.O. box, if mail is not delivered to street address): P. O. Box 352772 — Room/suite:

City or town, state or province, country, and ZIP or foreign postal code: Palm Coast, FL 32135-2772

D Employer identification number: 59-2968153

E Telephone number: (386)986-4668

F Group Exemption Number ▶

G Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶

I Website: ▶ N/A

J Tax-exempt status (check only one) – ☒ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

H Check ▶ ☒ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are $200,000 or more, or if total assets (Part II, column (B) below) are $500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ $ 77,576.

Part I **Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I . . . . . ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received		1	8,078.
	2	Program service revenue including government fees and contracts		2	55,209.
	3	Membership dues and assessments		3	14,180.
	4	Investment income		4	9.
	5a	Gross amount from sale of assets other than inventory	5a		
	b	Less: cost or other basis and sales expenses	5b		
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)		5c	
	6	Gaming and fundraising events			
	a	Gross income from gaming (attach Schedule G if greater than $15,000)	6a		
	b	Gross income from fundraising events (not including $ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds $15,000)	6b		
	c	Less: direct expenses from gaming and fundraising events	6c		
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)		6d	
	7a	Gross sales of inventory, less returns and allowances	7a		
	b	Less: cost of goods sold	7b		
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)		7c	
	8	Other revenue (describe in Schedule O) . . . See. Line 8 Stmt.		8	100.
	9	**Total revenue.** Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶		9	77,576.
Expenses	10	Grants and similar amounts paid (list in Schedule O) . . . See. L-10 Stmt.		10	1,000.
	11	Benefits paid to or for members		11	
	12	Salaries, other compensation, and employee benefits		12	
	13	Professional fees and other payments to independent contractors		13	10,433.
	14	Occupancy, rent, utilities, and maintenance		14	20,876.
	15	Printing, publications, postage, and shipping		15	972.
	16	Other expenses (describe in Schedule O) . . . See. Line 16. Stmt		16	46,021.
	17	**Total expenses.** Add lines 10 through 16 ▶		17	79,302.
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)		18	-1,726.
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)		19	27,277.
	20	Other changes in net assets or fund balances (explain in Schedule O)		20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶		21	25,551.

Part II **Balance Sheets** (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II . . . . . ☒

		(A) Beginning of year		(B) End of year
22	Cash, savings, and investments	23,094.	22	23,271.
23	Land and buildings		23	
24	Other assets (describe in Schedule O) See L-24 Stmt	4,724.	24	4,034.
25	**Total assets**	27,818.	25	27,305.
26	**Total liabilities** (describe in Schedule O) See L-26 Stmt	541.	26	1,754.
27	**Net assets or fund balances** (line 27 of column (B) **must** agree with line 21)	27,277.	27	25,551.

Part III **Statement of Program Service Accomplishments** (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III . . ☐

What is the organization's primary exempt purpose? To promote the visual arts in Flagler County.

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28 Art workshops, classes, and shows for the benefit of the residents of Flagler County.

(Grants $ 0.) If this amount includes foreign grants, check here . . . . ▶ ☐ **28a** 71,771.

29 Artworks event.

(Grants $ 2,932.) If this amount includes foreign grants, check here . . . . ▶ ☐ **29a** 2,932.

30

(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ **30a**

31 Other program services (describe in Schedule O) . . . . . .

(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ **31a**

32 **Total program service expenses** (add lines 28a through 31a) . . . . . ▶ **32** 74,703.

Part IV **List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV . . . . . ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Ann Delucia President	30.00	0.	0.	0.
Maggie Corder Director	5.00	0.	0.	0.
George Westphal Vice President	20.00	0.	0.	0.
Stephanie Salkin Secretary	5.00	0.	0.	0.
Lee Richards Director	5.00	0.	0.	0.
Emma Fleischer Treasurer	20.00	0.	0.	0.

Part V **Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V.) Check if the organization used Schedule O to respond to any question in this Part V . ☐

			Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33		×
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34		×
35a	Did the organization have unrelated business gross income of $1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a		×
b	If "Yes" to line 35a, has the organization filed a Form 990-T for the year? *If "No," provide an explanation in Schedule O*	35b		
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c		×
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		×
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a			
b	Did the organization file **Form 1120-POL** for this year?	37b		×
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee **or** were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a		×
b	If "Yes," complete Schedule L, Part II and enter the total amount involved 38b			
39	Section 501(c)(7) organizations. Enter:			
a	Initiation fees and capital contributions included on line 9 39a			
b	Gross receipts, included on line 9, for public use of club facilities 39b			
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶			
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b		×
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶			
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶			
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e		×
41	List the states with which a copy of this return is filed ▶			
42a	The organization's books are in care of ▶ Ann Delucia Telephone no. ▶ (386)986-4668			
	Located at ▶ P. O. Box 352772, Palm Coast FL ZIP + 4 ▶ 32135-2772			
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42b		×
	If "Yes," enter the name of the foreign country: ▶			
	See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
c	At any time during the calendar year, did the organization maintain an office outside the United States?	42c		×
	If "Yes," enter the name of the foreign country: ▶			
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041**—Check here ▶ ☐ and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43			

			Yes	No
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a		×
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b		×
c	Did the organization receive any payments for indoor tanning services during the year?	44c		×
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? *If "No," provide an explanation in Schedule O*	44d		
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a		×
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b		×

			Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46		X

Part VI **Section 501(c)(3) organizations only**

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

			Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47		X
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48		X
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a		X
b	If "Yes," was the related organization a section 527 organization?	49b		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over $100,000 ▶

51 Complete this table for the organization's five highest compensated independent contractors who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over $100,000 ▶

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A ▶ ☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer — Date: 05/07/2018

Ann Delucia, President

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Robert E Schroeder	Robert E Schroeder	06/07/2018		P00574601

Firm's name ▶ Phelan, Schroeder & Taylor LLC — Firm's EIN ▶ 46-1647413

Firm's address ▶ 50 LEANNI WAY UNIT D3, Palm Coast, FL 32137-4756 — Phone no. (386) 445-2400

May the IRS discuss this return with the preparer shown above? See instructions ▶ ☒ Yes ☐ No

Additional information from your Form 990-EZ: Short Form Return of Organization Exempt from Income Tax

Form 990-EZ: Short Form Return of Organization Exempt from Income Tax
Line 8: Other Revenue — **Continuation Statement**

Description	Amount
Consignment commission	100.
Total	100.

Form 990-EZ: Short Form Return of Organization Exempt from Income Tax
Line 16: Other Expenses — **Continuation Statement**

Description	Amount
Advertising and promotion	166.
Awards	3,525.
Bank charges	2,261.
Dues & Subscriptions	200.
Event expense	3,366.
Instructor fees	23,875.
Insurance	590.
Judges	1,325.
Office expense	1,939.
Supplies	4,763.
Taxes and licenses	61.
Telephone	3,221.
Travel	39.
Depreciation	690.
Total	46,021.

Form 990-EZ
Part I, Line 10

Grants And Similar Amounts Paid

2017

Name as Shown on Return	Employer Identification No.
Flagler County Art League	59-2968153

Purpose of Payment . . . . . Scholarships to High School Best Artists

Class of Activity	Grantee's Name and Address	Grantee's Relationship	Amount Given
Grant	Business . . . [X] Person . . . . . [ ] Flagler County School Distric 1769 E Moody Blvd Bunnell FL 32110	None	1,000.

If property other than cash was given, the following additional information needs to be provided:
Description of Property .
Date of Gift. . . . . .

Book Value	How Book Value Determined
FMV	How FMV Determined

Totals to Form 990-EZ, Part I, line 10 . . . . . 1,000.

Form 990-EZ
Part I, Line 20

Other Changes in Net Assets or Fund Balances Statement

Description	Amount

Totals to Form 990-EZ, Part I, line 20 . . . . . .

Form 990-EZ
Part II

Other Assets and Liabilities

2017

Name as Shown on Return	Employer Identification No.
Flagler County Art League	59-2968153

Line 24 - Other Assets:	Beginning of Year	End of Year
Machinery and equipment	1,724.	1,034.
Rent deposit	3,000.	3,000.
Totals to Form 990-EZ, Part II, line 24	4,724.	4,034.

Line 26 - Total Liabilities:	Beginning of Year	End of Year
Credit card payable	412.	1,699.
Deferred revenue	65.	0.
Sales tax payable	64.	55.
Totals to Form 990-EZ, Part II, line 26	541.	1,754.

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► Attach to Form 990 or Form 990-EZ.

► Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2017

Open to Public Inspection

Name of the organization	Employer identification number
Flagler County Art League	59-2968153

Part I **Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:

10 ☒ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations . . . . . .

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	(iv) No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") . . .						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf . . .						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 **Public support.** Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						

12 Gross receipts from related activities, etc. (see instructions) 12

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** . . . . . ▶ ☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2017 (line 6, column (f) divided by line 11, column (f)) . . . . 14 %

15 Public support percentage from 2016 Schedule A, Part II, line 14 . . . . . 15 %

16a **33 1/3% support test—2017.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization . . . . . ▶ ☐

b **33 1/3% support test—2016.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization . . . . . ▶ ☐

17a **10%-facts-and-circumstances test—2017.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ ☐

b **10%-facts-and-circumstances test—2016.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . ▶ ☐

Part III Support Schedule for Organizations Described in Section 509(a)(2)
(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	25,469.	35,543.	38,264.	26,198.	22,358.	147,832.
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	31,061.	28,809.	38,502.	47,645.	55,209.	201,226.
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 **Total.** Add lines 1 through 5	56,530.	64,352.	76,766.	73,843.	77,567.	349,058.
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 **Public support.** (Subtract line 7c from line 6.)						349,058.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
9 Amounts from line 6	56,530.	64,352.	76,766.	73,843.	77,567.	349,058.
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	9.	6.	4.	3.	9.	31.
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b	9.	6.	4.	3.	9.	31.
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 **Total support.** (Add lines 9, 10c, 11, and 12.)	56,539.	64,358.	76,770.	73,846.	77,576.	349,089.

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ▶ ☐

Section C. Computation of Public Support Percentage

15	Public support percentage for 2017 (line 8, column (f) divided by line 13, column (f))	15	99.99 %
16	Public support percentage from 2016 Schedule A, Part III, line 15	16	99.98 %

Section D. Computation of Investment Income Percentage

17	Investment income percentage for **2017** (line 10c, column (f) divided by line 13, column (f))	17	0.01 %
18	Investment income percentage from **2016** Schedule A, Part III, line 17	18	0.02 %

19a **33 1/3% support tests—2017.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☒

b **33 1/3% support tests—2016.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

			Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in* ***Part VI*** *how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer (b) and (c) below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in* ***Part VI*** *when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in* ***Part VI*** *what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in* ***Part VI*** *how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in* ***Part VI****, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in* ***Part VI.***	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in* ***Part VI.***	9a		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in* ***Part VI.***	9b		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in* ***Part VI.***	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV Supporting Organizations *(continued)*

			Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?			
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	11a		
b	A family member of a person described in (a) above?	11b		
c	A 35% controlled entity of a person described in (a) or (b) above? *If "Yes" to a, b, or c, provide detail in* ***Part VI.***	11c		

Section B. Type I Supporting Organizations

			Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? *If "No," describe in* ***Part VI*** *how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*	1		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in* ***Part VI*** *how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	2		

Section C. Type II Supporting Organizations

			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in* ***Part VI*** *how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	1		

Section D. All Type III Supporting Organizations

			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? *If "No," explain in* ***Part VI*** *how the organization maintained a close and continuous working relationship with the supported organization(s).*	2		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in* ***Part VI*** *the role the organization's supported organizations played in this regard.*	3		

Section E. Type III Functionally Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (****see instructions****).*

a ☐ The organization satisfied the Activities Test. *Complete* ***line 2*** *below.*

b ☐ The organization is the parent of each of its supported organizations. *Complete* ***line 3*** *below.*

c ☐ The organization supported a governmental entity. *Describe in* ***Part VI*** *how you supported a government entity (see instructions).*

			Yes	No
2	Activities Test. ***Answer (a) and (b) below.***			
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in* ***Part VI identify those supported organizations and explain*** *how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*	2a		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in* ***Part VI*** *the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	2b		
3	Parent of Supported Organizations. ***Answer (a) and (b) below.***			
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *Provide details in* ***Part VI.***	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in* ***Part VI*** *the role played by the organization in this regard.*	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 **Adjusted Net Income** (subtract lines 5, 6, and 7 from line 4).	8		

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d **Total** (add lines 1a, 1b, and 1c)	1d		
e **Discount** claimed for blockage or other factors (explain in detail in **Part VI**):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035.	6		
7 Recoveries of prior-year distributions	7		
8 **Minimum Asset Amount** (add line 7 to line 6)	8		

Section C - Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1		
2 Enter 85% of line 1.	2		
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3		
4 Enter greater of line 2 or line 3.	4		
5 Income tax imposed in prior year	5		
6 **Distributable Amount.** Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6		

7 ☐ Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V **Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** *(continued)*

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	
4	Amounts paid to acquire exempt-use assets	
5	Qualified set-aside amounts (prior IRS approval required)	
6	Other distributions (describe in **Part VI**). See instructions.	
7	**Total annual distributions.** Add lines 1 through 6.	
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in **Part VI**). See instructions.	
9	Distributable amount for 2017 from Section C, line 6	
10	Line 8 amount divided by line 9 amount	

Section E - Distribution Allocations (see instructions)		(i) Excess Distributions	(ii) Underdistributions Pre-2017	(iii) Distributable Amount for 2017
1	Distributable amount for 2017 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2017 (reasonable cause required—explain in **Part VI**). See instructions.			
3	Excess distributions carryover, if any, to 2017			
a				
b	From 2013			
c	From 2014			
d	From 2015			
e	From 2016			
f	**Total** of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2017 distributable amount			
i	Carryover from 2012 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2017 from Section D, line 7: $			
a	Applied to underdistributions of prior years			
b	Applied to 2017 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2017, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in **Part VI.** See instructions.			
6	Remaining underdistributions for 2017. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in **Part VI.** See instructions.			
7	**Excess distributions carryover to 2018.** Add lines 3j and 4c.			
8	Breakdown of line 7:			
a	Excess from 2013 . . .			
b	Excess from 2014 . . .			
c	Excess from 2015 . . .			
d	Excess from 2016 . . .			
e	Excess from 2017 . . .			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to *www.irs.gov/Form990* for the latest information.

OMB No. 1545-0047

2017

Open to Public Inspection

Name of the organization

Employer identification number

The Flagler County Art League

Board of Directors 2018 -2019

President – Ann DeLucia, 48 North Park Circle, Palm Coast, FL 32137 - Responsible for the overall functioning of the Flagler County Art League both within the organization as well as in the community.

Recording Secretary - Stephanie Salkin, 46 Southlake Dr., Palm Coast, FL 32137 Responsible for recording and maintaining the minutes and records of the League

Treasurer – Emma Fleischer, 11 Fairways Circle, Palm Coast, FL Responsible for tracking and reporting all financial data for the League.

Vice President of Administration – George Westphal, 45 Village Circle, Palm Coast, FL 32164. Oversees the operations of the Flagler County Art League facility, office operations and procedures.

Director of Gallery Shows and Exhibitions – Maggie Corder, 99 Forrester Place, Palm Coast, FL 32137, Responsible for the development of all shows and exhibitions and show policies at the FCAL Gallery and Art Center and follows through with the execution of these events.

Director of Education - AJ Barr, 250 Palm Coast Parkway, Unit 607-103, Palm Coast, FL 32137, Responsible for the organization and presentation of educational programs – classes and workshops

Parliamentarian - Dex Westphal, 45 Village Circle, Palm Coast, FL 32164 Responsible for the Board meeting procedures and policies.

Building
a Successful
Career in the Arts!

Featuring:
Inauguration into
the FPC Arts
Hall of Fame

Todays Honorees:
Austin Blasingame
Czar Derequito
Drew White

Sponsored by:
The Flagler County
Art League
With a grant from the
City of Palm Coast

3rd ANNUAL

Art Works

FCAL celebrates Art Works!

The Flagler County Art League is proud to once again be the sponsor of Art Works at Flagler Palm Coast High School. FCAL has partnered with the art department faculty at FPCHS to develop this program, honoring graduates who have not only made successful careers for themselves in the arts, but who are good citizens of their communities and in the world. Each is a role model for today's students. With a grant from the City of Palm Coast, we are pleased to offer this program to FPC students once again.

Congratulations to today's honorees:
Austin Blasingame, Czar Derequito and Drew White

2016 Honorees:
Christina Katsolis, Museum Curator
A J Neste, Photographer
Sean Palmer, Architect

2017 Honorees:
Shanna Fortier, Photojournalist
Matt Katsolis, Director and Cinematographer
Patrick Maxcy, Fine Artist

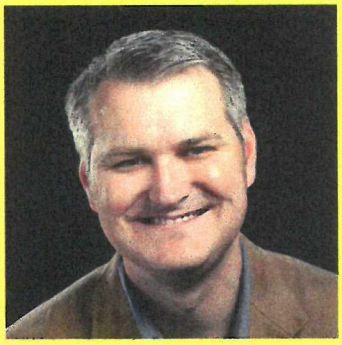
Art Works

Art Works Schedule

8:00 Program Begins
8:10 Introductions
8:15 Mr. Eric Rosenfeld
Keynote Speaker
9:00 Q&A
9:15 Austin Blasingame
9:35 Czar Derequito
9:55 Drew White
10:15 Q&A
10:30 Presentation of
Awards - Mr. James Tager
11:00 Program Ends

Keynote Speaker:

Mr. Eric Rosenfeld
Program Director:
Digital Arts & Design,
Graphic Design
Full Sail University



Workshop Schedule

Austin Blasingame: Austin will concentrate on lighting and color and how that plays into visual art. Room: 1099

Czar Derequito: Czar will be teaching a workshop on brand development and how to use your vision to create your own brand. Room: 1098

Drew White: Drew will be teaching the basics of turning a composition into animation using Adobe After Effects. Room:1089

Art Works

Austin

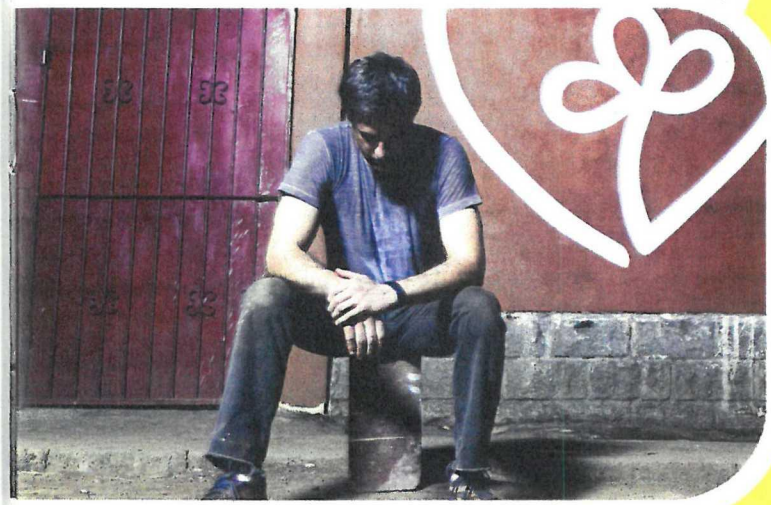
Austin Blasingame is a Multidisciplinary Visual Artist. Taking his first steps in Motion Graphics in Los Angeles, CA he quickly became known for his ability to mix techniques. His exceptional foundation of design skills combined with a hands-on painterly touch of animation carved him a niche of his own.

Within a short time working in Motion Graphics he was a Creative Director of projects for VH1 and MTV. Austin started a cutting edge Motion Graphics company called 5-x-b in 2004 with 2 partners, working with clients such as: VH1, BET, Ecko Unltd., AMC, ABC, Simplehuman, Home and Garden Network. Authors Spencer Drate and Judith Salavetz featured 5-x-b in Pure Animation, published in 2007 for "stand out graphics".

Art Works

In late 2007 Austin's love for artistic expression and authenticity grew beyond Motion Graphics leading him to create a robust body of Fine Art, Los Angeles Series, consisting of 24 mixed media paintings. This caused a ripple of interest amongst modern art connoisseurs. Austin successfully worked the Fine Art gallery circuit in downtown Los Angeles and Orlando.

Blasingame



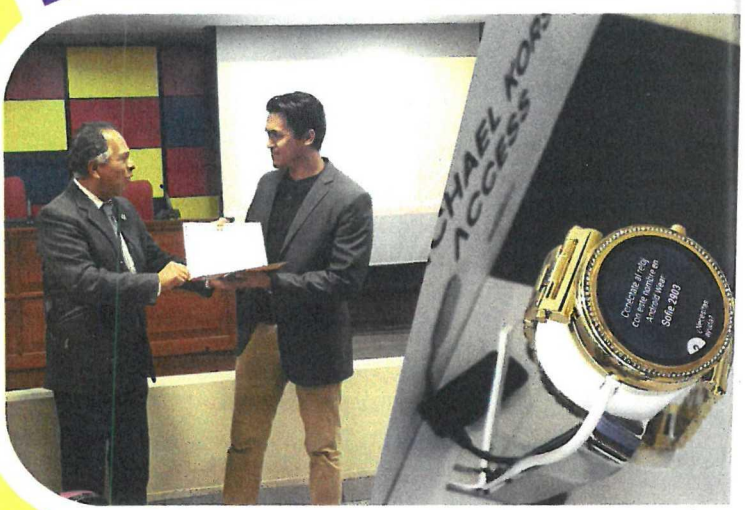
Art Works

Desiring to further his versatility he trained under Fine Arts Master, Jeffrey Watts. His intense training projected him into the world of Concept Art, resulting in winning a major competitive project for the company Shilo, based on the infamous board game Clue by Hasbro. Austin's career gained momentum as he continued to collaborate with Shilo working with clients such as: Qualcom, Qatar Network, Sci Fi, and Mountain Dew in various capacities: Concept Art, Design, Compositing, and Animation.

After much commercial success Austin radically shifted gears towards Humanitarian work in 2011. Teaming up with several Non Profit Organizations he served as a Consultant and Art Director leading projects from murals to films in various parts of the world. A spiritual awakening took place during Austin's travels. He discovered an unstoppable desire to serve Jesus Christ and with this influence he passionately served as the Art Director for two award winning feature documentary films: Moving On, and Many Beautiful Things. Many Beautiful Things won best Visual Effects in the Attic Film Fest in 2016.

Austin continues to expand his techniques in film and cinematography. He is currently working as a film director on a feature documentary film based on an International Hall of Fame Song Writer.

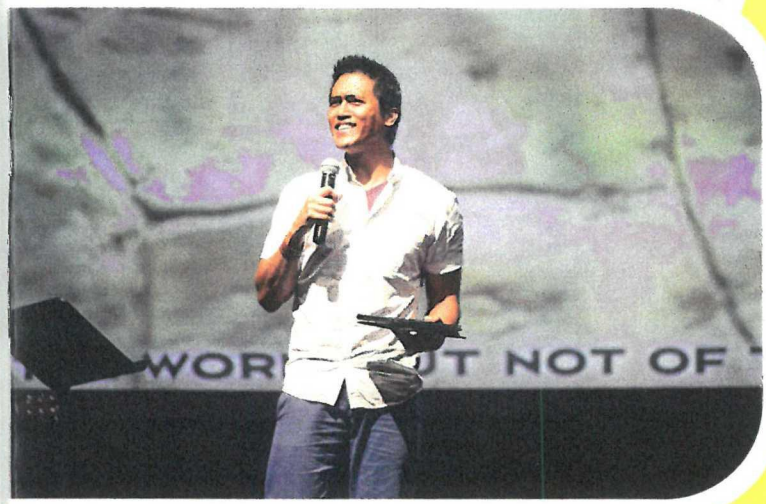
Czar



Czar Derequito is an artist and creative thinker who has a background in visual design and art history with a passion for people. As an immigrant from the Philippines, he moved to America at a young age to continue his education, eventually graduating from the University of Florida and working as a designer in various companies from small design start-ups to online marketing corporations. He is currently the Art Director for Fossil Group (a fashion watch and accessories company) for Latin America & the Caribbean, overseeing the creative in over 20 countries for 15 brands including Fossil, Skagen, Michael Kors, Armani Exchange, Diesel, Adidas, Kate Spade, and Skechers. Throughout this time, he has built the art department for this region from the ground up, establishing a creative presence as well as developing infrastructure for creative services, project management, and print management. Additionally, he consults with a variety of organizations for creative and design, specializing in brand strategy, infographic communication, and print execution.

Art Works

Derequito

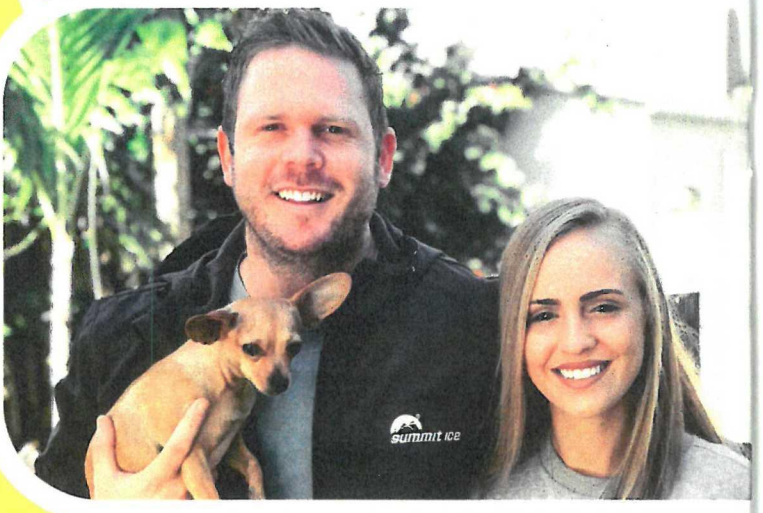


Art Works

For over 10 years, he has also served in various non-profits supporting multiple communities as a creative consultant, counselor and life coach, training leaders and teams. He has developed dozens of longtime leaders and regularly built groups that provide mentorship and life coaching, from work life, family life, and purpose, eventually founding Greenhouse in South Florida, a faith-based non-profit that recruits volunteers to serve the community and give to charitable causes. Some of his most recent involvement has been working in Latin America through programs such as Success for Living - equipping and empowering the next generation to succeed and live out their God-given purpose specific to their sector and season of life.

In the midst of responsibilities, Czar loves a fun adventure and a good conversation, and considers himself to be a film enthusiast, philosopher, storyteller, Star Wars junkie, Nintendo fan, and X Games wannabe. He thinks he can dance salsa, truly loves good and bad food, and ultimately loves people. Compelled by his passion for helping individuals optimize their lives for their calling, Czar is hard at work with a vision to scale effective personal development throughout Florida and the nations, starting with serving his gorgeous Dominican wife and raising his three, beautiful little girls.

Drew



Drew White is a motion designer and animator. After graduating from FPC in 2003, He attended FSU and got a degree in classical archaeology. He had been educated in the fact that Indiana Jones was an unrealistic depiction of archaeology and moved home in 2007 to join the family business. Unfortunately, the family business was real estate, and 2008 turned out to be a pretty unfortunate time for that. He decided law school may be a good direction, and a couple weeks before taking the LSAT, he enrolled at Full Sail and went to design school instead. After finishing his second degree, he moved to Jacksonville and in 2013 started an animation company called Lytr Co.

Art Works

When asked how his passion fuels his career, Drew wrote: I think it is important to maintain focus on the kind of art you want to create, and try to incorporate that direction into every project you work on. It is important to create what your client wants, but I think it is important to not get trapped into going down a path of creating things you don't want. Always push to create the kind of work you want to, if its good, the client will often like it regardless. Plus you grow your portfolio further in the direction you want. Stay on track to make the kind of stuff you want to make.

White

I have always liked trying to make the things that appealed to me; movies, websites, forts in the woods, half pipes, special effects - whatever. I built a half pipe once and never used it, I enjoyed building it more than I cared about actually riding on it.

At FPC, my first English teacher Mrs. Xynidis let me and my friends in the class create videos instead of write book reports. My friends and I would create really ridiculous versions of the books rather than write book reports. I'm not sure why she accepted these terrible videos but we actually got good grades and throughout our years at FPC, our teachers continued to let us make videos.

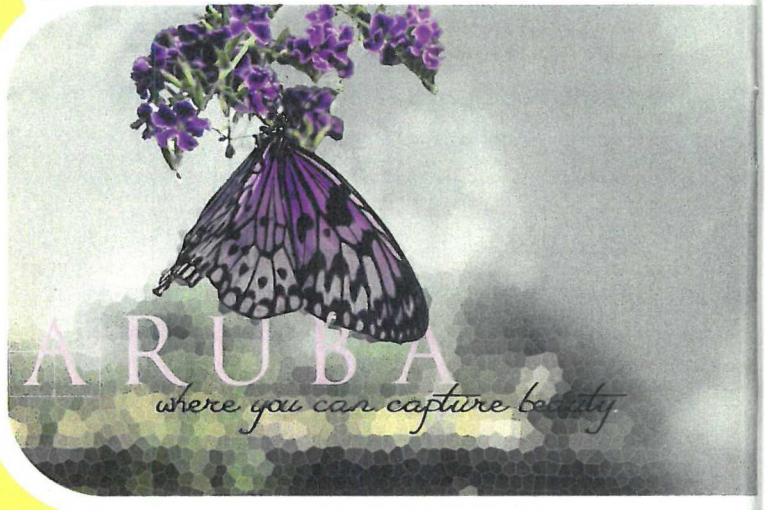
It may have been just a way out of doing boring work for my other friends but for me, it taught me a lot. It taught me non-linear video editing and the early concepts of special effects but more importantly, it taught me that people appreciate creativity and you can stray from what is asked sometimes to do what you want.

Art Works

Awards/Accolades Received

Phi Sigma Kappa President, Full Sail Valedictorian, Full Sail Advanced Achievement Award, 2 Tellys, 6 Addys, 3 Emmys

FPC Art



Flagler Palm Coast High School is extremely proud to have a long history of excellence in the arts. FPC has a variety of art programs that not only broaden the students' knowledge of the arts but prepare them for professional careers in the arts. Students are challenged and encouraged to strive for excellence. Over the years countless FPC alumni have been accepted to the best art colleges around the country. Numerous FPC students are now professionals and many own their own businesses in the arts. Over the years, FPC has and will continue to expand its art programs and to ensure its students' success.

FPC Art Instructors

Edson Beckett
Angela Biggs
Chelsea Schlaffer

FPC Art Programs

Drawing 1
Digital Media 1, 2 & 3
Photography 1
Traditional Portfolio [Drawing / Painting]
Photographic Portfolio [Bl&Wh / Digital Photography]

Art Works

HOF Nomination

Art Works

The FPC Arts Hall of Fame Selection Committee is now seeking nominations of outstanding leaders working in the arts to be considered for induction into the Arts Hall of Fame in 2019. The FPC Arts Hall of Fame recognition is one of the highest recognitions available to FPC graduates and is reserved for outstanding individuals who are successful in the arts. A letter of recommendation is the primary tool to be used to determine the merits of each nominee for consideration. The nominee should be willing to be nominated prior to the recommendation being sent. The recommendation should encompass the milestones and achievements of the individual recommended as well as how the individual volunteers and contributes in the community. Good citizenship is part of what makes an honoree a role model for today's students. The deadline for submission of nomination recommendations is September 30, 2018. The final selection of inductees will be made by the Hall of Fame Committee. Inductees will be notified of their acceptance by October 31, 2018. Induction into the Hall of Fame will be included in the Art Works program in the spring of 2019. Each Hall of Fame inductee will be expected to give a 20-minute presentation on his/her journey to get to where they are now in their chosen field. He/she will be expected to give an hour-long workshop to FPC students after school on the day of the presentations covering some aspect of the work they currently do in their careers. The following individuals have been recognized as outstanding artists and their achievements set an example for future candidates.

2016 Inductees: Christina Katsolis, Museum Curator; Sean Palmer, Architect; AJ Neste, Photographer

2017 Inductees: Shanna Fortier, Photojournalist; Matt Katsolis, Director and Cinematographer; Patrick Maxcy, Fine Artist

2018 Inductees: Austin Blasingame, Visual Artist; Czar Derequito, Art Director; DrewWhite, Motion Designer and Animator

If you wish to present a candidate for nomination, please obtain their permission prior to sending a comprehensive letter of recommendation to Edson Beckett at **beckette@flaglerschools.com.**

Please be sure to include your name and contact information should the committee decide to contact you for further information about your recommendation.

Flagler County Art League Celebrates 40 Years Promoting the Arts in Flagler County

FCAL

The Flagler County Art League, FCAL, whose membership now includes more than 400 members of the Flagler community, continues its long-standing commitment to supporting and promoting the arts in our schools and perpetuating the arts throughout the community.

This year, the art league is using a commemorative logo, which was designed by an FPC student, who submitted the design as part of a community-wide contest to design the anniversary logo. Congratulations to Adam Young whose design is being used on all FCAL materials in 2018!

The art league continues to provide scholarships to students at both of our high schools, Flagler Palm Coast and Matanzas, who are interested in furthering their educations in the arts.

Additionally, FCAL hosts an all-student show in the gallery at City Marketplace, and awards monetary prizes to outstanding works selected by the judges. The art league is also running a weekly afternoon program for youngsters in the community.

Art Works

FCAL Summer Classes 2018

MONDAYS

Continuing Studies in Pastel painting – Intermediate/Advanced

10am-1pm: Pastel students continue to develop their skills with the pastel medium. Classes will focus on traditional and innovative uses of pastel, as well as exercises to further the development of the "art" of seeing shape and understanding value. ***Jan Jackson, Instructor***

Intermediate Colored Pencil

1:30-4pm: Learn the skills and methods of creating colored pencil still life, landscapes, and portraits. ***Kathi Darby, instructor***

After School Student's Art Program

4:30-5:30pm: Practice sketching and drawing techniques. Explore different mediums. Learn how to use and apply color. Relax and have fun with Art! ***Cindy Meisner, Instructor***

TUESDAYS

Intermediate and Advanced Watercolor **10am-12:30pm:**

Students will be treated to demos and learn new techniques. Individual instruction geared to each student's ability. Guest artists teach some of the classes. ***Joan Mangano, Instructor*** *No classes in August.*

Beginner Watercolor

1-3:30pm: Learn watercolor techniques, color, color mixing, drawing tips, light affecting color and developing landscape, flowers & architecture. ***Anne Thomas, Instructor***

No classes in July. Resume August 14.

WEDNESDAYS

Oil Pastels – all levels

Starting April 18th, 10am-12pm: Experiment with new media and develop your own style. Group and individual instruction – lots of help for beginners. ***Dex Westphal, Instructor***

Wine, Women, Whatever! Open Studio

3-6pm: Work independently in the medium of your choice in a gals-only studio session hosted by Kathi Darby. Lots of sharing going on here! No charge members/$15 non-members

THURSDAYS

Acrylic Painting

10am-1pm: Whether it's to get the basics or improve your techniques, we will help you learn how to best use acrylic medium. ***Bob Ammon, Instructor***

FRIDAYS - *No classes in the month of May*

Life Drawing with Live Models **10am-1pm:**

Medium of your choice. An open studio session for those with figurative drawing experience. Gestures, short & long poses offer a focused environment for studying the human form. Non-instructional. *NOTE: Call FCAL to verify availability!*

No classes in July. Resumes in August.

SATURDAYS - Open Studio

10am-12:30pm: (Not held on workshop days) call FCAL to verify availability, non-instructional. No charge members, $15 non-members.

WORKSHOP

Turning Silk Scarves into Art - ***Carol Baker, Instructor.*** Fri., June 22 and Sat., June 23 - **10am-2pm:** $68 members, $88 guests & a $20 materials fee. Registration Deadline June 14th.

*****All classes are $15 for members and $20 for not yet members unless otherwise noted.***

Flagler County Art League

160 Cypress Point Parkway,
Suite 207c, Palm Coast, FL 32164
386.986.4668 • www.flaglercountyartleague.org

Show Schedule 2018-2019

June 9 through July 10, 2018 Picture This!

July 14 through August 24, 2018 Summer Gallery Sale

September 8 through October 9, 2018 Nature's Glory

October 13, 2018 through November 6, 2018 Fall Show
& Gargiulo 2018 Artist of the Year Nominee's Show

November 10, 2018 through December 4, 2018 Color Splash
& First Showing - New Artists

Evening of December 1, 2018 Christmas Party
& Artisan Market

December 8, 2018 through January 8, 2019 Winter Show
& Annual High School Show

January 12, 2019 through February 5, 2019 Annual Juried Photography

February 9, 2019 through March 5, 2019 Anything Goes
& Gargiulo 2018 Artist of the Year

March 9, 2019 through April 9, 2019 Animal Kingdom
& Florida Women's Art Association

April 13, 2019 through May 7, 2019 Spring Art and Poetry Show

May 11, 2019 through June 4, 2019 Inspirations

June 8, 2019 through July 9, 2019 Summer Show

July 13, 2019 through August 6, 2019 Just Photography

August 10, 2019 through September 9, 2019 Summer Gallery

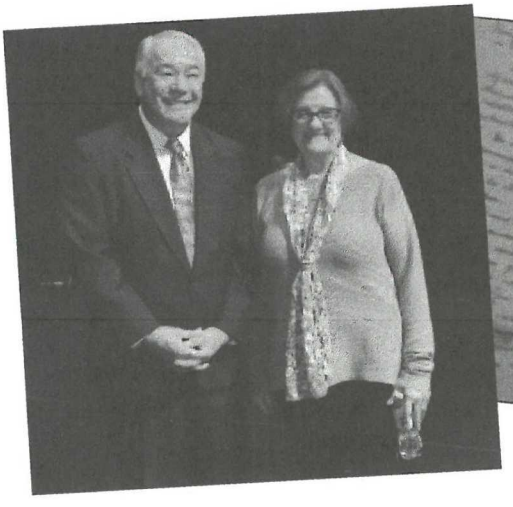
The Spectrum

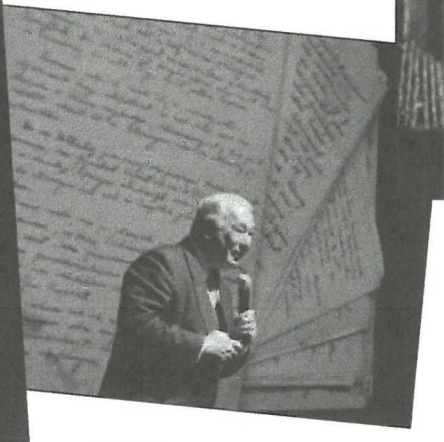
Newsletter for the Flagler County Art League

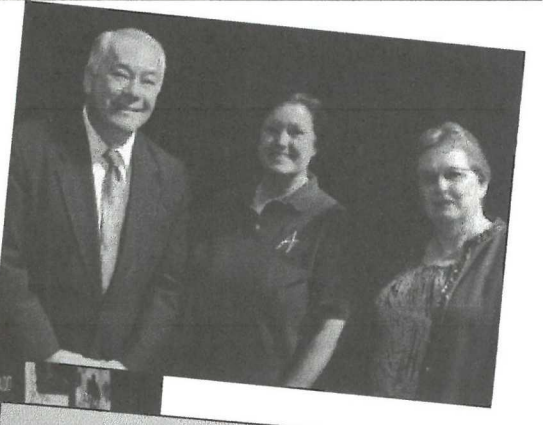
Summer 2018 FlaglerCountyArtLeague.org 386-986-4668 info@flaglercountyartleague.org

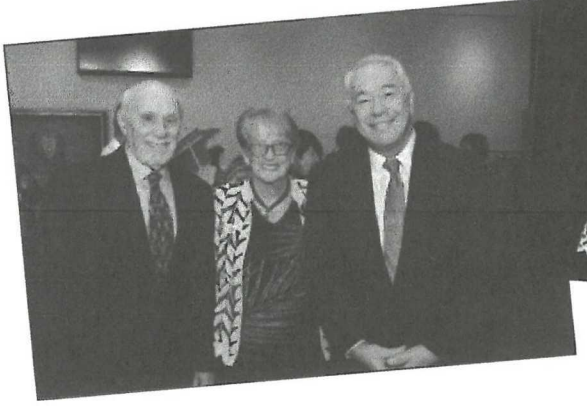
More Undercover Adventures with Robert Wittman

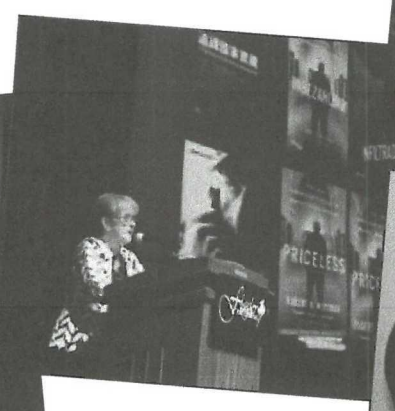
On March 4th, Robert Wittman, the founder and chief investigative expert of the FBI's Art Crimes Unit returned by popular demand to Palm Coast for one of a series of special events celebrating Flagler County Art League's 40th anniversary. Again – he kept the audience at the Flagler Auditorium captivated with his stories about his exploits recovering more than $300 million of stolen art and cultural property during his 20-year FBI career, recounted in his book, *Priceless*. He also shared with us information from his latest book, *The Devil's Diary*, in which he mesmerizes readers with a thrilling account of the recovery of a private diary penned by one of Hitler's top aides, Alfred Rosenberg, and what the diary reveals about the seizure of priceless artwork. From the diary's long-hidden pages he gives us an eye-opening account of the Nazi rise to power written by the man Hitler called his "chief philosopher."







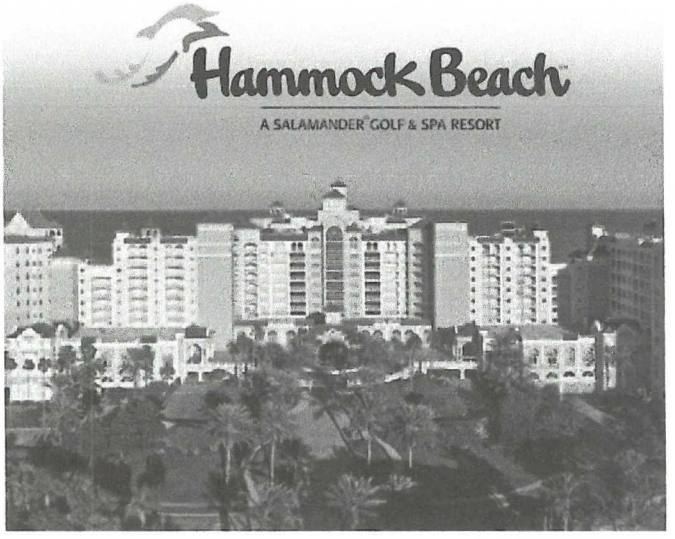




Upcoming 40th Anniversary Events

Celebration Lunch
October 28, 2018, 11:30am-3pm at
Hammock Beach Resort in Palm Coast

Looking back and looking forward as we celebrate 40 years of creating and promoting the arts in Palm Coast. Mimosas, buffet lunch, door prizes, silent auction and more!



And still more...

September 27th - Celebrate Three-dimensional Art

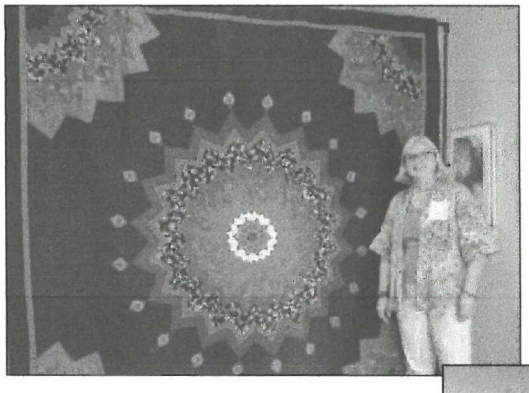
October 25th - Celebrate Drawing

40th Anniversary Celebration of Art

Our March meeting – the ART OF THE QUILT by Emma Fleischer

On March 22nd, fiber artist Emma Fleischer (also FCAL's treasurer) transformed the entire art center – both the main gallery and the studio gallery—into a fiber art extravaganza for her presentation, which she described as "Not Your Grandmother's Quilt!" With a staggering array of her own works on display, she dazzled the many members and visitors who attended the meeting, part of FCAL's 40th Anniversary series of events.

We have come a long way from traditional quilting to today's use of fabrics and other materials to create visually stunning fiber artworks, Emma pointed out. Or, as she put it, "Today, it's like painting a picture with thread." Her video demonstration featured the works of many of today's masters, a study in different styles and color values.



Emma's large blue quilt!

It was so wonderful that Emma took the time to bring so much work to share with us! We had a full house and everyone really enjoyed her presentation (with a lot of humor thrown in).

Talking to the crowd.

Continues on next page...

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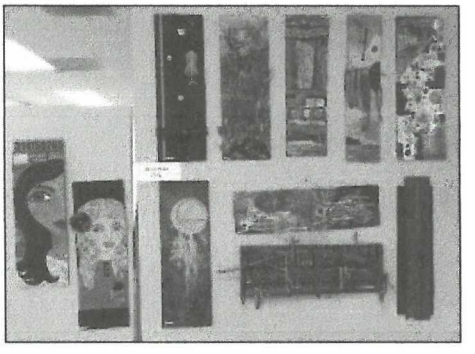
40th Anniversary Celebration of Art *Continued...*

Celebrate Mixed Media

Marie Kovach and Judi Wormeck share the creativity and broad range of work of this group of artists

At FCAL's April General meeting we "Celebrated Mixed Media"- another 40th Anniversary program! Judi Wormeck and Marie Kovach shared LOADS of beautiful 2D and 3D art of all shapes and sizes from large canvases to tiny books, dolls, assemblages, and much, much more! It was representative of the work of many members of the "family" of artists that have gathered for more than 10 years here at FCAL. They talked about the creativity among this "Altered Art" (now called Mixed Media) group and how they feed on each other's support and ideas. Judi called it "No Rules Art" but said you had to know the rules before you can break them and most of the members of the group have been classically trained artists first!

A Sample of work done by Rita Hueter

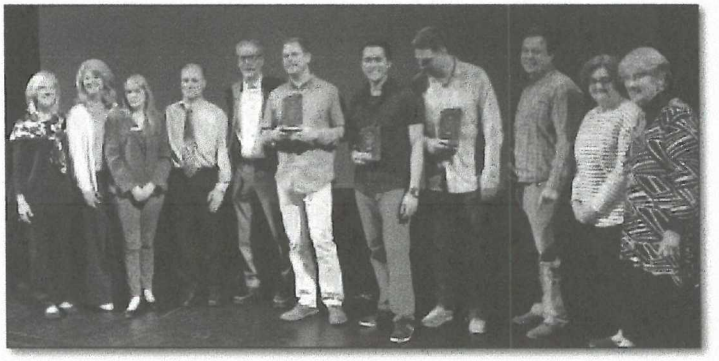


If you want to see a sample of their work you can view it in the "Textures" Show that will be in the gallery until June 5th. There are many mixed media pieces and this group has an installation of work from a sample of Mixed Media member artists hanging on one wall. They are wonderful and you can't see this show without TOUCHING!!

Celebrate Pastels

Jan Jackson presented "The Allure of Pastels" as the latest in FCAL's 40th Anniversary series of events. She described pastels as a "sexy" painting medium, one with the advantage that the work never fades. She demonstrated how pastels evolved over the centuries with examples from such well known artists as Monet and Van Gogh, and she showed off the work of some of her FCAL students as well. Jan has also started a new group of FCAL pastel artists who are interested in gathering together. They plan on showing their work for the first time outside of FCAL, with an exhibit in June at Arts on Granada (see member news).

Third Annual ArtWorks Program

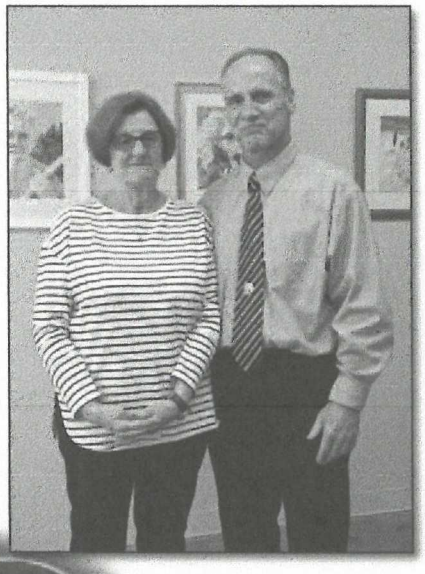


Awardees with FCAL and Flagler School officials

On March 27th, FCAL sponsored ArtWorks at Flagler Palm Coast High School. Partially funded by a grant from the City of Palm Coast and now in its third year, the program honors three former FPCHS students who now enjoy successful careers in the arts and also volunteer in projects in their communities and around the world.

This year, the honorees were Austin Blasingame, visual artist; Czar Derequito, art director; and Drew White, motion designer/ animator. Each of the honorees spoke to an audience of FPCHS students who are interested in pursuing studies and careers in the arts. They were then inducted into the FPCHS Arts Hall of Fame. During the afternoon, each honoree presented a workshop for students. Later, they were honored at a reception at FCAL's gallery.

In addition, as part of the morning program there was a keynote by Eric Rosenfeld, the program director for digital arts and design and graphic design at Full Sail University.



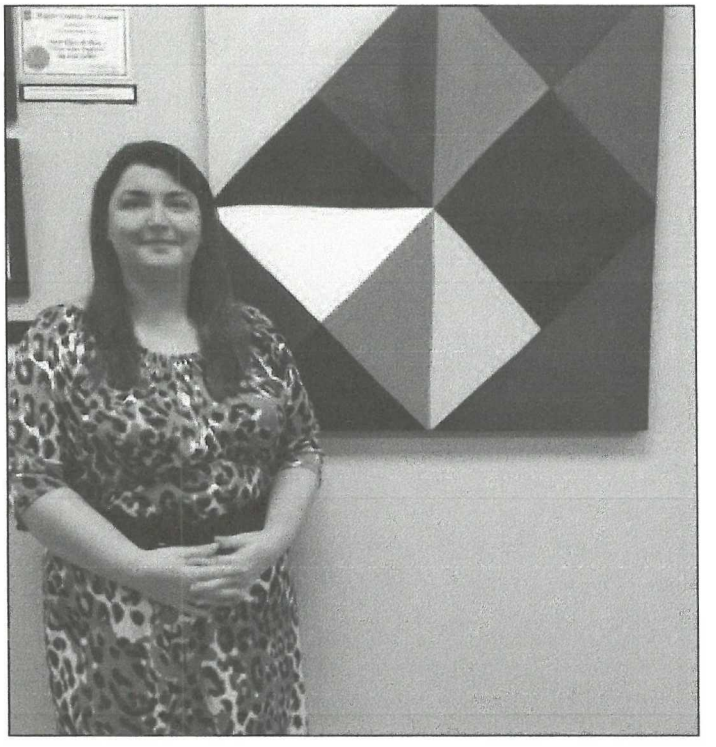
Joyce Gatonska from FCAL and Ed Beckett, Flagler Schools - who put together this wonderful program!

l-r Maria Barbosa, School Board, Awardees Austin Blasingame, Drew White and Czar Derequito, along with County Commissioner, Nate McLaughlin and FCAL's Ann DeLucia

Art Works

Exiting as Editor

by Barb Forristall Scapin



Barb Forristall Scapin with "Triangles are Squares"

It has been a pleasure to serve as Editor of The Spectrum these last few years. I will miss working with the fabulous team that creates this publication for members by members. It is my greatest hope that our members will become active participants by sending in member news and photos taken at the various events FCAL presents to its members and soon to be members. Give us ideas on articles you want to read about or tell us what's going on in our local art scene. Tune into not only The Spectrum but FCAL's website and Facebook page as well as the Flash. These are great resources to find out all of the wonderful things that being a member of FCAL offers. Most importantly volunteer in any fashion because it is the dedication of our volunteers that makes FCAL possible. All you have to do is call the office. There are many ways your skills can be of benefit. I am a lifetime FCAL member who will continue to participate in various ways like entering shows, attending events, taking classes or workshops and down the line volunteering again, but for right now I want to concentrate on creating art, discovering the world with my husband Nick and focusing on my business ARTOFBARB Freelance Concepts.

Guy Harvey Jicmacia June 2015

Seeking a new editor to replace our wonderful Barb!

If you are interested in our fun and informative quarterly newsletter and would like to contribute your talents and volunteer your time, please contact Ann DeLucia at jadl6836@gmail.com.

THANKS TO OUR VOLUNTEERS!

As we wrap up another great season, FCAL would like to give kudos to ALL our volunteers - without you we would not be able to provide all that we do! From our Board, our teachers, our gallery and office volunteers, the show team, our hospitality helpers, membership, community exhibits, our communications team (Flash, Spectrum and web site) and our 40th Anniversary team - you are all awesome! Wil Hosier of Ludan Media is building us a new web site (thanks to Janet Bernardini for building and hosting our site for the last two years) and when it is up and running we can LIST all these great helpers! And thanks to Caryn Lutz in the office for keeping us all in line!

Thanks again to all!

A very big thanks to one of our very generous members (who prefers to remain anonymous) for our brand new full size refrigerator!
She saw a need and just did it! We have such wonderful members!

FACE IT!

(L. to r.) Ron Lace, Best of Show; Cynthia Brunk, Second of Show; Tony Procanik, First of Show. Not present: Judy Barnewolt-Jones, Third of Show.

(L. to r.) Dianne B. Lee, Award of Merit; Marj Fiore, Honorable Mention; Judi Wormeck, Honorable Mention; Robert Rohrich, Award of Distinction; Randi Benum Roernes, Honorable Mention; Lori Vetter, Award of Distinction. Not present: Joyce Gatonska, Award of Distinction, and Patricia Lentine, Award of Merit.

The Spring Show

Ann DeLucia, president, with top winners (l to r) Louise Kennedy, 2nd of Show; Judi Wormeck, 1st of Show; Patty Hillman, Best of Show; Tom McKean, 3rd of Show

Other art awards - Merit, Distinction and Honorable mention: L-R rear: Ron Lace, Lee Richards, Ev Niewoehner, Front: Glenda Meyer, Beverley Ulrich, Rita Hueter, Ron Wallace, Tom McKean.

National League of American Pen Women, Daytona Beach Chapter award for pastel (L-R) Carol Welch - Pen Women President and Joyce Gatonska -award winner

Poetry Competition

By Stephanie Salkin

The FCAL Poetry Competition which ran concurrently with the League's Spring Show (in honor of April National Poetry Month) drew more than 30 excellent entries with five winners chosen by Linda Eve Diamond, award-winning poet and judge. They included: "A Keeper" by Vicki Iorio, first place; "The Stroke" by Abigail Kim Truelsen, second place; "Liquid Drumbeats" by B.J. Alligood, third place; and Honorable Mention winners Peter M. Gordon for "Travel Agent" and "#neveragain" by Nina Heiser. In addition, the winners were invited to read their entries at Dr. David Axelrod's National Poetry Month Festival at the Casements in Ormond Beach. You can read these poems on our website.

(L. to r.) Stephanie Salkin, FCAL poetry chair; Linda Eve Diamond; competition judge; Nina Heiser, Honorable Mention winner, and B.J. Alligood, third place winner. Not present: Vicki Iorio, 1st Place; Abigail Kim Truelsen, 2nd Place; and Peter M. Gordon, Honorable Mention.

Textures

FCAL's first-ever "Textures" theme show that opened May 12 drew an array of striking, original entries that make this an event to remember. "I really like the variety of materials from the softest fabric to the hardest steel," says show judge David Fithian. "The overall craftsmanship was evident. The differing subject matter is also an interesting aspect of the entire exhibit."

Top award winners: l-r Ron Lace, Best Interpretation of the Show Theme; Sunny Vincent-Ewanchew, Best of Show; Judi Wormeck, 1st of Show; Suzanne Barrett, 2nd of Show; Ron Wallace. 3rd of Show

Winners of Distinction: Michele Napier-Berg, Liz Canali, Judi Wormeck

Best of Show
"FAQ #1" Mixed Acrylic & Fiber
by Sunny Vincent-Ewanchew

First Place of Show
"4x4 Square" Mixed Media
by Judi Wormeck

Second Place of Show
"Midlothian Autumn" Oil
by Suzanne Barrett

Third Place of Show
"Scruffy" Metal Sculpture
by Ron Wallace

Best Interpretation of Theme
"Secret Garden" Mixed Media
by Ron Lace

Award of Distinction -1
"Flight of Time" Mixed Media
by Judi Wormeck

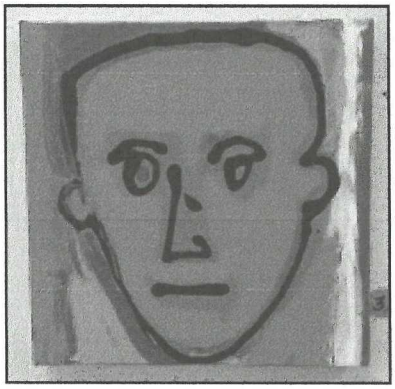
Award of Distinction -2
"Crevices # 5" Mixed Fiber and Stone by Liz Canali

Award of Distinction -3
"Little Lolo The Giraffe" Mixed Media by Michelle Napier-Berg

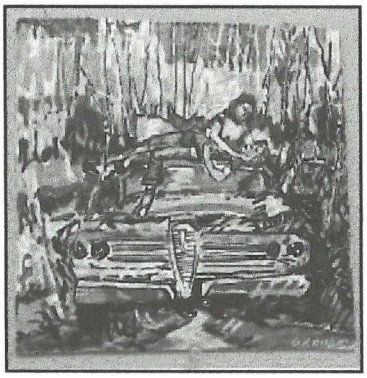
GAF 'Sponsors' Show Boasts Array of 8x8 Art

The Gargiulo Art Foundation opened its 2018 Sponsors Show in conjunction with FCAL's "Textures" Show. Tom Gargiulo announced the first of a series of purchases he is making at this exhibition to be placed in a permanent exhibit at a Flagler County location. The purchase was Stephanie Salkin's photograph, "Eyeful in Paris."

(L. To r.) Stephanie Salkin accepts award from Tom Gargiulo and Arlene Volpe of the Gargiulo Art Foundation.



Diana Gilson art



JJ Graham art

Dex Westphal art

Also SOLD to patrons as of press time are works by Dex Westphal, JJ Graham and Diana Gilson. Each piece in the show measures 8x8 inches and is priced at only $50. The show is up till June 6, with lots of fine art; so, collectors—snap up some bargains while you Can. The show runs concurrently with FCAL's "Textures" show which also has outstanding art, of various sizes and prices.

Upcoming Shows

June 9 through July 10, 2018 Picture This!
July 14 through August 24, 2018 Summer Gallery Sale
September 8 through October 9, 2018 Nature's Glory
October 13, 2018 through November 6, 2018 Fall Show (previously named SEWA) & Gargiulo 2018 Artist of the Year Nominee's Show
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May 11, 2019 through June 4, 2019 Inspirations
June 8, 2019 through July 9, 2019 Summer Show
July 13, 2019 through August 6, 2019 Just Photography
August 10, 2019 through September 9, 2019 Summer Gallery

Are you wondering?

What is the SUMMER GALLERY SALE all about?

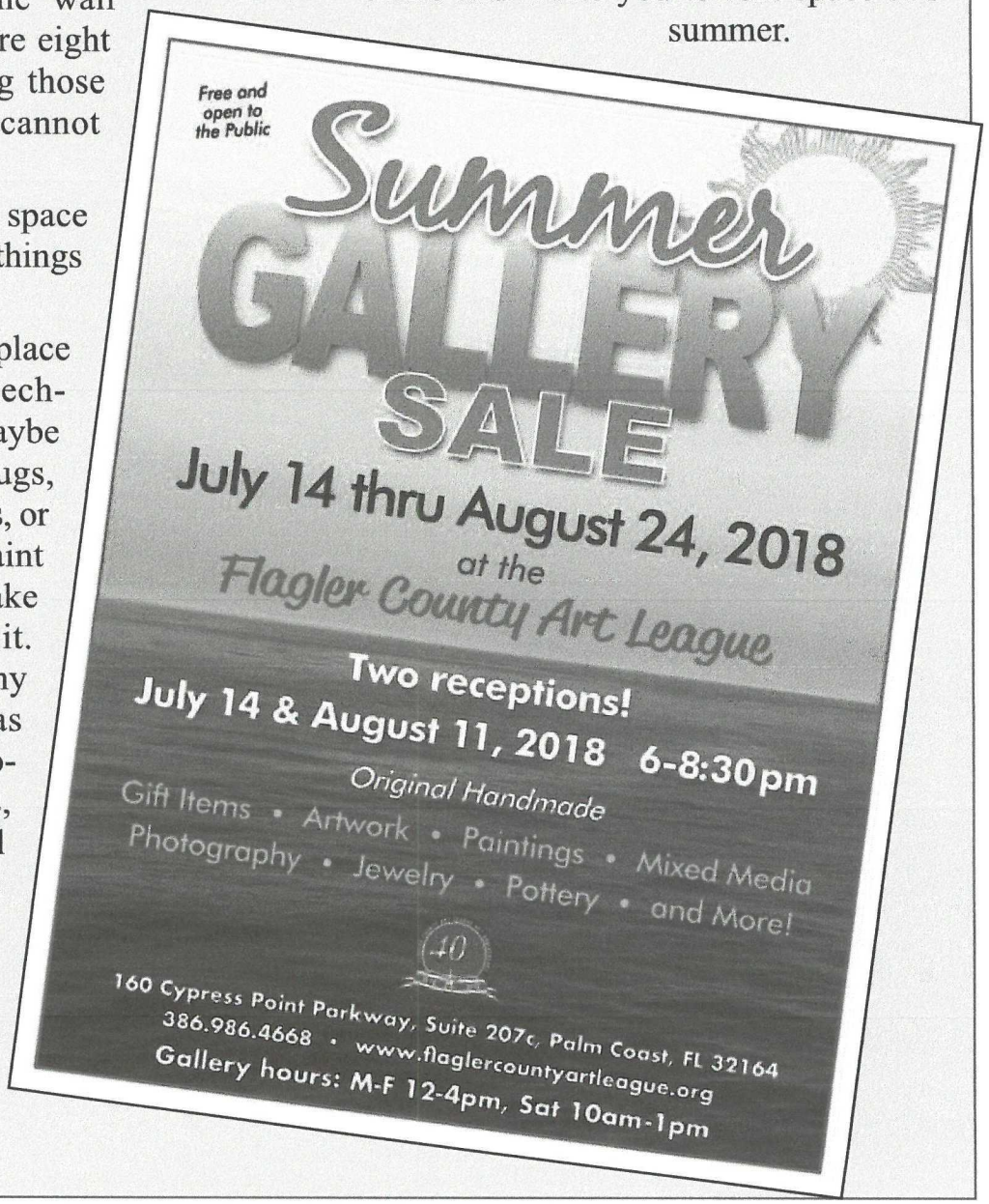
FCAL is offering you the opportunity to create your own gallery and store. If you are a painter, photographer, or a mixed media artist, you can rent wall space. If you are a sculptor or a crafter working in the third dimension, you can rent area to set up table space. You will setup and maintain your own display area. FCAL will mind the store and handle sales for you.

We measured the room and created a floor plan identifying each space. The wall spaces vary in size. Some are eight feet wide—so you can hang those oversized paintings that we cannot normally hang for you.

Additionally, we have floor space for those artists who create things that cannot hang on a wall.

The summer sale is a great place to try out a new style or technique, or a new medium. Maybe you make jewelry, rugs, mosaics, bird houses, candles, or sculpture. Maybe you paint chairs.... or if you make something wearable, bring it. You are allowed as many framed and stretched canvas pieces of artwork, photographs, 3D sculptures, jewelry, or fine crafts as will tastefully fit into your rental space(s).

The rental period is from July 14, 2018 through August 24, 2018, with an Opening Reception from 6-8:30 p.m. on the second Saturday of July and then again on the second Saturday of August. For more information, call or stop by the FCAL office. Rentals are on a first come, first serve basis. Visit the office to see the floor plan layout and reserve your spot. We welcome your creativity and your fine crafts and invite you to rent space this summer.



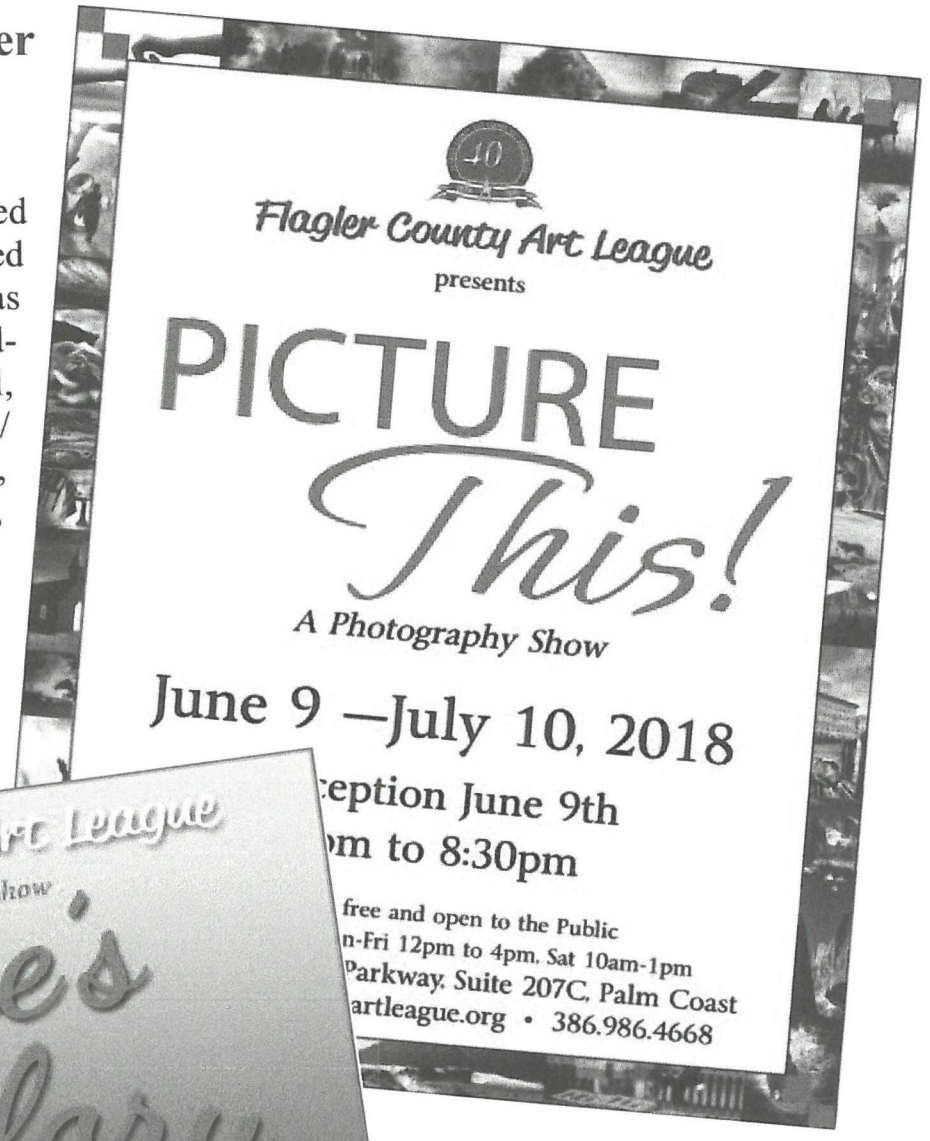
And Catch these Two Other Great Shows!

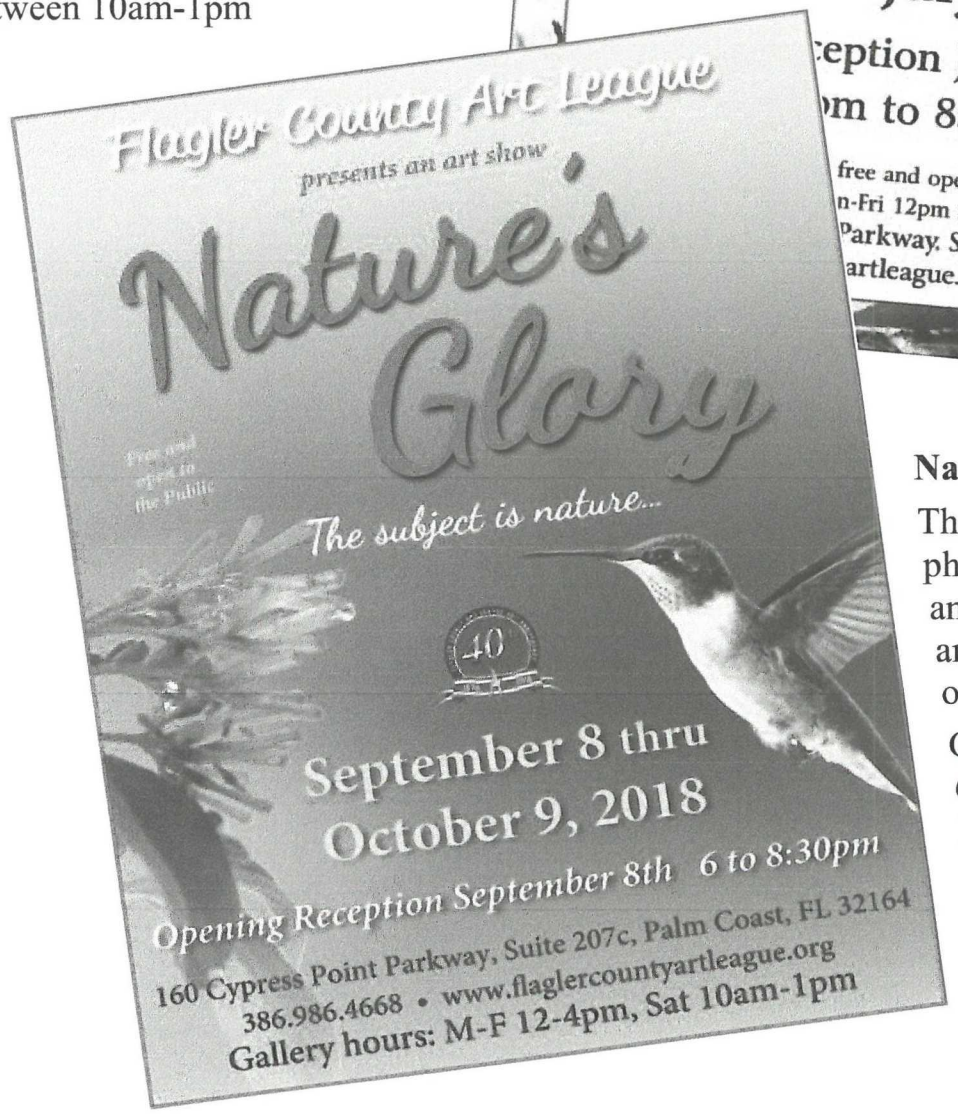
Picture This

Only Photography!! This is a judged show with categories (but NOT juried – all submitted work is accepted as long as it meets guidelines): Landscape, Still Life, Portrait, Floral, Macro, Architecture, Street Scene/ Photojournalism, Photographic Art, Animal, Black and white, Sports, Other.

Opening Reception 6-9-18, 6-8:30pm. Registration due 6-2-18

Drop off 6-6-18 / Pick Up 7-11-18, between 10am-1pm





Nature's Glory

The theme is nature. Nature, our physical world, includes plants, animals, the ocean, the landscape, and other features and products of the earth, not human creations.

Opening Reception 9-8-18, 6-8:30pm.

Registration due 9-1-18

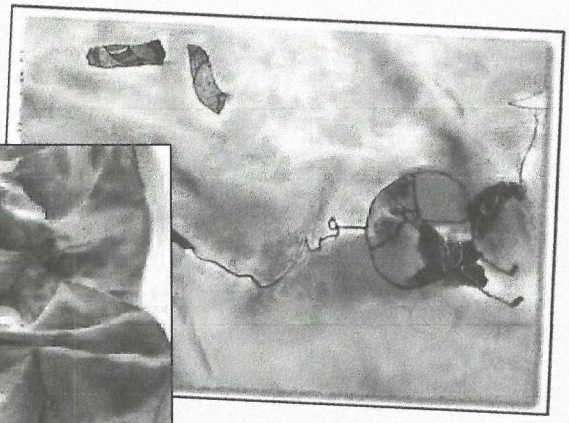
Drop off 9-5-18 / Pick Up 10-10-18 between 10am-1pm

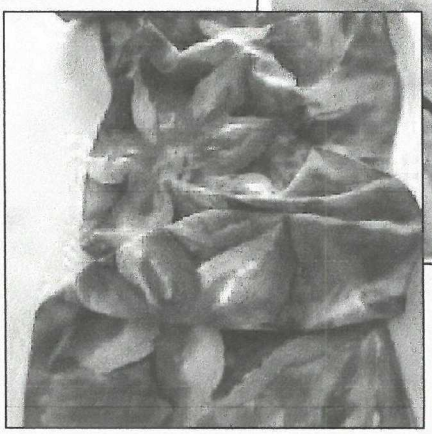
Summer Education at FCAL *by Ann DeLucia*

Our present daily classes will continue over the summer with a few short teacher vacations. We will be planning a few additional new short workshops and beginner programs, as well. For example, we have a very popular pastel class on Monday mornings and many of the students are experienced artists and have become quite accomplished in pastel. **Jan Jackson** is willing to offer a beginner pastel class for those who would like an introduction to the medium. We will run this class if there is interest. Please call the office and sign up if you are interested. We may do the same for those interested in life drawing with live models – let us know if this interests you!

Please check our website: (flaglercountyartleague.org) frequently for new classes and workshops as the summer progresses. AJ Barr is our new Education Director and if you have ideas for programs you would like to see FCAL offer please leave a message with Caryn in the office and she will make sure AJ receives the information. Call 386-986-4668 or info@flaglercountyartleague.org.

Join **Carol Baker** for a workshop filled with fun and creativity with an emphasis on personal exploration. This **Turning Silk Scarves into Art** workshop has been moved to June 22 & 23rd. Carol will encourage you to let go, have a good time, and discover how you can express yourself with color and silk. Everyone will leave the workshop with a painted silk scarf. Her goal will be to set a positive non-judgmental outcome so that you can enjoy and create in the workshop. You will creatively flow in your own direction – bring memories, pictures, or objects for your inspiration – or just be spontaneous! She will start out by talking about the various techniques. Please call the office at 386-986-4668 or the web site to sign up if you are interested.

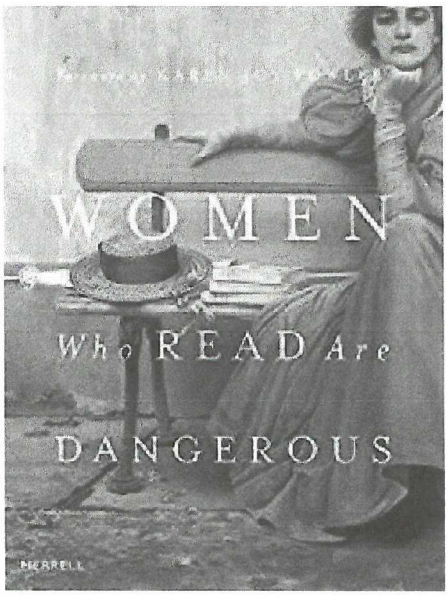




BooksmARTs! - July 11, 2018 at 7pm

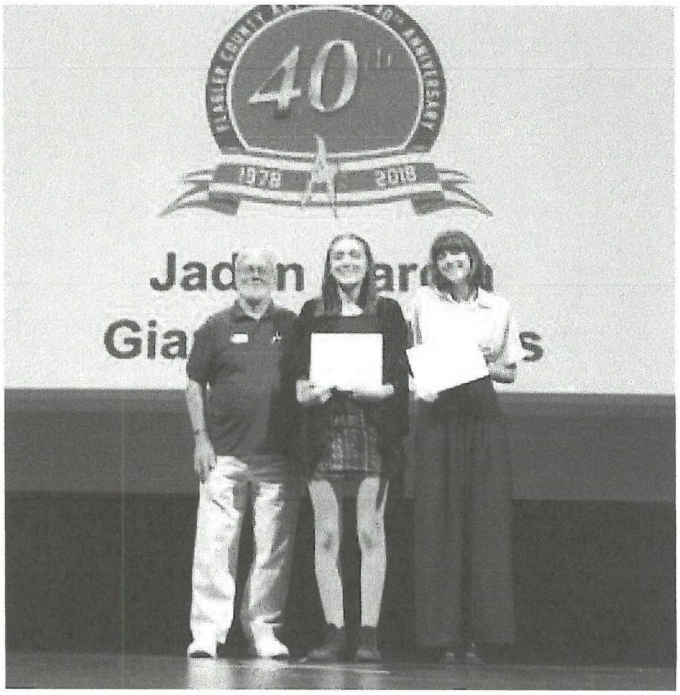
***Women Who Read Are Dangerous* – Stefan Bollman**

What is it about a woman reading that has captivated hundreds of artists over the centuries? Stefan Bollmann's *Women Who Read Are Dangerous* explores this popular subject in more than 70 artworks—drawings, paintings, photographs, and prints—by iconic artists such as Henri Matisse, Edward Hopper, Suzanne Valadon, August Sander, Rembrandt, and many more. As the book's provocative title indicates, a woman reading was once viewed as radical. In chapters such as "Intimate Moments" and "The Search for Oneself," Bollmann profiles how a woman with a book was once seen as idle or suspect and how women have gained autonomy through reading over the years. Bollmann offers intelligent and engaging commentary on each work of art in *Women Who Read Are Dangerous*, telling us who the subject is, her relationship to the artist, and even what she is reading. With works ranging from a 1333 Annunciation painting of the angel Gabriel speaking to the Virgin Mary, book in hand, to twentieth-century works, such as a stunning photograph of Marilyn Monroe reading Ulysses, this appealing survey provides a veritable slideshow of the many iterations of a woman and her book—a compelling subject to this day.



Scholarship Awards Ceremony

The Flagler County Art League has been awarding scholarships to High School students who are going on to higher education in the visual arts for more than 20 years. At first to Flagler Palm Coast High School and once Matanzas High School was opened and had their first graduating class in 2008, we have been awarding student scholarships to a student from there, as well. We invite the students and their families to our picnic every year so we can find out more about what their plans are - we LOVE our kids!!



Skip Westphal, VP of FCAL, with our 2018 art scholarship winners: Jadyn Garcia from Flagler Palm Coast HS and Giana DeAngelis from Matanzas HS.

Our Annual Picnic!

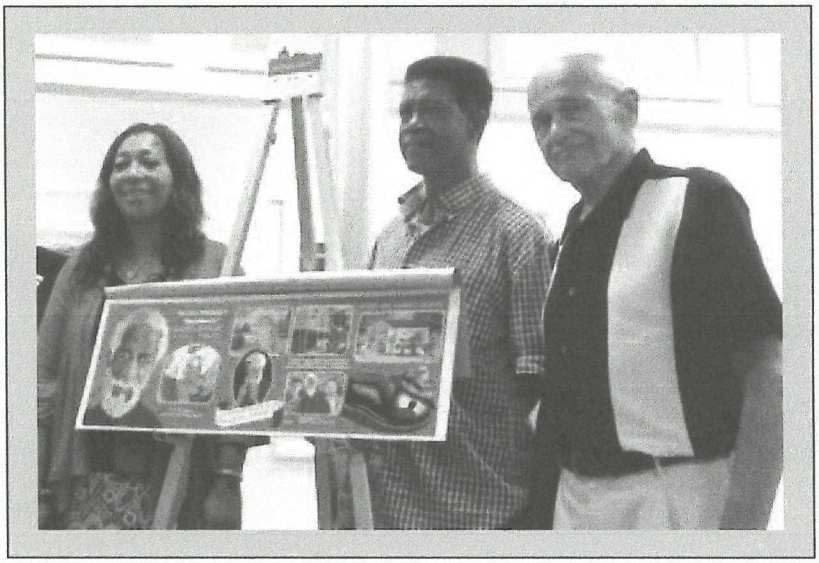
A great time was had by all! After one rainout and postponement, we had glorious weather for our annual picnic on May 23rd! One of our two scholarship winners was able to come with her parents – Jadyn Garcia from FPC and her parents, Heather and Luis, who all really appreciated the support we provide to students. In fact Jadyn had art work in our student show for the last few years. She will be going to school in Miami and studying graphic design. Our Matanzas student, Giana DeAngelis, had another graduation event that evening and was not able to come (she would have had the event been held as planned!). Maggie Corder and Dex Westphal were recognized for all the many hours they spend volunteering for FCAL and were given honorary memberships. So deserving! All our volunteers were given kudos for all the support they give to keep FCAL going!!

L-R (clockwise) Luis Garcia, Jadyn Garcia - one of our scholarship winners, Joe DeLucia, Ann DeLucia, and Heather Garcia. Heather and Luis are Jadyn's parents.

Member News

♗ Bob Ammon Chosen for New Mural in Historic Downtown DeLand

Bob Ammon, FCAL's past president, has been chosen to paint an outdoor mural as part of Deland's Historic Mural Walk, a tour of 15 murals depicting the city's history. Commissioned by the MainStreet DeLand Association, the mural will depict Rufus Pinkney of Pinkney's Deluxe Shoe Shine.



l-r Sharon Pinkney, Rufus Pinkney, Jr and Bob Ammon at the ceremony announcing the mural design

Photo credit: artwork imagery courtesy of MainStreet DeLand Association. ©2018, all rights reserved.

Bob's design was unveiled on May 16 at a reception at the Museum of Art, DeLand. Attendees included Pinkney's children, Sharon and Rufus Jr., as well as The Honorable Robert Apgar, DeLand's mayor. The event was hosted by Wayne Carter, Executive Director of MainStreet DeLand, a non-profit dedicated to economic development and promoting DeLand's heritage. The Association put out a call to artists earlier this year, then invited four finalists to submit renderings of their design.

Bob, who currently teaches acrylics at FCAL, met with the late businessman's children and others to gather inspiration. "Rufus truly touched the lives of so many. I really regretted not knowing the guy."

Mural painting is nothing new for Bob, an award-winning painter whose past commissions include a Manhattan cityscape and Italian-themed murals for three local pizzerias. View a sampling of his portfolio at RobertAmmonStudios.com.

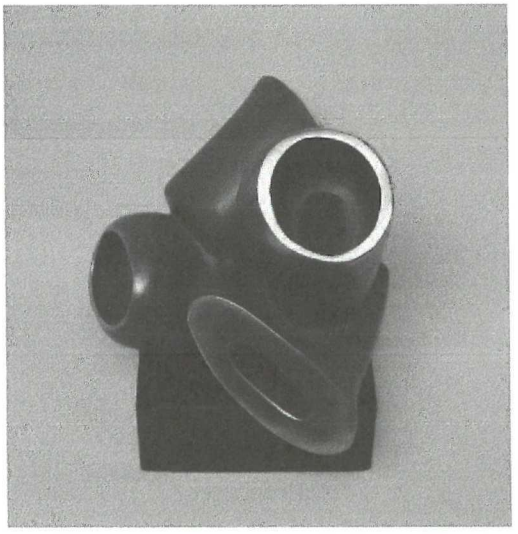
MainStreet DeLand is fundraising for this legacy project. For more information, see MainStreetDeLand.org.

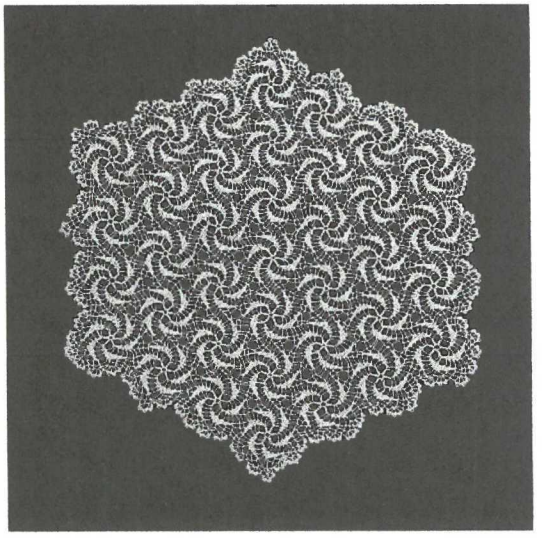
Upcoming Shows in the Art Community:

♗ **Flagler Pastel Artists** from FCAL have formed a group and they will be exhibiting their work at **Arts on Granada**. The opening will be on Sunday, June 10th from 2:00-5:00pm. The show will be up until June 29th.

l-r Jan Jackson and Karen Hickman

Krystyna Spisak-Madejczyk's *Blue Fine Art Gallery* has moved to a first row storefront at Marvin's Garden: 4601 E. Moody Blvd (unit B8) in Bunnell. Her latest exhibition features fine lace by Barbara Spisak-Komola.





New Members – FCAL welcomes the following new members, as of the latest database update.

Robyn Cowlan	Denise Jenkins	Linda McLean	Marilyn Scarpetta	Dawn Wilkes
Cherie Harden	Memrie King	Sebastian Russell	Carly Simon	Barb Williams
	Mike Magnus	Frank Scarpetta	Aston Stogsdill	

Note: **Please send all articles, art and member news to Ann DeLucia at jadl6836@gmail.com**

Note: The Flagler County Art League respects the privacy of your personal contact information. We do not sell our membership lists and we do not make your information available to other parties. Our newsletter is for Art League business and members non-profit activities.

Flagler County Art League

P. O. Box 352772
Palm Coast, Florida
32135-2772

The Spectrum
Published by
The Flagler County Art League
President: Ann DeLucia
Editor: Barbara Forristall Scapin
Layout & Design: Karen Neville
Contributors: Ann DeLucia, Stephanie Salkin, Maggie Corder, Caryn Lutz, Jude Schell, Skip Westphal

Flagler Performing Arts Academy

August 1, 2019

Re: Request for Cultural Arts Financial Assistance

Mr. Boyer and Committee,

The Flagler Performing Arts Academy (a 5013c nonprofit) greatly appreciates the opportunity to apply for grant assistance from the City of Palm Coast. Our program received funding from your organization last summer and as a result we were not only able to provide 40 children with a 3 week professional quality musical theater training, but over 400 community residents were able to enjoy the magic of a high quality theatrical experience.

We are hopeful that we will be granted funds to continue and expand this highly beneficial experience to the children and residents of Palm Coast. If provided with the full 3,000 grant we would be able to offer a sliding fee schedule for those families that are unable to pay even the discounted 200 dollar fee for our 3 week camp program. We would also like to provide honorariums to students who work behind the scenes. This will provide them with summer employment while teaching them valuable stagecraft skills. By fully funding our program we can also keep ticket prices reasonable so that more of our community members have access to our live theatre experience.

We are again seeking funding to provide a 3 week musical theatre camp and 4 performances in June 2019. We anticipate the participation of 40 performers ages eight to eighteen, 10 student and adult volunteer stage crew members and 400 community and visitor audience members. Grant funds will be used to offset the cost for Royalties, Costumes, Sets, Props and advertising.

Ann Paris will serve as the program director. Mrs. Paris is currently teaching chorus, dance, drama and musical theater in Flagler County Schools, she has been an adjunct instructor at Daytona State College, teaches private voice students, has authored a book (Vocal Relaxation System) and has many years of preforming professionally throughout the world. (find full bio at http://palmcoastsummercamp.com/about-the-director/).

I am happy to meet with the selection committee if necessary, Thank you.

Sincerely,
Ann Paris

FLAGLER PERFORMING ARTS ACADEMY
250 PALM COAST PARKWAY N.E. # 607-223 PALM COAST, FL. 32177

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: Elagler Performing Arts Academy

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☒ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: PalmCoast Summer Theater Camp

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? _____

Total Program Cost: 17,300

Grant Request (Maximum Request $3,000): #3,000

Name & Title of the Person completing application: Ann Paris, President

Organization address: 250 PalmCoast Parkway N.E. #607-223 PalmCoast 32137

Phone: _____ **Fax:** _____ **E-Mail:** anne@palmcoastsummercamp.com

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2017-2018? yes

If yes, what was the grant amount received and the final cost of the program funded: _____

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Signature

Ann S. Paris
Print Name

President
Title

July 23, 2018
Date

Page6

1. **THE PURPOSE OF FLAGLER PERFORMING ARTS ACADEMY** is best summed up in our mission statement.

Mission statement: "The mission of Flagler Performing Arts Academy is to provide a high quality musical theater education to children and youth in a safe, positive environment, fostering teamwork, self-discipline, and sense of accomplishment while bringing exposure to the arts in our community." Flagler Performing Arts Academy, Inc. is a 501 (C)(3) Organization.

We have started fulfilling our mission by producing a Summer Musical Theater Camp for children ages 8-16. They are trained in vocal music (promoting healthy vocal production), dance and acting. The camp culminates with a Professional quality Musical Production.

Our future goals includes dance classes, voice and acting training, improvisation and music reading classes for children, adults and seniors. A future permanent home for the Flagler Performing Arts Academy will provide year round arts education for all residents of Palm Coast.

2. DESCRIBE THE PROGRAM BEING CONSIDERED FOR FUNDING AND IT'S PURPOSE. INCLUDE DATES, DESCRIPTION, LOCATION AND ANTICIPATED ATTENDANCE AT EACH PRESENTATION. EXPLAIN WHY THE PROGRAM BEING OFFERED IS IMPORTANT TO PLAM COAST RESIDENTS AND VISITORS.

The Flagler Performing Arts Academy will conduct a three week musical theatre camp for **40** local students ages 8 -18 and will present 4 performances of a professional quality musical, for approximately **400** local residents and visitors. All activities will be conducted **in Palm Coast.**

LOCATION of Events: Buddy Taylor Middle School
4500 Belle Terre Pkwy, Palm Coast, FL 32164

ATTENDANCE:
Camp: 40 Students
Performances: 400 residents and visitors

EVENT DATES:

CAMP:	**JUNE 10 2019 - JUNE 28, 2019**
PERFORMANCES:	**JUNE 28, 2019 - 2:00 PM AND 7:00 PM**
	JUNE 29, 2019 - 2:00 PM AND 7:00 PM

3. THE VALUE OF CAMP TO THE CITY OF PALM COAST 'S RESIDENTS AND VISITORS:

Multiple studies show that both making of theatre, and attending live theatre, contribute to educational and social development, yet often these are the first programs that are cut from many schools.

Research shows that students involved in drama performance outscore non-arts students on the SAT by an average of 65 points in the verbal component and 34 points in the math. Drama students also demonstrate improved school attendance and have lower dropout rates. Performing arts programs have proven to be particularly beneficial to students with learning difficulties.

Drama teaches children to listen, observe and empathize with those around them. Drama students learn to cooperate and collaborate with the other participants through the rehearsal and performance process. Musical theatre fosters a social awareness through exposure to the social issues, events and cultures portrayed in the scripts. Performing on stage requires tremendous concentration and sustained mental focus which is a skill that carries over to all aspects of life.

Furthermore **watching** live theatre also has numerous benefits. According to a 2014 study at Arkansas, watching live theatre enhances literary knowledge, tolerance and empathy of students to a far greater degree than reading or watching a movie can produce. The inclusion of human conflict in many plays increased individuals ability to comprehend and empathize with other people's feelings and reactions, and helps people relate to each other.

Theatre not only entertains and enchants the audience, it fires the imagination, giving children the skills, curiosity and creativity they need to understand the complex world we live in, and music in a live show sparks something in children that is difficult to extinguish.

Finally, having live theatre events, especially those that cater to families and children of all ages, promotes our community. Programs like ours is what attracts visitors and potential home buyers. By exposing the community to the Arts, we strive to attract audience members of all ages, cultural backgrounds, and experiences.

3. HOW THE CITY OF PALM COAST'S FINANCIAL ASSISTANCE WILL BE USED AND WHY FUNDING FROM THE CITY IS ESSENTIAL FOR THE DEVELOPMENT OF THE PROGRAM.

The financial assistance from the City will be used for **Royalties**, (which includes: rights, scripts, and musically arrangements) and **Supplies** (which includes: props, sets, and costumes and as required at least 20% of grant money will be used for **advertising**.

Funds from the City are essential for The Summer Musical Theatre Program to take place. The children in our community deserve the most thoughtful, careful, and developmentally appropriate instruction that we can provide. Yet, we need to keep camp fees and ticket prices reasonable so that those with limited funds might still participate. The only way we can accomplish this is through assistance such as the City offers. We will also be seek donations and volunteer help, do fundraising, and look for other grant opportunities.

Attachments:

1. Request for Cultural Arts Financial Application
2. Nonprofit Determination Letter
3. Roster of Board of DirectorsCompleted Budget Form
4. Completed Budget Form
5. Tax Return 990 Ez
6. Support Material (program, photos, social media advertising)

Please also visit these sites for additional information.
Newspaper article:
http://www.news-journalonline.com/news/20180620/magical-nanny-lands-in-palm-coast
Facebook Page: Palm Coast Summer Theater Camp
https://www.facebook.com/palmcoastsummertheatercamp/?ref=bookmarks

City of Palm Coast
Cultural Arts Financial Assistance Grant
Budget Worksheet

Organization Name	Flagler Performing Arts Academy
Federal ID Number (FEIN)	81-3556708
Organization - Fiscal Year End	
Name of Program Being Considered for Funding:	Summer Musical Theatre Camp

	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Organization Fiscal Year Budget
Income			
Government Grants			
Foundation and Corporate Grants			
Admission Fees	9000		
Contributions from Individuals	1000		
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income / Ticket sales	4250		
Total Income	14250	0	0
Personnel Expenses			
Salaries and Wages			
Professional Development/Training			
Employee Benefits and Taxes			
Total Personnel Costs		0	0
Operating Expenses			
Rent/Mortgage	3400		
Utility Expenses (Water, Phone, Internet etc.)			
Office Equipment Rental & Maintenance			
Awards, Scholarships			
Fundraising/Development Expenses			
Insurance Expense			
Marketing/Advertising	1000	300	
Professional Fees/Honorariums	9000		
Supplies for Program	1500	1500	
Postage and Delivery			
Travel Expense			
Other Expenses Specify Royalties	1200	1200	
Other Expenses Specify Ticket Service	1200		
Other Expenses Specify			
Total Operational Costs	17300	3000	0
Total Expenses		3000	0

Form **990-EZ**

Short Form
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at *www.irs.gov/form990*.

Department of the Treasury
Internal Revenue Service

OMB No. 1545-1150

2016

Open to Public Inspection

A For the 2016 calendar year, or tax year beginning , 2016, and ending December 31 , 20 17

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☒ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization
Flagler Performing Arts Academy, Inc.

Number and street (or P.O. box, if mail is not delivered to street address) | Room/suite
250 Palm Coast Parkway NE | 607-223

City or town, state or province, country, and ZIP or foreign postal code
Palm Coast, FL 32137

D Employer identification number
813556708

E Telephone number
386-589-3019

F Group Exemption Number ▶

G Accounting Method: ☑ Cash ☐ Accrual Other (specify) ▶

I Website: ▶ www.palmcoastsummercamp.com

J Tax-exempt status (check only one) — ☑ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

H Check ▶ ☑ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

K Form of organization: ☑ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are $200,000 or more, or if total assets (Part II, column (B) below) are $500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ $

Part I **Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I . . . . . ☐

Revenue	1	Contributions, gifts, grants, and similar amounts received		1	0
	2	Program service revenue including government fees and contracts		2	0
	3	Membership dues and assessments		3	0
	4	Investment income		4	0
	5a	Gross amount from sale of assets other than inventory	5a 0		
	b	Less: cost or other basis and sales expenses	5b 0		
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)		5c	0
	6	Gaming and fundraising events			
	a	Gross income from gaming (attach Schedule G if greater than $15,000)	6a 0		
	b	Gross income from fundraising events (not including $ 0 of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds $15,000)	6b 0		
	c	Less: direct expenses from gaming and fundraising events	6c 0		
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)		6d	0
	7a	Gross sales of inventory, less returns and allowances	7a 0		
	b	Less: cost of goods sold	7b 0		
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)		7c	0
	8	Other revenue (describe in Schedule O)		8	0
	9	**Total revenue.** Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶		9	0
Expenses	10	Grants and similar amounts paid (list in Schedule O)		10	0
	11	Benefits paid to or for members		11	0
	12	Salaries, other compensation, and employee benefits		12	0
	13	Professional fees and other payments to independent contractors		13	0
	14	Occupancy, rent, utilities, and maintenance		14	0
	15	Printing, publications, postage, and shipping		15	0
	16	Other expenses (describe in Schedule O)		16	0
	17	**Total expenses.** Add lines 10 through 16 ▶		17	0
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)		18	0
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)		19	0
	20	Other changes in net assets or fund balances (explain in Schedule O)		20	0
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶		21	0

Part II **Balance Sheets** (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II . . . . . ☐

		(A) Beginning of year		(B) End of year
22	Cash, savings, and investments		22	100
23	Land and buildings		23	0
24	Other assets (describe in Schedule O)		24	0
25	**Total assets**		25	100
26	**Total liabilities** (describe in Schedule O)		26	0
27	**Net assets or fund balances** (line 27 of column (B) must agree with line 21)		27	0

Part III **Statement of Program Service Accomplishments** (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III . . ☐

What is the organization's primary exempt purpose? Musical Theater For Children

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28

(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ 28a 0

29

(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ 29a 0

30

(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ 30a 0

31 Other program services (describe in Schedule O) . . . . . .

(Grants $) If this amount includes foreign grants, check here . . . . ▶ ☐ 31a 0

32 **Total program service expenses** (add lines 28a through 31a) . . . . . ▶ 32 0

Part IV **List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV . . . . ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Ann Paris President	10	0	0	0
James L Paris Vice President	1	0	0	0
James N Paris Board Member	.5	0	0	0

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V . . ☐

			Yes	No
33	Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33		✓
34	Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34		✓
35a	Did the organization have unrelated business gross income of $1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a		✓
b	If "Yes," to line 35a, has the organization filed a Form 990-T for the year? *If "No," provide an explanation in Schedule O*	35b		✓
c	Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c		✓
36	Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36		✓
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a			
b	Did the organization file **Form 1120-POL** for this year?	37b		✓
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a		✓
b	If "Yes," complete Schedule L, Part II and enter the total amount involved 38b			
39	Section 501(c)(7) organizations. Enter:			
a	Initiation fees and capital contributions included on line 9 39a			
b	Gross receipts, included on line 9, for public use of club facilities 39b			
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ 0 ; section 4912 ▶ 0 ; section 4955 ▶ 0			
b	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b		✓
c	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ 0			
d	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ 0			
e	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e		✓
41	List the states with which a copy of this return is filed ▶			
42a	The organization's books are in care of ▶ Ann Paris Telephone no. ▶ 386-589-3019			
	Located at ▶ 39 Fenhill Lane Palm Coast, FL ZIP + 4 ▶ 32137			
b	*At any time during the calendar year, did the organization have an interest in or a signature or other authority over* a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).	42b		✓
c	At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country: ▶	42c		✓
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041**—Check here . . . . . ▶ ☐ and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43	0		
44a	Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a		✓
b	Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be *completed instead of Form 990-EZ*	44b		✓
c	Did the organization receive any payments for indoor tanning services during the year?	44c		✓
d	If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? *If "No," provide an explanation in Schedule O*	44d		✓
45a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a		✓
b	Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b		✓

		Yes	No
46	Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I	46		✓

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI . . . . . ☐

		Yes	No
47	Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II	47		✓
48	Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E	48		✓
49a	Did the organization make any transfers to an exempt non-charitable related organization?	49a		✓
b	If "Yes," was the related organization a section 527 organization?	49b		✓

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Ann Paris President	10	0	0	0

f Total number of other employees paid over $100,000 . . . . ▶ 0

51 Complete this table for the organization's five highest compensated independent contractors who each received more than $100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over $100,000 . . ▶ 0

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A . . . . . ▶ ☐ Yes ☑ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Ann L Paris — Signature of officer — Date 4/8/17

Ann S. Paris President — Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN

Firm's name ▶ | Firm's EIN ▶

Firm's address ▶ | Phone no.

May the IRS discuss this return with the preparer shown above? See instructions . . . . . ▶ ☐ Yes ☐ No

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: AUG 19 2016

FLAGLER PERFORMING ARTS ACADEMY INC
250 PALM COAST PARKWAY NE 607-223
PALM COAST, FL 32137-8224

Employer Identification Number:
81-3556708
DLN:
26053630003216
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
August 9, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

Flagler Performing Art Academy

Board of Directors

Ann Paris .....President
39 Fenhill Ln
Palm Coast FL 32137-9162

James L. Paris.....Treasurer
39 Fenhill Ln
Palm Coast FL 32137-9162

James M. Paris ..... Board Member
702 51st Street E. #1121A
Bradenton Fl 34208

GAARGIULO ART FOUNDATION, INC

REQUEST FOR
CULTURAL ARTS FINANCIAL ASSISTANCE
2018-19

Gargiulo Art Foundation, Inc.

The Hamptons of Pine Lakes, 8 Cedar Point Drive, Palm Coast, FL 32164 Phone (386) 446-0617

Thomas L. Gargiulo, CEO/President - Frank A. Gargiulo, Vice President -Arlene C. Volpe, Director

August 8, 2018

Leisure Service Advisory Board
Palm Coast Parks and Recreation Dept.
305 Palm Coast Parkway NE
Palm Coast, FL 32164

Re: Financial Assistance 2018 - 19

Dear LSAC Board Members:

Our Foundation's request for financial assistance would be used to advertise:

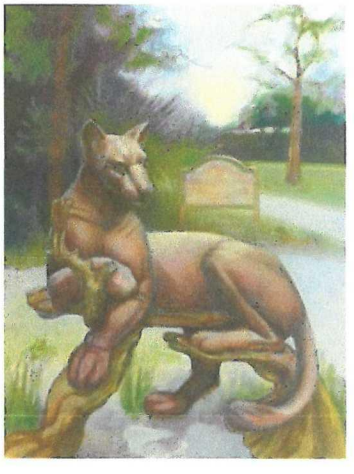
1. Our $100,000 over the next four years for a proposed Town Center Public Sculpture Garden.
2. for sculptors' and patrons support regarding loan of sculptures
3. well known Deland sculptor Harry Messersmith heading the community project
   Messersmith has met with Ken Jones, Arts' Commission Chairman
   And Beautification Committee Member on site
4. Promotion of matching individual and business contributions
5. Goal to have at least ½ dozen sculptures installed around Town Center Lake by the year 2021
6. Town Center's enhancement of nature, art, and wellness benefiting residents, businesses, visitors and tourists.

We will be away August 11 – September 10. If you have any questions, please leave a message on our land line (386) 446-0617 and we will get back to you as soon as possible. We plan to attend the LSAC Meeting on September 12.

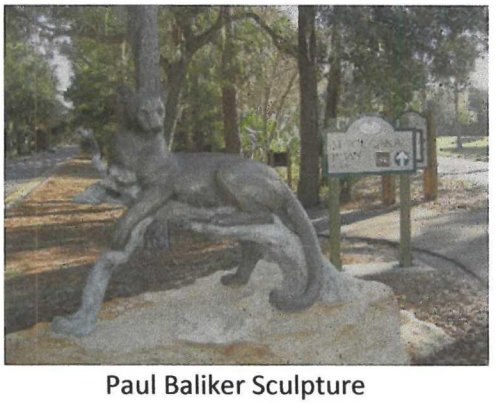
Sincerely

Tom Gargiulo, President and CEO

Arlene C. Volpe, Director



Jan Geyer
Paintings
Palm Coast City Hall



Paul Baliker Sculpture
Linear Park, Palm Coast

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: Gargiulo Art Foundation, Inc.

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☒ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: Town Center Sculpture Garden advertising

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? Once

Total Program Cost: 3,800 - 4,000

Grant Request (Maximum Request $3,000): 3,000.

Name & Title of the Person completing application: Arlene C. Volpe GAF Director

Organization address: 8 Cedar Point Drive, Palm Coast FL 32164

Phone: 386 446-0617 **Fax:** _____ **E -Mail:** avolpe@cfl.rr.com

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2018-2019? No

If yes, what was the grant amount received and the final cost of the program funded: _____

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Arlene C. Volpe
Signature

Arlene C. Volpe
Print Name

Director
Title

August 10, 2018
Date

Gargiulo Art Foundation, Inc.

The Hamptons of Pine Lakes, 8 Cedar Point Drive, Palm Coast, FL 32164 Phone (386) 446-0617
Thomas L. Gargiulo, CEO/President - Frank A. Gargiulo, Vice President -Arlene C. Volpe, Director

1. **PURPOSE OF ORGANIZATION** – The GAF supports artists, students and art organizations The Foundation has recognized 18 Flagler County Artists of the Year, sponsored numerous varied art shows, artists' panels, discussions, art receptions, gallery walks, critiques, student art scholarships and developed Palm Coast's "Art in Public Places".

2. **PROGRAM BEING CONSIDERED FOR FUNDING AND IT'S PURPOSE** - The City's financial assistance is essential to advertise a proposed public sculpture garden in Town Center. The Gargiulo Art Foundation, Inc. is committing $**100,000**. Over the next four years for this project. Well known Deland Sculptor, Harry Messersmith will head the community project. Messersmith has toured Palm Coast and has met Arts Commission Chair and Beautification Member Ken Jones at the site. The Town Center sculpture garden will enhance our community for residents, visitors and tourists.

3. **DESCRIBE HOW THE CITY OF PALM COAST FINANCIAL ASSISTANCE WILL BE USED AND WHY FUNDING FROM THE CITY IS ESSENTIAL FOR THE DEVELOPMENT OF THE PROGRAM.** – The City's financial assistance is essential to attract support of sculptors, patrons, businesses, and residents. The funding will be used for ADVERTISING accompanied with the City's Logo :

   Expression Magazine
   News Journal Classified Announcements,
   Flaglerlive.com, News Letters, Flyers, Brochures
   Palm Coast & Ormond Beach Observers,

For more information or questions, please call GAF at (386) 446-0617

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 0 5 2001

GARGIULO ART FOUNDATION INC
C/O THOMAS L GARGIULO
8 CEDAR POINT DR
PALM COAST, FL 32164

Employer Identification Number:
91-2082593
DLN:
17053086012041
Contact Person:
JENNIFER NICOLIN ID# 95152
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that, as indicated in your application, you are a private foundation within the meaning of section 509(a) of the Code. In this letter we are not determining whether you are an operating foundation as defined in section 4942(j)(3).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA). However, since you are a private foundation, you are subject to excise taxes under chapter 42 of the Code. You also may be subject to other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circum-

Form **990-PF**

Department of the Treasury
Internal Revenue Service

Return of Private Foundation

or Section 4947(a)(1) Trust Treated as Private Foundation

▶ **Do not enter social security numbers on this form as it may be made public.**
▶ **Go to *www.irs.gov/Form990PF* for instructions and the latest information.**

OMB No. 1545-0052

2017

Open to Public Inspection

For calendar year 2017 or tax year beginning , 2017, and ending , 20

Name of foundation
GARGIULO ART FOUNDATION

A Employer identification number
91-2082593

Number and street (or P.O. box number if mail is not delivered to street address) | Room/suite
8 CEDAR POINT DRIVE

B Telephone number (see instructions)
(386)446-0817

City or town, state or province, country, and ZIP or foreign postal code
Palm Coast, FL 32164

C If exemption application is pending, check here ▶ ☐

G Check all that apply: ☐ Initial return ☐ Initial return of a former public charity ☐ Final return ☐ Amended return ☐ Address change ☐ Name change

D 1. Foreign organizations, check here . . . . ▶ ☐
2. Foreign organizations meeting the 85% test, check here and attach computation . . . . ▶ ☐

H Check type of organization: ☒ Section 501(c)(3) exempt private foundation ☐ Section 4947(a)(1) nonexempt charitable trust ☐ Other taxable private foundation

E If private foundation status was terminated under section 507(b)(1)(A), check here . . . . . ▶ ☐

I Fair market value of all assets at end of year (from Part II, col. (c), line 16) ▶ $ 0

J Accounting method: ☒ Cash ☐ Accrual ☐ Other (specify) _____ (Part I, column (d) must be on cash basis.)

F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here . . . . ▶ ☐

Part I Analysis of Revenue and Expenses (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see instructions).)

			(a) Revenue and expenses per books	(b) Net investment income	(c) Adjusted net income	(d) Disbursements for charitable purposes (cash basis only)
Revenue	1	Contributions, gifts, grants, etc., received (attach schedule)	40,606			
	2	Check ▶ ☐ if the foundation is **not** required to attach Sch. B				
	3	Interest on savings and temporary cash investments				
	4	Dividends and interest from securities				
	5a	Gross rents				
	b	Net rental income or (loss) _____				
	6a	Net gain or (loss) from sale of assets not on line 10				
	b	Gross sales price for all assets on line 6a _____				
	7	Capital gain net income (from Part IV, line 2)				
	8	Net short-term capital gain				
	9	Income modifications				
	10a	Gross sales less returns and allowances				
	b	Less: Cost of goods sold				
	c	Gross profit or (loss) (attach schedule)				
	11	Other income (attach schedule)				
	12	**Total.** Add lines 1 through 11	40,606	0		
Operating and Administrative Expenses	13	Compensation of officers, directors, trustees, etc				
	14	Other employee salaries and wages				
	15	Pension plans, employee benefits				
	16a	Legal fees (attach schedule)				
	b	Accounting fees (attach schedule) STM108	515			
	c	Other professional fees (attach schedule)				
	17	Interest				
	18	Taxes (attach schedule) (see instructions)				
	19	Depreciation (attach schedule) and depletion				
	20	Occupancy				
	21	Travel, conferences, and meetings				
	22	Printing and publications				
	23	Other expenses (attach schedule) STM103	40,833			
	24	**Total operating and administrative expenses.** Add lines 13 through 23	41,348	0		0
	25	Contributions, gifts, grants paid	0			0
	26	**Total expenses and disbursements.** Add lines 24 and 25	41,348	0		0
	27	Subtract line 26 from line 12:				
	a	**Excess of revenue over expenses and disbursements**	(742)			
	b	**Net investment income** (if negative, enter -0-)		0		
	c	**Adjusted net income** (if negative, enter -0-)			0	

For Paperwork Reduction Act Notice, see instructions. Form **990-PF** (2017)

EEA

City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name	Gargiulo Art Foundation, Inc.
Federal ID Number (FEIN)	91-2082593
Organization - Fiscal Year End	2019
Name of Program Being Considered for Funding:	Town Center Sculpture Garden Advertising

	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Organization Fiscal Year Budget
Income			
Government Grants	$3,000.00	$3,000.00	$3,800.00
Foundation and Corporate Grants			
Admission Fees			
Contributions from Individuals	$800.00	$800.00	$64,200.00
Membership Income			$2,500.00
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income	3800	3800	70500
Personnel Expenses	0		
Salaries and Wages			
Professional Development/Training			
Employee Benefits and Taxes			
Total Personnel Costs	0	0	0
Operating Expenses			
Rent/Mortgage			
Utility Expenses (Water, Phone, Internet etc.)			
Office Equipment Rental & Maintenance			
Awards, Scholarships			
Fundraising/Development Expenses			
Insurance Expense			
Marketing/Advertising	3,800.00	3,800.00	4,000.00
Professional Fees/Honorariums			18,500.00
Supplies for Program	0		
Postage and Delivery	0	300	400
Travel Expense			1000
Town Center Sculpture Garden	35000	35000	35,000.00
Public Art Collections		4,000.00	4000
Public Art Shows		3,200.00	3,200.00
Total Operational Costs	38800	46300	66100
Total Expenses	38800	46300	66100

GARGIULO ART FOUNDATION, INC.

The Hamptons of Pine Lakes - 8 Cedar Point Drive, Palm Coast, FL 32164

BOARD OF DIRECTORS

Tom Gargiulo, President/CEO

8 Cedar Point Drive, Palm Coast, FL 32164
Tom is the creative force of the Foundation in providing ideas for varied visual art, poetry,performance shows and public art that support and enhance the art and culture in Palm Coast.

Frank A. Gargiulo, Vice President

124 Dobson Street, Bridgeport, CT 06606
Frank brings skills acquired in leading not for profit organizations in Connecticut. He generously contributes financially to the Gargiulo Art Foundation, Inc.

Arlene C. Volpe, Director, Secretary, Treasurer

8 Cedar Point Drive, Palm Coast, FL 32164
brings her 40 years of experience in business and the arts from Connecticut and Florida to the Foundation

GAF's proposed bronze sculpture "PEACE" by Ormond Beach Artist Joan Baliker for Palm Coast Community Center "PEACE" is in the public collections of Ormond and Deland and was displayed at the Daytona Beach Museum of Art and Science in the fall of 2017.

"PEACE" SHOULD BE EVERYWHERE

SUPPORT MATERIALS: Gargiulo Art Foundation, Inc. Town Center Sculpture Garden

Since 2005, the Gargiulo Art Foundation has gained considerable experience installing 14 outdoor public sculptures in the City of Palm Coast. Our grant for 2019, if approved, will be used to advertise the installation of a sculpture garden in Town Center. Our Foundation is committing **$100,000** over a period of four years to this project.

Well known Deland Sculptor **Harry Messersmith** will head this project. The former Deland Museum of Art Director has considerable expertise working and directing community projects. His sculptures adorn many private and public collections throughout Deland including the brick façade of Deland City Hall. The Artist is familiar with Palm Coast and has met with **Ken Jones, Arts' Commission Chairman and Beautification Committee Member** on the Town Center Lake site.

Excitement is building among area sculptors for the **proposed Sculpture Garden in Palm Coast**. Artist Harry Messersmith and the Gargiulo Art Foundation, aware of problems associated with public outdoor sculptures in other cities have a new approach for sculptors' concerns. Palm Coast financial assistance was granted to install the loan of an interactive sculpture **IMAG NE**), at **the Flagler County Public Library** and **Town Center in Palm Coast** for two months. The sculpture was well received at both sites. An opportunity was missed to purchase the sculpture from the artist at a greatly discounted price to the GAF for lack of funds. The sculpture went on to Georgia for a two month loan and was purchased by a town in Georgia.

We were recently contacted by Palm Coast officials to consider a Key West Sculptor's work. So it is obvious to us that the City is aware of the value of Art in Public Places in Palm Coast. Full financial support, if awarded, will be used for advertising the program.

The GAF will purchase the loaned pieces in four years or less and gift them to the City. This will provide sculptors the opportunity to show their costly art at less expense. GAF will match contributions 50 – 50 for purchases of sculpture. A plaque will accompany all donated work with contributor names listed. This will give patrons and businesses incentive to match the Foundation's contribution. For example . . . a sculpture costing $16,000 (Paul Baliker's Florida Panther at Linear Park) would be $4,000 a year for four years. The Foundation would pay $2,000 each year and the sponsor(s) will contribute 50%. A plaque will be installed listing contributors in year five.

Harry Messersmith's 3 outdoor bronze relief sculptures at the Publix Shopping center, Palm Coast Parkway between Firehouse Subs and Pizza Hut is the result of a collaboration of GAF, the artist, Palm Coast Landscape Architect Bill Butler, and property owner can promote art and culture in Palm Coast.

.

My dream is to recognize Palm Coast, not only for its beautiful palm trees, but as a destination for visitors and tourists to view our city's arts and culture.

We hope LSAB will support our project and award GAF the maximum financial assistance.

Thank you.

Tom Gargiulo

TG:acv

ccc: Harry Messersmith

Palm Coast ARTS FOUNDATION

1500 Central Avenue
Palm Coast, FL 32164
office: 386-225-4394
www.palmcoastartsfoundation.com

July 19, 2018

Alex Boyer, Director
Parks and Recreation Department
305 Palm Coast Parkway, NE
Palm Coast, FL 32137

Dear Alex,

Enclosed is the cultural grant application for the Palm Coast Arts Foundation for a February 2019 Shakespeare in the Park production of THE TAMING OF THE SHREW, the second of what we hope will continue to be an annual theatre experience.

Since last year's performances were met with such enthusiasm within the community (capacity attendance at each of the four performances), we plan the same four performance format, hoping to reach as wide an audience as possible.

Shakespeare in the Park will be a collaboration between the Palm Coast Arts Foundation and the City Repertory Theatre, with local director, John Sbordone.

Should you have additional questions regarding the application, please feel free to contact me.

Sincerely,

Nancy Crouch

Nancy Crouch
Executive Director

/enclosure

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: Palm Coast Arts Foundation

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☑ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: Shakespeare in the Park: Taming of the Shrew

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? 1

Total Program Cost: $14,670.00

Grant Request (Maximum Request $3,000): $3000.00

Name & Title of the Person completing application: NANCY CROUCH, EXEC. DIR.

Organization address: 1500 Central Ave; Palm Coast 32164

Phone: 225-4394 **Fax:** _____ **E -Mail:** nancycrouch@palmcoastartsfoundation.com

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2018-2019? yes

If yes, what was the grant amount received and the final cost of the program funded: $3000 / $11,238.50

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Nancy Crouch
Signature

NANCY CROUCH
Print Name

Executive Director
Title

7/19/18
Date

Palm Coast
ARTS FOUNDATION

(1) Purpose of Palm Coast Arts Foundation

The Palm Coast Arts Foundation established in 2004 as a public, non-profit organization focuses on bringing quality entertainment and cultural arts to our community. The Foundation has continued to build on a unified vision – to design and build a Center for the Arts that will establish the Palm Coast/Flagler beaches area as a world-class forum for the arts. Our mission is to nurture and spotlight the arts and economy by providing vision, venues, and facilitation.

A 15+-acre cultural arts complex is being developed here in Town Center. The Palm Coast Arts Foundation (PCAF) has put in place a strategy in which to phase funding and construction of the project. Phase I commenced February 2016 with a ground-breaking ceremony and in December that same year, we had the official ribbon cutting of our new outdoor stage. Phase II of this project is a Raise the Roof campaign to provide necessary funds to construct a permanent span-system roof structure over the stage. Phase III will be a 20,000+ sq/ft events center with a catering kitchen; and Phase IV will be a 2,200 performing arts center with the capability of all types of performances from Broadway to Opera, music of all genres, dance, theatre, etc.; all over time as funding is secured.

(2) Program description

Our annual Shakespeare in the Park is a sophisticated theatre performance performed on the large outdoor stage of the Palm Coast Arts Foundation under our custom BIG TOP tent in Town Center at 1500 Central Avenue. TAMING OF THE SHREW is the play chosen for this second performance. It is our hope to offer the community a different Shakespeare performance each year. Dates of the performances will be: February 21-24, 2019 allowing flexibility in the schedule for our guests

The importance of the program is an introduction to arguably the world's most famous playwright, William Shakespeare whose works have been performed in England since their debut in the 16th and 17th centuries. The earliest known staging of Shakespeare here in the U.S. (then the colonies) was 1750 and theatre companies have produced performances ever since.

We hope to attract a minimum of 150 guests per performance for a total of 600. Last year's MACBETH performances sold out each night.

(3) How Proceeds will be utilized:

Our goal is to improve the quality of life for residents and visitors alike by providing access to high quality and challenging performing and visual arts events. By igniting the mind, the arts have taught us new ways of thinking, communicating, and doing business.

Grant funds will go directly toward performance expenses (sound, lighting, rentals, actors, costumes, marketing). External funding is imperative in order to keep ticket costs to a minimum.

City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name	Palm Coast Arts Foundation
Federal ID Number (FEIN)	80-0101548
Organization - Fiscal Year End	30-Jun
Name of Program Being Considered for Funding:	Shakespeare in the Park: Taming of the Shrew

	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Organization Fiscal Year Budget
Income			
Government Grants	1250		25,000.00
Foundation and Corporate Grants	10000		125,000
Admission Fees	15000		0
Contributions from Individuals	200		10,000.00
Membership Income	0		25,000.00
Fundraising	1000		40,000.00
Earned Income	0		0
Interest Income	0		0
Other Income	0		0
Total Income	27450	0	225000
Personnel Expenses			
Salaries and Wages			80,000.00
Professional Development/Training			0
Employee Benefits and Taxes			6650
Total Personnel Costs	0	0	86650
Operating Expenses			
Rent/Mortgage	0	0	17133
Utility Expenses (Water, Phone, Internet etc.)	0	0	6483
Office Equipment Rental & Maintenance	0	0	2088
Awards, Scholarships	0	0	1000
Fundraising/Development Expenses	0	0	500
Insurance Expense	0	0	4323
Marketing/Advertising	1500	1500	4558
Professional Fees/Honorariums	11000	11000	1000
Supplies for Program	470	470	
Postage and Delivery	0	0	870
Travel Expense	0	0	0
restroom cleaning	100	100	0
food for concessions	100	0	0
opening night catering	1000	0	0
chair/table rentals	500	500	
Total Operational Costs	14670	13570	37955
Total Expenses	14670	13570	124605

Shakespeare in the Park – TAMING OF THE SHREW

FEBRUARY 21-24, 2019

MARKETING PLAN

Social Media to begin in October
Facebook
Palm Coast Arts Foundation Website
City Repertory Theatre Website
Palm Coast City community calendar
Flagler Broadcasting community calendar
Twitter
Instagram
LinkedN
Email
Who Fish Weekly
Eventful
Flaglerlive.com
Flagler County School District: Virtual Back-Pack (high school)
St. Augustine: www.oldcity.com community calendar

Print Media (includes a special press preview)
Daytona News Journal-Tribune (both Flagler and Volusia Counties)
Palm Coast, Ormond Beach, and Orange Park Observer
St. Augustine Record
Hammock Island Magazine (September issue)
Grand Haven Oak Tree Newsletter (November and Jan/Feb issue)
Pelican Post magazine

Flyers posted around libraries, TDC/Chamber office, members with no email addresses, public communication boards, Daytona State College Drama department, Flagler College, and Embry Riddle, Shakespeare Theatre Company in Orlando, and distributed to area hotels the week of performances

Radio
Kool 100.9 fm
WNZF 106.3 fm
Flagler Beach 97.3 fm
Beach 105.5 fm
Beach 92.7 fm
Flagler College 88.5 fm

HOW DID YOU HEAR ABOUT THIS PERFORMANCE?
Help Us Track our Marketing

_____Palm Coast Observer Ad

_____Radio advertisement

_____On-Air Radio Interview

_____Email

_____City of Palm Coast calendar of events

_____Other_____

We plan to duplicate this for TAMING of the Shrew - printed on cards & distributed at performances

agazine ad

ents

lar of Events

Results of "How Did You Hear About This Performance" cards

Friends:	44
CRT Members:	33
Pelican Post:	05
PCAF Members:	10
Palm Coast Observer:	6
From School/Teacher	14
Museum of Arts and Sciences	3
PCAF Website:	6
Surf 97.3 FM	1
Flagler Live	1
Facebook	1
Drove By and saw Sign	3
Palm Coast Calander of events:	1
Flyer in the Mail:	1
State Farm:	1
News Journal:	1
Unnamed Magazine:	2
Program publisher or ad	2

Palm Coast ARTS FOUNDATION

BOARD OF TRUSTEES – 2018

***Executive Committee**
Updated: July 17, 2018

***Alex, Bob**
Vice President
71 Westchester Lane
Palm Coast, FL 32164
(h) 386-446-0263
(C) 386-585-2451
ralex@cfl.rr.com

Barr, Andrea "Andy" (Rob)
Tech Talk Studios
4 Office Park Dr
Palm Coast, FL 32137
(C) 386-449-9408
(W) 386-597-7929
ttstudios@icloud.com

Florence, Lindsey
180 Eric Drive
Palm Coast, FL 32164
(H) 586-4023
(C) 225-3280
palmcoasterman@gmail.com

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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 2 2 2009

Employer Identification Number:
80-0101548
DLN:
17053271713048
Contact Person:
GREGORY K OLWINE ID# 31382
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

PALM COAST/FLAGLER FOUNDATION FOR
THE ARTS & ENTERTAINMENT INC
PO BOX 351766
PALM COAST, FL 32135-1766

Dear Applicant:

Our letter dated November 2005, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

FLORIDA DEPARTMENT OF REVENUE

Consumer's Certificate of Exemption

DR-14
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8013465359C-3	12/31/2015	12/31/2020	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

PALM COAST ARTS FOUNDATION INC
~~210 OLD KINGS RD S STE 900~~ 1500 central Ave
~~FLAGLER BEACH FL 32136-4380~~ Palm Coast, FL 32164

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

FLORIDA DEPARTMENT OF REVENUE

Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).

2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.

3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.

4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).

5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.

6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

Form **990**

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990 and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2016

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2016 calendar year, or tax year beginning 07-01 , 2016, and ending 06-30 , 2017

B Check if applicable:
- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization PALM COAST ARTS FOUNDATION INC

Doing business as

Number and street (or P.O. box if mail is not delivered to street address): PO BOX 351766

Room/suite

City or town, state or province, country, and ZIP or foreign postal code: PALM COAST, FL 32135-1766

D Employer identification no.: 80-0101548

E Telephone number: (386)263-2991

G Gross receipts$: 530,671

F Name and address of principal officer: SHIRLYN PERKOVICH
8 ERICKSON PL, PALM COAST, FL 32164

H(a) Is this a group return for subordinates? ☐ Yes ☒ No

H(b) Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. (see instructions)

H(c) Group exemption number ▶

I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

J Website: ▶ PALMCOASTARTSFOUNDATION.COM

K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶

L Year of formation: 2004

M State of legal domicile: FL

Part I Summary

1 Briefly describe the organization's mission or most significant activities: SPONSORED LOCAL MUSIC AND ART EVENTS AND PROGRAMS IN THE COMMUNITY TO RAISE FUNDS AND BUILD AWARENESS OF THE FOUNDATIONS GOAL TO BUILD A CULTURAL ARTS CENTER IN FLAGLER COUNTY.

2 Check this box ▶ ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.

3	Number of voting members of the governing body (Part VI, line 1a)	3	13
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	13
5	Total number of individuals employed in calendar year 2016 (Part V, line 2a)	5	2
6	Total number of volunteers (estimate if necessary)	6	
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	840
b	Net unrelated business taxable income from Form 990-T, line 34	7b	0

		Prior Year	Current Year
8	Contributions and grants (Part VIII, line 1h)	386,828	389,184
9	Program service revenue (Part VIII, line 2g)	105,581	126,572
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	18	840
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	6,475	10,048
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	498,902	526,644
13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	4,000	4,000
14	Benefits paid to or for members (Part IX, column (A), line 4)		0
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	39,627	66,208
16a	Professional fundraising fees (Part IX, column (A), line 11e)		0
b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 0		
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	165,676	189,431
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	209,303	259,639
19	Revenue less expenses. Subtract line 18 from line 12	289,599	267,005

		Beginning of Current Year	End of Year
20	Total assets (Part X, line 16)	720,261	1,152,437
21	Total liabilities (Part X, line 26)	280,021	443,608
22	Net assets or fund balances. Subtract line 21 from line 20	440,240	708,829

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

SHIRLYN PERKOVICH
Signature of officer — Date

SHIRLYN PERKOVICH, PRESIDENT
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name: Mary M Langhauser	Preparer's Signature: Mary M Langhauser	Date: 10-05-2017	Check ☒ if self-employed	PTIN: P00021314
Firm's name ▶ Mary M Langhauser, CPA			Firm's EIN ▶	
Firm's address ▶ 35 Barkwood Lane, Palm Coast FL 32137			Phone no. 386-446-3570	

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990** (2016)

EEA

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III . . . . . ☐

1 Briefly describe the organization's mission:

SPONSORED LOCAL MUSIC AND ART EVENTS AND PROGRAMS IN THE COMMUNITY TO RAISE FUNDS AND BUILD AWARENESS OF THE FOUNDATIONS GOAL TO BUILD A CULTURAL ARTS CENTER IN FLAGLER COUNTY.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? . . . . . ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? . . . . . ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses $ 130,565 including grants of $) (Revenue $ 126,572)

PROVIDED COMMUNITY EVENTS INCLUDING PLAYS CONCERTS AND COMMUNITY GRANT TO STUDENT ORCHESTRA

4b (Code:) (Expenses $ including grants of $) (Revenue $)

4c (Code:) (Expenses $ including grants of $) (Revenue $)

4d Other program services (Describe in Schedule O.)
(Expenses $ including grants of $) (Revenue $)

4e Total program service expenses ▶ 130,565

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Part IV Checklist of Required Schedules

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1	X	
2	Is the organization required to complete *Schedule B, Schedule of Contributors* (see instructions)?	2	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		X
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? *If "Yes," complete Schedule C, Part III*	5		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? *If "Yes," complete Schedule D, Part V*	10		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI*	11a	X	
b	Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII*	11b		X
c	Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII*	11c		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX*	11d	X	
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X*	11e	X	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a		X
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		X
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		X
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I* (see instructions)	17		X
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18		X
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19		X

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Part IV Checklist of Required Schedules *(continued)*

			Yes	No
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		X
22	Did the organization report more than $5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a*	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? *If "Yes," complete Schedule L, Part II*	26		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):			
a	A current or former officer, director, trustee, or key employee? *If "Yes," complete Schedule L, Part IV*	28a		X
b	A family member of a current or former officer, director, trustee, or key employee? *If "Yes," complete Schedule L, Part IV*	28b		X
c	An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? *If "Yes," complete Schedule L, Part IV*	28c		X
29	Did the organization receive more than $25,000 in non-cash contributions? *If "Yes," complete Schedule M*	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		X
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		X
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? **Note.** All Form 990 filers are required to complete Schedule O.	38	X	

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Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V . . . . . ☐

				Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a	2		
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b	0		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		1c	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	2		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?		2b	X	
	Note. If the sum of lines 1a and 2a is greater than 250, you may be required to *e-file* (see instructions)				
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?		3a		X
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation in Schedule O*		3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		4a		X
b	If "Yes," enter the name of the foreign country: ▶ _____ See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).				
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		5b		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		6b		
7	**Organizations that may receive deductible contributions under section 170(c).**				
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?		7a		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		7c		
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		7e		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		7f		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		7h		
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		8		
9	**Sponsoring organizations maintaining donor advised funds.**				
a	Did the sponsoring organization make any taxable distributions under section 4966?		9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		9b		
10	**Section 501(c)(7) organizations.** Enter:				
a	Initiation fees and capital contributions included on Part VIII, line 12	10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b			
11	**Section 501(c)(12) organizations.** Enter:				
a	Gross income from members or shareholders	11a			
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?		12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**				
a	Is the organization licensed to issue qualified health plans in more than one state?		13a		
	Note. See the instructions for additional information the organization must report on Schedule O.				
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b			
c	Enter the amount of reserves on hand	13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?		14a		X
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation in Schedule O*		14b		

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Part VI **Governance, Management, and Disclosure** *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI . . . . . ☒

Section A. Governing Body and Management

				Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year	1a	13		
	If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.				
b	Enter the number of voting members included in line 1a, above, who are independent	1b	13		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	2			X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?	3			X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4			X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?	5			X
6	Did the organization have members or stockholders?	6			X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	7a			X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	7b			X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a	The governing body?	8a		X	
b	Each committee with authority to act on behalf of the governing body?	8b		X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses in Schedule O*	9			X

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

			Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	10a		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	10b		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? . .	11a	X	
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.			
12a	Did the organization have a written conflict of interest policy? *If "No," go to line 13*	12a		X
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b		
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe in Schedule O how this was done*	12c		
13	Did the organization have a written whistleblower policy?	13		X
14	Did the organization have a written document retention and destruction policy?	14		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a	The organization's CEO, Executive Director, or top management official	15a		X
b	Other officers or key employees of the organization	15b		X
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16a		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ▶ Florida

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☐ Another's website ☒ Upon request ☐ Other *(explain in Schedule O)*

19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records: ▶

SHIRLYN PERKOVICH (386)263-2991, 8 ERICKSON PL, PALM COAST, FL 32164

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII . . . . . ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) SHIRLYN PERKOVICH PRESIDENT	10.00	X		X				0	0	0
(2) JOSEPH A GANCI TRUSTEE	2.00	X						0	0	0
(3) THOMAS A CORUM TRUSTEE	2.00	X						0	0	0
(4) DOLORES GENK SECRETARY	5.00	X		X				0	0	0
(5) PERRY GAMBRELL TREASURER	10.00	X						0	0	0
(6) MICHAEL DAVIS TRUSTEE	2.00	X						0	0	0
(7) ARTHUR L MCLAURIN EXECUTIVE VP	2.00	X		X				0	0	0
(8) LINDSEY FLORENCE TRUSTEE	2.00	X						0	0	0
(9) AWILDA HAMILTON TRUSTEE		X						0	0	0
(10) JOAN MANGANO TRUSTEE		X						0	0	0
(11) JULIE GUILMOND TRUSTEE		X						0	0	0
(12) LEILA HARDISON TRUSTEE		X						0	0	0
(13) SHELLEY RAGSDALE TRUSTEE		X						0	0	0
(14) NANCY CROUCH EXECUTIVE DIRECTOR	38.00					X		39,100	0	0

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Part VII **Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15)										
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
1b Sub-total ▶										
c Total from continuation sheets to Part VII, Section A ▶										
d Total (add lines 1b and 1c) ▶								39,100	0	0

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization ▶ 0

		Yes	No
3	Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*		X
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization ▶

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Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX . . . . . ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	4,000	4,000		
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	60,930		60,930	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes	5,278		5,278	
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	9,654		9,654	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion	11,579	8,854	2,725	
13 Office expenses	10,931	4,572	6,359	
14 Information technology	3,555		3,555	
15 Royalties				
16 Occupancy	40,370	13,801	26,569	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	6,658	6,658		
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	14,026	14,026		
23 Insurance	15,354	13,875	1,479	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a BANK AND MERCHANT FEES	2,996	2,821	175	
b PRINTING AND POSTAGE	4,724	3,270	1,454	
c DIRECT EVENT EXPENSES	58,688	58,688		
d REPAIRS AND MAINTENANCE	10,896		10,896	
e All other expenses				
25 **Total functional expenses.** Add lines 1 through 24e	259,639	130,565	129,074	0
26 **Joint costs.** Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ▶ ☐ if following SOP 98-2 (ASC 958-720)				

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Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X . . . ☐

			(A) Beginning of year		(B) End of year
Assets	1	Cash - non-interest-bearing	47,393	1	158,264
	2	Savings and temporary cash investments	32,111	2	8,033
	3	Pledges and grants receivable, net	73,943	3	12,250
	4	Accounts receivable, net		4	
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use	1,384	8	1,384
	9	Prepaid expenses and deferred charges		9	
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D — 10a: 902,341			
	b	Less: accumulated depreciation — 10b: 23,889	19,530	10c	878,452
	11	Investments - publicly traded securities	15,459	11	18,178
	12	Investments - other securities. See Part IV, line 11		12	
	13	Investments - program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11	530,441	15	75,876
	16	**Total assets.** Add lines 1 through 15 (must equal line 34)	720,261	16	1,152,437
Liabilities	17	Accounts payable and accrued expenses	3,017	17	4,496
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties	114,132	23	143,523
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	162,872	25	295,589
	26	**Total liabilities.** Add lines 17 through 25	280,021	26	443,608
Net Assets or Fund Balances		**Organizations that follow SFAS 117 (ASC 958), check here ▶ ☒ and complete lines 27 through 29, and lines 33 and 34.**			
	27	Unrestricted net assets	440,240	27	708,829
	28	Temporarily restricted net assets		28	
	29	Permanently restricted net assets		29	
		Organizations that do not follow SFAS 117 (ASC 958), check here ▶ ☐ and complete lines 30 through 34.			
	30	Capital stock or trust principal, or current funds		30	
	31	Paid-in or capital surplus, or land, building, or equipment fund		31	
	32	Retained earnings, endowment, accumulated income, or other funds		32	
	33	Total net assets or fund balances	440,240	33	708,829
	34	Total liabilities and net assets/fund balances	720,261	34	1,152,437

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Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI . . . . . ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	526,644
2	Total expenses (must equal Part IX, column (A), line 25)	2	259,639
3	Revenue less expenses. Subtract line 2 from line 1	3	267,005
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	440,240
5	Net unrealized gains (losses) on investments	5	1,584
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	708,829

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII . . . . . ☐

			Yes	No
1	Accounting method used to prepare the Form 990: ☒ Cash ☐ Accrual ☐ Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	2a		X
b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: ☐ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis	2b		X
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	2c		
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	3a		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	3b		

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SCHEDULE A (Form 990 or 990-EZ)
Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2016

Open to Public Inspection

Name of the organization	Employer identification number
PALM COAST ARTS FOUNDATION INC	80-0101548

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)

3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: _____

5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____

10 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f Enter the number of supported organizations . . . . . ☐

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document? Yes	(iv) No	(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

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Part II **Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	112,350	71,456	105,732	500,227	522,980	1,312,745
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 **Total.** Add lines 1 through 3	112,350	71,456	105,732	500,227	522,980	1,312,745
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						652,624
6 **Public support.** Subtract line 5 from line 4						660,121

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
7 Amounts from line 4	112,350	71,456	105,732	500,227	522,980	1,312,745
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	382	31	11	18	840	1,282
9 Net income from unrelated business activities, whether or not the business is regularly carried on	2,061	3,009	50			5,120
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 **Total support.** Add lines 7 through 10						1,319,147

12 Gross receipts from related activities, etc. (see instructions) 12

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** . . . . . ▶ ☐

Section C. Computation of Public Support Percentage

14	Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f))	14	50.04 %
15	Public support percentage from 2015 Schedule A, Part II, line 14	15	52.79 %

16a **33 1/3% support test - 2016.** If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization . . . . . ▶ ☒

b **33 1/3% support test - 2015.** If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization . . . . . ▶ ☐

17a **10%-facts-and-circumstances test - 2016.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ ☐

b **10%-facts-and-circumstances test - 2015.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization . . . . . ▶ ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions . . . . . ▶ ☐

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Part III **Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 **Total.** Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of $5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 **Public support.** (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 **Total support.** (Add lines 9, 10c, 11, and 12.)						

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ▶ ☐

Section C. Computation of Public Support Percentage

15	Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f))	15	%
16	Public support percentage from 2015 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17	Investment income percentage for **2016** (line 10c, column (f) divided by line 13, column (f))	17	%
18	Investment income percentage from **2015** Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests - 2016.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

b **33 1/3% support tests - 2015.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ▶ ☐

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ ☐

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Part IV Supporting Organizations

(Complete only if you checked a box in line 12 of Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

			Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? *If "No," describe in* ***Part VI*** *how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.*	1		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *how the organization determined that the supported organization was described in section 509(a)(1) or (2).*	2		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? *If "Yes," answer (b) and (c) below.*	3a		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? *If "Yes," describe in* ***Part VI*** *when and how the organization made the determination.*	3b		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? *If "Yes," explain in* ***Part VI*** *what controls the organization put in place to ensure such use.*	3c		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? *If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.*	4a		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? *If "Yes," describe in* ***Part VI*** *how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.*	4b		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? *If "Yes," explain in* ***Part VI*** *what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.*	4c		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? *If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in* ***Part VI****, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).*	5a		
b	**Type I or Type II only.** Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b		
c	**Substitutions only.** Was the substitution the result of an event beyond the organization's control?	5c		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? *If "Yes," provide detail in* ***Part VI.***	6		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	7		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? *If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).*	8		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? *If "Yes," provide detail in* ***Part VI.***	9a		
b	Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? *If "Yes," provide detail in* ***Part VI.***	9b		
c	Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? *If "Yes," provide detail in* ***Part VI.***	9c		
10a	Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? *If "Yes," answer 10b below.*	10a		
b	Did the organization have any excess business holdings in the tax year? *(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)*	10b		

Part IV Supporting Organizations *(continued)*

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	11a	
b	A family member of a person described in (a) above?	11b	
c	A 35% controlled entity of a person described in (a) or (b) above? *If "Yes" to a, b, or c, provide detail in* ***Part VI.***	11c	

Section B. Type I Supporting Organizations

			Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? *If "No," describe in* ***Part VI*** *how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.*	1		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? *If "Yes," explain in* ***Part VI*** *how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.*	2		

Section C. Type II Supporting Organizations

			Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? *If "No," describe in* ***Part VI*** *how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).*	1		

Section D. All Type III Supporting Organizations

			Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? *If "No," explain in* ***Part VI*** *how the organization maintained a close and continuous working relationship with the supported organization(s).*	2		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? *If "Yes," describe in* ***Part VI*** *the role the organization's supported organizations played in this regard.*	3		

Section E. Type III Functionally-Integrated Supporting Organizations

1 *Check the box next to the method that the organization used to satisfy the Integral Part Test during the year* ***(see instructions)****:*

a ☐ The organization satisfied the Activities Test. *Complete* ***line 2*** *below.*

b ☐ The organization is the parent of each of its supported organizations. *Complete* ***line 3*** *below.*

c ☐ The organization supported a governmental entity. *Describe in* ***Part VI*** *how you supported a government entity (see instructions).*

			Yes	No
2	Activities Test. ***Answer (a) and (b) below.***			
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? *If "Yes," then in* ***Part VI identify those supported organizations and explain*** *how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.*	2a		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? *If "Yes," explain in* ***Part VI*** *the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.*	2b		
3	Parent of Supported Organizations. ***Answer (a) and (b) below.***			
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? *Provide details in* ***Part VI.***	3a		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? *If "Yes," describe in* ***Part VI*** *the role played by the organization in this regard.*	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 **Adjusted Net Income** (subtract lines 5, 6 and 7 from line 4)	8		

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d **Total** (add lines 1a, 1b, and 1c)	1d		
e **Discount** claimed for blockage or other factors (explain in detail in **Part VI**):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035	6		
7 Recoveries of prior-year distributions	7		
8 **Minimum Asset Amount** (add line 7 to line 6)	8		

Section C - Distributable Amount		Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2 Enter 85% of line 1	2	
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4 Enter greater of line 2 or line 3	4	
5 Income tax imposed in prior year	5	
6 **Distributable Amount.** Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	

7 ☐ Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions).

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Part V **Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** *(continued)*

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	
4	Amounts paid to acquire exempt-use assets	
5	Qualified set-aside amounts (prior IRS approval required)	
6	Other distributions (describe in **Part VI**). See instructions.	
7	**Total annual distributions.** Add lines 1 through 6.	
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in **Part VI**). See instructions.	
9	Distributable amount for 2016 from Section C, line 6	
10	Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)		(i) Excess Distributions	(ii) Underdistributions Pre-2016	(iii) Distributable Amount for 2016
1	Distributable amount for 2016 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2016 (reasonable cause required - explain in Part VI). See instructions.			
3	Excess distributions carryover, if any, to 2016:			
a				
b				
c	From 2013			
d	From 2014			
e	From 2015			
f	**Total** of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2016 distributable amount			
i	Carryover from 2011 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2016 from Section D, line 7: $			
a	Applied to underdistributions of prior years			
b	Applied to 2016 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2016, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6	Remaining underdistributions for 2016. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7	**Excess distributions carryover to 2017**. Add lines 3j and 4c.			
8	Breakdown of line 7:			
a				
b	Excess from 2013			
c	Excess from 2014			
d	Excess from 2015			
e	Excess from 2016			

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Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

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Schedule B (Form 990, 990-EZ, or 990-PF)
Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.

▶ Information about Schedule B (Form 990, 990-EZ, or 990-PF) and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2016

Name of the organization	Employer identification number
PALM COAST ARTS FOUNDATION INC	80-0101548

Organization type (check one):

Filers of:	Section:
Form 990 or 990-EZ	☒ 501(c)(3) (enter number) organization
	☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation
	☐ 527 political organization
Form 990-PF	☐ 501(c)(3) exempt private foundation
	☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation
	☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule.**

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

☒ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling $5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

☐ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** $5,000 or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than $1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.

☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than $1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling $5,000 or more during the year . . . . . ▶ $ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

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Name of organization	Employer identification number
PALM COAST ARTS FOUNDATION INC	80-0101548

Part I **Contributors** (See instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	SAGE FOUNDATION 210 OLD KINGS RD S STE 900 FLAGLER BEACH, FL 32136	$ 15,000	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
2	TOM CORUM 9 LIVE OAK LN PALM COAST, FL 32137	$ 25,000	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
3	FLORIDA DEPARTMENT OF STATE GRANT 200 EAST GAINES ST TALLAHASSEE, FL 32399	$ 150,000	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
4	FLAGLER COUNTY 1769 E MOODY BLVD BUNNELL, FL 32110	$ 151,250	Person [X] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II for noncash contributions.)

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SCHEDULE D (Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.

▶ Attach to Form 990.

▶ Information about Schedule D (Form 990) and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2016

Open to Public Inspection

Name of the organization
PALM COAST ARTS FOUNDATION INC

Employer identification number
80-0101548

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

		(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year		
2	Aggregate value of contributions to (during year)		
3	Aggregate value of grants from (during year)		
4	Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (e.g., recreation or education)
☐ Preservation of a historically important land area
☐ Protection of natural habitat
☐ Preservation of a certified historic structure
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

			Held at the End of the Tax Year
a	Total number of conservation easements	2a	
b	Total acreage restricted by conservation easements	2b	
c	Number of conservation easements on a certified historic structure included in (a)	2c	
d	Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d	

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ $ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 ▶ $ _____

(ii) Assets included in Form 990, Part X ▶ $ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1 ▶ $ _____

b Assets included in Form 990, Part X ▶ $ _____

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Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a ☐ Public exhibition
- b ☐ Scholarly research
- c ☐ Preservation for future generations
- d ☐ Loan or exchange programs
- e ☐ Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

		Amount
c Beginning balance	1c	
d Additions during the year	1d	
e Distributions during the year	1e	
f Ending balance	1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment ▶ _____ %
- b Permanent endowment ▶ _____ %
- c Temporarily restricted endowment ▶ _____ %

The percentages in lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

		Yes	No
(i) unrelated organizations	3a(i)		
(ii) related organizations	3a(ii)		
b If "Yes" on 3a(ii), are the related organizations listed as required on Schedule R?	3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings	872,948		6,530	866,418
c Leasehold improvements	16,933		7,282	9,651
d Equipment	12,460		10,077	2,383
e Other				
Total. Add lines 1a through 1e. *(Column (d) must equal Form 990, Part X, column (B), line 10c.)* ▶				878,452

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Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 12.)* ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 13.)* ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

	(a) Description	(b) Book value
(1)	DEPOSITS	1,596
(2)	CONSTRUCTION IN PROGRESS	74,280
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 15.)* ▶		75,876

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) TEMPORARY RESTRICTED ASSETS	295,589
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. *(Column (b) must equal Form 990, Part X, col. (B) line 25.)* ▶	295,589

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII . . . . ☐

Client Copy

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements			1	
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:				
a	Net unrealized gains (losses) on investments	2a			
b	Donated services and use of facilities	2b			
c	Recoveries of prior year grants	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines **2a** through **2d**			2e	
3	Subtract line **2e** from line **1**			3	
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines **4a** and **4b**			4c	
5	Total revenue. Add lines **3** and **4c.** *(This must equal Form 990, Part I, line 12.)*			5	

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements			1	
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:				
a	Donated services and use of facilities	2a			
b	Prior year adjustments	2b			
c	Other losses	2c			
d	Other (Describe in Part XIII.)	2d			
e	Add lines **2a** through **2d**			2e	
3	Subtract line **2e** from line **1**			3	
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:				
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a			
b	Other (Describe in Part XIII.)	4b			
c	Add lines **4a** and **4b**			4c	
5	Total expenses. Add lines **3** and **4c.** *(This must equal Form 990, Part I, line 18.)*			5	

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

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SCHEDULE G (Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" on Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than $15,000 on Form 990-EZ, line 6a.
▶ Attach to Form 990 or Form 990-EZ.
▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2016

Open to Public Inspection

Name of the organization

PALM COAST ARTS FOUNDATION INC

Employer identification number

80-0101548

Part I **Fundraising Activities.** Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

a ☐ Mail solicitations
b ☐ Internet and email solicitations
c ☐ Phone solicitations
d ☐ In-person solicitations
e ☐ Solicitation of non-government grants
f ☐ Solicitation of government grants
g ☐ Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ Yes ☐ No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least $5,000 by the organization.

	(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions? Yes	(iii) No	(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Total	▶						

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

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Part II **Fundraising Events.** Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than $15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than $5,000.

		(a) Event #1 (event type)	(b) Event #2 (event type)	(c) Other events (total number)	(d) Total events (add col. (a) through col. (c))
Revenue	1 Gross receipts				
	2 Less: Contributions				
	3 Gross income (line 1 minus line 2)				
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses				
	10 Direct expense summary. Add lines 4 through 9 in column (d) ▶				
	11 Net income summary. Subtract line 3, column (d) ▶				

Part III **Gaming.** Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than $15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	☒ Yes ____ % ☐ No	☐ Yes ____ % ☐ No	☐ Yes ____ % ☐ No	
	7 Direct expense summary. Add lines 2 through 5 in column (d) ▶				
	8 Net gaming income summary. Subtract line 7 from line 1, column (d) ▶				

9 Enter the state(s) in which the organization conducts gaming activities: _____

a Is the organization licensed to conduct gaming activities in each of these states? ☐ Yes ☐ No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? ☐ Yes ☐ No

b If "Yes," explain: _____

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SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at *www.irs.gov/form990.*

OMB No. 1545-0047

2016

Open to Public Inspection

Name of the organization

PALM COAST ARTS FOUNDATION INC

Employer identification number

80-0101548

01. Form 990 governing body review (Part VI, line 11)

TAX PREPARER PROVIDES A COPY TO THE TREASURER FOR REVIEW.

02. Governing documents, etc, available to public (Part VI, line 19)

COPIES OF PERTINENT DOCUMENTS ARE KEPT AT THE ORGANIZATIONS OFFICE

Client Copy

Form 4562

Department of the Treasury
Internal Revenue Service (99)

Depreciation and Amortization
(Including Information on Listed Property)

▶ Attach to your tax return.

▶ Information about Form 4562 and its separate instructions is at *www.irs.gov/form4562.*

OMB No. 1545-0172

2016

Attachment Sequence No. **179**

Name(s) shown on return	Business or activity to which this form relates	Identifying number
PALM COAST ARTS FOUNDATION INC	FORM 990 - 1	80-0101548

Part I Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	

6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the **smaller** of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2015 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2017. Add lines 9 and 10, less line 12 ▶	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property.) (See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

Part III MACRS Depreciation (Don't include listed property.) (See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2016	17	7,496
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ▶ ☐		

Section B - Assets Placed in Service During 2016 Tax Year Using the General Depreciation System

	(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only-see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a	3-year property						
b	5-year property						
c	7-year property						
d	10-year property						
e	15-year property						
f	20-year property						
g	25-year property			25 yrs.		S/L	
h	Residential rental property			27.5 yrs.	MM	S/L	
				27.5 yrs.	MM	S/L	
i	Nonresidential real property	03-2017	872,948	39 yrs.	MM	S/L	6,530
					MM	S/L	

Section C - Assets Placed in Service During 2016 Tax Year Using the Alternative Depreciation System

20a	Class life					S/L	
b	12-year			12 yrs.		S/L	
c	40-year			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	**Total.** Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations - see instructions	22	14,026
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form **4562** (2016)

EEA

Client Copy

Form **8879-EO**

Department of the Treasury
Internal Revenue Service

IRS *e-file* Signature Authorization for an Exempt Organization

For calendar year 2016, or fiscal year beginning 07-01-2016 , and ending 06-30-2017

▶ **Do not send to the IRS. Keep for your records.**

▶ **Information about Form 8879-EO and its instructions is at *www.irs.gov/form8879eo.***

OMB No. 1545-1878

2016

Name of exempt organization

PALM COAST ARTS FOUNDATION INC

Employer identification number

80-0101548

Name and title of officer

SHIRLYN PERKOVICH, PRESIDENT

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line **1a, 2a, 3a, 4a,** or **5a,** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b,** or **5b,** whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than 1 line in Part I.

1a Form 990 check here ▶ [X]	**b Total revenue,** if any (Form 990, Part VIII, column (A), line 12)	**1b**	526,644
2a Form 990-EZ check here ▶ [ ]	**b Total revenue,** if any (Form 990-EZ, line 9)	**2b**	
3a Form 1120-POL check here ▶ [ ]	**b Total tax** (Form 1120-POL, line 22)	**3b**	
4a Form 990-PF check here ▶ [ ]	**b Tax based on investment income** (Form 990-PF, Part VI, line 5)	**4b**	
5a Form 8868 check here ▶ [ ]	**b Balance Due** (Form 8868, line 3c)	**5b**	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2016 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS **(a)** an acknowledgement of receipt or reason for rejection of the transmission, **(b)** the reason for any delay in processing the return or refund, and **(c)** the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

[X] I authorize Mary M Langhauser, CPA (ERO firm name) to enter my PIN 01548 (Enter five numbers, but do not enter all zeros) as my signature on the organization's tax year 2016 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

[ ] As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2016 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶ Date ▶

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN. 598799 52729 (do not enter all zeros)

I certify that the above numeric entry is my PIN, which is my signature on the 2016 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163,** Modernized e-File (MeF) Information for Authorized IRS *e-file* Providers for Business Returns.

ERO's signature ▶ Mary M Langhauser Date ▶ 10-05-2017

ERO Must Retain This Form - See Instructions
Do Not Submit This Form To the IRS Unless Requested To Do So

For Paperwork Reduction Act Notice, see instructions. Form **8879-EO** (2016)

EEA

Client Copy

Palm Coast ARTS FOUNDATION

PRESENTS...

Macbeth

William Shakespeare

POWER, TRAGEDY, SORCERY, GREED...

DIRECTED BY

JOHN SBORDONE

OF CRT REPERTORY THEATRE

STARRING

ROBERT O. DIMSEY AS MACBETH AND SHARON RESNIKOFF AS LADY MACBETH

SHOWTIMES

*Thursday, February 22nd at 6:00pm

Friday, February 23rd at 7:00pm

Saturday, February 24th at 7:00pm

Sunday, February 25th at 2:00pm

Palm Coast Arts Foundation, 1500 Central Ave.

***Thursday Opening Night:**
$50 PCAF/CRT
$75/general public
includes appetizers,
2 drink tickets;
meet the actors

ENJOY OUR THEATRE EXPERIENCE UNDER OUR NEW TENT

INTERMISSION WITH REFRESHMENTS

Palm Coast ARTS FOUNDATION

Palm Coast AND THE FLAGLER BEACHES
www.visitflagler.com

CITY OF PALM COAST, FLORIDA — PALM COAST — INCORPORATED 1999

TICKETS

$25 - PCAF MEMBERS $30 - GENERAL PUBLIC

$10 - FOR STUDENTS WITH STUDENT ID

AVAILABLE AT 386.225.4394 OR

WWW.PALMCOASTARTSFOUNDATION.COM/EVENTS

Palm Coast United Methodist Church
Concert Series

"Excellence in all things and all things to God's Glory"

Directors:
Paige D. Long
Yvette Bynum

Administrative Coordinator:
Bronnetta Hamilton

Staff:
Harry Dean
Janice Williams
Elise Richardson
Sue O'Hagan

Advisory Board:
Joseph Hamilton
Howard Jennings
Jim Rimstidt
Manley Koonts
Velma Francis
Gwen Dean
Linda Osborn
Mary Jennings

August 10, 2018

Alex Boyer, Director
Parks and Recreation Department
305 Palm coast Parkway NE
City of Palm Coast

RE: Application for Cultural Arts Financial Assistance

Palm Coast United Methodist Church Concert Series is pleased to submit this Cultural Arts Financial Assistance Application for your review.

The continued support of the City of Palm Coast in the perpetuation of our programs is appreciated. This grant will help the concert series to continue presenting high quality performing arts and related visual arts programs for the enjoyment, education and personal enrichment of the Palm Coast community.

Thank you for your consideration of our request. If I can be of further assistance, please contact me at 386-246-3983

Sincerely,

Bronnetta Hamilton
Administrative Coordinator

Palm Coast United Methodist Church, 5200 Belle Terre Parkway, Palm Coast, FL. 32137

DocuSign Envelope ID: 80DD820B-E160-4939-B13D-7E299B227EC9

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: PALM COAST UNITED METHODIST CHURCH CONCERT SERIES

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes X No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: Palm Coast United Methodist Church Concert Series

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? **Six or more time a year**

Total Program Cost: **$18,750.00**

Grant Request (Maximum Request $3,000): **$3,000.00**

Name & Title of the Person completing application: Bronnetta Hamilton, Administrative Coordinator

Organization address: 5200 BelleTerre Pkwy , Palm Coast FL. 32137

Phone: 386-246-3983 **Fax:** _____ **E -Mail:bronnettahamilton@att.net**

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2017-2018? Yes___

If yes, what was the grant amount received and the final cost of the program funded: $2,400.00___

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

DocuSigned by:
Bronnetta Hamilton
Signature A6A7988B4A6...

Bronnetta Hamilton
Print Name

Administrative Coordinator
Title

August 10, 2018
Date

Describe the purpose of the organization:
The Palm Coast United Methodist Church concert Series exists as an outreach ministry dedicated to the community. It presents programs for the enjoyment, education and personal enrichment of the greater Palm Coast community. It supports multicultural performing artists in interactive relationships with the residents of our community. Our program expands the arts experience of the community with access to high quality performing arts and related learning experiences. Participants witness a live performance and are able to immediately interact with the artists and with others in the audience. We provide a catalyst for students of the arts and the community who live vastly different lives in different parts of our community to appreciate and experience each other. The series has multiple and diverse audience for its culmination performances. Our audience consists of three quarters from the Palm Coast community and on quarter from the host church. We are addressing challenges in the field of access to music education, economic access for persons of limited means, and physical access for persons with disabilities.

Describe the purpose of the program being considered for funding:
The program being considered for funding is the schedule of concert events that educate, enlighten, enrich and entertain the residents of the City of Palm Coast. The 2018-2019 seasons will present a varied schedule of fine concerts for our community. The entire schedule is enclosed on a separate page.

Estimated number of attendance at each program:.

Christmas Concert (800)

Youth Orchestra (200)

Chamber Players (400)

Concert Harpist Melody Anglin (250)

Renese King (300))

Daytona State college Flute Choir (200)

Organ Concert and Hand bell Choir (300)

Why funding is essential:
A Cultural Arts Financial Grant from the City of Palm Coast will be necessary to achieve our purpose and goals to present quality events for the residents of the city. While the Palm Coast United Methodist Church concert series is an outreach ministry of the church, the concert series receives only the use of the building as the church's contribution. Hence the continuation of this ministry is largely dependent on support from the City Grant, friends of the concert series, donors and fund-raising events.

PALM COAST UNITED METHODIST CHURCH
CONCERT SERIES
2018-2019 SEASON

Sunday, October 14, 3:30pm
Chamber Players of Palm Coast
Classical Music with strings, winds and harpsichord

Sunday, October 28, 2018, 4:00pm
Instrumentalist percussionist, pianist, and vocalist
Renese King

Friday, November 16, 2018, 7:00pm
Harp & Cello Duo/Melody Anglin

Saturday, December 1, 2018, 4:00pm
Christmas Concert - Handel's Messiah
Professional soloists, Chancel Choir and
Community singers.
Accompained by the Chamber Players of Palm Coast

Sunday, December 2, 2018, 4:00pm
Christmas Concert – Handel's Messiah

Saturday, February 2, 2019, 4:00pm
Harmony Chamber Orchestra
From Flagler Youth Orchestra

Sunday, February 24, 2019, 4:00pm
Daytona State College Community Flute Choir
Paige D. Long, Director

Sunday, March 3, 2019, 4:00pm
Organ Concert & Hand bell Choir
Yvette Bynum & PCUMC Hand bell Choir

Sunday, April 7, 3:30pm
Chamber Players of Palm Coast
Classical Music with strings, winds and harpsichord

All Concerts are free and open to the public

PCUMC CONCERT SERIES

Budget for 2018 - 2019 Summary

Income:	
Concerts and Events	11,000
Donors	3,500
Memorials	250
Advertisements	1,000
Palm Coast City Cultural Grant	3,000
Total Income	**18,750**
Expenses:	
Performers	
Fees	9,400
Travel	650
Lodging	600
Receptions	950
Childcare	700
Office Expenses	
Mailings	350
Administrative Office	250
Playbill/Brochures	1,000
Publicity, Advertising	3,100
Custodial and Technical Fund	500
Piano Tunings	300
Deputies	300
Recptions, inc. paper products	200
Flowers for Performers	200
Miscellaneous	250
Total Expenses	**18,750**

Budget for 2018-2019 Detail

Income:

Income from Concerts and Events		
Youth Orchestra		600
Renese King		800
PCUMC Christmas Concert		5,000
Chamber Orchestra		1,400
Melody Anglin/Cello Duo		1,200
Daytona College Flute Choir		1,200
Yvette Bynum/Hand bell Choir		800
	Total	**11,000**
Income from Donors		3,500
Income from Memorials		250
Income from Advertisements		1,000
Income from Palm Coast City Grant		3,000
	Total	**7,750**

(Students Tickets for all Concerts are $5.00)

Total Income **18,750**

Expenses

Concert Performers Fees		
Youth Orchestra		500
Chamber Orchestra		1,200
PCUMC Christmas Concert		5,000
Renese King		500
Melody Anglin/Cello Duo		1,200
Daytona College Flute Choir		500
Yvette Bynum/Hand bell Choir		500
	Total	**9,400**
Performers Travel Costs		
Youth Orchestra		0
Chamber Orchestra		0
Renese King		0

PCUMC Christmas Concert		350
Melody Anglin/Cello Duo		300
Daytona College Flute Choir		0
Yvette Bynum/Hand bell Choir		0
	Total	**650**
Performers Lodging Costs		
Youth Orchestra		0
Chamber Orchestra		0
Renese King		0
Melody Anglin/Cello Duo		300
PCUMC Christmas Concert		0
Daytona College Flute Choir		300
Yvette Bynum/Hand bell Choir		0
	Total	**600**
Food		
Youth Orchestra		150
Chamber Orchestra		0
PCUMC Christmas Concert		200
Renese King		150
Melody Anglin/Cello Duo		150
Daytona College Flute Choir		0
Other (water)		150
Yvette Bynum/Hand bell Choir		150
	Total	**950**
Childcare		
Youth Orchestra		100
Chamber Orchestra		100
Renese King		100
PCUMC Christmas Concert		100
Melody Anglin/Cello Duo		100
Daytona College Flute Choir		100
Yvette Bynum/Hand bell Choir		100
	Total	**700**
Office Expenses		
Mailing		350
Administrative Office (stamps CDs, paper)		250
	Total	**600**

Publicity		
Advertising		3,100
Custodial and Technical Fund		500
Banner & Brochure Printing		1,000
	Total	**4,600**
Piano Service		300
Deputies		300
Flowers for Performers		200
Receptions, inc. paper products		200
Miscellaneous		250
	Total	**1,250**
Total Expenses		**18,750**

City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name	PC United Methodist Church concert Series
Federal ID Number (FEIN)	36-2167731
Organization - Fiscal Year End	Aug-18
Name of Program Being Considered for Funding:	Concert Series

	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Organization Fiscal Year Budget
Income			
Government Grants	3,000.00	3,000.00	3,000.00
Foundation and Corporate Grants			
Admission Fees			
Contributions from Individuals		3,500.00	3,500.00
Membership Income			
Fundraising			
Earned Income			
Interest Income			
Other Income		12,250.00	12,250.00
Total Income	3000	18750	18750
Personnel Expenses			
Salaries and Wages			
Professional Development/Training			
Employee Benefits and Taxes			
Total Personnel Costs	0	0	0
Operating Expenses			
Rent/Mortgage			
Utility Expenses (Water, Phone, Internet etc.)			
Office Equipment Rental & Maintenance			
Awards, Scholarships			
Fundraising/Development Expenses			
Insurance Expense			
Marketing/Advertising	2,500	4,100	4,100
Professional Fees/Honorariums		9,400	9,400
Supplies for Program	500	250	250
Postage and Delivery		350	350
Travel Expense		650	650
Technical Service		500	500
Receptions/Supplies		1,150	1,150
Childcare,Deputies, Miscellaneous Expense		1,750	1,750
Lodging Expense		600	600
Total Operational Costs	3000	18750	18750
Total Expenses	3000	18750	18750

PALM COAST UNITED METHODIST CHURCH CONCERT SERIES PERSONNEL

NAME	ADDRESS	CITY, ZIP	TELEPHONE	E-MAIL ADDRESS
ARTISTIC DIRECTOR:				
Paige D. Long	South Daytona Ave	Flagler Beach	386-569-3010	contraflute#gmail.com
Yvette Bynum	103 Brushwood Lane	Palm Coast, 32137	386-597-2818	evetb@verizon.net
ADMINISTRATIVE Coordinator:				
Bronnetta Hamilton	91 Breeze Hill Lane	Palm Coast. 32137	246-3983	bronnettahamilton@att.net
Treasurer:				
Velma Francis	5 Chatham Pl.	Palm Coast, 32146	585-4138	velduke@cfl.rr.com
ADVISORY BOARD:				
Gwen Dean	90 Piedmont Drive	Palm Coast, 32164	437-5014	gwenharry@bellsouth.net
Joseph Hamilton	91 Breeze Hill Lane	Palm Coast, 32137	246-3983	brzhll91@gmail.com
Howard Jennings	7 Laurel Oak Place	Palm Coast, 32137	445-4103	hpjct@hotmail.com
Mary Jennings	7 Laurel Oak Place	Palm Coast, 32137	445-4103	
Linda Osborn	15 Patrick Place	Palm Coast, 32137	446-6843	linosbo@bellsouth.net
Jim Rimstidt	3 Claymont Ct	Palm Coast, 32137	597-7705	srimstidt@yahoo.com
Manley Koonts	123 Florida Park Dr.	Palm Coast, 32137	627-8497	manleykoonts@gmail.com
Glenn Sims				
STAFF:				
Sue O'Hagan	7 Pine Cedar Drive	Palm Coast, 32164	586-5617	sohagan@cfl.rr.com
Harry Dean	90 Piedmont Drive	Palm Coast, 32164	437-5014	
Elise Richardson	3 Rockinghorse Dr.	Palm Coast, 32164	586-7834	frichardson17@cfl.rr.com
Janice Williams	34 Woodstone Ln	Palm Coast, 32164	446-3055	janicewilliams1075@yahoo.com

Department of the Treasury

Internal Revenue Service
Washington, DC 20224

DO 36 EIN 36-2167731

Date: OCT 16 1974

In reply refer to: T:MS:EO:R:1-2

Council on Finance and Administration of the United Methodist Church, a/k/a the United Methodist Church and Its Affiliated Organizations
1200 Davis Street
Evanston, Illinois 60201

Attention: R. Bryan Brawner

Dear Applicant:

This refers to the information submitted for use in determining your status and the status of your affiliated religious organizations, on the list you submitted, as being exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

For the purposes of this group ruling, your affiliated religious organizations include The General Conference, Judicial Council; General Agencies, Commissions, Committees, their divisions and departments thereof, and, other related organizations; Jurisdictional Conferences and Affiliated Agencies, Commissions, and other organizations; Annual Conferences and divisions and departments thereof; Annual Conference Agencies, Commissions, Committees, and affiliated organization; Local Churches and Local Church Agencies, Commissions, Committees, and other affiliated organizations.

Based on the information supplied, we rule that you and your affiliated religious organizations, on the list you submitted, are exempt from Federal income tax under section 501(c)(3) of the Code.

We have further determined that you and the affiliated religious organizations you operate, supervise, or control, and which are covered by your notification to us, are not private foundations within the meaning of section 509(a) of the Code, because you and your affiliated religious organizations are organizations described in sections 170(b)(1)(A)(i) and 509(a)(1) of the Code.

0000055 07/18/18

FLORIDA

Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 01/18

85-8012562511C-2	09/30/2018	09/30/2023	RELIGIOUS-PHYSICAL PLACE
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

PALM COAST UNITED METHODIST CHURCH INC
5200 BELLE TERRE PKWY
PALM COAST FL 32137-8657

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

FLORIDA

Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).

2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.

3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.

4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).

5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.

6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

Rcvd 1205 PM
SAT 9-1-18
Lauren Talked
with Khemya

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: Pan Afrakan Dance & Music Historical Ed. Assoc

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☑ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: Preserving & Educating African-Caribbean Art Dance and Music In Our Community

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? 3

Total Program Cost: 6810.00

Grant Request (Maximum Request $3,000): 3000.00

Name & Title of the Person completing application: Khemya Mit Rahina - Director

Organization address: 4845 Belle Terre Parkway C29, Palm Coast, FL 32164

Phone: 209-688-2736 **Fax:** / **E-Mail:** mitrahina@yahoo.com

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2018-2019? No

If yes, what was the grant amount received and the final cost of the program funded: N/A

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

* See Attachments Part 1-8

Signature

Khemya Mit Rahina
Print Name

Director
Title

8/17/2018
Date

City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name Pan-Afrakan Dance & Music Hist. Ed. Assoc.

Federal ID Number (FEIN)

Fiscal Year End 12-2018

Program Name: Preserving & Educating African-Caribbean Arts, Dance and Music In Our Community.

	This Request	Total Program Budget	Total Organization Budget
Income			
Government Grants			
Foundation and Corporate Grants			
Admission Fees			
Contributions from Individuals	500		
Membership Income	1500-		
Fundraising			
Earned Income			
Interest Income			
Other Income			
Total Income	2000 00	0	0
Personnel Expenses			
Salaries and Wages	∅		
Employee Benefits and Taxes			
Total Personnel Costs	∅ 0	0	0
Operating Expenses			
Bank/Investment Fees			
Depreciation Expense			
Equipment Rental & Maintenance			
Food Costs			
Fundraising/Development Expenses	Please see Budget List Attached!		
Insurance Expense			
Marketing/Advertising			
Postage and Delivery			
Professional Development			
Professional Fees			
Rent and Occupancy			
Supplies and Materials			
Telephone Expense			
Travel Expense			
Other Expense 1			
Other Expense 2			
Miscellaneous Expenses			
Total Operational Costs	8810 00	0	0
Total Expenses	6810. 00	0	0

2018-19 Arts Grants Program Budget Form

Project Income (Projected)	**Amount**
Sponsorships	
Master Classes & Performances 100 @ 15.00	1500.00
Other Donations	500.00
Total Project Income	**2000.00**
Project Expenses (Projected)	
Location/Rent for classes (62.50 per hour x 8 (dance) room-101) & 57.50 per hour x 8 (drumming) room-114	500.+ 460. = 960.00
Equipment Rental	
Security	0
Awards	....

Contracts – Residential Programs at Centers/Schools			
Palm Coast Recreation: Teaching Artist 16 hrs@50.00		800.00	
Musical Assistants			
1 music assists. 16 hrs @ 25.00 x 1 =		400.00	
Transportation			
African American Cultural Center 16 hrs @ 50.00 (1) teaching			
artist= 800.00		800.00	
1 music assist. 16 hrs @ 25.00 x 1 = 400.00		400.00	
Transportation			
Bunnell Recreation Center 16 hrs @ 50.00 (1) teaching artist =		800.00	
800.00		400.00	
1 music assist. 16 hrs @ 25.00 x. 1 = 400.00			3600.00
Transportation			
Performance-Community Celebration	**550.00**		
Food for performance	**250.00**	550.00	
Film documentation	**250.00**	250.00	
Photo	**250.00**	250.00	
Marketing	**450.00**	250.00	
		450.00	
Transportation	**300.00**		
		300.00	2050.00
Misc. Equipt, etc. Musical Instruments Usage/Fabrics/Skirts for			
Dance Performance	**500.00**	500.00	
Instrument making Project at a community center "The Gourd			
Project" & Exhibit: 20 gourds @ $15. Ea =	**200.00**	200.00	
Materials (cording, beads, etc)	**200.00**	200.00	
Percussions learning (booklets) Printing	**250.00**	250.00	1150.00
Supplies			1050.00
Total Project Expenses			**8810.00**
(less) **Project Income**		**2000.00**	
Total Project:			**6810.00**

Preserving and Educating African/Caribbean Arts, Dance & Music in our Community

Pan-Afrakan Dance & Music Historical Educational Association
4845 Belle Terre Parkway C29, Palm Coast, Fl 32164

Palm Coast Cultural Arts Foundation
160 Lake Avenue #129,
Palm Coast, FL 32164
Attn : Grants

From: Pan Afrakan Dance & Music
Historical Educational Association
4845 Belle Terre Parkway C29
Palm Coast, FL 32164
209-688-2736

Greetings Grant Committee,

It is a complete honor to be able to apply for this year's coming grant funding for the City of Palm Coast-2018-2019. I am most fortunate to be part of the wonderful participants in this running, and want to deeply thank the Palm Coast Cultural Arts Grants Commission for keeping the arts alive in our communities and city.

Khemya MitRahina,
Executive Director/Founder

Date: August 17, 2018

Signature of Director imputing grant application package online.

Date 8/17/2018

Grant Approved: ~~papers signed~~ August 17, 2018

Part 1-Organization

Purpose for which organization was formed:

To preserve diverse community activities within folk and cultural traditions of African, African-Caribbean & indigenous historical understanding, thought, sacred philosophy and social organization therefore, using these activities to strengthen behavioral concepts, establish increased learning development through self-esteem and empowerment, as well as, focus on building collaborative and improved communities fortified in the humanities of Arts, Sciences, Cultural Dance & Music within residential programs, seminars and workshops.

Pan Afrakan Dance & Music Historical Educational Association is a non-profit that was State incorporated in 2005, yet organized as R&TC section 23701d, as educational tax-exempt organization since August 2002.

History of Activities are as follows:

Derived in Stockton, California

2002-2008 Organized out of Stockton Filbert Arms Housing Project for families & residents

Classes for tots-preschool
Beg. Piano
Student teaching with Youth/ Mentoring Intervention program
African Dancing & Drumming, Music & Choir
Poetry/ Creative writing/ Dramalogue/ Art
Food bags for families in participation with King Elementary School
Recycling programs
Social Skills & Community Responsibility: Lectures/Classes On various school Sites
Outreach work: Youth volunteering with local business's, and elders
Community Garden at King Elementary School
Yearly festival celebrations.
Reading program participation with local Barnes & Nobles, Fair Oaks Library.
Tutoring program-
Youth Camps-Exercise & Health (Yoga, Dance, Drumming, Rites of Passage
Community Classes in Dance & Drumming: Boys & Girls Club, Fair Oaks Library, and King Elementary School
After-School Residential teaching Programs: African-African-Caribbean Dance/Drumming
Scholarship program for high-school students
Study Abroad educational programs

Pan Afrakan Dance & Music Historical Ed. Association, has been on-going in activities and programs organizing after-school residential programs in African-African-Caribbean Dance & Drumming 2002- current.

Grants received:
California Arts Council (Sacramento, CA): Artist in Community, 2002
California Arts Council (Sacramento, CA): Artist in Education, 2003, 2005, 2009
Stockton Arts Commission (Stockton, CA): Non-profit Arts Education/Artist
2005-06, 2007-08, 2010, 2011-12, 2014-15, 2017-18

Major Accomplishments & Interests

2005- Established/Directed Non-Profit organization-Pan Afrakan Dance & Music Historical Ed. Association-State Incorporation-State of California

2005-King School Dance & Music Workshops: Afro-Caribbean Dance & Drumming concepts, Harvest Dance celebrates "Harvest of Life" based around the cycle of agriculture, establish educational curriculum based on Sacred Circle and starting a community garden

2007-**California Arts Council Grant Funding: Artists in Education**: Developed an application for teaching African Dance Folklore and Traditions from Nigeria and Guinea, Drumming Technique for Djembe instruments based from notation and rhythmic patterns specific for Harvest celebration, and Rites of Passage, Storytelling-Poetry

2009-Traveled to Nigeria-West Africa: Obatala Center of the Arts (Iragbiji, Osun State) to study with Artists, Curators and Historians in the folk traditions of Yoruba.

2009-2010-Traveled to Miami, Florida for Ife Ile Festival: to participate with Afro-Cuban folkloric group and Festival performance in dance and music, and historically connect with greater African traditions in dance /drumming/folklore.

2009-Opened Khamitic Healing Arts Center-Therapeutics (Healing Arts) in Stockton.CA. Began offering classes in community: dance, music, exercise, yoga, healing arts from the teachings of Khamitic Understanding & Health.

2010-Traveled to Humboldt County University to participate and perform with master Artists in Afro-Cuban Festival/Residential Teaching Workshops

Grant funding: 2011-2012 California Arts Council Grant Funding: Artists in Education-Residential Arts Program at Langston Hughes Charter School-Stockton,CA
2011- Stockton Arts Commission Grant-Summer Programs at Boys & Girls Club-Stockton, CA

2012-California Arts Council Grant Funding: Artists in Education-Residential Arts Program at Aspire Schools-Stockton, CA
2013-Awarded Grantee Funding: Residential African Dance/Drumming Workshops at Teen Impact Center-Stockton Arts Commission

Awards: October 2013-Awarded Stockton Arts Educator Award in Dance & Drumming by Stockton Arts Commission
April 2015-Woman of Color-Community Leadership Awards
August 2016- John F. Kennedy University Alumni Award: Community Leadership

Performances in Community:
Kwanzaa Celebrations 2000-current
ML. King Celebration-Civic: 2000-2010
Black History Month: 2000-current
Juneteenth: 2000-2010
World festival-Grass Valley: 2006, 2007, 2010, 2011, 2012
Festival of Peace & Healing 2000-current
Multicultural Festival-Stockton 2009
Art Walk-De-Carli Square: 2009-2017
Black Freedom March: Jan. 2010
Reggae in the Hills: 2012, 2013
Modesto Heritage Festival- 2013-current
Art Splash-Stockton, CA -2013-current
Art Walk -Tracy, CA-2016-current
Black Family Day-2005-current
African Conference-Modesto-2014, 2015, 2016, 2018
Graduation ceremonies-2007-current

Classes: African Dance Classes: Modesto Junior College-World Dance-2012, 2013, 2014
African Dance & Drumming Classes-Modesto Junior College Community Ed.-current
African Dance & Drumming Classes: San Joaquin Delta Adult Community Ed. Kids College-Delta-2006-2016
African Dance & Drumming Classes: Tracy Grand Theatre Arts Education 2015-2018

Symposium/Workshops
West African Drumming/Historical Ed.: Notre Dame de Namur University, Belmont, CA 2016-2018
African-Afro-Caribbean Sacred drumming, dance & songs: Stanislaus State University, Turlock, CA 2016
West African Drumming/Dance: University of Pacific, Stockton, CA: Professional Development Program 2006-2009
West African-Afro-Caribbean Sacred drumming, dance & songs: San Joaquin Delta College, Stockton, CA: Music Ethnology classes: 2015; Sociology classes: 2016
Cesar Chavez Library drumming, dance & songs demonstrations: 2017-2018

Fund raising:

Haitian Emergency Relief Fund- Feb. 2010
Study Abroad Dance Program in Miami, Fl- 2010-current
Grant Fundraiser: Boys & Girls Club-2006-2011
Grant Fundraiser: Teen Center-2013-2018

Scholarships:

Black Employees Association: Franklin High Graduates-2005- current
Pan Afrakan Dance & Music: Nigerian College Fund-Nigerian students in need.

Part 2: Project Leaders: Artist Vitae/Resume/Credentials

Khemya MitRahina is the prime Teaching/Performance Artist, Educator & Director of Pan Afrakan Dance & Historical Educational Association

Artistic Director of Performing Group: Souls of the Rising Sun: A Collaborative Performance Group
A.A.-Delta College (Humanities of Dance) 1991-93
B.A.-S.F. State University-Dance Ethnology, Performance & Choreography
minor: World Music-Ethnology-1994-96
M.A.-J.F. Kennedy University-Arts & Consciousness Studies-1997-99
A.A.- Degree in Music (Vocal studies)-Columbia and Modesto College-2013
A.A. -West Hills College-Lemore, CA: Psychology- 2013
MFA. -Notre Dame De Namur-Vocal Performance-Belmont, CA-2017
Musical performance & study: Voice, Song Comp, Keyboards and Guitar
Ed.D-Grand Canyon University, Phoenix, AZ- 2018

Solo Artist Original Song/ ***Performance:***

2009-Iragbiji, Nigeria: Obatala Center for Arts: Will We Ever, One Day, All We Have

2009-Black Family Day: Civic Aud. Stockton, CA: Beautiful People from Afrika

Elsie Washington's Memorial: MacArthur Senior Housing-Oakland, CA: Are We Ready? Sung with guitar

Kamau Seitu's Memorial: Wozi Community Church-Oakland, Ca: Spirit of Regeneration-written by Kamau in Poetry Book-Sung with Guitar

2009-Art Walk: DeCarli Square-Stockton, CA: Beautiful People of Afrika, Poem: Ancestral Message

2010-Natal Day Celebration-Khamitic Healing Arts Center-Stockton, CA From the Heavens Down to the Earth.

2011-Black History Month-Mosher School-Stockton, CA You are a Beautiful Rainbow-

Preserving and Educating African/Caribbean Arts, Dance & Music in our Community

Music by Souls of the Rising Sun Performing Group

2013-2017- Notre Dame de Namur University: Camerata: Original song
Path of Light (Voice & piano), March On (guitar & voice);
Prayer for the Dead (voice & guitar)

Classical Vocal Soloist: Espana de Vengo Opera: Ave' Maria
Canteurs Choir-Directed by Marcelle Dronkers
Opera Rocks: (Solo) Ma Rendi pur contento-Bellini
Actress: A Little Night Music (Musical)

Dance Choreography:
2009-The Orishas- Franklin High School Dance Dept.
Juneteenth-Waterfront-Stockton, CA
Jhingo Song: Baba Ola Tunji
2010-Funga Alaafia-Haitian Emergency Relief fund-KHA Center, Stockton, Ca
Franklin High Dance Project
Modesto Liberian African Project Song by: Shekmet
2010-2011 Ashe- Juneteenth-Taft Community Center
Valley Dance Stockton, Sister Cities Celebration

2015 Notre Dame de NaMur University-Choreography: Once On This Island-musical
2017- Community Celebrations for Harvest

Poetry Compositions:

Akhet Poetry-Vol #1 recited: Art Walk: DeCarli Square-Stockton, CA 2009
Festival of Peace & Healing-2009-2010 Khamitic Healing Arts Center- recited: Children All Around

Playwright: Fly for Your Painted Rainbow: 3 Act Play...completed 2009

Books: In Process-The Blood in the Tomato
Ancestral Blessings-Genealogical Research/Compilation 2016

Monologues: African Traditions/Oral Histories; Storytelling,

Capstone Projects: African Sacred Folk Drama: Osun: Mother of the Rivers
Yemoja: Mother of the Oceans

Research: *Bridge Between Folk Traditions and Classical Music*- Notre Dame de NaMur University, Belmont, CA; 2015
Healing Potentials of Music & Sound: Notre Dame de NaMur University, Belmont, CA; 2016

Project Leaders.

Khemya MitRahina: Director of Pan-Afrakan Dance & Music Historical Educational Association & Teaching Artist

Resume

Khemya MitRahina
4845 Belle Terre Parkway C29
Palm Coast, FL 32164
Contact: 209-688-2736
Email: mitrahina@yahoo.com

Objective: To work in the community, college and Universities establishing positive enrichment that promotes social justice, historical education, holistic-wellness understanding & applications, cultural preservation of music, dance and healing arts.

Education

Ed.D Leadership & Organization
Grand Canyon University, Phoenix, AZ -Current

Doctor of Philosophy-Natural Health-Emphasis: Healing Arts, Sacred Traditional Understanding of Health & Whole Self Theories

Doctor of Philosophy-Doctor of Naturopathy-Emphasis: Consulting
Clayton College of Natural Health-Birmingham, AL

Master of Arts-Arts & Consciousness Studies: Individual emphasis-Dance, Music & Poetry within spiritual integrative systems.
Graduate School of Holistic Studies
J.F. Kennedy University-Berkeley, CA
Extra curriculum: Education and Transpersonal Psychology

Bachelor of Arts-Dance: Ethnology, Performance & Choreography-Emphasis-African & African-Caribbean- African-American Traditions
Minor: Non-Western-Cross Cultural Music
Extra curriculum: Ancient Egyptian Understanding
San Francisco State University-San Francisco, CA

Associate Arts-Humanities-Dance-Delta Community College
Associate Arts-Psychology-Lemmore Community College
Associate Arts-Music-vocal-Columbia/Modesto Community College

Additional Education

Certificate: Primary & Advanced Yoga, Core & Fitness & Pilate's
Seminar Work: Dunham Dance Technique: Katherine Dunham Center for Arts & Humanities; E. St. Louis, MO
Dunham Technique & African-Haitian Dance: Everybody's Creative Arts Center, Merritt College, Laney College, S.F. State University

Teaching Assistants and Educators of Pan Afrakan Dance & Music Historical Educational Association

Projects Teaching Assistants and Educators of Pan Afrakan Dance & Music Historical Educational Association

Project Coordinator.
Member of Pan Afrakan Dance & Music Historical Ed. Association since 2018

Kim Small (Palm Coast resident) has been through life-changing circumstances and has grew with the greater understanding that community involvement and commitment contributes to the diversity of bringing community together. She has studied African Dance & Music from Dr. MitRahina but has also contributed to her own life-empowerment, healing and global understanding as a lead position working for the greater Palm Coast City. She has helped in organizing, fundraising and outreach programs in Palm Coast communities, schools, as well as assisting families as an advocate of family resource, uplift and encouragement within the Flagler County area. Kim strongly believes in community programs for children and youth, and youth advocacy that is constantly creating outlets for younger people as they go through vital life developmental stages. Having raised her own children and teens, as a wife, mother, and city-lead representative she supports art programs and cultural learning as an important role of gaining identity that recognizes historical significance within disadvantaged communities. Kim has continued her success in working with the city of Palm Coast as a managerial force to keep Palm Coast in accordance with laws, rules and within the creation of the beautification to better her city, and the lives within it.

Musical Assistants Bio
Member of Pan Afrakan Dance & Music Historical Ed. Association since 2018

Joseph Prince Small (Palm Coast resident) has been working as a musical teaching assistant for Pan Afrakan Dance & Music Hist. Ed. Assoc. non -profit, starting in 2018. He has worked for various communities and organizations volunteering in community functions and workshops for Eastern Stars Masonic Lodges, African -American communities, and at-risk children and families. As a once youth and a past aspiring musician, he knows the empowerment of music, dance and arts within the lives of our young people, and communities at large. As a pivoting force in the music (drumming), he also takes classes from Dr. MitRahina in Djembe' drumming, songs and celebration. In growing up in Flagler community he is familiar of the grassroots housing community of Bunnell, and deeply identifies to our youth and the expressions they struggle with in defining self-worth, empowerment and value within very detrimental life stages.
He has served Pan -African Dance & Music programs as a teaching assistant in the current year of 2018.

Part 3 -Project Description

Entitled: Preserving and Educating African/Caribbean Arts, Dance & Music in our Community

Project Narrative: The purpose of Pan Afrakan Dance & Music Historical Ed. Association is to preserve the cultural history, applications/techniques of African-African Caribbean derived cultures of diaspora within folk arts, dance and music, showing the consistency of their great contributions from Africa to Caribbean Islands- to America's.

Objective (Two (2) phases)

Phase 1: This organization would like to present residential workshops by teaching a curriculum that disseminates and preserves the cultural history of West African dance, drumming and celebrations, in a joint effort with community centers and recreation introducing resident classes for all children and youth 5th-12th grades – Adults beyond culture, race, ethnicity and belief. The project will begin in various community centers as empowerment programs aimed at areas of Palm Coast Community Center, African-American Cultural Society; and Bunnell Recreation Center (at risk-children, youth and families) providing African dance, drumming, songs and celebrations within these various sites with teaching artist & assistant.

Phase 2: This organization would like to present a furthered Community Educational Musical Gourd Project which will be held within a weekend (Fri., Sat & Sunday) at a participating center in Palm Coast or Bunnell City. This project will consist of engaging a Master Workshop & teaching artist from to lead in making "A Shekere' a beaded gourd instrument which is highly known in the music and dance folklore of African regions. This instrument is played within the dances and music as a percussive rhythm along with the African drumming.

1. African and Latin traditions
2. History of spirituals: African-American Diaspora;
3. Folk traditions emerging into classical music.

These presentations will be given at the assigned centers within the Educational Musical Gourd Project the Palm Coast Community Center or African-American Cultural Society (Days & times TBA per scheduling) which will be open to children, teens and adult participation free to public

Preserving and Educating African/Caribbean Arts, Dance & Music in our Community

This residential teaching project goals will be aimed at offering scheduled weekly classes and curriculum for children, youth and families at:

1. Palm Coast Community Recreation Center
2. African-American Cultural Society
3. A school project: Imagine Schools-Palm Coast, FL
4. Yearly community festival at a chosen site within vicinity of Palm Coast which will aim to reach a larger community audience in our presentation.
5. Bunnell Recreation Center Program: African Drumming & Dance
6. The Gourd Project with Educational Symposiums: African-African-Caribbean Dance & Instrument making "The Shekere."

This Project meets the purpose of the endowment:

As it helps to strengthen Palm Coast Cultural Arts & Resources which focuses on diverse communities, as well as educational development, enrichment and empowerment in the cultural arts within schools and public, to educate environments about the cultural arts of African-African-Caribbean traditional folkloric ways. The values to serve and influence audience/participants and community in diverse community activities, as well as provide sacred arts of dance and music-drumming classes to low-income/ at risk children, youth, and families would be a contribution to fundamental change, therefore providing programs to communities, whom would otherwise, not get the opportunity to participate in the learning of said traditions, cultural classes, curriculum and workshops.

This Project meets the purpose to enhance the greatness of Palm Coasts diverse community who are not yet familiar with this art form and cultural history.

This program also meets the purpose of endowment by already having established its presence and existence into community and learning environments of the Stockton, CA, Housing Projects, Elementary, Middle, High-School students, as well as, college levels in providing workshops performance and choreography. As well as continuing with a successful track record established in constant programming in the arts of African -African -Caribbean dance, drumming and music for Recreation Centers & schools, libraries, festivals with proven results & references to carry out described workshops at great levels of impact and immersion within the larger scope of the cultural arts.

Strengths-Impact

Ability to carry out workshops, summer programs and residential art programs which have gained community state-wide recognition with those mentioned, as well as Stockton Libraries, Kids College-Delta College, Black Employees Association, African Chamber of Commerce, Boys & Girls Club, Franklin High Dance Dept., Delta College Dance Dept., Multi-Cultural Events and more.

This impact has proved and recorded achievement of outcomes within the greater communities state-wide, that participants rated 100% outstanding achievement success.

The further impact on the community of Stockton is to involve a multi-cultural level of awareness within all age ranges, school levels, and beyond cultures, ethnic race, religions and beliefs within the means of helping to build civic community relations through the arts.

The Value

The value has been for all participants to share in a unique cultural experience and learn hands on, in the interaction of a historical -African tradition within the arts of dance and drumming collective, as well as, promote strong community values, collaboration, and higher learning developmental skills. The value of providing a multi-level skill that addresses cognitive thinking, as well as physiological and physical applications for fine & large motor muscle groups extends into a vital community learning success. Drumming and dance have given many young children and youth a rare art form that instantly creates greater community function, inhibits thinking skills of basic educational properties, and provides folkloric historical traditions that have been passed down and preserved from traditional elders in the community, as an oral tradition.

The value of this art form is highly prized as an educational art form widely practiced in its home region of Africa, but at the same time stands the chance of being lost in its dissemination into the Americas, as well as suffering the endangerment as an art form that has faced and witnessed the lesser Metropolitan cultural value- from its folkloric identification within the rural and metropolitan city areas.

Goals & Activities:
Phase I: Residential Programs

Site 1: Palm Coast Recreation Center, 160 Lake Avenue, Palm Coast, Fl 32164,

386-986-2341
Director: Lauren Johnston
Implemented into an eight (8) week period: 1 day per week (1 hour) per class setting, presented as lessons in cultural art forms and traditions of African & African-Caribbean dance and drumming (1 hour for African -African/Caribbean Dance & 1 hour for djembe drum)
a. Learn dance forms in African-Afro-Caribbean styles (West African: Nigeria & Guinea; Cuba and Haiti.) Movements across the floor in whole body movement/Percussive patterns

b. Learn function of instruments-Djembe' drums, shekeres', claves' and learn collection of traditional rhythmic patterns, drum notation and poly-rhythmic structures

Timeline: Fridays: February 1, 8, 15, 22 Time: 4-6:00 p.m. After-School Program
Fridays: March 1, 8, 15, 22 Time: 4-6:00 p.m. After-School Program
TBA – Harvest Celebration (Demonstration of all work)

Phase II: Residential Programs

Site 2: African-American Cultural Society- Hwy 1, Palm Coast, FL 32164, 386-447-7030 Director: Joe Matthews
Implemented into an eight (8) week period: 1 day per week (1 hour) per class setting, presented as lessons in cultural art forms and traditions of African & African-Caribbean dance and drumming (1 hour for African -African/Caribbean Dance & 1 hour for djembe drum)

a. Learn dance forms in African-Afro-Caribbean styles (West African: Nigeria & Guinea; Cuba and Haiti.) Movements across the floor in whole body movement/Percussive patterns

b. Learn function of instruments-Djembe' drums, Shekeres', Claves' and learn collections of traditional rhythmic patterns, drum notation and poly-rhythmic structures
Fridays: April- 5, 12, 19, 26
May- 3, 10, 17, 24 Time: 4-6:00 p.m. After-School Program
Celebration: May 31st (Time : TBA)

Phase III: Residential Programs

Site 3: George Washington Carver Community Center-201 E Drain St, Bunnell, FL 32110, 386-437-7526 Director: Elijah Emmanuel
Implemented into an eight (8) week period: 1 day per week (1 hour) per class setting, presented as lessons in cultural art forms and traditions of African & African-Caribbean dance and drumming (1 hour for African -African/Caribbean Dance & 1 hour for djembe drum)

a. Learn dance forms in African-Afro-Caribbean styles (West African: Nigeria & Guinea; Cuba and Haiti.) Movements across the floor in whole body movement/Percussive patterns

b. Learn function of instruments-Djembe' drums, Shekeres', Claves' and learn collections of traditional rhythmic patterns, drum notation and poly-rhythmic structures

Fridays: June- 7, 14, 21, 28
July- 5, 12, 19, 26 Time: 4-6:00 p.m. After-School Program
Celebration/Demonstration: July 27th, 2019

Phase III:

Classes in time-frame: Palm Coast Community Center & African-American Cultural Society
Djembe drumming – 4-5p.m.
African dance 5-6p.m.
Classes in time-frame: George Washington Carver Center
Djembe drumming 3-4p.m.
African dance 4-5p.m.
The Gourd Project " The Shekere"-Instrument making: TBA in accordance to an accepting center in terms of time and dates

****** Note:** There is a possibility that after "The Shekere," instrument making program we could possibly do an exhibit at the Art League, Palm Coast, Fl. This would be tentative in the scheduling, as community relations need to be made and discussed for further action.

Add, we would not inquire any extra funding to do this. This extra project would be done as charity events and gratitude for our community of Palm Coast, FL.

Phase 4: Educational Symposium (Community -Wide Event)

An educational symposium which will start with a speaking forum based on essays and outlines from scholar's work to present on varied subjects: African and Latin traditions in Jazz; History of spirituals: African-American Diaspora; Folk traditions emerging into classical music.
Forum Speaker: Khemya MitRahina PhD./ Historian/ Dance & Musical Ethnologists, Cultural & Contemporary Artist

The Gourd Project at School or Community Site (TBA) in accordance with scheduling at centers timeframe

Fundraising Project Master Class Workshops at African-American Cultural Society, Palm Coast, FL in Dance & Drumming for Adults-families and community

To Include professional artist: Jazz group, Community artists, Poets, dance groups to come together for a celebration/fundraising event for the non-profit organization: Pan Afrakan Dance & Music Historical Educational Association, in a social-community performance to support yearly programs. (time: TBA)

Place: 4422 N. US HWY 1, Palm Coast, FL 32164 TBA

Note: Performance involving participants and larger community within a festival setting at the end of each residential program:
– Harvest Celebration & demonstration (Wide-Community Celebration)

This is an accumulation of all the works community centers, and brings in participants, families, groups, advocates, etc This is based around the symbol of the Harvest, meaning "All is good has come forth."

The food that is celebrated is focused on healthy foods and dishes that the community, parents and participants provide.

We put together a collaborative celebration free of all charge which will be held at the After the (8) week series in each center.

Guest Artists-Cultural Ambassadors for Symposium: Speaking Forum /Master Workshops

Khemya Mitrahina is the founder/director of Pan Afrakan Dance & Music Historical Educational Association, Souls of the Rising Sun Performing Group and sole propriator of Khamitic Healing Arts Center & Therapeutics. Khemya is also a practicing Iya of Osun-African Traditions and Spiritual Systems. She is a teaching artist, educator, dance & music ethnologist, choreographer, singer, playwright, poet, healer and visionary leader. Khemya has graduated from San Joaquin Delta Community College in Dance and continued to San Francisco State University where she continued in Dance & Music Ethnology, Performance & Choreography. Khemya went on to UCI for a year to study with Donald MacKayle (Professional Choreographer & Dancer) & Bernard Johnson (Professional Costume design, Choreographer & Dancer), to then come back to Bay Area, her Hometown. Khemya continued to J.F. Kennedy University, MA in Arts & Consciousness Studies: Transformational Arts where she began her research career in the healing arts. Coming back to Stockton in 2000, she pioneered children's classes in music, drumming and dance through Parks & Recreational Dept. of Stockton. Khemya continued to follow her passion in giving to the community and landed at Filbert Arms Housing Project, Stockton, CA, where she gave eight (8) years of charity to a low-income community. Khemya returned to school in 2011, to further her music career, as she graduated from Notre Dame de NaMur University with her 2nd MFA in Vocal Music & Performance. She states, "The pivotal part of my education became my research projects entitled: *The Healing Potentials of Music & Sound, and The Bridge between Folk Traditions and Classical Music."* When asked what was her purpose in forming "*Souls of the Rising Sun Performance Collabortive*?" she states, "I believe that world peace can be obtained through building civic community and universal global healing of music, in which our ancient ancestors knew very much about....I want to be that

positive force and change catalyst." Khemya continues in Stockton to teach in the community through her non-profit Pan Afrakan Dance & Music Historical Ed. Association, and as a teaching artist & educator. She is currently enrolled in her 2nd Doctorate program: Ed.D in Leadership and Organization at Grand Canyon University.

Advisors (Elders):

Muraina Oyelami-Ambassador of Culture-Iragbeji, Nigeria. A master artist, painter, educator, drummer in the folklore of Nigerian culture and traditions.

Ms. Mabel Choice- Retired Counselor of Franklin High School
Poetess and Prose of Spoken Word. Author of poetry book: Beyond the A,B,C's and the X, Y, Z's.

Nontsizi Cayou- Retired Chair from San Francisco State University, Dance Department, Cultural pioneer and cultivator of Wajumbe' Cultural Arts Center in San Francisco, CA

Joseph Matthews- Chair and Director of African-American Cultural Society- Palm Coast, Fl

Part 4-Project Outcomes and Evaluation Plan
Activities to Standards, Outcomes, Measurements and Evaluations

Standards utilized will be:

Listing of Activity to Correspond to Standards:

Dance 1.0- Artistic Perception,
Processing, and responding to sensory information unique to dance
Development of Motor Skills

1.1 Demonstrate focus, physical control & coordination in performing whole body movements & isolation's
Students will learn a rhythmic dance progression and demonstrate it across the floor

1.3 Demonstrate greater dynamic range in movement utilizing space, time & energy to percussive music.
Students will learn flexion, contractions, isolated spinal undulation, along with feet patterns to the rhythmic drumming.

3.0-Historical & Cultural Context
Understanding Historical Contributions & Cultural Dimensions of Dance

3.2-Learning History & function
Students will learn West African dance traditions of celebration & harvest

3.3-Learn traditional dances and understand purpose
Learn the social context

1.3 Read, write and perform rhythmic notation
Learn tone & bass techniques of drum to apply to phrases

Students will acquire the understanding of poly rhythms, a distinct tradition of West African Culture and village drumming styles, and how it created a social aptitude within secular and sacred communities. They will learn function and meaning as it is ingrained within the cultural context of the particular drum rhythms, dances and songs, as well, as understand the significance of restorative, rehabilitating and preventative teachings, applications and understanding that has been known in African societies. They will learn techniques of dance, drum and song that embrace universal meaning of elements, reciprocals, call/response, centering and grounding exercises that have to do with the matrix of life, rites of passage, agriculture cycles of planting, harvesting and cultivation. They will learn drum notation (as musical theory) and how it is applied to each drum and player in the ensemble, learning style and form of poly rhythmic phrasing within dance and music, as well as, greater appreciation for its historical context in building collaborative community.

Outcome: Students will be able to do the particular dance steps with the rhythmic music, and then apply the single dance steps to a whole body of movement in a complete dance.

Measurement will be through observation of student learning and video- taping, as well as, track and chart how many students will be able to retain dance movement.

Outcome: Students will be able to describe music and dance in their social meaning, content and geographical area of traditions.

Measurement will be through observation of student learning and video- taping, as well as, share, demonstrate and identify in the classroom with their other classmates.

Outcome: Students will be able to apply the basic drum techniques into a whole rhythmic phrasing, being able to play individual parts within the bass or tone of the poly rhythm, and be able to identify the rhythm by name, origin and ethnic culture.

Measurement will be through observation of student learning and video- taping, as well as, share, demonstrate and identify in the classroom with their other classmates, a particular drum rhythm individually and with the ensemble group.

The overall success will be measured by:

50% Participation 50% Performance Work

Once the students achieve this goal it will help affect the definition of the greater purpose of the project, as historically, culturally and socially effective.
I will assess how the students achieve this outcome by seeing how well the students can fully integrate the dance steps into the whole perspective of the dance within persistence, participation and greater appreciation of this art form and the traditional significance it serves on the individual, collaborative community, greater knowledge and determination for self within leadership qualities, as well as, skills that characterize the power to expand perceptual, intellectual, cultural and spiritual dimensions of human experience.

The slight benchmark for this age group would be at least 3/4 of the group to achieve the standard of artistic perception and historical-cultural content.

The greater excellence we wish to achieve will be to reach every participant in the program with further acknowledgment and recognition of African Arts, and to incite and create further inspiration, self-esteem, empowerment into the artwork, learning historical contributions and accomplishments of the African Diaspora within the cultural arts and traditions of Music, Dance, Instruments/Ceremonial, Community, as well as, increase public awareness & strengthen the arts within an unrecognized art form in the City of Palm Coast, FL & greater Flagler County, and finally to increase the audience diversity and create a recognition for the preservation, articulation and restoration of the artistic historical content.

Part 5- Project Budget (Included on additional form)

Part 6: Organizational Governing Project Status

Pan Afrakan Dance & Music Historical Ed. Association established a Chapter 1 in Stockton, CA directed by Khemya Mitrahina leaving into the hands of artist said: Ricky Latour: Musician/Teaching Musical Artist to continue the goals and mission of organization.

Khemya MitRahina relocated to the greater regions of Palm Coast, FL 2018 to establish Chapter 2 in Palm Coast, Fl directed by said: Khemya Mitrahina for greater Flagler and Volusia Counties of Florida.

Part 8: Supplemental Materials

Artistic Work 2016-2107
See link List of Recent Presentations

PowerPoint Presentation-on CD- Features all works of Pan Afrakan Dance &
Music Historical Ed. Assoc. workshops, festivals, community programs: 2012-2018 * See enclosed CD in package.**
Supporting Materials

Addendum A-B
A-Financial Statements

Expenses: Operational/Administration Financial Budget

	2014	2015	2016	2017-	2018
Program & Curriculum:	5000	10,000	15,000	15,000	15,000
Ed. Abroad	5000	5,000	500	3,000	3,000
Admin./	6000	7,000	7,000	7,000	7,000
Totals	16000.	$22,000.	22,500	25,000	25,000

Addendum B. -Board of Directors/Incorporation/State Tax Exempt

Pan Afrakan Dance & Music Historical Ed. Association
4845 Belle Terre Parkway C29, Palm Coast, Fl 32164
Attn: Board of Directors
www:traditionalancientartscenter.sythasite.com
email: mitrahina@yahoo.com
educational site: www:traditionalancientartscenter.synthasite.com

Ms.Khemya MitRahina-Executive Director/Founder
209-688-2736

Mr.Joseph Prince Small-musical assistant
386-237-1129

Ms. Kim Small-program/project coordinator
386-237-1129

Enclosed copy of Non-Profit Incorporation-State of California
Enclosed copy of Education-tax exempt organization-

State of California
Secretary of State

mj

STATEMENT OF INFORMATION
(Domestic Nonprofit Corporation)

Filing Fee $20.00. If amendment, see instructions.

IMPORTANT -- READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

1. CORPORATE NAME (Please do not alter if name is preprinted.)

PAN AFRAKAN DANCE & MUSIC HISTORICAL EDUCATIONAL ASSOCIATION

This Space For Filing Use Only

DUE DATE: MARCH 22, 2006

COMPLETE PRINCIPAL OFFICE ADDRESS (Do not abbreviate the name of the city. Item 2 cannot be a P.O. Box.)

2. STREET ADDRESS OF PRINCIPAL OFFICE IN CALIFORNIA, IF ANY.	CITY	STATE	ZIP CODE
327 Burkett St. V-3	Stockton	CA	

NAMES AND COMPLETE ADDRESSES OF THE FOLLOWING OFFICERS (The corporation must have these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

	ADDRESS	CITY AND STATE	ZIP CODE
3. CHIEF EXECUTIVE OFFICER/President			
Khemya MitRahima	327 Burkett St. V-3	Stockton, CA	
4. SECRETARY/Treasurer/Agents			
[illegible]	327 Burkett St. V-3	Stockton, CA	
5. CHIEF FINANCIAL OFFICER/Vice President/Agents			
[illegible]	327 Burkett St. V-3	Stockton, CA	

AGENT FOR SERVICE OF PROCESS (If the agent is an individual, the agent must reside in California and Item 7 must be completed with a California address. If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to Corporations Code section 1505 and Item 7 must be left blank.)

6. NAME OF AGENT FOR SERVICE OF PROCESS

Khemya MitRahima

7. ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL	CITY	STATE	ZIP CODE
327 Burkett St V-3	Stockton	CA	

DAVIS-STIRLING COMMON INTEREST DEVELOPMENT ACT (California Civil Code section 1350, et seq.)

8. ☐ Check here if the corporation is an association formed to manage a common interest development under the Davis-Stirling Common Interest Development Act and proceed to Items 9, 10 and 11.

NOTE: Corporations formed to manage a common interest development must also file a Statement by Common Interest Development Association (form SI-CID) as required by California Civil Code section 1363.6. Please see instructions on the reverse side of this form.

9. ADDRESS OF BUSINESS OR CORPORATE OFFICE OF THE ASSOCIATION, IF ANY	CITY	STATE	ZIP CODE

10. FRONT STREET AND NEAREST CROSS STREET FOR THE PHYSICAL LOCATION OF THE COMMON INTEREST DEVELOPMENT (Complete if the business or corporate office is not on the site of the common interest development.)

11. NAME AND ADDRESS OF ASSOCIATION'S MANAGING AGENT, IF ANY	CITY	STATE	ZIP CODE

12. THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

Khemya MitRahima	[signature]		
TYPE OR PRINT NAME OF PERSON COMPLETING THE FORM	SIGNATURE	TITLE	DATE

2846946

State of California
Secretary of State

I, BRUCE McPHERSON, Secretary of State of the State of California, hereby certify:

That the attached transcript of 3 page(s) has been compared with the record on file in this office, of which it purports to be a copy, and that it is full, true and correct.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of

JAN - 6 2006

BRUCE McPHERSON
Secretary of State

2846946

ENDORSED - FILE
in the office of the Secretary of St
of the State of California
DEC 22 2005

ARTICLES OF INCORPORATION

I

The Name of this corporation is PAN AFRAKAN DANCE & MUSIC HISTORICAL EDUCATIONAL ASSOCIATION.

II.

A. This corporation is a nonprofit PUBLIC BENEFIT CORPORATION and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for: Public and Charitable purposes.

B. The specific purpose of this corporation is to serve the purpose of a Non-traditional school that directly for the active conduct disseminates a curriculum with a historical society means to preserve, acknowledge and identify civilizations and culture from past historical genocides, and/or endangerment, thereby promoting the capability of higher learning and development of social civilazation, as well as, contribution to the healing arts and education.

C. This charitable contribution will be recognized as a school which majority of conduct is taught from a curriculum, regular schedule, student body, facility and staff that serves the advancement of education within communities that have/are distressed, as well as, relief of poverty within their social-economical and cultural educational function.

D. It is the mission of PAN-AFRAKAN DANCE & HISTORICAL EDUCATIONAL ASSOCIATION, to recognize the importance of traditional sacred community through the Healing Arts, and build community appreciation and contribution of Pan-Afrakan/Indiginous cultural Arts, Health and Education. We believe the ancient key to wisdom is understanding, compassion and truth, but most sensitivity to our past ancient histories whom liberated us and left ancient storehouses for our future.

It is our mission to strive for self-expression on the shared values, morals and principles, whereas community can begin to find common values towards positive endeavors of liberty, justice and equality in the truest light, that which certify's a true healing for village from areas of destruction, devastation, racism, colonialism and forced migration.

It would be ourfurther mission in the development of comprehensive education to enrich cultural, creative understanding of sacred sciences, spirituality, health, balanced life, and education of natural universe and humanity.

III.

The name and address in the State of California of this corporation's initial agent for service of process is:

Khemya Mit-Rahina (MtRaHnAH)
327 Burkett St. Suite V-3
Stockton, CA 95205

IV.

A. This corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501 (c) (3), Internal Revenue Code.

B. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

V.

A. The property of this corporation is as well to above, dedicated for developing an institution that will educate and/or disseminate educational material to the public, including but, not limited to material relating to the preserve of historical means of culture and history through the arts of Pan-Afrakan education aimed in the areas of music, dance, literature and healing arts.

B. And, lastly upon dissolution or winding up of the corporation, its assets remaining after payment of, or provision for payment of, all debts and liabilities of this corporation, shall be distributed for developing an institution that will educate, and/or disseminate educational curriculum and/or material to the public, in relation to the preserve of historical means of culture and history through the arts of Pan-Afrakan education aimed in the area's of music, dance literary and healing arts through education, lectures, workshops, public events and publication, or otherwise. Therefore, all assets be aimed at developing and upholding a holistic Educational Model of teaching, building and presenting curriculum based formats in focused learning and development, as well as, to its preservation, which is/has already been established in its tax-exempt purpose.

January 1, 2002
Revised: November 20, 2005

Khemya Aminah Clarice Mit-Rahina
Incorporator

We, the above-mentioned Incorporator of this corporation, hereby declare that we are the persons who executed the foregoing Articles of Incorporation, which execution is our act and deed.

Khemya Aminah Clarice Mit-Rahina
Executive Director-President

(3)

Bill Jones
Secretary of State

1500 11th Street
Sacramento, California 95814

Corporate Division
Name Availability (916) 654-7960

$10.-

KHEMYA MIT RAHINA
1163 E MARCH LN STE D PMB 394
STOCKTON, CA 95210

January 16, 2002

RE: PAN AFRAKAN DANCE & MUSIC HISTORICAL EDUCATIONAL ASSC.

YOUR CHECK WAS NOT ENCLOSED AS STATED IN
YOUR REQUEST

THIS IS IN RESPONSE TO YOUR RECENT INQUIRY.

THE ABOVE REFERENCED NAME(S) IS AVAILABLE FOR CORPORATE USE AS OF THE DATE OF THIS LETTER.

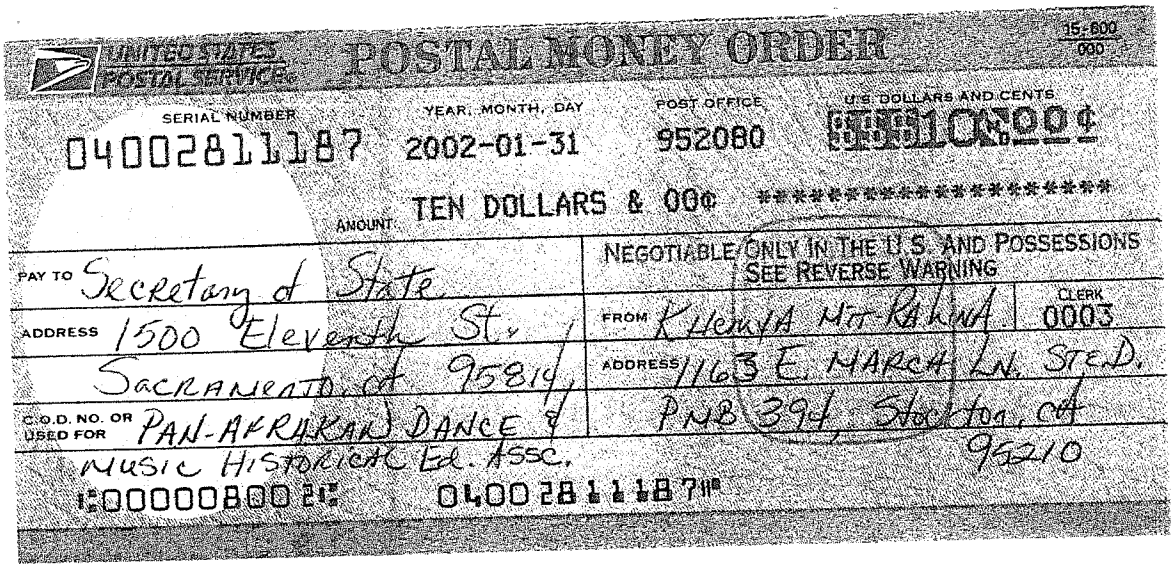
THE NAME MAY BE RESERVED FOR SIXTY DAYS UPON WRITTEN REQUEST AND RECEIPT IN THIS OFFICE OF THE PREPAID FEE OF $10.00. NAME RESERVATIONS MAY ALSO BE REQUESTED AT THE CORPORATION DIVISION PUBLIC COUNTERS IN SACRAMENTO, LOS ANGELES, SAN DIEGO OR FRESNO. THERE IS A $10.00 SPECIAL HANDLING FEE, IN ADDITION TO THE $10.00 RESERVATION FEE, FOR RESERVATIONS PROCESSED 'OVER-THE-COUNTER'.

THE NAME AVAILABILITY UNIT NOW OFFERS THE OPTION OF RESERVING NAMES VIA THE TELEPHONE. PRE-PAID ACCOUNTS, WITH MINIMAL DEPOSITS, MAY BE ESTABLISHED WHEREBY SUBSCRIBERS TO THE SERVICE MAY CHECK NAMES FOR AVAILABILITY ($4.00 PER SEARCH) AND RESERVE NAMES FOUND TO BE AVAILABLE ($10.00 PER RESERVATION) VIA A SPECIAL TELEPHONE LINE. FOR INFORMATION ON THIS NEW SERVICE CONTACT

SECRETARY OF STATE
1500 ELEVENTH STREET
SACRAMENTO, CA 95814

NAME AVAILABILITY UNIT

P.S. Enclosed money order!



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C.O.D. NO. OR USED FOR: PAN-AFRIKAN DANCE & MUSIC HISTORICAL Ed. Assc.

NEGOTIABLE ONLY IN THE U.S. AND POSSESSIONS
SEE REVERSE WARNING

FROM: KHEMIA MAT-RA'HWA

CLERK: 0003

ADDRESS: 1163 E. MARCH LN. STE.D.
PMB 394, Stockton, CA
95210

⑈00000800⑈ 04002811187⑈

STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 651
SACRAMENTO CA 95812-0651
TELEPHONE (916) 845-4900

Exempt org unit
916 - 845 - 4771

916 653-7315

WITHHOLDING TAX AT SOURCE REQUIREMENTS INDEPENDENT CONTRACTORS

DATE: 07/03/02

NOTICE NUMBER: 7765593020627 1
PAN-AFRAKAN DANCE AND MUSIC HISTORICAL EDUCATIONAL ASSOCIATION
KHEMYA MITRAHINA
1163 E MARCH LN STE D
STOCKTON CA 95210-4512

ENTITY ID: CORP 9801053
IN REPLY,REFER TO:
767:HW: :ICLTR

Why did you receive this letter? Does your company make payments to nonresidents of California? If so, California law (Revenue and Taxation Code section 18662) requires you to withhold and remit income tax payments in certain instances. If you don't withhold and remit, you may have to pay the withholding plus penalties. We are sending this letter to explain the withholding requirements, and to give you the information you need to explain these requirements to nonresident payees.

What types of income are subject to withholding? Withholding is generally required on payments made to people who don't reside in California but are paid:

- For services performed as an independent contractor in California,
- Rents or royalties on assets such as commercial real estate, wells, mines and equipment located in California, and
- Distributions from California estates and trusts.

What is the withholding rate? The rate is seven percent of the gross amount of the payment of California source income.

What are the exceptions? No withholding for income or franchise tax purposes is required if any one of the following applies:

1. The payment is for goods.
2. The payment is made to a resident of California, to a corporation that has a permanent place of business or is qualified to do business in California, or to a partnership that has a permanent place of business in California. **IMPORTANT NOTE: If the California resident, qualified corporation or partnership is acting as an agent for the nonresident payee, this exception does not apply.**
3. The total payments of California source income to the independent contractor are less than $1501 for the calendar year.
4. The payment is to an organization that is exempt from tax under California or federal law.
5. The payments are compensation from a motor carrier providing transportation in two or more states, subject to Section 11504(b) of the United States Code.
6. The payments are wages paid to employees (wage withholding is administered by the California Employment Development Department).
7. The payment is to a bank or banking association.
8. The payment is to a nonresident corporate director for director services, including attendance at board of directors' meetings.
9. The payee or payer has a written authorization from us (the California Franchise Tax Board) waiving withholding.

MORE INFORMATION: FTB Publication 1023, Nonresident Withholding - Independent Contractor, Rent & Royalty Guidelines, answers many common questions about withholding requirements, forms, waivers, reporting, and making payments. To obtain a copy, call (916) 845-4900 or write to Nonresident Withholding Section, PO Box 651, Sacramento CA 95812-0651. You can also find forms, publications and other information at the FTB home page on the Internet at http://www.ftb.ca.gov.

COVER LETTER TO SECRETARY OF STATE

PAN AFRAKAN DANCE AND MUSIC HISTORICAL EDUCATIONAL ASSC.

327 Burkett St. Suite V-3

STOCKTON, CA 95205

ATTN: KHEMYA MIT. RAHINA

Secretary of State
Corporate Filing Division
Business Programs Division
1500 11th Street, 3rd Floor
Sacramento, CA 95814 916-657-5448

Dear Secretary of State:

I enclose an original and 2 copies of the proposed Articles of Incorporation of PAN-AFRAKAN DANCE AND MUSIC HISTORICAL EDUCATIONAL ASSC., a proposed California nonprofit PUBLIC BENEFIT corporation, together with the California Franchise Tax Board Exemption Application, application fee and its attachments, fastened separately.

Please forward the exemption application materials to the Franchise Tax Board and, upon exemption approval, file the enclosed original Articles of Incorporation. After filing, please return to me, at the above address, two of the enclosed copies of the Articles, compared and certified by your office. A check in the amount of $30, made payable to your office, for filing Articles for the above nonprofit corporation is also enclosed.

* NAME RESERVATION # R0716221 ISSUED 2-14-02

Sincerely,

KHEMYA MIT. RAHINA

STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

In reply refer to
755:G :PLR

August 7, 2002

PAN-AFRAKAN DANCE AND MUSIC HISTORICAL EDUCATIONAL ASSOCIATION
KHEMYA MITRAHINA
1163 E MARCH LN STE D
STOCKTON CA 95210-4512

Purpose	:	EDUCATIONAL
Code Section	:	23701d
Form of Organization	:	Corporation
Accounting Period Ending	:	December 31
Organization Number	:	9801053

You are exempt from state franchise or income tax under the section of the Revenue and Taxation Code indicated above.

This decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address must also be reported.

In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012(a)(2).

You may be required to file Form 199 (Exempt Organization Annual Information Return) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. Please see annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax under Section 23731 of the Code. In this event, you are required to

STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO CA 94257-2021

DATE: 04/13/10

NOTICE NUMBER: 0742097100407 1
PAN AFRAKAN DANCE & MUSIC HISTORICAL EDUCATIONAL ASSOCIATION
KHEMYA MIT RAHINA
2002B PACIFIC AVE STE 140
STOCKTON CA 95204-5328

Subject : **CERTIFICATE OF REVIVOR**

Entity Name : PAN AFRAKAN DANCE & MUSIC HISTORICAL EDUCATIONAL ASSOCIATION

Entity Number : CORP 2846946

Effective Date : 03/26/10

This business entity has been relieved of suspension or forfeiture and is now in good standing with the Franchise Tax Board.

Business Entity and Field Collection Bureau

Internet and Telephone Assistance

Website: **ftb.ca.gov**
Telephone: 800.852.5711 from within the United States
916.845.6500 from outside the United States
TTY/TDD: 800.822.6268 for persons with hearing or speech impairments

Pan-Afrakan Dance & Music
Historical Trustorical Association

MICHAEL McCOLLUM/T

Khemya Mitrahina, left, with Pan Afrikan Dance and Music, and Mable Jimi Choice, a poet and artist who taught in Stockton Unified School District for more than 40 years, pray during the Kwanzaa celebration Monday evening at The Rock center in Stockton.

Creativity at heart of celebratio

Kwanzaa gathering focuses on potential for youths in Stockton

By Alex Breitler
Record Staff Writer

STOCKTON — Danielle Carpenter, 17, didn't like the way she looked. And so she didn't like herself.

Until she found her inner artist.

With acrylic paint, mosaic tile and papier-mâché masks, she made a work of art telling the world that she did, in fact, accept herself — no matter what others thought.

"I'm like a butterfly that started out as a caterpillar," the Weber Institute student said Monday night. "I really made big changes."

Her work was celebrated at a Kwanzaa

Alena Muhammad, 7, left, and Anaya Liggins, 6, of Pan Afrikan Dance and Music play drums during the celebration.

ABOUT KWANZ

Kwanzaa is an Africa
American and pan-Afri
holiday celebrating fam
community and culture
origins are in the first h
vest celebrations of Afr

The name is derived
from the phrase "matu
ya kwanza," which mea
"first fruits" in Swahili.
Kwanzaa was created
reinforce seven basic v
ues that contribute to h
ing and reinforcing fam
community and culture

Each of the seven da
of Kwanzaa is dedicate
to one of the following
principles:

- **Umoja:** unity
- **Kujichagulia:** self-determination

ON

ack Family Day a colorblind celebration

anizers find a new s: financial literacy

rt
Writer

CTON — What Fayette Reynolds, of Black Family it even in 2016, its she and other board who organize the asked, "If I'm not I still come?"

ys wonder do the layo, Greek Festival, lew Year's Parade the same question, because we definitely get asked that," Reynolds said.

The answer is assuredly yes, everyone is invited. While Monday's Black Family Day CultureFest at Weber Point Events Center from 9 a.m. to 6 p.m. focuses on issues relevant to the black community, they are colorblind issues like healthy living and finances. The entertainment is varied, but includes gospel music "which is huge in the African-American culture," Reynolds said.

There are activities for kids, free health screenings for blood pressure, blood sugar, and more, vendors and for the first time, a free photo booth.

Also new this year is a focus on financial literacy in the black community, a key component in the theme of Black Health Black Wealth.

"Health has always been an important message, important to our community because we lead in health issues and conditions like hypertension, diabetes, asthma and heart disease," Reynolds said. "We've been having discussions about the power of the African-American dollar. ...

How can we be more conscious of how we spend our money, save our money, invest our

SEE FESTIVAL, A4

IF YOU GO

48th Black Family Day CultureFest

What: Free day of gospel music featuring Nona Brown, Alfreda Lyons Campbell and Glad Tidings Spirituals, booths, vendors, food, health screenings and more.
When: 9 a.m. to 6 p.m. Monday
Where: Weber Point Events Center, 221 N. Center St., Stockton
Admission: Free

Khemya Mitrahina with the Pan Afrakan Dance & Music Historical Educational Association performs a dance at last year's Black Family Day celebration at Weber Point Events Center in downtown Stockton.
CLIFFORD OTO/RECORD FILE 2015

BETTER

From Page A3

School who earned a $1,000 scholarship to attend California State University, Fresno in the fall to study biology. Terry hopes to someday become an occupational therapist.

Her scholarship was provided by the Stockton Alumnae Chapter of the Delta Sigma Theta Sorority, one of about two dozen organizations, churches, business groups and families stepping up to provide college scholarships worth thousands of dollars to local students.

Sunday's program at Cesar Chavez High School in north Stockton was led off by traditional African drumming and dance and included a Kwanzaa candle-lighting ceremony, the Black National Anthem sung by Makayla Hanna of Stagg High School and inspirational addresses as the graduates embark on the rest of their life's journey.

— Contact reporter Joe Goldeen at (209) 546-8278 or jgoldeen@recordnet.com. Follow him at recordnet.com/goldeenblog and on Twitter @JoeGoldeen.

Khemya Mitrahina of Stockton drums with the Pan Afrakan Dance and Music Historical Education Association group at Sunday's Black Graduates Recognition Program. MICHAEL MCCOLLUM/FOR THE RECORD

It's all about family

CULTURAL MOVEMENT

DEAN COPPOLA/STAFF

KHEMYA MITRAHINA, left, of the Pan Afrakan Dance and Music Historical Education Association, dances with Francisco Martinez during a cultural program at a Literacy for Every Adult Program gathering (LEAP) in Richmond on Thursday.

The Garden Club at Palm Coast, Inc.

P.O. Box 352153
Palm Coast, FL 32135-2153
Gardenclubatpalmcoast.org
facebook.com/Gardenclubatpalmcoast
info@gardenclubatpalmcoast.org

Palm Coast Parks & Recreation
Department 160 Lake Ave.
Palm Coast, Florida 32164

The Garden Club at Palm Coast is applying for a City of Palm Coast Cultural Arts Financial Assistance Grant. Attached are the appropriate forms and documentations listed in Section B. The Garden Club at Palm Coast thanks you for any consideration in granting our organization the grant.

Thank you.

Sue Bennett-Bara
President - The Garden Club at Palm Coast

CITY OF PALM COAST
REQUEST FOR CULTURAL ARTS FINANCIAL ASSISTANCE
Application

ORGANIZATION NAME: The Garden Club at Palm Coast, Inc.

Has the Organization received $3,000 or more funding from the City of Palm Coast for current fiscal year?

☐ Yes ☑ No

If Yes, organization is **not eligible** for additional funds through this grant application.

If No, continue with application process below.

PROGRAM TO BE CONSIDERED FOR FUNDING: Spring Festival and Plant Sale

HOW MANY TIMES HAS THIS PROGRAM BEEN PRESENTED TO THE PUBLIC? Six

Total Program Cost: $5000.00

Grant Request (Maximum Request $3,000): $3000.00

Name & Title of the Person completing application: Denise A. Garcia, Festival Chair

Organization address: P.O. Box 352153 Palm Coast, FL 32135

Phone: 630-650-6701 **Fax:** _____ **E -Mail:** info@gardenclubatpalmcoast.org

Was the above listed organization a recipient of Cultural Arts Financial Assistance in 2017-2018? Yes

If yes, what was the grant amount received and the final cost of the program funded: Recieved $3000.00
Program Cost $5341.00

On a separate page, (organization letterhead) respond to each question. All submissions must be typed.

1. Describe the purpose of the organization.
2. Describe the program being considered for funding and its purpose. Include event date(s), description, location and anticipated attendance at each presentation. Explain why the program being offered is important to Palm Coast residents and visitors.
3. If awarded, describe how the City of Palm Coast's financial assistance will be used and why funding from the City is essential for development of the program.

Denise A Garcia
Signature

Denise A. Garcia
Print Name

Spring Festival Commitee Chair
Title

July 17, 2018
Date

The Garden Club at Palm Coast, Inc.

P.O. Box 352153
Palm Coast, FL 32135-2153

1. The Purpose of the Organization:

The purpose of The Garden Club at Palm Coast, Inc. is: "To aid in the protection and conservation of plants, birds, trees, air and water; to stimulate knowledge and a love of horticulture and floral design; to educate and participate in environmental affairs and to encourage "civic pride".

2. The Program's Funding and Purpose:

The Spring Festival & Plant Sale is a free annual educational event for the community of Palm Coast and surrounding areas. The purpose is to encourage interest in all phases of horticulture, to promote beautification, education and fellowship among adults and youth with a common interest in gardening and floral design. Over 50 vendors participate in offering products for home and garden décor, nature related artisans and crafters, growers and landscape designers.

Our event information:

Location:	Central Park at Palm Coast Town Center or Flagler Palm Coast High School
Name:	Spring Festival & Plant Sale
Date:	Saturday, April 6th, 2019
Time:	9:00 am – 4:00 pm

The Garden Club at Palm Coast will present 15 demonstrations and informational classes in 5 or more subjects throughout the day.

1. Floral Design
2. Florida Native Plants
3. Propagation Techniques
4. Cooking with Herbs
5. Butterfly Gardens
6. Art demonstrations, we plan to invite the Flagler County Art League to participate in this event (possibly Plein Air artists).
7. Vendors to participate in demonstrations.

The importance of our event is to instill a love and respect for nature in our Palm Coast community through study, conservation and sharing our knowledge of gardening the Florida way.

3. If awarded:

If awarded the funds will be used for publicity, equipment rentals, children's activities, musical entertainment, security and trash removal. Funding from the City is essential for the development of this annual event's continued success and expansion because a healthy outdoor environment affects the way we live. Gardening is not just a science, but it is a living art form.

The Garden Club at Palm Coast, Inc.

P.O. Box 352153
Palm Coast, FL 32135-2153

Presentations at Spring Festival & Plant Sale April 6, 2019

Floral Design demonstrations will be held thorough out the day by Linda Hensler, director of The Garden Club at Palm Coast's Arrangers' Guild, and other Guild members. The Arrangers' Guild is a group of members who share in the study and love of flower arranging. Floral Design is an art form incorporating elements and principles of design such as balance, rhythm, proportion, form, line, pattern and space. Linda has been a member of numerous garden clubs and floral design guilds in Ohio and has served as an Ohio Regional Director and State Officer. She has entered her floral designs in Florida Federation of Garden Clubs flower shows and has won many awards both locally and statewide.

Presentations on Butterfly Gardening, Deer Resistant Plants, Salt Tolerant Plants and Container and Succulent Gardening will be presented by several members of The Garden Club at Palm Coast. Handouts, which have been compiled from various sources such as The University of Florida Extension Service and nurseries in Central Florida, will be provided. Plants used in these presentations will be for sale at the garden club plant sale booth.

Butterfly Garden - What plants attract butterflies will be presented by Jane Villa-Lobos, director of The Garden Club at Palm Coast's Propagation Guild. The Guild is a group of members who focus on the education and application of horticulturally sound practices as well as propagating plants. Jane is a botanist and worked in the Botany Department of the Smithsonian Institution Museum of Natural History for nearly 30 years. She has lived in Palm Coast for 21 years and has gardened her whole life.

Cooking with Fresh Herbs – Cooking Demonstrations by Kathy Dalphonse, Certified Pampered Chef representative.

Deer Resistant and Salt Tolerant Plants will be presented by Janet Correia, a Master Gardener and volunteer at Hammock Gardens Nursery in Palm Coast. She has experimented with methods to control deer in her yard and will share them with the attendees.

City of Palm Coast
Cultural Arts Financial Assistance Grant

Budget Worksheet

Organization Name	The Garden Club at Palm Coast
Federal ID Number (FEIN)	#59-2491524
Organization - Fiscal Year End	IRS Report December/Club operation May 31
Name of Program Being Considered for Funding:	Spring Festival & Plant Sale

	Budget of Program Being Considered for Funding	Eligible Items to be Considered for Funding	Organization Fiscal Year Budget
Income			
Government Grants			0
Foundation and Corporate Grants			0
Admission Fees			0
Contributions from Individuals			1300
Membership Income			3000
Fundraising			14,740
Earned Income			500
Interest Income			0
Other Income			0
Total Income	0	0	19540
Personnel Expenses			
Salaries and Wages			
Professional Development/Training			
Employee Benefits and Taxes			
Total Personnel Costs	0	0	0
Operating Expenses			
Rent/Mortgage	1147	0	2000
Utility Expenses (Water, Phone, Internet etc.)	0	0	150
Office Equipment Rental & Maintenance	0	0	
Awards, Scholarships	0	0	5330
Fundraising/Development Expenses	0	0	8645
Insurance Expense			450
Marketing/Advertising	900	900	1500
Professional Fees/Honorariums	0	0	0
Supplies for Program	1240	1240	1465
Postage and Delivery	0	0	0
Travel Expense	0	0	0
Security (for event)	425	425	0
Trash (for event)	125	125	0
Music (for event)	400	400	0
Plants (for event)	900	900	0
Total Operational Costs	5137	3990	19540
Total Expenses	5137	3990	19540

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

Dear Applicant :

DEPARTMENT OF THE TREASURY

Date : FEB 27 2015

GARDEN CLUB AT PALM COAST
PO BOX 352153
PALM COAST, FL 32137-2153

Employer Identification Number: 59-2491524
DLN :
26053433003175 Contact Person : CUSTOMER SERVICE 31954 Contact Telephone Number :
(877) 829-5500
Accounting Period Ending :
Decernber 31
Public Charity Status:
170 (b) (1) (A) (vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
January 20, 2015
Contribution Deductibility:

Addendum Applies:
No

We re pleased to tell you we determined you ' re exempt from federal income tax under Internal Revenue Code (IRC) Section 501 (c) (3) . Donors can deduct contributions they make to you under IRC Section 170. You 're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records .

Organizations exempt under IRC Section 501 (c) (3) are further classified as either public •chaF±ties or private foundations. We determined you re a public charity under •the IRC Section listed at the top of this letter.

Based on the information you submitted on your application, we approved your request for reinstatement under Section 7 of Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is the submission date of your applicasion.

If we indicated at the top of this letter that you ' re required to file Form 990/990 -EZ/990-N, our records Show you' re required to file an annual information return (Form 990 or Form 9Y0-EZ) or electronic notice (Form 990 -N, the e -Postcard) . If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked .

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www. i rs . gov/ charities. Enter '1 4221-PC 'J in the search bar

Letter 5436

Revocation Date: 05-15-201O

Revocation Posting Date: 02-21-2015

Form 990-N (e-Postcard) o

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than $50,000 fall into this category.

) **Tax Year 2017 Form 990-N {e-Postcard)**

Tax Period:
2017 (01/01/2017 - 12/31/2017)

EIN:
59-2491524

Legal Name {Doing Business as):
Garden Club At Palm Coast

Mailing Address:
PO BOX 352153
Palm Coast, FL 32137
United States

Principal Officer's Name and Address:
Cindy Balazik

45 Fountain Gate Ln
Palm Coast, FL 32137
United States

Gross receipts not greater than:
$50,000

Organization has terminated:
No

Website URL:
www.GardenClubAtPalm Coast.erg

) **Tax Year 2016 Form 990-N {e-Postcard)**

) **Tax Year 2015 Form 990-N {e-Postcard)**

> **Tax Year 2014 Form 990-N {e-Postcard)**

> **Tax Year 2012 Form 990-N {e-Postcard)**

) **Tax Vear 2011Form 990-N {e-Postcard)**

The Garden Club at Palm Coast, Inc.

P.O. Box 352153
Palm Coast, FL 32135-2153

Audit Committee Report – April 19, 2018

Committee Members: Thomas McKean instructed the committee; Sue Bennett Bara, Janet Correia, Kathryn Munro and Marinus Grootenboer reviewed the books and Susan McConnell was present to answer any questions.

The committee met on April 19, 2017 at Andy and Susan McConnell's home to review the Treasurers records for the 2017/2018 season.

The review included:

1. Reconciling Bank Statements with Treasurers Reports based on the check register balances.
2. Sampling deposit records and corresponding bank records.
3. Sampling expense disbursement records with check register and bank records
4. Reviewing record keeping processes and methodology

Results:

1. All monthly records since the last audit reconcile to bank statements based on a sampling.
2. Adequate deposit documentation was available and records matched. There were no issues finding documentation and records.
3. All expense disbursements were supported by invoices or other supporting documentation.
4. All record keeping was computerized and supporting hardcopy documentation was kept by month in two large binders.
5. An excel spreadsheet was available to review expenses and deposits of all transactions.
6. Record keeping processes and methodology were easy to follow using the excel spreadsheet and documentation in the ledger books.
7. Wells Fargo Bank account was closed on 9/5/2017 and the club only uses Intracoastal Bank.

Recommendations from the last audit made:

1. Follow up, or reissue, outstanding Wells Fargo check and close the Wells Fargo account.
   Account closed in 9/2017
2. Complete reconciliation of restricted and non-restricted funds at close of season.

Tom McKean tracks the restricted funds. Two errors were noted in his reconciliation (double entries were noted on 2 items $25.00 and $689.71). This will be reviewed and followed up by Tom to determine if there is an error of double entry made or the transactions are correct. It was suggested that Andy add a column to the excel spreadsheet tracking restricted funds. It will be up to Andy if he wants to do it for 2017-2018 or start in 2018-2019 calendar year.

3. In order to address the documentation issue related to the initial source of deposited funds, issue a receipt for all income with a copy for the club records.
   This has been implemented for this current year
4. Record additional documentation for each transaction manually in the check register. Entered on the current excel spread sheet and in binders
5. The Chairperson for each major event (with expected revenue generation over $3000) must submit a summary budget to the Board for approval prior to authorization of funds. The treasurer must keep a record of the budget approval document.
6. Each Chairperson is responsible for funds received or disbursed by their specific committee. The chairperson should provide adequate documentation to the treasurer. In addition, each chairperson should be required to maintain their own document file for this purpose.
   Correct documentation is being presented to the treasurers for adequate documentation.

Recommendation from 2018 Audit:

1. When making a bank check entry in the spread sheet and check book identify it by "BKCK #" for ease of tracking.

Let it be noted this audit did not audit the PayPal Account.

The Garden Club at Palm Coast, Inc.

P.O. Box 352153
Palm Coast, FL 32135-2153

OFFICERS	ADDRESS
President: Sue Bennett-Bara	254 Westhampton Drive, Palm Coast, FL 32164
Vice President: Carol Walker	88 Southlake Drive, Palm Coast, FL 32137
Secretary: Sharon Rigo	30 Ludlow Lane West, Palm Coast, FL 3137
Treasurer: Susan McConnell	53 Comanche Court, Palm Coast, FL 32137
Asst. Treasurer Tom McKean	123 South Brookhaven, Palm Coast, FL 32137
Immediate Past President (1)	
Cindy Balazik	45 Fountain Gate Ln, Palm Coast, FL 32137
Directors: (3)	
1 Year: Bob Tabit	5 Eisenhower Pl., Palm Coast, FL 32164
2 Year: Fay Markos-Leach	28 Edgewater Drive, Palm Coast, F L32164
3 Year: Lucy Davis	50 Egret Tr., Palm Coast, FL 32164
Standing Committee: (9)	
Arrangers Guild: Linda Hensler	21 Eastman Ln., Palm Coast, FL 32164
Communications: Denise Garcia	75 Islands Estates Parkway, Palm Coast, FL 32137
Fundraising: Denise Garcia	75 Island Estates Parkway, Palm Coast, FL 32137
Horticulture: Jane Villa-Lobos	29 Clearview Ct N, Palm Coast, FL 32137
Hospitality: Kathleen Terlizzo	1 Clearview Ct N., Palm Coast, FL 32137
Membership: Ellen Werner	79 Fortune Ln, Palm Coast, FL 32137
Propagation Guild: Jane Villa-Lobos	29 Clearview Court N, Palm Coast FL 32137
Publicity: Janet Correia	34 Oasis Cir. Palm Coast, FL 32137
Selection of the Month: Nancy Iandoli	38 Beechwood Ln. Palm Coast, FL 32137

6TH ANNUAL
SPRING FESTIVAL
AND PLANT SALE
PRESENTED BY
THE GARDEN CLUB AT PALM COAST
COME JOIN THE FUN!
• Garden Club Plant Sale
with orchids, ferns, succulents, bromeliads, native plants and much, much more!
• Live Music all day
featuring local musicians and bands
• Free Childrens Activities
• Raffles Throughout the day
• Craft and Garden Vendors
• Food Vendors & Picnic Area
• Live Demonstrations
• Flag Event Info Here
• Fun for the Entire Family
• Free Parking too!
All proceeds benefit the Palm Coast & Matanzas HS Seniors Scholarship Fund
The Garden Club at Palm Coast, Inc.
Est. 1975
APRIL 7, 2018
9 AM - 4 PM
CENTRAL PARK
AT TOWN CENTER
POSTER DESIGN BY TYLER PERRY
FLAGLER PALM COAST HIGH SCHOOL

CENTRAL PARK EVENTS
Relay for Life
April 1, 2017 2:00 PM to 10:00PM
Annual Spring Expo & Plant Sale
April 8, 2017 9:00AM to 4:00PM
Movie in the Park Teenage Mutant Ninja Turtles
April 14, 2017 at 8 PM
Egg' Stravaganza
April 15, 2017 10:00AM – 1:00PM
For more information please visit:
Facebook.palmcoastgov.com

City of Palm Coast, Florida
Agenda Item

Agenda Date: 11/06/2018

Department	Community Development	**Amount**	$368,336.76
Item Key		**Account**	#43000099-063000-51005

Subject RESOLUTION 2018-XX APPROVING THE PURCHASE OF MATERIALS AND RELATED EXPENSES FOR CONSTRUCTION OF THE SESAME BOULEVARD PATH FROM SELMA TRAIL TO SEMINOLE WOODS

Background :

UPDATED BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

This item was heard by City Council at their October 30, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

As part of the Seminole Woods Path projects, the City has completed the final design phase and recently received permitting from the Army Corp of Engineers. City Staff is ready to construct the project utilizing Community Development Block Grant (CDBG) funds. The area being constructed is on Sesame Blvd from Selma Trail to Seminole Woods. The work will be performed by the City of Palm Coast Public Works Staff. The materials and expenses are estimated at $334,851.60 which is attached. In addition, the City requests a 10% contingency of $33,485.16. The total project's costs are estimated at $368,336.76. City staff will utilize existing price agreements previously approved by City Council along with quotes for smaller purchases in accordance with the City's Purchasing Policy.

SOURCE OF FUNDS WORKSHEET FY 2019	
Seminole Woods MUP – 43000099-063000-51005	$ 480.000.00
Total Expenses/Encumbered to date	$ 0
Pending Work Orders/Contracts	$ 0
Current Work Order	$ 368,336.76
Balance	$ 111,663.24

Recommended Action :

Adopt Resolution 2018-XX approving the purchase of materials and related expenses for construction of the Sesame Boulevard Path.

RESOLUTION 2018 -____
CONSTRUCTION OF THE SESAME BOULEVARD PATH FROM SELMA TRAIL TO SEMINOLE WOODS

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE PURCHASE OF MATERIALS AND RELATED EXPENSES FOR CONSTRUCTION OF THE SESAME BOULEVARD PATH FROM SELMA TRAIL TO SEMINOLE WOODS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, City staff desires to construct the Sesame Boulevard Path from Selma Trail to Seminole Woods; and

WHEREAS, the City Council desires to have staff construct the Sesame Boulevard Path from Selma Trail to Seminole Woods.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF PURCHASE. The City Council of the City of Palm Coast hereby approves the purchase of materials and related expenses for construction of the Sesame Boulevard Path from Selma Trail to Seminole Woods, in the amount of $368,336.76, from various vendors.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 4. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 5. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

_____
MILISSA HOLLAND, MAYOR

ATTEST:

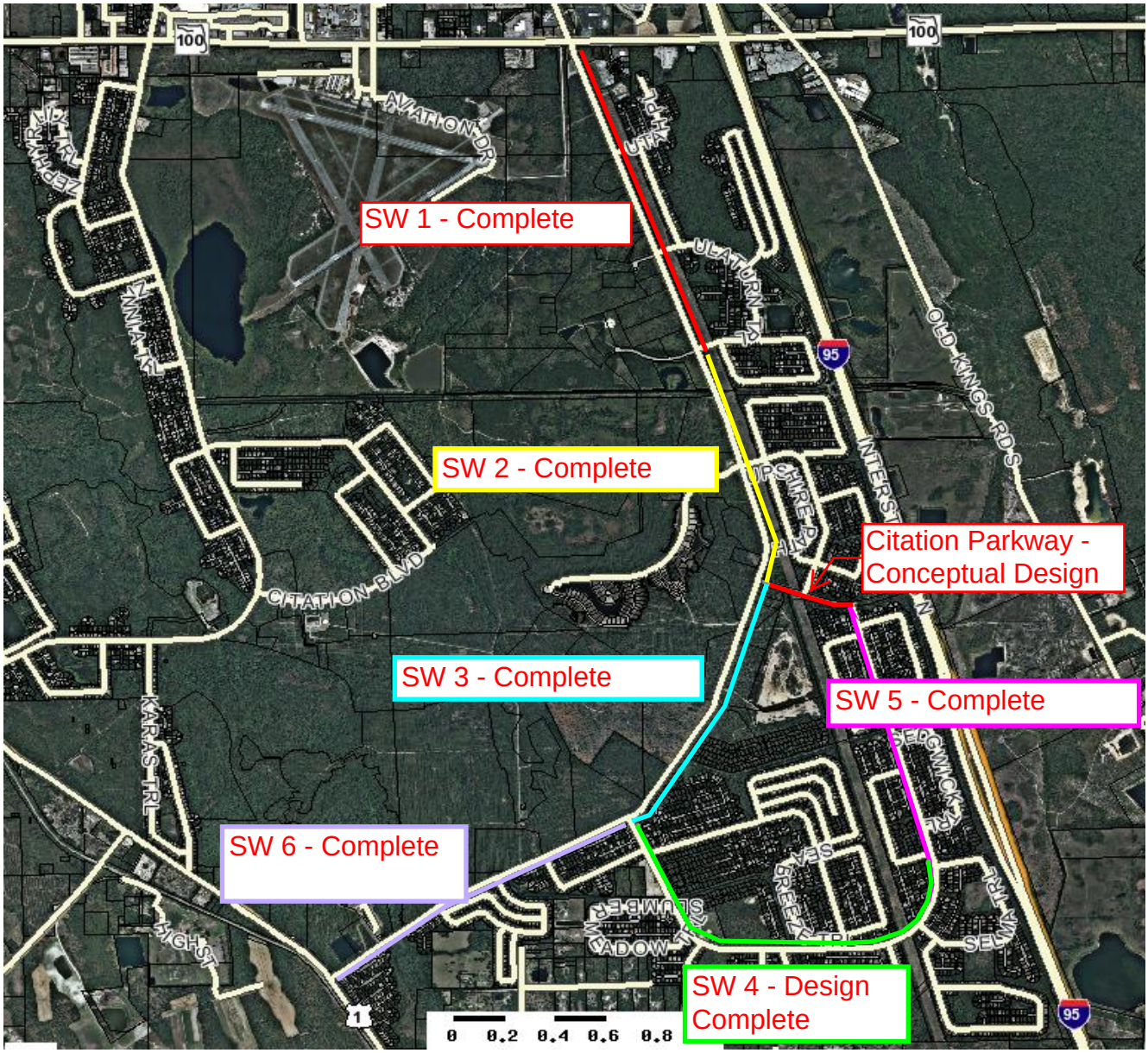
_____
VIRGINIA A. SMITH, CITY CLERK

Approved as to form and legality

_____
William E. Reischmann, Jr., Esq.
City Attorney

Phase 4

Item	description	Quantity	Unit cost	Total
Phase 4				
Concrete/ Path	4000 psi (CY)	821	110.00	90,310.00
Silt Fence	Silt fence (LF)	9240	1.00	9,240.00
Sod	ROW (SF)	258,636	0.60	155,181.60
Striping	Cross Walks	8	1000.00	8,000.00
Bench & Plantings	Bench & Plantings	6	3000.00	18,000.00
Mats	Truncated domes	15	500.00	7,500.00
Hand Rail	Pedestrian (LF)	0	150.00	0.00
Headwalls	Trueline sheet piles (LF)	0	180.00	0.00
Headwall Concrete	Cell fill (CY)	0	110.00	0.00
Headwall Caps & Collars	4000 psi concrete	0	110.00	0.00
Pipes	17X13 (LF)	240	50.00	12,000.00
Pipes	58X36 (LF)	0	80.00	0.00
Pipes	50X31 (LF)	0	70.00	0.00
Basins	Grate top	0	1200.00	0.00
MES	4000 psi concrete (CY)	12	110.00	1,320.00
Rip Rap	Coquina	1	2000.00	2,000.00
Testing	Soil Profile	0	1200.00	0.00
Notification	News Paper	0	480.00	0.00
SJRWMD	Permit Fee	0	2000.00	0.00
Equipment	Rental (month)	5	5000.00	25,000.00
Micel. Concrete	Driveways/access	30	110.00	3300.00
Demolition	Debris removal	1	3000.00	3,000.00
		Total		**334,851.60**
Contingency 10%				33485.16
TOTAL				**368,336.76**



Flagler County Property Appraiser			
Parcel: undefined Acres:			
Name:		Land Value	
Site:		Building Value	
Sale:		Misc Value	
Mail:		Just Value	
		Assessed Value	
		Exempt Value	
		Taxable Value	

The Flagler County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER FLAGLER COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS ---THIS IS NOT A SURVEY---
Date printed: 11/27/13 : 14:58:02

City of Palm Coast, Florida

Agenda Item

Agenda Date : 11/06/2018

Department	Community Development	**Amount**	$55,300.00
Item Key		**Account**	#54205511-063000-55003

Subject RESOLUTION 2018-XX APPROVING A WORK ORDER WITH CPH, INC. TO PROVIDE ENGINEERING DESIGN SERVICES FOR THE REPLACEMENT OF A CONCRETE LINED DITCH IN THE "F" SECTION

Background :

UPDATED BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

This item was heard by City Council at their October 30, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

The "F" Section has the only concrete lined ditch within a residential area in Palm Coast. The ditch is approximately 1300 feet long and runs from the stormwater pond behind the Island Walk Shopping Center to the Lower Fentress Waterway. The ditch is in close proximity to homes in the neighborhood. The concrete is failing allowing erosion underneath it and creates a hazard in the neighborhood and needs to be replaced. CPH is to provide engineering services and design alternatives to the existing concrete ditch and road crossings in the neighborhood.

In accordance with the City's Purchasing Policy and Florida Statutes, specifically the Consultants' Competitive Negotiation Act, City staff requested qualification packages from previously qualified firms for engineering services. Two qualification packages were received from CPH, Inc. and Stone Engineering Group, Inc. The qualification packages were reviewed and ranked by City staff. CPH, Inc., was ranked the top firm. The project bid overview and notice of intent to award are attached to this agenda item.

Under the current contract, staff negotiated a scope and fee not-to-exceed $55,300.00 with CPH, Inc. City staff has determined that the cost for the design services are reasonable and fair and are consistent with these types of services for a project of this size and scope. Funds for this project have been budgeted for out of FY 2019 control structure replacement account.

SOURCE OF FUNDS WORKSHEET FY 2019

Impr-All Pipe Replacements 54205511-063000-55003	$550,000.00
Total Expended/Encumbered to Date……	$165,937.80
Pending Work Orders/Contracts……..	$
Current (WO/Contract)……	$55,300.00
Balance……	**$328,762.20**

Recommended Action :

Adopt Resolution 2018-XX approving a work order with CPH, Inc. to provide engineering design services for the replacement of a concrete lined ditch in the "F" section.

RESOLUTION 2018 -____
REPLACEMENT OF SECTION F CONCRETE LINED DITCH

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE TERMS AND CONDITIONS OF A WORK ORDER WITH CPH, INC., FOR DESIGN SERVICES FOR THE REPLACEMENT OF SECTION F CONCRETE LINED DITCH; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE WORK ORDER; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, CPH, Inc, desires to provide design services for the replacement of section F concrete lined ditch for the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires to a work order with CPH, Inc., for the above referenced services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF WORK ORDER. The City Council of the City of Palm Coast hereby approves the terms and conditions of a work order with CPH, Inc., as attached hereto and incorporated herein by reference as Exhibit "A."

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the work order as depicted in Exhibit "A."

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

_____
MILISSA HOLLAND, MAYOR

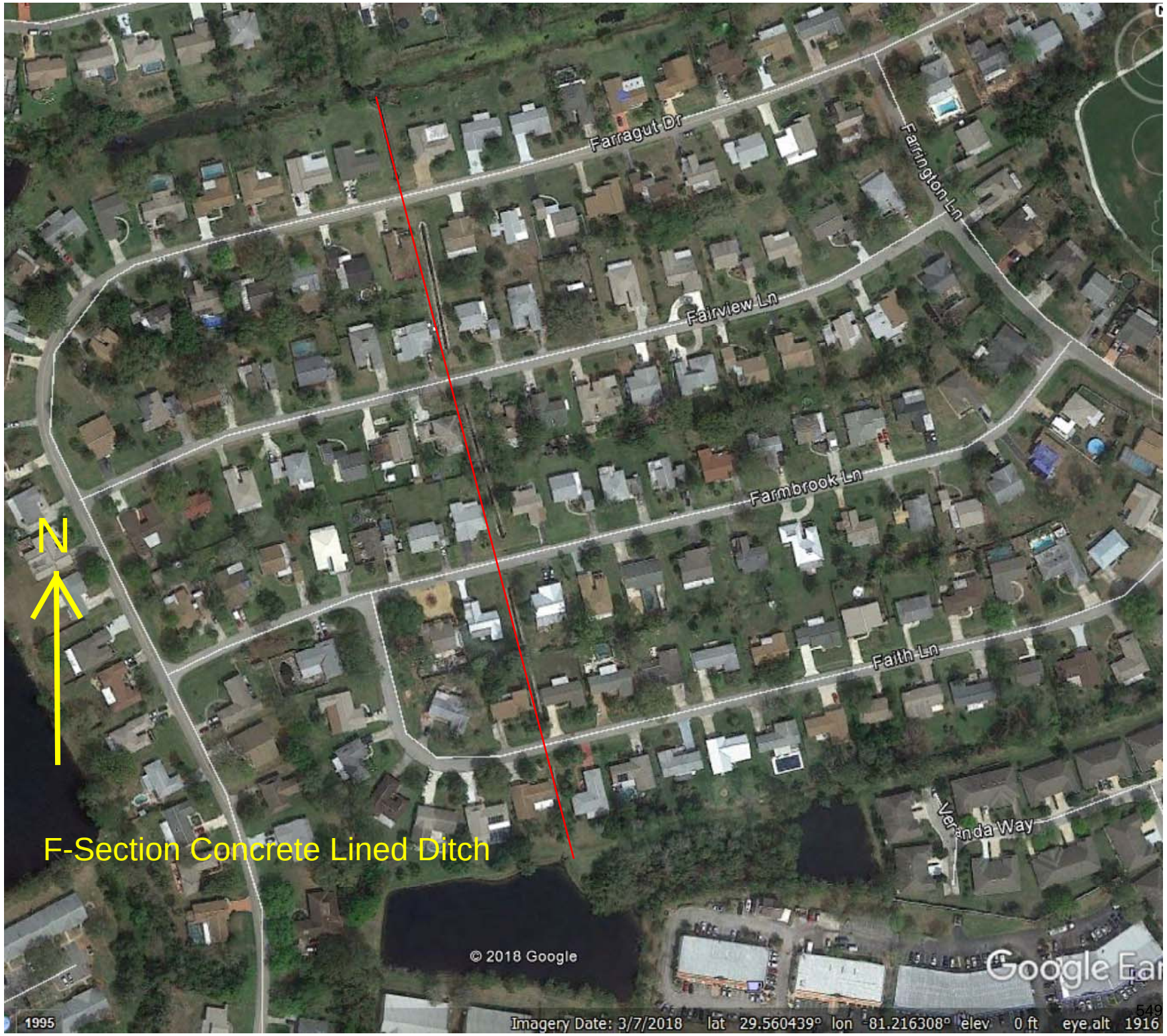
ATTEST:

_____
VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit "A" – Work Order with CPH, Inc.

Approved as to form and legality

_____
William E. Reischmann, Jr., Esq.
City Attorney


Farragut Dr
Farrington Ln
Fairview Ln
Farmbrook Ln
Faith Ln
Veranda Way
N
F-Section Concrete Lined Ditch
© 2018 Google
Google Ear
1995
Imagery Date: 3/7/2018 lat 29.560439° lon -81.216308° elev 0 ft eye alt 1916

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

NOTICE OF INTENT TO AWARD

Project: LOI-CD-CME-17-29 Redesign and Replacement of the F-Section Concrete Lined Ditch

Date: April 18, 2017

Appeal Deadline: Appeals must be Filed by 5:00 PM on April 21, 2016

Firm	Ranking
CPH, Inc. Palm Coast, FL	1
Stone Engineering Group, Inc. Jacksonville, FL	2

The intent of the City of Palm Coast is to award LOI-CD-CME-17-29 to CPH, Inc.

Bid protests arising under City Bidding Documents or Procedures shall be resolved under the City of Palm Coast Central Service Division's Bid Protest procedures.

A proposer may protest matters involving the award of this Bid within three (3) business days from the posting of this recommendation to award. Failure to protest to the City's Acting Purchasing Manager, Beau Falgout (bfalgout@palmcoastgov.com) shall constitute a waiver of the protest proceedings.

Any decision of the Acting Purchasing Manager may be appealed to the City Manager by filing a written appeal to the City Manager within seven (7) days of the Acting Purchasing Manager's decision. Any decision of the City Manager may be appealed to the City Council by filing a written appeal to the City Clerk within seven (7) days of the City Manager's decision. The same procedures as above shall apply to contest the award of the contract.

LOI-CD-CME-17-29 - Redesign and Replacement of the F-Section Concrete Lined Ditch

Project Overview

Project Details	
Reference ID	LOI-CD-CME-17-29
Project Name	Redesign and Replacement of the F-Section Concrete Lined Ditch
Project Owner	Jacqueta Scott
Project Type	Other
Department	Procurement
Budget	$0.00 - $0.00
Project Description	The City of Palm Coast is seeking Letters of Interest (LOI-CD-CME-17-29) from firms selected by the City to provide Design Services per RFQ-CD-CM-14-04. The City of Palm Coast is seeking professional engineering services for design and construction plans for a multi-phase project to replace a concrete lined ditch between residential properties with underground pipes, providing stormwater conveyance, as well as drainage for cross streets and residential properties in the adjacent areas. Please see the attached illustration of the proposed work.
Open Date	Mar 07, 2017 12:00 PM EST
Close Date	Mar 30, 2017 2:00 PM EDT

Awarded Suppliers	Reason	Score

CPH, Inc.	Award	**81.42 pts**

Seal status

Requested Information	Unsealed on	Unsealed by
Response	Mar 30, 2017 2:01 PM EDT	Jacqueta Scott

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Jacqueta Scott	Mar 30, 2017 2:01 PM EDT	No
Carl Cote	Apr 04, 2017 1:27 PM EDT	No
Alex Blake	Apr 13, 2017 7:53 AM EDT	No
Sean Castello	Apr 12, 2017 4:46 PM EDT	No

Mike Peel	Apr 07, 2017 1:55 PM EDT	No
Donald Schrager	Apr 03, 2017 10:25 AM EDT	No
Mike Brennan	Mar 31, 2017 2:52 PM EDT	No
Rose Conceicao	Apr 18, 2017 3:50 PM EDT	No

Project Criteria

Criteria	Points	Description
Project Team	40 pts	Identify the project team members, including major and minor SubConsultants, and provide their contact information and technical resumes. Project management and key personnel within each area of required services shall be identified and past experience of each, as it relates to this project, shall be discussed. The City must approve any changes to the Project Management & Key Personnel. This section should include information only on the individuals who will perform work on this project. The information provided under this section should be limited to a maximum of ten (10) pages. • Credit shall be given for organization of the Proposer's team, including subconsultants for the staffing of the project, including the key staff's experience and skills relevant to the proposed assignments and teams that have worked together on previous projects.
Experience with Similar Projects	15 pts	Provide a listing of roadway projects, maximum of five, which are most closely related to proposed project, by a team member who is specifically part of the team proposed in the response. Identify specific project details including but not limited to location, year designed, funding entity, construction cost, project description and length, and duration of design. • Each project will be awarded up to 3 points. • Projects that involve more of the same team members and most similar to the proposed project will be given more credit.
Schedule and Availability	45 pts	identifies anticipated major milestones and their associated phasing as well as the

		allocation of existing resources; (include 14 days for city review of 30/60/90/100 percent submissions): • Credit shall be given for a comprehensive and logical schedule that minimizes contract duration. Proper attention should be provided to the project's critical path elements.
Required Submittals	Pass/Fail	All documents included.
Total	**100 pts**	

Scoring Summary

Active Submissions

	Total	Project Team	Experience with Similar Projects	Schedule and Availability	Required Submittals
Supplier	**/ 100 pts**	**/ 40 pts**	**/ 15 pts**	**/ 45 pts**	**Pass/Fail**
CPH, Inc.	81.42 pts	34.67 pts	12.25 pts	34.5 pts	Pass
Stone Engineering Group, Inc.	76.33 pts	31.33 pts	11.25 pts	33.75 pts	Pass

Clear Form

WORK ORDER # 1
PO #: _____

DATE: 10 / 08 /20 18
Project Manager's Initials MP_

SUPPLIER INFORMATION		BID DETAILS	
Name	CPH	Project Title	Replacement of Section F Concrete Lined Ditch
Street	500 West Fulton Street	Bid #	RFQ-CD-CM-1404
City, State, Zip	Sanford, Fl 32771	City Council Approval date	

TOTAL COST: $ 55,300.00
(must equal amount of Purchase Order)

1. **INCORPORATION BY REFERENCE** The provisions of the agreement dated October 8 2018 ("Agreement") are hereby expressly incorporated by reference into and made a part of this Work Order.

2. **METHOD OF COMPENSATION (chose one):** ( ) **FIXED FEE** (•) **NOT TO EXCEED***
Fixed - *Amount Proposed is set amount for services – will not change regardless of time.* Not to exceed -: *Spend over time shall not exceed Total Cost without approved change order*

***If "NOT TO EXCEED", then TOTAL COST is (chose one):** ( ) **UNIT BASED** (•) **PERCENT OF FIXED FEE** ___%

3. **PRICING (chose one):** ( ) **ATTACHED** (•) **INCLUDED IN CONTRACT**

4. **SCHEDULE (chose one):** ( ) **AS NEEDED BASIS** (•) **SHALL BE COMPLETED BY - ___/___/20___**

5. **DESCRIPTION OF SERVICES (chose one):** (•) **ATTACHED** ( ) **INCLUDED IN CONTRACT**

6. **OTHER ATTACHMENTS TO THIS WORK ORDER:** (•) **No** ( ) **Yes** **If yes, identify below:**

_____

_____

7. **TIME IS OF THE ESSENCE:** The obligation of Supplier to perform services shall commence upon execution of this Work Order and shall be completed as set forth above. Time is of the essence. Failure to meet the completion date shall be a material default and may be grounds for termination of this Work Order and the Agreement.

8. **CONFLICT.** In the event of a conflict between the terms and conditions of the Agreement and this Work Order, the terms of the Agreement shall govern unless otherwise agreed to in writing by all parties. In the event of a conflict between the terms and conditions of this Work Order and any attachments, the terms of this Work Order shall govern unless otherwise agreed to in writing by all parties.

WITNESS WHEREOF, the parties hereto have made and executed this Work Order on this _____ day of _____, 20_____, for the purposes stated herein.

SUPPLIER APPROVAL

By: J Brett Markovitz

Print: J. Brett Markovitz

Title: SR. V.P. CPH, INC.

Date: 10/9/18

CITY APPROVAL

By: _____

Print Name: _____

Title: Assistant City Manager or Designee

Date: _____

October 8, 2018

Mike Peel, P.E.
City of Palm Coast – Storm Water Engineering
160 Lake Avenue, suite 203
Palm Coast, Florida 32164-3216

Re: **Engineering Scope & fees for: DESIGN FOR REPLACEMENT OF SECTION F CONCRETE LINED DITCH**

Dear Mr. Peel,
Attached is the CPH Scope, Fee and Man-hour breakdown for your review and comment.

Per your request we have verified with SJRWMD that a General Permit will be required for the project. We have also reviewed the design fees based on the assumption that the pipe size will be determined based on construction restraints and then checked by DRMP for the 25yr. & 100 yr. storm events.

It is understood the this work will be performed with in the current Continuing Services Contract between the City of Palm Coast and CPH, Inc and that all agreements, terms, and conditions will apply.

If there are any further questions or items of discussion please call.

Thank you.

J. Brett Markovitz, Sr.VP. / Associate
Branch Manager, Palm Coast Office.

SCOPE OF SERVICES

1.0 Topographic Survey

a. Perform a Topographic Survey of the existing storm water ditch easement (approx. 1,250 Feet long) from the northerly canal to the southerly existing retention pond. An approximate 50 foot total width will be surveyed to include the entire easement as well as the residential side yards. The survey will identify structures, trees and existing culverts. A 50' grid will be used with all surface improvements located and storm water inlets, structures and piping. All Trees will be located. CPH will coordinate with the City to determine if any available Survey/LIDAR data is available to compliment the project.

b. CPH will contract and coordinate Utility Locates with a sub consultant and address existing utility services on the survey and construction plans.

2.0 Design

CPH will Design and prepare engineering construction drawings for the concrete lined ditch replacement based on the construction constraints of the existing easement and adjacent structures. These plans will meet City of Palm Coast Land Development Regulations and requirements and St Johns River Water Management District Best Management Practices for storm water management.

The plans will include Site Dimension, Paving, Utilities, Grading plan and associated civil details. Plans will be supplied to the City in reproducible form at a suitable scale to fit on a twenty-four inch by thirty-six inch (24" x 36") (scale will accommodate half size prints) plan sheet and will be accurate, legible, and complete in design.

DRMP will be contracted separately by the City to review the CPH design storm water drawings and pipe sizes with respect to the storm water performance during the 25 yr. and 100 yr. storm events.

CPH anticipates two (2) review cycles at 60% and 100% completed plans with the City, will make revisions and will attend any meetings as requested.

3.0 Permitting

CPH shall prepare and coordinate the permit application package with the St. Johns River Water Management District (SJRWMD) on behalf of the City of Palm Coast. It has been verified with the SJRWMD that a General Permit for the proposed concrete ditch replacement project will be required under rule 62-330.451 (General Permit to Counties, Municipalities, and other Agencies to Conduct Storm water Retrofit Activities). All Permit Application fees will be paid by the City. CPH will be preparing all documentation, exhibits, calculations for the project as well as handling the submittals, responding to reviews, revising plans and coordinating with the City through the permitting process.

CPH will provide certification inspections (3 inspections during the construction period) and prepare and submit the certifications and Project close out documentation to Jurisdictional Agencies upon construction completion. This Task is based on a construction of a single phase only. If the project is broken into multiple annual projects, CPH will provide separate scope and fees for the subsequent phases.

4.0 Construction Services Allowance

An allowance has been included for hourly-Not to exceed services to be provided during the construction phase of the project for unforeseen task that may be requested by the City. These services are to be at the City's discretion, and may include but are not limited to Bidding assistance, Construction Cost analysis, Shop Drawing reviews, Pay Order Request reviews, Site Visits/Inspections, Meetings,.

Fees

CPH will perform the above Scope of Services contained in this Proposal for an hourly not to exceed fee including reimbursable expenses in accordance with the Continuing Services Agreement with the City of Palm Coast.

Task	Task Description	Hourly NTE
1.0	Topographical Survey	
	a. Exist Concrete Lined Ditch	$9,180
	b. Utility Locates	$4,000
2.0	Design	$28,135
3.0	Permitting	$3,985
4.0	Const. Services Allowance	$10,000
	TOTAL FEE	**$55,300**

Note:

1. A detailed breakdown of CPH estimated professional services (including man-hours and rates) are included in **Table 1**.
2. The Construction Services will be authorized under a separate purchase order.
3. No work is to be performed by CPH prior to City authorization by an executed Work Oder and PO number.

Table 1

Redesign and Replacement of the F Section Concrete Lined Ditch

City of Palm Coast

October 5, 2018

ITEM	DESCRIPTION	CPH Principal	CPH P.E.	CPH E.I.	CPH PLS	CPH 2 Man Crew	CPH Survey Tech	CPH Design Tech	CPH Clerical II	Cost by Task
Hourly Rates (Per Current CPH Rates)		$150	$130	$110	$125	$155	$75	$95	$55	$
1 - Topographic Survey										
A	Existing Concrete Lined Ditch				12	36	28			$ 13,180.00
B	Utility Locates									$ 9,180.00
2 - Design										$ 4,000.00
	Plans Preparation	14	40	60				65		$ 28,135.00
	Coordination	10	18	18						$ 20,075.00
	Meetings	8	8							$ 5,820.00
3 - Permitting										$ 2,240.00
	Submittal, Coordination - CPH	4	10	14				4	3	$ 3,985.00
4 - Construction Services Allowance										$ 3,985.00
	Allowance for City reqested services on hourly as needed basis									$ 10,000.00
										$ 10,000.00
GRAND TOTAL		36	76	92	12	36	28	69	3	$ 55,300.00

561

City of Palm Coast, Florida
Agenda Item

Agenda Date: 11/06/2018

Department	Public Works – Fleet Division	**Amount**	$1,629,959.53
Item Key	4342	**Account**	65010071-064000

Subject RESOLUTION 2018-XX APPROVING PIGGYBACKING OF NATIONAL JOINT POWERS (NJPA) NATIONAL IPA, FLORIDA STATE, FLORIDA SHERIFF ASSOCIATION AND NCPA CONTRACTS AS APPROVED IN THE FISCAL YEAR 2019 BUDGET

Background :

UPDATED BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

This item was heard by City Council at their October 30, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

During the process of developing the Fiscal Year (FY) 2019 budget, all fleet that has met or exceeded its original estimated useful life was inspected. The fleet needing replacement is included in the fleet schedule along with any new fleet vehicles and equipment. The fleet schedule was approved by City Council as part of the FY 2018-2019 budget.

Piggybacking existing competitively bid contracts is advantageous since the pricing is generally better than what the City could obtain on its own and the City does not incur the expense and delay of soliciting a bid.

City staff is recommending that City Council approve piggybacking NJPA, National IPA, Florida State, Florida Sheriff and National Cooperative Purchasing Alliance (NCPA) Contract's as listed below the source of funds worksheet.

SOURCE OF FUNDS WORKSHEET FY 2018-2019

Fleet Management Fund 65010071-064000	$3,317,297.00
Total Expenses/Encumbered to date	$ 0.00
Pending Work Orders/Contracts	$1,044,174.68
Current Work Orders/Contract	$1,629,959.53
Balance	$ 643,162.79

	National Joint Powers Alliance Contract# 2018-120716-NAF with Alan Jay Fleet Sales	Total
1	2018 RAM Promaster Cargo Van	$41,895.00
1	2018 Chevy Tahoe 4WD	$50,925.00
1	2017 Chevy 4500 Gas 2WD crew cab	$57,120.00
1	2018 Ford F-150 (X1E) XL 4WD SuperCab	$43,917.00
1	NEW - 2018 Chevy Silverado	$28,000.00
1	NEW - 2018 Chevy 4500 LCF Gas	$53,000.00
1	NEW - 2018 Nissan Frontier King Cab 4WD	$27,000.00
1	NEW -2018 Ford F-750 (chipper truck)	$86,209.80
1	NEW- 2018 Nissan Frontier King Cab 4 WD	$27,000.00

	National Joint Powers Alliance Contract# 042815-TER with Ringpower Corporation	
1	Genie GTH-636 Compact Telehandler	$89,250.00
	National Joint Powers Alliance Contract# 042815-CEC with Clark Equipment Company	
1	Bobcat 3400 Diesel (off road UTV)	$20,280.00
1	Bobcat E50 compact excavator	$63,165.00
1	Bobcat E85 Compact Excavator	$86,535.00
	National IPA Contract# 2017025 with WescoTurf Inc	
1	Toro Workman HD	$21,630.00
1	Toro Workman HD	$24,150.00
1	Toro Workman HD	$19,532.73
	Florida State Contract#21100000-15-1 with Flagler Power Equipment	
1	SCAG 52" V Ride Mower & mulch kit	$7,770.00
1	SCAG 52" V Ride Mower & mulch kit	$7,770.00
1	SCAG 52" V Ride Mower & mulch kit	$7,770.00
1	SCAG 72" Turf Tiger	$10,290.00
1	SCAG 72" Turf Tiger	$10,290.00
1	SCAG Cheetah 61"	$10,290.00
	Florida State Contract#22101000-15-1 (construction) with Clark Equipment Company dba Bobcat Company	
1	108" laser guided grader blade	$24,360.00
	Florida State Contract#25101600-16 with Duval Ford	
1	2017 Ford F-750 4x2 Reg Cab yard dump truck	$94,710.00
	Florida State Contract#21100000-15-1 . G11SG19 with Beard Equipment Company	
1	Ventrac finish mower	$32,150.00

	Florida Sheriff's Contract# FSA18-VEL26.0 Chassis/FSA18-VEL 16.0 with Duval Ford, LLC	
1	Ford F250 4x2 reg cab	$38,600.00
1	Ford F-150 4x2 truck	$24,557.00
1	Ford F-150 4x2 truck	$24,557.00
1	Ford F-350 4x2 crane truck (dual rear wheel)	$59,647.00
	Florida Sheriff's Contract# FSA18-VEH16.0 with Everglades Farm Equipment	
1	John Deere 1570 Mower	$31,920.00
1	Lastec 72" Deck (for 1570 Mower)	price included above
	Florida Sheriff's Contract# FSA18-VEH16.0 with Dobbs Equipment	
1	24 DT deck over flatbed trailer	$20,160.00
	Florida Sheriff's Contract# FSA18-VEH16.0 Spc#40 with Menzi USA	
1	Menzi Muck M3	$389,525.00
	National Cooperative Purchasing Alliance (NCPA) with ARI Phoenix, Inc contract#05-21	
1	60,000 lb capacity mobile lift w/ load	$34,874.00
	Fleet US LLC	
1	BeamRider SX laser painter	$26,040.00
	B&B Equipment	
1	Brouwer BV-85 Vac Sweeper	$35,070.00
	Total	***$1,629,959.53***

Recommended Action:
Adopt Resolution 2018- XX approving piggybacking National Joint Powers Alliance (NJPA), National IPA, Florida State, Florida Sheriff Association and NCPA contracts as approved in the Fiscal year 2019 budget.

RESOLUTION 2018-____
FY 19 FLEET PURCHASES

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE PIGGYBACKING OF NATIONAL JOINT POWERS (NJPA), NATIONAL IPA, FLORIDA STATE, FLORIDA SHERIFF, AND NATIONAL COOPERATIVE PURCHASING ALLIANCE (NCPA) CONTRACTS FOR THE PURCHASE OF BUDGETED WHITE FLEET FOR FISCAL YEAR 2019 BUDGET; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Palm Coast desires to purchase fleet vehicles and equipment from vendors through competitively bid contracts; and

WHEREAS, the vendors desire to provide fleet vehicles and equipment to the City of Palm Coast; and

WHEREAS, the City of Palm Coast desires to purchase the above referenced fleet vehicles and equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF PIGGYBACKS. The City Council of the City of Palm Coast hereby approves the terms and conditions of piggybacking contracts with National Joint Powers (NJP), National IPA, Florida State, Florida Sheriff, and National Cooperative Purchasing Alliance (NCPA) for the purchase of Budgeted White Fleet for Fiscal Year 2019 Budget, as attached hereto and incorporated herein by reference as Exhibit "A."

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

ATTEST: MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Piggyback Contracts for Fleet Vehicles and Equipment

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

#ww4

NEW FACILITY Maintenance.
EXISTING POSITION

Prepared for:	Contract Holder	DATE:
CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com	*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-387-6541* *(Fax) 904-387-6816* *(Cell) 904-568-6027* laura.torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	4/24/18
	PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	

I appreciate your interest and the opportunity to quote. Prices are published by the Florida Sheriff's Association/ Florida Association of Counties & Florida Fire Chiefs' Association Automotive Contract #FSA17-VEL25.0 chassis / FSA17-VEL15.0. (www.flsheriffs.org) If you have any questions regarding this quote please call! Vehicle will be ordered white exterior unless specified on purchase order.

Labor	Code	Equipment	Price
0	SPEC 52	***FORD F-250 REG CAB 3/4 TON PICKUP TRUCK - 4X2 (F2A)***	$ 20,511.00
0	600A	XL TRIM PACKAGE	NC
0	996	6.2L V8 GAS ENGINE	NC
0	44S	6 SPEED AUTO TRANSMISSION	NC
0	142	142" WHEEL BASE 8' BED	NC
0	STD	MANUAL WINDOWS/ DOOR LOCKS	NC
0	52B	ELECTRIC BRAKE CONTROLLER	$ 269.00
0	HD TOW	HD TRAILER TOWING PACKAGE W/ 2" BALL	$ 725.00
0	76C	BACK UP ALARM	$ 139.00
0	18B	CAB STEPS	$ 319.00
0	LINX SB	LINEX SPRAY IN BEDLINER, INCLUDE BUMPER (AS FAR TO THE EDGE AS POSSIBLE)	$ 955.00
0	KDSB 696	8 FT. KNAPHEIDE UTILITY BODY	$ 5,850.00
0	31V.31B	SHIP THROUGH TO MANUFACTURER'S BODY COMPANY	$ 260.00
0	BODY OPT	EXT. REAR BUMPER	$ 700.00
3.5	W-VERTEX	WHELEN VERTEX FOUR CORNER LED LIGHT KIT- AMBER (INCLUDE KNAPHEIDE PRE DRILLED TAIL LAMPS)	$ 258.00
2	MC23PAC	WHELEN 23" CENTURY SERIES LED MINI LIGHT BAR- AMBER WITH CLEAR LENSES	$ 346.00
0	OPT EQUIP	3,000 WATT INVERTER	$ 900.00
0	PRSB	ALUMINUM PIPE RACK	$ 2,295.00
0	BODY OPT	VISE PER PALM COAST SPECS	$ 395.00
0	BODY OPT	CONE HOLDER	$ 175.00
0	OPT. EQUIP	400 W THOR INVERTER- MT INSIDE CAB	$ 400.00
0	LAPTOP	UNIVERSAL LAP TOP STAND	$ 680.00
0			$ -
0	Z1	OXFORD WHITE	$ -
0	AS	VINYL INT	$ -
0			$ -
5.5	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies: $130	$ 715.00
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.	
UNIT COST			$ 35,892.00
TOTAL QUANTITY	1	*TOTAL PURCHASE*	$ 35,892.00

DWS

New – Water Distribution New construction Crew

25101600-16 Medium and Heavy Duty Trucks

Price Quote Form (PQF)

Updated 9.23.2016

(STATE AGENCIES MUST ALSO SUBMIT MP6301)

Important - Contractor's must select Vendor Name, Commodity Group (Drop Down), and Contract Code for the sheet to work.

Vendor's are instructed to complete the requested information as outlined below:

- Cells in WHITE are requested and should be completed to the fullest extent.
- Cells in GREEN must have information entered for this sheet to work.
- Formulas included in the BLUE and YELLOW shaded columns or cells auto-calculate.
- Cells in RED indicate information is incorrect or missing in the required GREEN cells.

Awarded Contractor Information

Vendor Name: (Drop Down)		Duval Ford LLC			
Street Address:		1616 Cassat Avenue			
City, State, Zip:		Jacksonville, FL 32210			
Contact Person:		Bob OReilly	Title:	Fleet Account Mgr	
Original Quote Date:		Today's Date	Revised Quote Date:		Est. Delivery:
Phone #'s:	Primary:	904 813 5450	Secondary:		
Email Address:		Bob.OReilly@duvalford.com			
Fax #:					
Vendor Purchase Order No.					

Requesting Customer Information

Agency/Organization Name:	City of Palm Coast		
Contact Person:	Roger LaChance	Title:	Fleet Manager
Phone #'s:	508 642 9937		
Email Address:	rLaChance@palmcoastgov.com		
Fax #:			

Secondary Customer Contact: (optional)

Contact Person:		Title:	
Phone #'s:			
Email Address:			
Fax #:			

UNSPSC Commodity	Commodity Group (Drop Down)	Contract Code	Base Vehicle Description
25101600	Grp 1: Chassis Cab	110	CHASSIS-CAB, SINGLE AXLE, CLASS 7, 33,000 LBS. GVWR (4x2)

Representative Model Description	Rep. Model Code	Base Vehicle Price	OEM Options Discount %	Customer Pick Up Discount*
2017 F-750 4x2 Reg Cab	F7D	$ 57,214.00	0.00%	$ (50.00)

Manufacturer's Item Code(s)	Section No.	Representative Model Contract Option Description	Contract Price $##,###.00	Additional Option Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
99E		6.7 Litre 300 HP , 700 lb/ft Torque	$ 1,995.00		$ -	$ 1,995.00
TFA		"H" Rated tires Front	$ 95.00		$ -	$ 95.00
RFB		"H" Rated tires Rear	$ 235.00		$ -	$ 235.00
158		Trailer Air Brake pkg	$ 365.00		$ -	$ 365.00
159		Trailer wiring Pkg	$ 100.00		$ -	$ 100.00
43D		Front axle to 14,000 lbs	$ 1,280.00		$ -	$ 1,280.00
61F		Front springs to match 14,000 lbs	$ 425.00		$ -	$ 425.00
47P		23,000 lb LOCKING Rear Axle	$ 2,100.00		$ -	$ 2,100.00
68R		23,000 lb springs to match	$ 230.00		$ -	$ 230.00
961		Rear Shock Absorbers	$ 165.00		$ -	$ 165.00
538		Frame strength to 16.98 SM	$ 650.00		$ -	$ 650.00
59C		Body Builder wiring to end of frame	$ 135.00		$ -	$ 135.00
88G		Driver Air Ride and 2 Passenger fixed bench	$ 395.00		$ -	$ 395.00
41A		PTO Provision	$ 895.00		$ -	$ 895.00
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
		TOTAL COST: REPRESENTATIVE MODEL CONTRACT OPTIONS			$ -	$ 9,065.00

DCM 6

NEW
UTILITY SUPERVISOR

Prepared for:		Contract Holder	DATE:
	CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com	*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-387-6541* *(Fax) 904-387-6816* laura.torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	5/16/18
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	

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Labor	Code	Equipment		Price
0	SPEC 46	***FORD F-150 1/2 TON REG CAB PICKUP TRUCK - 4X2 (F1C)***		$ 19,155.00
0	100A	XL TRIM PACKAGE		NC
0	99B	3.3L V6 TI-VCT WITH FLEX-FUEL		NC
0	122	122" WHEEL BASE 6.5' BED		NC
0	STD	MANUAL WINDOWS/ DOOR LOCKS		STD
0	96P	BEDLINER		$ 349.00
0	85H	BACK UP ALARM		$ 124.00
0	TBX	ALUMINUM TOOL BOX WITH LOW PROFILE LID		$ 450.00
0	OPT. EQUIP	400 W THOR INVERTER		$ 400.00
0	OPT. EQUIP	UNIVERSAL LAP TOP STAND		$ 695.00
3.5	W-VERTEX	WHELEN VERTEX FOUR CORNER LED LIGHTS- WHITE		$ 258.00
0	53A	TRAILER TOWING PACKAGE		$ 594.00
0	67T	TRAILER BRAKE CONTROLLER		$ 274.00
0	YZ	EXTERIOR: OXFORD WHITE		$ -
0	AG	INTERIOR: GRAY VINYL INTERIOR 40/20/40		$ -
0				$ -
0				$ -
3.5	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies:	$130	$ 455.00
0				$ -
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.		
UNIT COST				$ 22,754.00
TOTAL QUANTITY	1	*TOTAL PURCHASE*		$ 22,754.00

new?

(utility systems Manager)

WASTE WATER new position.

Prepared for:		Contract Holder	DATE:
	CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com	*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-387-6541* *(Fax) 904-387-6816* laura.torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	5/16/18
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	

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0	AG	INTERIOR: GRAY VINYL INTERIOR 40/20/40		$ -
0				$ -
0				$ -
3.5	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies:	$130	$ 455.00
0				$ -
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.		
UNIT COST				$ 22,754.00
TOTAL QUANTITY	1	*TOTAL PURCHASE*		$ 22,754.00

New Streets -

Everglades FARM EQUIPMENT

Florida Sheriffs Contract Quote

JOHN DEERE

GOVERNMENT AGENCY INFORMATION

Invoice to:	City of Palm Coast	Ship to:	City of Palm Coast
Address:		Address:	
City, State, Zip:		City, State, Zip:	
Contact Name:		Contact Name:	
Phone:		Phone:	

VENDOR	DELIVERING DEALER
Everglades Farm Equipment 1800 US Hwy 441 Leesburg, Fl 34748 Fax - 352-315-1025	Everglades Farm Equipment 1800 US Hwy 441 Leesburg, Fl 34728 Contact : Clint Vaughn (407) 718-9610

Florida Sheriffs Contract
Contract # FSA17-VEH15.0
Effective Date: Oct 13, 2017 - Sept. 30, 2018

Date 09/10/2018

****Discounts off MSRP prices on non-spec options per contract**

Order Codes	Description	Up-Downgrade/Option	QTY	Contract Price per Unit	Total Contract Price
SPEC #20	Zero Turn Radius Commercial Grade Mower	Base	1	$ 8,850.00	$8,850.00
				$ -	
1570	1570 Terraincut Front Mower (Less Deck)	Upgrade	1	$ 18,950.00	$18,950.00
Air Susp Seat	10% Discount off MSRP	Upgrade	1	$612.00	$612.00
4WD	4WD Option for 1570 Front Mower	Upgrade	1	$ 2,900.00	$2,900.00
4 Post Canopy	4 Post Canopy for 1500 Series Mowers	Upgrade	1	$ 1,900.00	$1,900.00
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
Non-Contract:					
Local Area Discount				$ (11,282.00)	$ (11,282.00)
				$ -	$ -
				$ -	$ -
Trade-In:					
				$ -	$ -
				$ -	$ -
				$ -	$ -
				Equipment Price	$ 33,212.00
				Non-Contract Equipment (if applicable)	$ (11,282.00)
				Total Purchase Price	$ 21,930.00
				Quantity Purchased	
				Less Trade-in (if applicable)	$ -
				Subtotal	$21,930.00
Municipal Lease? Yes ___ No ___ Contract # _____				Plus Tax: ___% (if applicable)	
Retail Note? Yes ___ No ___ Contract # _____					
Everglades Farm Equipment - John Deere Authorized Vendor & Delivering Dealer - FSA Contract # FSA17-VEH15.0					
If tax exempt please submit tax exemption certificate with purchase order.				Total Contract Price	$ 21,930.00
Please submit this form along with the purchase order.					

Water Distribution New Construction crew.

DOBBS
EQUIPMENT

A John Deere Dealer

FLORIDA SHERIFFS ASSOCIATION
FLORIDA ASSOCIATION OF COUNTIES
2017-18 Contract for Vehicles and Equipment
Contract Number FSA17-VEH15.0
8'6" x 25' 16,000 GVWR Deck Over Trailer
Specification #57

September 10, 2018

City of Palm Coast

Base Trailer:	**Interstate 16BST**	**$11,325**
Options		
40DLA Upgrade to 40DLA, 20 ton capacity, tandem axle trailer		**$7,210**
Add Deck #2 Add 1 foot of deck length		**$306**
Add Deck #2 Add 1 foot of deck length		**$306**
Add Deck #2 Add 1 foot of deck length		**$306**
Total Price FOB Palm Coast Florida:		**$19,453**

Corey Hartley
Territory Manager
904-322-1511

Greg Dudek Governmental Sales Manager
3933 Martin Luther King Jr Blvd West Palm Beach, FL 33404
Cell Phone (239)-470-0822 Fax (561)-848-7099

DocuSign Envelope ID: AAF47D29-C8E4-4D08-B0DF-C06811AAD0ED

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

October 2, 2018

Laura Torbet
Government Accounts
Duval Ford Fleet Sales
1616 Cassat Ave.
Jacksonville, FL 32210

RE: Engagement Letter Authorizing Piggyback

1/2 Ton Pickup Truck 4X2
Contract Name

FSA18-VEL26.0 FSA18-VEL16.0 Specification #53
Contract Reference

In Process

Dear Laura Torbet,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: AAF47D29-C8E4-4D08-B0DF-C06811AAD0ED

Engagement Letter Authorizing Piggyback
1/2 Ton Pickup Truck 4X2

Contract Name

FSA18-VEL26.0 FSA18-VEL16.0 Specification #53

Contract Reference

CITY OF PALM COAST	Duval Ford Fleet Sales
	DocuSigned by: Laura Torbett 573D267C16954B8...
Signature	Signature
	Laura Torbett
Print Name	Print Name
	Oct 2, 2018 | 4:57 PM EDT
Date	Date

In Process

DocuSign Envelope ID: D2A75261-08C7-4F83-8CF4-9F0942C21D3B

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

October 2, 2018

Laura Torbet
Government Accounts
Duval Ford Fleet Sales
1616 Cassat Ave.
Jacksonville, FL 32210

RE: Engagement Letter Authorizing Piggyback

1/2 Ton Pickup Truck 4X2
Contract Name

FSA18-VEL26.0 FSA18-VEL16.0 Specification #53
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Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: D2A75261-08C7-4F83-8CF4-9F0942C21D3B

Engagement Letter Authorizing Piggyback
1/2 Ton Pickup Truck 4X2

Contract Name

FSA18-VEL26.0 FSA18-VEL16.0 Specification #53

Contract Reference

CITY OF PALM COAST	Duval Ford Fleet Sales
	DocuSigned by: Laura Torbett 573D267C16954B8...
Signature	Signature
	Laura Torbett
Print Name	Print Name
	Oct 2, 2018 | 1:10 PM EDT
Date	Date

In Process

DocuSign Envelope ID: 896F16FF-EC4E-4545-B527-F3E9FD4FB2F7

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

October 2, 2018

Laura Torbet
Government Accounts
Duval Ford Fleet Sales
1616 Cassat Ave.
Jacksonville, FL 32210

RE: Engagement Letter Authorizing Piggyback

3/4 Ton Pickup Truck 4X2
Contract Name

FSA18-VEL26.0 FSA18-VEL16.0 Specification #59
Contract Reference

In Process

Dear Laura Torbet,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 896F16FF-EC4E-4545-B527-F3E9FD4FB2F7

Engagement Letter Authorizing Piggyback
3/4 Ton Pickup Truck 4X2

Contract Name

FSA18-VEL26.0 FSA18-VEL16.0 Specification #59

Contract Reference

CITY OF PALM COAST	Duval Ford Fleet Sales
	DocuSigned by: Laura Torbett 573D267C16954B8...
Signature	Signature
	Laura Torbett
Print Name	Print Name
	Oct 2, 2018 | 4:57 PM EDT
Date	Date

In Process

DocuSign Envelope ID: EB693A9D-138B-45E0-8CAC-7B49B10C96FC

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

October 2, 2018

Laura Torbet
Government Accounts
Duval Ford Fleet Sales
1616 Cassat Ave.
Jacksonville, FL 32210

RE: Engagement Letter Authorizing Piggyback

1 Ton Pickup Truck Dual Rear Wheel 4X2
Contract Name

FSA18-VEL26.0 FSA18-VEL16.0 Specification #65
Contract Reference

In Process

Dear Laura Torbet,

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Sincerely,

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Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: EB693A9D-138B-45E0-8CAC-7B49B10C96FC

Engagement Letter Authorizing Piggyback
1 Ton Pickup Truck Dual Rear Wheel 4X2

Contract Name

FSA18-VEL26.0 FSA18-VEL16.0 Specification #65

Contract Reference

CITY OF PALM COAST	Duval Ford Fleet Sales
	DocuSigned by: Laura Torbett 573D267C16954B8...
Signature	Signature
	Laura Torbett
Print Name	Print Name
	Oct 2, 2018 | 4:56 PM EDT
Date	Date

In Process

DocuSign Envelope ID: 4095C9F8-32D8-41A1-9B43-2573567A76DC

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Russ Knowles
Contract Administrator
Florida Outdoor Equipment Inc.
2691 Dardanelle Drive
Orlando, FL 32808

RE: Engagement Letter Authorizing Piggyback

Agriculture & Lawn Equipment
Contract Name

ITB # 20-21100000-C
Contract Reference

In Process

Dear Russ Knowles,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 4095C9F8-32D8-41A1-9B43-2573567A76DC

Engagement Letter Authorizing Piggyback
Agriculture & Lawn Equipment

Contract Name

ITB # 20-21100000-C

Contract Reference

CITY OF PALM COAST	Florida Outdoor Equipment Inc.
	DocuSigned by: Russ Knowles 259F4E7BA69E47C...
Signature	Signature
	Russ Knowles
Print Name	Print Name
	Sep 14, 2018 | 12:15 PM PDT
Date	Date

In Process

DocuSign Envelope ID: D40C99DD-4E85-4613-B36D-359C496A2D69

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Russ Knowles
Contract Administrator
Florida Outdoor Equipment Inc.
2691 Dardanelle Drive
Orlando, FL 32808

RE: Engagement Letter Authorizing Piggyback

Agriculture & Lawn Equipment
Contract Name

ITB # 20-21100000-C
Contract Reference

In Process

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Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: D40C99DD-4E85-4613-B36D-359C496A2D69

Engagement Letter Authorizing Piggyback
Agriculture & Lawn Equipment

Contract Name

ITB # 20-21100000-C

Contract Reference

CITY OF PALM COAST	Florida Outdoor Equipment Inc.
	DocuSigned by: Russ Knowles 259F4E7BA69E47C...
Signature	Signature
	Russ Knowles
Print Name	Print Name
	Sep 17, 2018 | 5:35 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 5AA730FB-3F0A-4AC5-9ABA-D86962999D12

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Russ Knowles
Contract Administrator
Florida Outdoor Equipment Inc.
2691 Dardanelle Drive
Orlando, FL 32808

RE: Engagement Letter Authorizing Piggyback

Agriculture & Lawn Equipment
Contract Name

ITB # 20-21100000-C
Contract Reference

In Process

Dear Russ Knowles,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 5AA730FB-3F0A-4AC5-9ABA-D86962999D12

Engagement Letter Authorizing Piggyback
Agriculture & Lawn Equipment

Contract Name

ITB # 20-21100000-C

Contract Reference

CITY OF PALM COAST	Florida Outdoor Equipment Inc.
	DocuSigned by: Russ Knowles 259F4E7BA69E47C...
Signature	Signature
	Russ Knowles
Print Name	Print Name
	Sep 14, 2018 | 12:14 PM PDT
Date	Date

In Process

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris WIlson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback
Vehicles, Cars, Vans, SUV's, and Light Trucks with related equipment, accessories, and
Contract Name

NJPA 2018-120716-NAF
Contract Reference

In Process

Dear Chris WIlson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

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rconceicao@palmcoastgov.com

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUV's, and Light Trucks with related equipment, accessories, and services

Contract Name

NJPA 2018-120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:35 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback
Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and serv
Contract Name

NJPA contract # 120716-NAF
Contract Reference

In Process

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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rconceicao@palmcoastgov.com

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:36 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 5AA730FB-3F0A-4AC5-9ABA-D86962999D12

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Russ Knowles
Contract Administrator
Florida Outdoor Equipment Inc.
2691 Dardanelle Drive
Orlando, FL 32808

RE: Engagement Letter Authorizing Piggyback

Agriculture & Lawn Equipment
Contract Name

ITB # 20-21100000-C
Contract Reference

In Process

Dear Russ Knowles,

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rconceicao@palmcoastgov.com

DocuSign Envelope ID: 5AA730FB-3F0A-4AC5-9ABA-D86962999D12

Engagement Letter Authorizing Piggyback
Agriculture & Lawn Equipment

Contract Name

ITB # 20-21100000-C

Contract Reference

CITY OF PALM COAST	Florida Outdoor Equipment Inc.
	DocuSigned by: Russ Knowles 259F4E7BA69E47C...
Signature	Signature
	Russ Knowles
Print Name	Print Name
	Sep 14, 2018 | 12:14 PM PDT
Date	Date

In Process

DocuSign Envelope ID: 4EDC87CF-5E05-429E-9FF1-A100B9832D5E

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback
Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and serv

Contract Name

NJPA contract # 120716-NAF
Contract Reference

In Process

Dear Chris Wilson,

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Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 4EDC87CF-5E05-429E-9FF1-A100B9832D5E

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:39 AM PDT
Date	Date

In Process

DocuSign Envelope ID: B3FF30DF-BC72-4FC0-8B6B-811ED29E73EF

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and
Contract Name

NJPA contract # 120716-NAF
Contract Reference

In Process

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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DocuSign Envelope ID: B3FF30DF-BC72-4FC0-8B6B-811ED29E73EF

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:38 AM PDT
Date	Date

In Process

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback
Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and serv
Contract Name

NJPA contract # 120716-NAF
Contract Reference

In Process

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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Sincerely,

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Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:38 AM PDT
Date	Date

In Process

DocuSign Envelope ID: D7E3E9F8-047F-4EFF-923D-AB1F5863F1A4

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and
Contract Name

~~**NJPA contract # 120716-NAF**~~
Contract Reference

In Process

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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rconceicao@palmcoastgov.com

DocuSign Envelope ID: D7E3E9F8-047F-4EFF-923D-AB1F5863F1A4

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:37 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 7DA538BF-C93C-46F6-8268-629BDCA39882

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and ser
Contract Name

NJPA contract # 120716-NAF
Contract Reference

In Process

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 7DA538BF-C93C-46F6-8268-629BDCA39882

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:39 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 9B194777-BF9D-489A-AB48-5278D7DA47DA

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 18, 2018

Shaun Mitchell
Contract Administrator
Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

RE: Engagement Letter Authorizing Piggyback
Medium Duty & Compact Construction & Maintenance Equipment with related attachm
Contract Name

~~**NJPA contract #RFP 042815 - TER**~~
Contract Reference

In Process

Dear Shaun Mitchell,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

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Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 9B194777-BF9D-489A-AB48-5278D7DA47DA

Engagement Letter Authorizing Piggyback

Medium Duty & Compact Construction & Maintenance Equipment with related attachments, accessories & supplies

Contract Description

NJPA contract #RFP 042815 - TER

Contract Reference

CITY OF PALM COAST	Ring Power Corporation
	DocuSigned by: Shaun Mitchell C89CC15EDCBF445...
Signature	Signature
	Shaun Mitchell
Print Name	Print Name
	Sep 19, 2018 | 7:29 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 0B256350-5E44-4DA9-99E5-CB7D7E1546B5

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 19, 2018

Peter Whitacre
Regional Business Manager
The Toro Company
8111 Lyndale Ave South
Bloomington, MN 55420

RE: Engagement Letter Authorizing Piggyback
Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment
Contract Name

2017025
Contract Reference

In Process

Dear Peter Whitacre,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

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Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 0B256350-5E44-4DA9-99E5-CB7D7E1546B5

Engagement Letter Authorizing Piggyback

Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment

Contract Name

2017025

Contract Reference

CITY OF PALM COAST	The Toro Company
	DocuSigned by: Peter Whitacre 653030D775A94CE...
Signature	Signature
	Peter Whitacre
Print Name	Print Name
	Oct 2, 2018 | 9:15 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 95C1F0C3-3B3B-42EE-A192-312638FAE9CB

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 19, 2018

Peter Whitacre
Regional Business Manager
The Toro Company
8111 Lyndale Ave South
Bloomington, MN 55420

RE: Engagement Letter Authorizing Piggyback
Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment
Contract Name

2017025
Contract Reference

In Process

Dear Peter Whitacre,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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rconceicao@palmcoastgov.com

DocuSign Envelope ID: 95C1F0C3-3B3B-42EE-A192-312638FAE9CB

Engagement Letter Authorizing Piggyback

Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment
Contract Name

2017025
Contract Reference

CITY OF PALM COAST	The Toro Company
	DocuSigned by: Peter Whitacre 653030D775A94CE...
Signature	Signature
	Peter Whitacre
Print Name	Print Name
	Oct 2, 2018 | 9:18 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 02062E2F-88FA-49FF-9D01-7B19EA82E81D

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 19, 2018

Peter Whitacre
Regional Business Manager
The Toro Company
8111 Lyndale Ave South
Bloomington, MN 55420

RE: Engagement Letter Authorizing Piggyback
Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment
Contract Name

2017025
Contract Reference

In Process

Dear Peter Whitacre,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 02062E2F-88FA-49FF-9D01-7B19EA82E81D

Engagement Letter Authorizing Piggyback

Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment

Contract Name

2017025

Contract Reference

CITY OF PALM COAST	The Toro Company
	DocuSigned by: Peter Whitacre 653030D775A94CE...
Signature	Signature
	Peter Whitacre
Print Name	Print Name
	Oct 2, 2018 | 9:11 AM PDT
Date	Date

In Process

DocuSign Envelope ID: C54F9F22-8A61-48BF-958E-FED613735D9B

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 18, 2018

C. Ryan Miller
Inside Sales
Venture Products, Inc.
500 Venture Drive
Orrville, OH 44667

RE: Engagement Letter Authorizing Piggyback

Agriculture & Lawn Equipment
Contract Name

20-2100000-C-15-1
Contract Reference

In Process

Dear C. Ryan Miller,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: C54F9F22-8A61-48BF-958E-FED613735D9B

Engagement Letter Authorizing Piggyback
Agriculture & Lawn Equipment

Contract Name

20-2100000-C-15-1

Contract Reference

CITY OF PALM COAST	Venture Products, Inc.
	DocuSigned by: C Ryan Miller 89C1499A533E412...
Signature	Signature
	C Ryan Miller
Print Name	Print Name
	Sep 24, 2018 | 5:36 AM PDT
Date	Date

In Process

DocuSign Envelope ID: A5332B0B-9A9F-4733-9E08-B986E1CCA215

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

October 3, 2018

Mark Gulick
Government Accounts
Everglades Farm Equipment
1800 US Hwy 441
Leesburg, FL 34728

RE: Engagement Letter Authorizing Piggyback

Zero Turn Radius Commercial Grade Mower
Contract Name

FSA18-VEH 16.0 Specification # 20
Contract Reference

In Process

Dear Mark Gulick,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: A5332B0B-9A9F-4733-9E08-B986E1CCA215

Engagement Letter Authorizing Piggyback
Zero Turn Radius Commercial Grade Mower

Contract Name
FSA18-VEH 16.0 Specification # 20
Contract Reference

CITY OF PALM COAST	Everglades Farm Equipment
	DocuSigned by: Clint Vaughn F1BCF9120DA54EE...
Signature	Signature
	Clint Vaughn
Print Name	Print Name
	Oct 3, 2018 | 9:57 AM PDT
Date	Date

In Process

NEW 4

NEW FACILITY Maintenance.
EXISTING POSITION

Prepared for:		Contract Holder	DATE:
	CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com	*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-387-6541* *(Fax) 904-387-6816* *(Cell) 904-568-6027* laura.torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	4/24/18
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	

I appreciate your interest and the opportunity to quote. Prices are published by the Florida Sheriff's Association/ Florida Association of Counties & Florida Fire Chiefs' Association Automotive Contract #FSA17-VEL25.0 chassis / FSA17-VEL15.0. (www.flsheriffs.org) If you have any questions regarding this quote please call! Vehicle will be ordered white exterior unless specified on purchase order.

Labor	Code	Equipment	Price
0	SPEC 52	*FORD F-250 REG CAB 3/4 TON PICKUP TRUCK - 4X2 (F2A)*	$ 20,511.00
0	600A	XL TRIM PACKAGE	NC
0	996	6.2L V8 GAS ENGINE	NC
0	44S	6 SPEED AUTO TRANSMISSION	NC
0	142	142" WHEEL BASE 8' BED	NC
0	STD	MANUAL WINDOWS/ DOOR LOCKS	NC
0	52B	ELECTRIC BRAKE CONTROLLER	$ 269.00
0	HD TOW	HD TRAILER TOWING PACKAGE W/ 2" BALL	$ 725.00
0	76C	BACK UP ALARM	$ 139.00
0	18B	CAB STEPS	$ 319.00
0	LINX SB	LINEX SPRAY IN BEDLINER, INCLUDE BUMPER (AS FAR TO THE EDGE AS POSSIBLE)	$ 955.00
0	KDSB 696	8 FT. KNAPHEIDE UTILITY BODY	$ 5,850.00
0	31V.31B	SHIP THROUGH TO MANUFACTURER'S BODY COMPANY	$ 260.00
0	BODY OPT	EXT. REAR BUMPER	$ 700.00
3.5	W-VERTEX	WHELEN VERTEX FOUR CORNER LED LIGHT KIT- AMBER (INCLUDE KNAPHEIDE PRE DRILLED TAIL LAMPS)	$ 258.00
2	MC23PAC	WHELEN 23" CENTURY SERIES LED MINI LIGHT BAR- AMBER WITH CLEAR LENSES	$ 346.00
0	OPT EQUIP	3,000 WATT INVERTER	$ 900.00
0	PRSB	ALUMINUM PIPE RACK	$ 2,295.00
0	BODY OPT	VISE PER PALM COAST SPECS	$ 395.00
0	BODY OPT	CONE HOLDER	$ 175.00
0	OPT. EQUIP	400 W THOR INVERTER- MT INSIDE CAB	$ 400.00
0	LAPTOP	UNIVERSAL LAP TOP STAND	$ 680.00
0			$ -
0	Z1	OXFORD WHITE	$ -
0	AS	VINYL INT	$ -
0			$ -
5.5	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies: $130	$ 715.00
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.	
UNIT COST			$ 35,892.00
TOTAL QUANTITY	1	*TOTAL PURCHASE*	$ 35,892.00

DEPT 4

NEW

UTILITY SUPERVISOR

Prepared for:			Contract Holder	DATE:
	CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com		*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-387-6541* *(Fax) 904-387-6816* laura.torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	5/16/18
			PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	
	I appreciate your interest and the opportunity to quote. Prices are published by the Florida Sheriff's Association/ Florida Association of Counties & Florida Fire Chiefs' Association Automotive Contract #FSA17-VEL25.0 chassis / FSA17-VEL15.0. (www.fisheriffs.org) If you have any questions regarding this quote please call! Vehicle will be ordered white exterior unless specified on purchase order.			
Labor	Code	Equipment		Price
0	SPEC 46	*FORD F-150 1/2 TON REG CAB PICKUP TRUCK - 4X2 (F1C)*		$ 19,155.00
0	100A	XL TRIM PACKAGE		NC
0	99B	3.3L V6 TI-VCT WITH FLEX-FUEL		NC
0	122	122" WHEEL BASE 6.5' BED		NC
0	STD	MANUAL WINDOWS/ DOOR LOCKS		STD
0	96P	BEDLINER		$ 349.00
0	85H	BACK UP ALARM		$ 124.00
0	TBX	ALUMINUM TOOL BOX WITH LOW PROFILE LID		$ 450.00
0	OPT. EQUIP	400 W THOR INVERTER		$ 400.00
0	OPT. EQUIP	UNIVERSAL LAP TOP STAND		$ 695.00
3.5	W-VERTEX	WHELEN VERTEX FOUR CORNER LED LIGHTS- WHITE		$ 258.00
0	53A	TRAILER TOWING PACKAGE		$ 594.00
0	67T	TRAILER BRAKE CONTROLLER		$ 274.00
0	YZ	EXTERIOR: OXFORD WHITE		$ -
0	AG	INTERIOR: GRAY VINYL INTERIOR 40/20/40		$ -
0				$ -
0				$ -
3.5	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies:	$130	$ 455.00
0				$ -
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.		
UNIT COST				$ 22,754.00
TOTAL QUANTITY	1		*TOTAL PURCHASE*	$ 22,754.00

new?

(utility systems manager)

WASTE WATER new position.

Prepared for:		Contract Holder	DATE:
	CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com	*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-387-6541* *(Fax) 904-387-6816* laura.torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	5/16/18
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	

I appreciate your interest and the opportunity to quote. Prices are published by the Florida Sheriff's Association/ Florida Association of Counties & Florida Fire Chiefs' Association Automotive Contract #FSA17-VEL25.0 chassis / FSA17-VEL15.0. (www.flsheriffs.org) If you have any questions regarding this quote please call! Vehicle will be ordered white exterior unless specified on purchase order.

Labor	Code	Equipment		Price
0	SPEC 46	***FORD F-150 1/2 TON REG CAB PICKUP TRUCK - 4X2 (F1C)***		$ 19,155.00
0	100A	XL TRIM PACKAGE		NC
0	99B	3.3L V6 TI-VCT WITH FLEX-FUEL		NC
0	122	122" WHEEL BASE 6.5' BED		NC
0	STD	MANUAL WINDOWS/ DOOR LOCKS		STD
0	96P	BEDLINER		$ 349.00
0	85H	BACK UP ALARM		$ 124.00
0	TBX	ALUMINUM TOOL BOX WITH LOW PROFILE LID		$ 450.00
0	OPT. EQUIP	400 W THOR INVERTER		$ 400.00
0	OPT. EQUIP	UNIVERSAL LAP TOP STAND		$ 695.00
3.5	W-VERTEX	WHELEN VERTEX FOUR CORNER LED LIGHTS- WHITE		$ 258.00
0	53A	TRAILER TOWING PACKAGE		$ 594.00
0	67T	TRAILER BRAKE CONTROLLER		$ 274.00
0	YZ	EXTERIOR: OXFORD WHITE		$ -
0	AG	INTERIOR: GRAY VINYL INTERIOR 40/20/40		$ -
0				$ -
0				$ -
3.5	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies:	$130	$ 455.00
0				$ -
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.		
UNIT COST				$ 22,754.00
TOTAL QUANTITY	1	*TOTAL PURCHASE*		$ 22,754.00

STORMWATER- NEW

Prepared for:		Contract Holder	DATE:
	CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com	*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-388-2144* *(Fax) 904-387-6816* Laura.Torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	10/9/18
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	

I appreciate your interest and the opportunity to quote. Prices are published by the Florida Sheriff's Association/ Florida Association of Counties & Florida Fire Chiefs' Association Automotive Contract #FSA18-VEL26.0 chassis / FSA18-VEH16.0. (www.flsheriffs.org) If you have any questions regarding this quote please call! Vehicle will be ordered white exterior unless specified on purchase order.

Labor	Code	Equipment	Price
0	SPEC 65	***FORD 1 TON PICKUP TRUCK (DUAL REAR WHEEL) - 4X2 F3C***	$ 24,498.00
0	620A	XL TRIM PACKAGE	NC
0	996	V8 GAS ENGINE	NC
0	44P	6 SPEED AUTO TRANSMISSION	NC
0	142	142" WHEEL BASE 8' BED	NC
0	90L	POWER WINDOWS/DOORS	NC
0	Z1	OXFORD WHITE	NC
0	AS	VINYL INT	$ -
0			$ -
0	INCL	ELECTRIC BRAKE CONTROLLER	$ -
0	HD TOW	HD TRAILER TOWING PACKAGE W/ 2" BALL	$ 1,125.00
0	76C	BACK UP ALARM	$ 125.00
0	INCL	CAB STEPS	$ -
0	LINX SB	LINEX SPRAY IN BEDLINER, INCLUDE BUMPER (AS FAR TO THE EDGE AS POSSIBLE)	$ 1,035.00
0	KDB696	8 FT. KNAPHEIDE UTILITY BODY FOR DRW	$ 7,000.00
0	31V.31B	SHIP THROUGH TO MANUFACTURER'S BODY COMPANY	$ 625.00
0	BODY OPT	EXT. REAR BUMPER	$ 700.00
4	W-VERTEX	WHELEN VERTEX FOUR CORNER LED LIGHT KIT- AMBER (INCLUDE KNAPHEIDE PRE DRILLED TAIL LAMPS)	$ 284.00
3	MC23PAC	WHELEN 23" CENTURY SERIES LED MINI LIGHT BAR- AMBER WITH CLEAR LENSES	$ 340.00
0	OPT EQUIP	3,000 WATT INVERTER	$ 900.00
0	CRANE 4K	STELLAR CRANE, MODEL EC4000 WITH FM CONTROL	$ 15,900.00
0	CRANE 4K	CRANE REINFORCEMENTS FOR STANDARD SERVICE BODY	$ 4,500.00
0	BODY OPT	VISE PER PALM COAST SPECS	$ 395.00
0	BODY OPT	CONE HOLDER	$ 425.00
0	OPT. EQUIP	400 W THOR INVERTER- MT INSIDE CAB	$ 400.00
0	LAPTOP	UNIVERSAL LAP TOP STAND	$ 695.00
0			$ -
0			$ -
7	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies: $100	$ 700.00
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.	
UNIT COST			$ 59,647.00

F-350

TOTAL QUANTITY	1	*TOTAL PURCHASE*	$ 59,647.00

Florida Sheriffs Contract Quote

GOVERNMENT AGENCY INFORMATION

Invoice to:	City of Palm Coast	Ship to:	City of Palm Coast
Address:		Address:	
City, State, Zip:		City, State, Zip:	
Contact Name:		Contact Name:	
Phone:		Phone:	

VENDOR

Everglades Equipment Group
1800 US Hwy 441
Leesburg, Fl 34748

Fax - 352-315-1025

DELIVERING DEALER

Everglades Equipmen Group
1800 US Hwy 441
Leesburg, Fl 34728

Contact : Clint Vaughn (407) 718-9610

Florida Sheriffs Contract
Contract # FSA18-VEH16.0
Effective Date: Oct 01, 2018 - Sept. 30, 2019

Date 10/18/2018

****Discounts off MSRP prices on non-spec options per contract**

Order Codes	Description	Up-Downgrade/Option	QTY	Contract Price per Unit	Total Contract Price
SPEC #20	Zero Turn Radius Commercial Grade Mower	Base	1	$ 8,850.00	$8,850.00
				$ -	
1570	1570 Terraincut Front Mower (Less Deck)	Upgrade	1	$ 18,950.00	$18,950.00
Air Susp Seat	10% Discount off MSRP	Upgrade	1	$612.00	$612.00
4WD	4WD Option for 1570 Front Mower	Upgrade	1	$ 2,900.00	$2,900.00
4 Post Canopy	4 Post Canopy for 1500 Series Mowers	Upgrade	1	$ 1,900.00	$1,900.00
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
Non-Contract:					
Local Area Discount				$ (10,367.00)	$ (10,367.00)
				$ -	$ -
				$ -	$ -
Trade-In:					
				$ -	$ -
				$ -	$ -
				$ -	$ -
				Equipment Price	$ 33,212.00
				Non-Contract Equipment (if applicable)	$ (10,367.00)
				Total Purchase Price	$ 22,845.00
				Quantity Purchased	
				Less Trade-in (if applicable)	$ -
				Subtotal	$22,845.00
Municipal Lease? Yes ___ No ___ Contract # _____				Plus Tax: ___% (if applicable)	
Retail Note? Yes ___ No ___ Contract # _____					
Everglades Equipment Group - John Deere Authorized Vendor & Delivering Dealer - FSA Contract # FSA18-VEH16.0					
If tax exempt please submit tax exemption certificate with purchase order.				Total Contract Price	$ 22,845.00
Please submit this form along with the purchase order.					

Q U O T A T I O N

FLAGLER POWER EQUIPMENT
20 ENTERPRISE DR
BUNNELL, FL 32110 USA
Phone #: (386)446-9516
Fax #: (386)446-0087

PHONE #: **(386)986-2474**
CELL #:
ALT. #: **(386)986-4773**
P.O.#:
TERMS: **Net 10th EOM**
SALES TYPE: **Quote**

DATE: **9/10/2018**
ORDER #: **7844**
CUSTOMER #: **100108**
CP: **John.R**
LOCATION: **1**
STATUS: **Active**

BILL TO **100108**

CITY OF P C PUBLIC WORKS
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

SHIP TO

PUBLIC WORKS CITY OF P C
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
LAT	325EFD14-US	LASTEC 72" DECK	1	$9,600.00	$6,900.00	$6,900.00
****	TRUCK FREIGHT	TRUCK FREIGHT	1	$276.00	$276.00	$276.00
		PRICE QUOTE GOOD UNIT DECEMBER 21, 2018				
		Manufacturer is Lastec. Cutting Width: 72" (182.88cm)				
		Deck Configuration: Three 25" (635mm) decks, 4" (101.6mm)				
		Drive System:Patented, efficient belt-drives				
		Deck Height Range: 1" to 4 3/4" (25.4 mm x 120.65 mm				
		Weight: 576 lbs (261.2 kg)				
		Warranty: Two years parts, one year labor				

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

SUBTOTAL:	**$7,176.00**
TAX:	**$0.00**
ORDER TOTAL:	**$7,176.00**

Authorized By: _____

DOBBS

EQUIPMENT

A John Deere Dealer

FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

FSA18-VEH16.0 Cab & Chassis Trucks and Heavy Equipment

Effective October 1, 2018 – September 30, 2019

8'6 X 25' DECK OVER FLATBED TRAILER- 16,000 LB GVWR

SPECIFICATION #60

2019 Interstate 16BST

10/4/2018

City of Palm Coast

Base Price:		**$12,325**
Stated Options from Contract		
24DT	**Upgrade to model 24DT trailer**	**$1,895**
Air Brakes	**Add air brakes to model 20DT trailer**	**$2,691**
Total Price		**$16,911**

Thanks

Corey Hartley
Territory Manager
904-322-1511

Greg Dudek, Governmental Sales Manager
3933 Martin Luther King Jr West Palm Beach, FL 33404
Cell Phone (239)-470-0822 Fax (561) 848-7099

QUOTATION

Quote Number: 10012018CPMC
Quote Date: Oct 1, 2018
Page: 1

Menzi USA Sales, Inc.
1850 Fairbanks Street
Lakeland, FL 33805
USA
Voice: 863-603-7979
Fax: 863-603-7987

Quoted To:
CITY OF PALM COAST 2 COMMERCE BLVD. PALM COAST, FL 32164

Ship To:
1 WELLFIELD GRADE PALM COAST, FL 32137

Customer ID	Good Thru	Payment Terms	Sales Rep
CPMC	9/30/19	Net 10 Days	CM

Quantity	Item	Description	Unit Price	Amount
1.00		FSA18-VEH16.0 SPEC#40 - MENZI MUCK M3 W/ A/C AND GRADING	262,363.00	262,363.00
		BUCKET AND LEAK LINE		
		MMM340 - UPGRADE TO MENZI MUCK M340		30,817.00
		M185252 - 3'3" DIGGIN BUCKET WITH TEETH		3,647.00
		MM50RMH - 50" ROTARY MOWER		18,000.00
		MMPG730 - POWERGRIP BUCKET		11,200.00
		M8UG30 - UNIVERSAL GRAPPLE		18,900.00
		MMCGSWM - CENTRAL GREASE SYSTEM FOR WHOLE MACHINE		16,000.00
		MMKAWAL - TINT		500.00
		MMPOS - LEXAN PROTECTION FOR OPERATOR		3,749.00
		MMSTCF - STAINLESS STEEL FITTINGS		10,800.00
		SPECIAL DISCOUNT		-5,000.00
		***		
		ONE (1) YEAR WARRANTY PARTS AND LABOR		
		TWO (2) YEAR WARRANTY ENGINE		
		DELIVERY 120-150 ARO		

Subtotal	370,976.00
Sales Tax	
TOTAL	**370,976.00**

Golf- No asset#

2101 Cantu Court, Sarasota FL 34232 300 Technology Park, Lake Mary FL 32746 7037-37 Commonwealth Avenue, Jacksonville, FL 32220

September 18, 2018

Quote #: Q-00015448

Roger Hale, Superintendent
Palm Harbor Golf Club
20 Palm Harbor Dr
Palm Coast, FL 32137

Bill To: 310079
PALM COAST, CITY OF
160 LAKE AVENUE, SUITE 214
PALM COAST, FL 32164

Ship To: 320201
PALM HARBOR G.C.
20 PALM HARBOR DRIVE
PALM COAST, FL 32137

National IPA Contract Number: 2017025 / City of Palm Coast IPA ID 1151761

All pricing is valid for thirty (30) days

Total Units	Qty	Model No	Description	MSRP Each	Price Each	Extended Price	Unit Price	Extended Unit Price
1	1	07369	Toro Workman HD	23,934.00	18,716.39	18,716.39	19,532.73	$19,532.73
	1	07372	Canopy	659.00	515.34	515.34		
	1	07373	Folding Windshield	291.00	227.56	227.56		
	2	131-6690	Small Seat Cover	40.99	36.72	73.44		

Terms:	**Net 30 Days**
Equipment Total	$ 19,532.73
State Sales Tax (6.00% + 1.00% County Surtax)	$ 0.00
Total	**$ 19,532.73**

Please indicate your acceptance of this quote as an order by signing below and returning via e-signature or via fax to Wesco Turf at 941.487.6889. Please include your preference for height of cut and requested delivery dates where applicable.

☐ **Check this box if you DO NOT want to receive a hard copy of the Parts Manual.**

PDF version is also available online at https://www.wescoturf.com/content/51-toro-manuals

Signed: _____

Name: _____

Date: _____

The above quote meets or exceeds ANSI Safety Specification. Toro Commercial Equipment carries a two-year or 1500 hour warranty.

The preceding pricing is good for 30 days, not including Sales Tax, after which time new pricing would have to be submitted. Time of delivery may vary; please check when placing order. All payments are subject to state and local taxes.

Thank you for considering Wesco Turf, Inc. for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Bill Wallace

Commercial Golf / Sports Fields & Grounds Territory Manager - Lake Mary
(321) 403-1074, bill.wallace@wescoturf.com

PC1720

2101 Cantu Court, Sarasota FL 34232 300 Technology Park, Lake Mary FL 32746 7037-37 Commonwealth Avenue, Jacksonville, FL 32220

September 18, 2018

Quote #: Q-00015446

Freddie Vitagliano, Parks Supervisor
Palm Coast
1 Wellfield Grade
Palm Coast, FL 32137

Bill To: 310079
PALM COAST, CITY OF
160 LAKE AVENUE, SUITE 214
PALM COAST, FL 32164

Ship To: 310080
PALM COAST, CITY OF
1 WELLFIELD GRADE
PALM COAST, FL 32137-5130

National IPA Contract Number: 2017025 / City of Palm Coast IPA ID 1151761

All pricing is valid for thirty (30) days

Total Units	Qty	Model No	Description	MSRP Each	Price Each	Price Extended	Unit Price	Extended Unit Price
1	1	07369	Toro Workman HD	23,934.00	18,716.39	18,716.39	20,808.93	$20,808.93
	1	07372	Canopy	659.00	515.34	515.34		
	1	07373	Folding Windshield	291.00	227.56	227.56		
	1	07419	Rear PTO Kit	1,078.00	843.00	843.00		
	1	92-2655	Overrunning Clutch Kit	334.96	261.94	261.94		
	1	07420	Hand Throttle (F'04 & After)	219.00	171.26	171.26		
	2	131-6690	Small Seat Cover	40.99	36.72	73.44		

Terms:	**Net 30 Days**
Equipment Total	$ 20,808.93
State Sales Tax (6.00% + 1.00% County Surtax)	$ 0.00
Total	**$ 20,808.93**

Please indicate your acceptance of this quote as an order by signing below and returning via e-signature or via fax to Wesco Turf at 941.487.6889. Please include your preference for height of cut and requested delivery dates where applicable.

☐ **Check this box if you DO NOT want to receive a hard copy of the Parts Manual.**

PDF version is also available online at https://www.wescoturf.com/content/51-toro-manuals

Signed: _____

Name: _____

Date: _____

The above quote meets or exceeds ANSI Safety Specification. Toro Commercial Equipment carries a two-year or 1500 hour warranty.

The preceding pricing is good for 30 days, not including Sales Tax, after which time new pricing would have to be submitted. Time of delivery may vary; please check when placing order. All payments are subject to state and local taxes.

Thank you for considering Wesco Turf, Inc. for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Bill Wallace

Commercial Golf / Sports Fields & Grounds Territory Manager - Lake Mary / (321) 403-1074, bill.wallace@wescoturf.com

Streets (Medians)

2101 Cantu Court, Sarasota FL 34232 300 Technology Park, Lake Mary FL 32746 7037-37 Commonwealth Avenue, Jacksonville, FL 32220

September 18, 2018

Quote #: Q-00015446

Freddie Vitagliano, Parks Supervisor
Palm Coast
1 Wellfield Grade
Palm Coast, FL 32137

Bill To: 310079
PALM COAST, CITY OF
160 LAKE AVENUE, SUITE 214
PALM COAST, FL 32164

Ship To: 310080
PALM COAST, CITY OF
1 WELLFIELD GRADE
PALM COAST, FL 32137-5130

National IPA Contract Number: 2017025 / City of Palm Coast IPA ID 1151761

All pricing is valid for thirty (30) days

Total Units	Qty	Model No	Description	MSRP Each	Price Each	Price Extended	Unit Price	Extended Unit Price
1	1	07369	Toro Workman HD	23,934.00	18,716.39	18,716.39	20,808.93	$20,808.93
	1	07372	Canopy	659.00	515.34	515.34		
	1	07373	Folding Windshield	291.00	227.56	227.56		
	1	07419	Rear PTO Kit	1,078.00	843.00	843.00		
	1	92-2655	Overrunning Clutch Kit	334.96	261.94	261.94		
	1	07420	Hand Throttle (F'04 & After)	219.00	171.26	171.26		
	2	131-6690	Small Seat Cover	40.99	36.72	73.44		

Terms:	**Net 30 Days**
Equipment Total	$ 20,808.93
State Sales Tax (6.00% + 1.00% County Surtax)	$ 0.00
Total	**$ 20,808.93**

Please indicate your acceptance of this quote as an order by signing below and returning via e-signature or via fax to Wesco Turf at 941.487.6889. Please include your preference for height of cut and requested delivery dates where applicable.

☐ **Check this box if you DO NOT want to receive a hard copy of the Parts Manual.**

PDF version is also available online at https://www.wescoturf.com/content/51-toro-manuals

Signed: _____

Name: _____

Date: _____

The above quote meets or exceeds ANSI Safety Specification. Toro Commercial Equipment carries a two-year or 1500 hour warranty.

The preceding pricing is good for 30 days, not including Sales Tax, after which time new pricing would have to be submitted. Time of delivery may vary; please check when placing order. All payments are subject to state and local taxes.

Thank you for considering Wesco Turf, Inc. for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Bill Wallace

Commercial Golf / Sports Fields & Grounds Territory Manager - Lake Mary / (321) 403-1074, bill.wallace@wescoturf.com

Q U O T A T I O N

FLAGLER POWER EQUIPMENT
20 ENTERPRISE DR
BUNNELL, FL 32110 USA
Phone #: (386)446-9516
Fax #: (386)446-0087

PHONE #: **(386)986-2474**
CELL #:
ALT. #: **(386)986-4773**
P.O.#:
TERMS: **Net 10th EOM**
SALES TYPE: **Quote**

DATE: **8/27/2018**
ORDER #: **7308**
CUSTOMER #: **100108**
CP: **John.R**
LOCATION: **1**
STATUS: **Active**

BILL TO **100108**

CITY OF P C PUBLIC WORKS
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

SHIP TO

PUBLIC WORKS CITY OF P C
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCA	SVRII52V-23FX	SCAG 52" V RIDE II	3	$9,409.00	$7,020.00	$21,060.00
SCA	9284	52V MULCH KIT	3	$359.00	$359.00	$1,077.00
		FL STATE CONTRACT 21100000-15-1				

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

SUBTOTAL:	**$22,137.00**
TAX:	**$0.00**
ORDER TOTAL:	**$22,137.00**

#1806
#1807
#1648

Authorized By: _____

Q U O T A T I O N

FLAGLER POWER EQUIPMENT
20 ENTERPRISE DR
BUNNELL, FL 32110 USA
Phone #: (386)446-9516
Fax #: (386)446-0087

PHONE #: **(386)986-2474**
CELL #:
ALT. #: **(386)986-4773**
P.O.#:
TERMS: **Net 10th EOM**
SALES TYPE: **Quote**

DATE: **8/29/2018**
ORDER #: **7407**
CUSTOMER #: **100108**
CP: **John.R**
LOCATION: **1**
STATUS: **Active**

BILL TO **100108**

CITY OF P C PUBLIC WORKS
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

SHIP TO

PUBLIC WORKS CITY OF P C
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCA	STTII72V-35BV	SCAG 72" 35HP TURF TIGER FL STATE CONTRACT #21100000-15-1	2	$14,257.00	$10,290.00	$20,580.00

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

SUBTOTAL:	**$20,580.00**
TAX:	**$0.00**
ORDER TOTAL:	**$20,580.00**

1644
1646

Authorized By: _____

QUOTATION

FLAGLER POWER EQUIPMENT
20 ENTERPRISE DR
BUNNELL, FL 32110 USA
Phone #: (386)446-9516
Fax #: (386)446-0087

PHONE #: **(386)986-2474**
CELL #:
ALT. #: **(386)986-4773**
P.O.#:
TERMS: **Net 10th EOM**
SALES TYPE: **Quote**

DATE: **8/27/2018**
ORDER #: **7309**
CUSTOMER #: **100108**
CP: **John.R**
LOCATION: **1**
STATUS: **Active**

BILL TO **100108**

CITY OF P C PUBLIC WORKS
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

SHIP TO

PUBLIC WORKS CITY OF P C
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCA	SCZ61RD-31FX	SCAG CHEETAH 61" REAR DISCH KA FL STATE CONTRACT #21100000-15-1	1	$13,182.00	$10,030.02	$10,030.02

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

1649

SUBTOTAL:	**$10,030.02**
TAX:	**$0.00**
ORDER TOTAL:	**$10,030.02**

Authorized By: _____

PC000552

Product Quotation

Quotation Number: HMM-08989
Date: 2018-05-02 13:19:17

Ship to	Bobcat Dealer	ORDER PLACED WITH: Contract Holder/Manufacturer
CITY OF PALM COAST Attn: ANDY HYATT DEPT OF P.W. 1 WELLFIELD GRADE PALM COAST, FL 32137 Phone: (386) 986-4716 Fax: (386) 986-4774	Sean Bobcat of Jacksonville, LLC., Jacksonville, FL 1182 SUEMAC RD JACKSONVILLE FL 32254 Phone: 904-288-9181 Fax: 904-288-9182	**Clark Equipment Company dba Bobcat Company** **PO Box 6000, 250 E Beaton Dr** **West Fargo, ND 58078** **Phone: 701-241-8719** **Fax: 701-280-7860** **Contact: Heather Messmer** Heather.Messmer@doosan.com

Description		Part No	Qty	Price Ea.	Total
Grader, 108"		7182060	1	$10,153.60	$10,153.60
---	Laser Mounting Kit, BLR2 for GRDR96 and GRDR108	7177685	1	$695.40	$695.40
---	Laser Receiver, BLR2	7160486	1	$1,474.40	$1,474.40
---	Trimble GL422N Laser Transmitter, Dual Slope	7275232	1	$2,005.64	$2,005.64
---	Sonic Tracer & Slope Sensor Package	7023454	1	$6,874.20	$6,874.20
---	Sonic/Slope Moutning Kit	7211624	1	$1,288.20	$1,288.20

Total of Items Quoted	**$22,491.44**
Dealer Assembly Charges	**$713.00**
Quote Total - US dollars	**$23,204.44**

Notes:

Prices per the Florida State Contract #22101000-15-1 (Construction).
Contract Period thru: 06-30-2018
Terms Net 30 Days. Credit cards accepted.
FOB: Destination within the 48 Contiguous States.
Delivery: 60 to 90 days from ARO.
State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with signed order.
TID# 38-0425350
Orders Must be Placed with: Clark Equipment Company, dba Bobcat Company, Govt Sales, 250 E Beaton Dr, PO Box 6000, West Fargo, ND 58078.

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print:_____ **Sign:**_____ **Date:** _____

NEW5

New – Water Distribution New construction Crew

25101600-16 Medium and Heavy Duty Trucks

Price Quote Form (PQF)

Updated 9.23.2016

(STATE AGENCIES MUST ALSO SUBMIT MP6301)

Important - Contractor's must select Vendor Name, Commodity Group (Drop Down), and Contract Code for the sheet to work.

Vendor's are instructed to complete the requested information as outlined below:

- Cells in WHITE are requested and should be completed to the fullest extent.
- Cells in GREEN must have information entered for this sheet to work.
- Formulas included in the BLUE and YELLOW shaded columns or cells auto-calculate.
- Cells in RED indicate information is incorrect or missing in the required GREEN cells.

Awarded Contractor Information

Vendor Name: (Drop Down)	Duval Ford LLC				
Street Address:	1616 Cassat Avenue				
City, State, Zip:	Jacksonville, FL 32210				
Contact Person:	Bob OReilly	Title:	Fleet Account Mgr		
Original Quote Date:	Today's Date	Revised Quote Date:		Est. Delivery:	
Phone #'s: Primary:	904 813 5450	Secondary:			
Email Address:	Bob.OReilly@duvalford.com				
Fax #:					
Vendor Purchase Order No.					

Requesting Customer Information

Agency/Organization Name:	City of Palm Coast		
Contact Person:	Roger LaChance	Title:	Fleet Manager
Phone #'s:	508 642 9937		
Email Address:	rLaChance@palmcoastgov.com		
Fax #:			

Secondary Customer Contact: (optional)

Contact Person:		Title:	
Phone #'s:			
Email Address:			
Fax #:			

UNSPSC Commodity	Commodity Group (Drop Down)	Contract Code	Base Vehicle Description
25101600	Grp 1: Chassis Cab	110	CHASSIS-CAB, SINGLE AXLE, CLASS 7, 33,000 LBS. GVWR (4x2)

Representative Model Description	Rep. Model Code	Base Vehicle Price	OEM Options Discount %	Customer Pick Up Discount*
2017 F-750 4x2 Reg Cab	F7D	$ 57,214.00	0.00%	$ (50.00)

Manufacturer's Item Code(s)	Section No.	Representative Model Contract Option Description	Contract Price $##,###.00	Additional Option Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
99E		6.7 Litre 300 HP , 700 lb/ft Torque	$ 1,995.00		$ -	$ 1,995.00
TFA		"H" Rated tires Front	$ 95.00		$ -	$ 95.00
RFB		"H" Rated tires Rear	$ 235.00		$ -	$ 235.00
158		Trailer Air Brake pkg	$ 365.00		$ -	$ 365.00
159		Trailer wiring Pkg	$ 100.00		$ -	$ 100.00
43D		Front axle to 14,000 lbs	$ 1,280.00		$ -	$ 1,280.00
61F		Front springs to match 14,000 lbs	$ 425.00		$ -	$ 425.00
47P		23,000 lb LOCKING Rear Axle	$ 2,100.00		$ -	$ 2,100.00
68R		23,000 lb springs to match	$ 230.00		$ -	$ 230.00
961		Rear Shock Absorbers	$ 165.00		$ -	$ 165.00
538		Frame strength to 16.98 SM	$ 650.00		$ -	$ 650.00
59C		Body Builder wiring to end of frame	$ 135.00		$ -	$ 135.00
88G		Driver Air Ride and 2 Passenger fixed bench	$ 395.00		$ -	$ 395.00
41A		PTO Provision	$ 895.00		$ -	$ 895.00
					$ -	$ -
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					$ -	$ -
TOTAL COST: REPRESENTATIVE MODEL CONTRACT OPTIONS					$ -	$ 9,065.00

Manufacturer's Item Code(s)	OEM Option Description	MSRP $##,###.##	OEM Option Discount %	Total Discount Dollars	OEM Option Total Cost with Applied Discount
STD	Wheel base to 84 ca	$ -	0	$ -	$ -
			0	$ -	$ -
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	TOTAL COST: OPTIONS			$ -	$ -

Manufacturer's Item Code(s)	Non-Identified Aftermarket Option(s) Description	MSRP $##,###.##	MSRP Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
Godwin	10 FT 5 yard dump see spec sheet	$ 23,832.00		$ -	$ 23,832.00
				$ -	$ -
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	TOTAL COST: NON-IDENTIFIED AFTERMARKET OPTIONS			$ -	$ 23,832.00

GRAND TOTAL PER REPRESENTATIVE MODEL	$ 90,111.00
Additional Savings Off Contract Price Per Vehicle* (Please provide detailed information in Vendor Comments)	$0.00
Total Vehicles Quoted (Drop Down)	1
PO GRAND TOTAL	$ 90,111.00

Vendor Comments:	Additional Savings for Example: Quantity, Dealer Special, Customer Picked Up Vehicle. Ex: DMS negotiated $50 off of contract price for XYZ vehicle due to large order.
Agency Comments:	Please confirm vehicle color. If no color is specified then the default is white.

*UNSPSC = United Nations Standard Products and Services Commodity Code

Pricing Quote

Quote #: 27208-18247

Date Quoted: August 28, 2018
Quote Expires: September 28, 2018

Prepared For:

Roger Hale
Palm Harbor Golf Club
100 Cooper Lane
Palm Coast, FL

Prepared By:

BEARD EQUIPMENT COMPANY
2480 E I-65 SERVICE ROAD N
MOBILE, AL 36617

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	Florida	Total
1	4500Y (39.51209)	Ventrac Tractor: KN, 4500Y Kubota D902	19,836.00	19,836.00
1	70.4067	Accessory: DUAL WHEEL KIT Kit, Duals Field Trax	965.70	965.70
1	HQ680 (39.55104)	Attachment: MOWERS - TOUGH CUT HQ, HQ680 Mower, Tough Cut	2,827.50	2,827.50
1	70.8054	Accessory: SWIVEL WHEEL KIT Kit, Swivel Wheel HQ680	500.25	500.25
1	ED202 (39.55332)	Attachment: EDGER ED, ED202 Edger	1,900.95***	1,900.95
1	70.8020	Accessory: Kit, Opt Blower ED	1,017.90	1,017.90
3	47.0115	Accessory: ADDITIONAL WEIGHTS Weight, Suitcase - 42 LBS w/Box	82.65	247.95
1	MS720 (39.55111)	Attachment: MOWERS - FINISH MS, MS720 Mower SD	3,562.65***	3,562.65

***** Item is open market with contract discount applied.**

TOTAL USD $ 30,858.90

Notes:

FLORIDA STATE CONTRACT# 210000-15-1.G11SG19

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

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Quote 15297-2

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/13/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/15/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **VF1L12** MSRP **$31,695.00**

2018 RAM RAM PROMASTER 1500 LOW ROOF 136"WB (NO REAR GLASS) (VF1L12)

CUSTOMER ID TRAFFIC VAN Pc 331 NJPA PRICE **$23,165.00**

BED LENGTH	EXT LENGTH

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
PW7 A7X9	BRIGHT WHITE CLEARCOAT WITH BLACK CLOTH BUCKET SEATS	$0.00
ERB DG2	3.6L V6 24V VVT ENGINE WITH 6-SPD AUTO TRANS.	$0.00
AHT	TRAILER TOW GROUP	$580.00
ALU	PREMIUM APPEARANCE GROUP (Fog Lamps and Bright Grille)	$390.00
BAJ	SINGLE 220AMP ALTERNATOR	$290.00
GLB	REAR HINGED DOORS WITH FIXED GLASS	$290.00
GXK	Factory Ordered (2) Additional Keys (Dealer Provided 3rd Key $270)	$120.00
JKP	12V REAR PWR OUTLET	$40.00
LMK	DAYTIME RUNNING LIGHTS	$45.00
LSA	SECURITY ALARM	$240.00
NHM	SPEED CONTROL	$290.00
XAA	PARKSENSE REAR PARK ASSIST SYSTEM	$290.00
BUC	FACTORY BACK UP CAMERA (STD)	$0.00
MY19	ESTIMATED INCREASE FOR 2019 MODEL YEAR BUDGET (5% MSRP)	$1,584.75
	FACTORY OPTIONS	**$4,159.75**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
3BLS	3rd Brake Light Safety Pulse (Pulses 3rd Brake Light (4) times upon application of brake pedal to increase driver awareness behind you when stopping)	$229.00
ODYSSEY	D&R Electronics MOTORIZED LED ARROW BOARD & LIGHTBAR COMBINATIONFEATURES: AMBER/AMBER LED DIODES, CHASSIS FINISH WHITE Full 360-degree GEN III LED technology. Low-Profile (just 3"high) easy swap, plug & play modules. Full function arrow board. Motorized for easy deployment Dual Halogen Takedowns and Alleys Replaceable UV treated polycarbonate lenses. Compatible with Intimidator F3.3000 Controller Interchangeable directional or wide optic lens. Light weight aluminum housing. Mounting kit included. INCLUDES AS5500 CONTROLLER LED modules - 5 year warranty replacement.	$4,782.29
CHEVRONS	REFLECTIVE HI-VIS RED/YELLOW CHEVRON GRAPHICS INSTALLED ON BACK OF RAM PROMASTER LOW ROOF VAN (Furnished and Installed by Creative Fleet Markings)	$985.00
FR9C	Federal Signal Fire Rays 9X7 Split Amber/White (Installed on rear doors below glass)	$558.50
SO-ENL 172R-L	(Pair Left/Right) nLINE 72" LED Surface Mount Running Light, 10-16v, (1) Left (1) Right Wire Exit - Split Color in LEDs (AMBER/AMBER)	$1,125.00

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF

www.NationalAutoFleetGroup.com

W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$595.00
ST-DLITE-4-AW	(4) STAR Emergency Lighting Microstar low profile (3/8" thick) installed (4) IN FRONT GRILLE.	$595.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd Bottom Of Rear Bumper-	$268.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. AMBER -Mtd Upper Rear Corners of Van Body facing rear-	$268.00
ST-DLITE-4-aw	(4) STAR Emergency Lighting Microstar low profile (3/8" thick) installed (2) per side 1 over each wheel well. (SPLIT - Amber/White).	$595.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO & ANTENNA	$225.00
AA CONSOLE	AMERICAN ALUMINUM LOCKABLE STORAGE BOX INSTALLED BETWEEN DRIVER & PASSENGER SEATS WITH T-HANDLE LOCK.	$395.00
PTN	SAFETY PARTITION BETWEEN PASSENGER AND CARGO AREA	$595.00
CG1000	CARGO SLIDE 1000# MODEL 6548: Approx 65" Length 48" Width Installed in rear of cargo van area	$1,295.00
Pre-Build	Contact Customer for Pre-Build Review Prior to Assembly	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$12,510.79**

TRADE IN

TOTAL COST **$39,835.54**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$39,835.54**

Estimated Annual payments for 60 months paid in advance: $8,762.86

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

ALAN JAY FLEET SALES

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NJPA National Joint Powers Alliance®

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	Quote 15296-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/11/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/13/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CK15706
2018 CHEVY TAHOE 4WD PPV
CUSTOMER ID PALM COAST
BED LENGTH SUV

B. ATT. ISO RUNNING BOARDS #633

MSRP $47,225.00
NJPA PRICE $34,546.00

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ H0U	EXTERIOR COLOR SUMMIT WHITE WITH JET BLACK CLOTH INTERIOR	$0.00
NO 5T5	CLOTH SECOND ROW SEAT	$0.00
9U3	INDIVIDUAL CLOTH SEATS WITH BARE FLOOR CENTER AREA	$0.00
STD-CC15706	PPV TAHOE (FACTORY REAR AC/BACKUP CAMERA/BLUE TOOTH FOR PHONE/DUAL BATTERIES/REVERSE AID SENSORS/LOCKING REAR DIFFERENITAL STANDARD EQUIPMENT FOR 2015+ MODEL YEAR)	$0.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL YEAR VEHICLE FOR 2018 MODEL YEAR PRICE	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
KUS 53-03-1106	KUSSMAUL Auto Eject Charging System for emergency vehicles. Kit includes 2000w charger, Auto Eject Plug & Enclosure, and charge indicator. (For Dual Battery System) (Customer Requests (RED) Ejector housing)	$1,473.00
WPUMP-LED	Whelen: Deluxe Unmarked Patrol Package - Consist of Front and Rear Full-Width Interior LED System (Eight 3-LED Module) with LED Takedown Lights; Four Corner LED System, Hand Held or one piece Combination Light Controller/Siren; Speaker and Bracket - LED lights may be blue, red, amber or any combination – specify color. Also, available with eight 6-LED Lamps for the Front Interior Lightbar.	$3,283.00
LOCATION	Cust Request Dominator installed in rear hatch at top of glass	$0.00
CENCOM	UPGRADE TO CENCOM SAPHIRE CONTROLLER	$405.00
RED/RED	ABOVE PACKAGE TO HAVE ALL RED WARNING LIGHTS	$0.00
W-AVN2RR	(2) WHELEN DUAL AVENGER SUPER LED RED/RED INSTALLED IN REAR QTR GLASS	$589.00
LK MBCT15RR	WHELEN Exterior Mirror-Beam Super LED light heads 2015-2017 Tahoe Split (RED/RED)	$429.27
PB57T15LEDRR	PROGARD TAHOE LIGHTED PUSH BUMPER (RED/RED)	$1,299.91
CC-F-THOS-22	TROY WIDE BODY CONSOLE WITH 7" SLOPE AREA, 15" FLAT DECK, AND OPEN SIDE STORAGE. INCLUDES VEHICLE SPECIFIC FLOOR PLATE, DUAL BEVERAGE HOLDER, 3" LOW-PROFILE CONSOLE TRAY, 6" ADJUSTABLE HEIGHT ARM REST, OEM USB/12V RELOCATION PLATE.	$953.70
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd Bottom Side of Tailgate Facing Rear-	$268.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO (Specify Make Model so proper faceplates can be ordered to fit inside Troy Console)	$195.00
CM-SDMT-SL-LED	TROY PRODUCTS console side mount with slide arm for TROY cradles, sold separately.	$520.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd In Side of Tailgate Facing Side-	$268.00
S12-VS W	SETINA WIRE MESH CARGO PARTITION BEHIND 2ND ROW SEATING	$615.00
SUV VAULT	American Aluminum SUV Vault powder coated black with single drawer includes 4" basket top, width wise divider, and foam insert	$1,245.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd 1 each Side of License Plate Vertical-	$268.00
ANT-GPS-INST	INSTALL (2) CUSTOMER PROVIDED ROOF ANTENNA'S & GPS PUCK ANTENNA. ALL ANTENNA'S TO TERMINATE TO CONSOLE.	$285.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO (On Rear Qtr Driver Side Cargo Area) See customer Photos	$195.00
OPTICOM	INSTALL CUSTOMER PROVIDED OPTICOM TRAFFIC LIGHT CONTROLLER MOUNTED INSIDE WINDSHIELD	$295.00

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF

www.NationalAutoFleetGroup.com

806-1206	806-1206 - 600w pure sine wave inverter includes 808-9001 Xantrex user control / ignition control switch.	$410.00
GRAPHICS	CUSTOM GRAPHICS PACKAGE -PALM COAST FIRE CHIEF TAHOE-	$929.00
Pre-Build	Contact Customer for Pre-Build Review Prior to Assembly	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$13,925.88**

TRADE IN

TOTAL COST **$48,471.88**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$48,471.88**

Estimated Annual payments for 60 months paid in advance: $10,662.65

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	15071-3
Corporate Office	2003 U.S. 27 South	MOBILE 863-381-3411		Mailing Address	P.O. BOX 9200
	Sebring, FL 33870	FAX 863-402-4221			Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
4/16/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE
4/25/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CP34043 **MSRP** $51,210.00

2017 CHEVY 4500 LCF Gas 176" WB Crew (CP34043)

CUSTOMER ID LANDSCAPER #1141 **NJPA PRICE** $37,736.00

BED LENGTH 176" WB

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ	EXTERIOR COLOR SUMMIT WHITE	$0.00
CPO	SEE ATTACHED PRINT OUT FOR COMPLETE VEHICLE DETAILS	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
19' LSB	Knapheide 19' Landscape Body (15' Platform plus 4' Dove Tail) Black in color: 60" Wire Head Board, 24" Lockable Top Compartment, 16" Wire Rail/fold down curbside, diamond plate floor/steps & handles, 60" Spring Loaded Split Rear Gates. Includes Options: (2) Blower Rack, (2) Weedeater Rack, (2) Shovel Rack, (1) Gas Can Rack, (1) Water Cooler Rack, (8) D-Ring Tie Downs	$10,327.68
W-VERTEX-UB	WHELEN VERTEX 4 CORNER LED KIT installed in headlamps and (2) Vertex LED's with surface mount bezzels installed at rear of body. LED's will be mounted in headlamps where possible, alternate mounting locations may be substituted.	$575.00
ST-SB-4020	STAR 6 pos rocker switch box.	$258.00
FULL SPRAY	FURNISH AND INSTALL UNDER BODY COATING TO ENTIRE UNDER SIDE OF LANDSAPE BODY, APPLY HD SCORPION SPRAY LINING TO ENTIRE TOP PORTIONS OF BODY.	$2,310.00
FUEL TANK	Furnish and Install Fuel Transfer Tank (Min. 50 Gallons) on Streetside Frame Rail under Flat Bed. Fuel Hose, Nozzle and Pump to be housed in 18 X 18 X 18 Under Body Box mounted on Curbside frame rail	$2,081.20
FLAT BAR	Customer Requests Piece of Flat Bar Steel welded to bulkhead screen halfway between load floor and first compartment. Full Width. See Photos from first build.	$125.00
ST-7100LED-AC	STAR Mini-Light Bar 12.3" L X 11.5" W Dual Stack Amber Clear LED Modules	$815.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$16,620.88**

TRADE IN **TOTAL COST** **$54,356.88**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$54,356.88**

Estimated Annual payments for 60 months paid in advance: $11,957.21
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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NJPA National Joint Powers Alliance®

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Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM		15466-2
Corporate Office	2003 U.S. 27 South	MOBILE 863-381-3411	Mailing Address	P.O. BOX 9200	
	Sebring, FL 33870	FAX 863-402-4221		Sebring, FL 33871-9200	

ORIGINAL QUOTE DATE 6/4/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 6/5/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL X1E — **MSRP** $37,475.00

2018 Ford F-150 (X1E) XL 4WD SuperCab 8' Box F976

CUSTOMER ID SURVEYORS TRUCK — **NJPA PRICE** $26,339.00

BED LENGTH 8

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
YZ AG	EXTERIOR COLOR OXFORD WHITE WITH MEDIUM EARTH GRAY VINYL 40/20/40 SPLIT BENCH.	$0.00
995 44G	Engine: 5.0L V8 -inc: auto start-stop technology and flex-fuel capability, 3.31 Axle Ratio, GVWR: 7,050 lbs Payload Package LATE AVAILABILITY for flex-fuel capability. Transmission: Electronic 10-Speed Automatic -inc: selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport	$0.00
XL6	3:73 E-LOCKING REAR DIFFERENTIAL	$560.00
53A	Trailer Tow Package -inc: Class IV Trailer Hitch Receiver, towing capability up to 5,000 lbs, on 3.5L Ti-VCT engine (998) and 2.7L EcoBoost engine (99P) or up to 7,000 lbs, on 3.5L EcoBoost engine (99G) and 5.0L V8 engine (99F), smart trailer tow connector and 4-pin/7-pin wiring harness, Upgraded Front Stabilizer Bar w/99G,995,99P-inc: Auxiliary Transmission Oil Cooler, Engine Oil Cooler Ordering the Trailer Tow Package does not include Trailer Tow Mirrors. Trailer Tow Mirrors are a standalone option and must be ordered separately. (Option Code: 54M or 54Y/59S). Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately.	$590.00
85A	Manual-folding, Power Glass Sideview Mirrors with Black Skull Caps, Illuminated Entry, MyKey® Owner Controls Feature, Perimeter Alarm, Power Locks with Flip Key and Integrated Key Transmitter kelyess-entry (includes Autolock), Power Tailgate Lock, Power Windows (front on Regular Cab, front and rear on SuperCab and SuperCrew®)	$1,165.00
153	FRONT LICENSE PLATE BRACKET	$0.00
52P	SYNC SYSTEM WITH BLUE TOOTH PHONE CONNECTIVITY (Req's 50S Cruise Control)	$415.00
50S	CRUISE CONTROL (REQUIRED FOR 52P-SYNC)	$220.00
76R	REVERSE SENSING SYSTEM	$270.00
91V	110V 400W OUTLET	$195.00
	FACTORY OPTIONS	**$3,415.00**

CONTRACT OPTIONS	DESCRIPTION	
FS-RSL-TRK	Federal Signal Road Side Lighting Package for Pick Up Trucks (4- HideAway LED's Amber/White Mounted Inside Head and Tail Lamps) (2 Micropulse Ultra Amber LED Diodes in Grille) (2 Micropulse Ultra LED Diodes with White Bezel Mtd between tailgate and bumper) (One 8-Head Amber Signalmaster Stick with 6 button controller with Relay Module and Short L-Bracket Kits)	$1,926.75
2WL	(2) LED WORK LIGHTS MOUNTED TOP CORNER POSTS OF HEAD ACHE RACK (Federal Signal 750 Lumens per light head)	$295.00
HP-SURVEYOR	-Part Only- Highway Products Surveyor Pack- (Long Bed F-150) Two Low Side Boxes, Center Hatch, TruckSlide, Survey Tray. (Plus Freight)	$7,104.85
HPI-BLK	Optional Upgrade to Surveyor Pack (Black Diamond Plate)	$599.00
HPI-REBAR	Optional Upgrade to Surveyor Pack (Driver and Passenger Side Rebar Boxes)	$500.00
HPI-HRACK	Optional Upgrade to Survey Pack (Honeycomb Headache Rack)	$599.00
HPI-LED	Optional Upgrades to Survey Pack (LED Lights inside Hatch and low side boxes)	$200.00
FREIGHT	SHIPPING CHARGES FROM HIGHWAY PRODUCTS INC (WASHINGTON TO FLORIDA)	$1,565.00
LABOR	INSTALL HPI SURVEYOR PACK INSIDE LONG BED F-150	$475.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$13,264.60**

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NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF **www.NationalAutoFleetGroup.com**

TRADE IN	**TOTAL COST**	**$43,018.60**
	YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~	$0.00
	TOTAL COST LESS TRADE IN(S) QTY 1	**$43,018.60**

Estimated Annual payments for 60 months paid in advance: $9,463.06

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	15041-1
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
4/12/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE
4/12/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ANDY HYATT** EMAIL Ahyatt@palmcoastgov.com
PHONE **386-986-4716** MOBILE FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CK15753 **MSRP** $35,000.00

2018 CHEVY SILVERADO 1500 DOUBLE CAB 4WD 6.5' BED WORK TRUCK 143.5"WB (CK15753 1WT)

CUSTOMER ID PUBLIC WORKS **NJPA PRICE** $22,779.00

BED LENGTH	6.5

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ H2Q	EXTERIOR COLOR SUMMIT WHITE WITH DARK ASH - JET BLACK ACCENTS VINYL TRIM INTERIOR (40/20/40 split-bench, 3 passenger, driver and front passenger manual recline with outboard head restraints and center fold-down armrest with storage)	$0.00
9G3 RI8 PZX L83	OFF ROAD package includes: Z71 off road suspension components, recovery hooks, high capacity air cleaner, transfer case shield, 18" machined aluminum wheels, 5.3L V8 with 6-speed automatic transmission, 265/65R18SL MT 114S BLACKWALL GOODYEAR DURATRAC tires	$2,530.00
G80	LOCKING REAR DIFFERENTIAL	$390.00
Z82	TRAILERING PACKAGE, includes trailer hitch, 7-pin and 4-pin connectors	$390.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL YEAR. (Model Requires Addition of V8 engine, Locking Differential, and Tow Package for 2019)	$0.00
	FACTORY OPTIONS	**$3,310.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$595.00
HD SOB SH	HEAVY DUTY SPRAY ON BEDLINER (SHORT BOX)	$479.00
DTF 2 TRK	DEEP TINT FILM 2 DOORS AND BACK GLASS 2 DOOR TRUCK	$165.00
DB2	Draw Bar 2" Ball Pin and Clip	$38.50
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$1,277.50**

TRADE IN **TOTAL COST** **$27,366.50**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$27,366.50**

Estimated Annual payments for 60 months paid in advance: $6,019.97
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	15341-1
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/17/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/17/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CP34003 **MSRP** $51,210.00

2017 CHEVY 4500 LCF Gas 176" WB Reg (CP34003)

CUSTOMER ID LANDSCAPER REG CAB NEW STREETS **NJPA PRICE** $33,205.00

BED LENGTH 176" WB

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
GAZ	EXTERIOR COLOR SUMMIT WHITE	$0.00
CPO	SEE ATTACHED PRINT OUT FOR COMPLETE VEHICLE DETAILS	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
23' LSB	Knapheide 23' Landscape Body (19' Platform plus 4' Dove Tail) Black in color: 60" Wire Head Board, 24" Lockable Top Compartment, 16" Wire Rail/fold down curbside, diamond plate floor/steps & handles, 60" Spring Loaded Split Rear Gates. Includes Options: (2) Blower Rack, (2) Weedeater Rack, (2) Shovel Rack, (1) Gas Can Rack, (1) Water Cooler Rack, (8) D-Ring Tie Downs	$10,327.68
W-VERTEX-UB	WHELEN VERTEX 4 CORNER LED KIT installed in headlamps and (2) Vertex LED's with surface mount bezzels installed at rear of body. LED's will be mounted in headlamps where possible, alternate mounting locations may be substituted.	$575.00
ST-SB-4020	STAR 6 pos rocker switch box.	$258.00
FULL SPRAY	FURNISH AND INSTALL UNDER BODY COATING TO ENTIRE UNDER SIDE OF LANDSAPE BODY, APPLY HD SCORPION SPRAY LINING TO ENTIRE TOP PORTIONS OF BODY.	$2,310.00
FLAT BAR	Customer Requests Piece of Flat Bar Steel welded to bulkhead screen halfway between load floor and first compartment. Full Width. See Photos from first build.	$125.00
ST-7100LED-AC	STAR Mini-Light Bar 12.3" L X 11.5" W Dual Stack Amber Clear LED Modules	$815.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$14,539.68**

TRADE IN

TOTAL COST **$47,744.68**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** 1 **$47,744.68**

Estimated Annual payments for 60 months paid in advance: $10,502.68

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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New 3

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Quote 15295-2

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/11/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/11/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **31218** MSRP **$27,320.00**

2018 Nissan Frontier King Cab 4WD

CUSTOMER ID budget quote NJPA PRICE **$22,325.00**

BED LENGTH 6

** *All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
QAK K	GLACIER WHITE WITH GRAPHITE, CLOTH SEAT TRIM	$0.00
LN3	[A93] BEDLINER/TRAILER HITCH PACKAGE	$630.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL estimated 5% increase	$1,239.00
	FACTORY OPTIONS	**$1,869.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
WTF 2	WEATHER TECH FLOOR LINER SYSTEM (1ST & 2ND ROWS).	$229.00
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$565.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
ATB-LP-18	Dealer Provided HD Aluminum Diamond Plate Low Pro Tool Box 18" Depth.	$405.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$1,328.00**

NEW/ STOCK CAB

Utility CME

TRADE IN

TOTAL COST **$25,522.00**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$25,522.00**

Estimated Annual payments for 60 months paid in advance: $5,614.23

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

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PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	Quote 14295-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
2/12/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE
2/14/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF

www.NationalAutoFleetGroup.com

MODEL F7D — **MSRP** $62,206.84

2018 FORD F-750 STRAIT FRAME REGULAR CAB W/ 6.7L POWER STROKE DIESEL (F7D)

CUSTOMER ID CHIPPER TRUCK — **NJPA PRICE** $52,805.00

BED LENGTH 108" CA

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
99C 44G	6.7L POWERSTROKE V8 TURBO DIESEL 270HP - 675FT-LBS TORQUE (INCLUDES EXHAUST BRAKE AND MANUAL REGEN CAPABILITY).	$0.00
41A	PTO PROVISION	$865.00
67C	Air Brakes - Straight Truck (F-750)	$1,730.00
15S	Front Stabilizer Bar	$485.00
182WB	182" Wheelbase/108" CA/70" AF/291" OAL	$200.00
88G	30/70 Air Ride Driver (External Air Source) & Fixed 2 passenger bench - Vinyl	$390.00
90P	Power Equipment Group Includes: power front side windows, power door locks and door trim panel.	$450.00
55P	110 A/C Outlet - in Lower Center Finish Panel	$95.00
GVWR F7D	31,000 LBS GVWR	$0.00
	FACTORY OPTIONS	**$4,215.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
CHIPPER DUMP	SOUTCO MODEL S1472: Forestry Package - "Chipper Body" Body Dimensions: 14'L x 72"H x 96"W Galvanneal steel material One piece 30"H tailgate with 270 degree swing 17"W x 33 1/4"H x 143"L ladder / pruner box storage with shelf Chipper air exhaust vents Toolbox: "I" style cross box, 24"W x 96"L x 50"H with 37"H thru compartment Two 48"L x 20"H x 21"D Underbody toolboxes Surelock locking system Finish: Chemically degreased wash process, Coal tar epoxy finish on interior of chip box. Undercoating on underside of floor. Any standard color non-metallic PPG exterior. Lighting: LED lights to meet FMVSS 108 specifications Hoist: NTEA Class E, PTO with Direct mount pump Electrical: 6 or 7-pole trailer light connector Electric brake control (all wiring loomed in conduit) Hitch: Southco Weldment with pintle or pintle/ball style hitch	$22,530.30
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$595.00
AC GRAB	ACCESS STEP AND GRAB HANDLE AT REAR OF BODY	$174.90
TB34	-1- UNDER BODY Toolbox 34"W x 20"H x 21"D	$641.30
TB24	-1- UNDER BODY Toolbox 24"W x 16"H x 21"D	$641.30
CHOCK	One set of wheel chocks and holders	$291.50
FMC	FRONT MOUNT CONE HOLDER	$787.60
MAT	Plywood / Alturna mat holder	$991.10
ROPE	Slide-out rope hooks in lieu of standard fixed hooks	$408.10
LADDER	Top ladder rack with access steps	$583.00
HOSE	Air hose connection in thru box - Air Brake chassis only	$280.70
TRANSPORTATION	TRANSPORTATION EXPENSE (SHELBY NC TO SEBRING FL)	$1,265.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$29,189.80**

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF www.NationalAutoFleetGroup.com

TRADE IN		**TOTAL COST**	**$86,209.80**
	YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~		$0.00
		TOTAL COST LESS TRADE IN(S) QTY 1	**$86,209.80**

Estimated Monthly payments for 60 months paid in advance: $1,582.41
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

WWTP 2

Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

GENIE NATIONAL JOINT POWERS ALLIANCE QUOTE

Prepared For:
City of Palm Coast

6/26/2018

ONE NEW GENIE GTH-636 COMPACT TELEHANDLER
GENIE NJPA CONTRACT # 042815-TER

STANDARD EQUIPMENT

GTH-636	$80,538.15
BOOM ANGLE INDICATOR	NC
AUXILARY HYDRAULIC CIRCUIT (15 GPM)	NC
SELF LEVELING FORK FRAME	NC
BACK UP ALARM	NC
FULL GAUGE CLUSTER WITH ENGINE DIAGNOSTICS	NC
FULLY PROPORATIONAL HYDRAULICS BOOM CONTROLS	NC
MULTI-FUNCTION JOYSTICK CONTROLLER	NC
POWER STEERING & TILT STEERING WHEEL	NC
ROPS/FOPS CANOPY	NC
3-MODE STEERING (2-WHEEL, 4-WHEEL & CRAB)	NC
3-SPEED FORWARD & 3-SPEED REVERSE	NC
POWER SHIFT TRANSMISSION	NC
FRAME LEVELING 10"±	NC
FRONT AXLE DIFFERENTIAL LOCK	NC
FULL TIME 4WD	NC
DEUTZ 74 HP, TD 2.9 L4 TIER 4F DIESEL ENGINE	NC
TOTAL OF STANDARD EQUIPMENT	**$80,538.15**

CONTRACT PRICING

48" QA SIDE TILT ROTATING CARRIAGE	$4,337.70
SET OF TWO 60" PALLET FORKS, 2 X 4 X 60 IN.	$1,045.95
NJPA FREIGHT MATRIX	$4,000.00
TOTAL OF CONTRACT PRICING	**$9,383.65**

SUBTOTAL	**$89,921.80**
LESS ONE TIME ADDITIONAL DISCOUNT	($5,284.80)
TOTAL NJPA CONTRACT TRANSACTION PRICE	**$84,637.00**

OPTIONAL EQUIPMENT	
BUCKET, QUICK ATTACH	$8,643.00
WORK PLATFORM 4'X6'	$2,335.00
FOAM FILLED ROUGH TERRAIN TIRES	$3,876.00

Best regards,

Jeremy Miles
Sales Representative
Ring Power
Corporation

Product Quotation

Quotation Number: RLF-01742
Date: 2018-04-11 14:36:14

Ship to	Bobcat Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF PALM COAST Attn: ANDY HYATT DEPT OF P.W. 1 WELLFIELD GRADE PALM COAST, FL 32137 Phone: (386) 986-4716 Fax: (386) 986-4774	Bobcat of Jacksonville, LLC., Jacksonville, FL 1182 SUEMAC RD JACKSONVILLE FL 32254 Phone: 904-288-9181 Fax: 904-288-9182 ----------	**Clark Equipment Company** **dba Bobcat Company** **250 E Beaton Dr, PO Box 6000** **West Fargo, ND 58078** **Phone: 701-241-8719** **Fax: 701-280-7860** **Contact: Heather Messmer** Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
3400 Diesel	M1301	1	$12,199.20	$12,199.20

Engine
Key Start
Liquid Cooled
Kohler Diesel
Pressurized Oiling system with Spin-on Filter
Spark Arrestor Exhaust System
Emissions= Current Tier 4
Engine Shutdown Protection
Drive System
Variable Speed Drive (Belt CVT)
Sealed CVT Cover
Four Wheel Drive - 3 Drive Modes
Forward Travel, Two range (H/L)
Gear Selector P-R-N-L-H
CV Guard, Front
Brakes - 4-Wheel, Hydraulic Disc with Dual Bore Front Calipers
Suspension & Steering
Front - Independent, Dual A-Arm
Rear - Multi-Link De Dion
Adjustable Front and Rear Coil Over Shocks
Rack & Pinion w/ Electric Power Steering Assist
Tilt Steering Column
Tires/Wheels
HD Mud Tire, 6-ply
Front, 26x9-12 orange steel rim
Back, 26x11-12 orange steel rim

Electrical
Headlights, High & Low Beams 2-35 Watts
LED Tail & Brake Lights
2-12 Volt Power Ports
Operator Compartment
Beverage Holder (2)
60/40 Split Bench Seats (3 Occupants)
Under Seat, Glove Box, and Under Dash Storage
Seat Belts with 3-Point Restraint, retractable
Instrumentation
Indicator Lights: Glow Plug, Seat Belt Reminder, High Beam On, Engine Oil Pressure Low, Engine Temp High, Service Power Steering and Service Engine.
LCD Display: Engine Temp, Engine RPM, Voltage, Trip, Hour Meter, Tachometer, Fuel Level, Clock, Drive Mode, Odometer, Service Reminder and Gear Position.
Analog Display: Speedometer
Cargo Box and Frame
Composite Cargo Box with Cylinder Lift Assist
Quick Latch Tailgate
Integrated Box Accesory System
Rear Receiver Hitch - 2 in.
Skid Plates
ROPS (Roller Over Protective Structure)
Warranty, 12 months/1,000 hours

2018 3400D Model	M1301-R00-Y18	1	$0.00	$0.00
Roof, Sport	7227927	1	$336.99	$336.99
Comfort, Side View Mirrors	7204856	1	$233.66	$233.66
Doors, Half Door - Steel	7259514	1	$800.99	$800.99
Electrical, Turn Signals	7261845	1	$512.70	$512.70
Electrical, Cargo Box Lift	7259508	1	$600.99	$600.99
Electrical, Horn	7228093	1	$63.99	$63.99
Protection, Premium Front Brush Guard	7219854	1	$475.73	$475.73
Protection, Rear Brush Guard	7266011	1	$210.99	$210.99
Winch, Integrated 4500 lb	7226023	1	$1,143.24	$1,143.24
--- Electrical, Terminal Power Leads - Front Std 3400	7229408	1	$34.72	$34.72
Protection, Skid Plate	7265426	1	$210.99	$210.99
Tire, Mud - Front 25x10-12	7027146	2	$98.99	$197.98
Tire, Mud - Rear 25x10-12	7027147	2	$121.17	$242.34

Rim, 12x6 Orange, Front	7027785	2	$118.99	$237.98
Rim, 12x8 Orange, Rear	7023517	2	$130.99	$261.98

Total of Items Quoted	**$17,764.47**
Freight Charges	**$650.00**
Dealer Assembly Charges	**$899.25**
Quote Total - US dollars	**$19,313.72**

Notes:

***Prices per the NJPA Contract #042815-CEC. Effective thru 05-19-2019**
***Customer must be a Coop Member to buy off contract – Log onto www.njpacoop.org if not a member to sign up.**
***Terms Net 30 Days. Credit cards accepted.**
***FOB Origin – Prepay and Add to Quote**
***Delivery: 60 to 90 days from ARO.**
***State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.**
***TID# 38-0425350**
***Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, PO Box 6000, West Fargo, ND 58078.**

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

Customer Acceptance: Purchase Order: _____

Authorized Signature:

Print:_____ Sign:_____ Date: _____

Product Quotation

Quotation Number: HMM-11529
Date: 2018-10-01 12:12:40

Customer Name/Address:	Bobcat Delivering Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF PALM COAST **Attn: ANDY HYATT** **DEPT OF P.W.** **1 WELLFIELD GRADE** **PALM COAST, FL 32137** **Phone: (386) 986-4716** **Fax: (386) 986-4774**	**Bobcat of Daytona Beach,** **Daytona Beach, FL** **1830 MASON AVE** **DAYTONA BEACH FL 32117** **Phone: 386-274-1002** **Fax:**	**Clark Equipment Company** **dba Bobcat Company** **250 E Beaton Dr, PO Box 6000** **West Fargo, ND 58078** **Phone: 701-241-8719** **Fax: 701-280-7860** **Contact: Heather Messmer** **Heather.Messmer@doosan.com**

Description		Part No	Qty	Price Ea.	Total
E50 T4 Bobcat Compact Excavator		**M3219**	**1**	**$47,137.30**	**$47,137.30**
49.8 HP Tier 4 **Auto Idle** **Auto-Shift** **Auxiliary Hydraulics, Selectable Flow with Boom Mounted Flush Face Quick Couplers** **Cab Forward Standard Display** **Canopy** • Includes: Cup Holder, Retractable Seat Belt, Suspension Seat with High Back • Roll Over Protective Structure (ROPS)- Meets Requirements of ISO 12117-2: 2008 • Tip Over Protective Structure (TOPS) - Meets Requirements of ISO 12117: 2000 Control Console Locks Control Pattern Selector Valve (ISO/STD) Dozer Blade with Float					**Engine/Hydraulic Monitor with Shutdown** **Fingertip Auxiliary Hydraulic Control** **Fingertip Boom Swing Control** **Horn** **Hydraulic Joystick Controls** **Rubber Track** **Two-Speed Travel (with Auto-Shift)** **Vandalism Protection** **Work Lights** **X-Change (Attachment Mounting System)**
Factory Installed Enclosed Cab HVAC	**A40 Option Package**	**M3219-P01-A40**	**1**	**$4,990.30**	**$4,990.30**
					Cloth Suspension Seat **Deluxe Display Panel** **Keyless Start** **Radio**
	Telematics US	**M3219-R51-C02**	**1**	**$0.00**	**$0.00**
Attachments	**30" MX4 XCHG SMOOTH**	**7322087**	**1**	**$1,067.80**	**$1,067.80**
	30" MX4 XCHG TEETH	**7322088**	**1**	**$1,067.80**	**$1,067.80**
	3-Tined Grapple, Class 4	**6817104**	**1**	**$565.44**	**$565.44**

Total of Items Quoted	**$54,828.64**
Freight Charges	**$1,905.00**
Dealer Assembly Charges	**$0.00**
Quote Total - US dollars	**$56,733.64**

Notes:

ORDER ACCEPTED BY:

_____ _____

SIGNATURE **DATED**

_____ _____

PRINT NAME AND TITLE **PURCHASE ORDER #**

SHIP TO ADDRESS:_____

BILL TO ADDRESS (if different than Ship To):_____

Prices per the Sourcewell - NJPA Contract #042815-CEC. Effective thru 05-19-2019
Customer must be a Coop Member to buy off contract – Log onto www.njpacoop.org if not a member to sign up.
Terms Net 30 Days. Credit cards accepted.
FOB Origin – Prepay and Add to Quote
Delivery: 60 to 90 days from ARO.
State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.
TID# 38-0425350
Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, PO Box 6000, West Fargo, ND 58078.

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

Product Quotation

Quotation Number: RLF-01740v1
Date: 2018-04-27 12:00:29

Ship to	Bobcat Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF PALM COAST Attn: ANDY HYATT DEPT OF P.W. 1 WELLFIELD GRADE PALM COAST, FL 32137 Phone: (386) 986-4716 Fax: (386) 986-4774	Bobcat of Jacksonville, LLC., Jacksonville, FL 1182 SUEMAC RD JACKSONVILLE FL 32254 Phone: 904-288-9181 Fax: 904-288-9182 ----------	**Clark Equipment Company** **dba Bobcat Company** **250 E Beaton Dr, PO Box 6000** **West Fargo, ND 58078** **Phone: 701-241-8719** **Fax: 701-280-7860** **Contact: Heather Messmer** Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
E85 T4 R-Series Compact Excavator	M3325	1	$74,319.00	$74,319.00
Auto-Idle	Dozer Blade - w/ Float			
Auto-Shift, Two Speed Travel	Engine/Hydraulic Monitor with Engine Idle			
Auxiliary Hydraulics - w/ Quick Couplers & Selectable Flow Rates	Fingertip Auxiliary Hydraulics & Boom Swing			
Boom Swing	Horn			
Cab, Enclosed with HVAC - ROPS/TOPS & Level 1 FOPS	Lift Point			
Includes: Radio Ready, Cup Holder, Retractable Seat Belt,	Mirrors - Left and Right Side			
Deluxe Cloth Suspension Seat	Pin-On Attachment Mounting System			
Control Console Locks	Rubber Tracks			
Control Pattern Selector Valve (ISO/STD)	Tier 4 Compliant - Non DPF			
	Work Lights			
A40 Option Package	M3325-P01-A40	1	$976.50	$976.50
Enclosed Cab with HVAC	Deluxe Display Panel w/ Keyless Start			
Heated Cloth Suspension Seat	Radio			
Auto HVAC Control				
Hydraulic Clamp	M3325-R08-C04	1	$2,726.50	$2,726.50
Telematics US	M3325-R51-C02	1	$0.00	$0.00
36" MX6 PIN-ON TEETH	7322126	1	$1,219.80	$1,219.80
60" MX6 PIN-ON GRADING	7334506	1	$1,531.40	$1,531.40

Total of Items Quoted	**$80,773.20**
Freight Charges	**$1,641.00**
Dealer Assembly Charges	**$0.00**
Quote Total - US dollars	**$82,414.20**

Notes:

Prices per the NJPA Contract #042815-CEC. Effective thru 05-19-2019

Customer must be a Coop Member to buy off contract – Log onto www.njpacoop.org if not a member to sign up.
Terms Net 30 Days. Credit cards accepted.
FOB Origin – Prepay and Add to Quote
Delivery: 60 to 90 days from ARO.
State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.
TID# 38-0425350
Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, PO Box 6000, West Fargo, ND 58078.

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

Customer Acceptance: Purchase Order: _____

Authorized Signature:

Print:_____ Sign:_____ Date: _____

PC 001698 (SOLE SOURCE)

Fleet US LLC
315 12th Street • PO Box 279
Dakota City, NE 68731
Tel: 402-987-1115
Fax: 402-987-1116
sales@fleetus.com
www.fleetus.com

City of Palm Coast
160 Lake Avenue
Suite 214
Palm Coast
FL
32164

SALES QUOTATION

Our Order No. SQ100402
Your Order No.
Date 04/13/18

Account No. C00682

PRODUCT CODE	DESCRIPTION	SERIAL NUMBER	QUANTITY	UNIT PRICE	UNIT	DISC %	LINE VALUE
ROKZFINP0004	ROK - Electric		1	12,000.00	Each		12,000.00
ROKZFINP0006	ROK -12 Gallon Tank Assembly			300.00			
	no charge						
BEAMFINP3001	BeamRider SX		1	12,500.00	Each		12,500.00
S-FREIGHT	Misc. Freight Charges (Sales)		1	300.00			300.00

Delivery Details

City of Palm Coast
Dept. of Public Works
1 Wellfeild Grade
Palm Coast
FL
32137

SALE AMOUNT	24500.00
FREIGHT	300.00
TAX	
Total Amount	**24800.00**

ALL GOODS ARE TO REMAIN THE PROPERTY OF FLEET US LIMITED UNTIL FULL PAYMENT HAS BEEN MADE AND RELEVENT CHEQUES CLEARED.

CREDIT TERMS ARE 30 DAYS FROM INVOICE DATE: PLEASE REFER TO OUR WEB SITE FOR FULL TERMS AND CONDITIONS.

Fleet US LLC
315 12th Street • PO Box 279
Dakota City, NE 68731

Tel: 402-987-1115
Fax: 402-987-1116

sales @fleetus.com
www.fleetus.com

22nd August 2018

To whom this may concern,

Fleet US LLc is the only authorised distributor of BeamRider and e-Rok products for the entire of North America. Authorised to sell, service and support any necessary warranty claims.

Yours sincerely,

Liam Philpotts

General Manager
Fleet US LLc

New - Golf. Replacement for Smithco Sweeper. NO Asset # found.

B & B Equipment
407-688-9480
P O BOX 470995

PRICE QUOTE

DATE	QUOTE NO.
9/10/2018	4148

NAME / ADDRESS
PALM HARBOR GOLF CLUB 20 PALM HARBOR DR. PALM COAST, FL. 32137

P.O. NO.	REP

ITEM	QTY	DESCRIPTION	COST		TOTAL
MISC PART	1	BROUWER BV-85 VAC WITH 12.4 CUBIC YARD HOPPER,FLOTATION TIRES, 7FT. WIDE PIK-UP HEAD WITH EXTENSIONS TO 10 FOOT WIDTH, HYDRAULIC REAR DOOR, LIVE BOTTOM MOVING FLOOR FOR UNLOADING DELIVERED TO PAL COAST FL.	32,838.00		32,838.00T
MESSAGE		ALL APPLICABLE SALES TAX WILL APPLY			0.00
		Sales Tax 0	0.00%		0.00

	TOTAL	$32,838.00

SIGNATURE _____

BROUWER kesmac
EQUIPMENT BUILT FROM EXPERIENCE

23324 Woodbine Ave., Keswick, ON L4P 3E9
Ph: (905) 476-6222 Toll Free: (888) 341-5113 Fax: (905) 476-6744
www.brouwerturf.com

June 11, 2018

Roger Hale
Palm Harbor Golf Club
20 Palm Harbor Dr,
Palm Coast, FL 32137

Dear Roger,

The following is current pricing for a Brouwer BV85 Turf Vacuum as requested.

1 of Brouwer Model BV85 Turf Vacuum including:

- 12.4 Cubic Yard Hopper
- 540 PTO Driven Suction Fan
- Corrosion Resistant Aluminum Walls
- Floatation Tires
- 7' Aluminum Pick-Up Head / with 36" Extensions (overall pick-up width 10')
- Hydraulic Suction Head Lift
- Hydraulic Rear Door
- Moving Bed Unloader
- Delivery to Palm Harbor, FL

Price for above: $33,400.00

Applicable Taxes are Extra
Price valid for 90 Days
Price in U.S. Funds

Please let me know if you have any additional questions.

Regards,

John Owens
Sales Manager
Brouwer Kesmac
888 341 5113
johnowens@kesmac.com

JAMES RIVER EQUIPMENT

510 W. Colonial Trail Hwy. Burkeville, Va 23922 •434-767-5578•www.JAMESRIVEREQUIP.COM

Palm Harbor Golf Club

20 Palm Harbor Dr,

Palm Coast, FL 32137

Dear Roger,

The following is current pricing for a Brouwer BV85 Turf Vacuum as requested.

1 of Brouwer Model BV85 Turf Vacuum including:

- 12.4 Cubic Yard Hopper
- 540 PTO Driven Suction Fan
- Corrosion Resistant Aluminum Walls
- Floatation Tires
- 7' Aluminum Pick-Up Head / with 36" Extensions (overall pick-up width 10')
- Hydraulic Suction Head Lift
- Hydraulic Rear Door
- Moving Bed Unloader

Price for above:	$33,400.00
Delivery to Palm Harbor, FL	$1200.00
Total	$34600.00

John Hogan

James River Equipment

RESOLUTION 2018-____
BUDGETED WHITE FLEET FOR FISCAL YEAR 2019 BUDGET

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE PIGGYBACKING OF NATIONAL JOINT POWERS (NJPA), NATIONAL IPA, FLORIDA STATE, AND FLORIDA SHERIFF'S CONTRACTS FOR THE PURCHASE OF BUDGETED WHITE FLEET FOR FISCAL YEAR 2019 BUDGET; APPROVING ASSOCIATED PURCHASE ORDERS WITH ALAN JAY FLEET SALES, RINGPOWER CORPORATION, WESCO TURF INC, FLAGLER POWER EQUIPMENT, CLARK EQUIPMENT COMPANY, DUVAL FORD, BEARD EQUIPMENT COMPANY, EVERGLADES FARM EQUIPMENT, DOBBS EQUIPMENT, FLEET US LLC, B&B EQUIPMENT, AND MENZI USA AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palm Coast desires to purchase fleet vehicles and equipment from vendors through competitively bid contracts; and

WHEREAS, the vendors desire to provide fleet vehicles and equipment to the City of Palm Coast; and

WHEREAS, the City of Palm Coast desires to purchase the above referenced fleet vehicles and equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORIZING PIGGYBACKS. The City Council of the City of Palm Coast hereby approves the terms and conditions of the contracts for fleet vehicles and equipment as approved in the Fiscal Year 2019 Budget, as attached hereto and incorporated herein by reference as Exhibit "A."

SECTION 2. APPROVING PURCHASE ORDERS. The City Council of the City of Palm Coast hereby approves the standard terms and conditions of purchase orders with Alan Jay Fleet Sales & Duval Ford for the purchase of fleet vehicles & equipment, Ringpower Corporation for the purchase of (1) Genie GTH-636 Compact Telehandler, Wesco Turf Inc. for the purchase of (3) Toro Workman HD, Flagler Power Equipment for the purchase of (3) SCAG 52" V Ride Mowers and mulch kits, (2) SCAG Turf Tiger 72", & (1) SCAG 61" Cheetah, Clark Equipment Company dba Bobcat Company for the purchase

of (1) 108" laser guided grader, (1) Bobcat 3400 Diesel off-road UTV, (1) Bobcat E50 compact excavator, (1) Bobcat E85 compact excavator , Beard Equipment Company for the purchase of (1) Ventrac finish mower, Everglades Farm Equipment for the purchase of (1) John Deere 1570 Mower and Lastec 72" deck, Dobbs Equipment for the purchase of (1) 24 DT deck over flatbed trailer, Fleet US LLC for the purchase of (1) Beam Rider SX laser painter, B&B Equipment for the purchase of (1) Brouwer BV-85 Vac Sweeper, Menzi USA for the purchase of (1) Muck M3 excavator and ARI Phoenix Inc for the purchase of (1) 60,000 lb capacity mobile lift.

SECTION 3. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 4. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION 5. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 6. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this __th day of October, 2018.

CITY OF PALM COAST, FLORIDA

ATTEST: MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Piggyback Contracts for Fleet Vehicles and Equipment

Approved as to form and legality

_____

William E. Reischmann, Jr., Esq.
City Attorney

DocuSign Envelope ID: 95F36650-63AD-48AA-A7CB-0C29E5BE06EF

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 20, 2018

Laura Torbet
Government Accounts
Duval Ford Fleet Sales
1616 Cassat Ave.
Jacksonville, FL 32210

RE: Engagement Letter Authorizing Piggyback

3/4 Ton Pickup Truck 4X2
Contract Name

FSA17-VEL25.0 /FSA17-VEL15.0 Specification# #25
Contract Reference

In Process

Dear Laura Torbet,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 95F36650-63AD-48AA-A7CB-0C29E5BE06EF

Engagement Letter Authorizing Piggyback
3/4 Ton Pickup Truck 4X2

Contract Name

FSA17-VEL25.0 /FSA17-VEL15.0 Specification# #25

Contract Reference

CITY OF PALM COAST	Duval Ford Fleet Sales (Company)
	DocuSigned by: Laura Torbett 57B0267C16954B8...
Signature	Signature
	Laura Torbett
Print Name	Print Name
	Sep 20, 2018 | 9:15 AM EDT
Date	Date

In Process

DocuSign Envelope ID: 95F36650-63AD-48AA-A7CB-0C29E5BE06EF

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Duval Ford Fleet Sales

Project Name: **3/4 Ton Pickup Truck 4X2**

Bid/Reference # **FSA17-VEL25.0 /FSA17-VEL15.0 Specification# #25**

Contract Type: Piggyback

Contract Value $ 35892.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 09/30/2018

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the Florida Sheriffs Association contract with Duval Ford to purchase a for maintenance. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

laura.torbett@duvalfleet.com

DocuSign Envelope ID: 95F36650-63AD-48AA-A7CB-0C29E5BE06EF

NEW FACILITY Maintenance.
EXISTING POSITION

Prepared for:		Contract Holder	DATE:
	CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com	*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-387-6541* *(Fax) 904-387-6816* *(Cell) 904-568-6027* laura.torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	4/24/18
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	

I appreciate your interest and the opportunity to quote. Prices are published by the Florida Sheriff's Association/ Florida Association of Counties & Florida Fire Chiefs' Association Automotive Contract #FSA17-VEL25.0 chassis / FSA17-VEL15.0. (www.flsheriffs.org) If you have any questions regarding this quote please call! Vehicle will be ordered white exterior unless specified on purchase order.

Labor	Code	Equipment	Price
0	SPEC 52	*FORD F-250 REG CAB 3/4 TON PICKUP TRUCK - 4X2 (F2A)*	$ 20,511.00
0	600A	XL TRIM PACKAGE	NC
0	996	6.2L V8 GAS ENGINE	NC
0	44S	6 SPEED AUTO TRANSMISSION	NC
0	142	142" WHEEL BASE 8' BED	NC
0	STD	MANUAL WINDOWS/ DOOR LOCKS	NC
0	52B	ELECTRIC BRAKE CONTROLLER	$ 269.00
0	HD TOW	HD TRAILER TOWING PACKAGE W/ 2" BALL	$ 725.00
0	76C	BACK UP ALARM	$ 139.00
0	18B	CAB STEPS	$ 319.00
0	LINX SB	LINEX SPRAY IN BEDLINER, INCLUDE BUMPER (AS FAR TO THE EDGE AS POSSIBLE)	$ 955.00
0	KDSB 696	8 FT. KNAPHEIDE UTILITY BODY	$ 5,850.00
0	31V.31B	SHIP THROUGH TO MANUFACTURER'S BODY COMPANY	$ 260.00
0	BODY OPT	EXT. REAR BUMPER	$ 700.00
3.5	W-VERTEX	WHELEN VERTEX FOUR CORNER LED LIGHT KIT- AMBER (INCLUDE KNAPHEIDE PRE DRILLED TAIL LAMPS)	$ 258.00
2	MC23PAC	WHELEN 23" CENTURY SERIES LED MINI LIGHT BAR- AMBER WITH CLEAR LENSES	$ 346.00
0	OPT EQUIP	3,000 WATT INVERTER	$ 900.00
0	PRSB	ALUMINUM PIPE RACK	$ 2,295.00
0	BODY OPT	VISE PER PALM COAST SPECS	$ 395.00
0	BODY OPT	CONE HOLDER	$ 175.00
0	OPT. EQUIP	400 W THOR INVERTER- MT INSIDE CAB	$ 400.00
0	LAPTOP	UNIVERSAL LAP TOP STAND	$ 680.00
0			$ -
0	Z1	OXFORD WHITE	$ -
0	AS	VINYL INT	$ -
0			$ -
5.5	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies: $130	$ 715.00
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.	
UNIT COST			$ 35,892.00
TOTAL QUANTITY	1	*TOTAL PURCHASE*	$ 35,892.00

DocuSign Envelope ID: EC3005F8-4057-449E-BEF9-1E52594A99C9

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 20, 2018

Laura Torbet
Government Accounts
Duval Ford Fleet Sales
1616 Cassat Ave.
Jacksonville, FL 32210

RE: Engagement Letter Authorizing Piggyback

1/2 Ton Pickup Truck - 4X2
Contract Name

FSA17-VEL25.0 FSA17-VEL15.0 Specification #46
Contract Reference

In Process

Dear Laura Torbet,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: EC3005F8-4057-449E-BEF9-1E52594A99C9

Engagement Letter Authorizing Piggyback

1/2 Ton Pickup Truck - 4X2

Contract Name

FSA17-VEL25.0 FSA17-VEL15.0 Specification #46

Contract Reference

CITY OF PALM COAST	Duval Ford Fleet Sales (Company)
	DocuSigned by: Laura Torbett 57B0267C16954B8...
Signature	Signature
	Laura Torbett
Print Name	Print Name
	Sep 20, 2018 | 9:59 AM EDT
Date	Date

In Process

DocuSign Envelope ID: EC3005F8-4057-449E-BEF9-1E52594A99C9

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Duval Ford Fleet Sales

Project Name: **1/2 Ton Pickup Truck - 4X2**

Bid/Reference # **FSA17-VEL25.0 FSA17-VEL15.0 Specification #46**

Contract Type: Piggyback

Contract Value $ 22754.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 09/30/2018

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the Florida Sheriffs Association contract with Duval Ford to purchase a Ford F-150 vehicle #Utility Sup. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

laura.torbett@duvalfleet.com

DocuSign Envelope ID: EC3005F8-4057-449E-BEF9-1E52594A99C9

NEW

UTILITY SUPERVISOR

Prepared for:		Contract Holder	DATE:
	CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com	*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-387-6541* *(Fax) 904-387-6816* laura.torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	5/16/18

PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL

I appreciate your interest and the opportunity to quote. Prices are published by the Florida Sheriff's Association/ Florida Association of Counties & Florida Fire Chiefs' Association Automotive Contract #FSA17-VEL25.0 chassis / FSA17-VEL15.0. (www.flsheriffs.org) If you have any questions regarding this quote please call! Vehicle will be ordered white exterior unless specified on purchase order.

Labor	Code	Equipment		Price
0	SPEC 46	***FORD F-150 1/2 TON REG CAB PICKUP TRUCK - 4X2 (F1C)***		$ 19,155.00
0	100A	XL TRIM PACKAGE		NC
0	99B	3.3L V6 TI-VCT WITH FLEX-FUEL		NC
0	122	122" WHEEL BASE 6.5' BED		NC
0	STD	MANUAL WINDOWS/ DOOR LOCKS		STD
0	96P	BEDLINER		$ 349.00
0	85H	BACK UP ALARM		$ 124.00
0	TBX	ALUMINUM TOOL BOX WITH LOW PROFILE LID		$ 450.00
0	OPT. EQUIP	400 W THOR INVERTER		$ 400.00
0	OPT. EQUIP	UNIVERSAL LAP TOP STAND		$ 695.00
3.5	W-VERTEX	WHELEN VERTEX FOUR CORNER LED LIGHTS- WHITE		$ 258.00
0	53A	TRAILER TOWING PACKAGE		$ 594.00
0	67T	TRAILER BRAKE CONTROLLER		$ 274.00
0	YZ	EXTERIOR: OXFORD WHITE		$ -
0	AG	INTERIOR: GRAY VINYL INTERIOR 40/20/40		$ -
0				$ -
0				$ -
3.5	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies:	$130	$ 455.00
0				$ -
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.		
UNIT COST				$ 22,754.00
TOTAL QUANTITY	1	TOTAL PURCHASE		$ 22,754.00

DocuSign Envelope ID: F92300A1-4005-4E21-B5BF-37D3AFD4BD8F

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 20, 2018

Laura Torbet
Government Accounts
Duval Ford Fleet Sales
1616 Cassat Ave.
Jacksonville, FL 32210

RE: Engagement Letter Authorizing Piggyback

1/2 Ton Pickup Truck 4X2
Contract Name

FSA17-VEL25.0 FSA17-VEL15.0 Specification #46
Contract Reference

In Process

Dear Laura Torbet,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: F92300A1-4005-4E21-B5BF-37D3AFD4BD8F

Engagement Letter Authorizing Piggyback
1/2 Ton Pickup Truck 4X2

Contract Name

FSA17-VEL25.0 FSA17-VEL15.0 Specification #46

Contract Reference

CITY OF PALM COAST	Duval Ford Fleet Sales (Company)
	DocuSigned by: Laura Torbett 57B0267C16954B8...
Signature	Signature
	Laura Torbett
Print Name	Print Name
	Sep 20, 2018 | 10:11 AM EDT
Date	Date

In Process

DocuSign Envelope ID: F92300A1-4005-4E21-B5BF-37D3AFD4BD8F

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Duval Ford Fleet Sales

Project Name: **1/2 Ton Pickup Truck 4X2**

Bid/Reference # **FSA17-VEL25.0 FSA17-VEL15.0 Specification #46**

Contract Type: Piggyback

Contract Value $ 22754.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 09/30/2018

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the Florida Sheriffs Association contract with Duval Ford to purchase a Ford F-150 # Utility Systems Manager. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

laura.torbett@duvalfleet.com

DocuSign Envelope ID: F92300A1-4005-4E21-B5BF-37D3AFD4BD8F

NEW

(utility systems Manager)

WASTE WATER NEW position.

Prepared for:		Contract Holder	DATE:
	CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com	*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-387-6541* *(Fax) 904-387-6816* laura.torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	5/16/18
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	

I appreciate your interest and the opportunity to quote. Prices are published by the Florida Sheriff's Association/ Florida Association of Counties & Florida Fire Chiefs' Association Automotive Contract #FSA17-VEL25.0 chassis / FSA17-VEL15.0. (www.flsheriffs.org) If you have any questions regarding this quote please call! Vehicle will be ordered white exterior unless specified on purchase order.

Labor	Code	Equipment	Price
0	SPEC 46	*FORD F-150 1/2 TON REG CAB PICKUP TRUCK - 4X2 (F1C)*	$ 19,155.00
0	100A	XL TRIM PACKAGE	NC
0	99B	3.3L V6 TI-VCT WITH FLEX-FUEL	NC
0	122	122" WHEEL BASE 6.5' BED	NC
0	STD	MANUAL WINDOWS/ DOOR LOCKS	STD
0	96P	BEDLINER	$ 349.00
0	85H	BACK UP ALARM	$ 124.00
0	TBX	ALUMINUM TOOL BOX WITH LOW PROFILE LID	$ 450.00
0	OPT. EQUIP	400 W THOR INVERTER	$ 400.00
0	OPT. EQUIP	UNIVERSAL LAP TOP STAND	$ 695.00
3.5	W-VERTEX	WHELEN VERTEX FOUR CORNER LED LIGHTS- WHITE	$ 258.00
0	53A	TRAILER TOWING PACKAGE	$ 594.00
0	67T	TRAILER BRAKE CONTROLLER	$ 274.00
0	YZ	EXTERIOR: OXFORD WHITE	$ -
0	AG	INTERIOR: GRAY VINYL INTERIOR 40/20/40	$ -
0			$ -
0			$ -
3.5	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies: $130	$ 455.00
0			$ -
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.	
UNIT COST			$ 22,754.00
TOTAL QUANTITY	1	TOTAL PURCHASE	$ 22,754.00

DocuSign Envelope ID: EB693A9D-138B-45E0-8CAC-7B49B10C96FC

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

October 2, 2018

Laura Torbet
Government Accounts
Duval Ford Fleet Sales
1616 Cassat Ave.
Jacksonville, FL 32210

RE: Engagement Letter Authorizing Piggyback

1 Ton Pickup Truck Dual Rear Wheel 4X2
Contract Name

FSA18-VEL26.0 FSA18-VEL16.0 Specification #65
Contract Reference

In Process

Dear Laura Torbet,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: EB693A9D-138B-45E0-8CAC-7B49B10C96FC

Engagement Letter Authorizing Piggyback
1 Ton Pickup Truck Dual Rear Wheel 4X2

Contract Name

FSA18-VEL26.0 FSA18-VEL16.0 Specification #65

Contract Reference

CITY OF PALM COAST	Duval Ford Fleet Sales (Company)
	DocuSigned by: Laura Torbett 57B0267C16954B8...
Signature	Signature
	Laura Torbett
Print Name	Print Name
	Oct 2, 2018 | 4:56 PM EDT
Date	Date

In Process

DocuSign Envelope ID: EB693A9D-138B-45E0-8CAC-7B49B10C96FC

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Duval Ford Fleet Sales

Project Name: **1 Ton Pickup Truck Dual Rear Wheel 4X2**

Bid/Reference # **FSA18-VEL26.0 FSA18-VEL16.0 Specification #65**

Contract Type: Piggyback

Contract Value $ 59647.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 09/30/2019

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the Florida Sheriffs Association contract with Duval Ford to purchase a Ford 1 ton pickup truck for Storm Water. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

laura.torbett@duvalfleet.com

DocuSign Envelope ID: EB693A9D-138B-45E0-8CAC-7B49B10C96FC

STORMWATER- NEW

Prepared for:		Contract Holder	DATE:
	CITY OF PALM COAST ROGER LACHANCE 386-986-2340 RLachance@palmcoastgov.com	*Duval Ford Fleet Sales* *Laura Torbett* *(Work) 904-388-2144* *(Fax) 904-387-6816* Laura.Torbett@duvalfleet.com *1616 Cassat Ave. Jax, FL 32210*	10/1/18
		PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL	

I appreciate your interest and the opportunity to quote. Prices are published by the Florida Sheriff's Association/ Florida Association of Counties & Florida Fire Chiefs' Association Automotive Contract #FSA18-VEL26.0 chassis / FSA18-VEH16.0. (www.flsheriffs.org) If you have any questions regarding this quote please call! Vehicle will be ordered white exterior unless specified on purchase order.

Labor	Code	Equipment	Price
0	SPEC 65	***FORD 1 TON PICKUP TRUCK (DUAL REAR WHEEL) - 4X2 F3C***	$ 24,498.00
0	620A	XL TRIM PACKAGE	NC
0	996	V8 GAS ENGINE	NC
0	44P	6 SPEED AUTO TRANSMISSION	NC
0	142	142" WHEEL BASE 8' BED	NC
0	90L	POWER WINDOWS/DOORS	NC
0	Z1	OXFORD WHITE	NC
0	AS	VINYL INT	$ -
0			$ -
0	INCL	ELECTRIC BRAKE CONTROLLER	$ -
0	HD TOW	HD TRAILER TOWING PACKAGE W/ 2" BALL	$ 1,125.00
0	76C	BACK UP ALARM	$ 125.00
0	INCL	CAB STEPS	$ -
0	LINX SB	LINEX SPRAY IN BEDLINER, INCLUDE BUMPER (AS FAR TO THE EDGE AS POSSIBLE)	$ 1,035.00
0	KDB696	8 FT. KNAPHEIDE UTILITY BODY FOR DRW	$ 7,000.00
0	31V.31B	SHIP THROUGH TO MANUFACTURER'S BODY COMPANY	$ 625.00
0	BODY OPT	EXT. REAR BUMPER	$ 700.00
4	W-VERTEX	WHELEN VERTEX FOUR CORNER LED LIGHT KIT- AMBER (INCLUDE KNAPHEIDE PRE DRILLED TAIL LAMPS)	$ 284.00
3	MC23PAC	WHELEN 23" CENTURY SERIES LED MINI LIGHT BAR- AMBER WITH CLEAR LENSES	$ 340.00
0	OPT EQUIP	3,000 WATT INVERTER	$ 900.00
0	CRANE 4K	STELLAR CRANE, MODEL EC4000 WITH FM CONTROL	$ 15,900.00
0	CRANE 4K	CRANE REINFORCEMENTS FOR STANDARD SERVICE BODY	$ 4,500.00
0	BODY OPT	VISE PER PALM COAST SPECS	$ 395.00
0	BODY OPT	CONE HOLDER	$ 425.00
0	OPT. EQUIP	400 W THOR INVERTER- MT INSIDE CAB	$ 400.00
0	LAPTOP	UNIVERSAL LAP TOP STAND	$ 695.00
0			$ -
0			$ -
7	LABOR	Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies: $100	$ 700.00
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.	
UNIT COST			$ 59,647.00

TOTAL QUANTITY	1	*TOTAL PURCHASE*	$ 59,647.00

DocuSign Envelope ID: A5332B0B-9A9F-4733-9E08-B986E1CCA215

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

October 3, 2018

Mark Gulick
Government Accounts
Everglades Farm Equipment
1800 US Hwy 441
Leesburg, FL 34728

RE: Engagement Letter Authorizing Piggyback

Zero Turn Radius Commercial Grade Mower
Contract Name

FSA18-VEH 16.0 Specification # 20
Contract Reference

In Process

Dear Mark Gulick,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: A5332B0B-9A9F-4733-9E08-B986E1CCA215

Engagement Letter Authorizing Piggyback
Zero Turn Radius Commercial Grade Mower

Contract Name
FSA18-VEH 16.0 Specification # 20
Contract Reference

CITY OF PALM COAST	Everglades Farm Equipment (Company)
	DocuSigned by: Clint Vaughn F1BCF9120DA54EE...
Signature	Signature
	Clint Vaughn
Print Name	Print Name
	Oct 3, 2018 | 9:57 AM PDT
Date	Date

In Process

DocuSign Envelope ID: A5332B0B-9A9F-4733-9E08-B986E1CCA215

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Everglades Farm Equipment

Project Name: **Zero Turn Radius Commercial Grade Mower**

Bid/Reference # **FSA18-VEH 16.0 Specification # 20**

Contract Type: Piggyback

Contract Value $ 22845.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 09/30/2019

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the Florida Sheriffs Association contract with Everglades Farm Equipment to purchase a Zero Turn Radius mower Z930M. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

DocuSign Envelope ID: A5332B0B-9A9F-4733-9E08-B986E1CCA215

Florida Sheriffs Contract Quote

GOVERNMENT AGENCY INFORMATION

Invoice to:	City of Palm Coast	Ship to:	City of Palm Coast
Address:		Address:	
City, State, Zip:		City, State, Zip:	
Contact Name:		Contact Name:	
Phone:		Phone:	

VENDOR

Everglades Farm Equipment
1800 US Hwy 441
Leesburg, Fl 34748

Fax - 352-315-1025

DELIVERING DEALER

Everglades Farm Equipment
1800 US Hwy 441
Leesburg, Fl 34728

Contact : Clint Vaughn (407) 718-9610

Florida Sheriffs Contract
Contract # FSA17-VEH15.0
Effective Date: Oct 13, 2017 - Sept. 30, 2018

Date 10/02/2018

****Discounts off MSRP prices on non-spec options per contract**

Order Codes	Description	Up-Downgrade/Option	QTY	Contract Price per Unit	Total Contract Price
SPEC #20	Zero Turn Radius Commercial Grade Mower	Base	1	$ 8,850.00	$8,850.00
				$ -	
1570	1570 Terraincut Front Mower (Less Deck)	Upgrade	1	$ 18,950.00	$18,950.00
Air Susp Seat	10% Discount off MSRP	Upgrade	1	$612.00	$612.00
4WD	4WD Option for 1570 Front Mower	Upgrade	1	$ 2,900.00	$2,900.00
4 Post Canopy	4 Post Canopy for 1500 Series Mowers	Upgrade	1	$ 1,900.00	$1,900.00
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
Non-Contract:					
Local Area Discount				$ (10,367.00)	$ (10,367.00)
				$ -	$ -
				$ -	$ -
Trade-In:					
				$ -	$ -
				$ -	$ -
				$ -	$ -
				Equipment Price	$ 33,212.00
				Non-Contract Equipment (if applicable)	$ (10,367.00)
				Total Purchase Price	$ 22,845.00
				Quantity Purchased	
				Less Trade-in (if applicable)	$ -
				Subtotal	$22,845.00
Municipal Lease? Yes ___ No ___ Contract # _____				Plus Tax: ___% (if applicable)	
Retail Note? Yes ___ No ___ Contract # _____					
Everglades Farm Equipment - John Deere Authorized Vendor & Delivering Dealer - FSA Contract # FSA17-VEH15.0					
If tax exempt please submit tax exemption certificate with purchase order.				Total Contract Price	$ 22,845.00
Please submit this form along with the purchase order.					

In Process

DocuSign Envelope ID: 748DBA5D-4A1E-45EC-9C11-39313FFB6321

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

October 4, 2018

Dave Walsh
Government Sales Manager
Dobbs Equipment (Nortrax)
2730 South Faulkenburg Road
Riverview, FL 33578

RE: Engagement Letter Authorizing Piggyback

8'6 X 25' Deck Over Flatbed Trailer - 16,000 # GVWR
Contract Name

FSA18-VEH16.0 Specification #60
Contract Reference

In Process

Dear Dave Walsh,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 748DBA5D-4A1E-45EC-9C11-39313FFB6321

Engagement Letter Authorizing Piggyback
8'6 X 25' Deck Over Flatbed Trailer - 16,000 # GVWR

Contract Name
FSA18-VEH16.0 Specification #60
Contract Reference

CITY OF PALM COAST	Dobbs Equipment (Nortrax)
	(Company)
	DocuSigned by: Dave Walsh 9A3BD225094F47D...
Signature	Signature
	Dave Walsh
Print Name	Print Name
	Oct 5, 2018 | 5:56 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 748DBA5D-4A1E-45EC-9C11-39313FFB6321

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Dobbs Equipment (Nortrax)

Project Name: **8'6 X 25' Deck Over Flatbed Trailer - 16,000 # GVWR**

Bid/Reference # **FSA18-VEH16.0 Specification #60**

Contract Type: Piggyback

Contract Value $ 16911.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 09/30/2019

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the Florida Sheriffs Association contract with Dobbs Equipment (Nortrax) to purchase an Interstate 16BST trailer. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

dave.walsh@dobbsequipment.com

DocuSign Envelope ID: 748DBA5D-4A1E-45EC-9C11-39313FFB6321

DOBBS

EQUIPMENT

A John Deere Dealer

FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

8'6 X 25' DECK OVER FLATBED TRAILER- 16,000 LB GVWR

SPECIFICATION #60 FSA17-VEH150

2019 Interstate 16BST

10/4/2018

City of Palm Coast

In Process

Base Price:		**$12,325**
Stated Options from Contract		
24DT	**Upgrade to model 24DT trailer**	**$1,895**
Air Brakes	**Add air brakes to model 20DT trailer**	**$2,691**
Total Price		**$16,911**

Thanks

Corey Hartley
Territory Manager
904-322-1511

Greg Dudek, Governmental Sales Manager
3933 Martin Luther King Jr West Palm Beach, FL 33404
Cell Phone (239)-470-0822 Fax (561) 848-7099

DocuSign Envelope ID: 4378DC0F-9602-4DAA-889E-46C7ED807A14

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

October 1, 2018

Paul Meadows
Contract Manager
Menzi USA Sales, Inc.
1850 Fairbanks Street
Lakeland, FL 33805

RE: Engagement Letter Authorizing Piggyback

All Terrain Walking Excavator
Contract Name

FSA 18-VEH16.0 Specification #40
Contract Reference

In Process

Dear Paul Meadows,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 4378DC0F-9602-4DAA-889E-46C7ED807A14

Engagement Letter Authorizing Piggyback
All Terrain Walking Excavator

Contract Name

FSA 18-VEH16.0 Specification #40

Contract Reference

CITY OF PALM COAST	Menzi USA Sales, Inc. (Company)
	DocuSigned by: Paul Meadows 0C18E95C26924CF...
Signature	Signature
	Paul Meadows
Print Name	Print Name
	Oct 1, 2018 | 10:27 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 4378DC0F-9602-4DAA-889E-46C7ED807A14

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Menzi USA Sales, Inc.

Project Name: **All Terrain Walking Excavator**

Bid/Reference # **FSA 18-VEH16.0 Specification #40**

Contract Type: Piggyback

Contract Value $ 370976.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 09/30/2019

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the Florida Sheriffs Association contract with Menzi USA to purchase . Menzi Muck M3W w/ A/C & Grading. Specification # 40. See attached quote.

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

DocuSign Envelope ID: 4378DC0F-9602-4DAA-889E-46C7ED807A14

QUOTATION

Quote Number: 10012018CPMC
Quote Date: Oct 1, 2018
Page: 1

Menzi USA Sales, Inc.
1850 Fairbanks Street
Lakeland, FL 33805
USA
Voice: 863-603-7979
Fax: 863-603-7987

Quoted To:
CITY OF PALM COAST 2 COMMERCE BLVD. PALM COAST, FL 32164

Ship To:
1 WELLFIELD GRADE PALM COAST, FL 32137

Customer ID	Good Thru	Payment Terms	Sales Rep
CPMC	9/30/19	Net 10 Days	CM

In Process

Quantity	Item	Description	Unit Price	Amount
1.00		FSA18-VEH16.0 SPEC#40 - MENZI MUCK M3 W/ A/C AND GRADING	262,363.00	262,363.00
		BUCKET AND LEAK LINE		
		MMM340 - UPGRADE TO MENZI MUCK M340		30,817.00
		M185252 - 3'3" DIGGIN BUCKET WITH TEETH		3,647.00
		MM50RMH - 50" ROTARY MOWER		18,000.00
		MMPG730 - POWERGRIP BUCKET		11,200.00
		M8UG30 - UNIVERSAL GRAPPLE		18,900.00
		MMCGSWM - CENTRAL GREASE SYSTEM FOR WHOLE MACHINE		16,000.00
		MMKAWAL - TINT		500.00
		MMPOS - LEXAN PROTECTION FOR OPERATOR		3,749.00
		MMSTCF - STAINLESS STEEL FITTINGS		10,800.00
		SPECIAL DISCOUNT		-5,000.00
		***		
		ONE (1) YEAR WARRANTY PARTS AND LABOR		
		TWO (2) YEAR WARRANTY ENGINE		
		DELIVERY 120-150 ARO		

Subtotal	370,976.00
Sales Tax	
TOTAL	**370,976.00**

DocuSign Envelope ID: 4095C9F8-32D8-41A1-9B43-2573567A76DC

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Russ Knowles
Contract Administrator
Florida Outdoor Equipment Inc.
2691 Dardanelle Drive
Orlando, FL 32808

RE: Engagement Letter Authorizing Piggyback

Agriculture & Lawn Equipment
Contract Name

ITB # 20-21100000-C
Contract Reference

In Process

Dear Russ Knowles,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 4095C9F8-32D8-41A1-9B43-2573567A76DC

Engagement Letter Authorizing Piggyback
Agriculture & Lawn Equipment

Contract Name
ITB # 20-21100000-C
Contract Reference

CITY OF PALM COAST	Florida Outdoor Equipment Inc. (Company)
	DocuSigned by: Russ Knowles 259F4E7BA69E47C...
Signature	Signature
	Russ Knowles
Print Name	Print Name
	Sep 14, 2018 | 12:15 PM PDT
Date	Date

In Process

DocuSign Envelope ID: 4095C9F8-32D8-41A1-9B43-2573567A76DC

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Florida Outdoor Equipment Inc.

Project Name: **Agriculture & Lawn Equipment**

Bid/Reference # **ITB # 20-21100000-C**

Contract Type: Piggyback

Contract Value $ 22137.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 06/30/2020

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the State of Florida contract with Florida Outdoor Equipment, Inc. to purchase 3 SCAG 52"V Ride II & Mulch Kit. #1806, 1807, & 1648 See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

rknowles@floridaoutdoor.com

DocuSign Envelope ID: 4095C9F8-32D8-41A1-9B43-2573567A76DC

QUOTATION

FLAGLER POWER EQUIPMENT
20 ENTERPRISE DR
BUNNELL, FL 32110 USA
Phone #: (386)446-9516
Fax #: (386)446-0087

PHONE #: **(386)986-2474**
CELL #:
ALT. #: **(386)986-4773**
P.O.#:
TERMS: **Net 10th EOM**
SALES TYPE: **Quote**

DATE: **8/27/2018**
ORDER #: **7308**
CUSTOMER #: **100108**
CP: **John.R**
LOCATION: **1**
STATUS: **Active**

BILL TO **100108**

CITY OF P C PUBLIC WORKS
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

SHIP TO

PUBLIC WORKS CITY OF P C
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCA	SVRII52V-23FX	SCAG 52" V RIDE II	3	$9,409.00	$7,020.00	$21,060.00
SCA	9284	52V MULCH KIT	3	$359.00	$359.00	$1,077.00
		FL STATE CONTRACT 21100000-15-1				

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

SUBTOTAL:	$22,137.00
TAX:	$0.00
ORDER TOTAL:	$22,137.00

#1806
#1807
#1648

Authorized By: _____

DocuSign Envelope ID: 4095C9F8-32D8-41A1-9B43-2573567A76DC

FPE
FLAGLER POWER EQUIPMENT

20 Enterprise Dr Bunnell FL 32110

386-446-9516 www.flaglerpowereq.com

Florida State contract #21100000-15-1

Spurs vendor F591672196-001 Florida Outdoor Equipment

Florida Outdoor Eq. is the Scag distributor for the state of Florida.

Flagler Power Equipment is the local area authorized dealer for Florida Outdoor Eq. and the Scag brand of mowers.

John Reynolds

Owner Flagler Power Eq.

In Process

DocuSign Envelope ID: 5AA730FB-3F0A-4AC5-9ABA-D86962999D12

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Russ Knowles
Contract Administrator
Florida Outdoor Equipment Inc.
2691 Dardanelle Drive
Orlando, FL 32808

RE: Engagement Letter Authorizing Piggyback

Agriculture & Lawn Equipment
Contract Name

ITB # 20-21100000-C
Contract Reference

In Process

Dear Russ Knowles,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 5AA730FB-3F0A-4AC5-9ABA-D86962999D12

Engagement Letter Authorizing Piggyback
Agriculture & Lawn Equipment

Contract Name
ITB # 20-21100000-C
Contract Reference

CITY OF PALM COAST	Florida Outdoor Equipment Inc. (Company)
	DocuSigned by: Russ Knowles 259F4E7BA69E47C...
Signature	Signature
	Russ Knowles
Print Name	Print Name
	Sep 14, 2018 | 12:14 PM PDT
Date	Date

In Process

DocuSign Envelope ID: 5AA730FB-3F0A-4AC5-9ABA-D86962999D12

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Florida Outdoor Equipment Inc.

Project Name: **Agriculture & Lawn Equipment**

Bid/Reference # **ITB # 20-21100000-C**

Contract Type: Piggyback

Contract Value $ 20580.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 06/30/2020

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the State of Florida contract with Florida Outdoor Equipment, Inc. to purchase 2 SCAG 72" 35 HP Turf Tiger. #1644 & 1646 See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

rknowles@floridaoutdoor.com

DocuSign Envelope ID: 5AA730FB-3F0A-4AC5-9ABA-D86962999D12

Q U O T A T I O N

FLAGLER POWER EQUIPMENT
20 ENTERPRISE DR
BUNNELL, FL 32110 USA
Phone #: (386)446-9516
Fax #: (386)446-0087

PHONE #: **(386)986-2474**
CELL #:
ALT. #: **(386)986-4773**
P.O.#:
TERMS: **Net 10th EOM**
SALES TYPE: **Quote**

DATE: **8/29/2018**
ORDER #: **7407**
CUSTOMER #: **100108**
CP: **John.R**
LOCATION: **1**
STATUS: **Active**

BILL TO **100108**

CITY OF P C PUBLIC WORKS
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

SHIP TO

PUBLIC WORKS CITY OF P C
160 LAKE AVE - SUITE 214
PALM COAST, FL 32164

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCA	STTII72V-35BV	SCAG 72" 35HP TURF TIGER	2	$14,257.00	$10,290.00	$20,580.00
		FL STATE CONTRACT #21100000-15-1				

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

In Process

SUBTOTAL:	$20,580.00
TAX:	$0.00
ORDER TOTAL:	$20,580.00

1644
1646

Authorized By: _____

DocuSign Envelope ID: D40C99DD-4E85-4613-B36D-359C496A2D69

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Russ Knowles
Contract Administrator
Florida Outdoor Equipment Inc.
2691 Dardanelle Drive
Orlando, FL 32808

RE: Engagement Letter Authorizing Piggyback

Agriculture & Lawn Equipment
Contract Name

ITB # 20-21100000-C
Contract Reference

In Process

Dear Russ Knowles,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: D40C99DD-4E85-4613-B36D-359C496A2D69

Engagement Letter Authorizing Piggyback
Agriculture & Lawn Equipment

Contract Name
ITB # 20-21100000-C
Contract Reference

CITY OF PALM COAST	Florida Outdoor Equipment Inc. (Company)
	DocuSigned by: Russ Knowles 259F4E7BA69E47C...
Signature	Signature
	Russ Knowles
Print Name	Print Name
	Sep 17, 2018 | 5:35 AM PDT
Date	Date

In Process

DocuSign Envelope ID: D40C99DD-4E85-4613-B36D-359C496A2D69

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Florida Outdoor Equipment Inc.

Project Name: **Agriculture & Lawn Equipment**

Bid/Reference # **ITB # 20-21100000-C**

Contract Type: Piggyback

Contract Value $ 10030.02

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 06/30/2020

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the State of Florida contract with Florida Outdoor Equipment, Inc. to purchase 1 SCAG Cheetah 61" Rear Disch KA. #1649 See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

rknowles@floridaoutdoor.com

DocuSign Envelope ID: 66B57A92-04D8-4C6A-BD66-AEE75C932FE4

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Randy Fuss
Government Accounts Manager
Clark Equipment Company
250 East Beaton Drive
West Fargo, ND 58078

RE: Engagement Letter Authorizing Piggyback

Construction & Industrial Equipment
Contract Name

ITB # 12-22101000-N
Contract Reference

Dear Randy Fuss,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 66B57A92-04D8-4C6A-BD66-AEE75C932FE4

Engagement Letter Authorizing Piggyback
Construction & Industrial Equipment

ITB # 12-22101000-N
Contract Name

Contract Reference

CITY OF PALM COAST

DocuSigned by:
9995C314EDA4473...
Signature

Beau Falgout
Print Name

Sep 24, 2018 | 7:11 AM EDT
Date

Clark Equipment Company
(Company)

DocuSigned by:
Randy Fuss
0F55B103999C454...
Signature

Randy Fuss
Print Name

Sep 14, 2018 | 7:52 AM PDT
Date

DocuSign Envelope ID: 66B57A92-04D8-4C6A-BD66-AEE75C932FE4

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Clark Equipment Company

Project Name: **Construction & Industrial Equipment**

Bid/Reference # **ITB # 12-22101000-N**

Contract Type: Piggyback

Contract Value $ 23204.44

Resolution # 2018-131 **City Council Approval Date:** 09/19/2018

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 06/30/2020

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the State of Florida contract with Clark Equipment Company to purchase Grader # 108, Laser Mounting Kit, Laser Receiver, Trimble GL422N Laser Transmitter, Sonic Tracer & Slope Sensor, Sonic/Slope Mounting Kit. #PC00052 See attached quote

Approvals:

Responsible Dept. Director DocuSigned by: Nestor Abreu — **Date:** Sep 21, 2018 | 11:31 AM

City Finance DocuSigned by: Helena Alves — **Date:** Sep 24, 2018 | 4:08 AM

City Attorney DocuSigned by: William Reischmann — **Date:** Sep 21, 2018 | 4:27 AM

ASED Director DocuSigned by: — **Date:** Sep 23, 2018 | 10:27 PM

City Manager DocuSigned by: — **Date:** Sep 24, 2018 | 7:11 AM

DocuSign Envelope ID: 66B57A92-04D8-4C6A-BD66-AEE75C932FE4

PC000552

Product Quotation

Quotation Number: HMM-08989
Date: 2018-05-02 13:19:17

Ship to	Bobcat Dealer	ORDER PLACED WITH: Contract Holder/Manufacturer
CITY OF PALM COAST Attn: ANDY HYATT DEPT OF P.W. 1 WELLFIELD GRADE PALM COAST, FL 32137 Phone: (386) 986-4716 Fax: (386) 986-4774	Sean Bobcat of Jacksonville, LLC., Jacksonville, FL 1182 SUEMAC RD JACKSONVILLE FL 32254 Phone: 904-288-9181 Fax: 904-288-9182	**Clark Equipment Company dba Bobcat Company** **PO Box 6000, 250 E Beaton Dr** **West Fargo, ND 58078** **Phone: 701-241-8719** **Fax: 701-280-7860** **Contact: Heather Messmer** Heather.Messmer@doosan.com

Description		Part No	Qty	Price Ea.	Total
Grader, 108"		7182060	1	$10,153.60	$10,153.60
---	Laser Mounting Kit, BLR2 for GRDR96 and GRDR108	7177685	1	$695.40	$695.40
---	Laser Receiver, BLR2	7160486	1	$1,474.40	$1,474.40
---	Trimble GL422N Laser Transmitter, Dual Slope	7275232	1	$2,005.64	$2,005.64
---	Sonic Tracer & Slope Sensor Package	7023454	1	$6,874.20	$6,874.20
---	Sonic/Slope Moutning Kit	7211624	1	$1,288.20	$1,288.20

Total of Items Quoted	**$22,491.44**
Dealer Assembly Charges	**$713.00**
Quote Total - US dollars	**$23,204.44**

Notes:

Prices per the Florida State Contract #22101000-15-1 (Construction).
Contract Period thru: 06-30-2018
Terms Net 30 Days. Credit cards accepted.
FOB: Destination within the 48 Contiguous States.
Delivery: 60 to 90 days from ARO.
State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with signed order.
TID# 38-0425350
Orders Must be Placed with: Clark Equipment Company, dba Bobcat Company, Govt Sales, 250 E Beaton Dr, PO Box 6000, West Fargo, ND 58078.

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print:_____ **Sign:**_____ **Date:** _____

DocuSign Envelope ID: 8024D978-B0E5-412A-9785-A09A6EA54F93

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 20, 2018

Laura Torbet
Government Accounts
Duval Ford Fleet Sales
1616 Cassat Ave.
Jacksonville, FL 32210

RE: Engagement Letter Authorizing Piggyback

Medium & Heavy Duty Trucks
Contract Name

25101600-16
Contract Reference

In Process

Dear Laura Torbet,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 8024D978-B0E5-412A-9785-A09A6EA54F93

Engagement Letter Authorizing Piggyback
Medium & Heavy Duty Trucks

Contract Name

25101600-16

Contract Reference

CITY OF PALM COAST	Duval Ford Fleet Sales (Company)
	DocuSigned by: Laura Torbett 57B0267C16954B8...
Signature	Signature
	Laura Torbett
Print Name	Print Name
	Sep 20, 2018 | 3:17 PM EDT
Date	Date

In Process

DocuSign Envelope ID: 8024D978-B0E5-412A-9785-A09A6EA54F93

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Duval Ford Fleet Sales

Project Name: **Medium & Heavy Duty Trucks**

Bid/Reference # **25101600-16**

Contract Type: Piggyback

Contract Value $ 90111.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 09/30/2021

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the State of Florida contract with Duval Ford to purchase a F-750 for Water Distribution. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

laura.torbett@duvalfleet.com

DocuSign Envelope ID: 8024D978-B0E5-412A-9785-A09A6EA54F93

New — Water Distribution New construction Crew

25101600-16 Medium and Heavy Duty Trucks

Price Quote Form (PQF)

Updated 9.23.2016

(STATE AGENCIES MUST ALSO SUBMIT MP6301)

Important - Contractor's must select Vendor Name, Commodity Group (Drop Down), and Contract Code for the sheet to work.

Vendor's are instructed to complete the requested information as outlined below:

- Cells in WHITE are requested and should be completed to the fullest extent.
- Cells in GREEN must have information entered for this sheet to work.
- Formulas included in the BLUE and YELLOW shaded columns or cells auto-calculate.
- Cells in RED indicate information is incorrect or missing in the required GREEN cells.

Awarded Contractor Information

Vendor Name: (Drop Down)	Duval Ford LLC				
Street Address:	1616 Cassat Avenue				
City, State, Zip:	Jacksonville, FL 32210				
Contact Person:	Bob OReilly	Title:	Fleet Account Mgr		
Original Quote Date:	Today's Date	Revised Quote Date:		Est. Delivery:	
Phone #'s: Primary:	904 813 5450	Secondary:			
Email Address:	Bob.OReilly@duvalford.com				
Fax #:					
Vendor Purchase Order No.					

Requesting Customer Information

Agency/Organization Name:	City of Palm Coast		
Contact Person:	Roger LaChance	Title:	Fleet Manager
Phone #'s:	508 642 9937		
Email Address:	rLaChance@palmcoastgov.com		
Fax #:			

Secondary Customer Contact: (optional)

Contact Person:		Title:	
Phone #'s:			
Email Address:			
Fax #:			

UNSPSC Commodity	Commodity Group (Drop Down)	Contract Code	Base Vehicle Description
25101600	Grp 1: Chassis Cab	110	CHASSIS-CAB, SINGLE AXLE, CLASS 7, 33,000 LBS. GVWR (4x2)

Representative Model Description	Rep. Model Code	Base Vehicle Price	OEM Options Discount %	Customer Pick Up Discount*
2017 F-750 4x2 Reg Cab	F7D	$ 57,214.00	0.00%	$ (50.00)

Manufacturer's Item Code(s)	Section No.	Representative Model Contract Option Description	Contract Price $##,###.00	Additional Option Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
99E		6.7 Litre 300 HP , 700 lb/ft Torque	$ 1,995.00		$ -	$ 1,995.00
TFA		"H" Rated tires Front	$ 95.00		$ -	$ 95.00
RFB		"H" Rated tires Rear	$ 235.00		$ -	$ 235.00
158		Trailer Air Brake pkg	$ 365.00		$ -	$ 365.00
159		Trailer wiring Pkg	$ 100.00		$ -	$ 100.00
43D		Front axle to 14,000 lbs	$ 1,280.00		$ -	$ 1,280.00
61F		Front springs to match 14,000 lbs	$ 425.00		$ -	$ 425.00
47P		23,000 lb LOCKING Rear Axle	$ 2,100.00		$ -	$ 2,100.00
68R		23,000 lb springs to match	$ 230.00		$ -	$ 230.00
961		Rear Shock Absorbers	$ 165.00		$ -	$ 165.00
538		Frame strength to 16.98 SM	$ 650.00		$ -	$ 650.00
59C		Body Builder wiring to end of frame	$ 135.00		$ -	$ 135.00
88G		Driver Air Ride and 2 Passenger fixed bench	$ 395.00		$ -	$ 395.00
41A		PTO Provision	$ 895.00		$ -	$ 895.00
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
					$ -	$ -
		TOTAL COST: REPRESENTATIVE MODEL CONTRACT OPTIONS			$ -	$ 9,065.00

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Manufacturer's Item Code(s)	OEM Option Description	MSRP $##,###.##	OEM Option Discount %	Total Discount Dollars	OEM Option Total Cost with Applied Discount
STD	Wheel base to 84 ca	$ -	0	$ -	$ -
			0	$ -	$ -
			0	$ -	$ -
			0	$ -	$ -
			0	$ -	$ -
			0	$ -	$ -
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			0	$ -	$ -
			0	$ -	$ -
			0	$ -	$ -
			0	$ -	$ -
	TOTAL COST: OPTIONS			$ -	$ -

Manufacturer's Item Code(s)	Non-Identified Aftermarket Option(s) Description	MSRP $##,###.##	MSRP Discount %	Total Discount Dollars	Option Total Cost with Applied Discount
Godwin	10 FT 5 yard dump see spec sheet	$ 23,832.00		$ -	$ 23,832.00
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
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				$ -	$ -
				$ -	$ -
	TOTAL COST: NON-IDENTIFIED AFTERMARKET OPTIONS			$ -	$ 23,832.00

GRAND TOTAL PER REPRESENTATIVE MODEL	$ 90,111.00
Additional Savings Off Contract Price Per Vehicle* (Please provide detailed information in Vendor Comments)	$0.00
Total Vehicles Quoted (Drop Down)	1
PO GRAND TOTAL	$ 90,111.00

Vendor Comments:	Additional Savings for Example: Quantity, Dealer Special, Customer Picked Up Vehicle. Ex: DMS negotiated $50 off of contract price for XYZ vehicle due to large order.
Agency Comments:	Please confirm vehicle color. If no color is specified then the default is white.

*UNSPSC = United Nations Standard Products and Services Commodity Code

DocuSign Envelope ID: C54F9F22-8A61-48BF-958E-FED613735D9B

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 18, 2018

C. Ryan Miller
Inside Sales
Venture Products, Inc.
500 Venture Drive
Orrville, OH 44667

RE: Engagement Letter Authorizing Piggyback

Agriculture & Lawn Equipment
Contract Name

20-2100000-C-15-1
Contract Reference

In Process

Dear C. Ryan Miller,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: C54F9F22-8A61-48BF-958E-FED613735D9B

Engagement Letter Authorizing Piggyback
Agriculture & Lawn Equipment

Contract Name
20-2100000-C-15-1
Contract Reference

CITY OF PALM COAST	Venture Products, Inc. (Company)
	DocuSigned by: C Ryan Miller 89C1499A533E412...
Signature	Signature
Print Name	C Ryan Miller Print Name
Date	Sep 24, 2018 | 5:36 AM PDT Date

In Process

DocuSign Envelope ID: C54F9F22-8A61-48BF-958E-FED613735D9B

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Venture Products, Inc.

Project Name: **Agriculture & Lawn Equipment**

Bid/Reference # **20-2100000-C-15-1**

Contract Type: Piggyback

Contract Value $ 30858.90

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 06/30/2020

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the State of Florida contract with Venture Products, Inc to purchase Ventract tractor KN 4500Y. # Palm Harbor Golf Club See attached quote.

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

c.ryan.miller@ventrac.com

DocuSign Envelope ID: C54F9F22-8A61-48BF-958E-FED613735D9B

Pricing Quote

Quote #: 27208-18247

Date Quoted: August 28, 2018
Quote Expires: September 28, 2018

Prepared For:

Roger Hale
Palm Harbor Golf Club
100 Cooper Lane
Palm Coast, FL

Prepared By:

BEARD EQUIPMENT COMPANY
2480 E I-65 SERVICE ROAD N
MOBILE, AL 36617

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	Florida	Total
1	4500Y (39.51209)	Ventrac Tractor: KN, 4500Y Kubota D902	19,836.00	19,836.00
1	70.4067	Accessory: DUAL WHEEL KIT Kit, Duals Field Trax	965.70	965.70
1	HQ680 (39.55104)	Attachment: MOWERS - TOUGH CUT HQ, HQ680 Mower, Tough Cut	2,827.50	2,827.50
1	70.8054	Accessory: SWIVEL WHEEL KIT Kit, Swivel Wheel HQ680	500.25	500.25
1	ED202 (39.55332)	Attachment: EDGER ED, ED202 Edger	1,900.95***	1,900.95
1	70.8020	Accessory: Kit, Opt Blower ED	1,017.90	1,017.90
3	47.0115	Accessory: ADDITIONAL WEIGHTS Weight, Suitcase - 42 LBS w/Box	82.65	247.95
1	MS720 (39.55111)	Attachment: MOWERS - FINISH MS, MS720 Mower SD	3,562.65***	3,562.65

***** Item is open market with contract discount applied.**

TOTAL USD $ 30,858.90

Notes:

FLORIDA STATE CONTRACT# 210000-15-1.G11SG19

DocuSign Envelope ID: 0B256350-5E44-4DA9-99E5-CB7D7E1546B5

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 19, 2018

Peter Whitacre
Regional Business Manager
The Toro Company
8111 Lyndale Ave South
Bloomington, MN 55420

RE: Engagement Letter Authorizing Piggyback
Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment
Contract Name

2017025
Contract Reference

In Process

Dear Peter Whitacre,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 0B256350-5E44-4DA9-99E5-CB7D7E1546B5

Engagement Letter Authorizing Piggyback

Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment

Contract Name

2017025

Contract Reference

CITY OF PALM COAST	The Toro Company
	(Company)
	DocuSigned by: Peter Whitacre 653030D775A94CE...
Signature	Signature
	Peter Whitacre
Print Name	Print Name
	Oct 2, 2018 | 9:15 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 0B256350-5E44-4DA9-99E5-CB7D7E1546B5

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name The Toro Company

Project Name: **Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment**

Bid/Reference # **2017025**

Contract Type: Piggyback

Contract Value $ 19532.73

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 04/01/2022

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the National IPA contract with The Toro company to purchase Toro Workman HD, Canopy, Folding Windshield, and Small seat cover. #Golf Course . See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

DocuSign Envelope ID: 0B256350-5E44-4DA9-99E5-CB7D7E1546B5

2101 Cantu Court, Sarasota FL 34232 300 Technology Park, Lake Mary FL 32746 7037-37 Commonwealth Avenue, Jacksonville, FL 32220

September 18, 2018

Quote #: Q-00015448

Roger Hale, Superintendent
Palm Harbor Golf Club
20 Palm Harbor Dr
Palm Coast, FL 32137

Bill To: 310079
PALM COAST, CITY OF
160 LAKE AVENUE, SUITE 214
PALM COAST, FL 32164

Ship To: 320201
PALM HARBOR G.C.
20 PALM HARBOR DRIVE
PALM COAST, FL 32137

National IPA Contract Number: 2017025 / City of Palm Coast IPA ID 1151761

All pricing is valid for thirty (30) days

Total Units	Qty	Model No	Description	MSRP Each	Price Each	Extended Price	Unit Price	Extended Unit Price
1	1	07369	Toro Workman HD	23,934.00	18,716.39	18,716.39	19,532.73	$19,532.73
	1	07372	Canopy	659.00	515.34	515.34		
	1	07373	Folding Windshield	291.00	227.56	227.56		
	2	131-6690	Small Seat Cover	40.99	36.72	73.44		

In Process

Terms:	**Net 30 Days**
Equipment Total	$ 19,532.73
State Sales Tax (6.00% + 1.00% County Surtax)	$ 0.00
Total	**$ 19,532.73**

Please indicate your acceptance of this quote as an order by signing below and returning via e-signature or via fax to Wesco Turf at 941.487.6889. Please include your preference for height of cut and requested delivery dates where applicable.

☐ **Check this box if you DO NOT want to receive a hard copy of the Parts Manual.**

PDF version is also available online at https://www.wescoturf.com/content/51-toro-manuals

Signed: _____

Name: _____

Date: _____

The above quote meets or exceeds ANSI Safety Specification. Toro Commercial Equipment carries a two-year or 1500 hour warranty.

The preceding pricing is good for 30 days, not including Sales Tax, after which time new pricing would have to be submitted. Time of delivery may vary; please check when placing order. All payments are subject to state and local taxes.

Thank you for considering Wesco Turf, Inc. for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Bill Wallace

Commercial Golf / Sports Fields & Grounds Territory Manager - Lake Mary
(321) 403-1074, bill.wallace@wescoturf.com

DocuSign Envelope ID: 95C1F0C3-3B3B-42EE-A192-312638FAE9CB

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 19, 2018

Peter Whitacre
Regional Business Manager
The Toro Company
8111 Lyndale Ave South
Bloomington, MN 55420

RE: Engagement Letter Authorizing Piggyback
Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment
Contract Name

2017025
Contract Reference

In Process

Dear Peter Whitacre,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 95C1F0C3-3B3B-42EE-A192-312638FAE9CB

Engagement Letter Authorizing Piggyback

Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment

Contract Name

2017025

Contract Reference

CITY OF PALM COAST	The Toro Company
	(Company)
	DocuSigned by: Peter Whitacre 653030D775A94CE...
Signature	Signature
	Peter Whitacre
Print Name	Print Name
	Oct 2, 2018 | 9:18 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 95C1F0C3-3B3B-42EE-A192-312638FAE9CB

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name The Toro Company

Project Name: **Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment**

Bid/Reference # **2017025**

Contract Type: Piggyback

Contract Value $ 20808.93

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 04/01/2022

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the National IPA contract with The Toro company to purchase Toro Workman HD, Canopy, Folding Windshield, Rear PTO kit, Overrunning Clutch kit, Hand Throttle, and Small seat cover. #PC001702 . See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

Peter.Whitacre@Toro.com

DocuSign Envelope ID: 95C1F0C3-3B3B-42EE-A192-312638FAE9CB

2101 Cantu Court, Sarasota FL 34232 300 Technology Park, Lake Mary FL 32746 7037-37 Commonwealth Avenue, Jacksonville, FL 32220

September 18, 2018

Quote #: Q-00015446

Freddie Vitagliano, Parks Supervisor
Palm Coast
1 Wellfield Grade
Palm Coast, FL 32137

Bill To: 310079
PALM COAST, CITY OF
160 LAKE AVENUE, SUITE 214
PALM COAST, FL 32164

Ship To: 310080
PALM COAST, CITY OF
1 WELLFIELD GRADE
PALM COAST, FL 32137-5130

National IPA Contract Number: 2017025 / City of Palm Coast IPA ID 1151761

All pricing is valid for thirty (30) days

Total Units	Qty	Model No	Description	MSRP Each	Price Each	Price Extended	Unit Price	Extended Unit Price
1	1	07369	Toro Workman HD	23,934.00	18,716.39	18,716.39	20,808.93	$20,808.93
	1	07372	Canopy	659.00	515.34	515.34		
	1	07373	Folding Windshield	291.00	227.56	227.56		
	1	07419	Rear PTO Kit	1,078.00	843.00	843.00		
	1	92-2655	Overrunning Clutch Kit	334.96	261.94	261.94		
	1	07420	Hand Throttle (F'04 & After)	219.00	171.26	171.26		
	2	131-6690	Small Seat Cover	40.99	36.72	73.44		

In Process

Terms:	**Net 30 Days**
Equipment Total	$ 20,808.93
State Sales Tax (6.00% + 1.00% County Surtax)	$ 0.00
Total	**$ 20,808.93**

Please indicate your acceptance of this quote as an order by signing below and returning via e-signature or via fax to Wesco Turf at 941.487.6889. Please include your preference for height of cut and requested delivery dates where applicable.

☐ **Check this box if you DO NOT want to receive a hard copy of the Parts Manual.**

PDF version is also available online at https://www.wescoturf.com/content/51-toro-manuals

Signed: _____

Name: _____

Date: _____

The above quote meets or exceeds ANSI Safety Specification. Toro Commercial Equipment carries a two-year or 1500 hour warranty.

The preceding pricing is good for 30 days, not including Sales Tax, after which time new pricing would have to be submitted. Time of delivery may vary; please check when placing order. All payments are subject to state and local taxes.

Thank you for considering Wesco Turf, Inc. for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Bill Wallace

Commercial Golf / Sports Fields & Grounds Territory Manager - Lake Mary / (321) 403-1074, bill.wallace@wescoturf.com

DocuSign Envelope ID: 02062E2F-88FA-49FF-9D01-7B19EA82E81D

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 19, 2018

Peter Whitacre
Regional Business Manager
The Toro Company
8111 Lyndale Ave South
Bloomington, MN 55420

RE: Engagement Letter Authorizing Piggyback
Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment
Contract Name

2017025
Contract Reference

In Process

Dear Peter Whitacre,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 02062E2F-88FA-49FF-9D01-7B19EA82E81D

Engagement Letter Authorizing Piggyback

Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment

Contract Name

2017025

Contract Reference

CITY OF PALM COAST	The Toro Company
	(Company)
	DocuSigned by: Peter Whitacre 653030D775A94CE...
Signature	Signature
	Peter Whitacre
Print Name	Print Name
	Oct 2, 2018 | 9:11 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 02062E2F-88FA-49FF-9D01-7B19EA82E81D

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name The Toro Company

Project Name: **Grounds Maintenance Equipment, Parts, Accessories, Supplies, Related Services and Equipment**

Bid/Reference # **2017025**

Contract Type: Piggyback

Contract Value $ 20808.93

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 04/01/2022

Renewable (Y/N): Y

If Yes, # and length of renewals: 1 Year

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the National IPA contract with The Toro company to purchase Toro Workman HD, Canopy, Folding Windshield, Rear PTO kit, Overrunning Clutch kit, Hand Throttle, and Small seat cover. #Streets - Medians. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

Peter.Whitacre@Toro.com

DocuSign Envelope ID: 02062E2F-88FA-49FF-9D01-7B19EA82E81D

2101 Cantu Court, Sarasota FL 34232 300 Technology Park, Lake Mary FL 32746 7037-37 Commonwealth Avenue, Jacksonville, FL 32220

September 18, 2018

Quote #: Q-00015446

Freddie Vitagliano, Parks Supervisor
Palm Coast
1 Wellfield Grade
Palm Coast, FL 32137

Bill To: 310079
PALM COAST, CITY OF
160 LAKE AVENUE, SUITE 214
PALM COAST, FL 32164

Ship To: 310080
PALM COAST, CITY OF
1 WELLFIELD GRADE
PALM COAST, FL 32137-5130

National IPA Contract Number: 2017025 / City of Palm Coast IPA ID 1151761

All pricing is valid for thirty (30) days

Total Units	Qty	Model No	Description	MSRP Each	Price Each	Price Extended	Unit Price	Extended Unit Price
1	1	07369	Toro Workman HD	23,934.00	18,716.39	18,716.39	20,808.93	$20,808.93
	1	07372	Canopy	659.00	515.34	515.34		
	1	07373	Folding Windshield	291.00	227.56	227.56		
	1	07419	Rear PTO Kit	1,078.00	843.00	843.00		
	1	92-2655	Overrunning Clutch Kit	334.96	261.94	261.94		
	1	07420	Hand Throttle (F'04 & After)	219.00	171.26	171.26		
	2	131-6690	Small Seat Cover	40.99	36.72	73.44		

In Process

Terms:	**Net 30 Days**
Equipment Total	$ 20,808.93
State Sales Tax (6.00% + 1.00% County Surtax)	$ 0.00
Total	**$ 20,808.93**

Please indicate your acceptance of this quote as an order by signing below and returning via e-signature or via fax to Wesco Turf at 941.487.6889. Please include your preference for height of cut and requested delivery dates where applicable.

☐ **Check this box if you DO NOT want to receive a hard copy of the Parts Manual.**

PDF version is also available online at https://www.wescoturf.com/content/51-toro-manuals

Signed: _____

Name: _____

Date: _____

The above quote meets or exceeds ANSI Safety Specification. Toro Commercial Equipment carries a two-year or 1500 hour warranty.

The preceding pricing is good for 30 days, not including Sales Tax, after which time new pricing would have to be submitted. Time of delivery may vary; please check when placing order. All payments are subject to state and local taxes.

Thank you for considering Wesco Turf, Inc. for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Bill Wallace

Commercial Golf / Sports Fields & Grounds Territory Manager - Lake Mary / (321) 403-1074, bill.wallace@wescoturf.com

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris WIlson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUV's, and Light Trucks with related equipment, accessories, and

Contract Name

NJPA 2018-120716-NAF

Contract Reference

Dear Chris WIlson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUV's, and Light Trucks with related equipment, accessories, and services

Contract Name

NJPA 2018-120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:35 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUV's, and Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA 2018-120716-NAF**

Contract Type: Piggyback

Contract Value $ 12510.79

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase RAM Promaster model VF1L12. #PC331. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	15297-2
Corporate Office	2003 U.S. 27 South	MOBILE 863-381-3411		Mailing Address	P.O. BOX 9200
	Sebring, FL 33870	FAX 863-402-4221			Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/13/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/15/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **VF1L12** MSRP **$31,695.00**

2018 RAM RAM PROMASTER 1500 LOW ROOF 136"WB (NO REAR GLASS) (VF1L12)

CUSTOMER ID TRAFFIC VAN Pc 331 NJPA PRICE **$23,165.00**

BED LENGTH	EXT LENGTH

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
PW7 A7X9	BRIGHT WHITE CLEARCOAT WITH BLACK CLOTH BUCKET SEATS	$0.00
ERB DG2	3.6L V6 24V VVT ENGINE WITH 6-SPD AUTO TRANS.	$0.00
AHT	TRAILER TOW GROUP	$580.00
ALU	PREMIUM APPEARANCE GROUP (Fog Lamps and Bright Grille)	$390.00
BAJ	SINGLE 220AMP ALTERNATOR	$290.00
GLB	REAR HINGED DOORS WITH FIXED GLASS	$290.00
GXK	Factory Ordered (2) Additional Keys (Dealer Provided 3rd Key $270)	$120.00
JKP	12V REAR PWR OUTLET	$40.00
LMK	DAYTIME RUNNING LIGHTS	$45.00
LSA	SECURITY ALARM	$240.00
NHM	SPEED CONTROL	$290.00
XAA	PARKSENSE REAR PARK ASSIST SYSTEM	$290.00
BUC	FACTORY BACK UP CAMERA (STD)	$0.00
MY19	ESTIMATED INCREASE FOR 2019 MODEL YEAR BUDGET (5% MSRP)	$1,584.75
	FACTORY OPTIONS	**$4,159.75**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
3BLS	3rd Brake Light Safety Pulse (Pulses 3rd Brake Light (4) times upon application of brake pedal to increase driver awareness behind you when stopping)	$229.00
ODYSSEY	D&R Electronics MOTORIZED LED ARROW BOARD & LIGHTBAR COMBINATIONFEATURES: AMBER/AMBER LED DIODES, CHASSIS FINISH WHITE Full 360-degree GEN III LED technology. Low-Profile (just 3"high) easy swap, plug & play modules. Full function arrow board. Motorized for easy deployment Dual Halogen Takedowns and Alleys Replaceable UV treated polycarbonate lenses. Compatible with Intimidator F3.3000 Controller Interchangeable directional or wide optic lens. Light weight aluminum housing. Mounting kit included. INCLUDES AS5500 CONTROLLER LED modules - 5 year warranty replacement.	$4,782.29
CHEVRONS	REFLECTIVE HI-VIS RED/YELLOW CHEVRON GRAPHICS INSTALLED ON BACK OF RAM PROMASTER LOW ROOF VAN (Furnished and Installed by Creative Fleet Markings)	$985.00
FR9C	Federal Signal Fire Rays 9X7 Split Amber/White (Installed on rear doors below glass)	$558.50
SO-ENL 172R-L	(Pair Left/Right) nLINE 72" LED Surface Mount Running Light, 10-16v, (1) Left (1) Right Wire Exit - Split Color in LEDs (AMBER/AMBER)	$1,125.00

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF

www.NationalAutoFleetGroup.com

W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$595.00
ST-DLITE-4-AW	(4) STAR Emergency Lighting Microstar low profile (3/8" thick) installed (4) IN FRONT GRILLE.	$595.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd Bottom Of Rear Bumper-	$268.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. AMBER -Mtd Upper Rear Corners of Van Body facing rear-	$268.00
ST-DLITE-4-aw	(4) STAR Emergency Lighting Microstar low profile (3/8" thick) installed (2) per side 1 over each wheel well. (SPLIT - Amber/White).	$595.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO & ANTENNA	$225.00
AA CONSOLE	AMERICAN ALUMINUM LOCKABLE STORAGE BOX INSTALLED BETWEEN DRIVER & PASSENGER SEATS WITH T-HANDLE LOCK.	$395.00
PTN	SAFETY PARTITION BETWEEN PASSENGER AND CARGO AREA	$595.00
CG1000	CARGO SLIDE 1000# MODEL 6548: Approx 65" Length 48" Width Installed in rear of cargo van area	$1,295.00
Pre-Build	Contact Customer for Pre-Build Review Prior to Assembly	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$12,510.79**

In Process

TRADE IN

TOTAL COST **$39,835.54**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$39,835.54**

Estimated Annual payments for 60 months paid in advance: $8,762.86

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and serv

Contract Name

NJPA contract # 120716-NAF

Contract Reference

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:36 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 13925.88

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Chevy Tahoe 4WD Model # CK15706. #633. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

ALAN JAY FLEET SALES

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PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	Quote 15296-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

NJPA National Joint Powers Alliance®

ORIGINAL QUOTE DATE 5/11/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/13/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CK15706
2018 CHEVY TAHOE 4WD PPV
CUSTOMER ID PALM COAST
BED LENGTH SUV

B. ATT. ISO RUNNING BOARDS #633

MSRP $47,225.00
NJPA PRICE $34,546.00

** *All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ H0U	EXTERIOR COLOR SUMMIT WHITE WITH JET BLACK CLOTH INTERIOR	$0.00
NO 5T5	CLOTH SECOND ROW SEAT	$0.00
9U3	INDIVIDUAL CLOTH SEATS WITH BARE FLOOR CENTER AREA	$0.00
STD-CC15706	PPV TAHOE (FACTORY REAR AC/BACKUP CAMERA/BLUE TOOTH FOR PHONE/DUAL BATTERIES/REVERSE AID SENSORS/LOCKING REAR DIFFERENITAL STANDARD EQUIPMENT FOR 2015+ MODEL YEAR)	$0.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL YEAR VEHICLE FOR 2018 MODEL YEAR PRICE	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
KUS 53-03-1106	KUSSMAUL Auto Eject Charging System for emergency vehicles. Kit includes 2000w charger, Auto Eject Plug & Enclosure, and charge indicator. (For Dual Battery System) (Customer Requests (RED) Ejector housing)	$1,473.00
WPUMP-LED	Whelen: Deluxe Unmarked Patrol Package - Consist of Front and Rear Full-Width Interior LED System (Eight 3-LED Module) with LED Takedown Lights; Four Corner LED System, Hand Held or one piece Combination Light Controller/Siren; Speaker and Bracket - LED lights may be blue, red, amber or any combination – specify color. Also, available with eight 6-LED Lamps for the Front Interior Lightbar.	$3,283.00
LOCATION	Cust Request Dominator installed in rear hatch at top of glass	$0.00
CENCOM	UPGRADE TO CENCOM SAPHIRE CONTROLLER	$405.00
RED/RED	ABOVE PACKAGE TO HAVE ALL RED WARNING LIGHTS	$0.00
W-AVN2RR	(2) WHELEN DUAL AVENGER SUPER LED RED/RED INSTALLED IN REAR QTR GLASS	$589.00
LK MBCT15RR	WHELEN Exterior Mirror-Beam Super LED light heads 2015-2017 Tahoe Split (RED/RED)	$429.27
PB57T15LEDRR	PROGARD TAHOE LIGHTED PUSH BUMPER (RED/RED)	$1,299.91
CC-F-THOS-22	TROY WIDE BODY CONSOLE WITH 7" SLOPE AREA, 15" FLAT DECK, AND OPEN SIDE STORAGE. INCLUDES VEHICLE SPECIFIC FLOOR PLATE, DUAL BEVERAGE HOLDER, 3" LOW-PROFILE CONSOLE TRAY, 6" ADJUSTABLE HEIGHT ARM REST, OEM USB/12V RELOCATION PLATE.	$953.70
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd Bottom Side of Tailgate Facing Rear-	$268.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO (Specify Make Model so proper faceplates can be ordered to fit inside Troy Console)	$195.00
CM-SDMT-SL-LED	TROY PRODUCTS console side mount with slide arm for TROY cradles, sold separately.	$520.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd In Side of Tailgate Facing Side-	$268.00
S12-VS W	SETINA WIRE MESH CARGO PARTITION BEHIND 2ND ROW SEATING	$615.00
SUV VAULT	American Aluminum SUV Vault powder coated black with single drawer includes 4" basket top, width wise divider, and foam insert	$1,245.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd 1 each Side of License Plate Vertical-	$268.00
ANT-GPS-INST	INSTALL (2) CUSTOMER PROVIDED ROOF ANTENNA'S & GPS PUCK ANTENNA. ALL ANTENNA'S TO TERMINATE TO CONSOLE.	$285.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO (On Rear Qtr Driver Side Cargo Area) See customer Photos	$195.00
OPTICOM	INSTALL CUSTOMER PROVIDED OPTICOM TRAFFIC LIGHT CONTROLLER MOUNTED INSIDE WINDSHIELD	$295.00

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF

www.NationalAutoFleetGroup.com

806-1206	806-1206 - 600w pure sine wave inverter includes 808-9001 Xantrex user control / ignition control switch.	$410.00
GRAPHICS	CUSTOM GRAPHICS PACKAGE -PALM COAST FIRE CHIEF TAHOE-	$929.00
Pre-Build	Contact Customer for Pre-Build Review Prior to Assembly	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$13,925.88**

In Process

TRADE IN

	TOTAL COST	**$48,471.88**
YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~		$0.00
	TOTAL COST LESS TRADE IN(S) QTY 1	**$48,471.88**

Estimated Annual payments for 60 months paid in advance: $10,662.65

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: 7DA538BF-C93C-46F6-8268-629BDCA39882

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and ser
Contract Name

NJPA contract # 120716-NAF
Contract Reference

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

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Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 7DA538BF-C93C-46F6-8268-629BDCA39882

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:39 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 7DA538BF-C93C-46F6-8268-629BDCA39882

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 54356.88

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Chevy 4500 LCF Model # CP34043 . #1141 See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

Chris.wilson@alanjay.com

DocuSign Envelope ID: 7DA538BF-C93C-46F6-8268-629BDCA39882

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM		15071-3
Corporate Office	2003 U.S. 27 South	MOBILE 863-381-3411	Mailing Address	P.O. BOX 9200	
	Sebring, FL 33870	FAX 863-402-4221		Sebring, FL 33871-9200	

ORIGINAL QUOTE DATE 4/16/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 4/25/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **CP34043** MSRP **$51,210.00**

2017 CHEVY 4500 LCF Gas 176" WB Crew (CP34043)

CUSTOMER ID LANDSCAPER #1141 NJPA PRICE **$37,736.00**

BED LENGTH **176" WB**

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ	EXTERIOR COLOR SUMMIT WHITE	$0.00
CPO	SEE ATTACHED PRINT OUT FOR COMPLETE VEHICLE DETAILS	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
19' LSB	Knapheide 19' Landscape Body (15' Platform plus 4' Dove Tail) Black in color: 60" Wire Head Board, 24" Lockable Top Compartment, 16" Wire Rail/fold down curbside, diamond plate floor/steps & handles, 60" Spring Loaded Split Rear Gates. Includes Options: (2) Blower Rack, (2) Weedeater Rack, (2) Shovel Rack, (1) Gas Can Rack, (1) Water Cooler Rack, (8) D-Ring Tie Downs	$10,327.68
W-VERTEX-UB	WHELEN VERTEX 4 CORNER LED KIT installed in headlamps and (2) Vertex LED's with surface mount bezzels installed at rear of body. LED's will be mounted in headlamps where possible, alternate mounting locations may be substituted.	$575.00
ST-SB-4020	STAR 6 pos rocker switch box.	$258.00
FULL SPRAY	FURNISH AND INSTALL UNDER BODY COATING TO ENTIRE UNDER SIDE OF LANDSAPE BODY, APPLY HD SCORPION SPRAY LINING TO ENTIRE TOP PORTIONS OF BODY.	$2,310.00
FUEL TANK	Furnish and Install Fuel Transfer Tank (Min. 50 Gallons) on Streetside Frame Rail under Flat Bed. Fuel Hose, Nozzle and Pump to be housed in 18 X 18 X 18 Under Body Box mounted on Curbside frame rail	$2,081.20
FLAT BAR	Customer Requests Piece of Flat Bar Steel welded to bulkhead screen halfway between load floor and first compartment. Full Width. See Photos from first build.	$125.00
ST-7100LED-AC	STAR Mini-Light Bar 12.3" L X 11.5" W Dual Stack Amber Clear LED Modules	$815.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$16,620.88**

TRADE IN **TOTAL COST** **$54,356.88**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY 1** **$54,356.88**

Estimated Annual payments for 60 months paid in advance: $11,957.21

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and serv

Contract Name

NJPA contract # 120716-NAF

Contract Reference

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If you should have any questions, please don't hesitate to contact me the email address below.

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9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:38 AM PDT
Date	Date

In Process

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 43018.60

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Ford F-150 Model X1E . #976 See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM	15466-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221	Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 6/4/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 6/5/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL X1E — **MSRP** $37,475.00

2018 Ford F-150 (X1E) XL 4WD SuperCab 8' Box F976

CUSTOMER ID SURVEYORS TRUCK — **NJPA PRICE** $26,339.00

BED LENGTH 8

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
YZ AG	EXTERIOR COLOR OXFORD WHITE WITH MEDIUM EARTH GRAY VINYL 40/20/40 SPLIT BENCH.	$0.00
995 44G	Engine: 5.0L V8 -inc: auto start-stop technology and flex-fuel capability, 3.31 Axle Ratio, GVWR: 7,050 lbs Payload Package LATE AVAILABILITY for flex-fuel capability. Transmission: Electronic 10-Speed Automatic -inc: selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport	$0.00
XL6	3:73 E-LOCKING REAR DIFFERENTIAL	$560.00
53A	Trailer Tow Package -inc: Class IV Trailer Hitch Receiver, towing capability up to 5,000 lbs, on 3.5L Ti-VCT engine (998) and 2.7L EcoBoost engine (99P) or up to 7,000 lbs, on 3.5L EcoBoost engine (99G) and 5.0L V8 engine (99F), smart trailer tow connector and 4-pin/7-pin wiring harness, Upgraded Front Stabilizer Bar w/99G,995,99P-inc: Auxiliary Transmission Oil Cooler, Engine Oil Cooler Ordering the Trailer Tow Package does not include Trailer Tow Mirrors. Trailer Tow Mirrors are a standalone option and must be ordered separately. (Option Code: 54M or 54Y/59S). Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately.	$590.00
85A	Manual-folding, Power Glass Sideview Mirrors with Black Skull Caps, Illuminated Entry, MyKey® Owner Controls Feature, Perimeter Alarm, Power Locks with Flip Key and Integrated Key Transmitter kelyess-entry (includes Autolock), Power Tailgate Lock, Power Windows (front on Regular Cab, front and rear on SuperCab and SuperCrew®)	$1,165.00
153	FRONT LICENSE PLATE BRACKET	$0.00
52P	SYNC SYSTEM WITH BLUE TOOTH PHONE CONNECTIVITY (Req's 50S Cruise Control)	$415.00
50S	CRUISE CONTROL (REQUIRED FOR 52P-SYNC)	$220.00
76R	REVERSE SENSING SYSTEM	$270.00
91V	110V 400W OUTLET	$195.00
	FACTORY OPTIONS	**$3,415.00**

CONTRACT OPTIONS	DESCRIPTION	
FS-RSL-TRK	Federal Signal Road Side Lighting Package for Pick Up Trucks (4- HideAway LED's Amber/White Mounted Inside Head and Tail Lamps) (2 Micropulse Ultra Amber LED Diodes in Grille) (2 Micropulse Ultra LED Diodes with White Bezel Mtd between tailgate and bumper) (One 8-Head Amber Signalmaster Stick with 6 button controller with Relay Module and Short L-Bracket Kits)	$1,926.75
2WL	(2) LED WORK LIGHTS MOUNTED TOP CORNER POSTS OF HEAD ACHE RACK (Federal Signal 750 Lumens per light head)	$295.00
HP-SURVEYOR	-Part Only- Highway Products Surveyor Pack- (Long Bed F-150) Two Low Side Boxes, Center Hatch, TruckSlide, Survey Tray. (Plus Freight)	$7,104.85
HPI-BLK	Optional Upgrade to Surveyor Pack (Black Diamond Plate)	$599.00
HPI-REBAR	Optional Upgrade to Surveyor Pack (Driver and Passenger Side Rebar Boxes)	$500.00
HPI-HRACK	Optional Upgrade to Survey Pack (Honeycomb Headache Rack)	$599.00
HPI-LED	Optional Upgrades to Survey Pack (LED Lights inside Hatch and low side boxes)	$200.00
FREIGHT	SHIPPING CHARGES FROM HIGHWAY PRODUCTS INC (WASHINGTON TO FLORIDA)	$1,565.00
LABOR	INSTALL HPI SURVEYOR PACK INSIDE LONG BED F-150	$475.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$13,264.60**

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF www.NationalAutoFleetGroup.com

In Process

TRADE IN		**TOTAL COST**	**$43,018.60**
	YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~		$0.00
		TOTAL COST LESS TRADE IN(S) QTY 1	**$43,018.60**

Estimated Annual payments for 60 months paid in advance: $9,463.06
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: B3FF30DF-BC72-4FC0-8B6B-811ED29E73EF

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and
Contract Name

NJPA contract # 120716-NAF
Contract Reference

In Process

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: B3FF30DF-BC72-4FC0-8B6B-811ED29E73EF

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:38 AM PDT
Date	Date

In Process

DocuSign Envelope ID: B3FF30DF-BC72-4FC0-8B6B-811ED29E73EF

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 27366.50

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Chevy Silverado Model # CK15753 . #NEW See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: B3FF30DF-BC72-4FC0-8B6B-811ED29E73EF

New

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

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Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	15041-1
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
4/12/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE
4/12/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ANDY HYATT** EMAIL Ahyatt@palmcoastgov.com
PHONE **386-986-4716** MOBILE FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CK15753 **MSRP** $35,000.00

2018 CHEVY SILVERADO 1500 DOUBLE CAB 4WD 6.5' BED WORK TRUCK 143.5"WB (CK15753 1WT)

CUSTOMER ID PUBLIC WORKS **NJPA PRICE** $22,779.00

BED LENGTH 6.5

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ H2Q	EXTERIOR COLOR SUMMIT WHITE WITH DARK ASH - JET BLACK ACCENTS VINYL TRIM INTERIOR (40/20/40 split-bench, 3 passenger, driver and front passenger manual recline with outboard head restraints and center fold-down armrest with storage)	$0.00
9G3 RI8 PZX L83	OFF ROAD package includes: Z71 off road suspension components, recovery hooks, high capacity air cleaner, transfer case shield, 18" machined aluminum wheels, 5.3L V8 with 6-speed automatic transmission, 265/65R18SL MT 114S BLACKWALL GOODYEAR DURATRAC tires	$2,530.00
G80	LOCKING REAR DIFFERENTIAL	$390.00
Z82	TRAILERING PACKAGE, includes trailer hitch, 7-pin and 4-pin connectors	$390.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL YEAR. (Model Requires Addition of V8 engine, Locking Differential, and Tow Package for 2019)	$0.00
	FACTORY OPTIONS	**$3,310.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$595.00
HD SOB SH	HEAVY DUTY SPRAY ON BEDLINER (SHORT BOX)	$479.00
DTF 2 TRK	DEEP TINT FILM 2 DOORS AND BACK GLASS 2 DOOR TRUCK	$165.00
DB2	Draw Bar 2" Ball Pin and Clip	$38.50
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$1,277.50**

TRADE IN **TOTAL COST** **$27,366.50**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$27,366.50**

Estimated Annual payments for 60 months paid in advance: $6,019.97
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: D7E3E9F8-047F-4EFF-923D-AB1F5863F1A4

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and
Contract Name

~~**NJPA contract # 120716-NAF**~~
Contract Reference

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: D7E3E9F8-047F-4EFF-923D-AB1F5863F1A4

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:37 AM PDT
Date	Date

In Process

DocuSign Envelope ID: D7E3E9F8-047F-4EFF-923D-AB1F5863F1A4

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 47744.68

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Chevy 4500 LCF Model # CP34003. #NEW STREETS. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: D7E3E9F8-047F-4EFF-923D-AB1F5863F1A4

Newly

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

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Quote

PHONE (800) ALANJAY (252-6529)	DIRECT 863-402-4234	WWW.ALANJAY.COM	15341-1
Corporate Office: 2003 U.S. 27 South, Sebring, FL 33870	MOBILE 863-381-3411	Mailing Address: P.O. BOX 9200, Sebring, FL 33871-9200	
	FAX 863-402-4221		

ORIGINAL QUOTE DATE 5/17/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/17/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **CP34003** MSRP **$51,210.00**

2017 CHEVY 4500 LCF Gas 176" WB Reg (CP34003)

CUSTOMER ID LANDSCAPER REG CAB NEW STREETS NJPA PRICE **$33,205.00**

BED LENGTH **176" WB**

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ	EXTERIOR COLOR SUMMIT WHITE	$0.00
CPO	SEE ATTACHED PRINT OUT FOR COMPLETE VEHICLE DETAILS	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
23' LSB	Knapheide 23' Landscape Body (19' Platform plus 4' Dove Tail) Black in color: 60" Wire Head Board, 24" Lockable Top Compartment, 16" Wire Rail/fold down curbside, diamond plate floor/steps & handles, 60" Spring Loaded Split Rear Gates. Includes Options: (2) Blower Rack, (2) Weedeater Rack, (2) Shovel Rack, (1) Gas Can Rack, (1) Water Cooler Rack, (8) D-Ring Tie Downs	$10,327.68
W-VERTEX-UB	WHELEN VERTEX 4 CORNER LED KIT installed in headlamps and (2) Vertex LED's with surface mount bezzels installed at rear of body. LED's will be mounted in headlamps where possible, alternate mounting locations may be substituted.	$575.00
ST-SB-4020	STAR 6 pos rocker switch box.	$258.00
FULL SPRAY	FURNISH AND INSTALL UNDER BODY COATING TO ENTIRE UNDER SIDE OF LANDSAPE BODY, APPLY HD SCORPION SPRAY LINING TO ENTIRE TOP PORTIONS OF BODY.	$2,310.00
FLAT BAR	Customer Requests Piece of Flat Bar Steel welded to bulkhead screen halfway between load floor and first compartment. Full Width. See Photos from first build.	$125.00
ST-7100LED-AC	STAR Mini-Light Bar 12.3" L X 11.5" W Dual Stack Amber Clear LED Modules	$815.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$14,539.68**

TRADE IN

TOTAL COST **$47,744.68**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY 1** **$47,744.68**

Estimated Annual payments for 60 months paid in advance: $10,502.68

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: 4EDC87CF-5E05-429E-9FF1-A100B9832D5E

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and serv

Contract Name

NJPA contract # 120716-NAF
Contract Reference

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 4EDC87CF-5E05-429E-9FF1-A100B9832D5E

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:39 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 4EDC87CF-5E05-429E-9FF1-A100B9832D5E

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 25522.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Nissan Frontier King Cab Model # 31218. #8 NEW 3 (Utility /CME). See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: 4EDC87CF-5E05-429E-9FF1-A100B9832D5E

New3

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	Quote 15295-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/11/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/11/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **31218** MSRP **$27,320.00**

2018 Nissan Frontier King Cab 4WD

CUSTOMER ID budget quote NJPA PRICE **$22,325.00**

BED LENGTH 6

** *All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
QAK K	GLACIER WHITE WITH GRAPHITE, CLOTH SEAT TRIM	$0.00
LN3	[A93] BEDLINER/TRAILER HITCH PACKAGE	$630.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL estimated 5% increase	$1,239.00
	FACTORY OPTIONS	**$1,869.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
WTF 2	WEATHER TECH FLOOR LINER SYSTEM (1ST & 2ND ROWS).	$229.00
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$565.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
ATB-LP-18	Dealer Provided HD Aluminum Diamond Plate Low Pro Tool Box 18" Depth.	$405.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$1,328.00**

NEW/ STOCK CME

Utility CME

TRADE IN

TOTAL COST **$25,522.00**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$25,522.00**

Estimated Annual payments for 60 months paid in advance: $5,614.23
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: 9B194777-BF9D-489A-AB48-5278D7DA47DA

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 18, 2018

Shaun Mitchell
Contract Administrator
Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

RE: Engagement Letter Authorizing Piggyback

Medium Duty & Compact Construction & Maintenance Equipment with related attachm
Contract Name

~~**NJPA contract #RFP 042815 - TER**~~
Contract Reference

Dear Shaun Mitchell,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 9B194777-BF9D-489A-AB48-5278D7DA47DA

Engagement Letter Authorizing Piggyback

Medium Duty & Compact Construction & Maintenance Equipment with related attachments, accessories & supplies

Contract Description

NJPA contract #RFP 042815 - TER

Contract Reference

CITY OF PALM COAST	Ring Power Corporation
	(Company)
	DocuSigned by: Shaun Mitchell C89CC15EDCBF445...
Signature	Signature
	Shaun Mitchell
Print Name	Print Name
	Sep 19, 2018 | 7:29 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 9B194777-BF9D-489A-AB48-5278D7DA47DA

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Ring Power Corporation

Project Name: **Medium Duty & Compact Construction & Maintenance Equipment with related attachments, accessories & supplies**

Bid/Reference # **NJPA contract #RFP 042815 - TER**

Contract Type: Piggyback

Contract Value $ 84637.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Terex/Genie to purchase 1 Genie GTH-636 Compact Telehandler RingPower. #WWTP2. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

Shaun.Mitchell@ringpower.com

DocuSign Envelope ID: 9B194777-BF9D-489A-AB48-5278D7DA47DA

WWTP 2

Ring Power CAT

Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

GENIE NATIONAL JOINT POWERS ALLIANCE QUOTE

Prepared For:
City of Palm Coast

6/26/2018

ONE NEW GENIE GTH-636 COMPACT TELEHANDLER
GENIE NJPA CONTRACT # 042815-TER

In Process

STANDARD EQUIPMENT

GTH-636	$80,538.15
BOOM ANGLE INDICATOR	NC
AUXILARY HYDRAULIC CIRCUIT (15 GPM)	NC
SELF LEVELING FORK FRAME	NC
BACK UP ALARM	NC
FULL GAUGE CLUSTER WITH ENGINE DIAGNOSTICS	NC
FULLY PROPORATIONAL HYDRAULICS BOOM CONTROLS	NC
MULTI-FUNCTION JOYSTICK CONTROLLER	NC
POWER STEERING & TILT STEERING WHEEL	NC
ROPS/FOPS CANOPY	NC
3-MODE STEERING (2-WHEEL, 4-WHEEL & CRAB)	NC
3-SPEED FORWARD & 3-SPEED REVERSE	NC
POWER SHIFT TRANSMISSION	NC
FRAME LEVELING 10"±	NC
FRONT AXLE DIFFERENTIAL LOCK	NC
FULL TIME 4WD	NC
DEUTZ 74 HP, TD 2.9 L4 TIER 4F DIESEL ENGINE	NC
TOTAL OF STANDARD EQUIPMENT	**$80,538.15**

CONTRACT PRICING

48" QA SIDE TILT ROTATING CARRIAGE	$4,337.70
SET OF TWO 60" PALLET FORKS, 2 X 4 X 60 IN.	$1,045.95
NJPA FREIGHT MATRIX	$4,000.00
TOTAL OF CONTRACT PRICING	**$9,383.65**

REVISED QUOTE

Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

GENIE NATIONAL JOINT POWERS ALLIANCE QUOTE

Prepared For: 10/22/2018
City of Palm Coast

ONE NEW GENIE GTH-636 COMPACT TELEHANDLER
GENIE NJPA CONTRACT # 042815-TER

STANDARD EQUIPMENT

GTH-636	$80,538.15
BOOM ANGLE INDICATOR	NC
AUXILARY HYDRAULIC CIRCUIT (15 GPM)	NC
SELF LEVELING FORK FRAME	NC
BACK UP ALARM	NC
FULL GAUGE CLUSTER WITH ENGINE DIAGNOSTICS	NC
FULLY PROPORATIONAL HYDRAULICS BOOM CONTROLS	NC
MULTI-FUNCTION JOYSTICK CONTROLLER	NC
POWER STEERING & TILT STEERING WHEEL	NC
ROPS/FOPS CANOPY	NC
3-MODE STEERING (2-WHEEL, 4-WHEEL & CRAB)	NC
3-SPEED FORWARD & 3-SPEED REVERSE	NC
POWER SHIFT TRANSMISSION	NC
FRAME LEVELING 10"±	NC
FRONT AXLE DIFFERENTIAL LOCK	NC
FULL TIME 4WD	NC
DEUTZ 74 HP, TD 2.9 L4 TIER 4F DIESEL ENGINE	NC
TOTAL OF STANDARD EQUIPMENT	**$80,538.15**

CONTRACT PRICING

48" QA SIDE TILT ROTATING CARRIAGE	$4,337.70
SET OF TWO 60" PALLET FORKS, 2 X 4 X 60 IN.	$1,045.95
WORK PLATFORM 4'X6'	$2,335.00
NJPA FREIGHT MATRIX	$4,000.00
TOTAL OF CONTRACT PRICING	**$11,718.65**

SUBTOTAL	**$92,256.80**
LESS ONE TIME ADDITIONAL DISCOUNT	($5,284.80)
TOTAL NJPA CONTRACT TRANSACTION PRICE	**$86,972.00**

Best regards,

Shaun Mitchell
Sales Representative
Ring Power Corporation

ARI PHOENIX, INC.
4119 Binion Way
Lebanon, OH 45036 USA
www.ari-hetra.com
info@ari-hetra.com
Toll Free: 800-562-3250
Phone: 513-229-3750
Fax: 703-359-6405

NCPA QUOTE

10/22/2018 04:31 PM
Valid For: 60 Days
Quote Number: ARI11004

Mr. Roger Lachance
Fleet Supervisor
Palm Coast Public Works
1 Wellflield Grade
Palm Coast, FL 32137

Phone: 386-986-2340
Fax:
Email: rlachance@palmcoastgov.com

Dear Mr. Roger Lachance:

Thank you for the opportunity to quote you prices on our **ARI-HETRA** equipment. Our products are designed specifically for Heavy Duty applications using technologies that provide ruggedness, quality and long term benefits to your operation. The pricing shown below is pursuant to our **National Cooperative Purchasing Alliance (NCPA) Contract Number 05-21.**

Qty	Product Details	Price	Total	Discount	Total
1	**HDML-8-4-AE** UNIT OF 4 - 60,000 LB CAPACITY MOBILE LIFT, W/LOAD CELL & LED DISPLAY	$ 41,125.00	$ 41,125.00	$ 6,251.00	$ 34,874.00
			Sub Total	$ 34,874.00	
			Grand Total		**$ 34,874.00**

NCPA RQN Proposal #: 2018-0173824488

Terms: 1% 10; Net 30
Taxes: Responsibility of Purchaser
Shipping & Handling: **FOB DEST. ALLOWED (Freight is not charged)**
Lease/Purchase Available

Issuance of Purchase Orders & Payments To: **ARI-PHOENIX**

Palm Coast Public Works

Dale Camposano
ARI-PHOENIX

To view our entire product catalog please visit www.ari-hetra.com/catalog

Please send your purchase order referencing this quote number to:Orders@ari-hetra.com
Be sure that your PO includes our correct name and address shown at the top of this quote as we recently changed ownership and have a new corporate address. Our new Tax ID is 47-4503033 and we will provide a W-9 upon request.

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote 15297-2

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/13/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/15/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **VF1L12** MSRP **$31,695.00**

2018 RAM RAM PROMASTER 1500 LOW ROOF 136"WB (NO REAR GLASS) (VF1L12)

CUSTOMER ID TRAFFIC VAN Pc 331 NJPA PRICE **$23,165.00**

BED LENGTH	EXT LENGTH

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
PW7 A7X9	BRIGHT WHITE CLEARCOAT WITH BLACK CLOTH BUCKET SEATS	$0.00
ERB DG2	3.6L V6 24V VVT ENGINE WITH 6-SPD AUTO TRANS.	$0.00
AHT	TRAILER TOW GROUP	$580.00
ALU	PREMIUM APPEARANCE GROUP (Fog Lamps and Bright Grille)	$390.00
BAJ	SINGLE 220AMP ALTERNATOR	$290.00
GLB	REAR HINGED DOORS WITH FIXED GLASS	$290.00
GXK	Factory Ordered (2) Additional Keys (Dealer Provided 3rd Key $270)	$120.00
JKP	12V REAR PWR OUTLET	$40.00
LMK	DAYTIME RUNNING LIGHTS	$45.00
LSA	SECURITY ALARM	$240.00
NHM	SPEED CONTROL	$290.00
XAA	PARKSENSE REAR PARK ASSIST SYSTEM	$290.00
BUC	FACTORY BACK UP CAMERA (STD)	$0.00
MY19	ESTIMATED INCREASE FOR 2019 MODEL YEAR BUDGET (5% MSRP)	$1,584.75
	FACTORY OPTIONS	**$4,159.75**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
3BLS	3rd Brake Light Safety Pulse (Pulses 3rd Brake Light (4) times upon application of brake pedal to increase driver awareness behind you when stopping)	$229.00
ODYSSEY	D&R Electronics MOTORIZED LED ARROW BOARD & LIGHTBAR COMBINATIONFEATURES: AMBER/AMBER LED DIODES, CHASSIS FINISH WHITE Full 360-degree GEN III LED technology. Low-Profile (just 3"high) easy swap, plug & play modules. Full function arrow board. Motorized for easy deployment Dual Halogen Takedowns and Alleys Replaceable UV treated polycarbonate lenses. Compatible with Intimidator F3.3000 Controller Interchangeable directional or wide optic lens. Light weight aluminum housing. Mounting kit included. INCLUDES AS5500 CONTROLLER LED modules - 5 year warranty replacement.	$4,782.29
CHEVRONS	REFLECTIVE HI-VIS RED/YELLOW CHEVRON GRAPHICS INSTALLED ON BACK OF RAM PROMASTER LOW ROOF VAN (Furnished and Installed by Creative Fleet Markings)	$985.00
FR9C	Federal Signal Fire Rays 9X7 Split Amber/White (Installed on rear doors below glass)	$558.50
SO-ENL 172R-L	(Pair Left/Right) nLINE 72" LED Surface Mount Running Light, 10-16v, (1) Left (1) Right Wire Exit - Split Color in LEDs (AMBER/AMBER)	$1,125.00

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF

www.NationalAutoFleetGroup.com

W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$595.00
ST-DLITE-4-AW	(4) STAR Emergency Lighting Microstar low profile (3/8" thick) installed (4) IN FRONT GRILLE.	$595.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd Bottom Of Rear Bumper-	$268.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. AMBER -Mtd Upper Rear Corners of Van Body facing rear-	$268.00
ST-DLITE-4-aw	(4) STAR Emergency Lighting Microstar low profile (3/8" thick) installed (2) per side 1 over each wheel well. (SPLIT - Amber/White).	$595.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO & ANTENNA	$225.00
AA CONSOLE	AMERICAN ALUMINUM LOCKABLE STORAGE BOX INSTALLED BETWEEN DRIVER & PASSENGER SEATS WITH T-HANDLE LOCK.	$395.00
PTN	SAFETY PARTITION BETWEEN PASSENGER AND CARGO AREA	$595.00
CG1000	CARGO SLIDE 1000# MODEL 6548: Approx 65" Length 48" Width Installed in rear of cargo van area	$1,295.00
Pre-Build	Contact Customer for Pre-Build Review Prior to Assembly	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$12,510.79**

TRADE IN

TOTAL COST	**$39,835.54**
YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~	$0.00
TOTAL COST LESS TRADE IN(S) QTY 1	**$39,835.54**

Estimated Annual payments for 60 months paid in advance: $8,762.86

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

ALAN JAY FLEET SALES

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

NJPA National Joint Powers Alliance®

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	Quote 15296-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/11/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/13/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CK15706

2018 CHEVY TAHOE 4WD PPV

B. ATT. ISO RUNNING BOARDS #633

CUSTOMER ID PALM COAST

BED LENGTH SUV

MSRP $47,225.00

NJPA PRICE $34,546.00

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ H0U	EXTERIOR COLOR SUMMIT WHITE WITH JET BLACK CLOTH INTERIOR	$0.00
NO 5T5	CLOTH SECOND ROW SEAT	$0.00
9U3	INDIVIDUAL CLOTH SEATS WITH BARE FLOOR CENTER AREA	$0.00
STD-CC15706	PPV TAHOE (FACTORY REAR AC/BACKUP CAMERA/BLUE TOOTH FOR PHONE/DUAL BATTERIES/REVERSE AID SENSORS/LOCKING REAR DIFFERENITAL STANDARD EQUIPMENT FOR 2015+ MODEL YEAR)	$0.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL YEAR VEHICLE FOR 2018 MODEL YEAR PRICE	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
KUS 53-03-1106	KUSSMAUL Auto Eject Charging System for emergency vehicles. Kit includes 2000w charger, Auto Eject Plug & Enclosure, and charge indicator. (For Dual Battery System) (Customer Requests (RED) Ejector housing)	$1,473.00
WPUMP-LED	Whelen: Deluxe Unmarked Patrol Package - Consist of Front and Rear Full-Width Interior LED System (Eight 3-LED Module) with LED Takedown Lights; Four Corner LED System, Hand Held or one piece Combination Light Controller/Siren; Speaker and Bracket - LED lights may be blue, red, amber or any combination – specify color. Also, available with eight 6-LED Lamps for the Front Interior Lightbar.	$3,283.00
LOCATION	Cust Request Dominator installed in rear hatch at top of glass	$0.00
CENCOM	UPGRADE TO CENCOM SAPHIRE CONTROLLER	$405.00
RED/RED	ABOVE PACKAGE TO HAVE ALL RED WARNING LIGHTS	$0.00
W-AVN2RR	(2) WHELEN DUAL AVENGER SUPER LED RED/RED INSTALLED IN REAR QTR GLASS	$589.00
LK MBCT15RR	WHELEN Exterior Mirror-Beam Super LED light heads 2015-2017 Tahoe Split (RED/RED)	$429.27
PB57T15LEDRR	PROGARD TAHOE LIGHTED PUSH BUMPER (RED/RED)	$1,299.91
CC-F-THOS-22	TROY WIDE BODY CONSOLE WITH 7" SLOPE AREA, 15" FLAT DECK, AND OPEN SIDE STORAGE. INCLUDES VEHICLE SPECIFIC FLOOR PLATE, DUAL BEVERAGE HOLDER, 3" LOW-PROFILE CONSOLE TRAY, 6" ADJUSTABLE HEIGHT ARM REST, OEM USB/12V RELOCATION PLATE.	$953.70
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd Bottom Side of Tailgate Facing Rear-	$268.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO (Specify Make Model so proper faceplates can be ordered to fit inside Troy Console)	$195.00
CM-SDMT-SL-LED	TROY PRODUCTS console side mount with slide arm for TROY cradles, sold separately.	$520.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd In Side of Tailgate Facing Side-	$268.00
S12-VS W	SETINA WIRE MESH CARGO PARTITION BEHIND 2ND ROW SEATING	$615.00
SUV VAULT	American Aluminum SUV Vault powder coated black with single drawer includes 4" basket top, width wise divider, and foam insert	$1,245.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd 1 each Side of License Plate Vertical-	$268.00
ANT-GPS-INST	INSTALL (2) CUSTOMER PROVIDED ROOF ANTENNA'S & GPS PUCK ANTENNA. ALL ANTENNA'S TO TERMINATE TO CONSOLE.	$285.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO (On Rear Qtr Driver Side Cargo Area) See customer Photos	$195.00
OPTICOM	INSTALL CUSTOMER PROVIDED OPTICOM TRAFFIC LIGHT CONTROLLER MOUNTED INSIDE WINDSHIELD	$295.00

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF

www.NationalAutoFleetGroup.com

806-1206	806-1206 - 600w pure sine wave inverter includes 808-9001 Xantrex user control / ignition control switch.	$410.00
GRAPHICS	CUSTOM GRAPHICS PACKAGE -PALM COAST FIRE CHIEF TAHOE-	$929.00
Pre-Build	Contact Customer for Pre-Build Review Prior to Assembly	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$13,925.88**

TRADE IN

TOTAL COST **$48,471.88**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$48,471.88**

Estimated Annual payments for 60 months paid in advance: $10,662.65

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	15071-3
Corporate Office	2003 U.S. 27 South	MOBILE 863-381-3411		Mailing Address	P.O. BOX 9200
	Sebring, FL 33870	FAX 863-402-4221			Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
4/16/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE
4/25/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CP34043 **MSRP** $51,210.00

2017 CHEVY 4500 LCF Gas 176" WB Crew (CP34043)

CUSTOMER ID LANDSCAPER #1141 **NJPA PRICE** $37,736.00

BED LENGTH 176" WB

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ	EXTERIOR COLOR SUMMIT WHITE	$0.00
CPO	SEE ATTACHED PRINT OUT FOR COMPLETE VEHICLE DETAILS	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
19' LSB	Knapheide 19' Landscape Body (15' Platform plus 4' Dove Tail) Black in color: 60" Wire Head Board, 24" Lockable Top Compartment, 16" Wire Rail/fold down curbside, diamond plate floor/steps & handles, 60" Spring Loaded Split Rear Gates. Includes Options: (2) Blower Rack, (2) Weedeater Rack, (2) Shovel Rack, (1) Gas Can Rack, (1) Water Cooler Rack, (8) D-Ring Tie Downs	$10,327.68
W-VERTEX-UB	WHELEN VERTEX 4 CORNER LED KIT installed in headlamps and (2) Vertex LED's with surface mount bezzels installed at rear of body. LED's will be mounted in headlamps where possible, alternate mounting locations may be substituted.	$575.00
ST-SB-4020	STAR 6 pos rocker switch box.	$258.00
FULL SPRAY	FURNISH AND INSTALL UNDER BODY COATING TO ENTIRE UNDER SIDE OF LANDSAPE BODY, APPLY HD SCORPION SPRAY LINING TO ENTIRE TOP PORTIONS OF BODY.	$2,310.00
FUEL TANK	Furnish and Install Fuel Transfer Tank (Min. 50 Gallons) on Streetside Frame Rail under Flat Bed. Fuel Hose, Nozzle and Pump to be housed in 18 X 18 X 18 Under Body Box mounted on Curbside frame rail	$2,081.20
FLAT BAR	Customer Requests Piece of Flat Bar Steel welded to bulkhead screen halfway between load floor and first compartment. Full Width. See Photos from first build.	$125.00
ST-7100LED-AC	STAR Mini-Light Bar 12.3" L X 11.5" W Dual Stack Amber Clear LED Modules	$815.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$16,620.88**

TRADE IN **TOTAL COST** **$54,356.88**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$54,356.88**

Estimated Annual payments for 60 months paid in advance: $11,957.21
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM		15466-2
Corporate Office	2003 U.S. 27 South	MOBILE 863-381-3411	Mailing Address	P.O. BOX 9200	
	Sebring, FL 33870	FAX 863-402-4221		Sebring, FL 33871-9200	

ORIGINAL QUOTE DATE 6/4/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 6/5/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL X1E — **MSRP** $37,475.00

2018 Ford F-150 (X1E) XL 4WD SuperCab 8' Box F976

CUSTOMER ID SURVEYORS TRUCK — **NJPA PRICE** $26,339.00

BED LENGTH 8

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
YZ AG	EXTERIOR COLOR OXFORD WHITE WITH MEDIUM EARTH GRAY VINYL 40/20/40 SPLIT BENCH.	$0.00
995 44G	Engine: 5.0L V8 -inc: auto start-stop technology and flex-fuel capability, 3.31 Axle Ratio, GVWR: 7,050 lbs Payload Package LATE AVAILABILITY for flex-fuel capability. Transmission: Electronic 10-Speed Automatic -inc: selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport	$0.00
XL6	3:73 E-LOCKING REAR DIFFERENTIAL	$560.00
53A	Trailer Tow Package -inc: Class IV Trailer Hitch Receiver, towing capability up to 5,000 lbs, on 3.5L Ti-VCT engine (998) and 2.7L EcoBoost engine (99P) or up to 7,000 lbs, on 3.5L EcoBoost engine (99G) and 5.0L V8 engine (99F), smart trailer tow connector and 4-pin/7-pin wiring harness, Upgraded Front Stabilizer Bar w/99G,995,99P-inc: Auxiliary Transmission Oil Cooler, Engine Oil Cooler Ordering the Trailer Tow Package does not include Trailer Tow Mirrors. Trailer Tow Mirrors are a standalone option and must be ordered separately. (Option Code: 54M or 54Y/59S). Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately.	$590.00
85A	Manual-folding, Power Glass Sideview Mirrors with Black Skull Caps, Illuminated Entry, MyKey® Owner Controls Feature, Perimeter Alarm, Power Locks with Flip Key and Integrated Key Transmitter kelyess-entry (includes Autolock), Power Tailgate Lock, Power Windows (front on Regular Cab, front and rear on SuperCab and SuperCrew®)	$1,165.00
153	FRONT LICENSE PLATE BRACKET	$0.00
52P	SYNC SYSTEM WITH BLUE TOOTH PHONE CONNECTIVITY (Req's 50S Cruise Control)	$415.00
50S	CRUISE CONTROL (REQUIRED FOR 52P-SYNC)	$220.00
76R	REVERSE SENSING SYSTEM	$270.00
91V	110V 400W OUTLET	$195.00
	FACTORY OPTIONS	**$3,415.00**

CONTRACT OPTIONS	DESCRIPTION	
FS-RSL-TRK	Federal Signal Road Side Lighting Package for Pick Up Trucks (4- HideAway LED's Amber/White Mounted Inside Head and Tail Lamps) (2 Micropulse Ultra Amber LED Diodes in Grille) (2 Micropulse Ultra LED Diodes with White Bezel Mtd between tailgate and bumper) (One 8-Head Amber Signalmaster Stick with 6 button controller with Relay Module and Short L-Bracket Kits)	$1,926.75
2WL	(2) LED WORK LIGHTS MOUNTED TOP CORNER POSTS OF HEAD ACHE RACK (Federal Signal 750 Lumens per light head)	$295.00
HP-SURVEYOR	-Part Only- Highway Products Surveyor Pack- (Long Bed F-150) Two Low Side Boxes, Center Hatch, TruckSlide, Survey Tray. (Plus Freight)	$7,104.85
HPI-BLK	Optional Upgrade to Surveyor Pack (Black Diamond Plate)	$599.00
HPI-REBAR	Optional Upgrade to Surveyor Pack (Driver and Passenger Side Rebar Boxes)	$500.00
HPI-HRACK	Optional Upgrade to Survey Pack (Honeycomb Headache Rack)	$599.00
HPI-LED	Optional Upgrades to Survey Pack (LED Lights inside Hatch and low side boxes)	$200.00
FREIGHT	SHIPPING CHARGES FROM HIGHWAY PRODUCTS INC (WASHINGTON TO FLORIDA)	$1,565.00
LABOR	INSTALL HPI SURVEYOR PACK INSIDE LONG BED F-150	$475.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$13,264.60**

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF **www.NationalAutoFleetGroup.com**

TRADE IN	**TOTAL COST**	**$43,018.60**
	YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~	$0.00
	TOTAL COST LESS TRADE IN(S) QTY 1	**$43,018.60**

Estimated Annual payments for 60 months paid in advance: $9,463.06

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	15041-1
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
4/12/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE
4/12/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ANDY HYATT** EMAIL Ahyatt@palmcoastgov.com
PHONE **386-986-4716** MOBILE FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CK15753 **MSRP** $35,000.00

2018 CHEVY SILVERADO 1500 DOUBLE CAB 4WD 6.5' BED WORK TRUCK 143.5"WB (CK15753 1WT)

CUSTOMER ID PUBLIC WORKS **NJPA PRICE** $22,779.00

BED LENGTH	6.5

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ H2Q	EXTERIOR COLOR SUMMIT WHITE WITH DARK ASH - JET BLACK ACCENTS VINYL TRIM INTERIOR (40/20/40 split-bench, 3 passenger, driver and front passenger manual recline with outboard head restraints and center fold-down armrest with storage)	$0.00
9G3 RI8 PZX L83	OFF ROAD package includes: Z71 off road suspension components, recovery hooks, high capacity air cleaner, transfer case shield, 18" machined aluminum wheels, 5.3L V8 with 6-speed automatic transmission, 265/65R18SL MT 114S BLACKWALL GOODYEAR DURATRAC tires	$2,530.00
G80	LOCKING REAR DIFFERENTIAL	$390.00
Z82	TRAILERING PACKAGE, includes trailer hitch, 7-pin and 4-pin connectors	$390.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL YEAR. (Model Requires Addition of V8 engine, Locking Differential, and Tow Package for 2019)	$0.00
	FACTORY OPTIONS	**$3,310.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$595.00
HD SOB SH	HEAVY DUTY SPRAY ON BEDLINER (SHORT BOX)	$479.00
DTF 2 TRK	DEEP TINT FILM 2 DOORS AND BACK GLASS 2 DOOR TRUCK	$165.00
DB2	Draw Bar 2" Ball Pin and Clip	$38.50
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$1,277.50**

TRADE IN **TOTAL COST** **$27,366.50**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$27,366.50**

Estimated Annual payments for 60 months paid in advance: $6,019.97
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	15341-1
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/17/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/17/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CP34003 **MSRP** $51,210.00

2017 CHEVY 4500 LCF Gas 176" WB Reg (CP34003)

CUSTOMER ID LANDSCAPER REG CAB NEW STREETS **NJPA PRICE** $33,205.00

BED LENGTH 176" WB

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
GAZ	EXTERIOR COLOR SUMMIT WHITE	$0.00
CPO	SEE ATTACHED PRINT OUT FOR COMPLETE VEHICLE DETAILS	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
23' LSB	Knapheide 23' Landscape Body (19' Platform plus 4' Dove Tail) Black in color: 60" Wire Head Board, 24" Lockable Top Compartment, 16" Wire Rail/fold down curbside, diamond plate floor/steps & handles, 60" Spring Loaded Split Rear Gates. Includes Options: (2) Blower Rack, (2) Weedeater Rack, (2) Shovel Rack, (1) Gas Can Rack, (1) Water Cooler Rack, (8) D-Ring Tie Downs	$10,327.68
W-VERTEX-UB	WHELEN VERTEX 4 CORNER LED KIT installed in headlamps and (2) Vertex LED's with surface mount bezzels installed at rear of body. LED's will be mounted in headlamps where possible, alternate mounting locations may be substituted.	$575.00
ST-SB-4020	STAR 6 pos rocker switch box.	$258.00
FULL SPRAY	FURNISH AND INSTALL UNDER BODY COATING TO ENTIRE UNDER SIDE OF LANDSAPE BODY, APPLY HD SCORPION SPRAY LINING TO ENTIRE TOP PORTIONS OF BODY.	$2,310.00
FLAT BAR	Customer Requests Piece of Flat Bar Steel welded to bulkhead screen halfway between load floor and first compartment. Full Width. See Photos from first build.	$125.00
ST-7100LED-AC	STAR Mini-Light Bar 12.3" L X 11.5" W Dual Stack Amber Clear LED Modules	$815.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$14,539.68**

TRADE IN	**TOTAL COST**	**$47,744.68**
	YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~	$0.00
	TOTAL COST LESS TRADE IN(S) QTY 1	**$47,744.68**

Estimated Annual payments for 60 months paid in advance: $10,502.68

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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New3

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PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	Quote 15295-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/11/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/11/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **31218** MSRP **$27,320.00**

2018 Nissan Frontier King Cab 4WD

CUSTOMER ID budget quote NJPA PRICE **$22,325.00**

BED LENGTH 6

** *All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
QAK K	GLACIER WHITE WITH GRAPHITE, CLOTH SEAT TRIM	$0.00
LN3	[A93] BEDLINER/TRAILER HITCH PACKAGE	$630.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL estimated 5% increase	$1,239.00
	FACTORY OPTIONS	**$1,869.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
WTF 2	WEATHER TECH FLOOR LINER SYSTEM (1ST & 2ND ROWS).	$229.00
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$565.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
ATB-LP-18	Dealer Provided HD Aluminum Diamond Plate Low Pro Tool Box 18" Depth.	$405.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$1,328.00**

NEW/ STOCK/ CAGE

Utility CME

TRADE IN

TOTAL COST **$25,522.00**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$25,522.00**

Estimated Annual payments for 60 months paid in advance: $5,614.23

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	Quote 14295-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

NJPA National Joint Powers Alliance®

ORIGINAL QUOTE DATE 2/12/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 2/14/2018

REQUESTING AGENCY	**PALM COAST, CITY OF**				
CONTACT PERSON	**ROGER LACHANCE**		**EMAIL**	Rlachance@palmcoastgov.com	
PHONE	**386-986-2340**	MOBILE **508-642-9937**		FAX	

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL F7D — **MSRP** $62,206.84

2018 FORD F-750 STRAIT FRAME REGULAR CAB W/ 6.7L POWER STROKE DIESEL (F7D)

CUSTOMER ID CHIPPER TRUCK — **NJPA PRICE** $52,805.00

BED LENGTH 108" CA

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
99C 44G	6.7L POWERSTROKE V8 TURBO DIESEL 270HP - 675FT-LBS TORQUE (INCLUDES EXHAUST BRAKE AND MANUAL REGEN CAPABILITY).	$0.00
41A	PTO PROVISION	$865.00
67C	Air Brakes - Straight Truck (F-750)	$1,730.00
15S	Front Stabilizer Bar	$485.00
182WB	182" Wheelbase/108" CA/70" AF/291" OAL	$200.00
88G	30/70 Air Ride Driver (External Air Source) & Fixed 2 passenger bench - Vinyl	$390.00
90P	Power Equipment Group Includes: power front side windows, power door locks and door trim panel.	$450.00
55P	110 A/C Outlet - in Lower Center Finish Panel	$95.00
GVWR F7D	31,000 LBS GVWR	$0.00
	FACTORY OPTIONS	**$4,215.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
CHIPPER DUMP	SOUTCO MODEL S1472: Forestry Package - "Chipper Body" Body Dimensions: 14'L x 72"H x 96"W Galvanneal steel material One piece 30"H tailgate with 270 degree swing 17"W x 33 1/4"H x 143"L ladder / pruner box storage with shelf Chipper air exhaust vents Toolbox: "I" style cross box, 24"W x 96"L x 50"H with 37"H thru compartment Two 48"L x 20"H x 21"D Underbody toolboxes Surelock locking system Finish: Chemically degreased wash process, Coal tar epoxy finish on interior of chip box. Undercoating on underside of floor. Any standard color non-metallic PPG exterior. Lighting: LED lights to meet FMVSS 108 specifications Hoist: NTEA Class E, PTO with Direct mount pump Electrical: 6 or 7-pole trailer light connector Electric brake control (all wiring loomed in conduit) Hitch: Southco Weldment with pintle or pintle/ball style hitch	$22,530.30
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$595.00
AC GRAB	ACCESS STEP AND GRAB HANDLE AT REAR OF BODY	$174.90
TB34	-1- UNDER BODY Toolbox 34"W x 20"H x 21"D	$641.30
TB24	-1- UNDER BODY Toolbox 24"W x 16"H x 21"D	$641.30
CHOCK	One set of wheel chocks and holders	$291.50
FMC	FRONT MOUNT CONE HOLDER	$787.60
MAT	Plywood / Alturna mat holder	$991.10
ROPE	Slide-out rope hooks in lieu of standard fixed hooks	$408.10
LADDER	Top ladder rack with access steps	$583.00
HOSE	Air hose connection in thru box - Air Brake chassis only	$280.70
TRANSPORTATION	TRANSPORTATION EXPENSE (SHELBY NC TO SEBRING FL)	$1,265.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$29,189.80**

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF www.NationalAutoFleetGroup.com

TRADE IN		**TOTAL COST**	**$86,209.80**
	YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~		$0.00
		TOTAL COST LESS TRADE IN(S) QTY 1	**$86,209.80**

Estimated Monthly payments for 60 months paid in advance: $1,582.41
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

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WWTP 2

Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

GENIE NATIONAL JOINT POWERS ALLIANCE QUOTE

Prepared For:
City of Palm Coast

6/26/2018

ONE NEW GENIE GTH-636 COMPACT TELEHANDLER
GENIE NJPA CONTRACT # 042815-TER

STANDARD EQUIPMENT

GTH-636	$80,538.15
BOOM ANGLE INDICATOR	NC
AUXILARY HYDRAULIC CIRCUIT (15 GPM)	NC
SELF LEVELING FORK FRAME	NC
BACK UP ALARM	NC
FULL GAUGE CLUSTER WITH ENGINE DIAGNOSTICS	NC
FULLY PROPORATIONAL HYDRAULICS BOOM CONTROLS	NC
MULTI-FUNCTION JOYSTICK CONTROLLER	NC
POWER STEERING & TILT STEERING WHEEL	NC
ROPS/FOPS CANOPY	NC
3-MODE STEERING (2-WHEEL, 4-WHEEL & CRAB)	NC
3-SPEED FORWARD & 3-SPEED REVERSE	NC
POWER SHIFT TRANSMISSION	NC
FRAME LEVELING 10"±	NC
FRONT AXLE DIFFERENTIAL LOCK	NC
FULL TIME 4WD	NC
DEUTZ 74 HP, TD 2.9 L4 TIER 4F DIESEL ENGINE	NC
TOTAL OF STANDARD EQUIPMENT	**$80,538.15**

CONTRACT PRICING

48" QA SIDE TILT ROTATING CARRIAGE	$4,337.70
SET OF TWO 60" PALLET FORKS, 2 X 4 X 60 IN.	$1,045.95
NJPA FREIGHT MATRIX	$4,000.00
TOTAL OF CONTRACT PRICING	**$9,383.65**

SUBTOTAL	**$89,921.80**
LESS ONE TIME ADDITIONAL DISCOUNT	($5,284.80)
TOTAL NJPA CONTRACT TRANSACTION PRICE	**$84,637.00**

OPTIONAL EQUIPMENT	
BUCKET, QUICK ATTACH	$8,643.00
WORK PLATFORM 4'X6'	$2,335.00
FOAM FILLED ROUGH TERRAIN TIRES	$3,876.00

Best regards,

Jeremy Miles
Sales Representative
Ring Power
Corporation

Product Quotation

Quotation Number: RLF-01742
Date: 2018-04-11 14:36:14

Ship to	Bobcat Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF PALM COAST Attn: ANDY HYATT DEPT OF P.W. 1 WELLFIELD GRADE PALM COAST, FL 32137 Phone: (386) 986-4716 Fax: (386) 986-4774	Bobcat of Jacksonville, LLC., Jacksonville, FL 1182 SUEMAC RD JACKSONVILLE FL 32254 Phone: 904-288-9181 Fax: 904-288-9182 ----------	**Clark Equipment Company** **dba Bobcat Company** **250 E Beaton Dr, PO Box 6000** **West Fargo, ND 58078** **Phone: 701-241-8719** **Fax: 701-280-7860** **Contact: Heather Messmer** Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
3400 Diesel	M1301	1	$12,199.20	$12,199.20

Engine
Key Start
Liquid Cooled
Kohler Diesel
Pressurized Oiling system with Spin-on Filter
Spark Arrestor Exhaust System
Emissions= Current Tier 4
Engine Shutdown Protection
Drive System
Variable Speed Drive (Belt CVT)
Sealed CVT Cover
Four Wheel Drive - 3 Drive Modes
Forward Travel, Two range (H/L)
Gear Selector P-R-N-L-H
CV Guard, Front
Brakes - 4-Wheel, Hydraulic Disc with Dual Bore Front Calipers
Suspension & Steering
Front - Independent, Dual A-Arm
Rear - Multi-Link De Dion
Adjustable Front and Rear Coil Over Shocks
Rack & Pinion w/ Electric Power Steering Assist
Tilt Steering Column
Tires/Wheels
HD Mud Tire, 6-ply
Front, 26x9-12 orange steel rim
Back, 26x11-12 orange steel rim

Electrical
Headlights, High & Low Beams 2-35 Watts
LED Tail & Brake Lights
2-12 Volt Power Ports
Operator Compartment
Beverage Holder (2)
60/40 Split Bench Seats (3 Occupants)
Under Seat, Glove Box, and Under Dash Storage
Seat Belts with 3-Point Restraint, retractable
Instrumentation
Indicator Lights: Glow Plug, Seat Belt Reminder, High Beam On, Engine Oil Pressure Low, Engine Temp High, Service Power Steering and Service Engine.
LCD Display: Engine Temp, Engine RPM, Voltage, Trip, Hour Meter, Tachometer, Fuel Level, Clock, Drive Mode, Odometer, Service Reminder and Gear Position.
Analog Display: Speedometer
Cargo Box and Frame
Composite Cargo Box with Cylinder Lift Assist
Quick Latch Tailgate
Integrated Box Accesory System
Rear Receiver Hitch - 2 in.
Skid Plates
ROPS (Roller Over Protective Structure)
Warranty, 12 months/1,000 hours

2018 3400D Model	M1301-R00-Y18	1	$0.00	$0.00
Roof, Sport	7227927	1	$336.99	$336.99
Comfort, Side View Mirrors	7204856	1	$233.66	$233.66
Doors, Half Door - Steel	7259514	1	$800.99	$800.99
Electrical, Turn Signals	7261845	1	$512.70	$512.70
Electrical, Cargo Box Lift	7259508	1	$600.99	$600.99
Electrical, Horn	7228093	1	$63.99	$63.99
Protection, Premium Front Brush Guard	7219854	1	$475.73	$475.73
Protection, Rear Brush Guard	7266011	1	$210.99	$210.99
Winch, Integrated 4500 lb	7226023	1	$1,143.24	$1,143.24
--- Electrical, Terminal Power Leads - Front Std 3400	7229408	1	$34.72	$34.72
Protection, Skid Plate	7265426	1	$210.99	$210.99
Tire, Mud - Front 25x10-12	7027146	2	$98.99	$197.98
Tire, Mud - Rear 25x10-12	7027147	2	$121.17	$242.34

Rim, 12x6 Orange, Front	7027785	2	$118.99	$237.98
Rim, 12x8 Orange, Rear	7023517	2	$130.99	$261.98

Total of Items Quoted	**$17,764.47**
Freight Charges	**$650.00**
Dealer Assembly Charges	**$899.25**
Quote Total - US dollars	**$19,313.72**

Notes:

***Prices per the NJPA Contract #042815-CEC. Effective thru 05-19-2019**
***Customer must be a Coop Member to buy off contract – Log onto www.njpacoop.org if not a member to sign up.**
***Terms Net 30 Days. Credit cards accepted.**
***FOB Origin – Prepay and Add to Quote**
***Delivery: 60 to 90 days from ARO.**
***State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.**
***TID# 38-0425350**
***Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, PO Box 6000, West Fargo, ND 58078.**

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

Customer Acceptance: Purchase Order: _____

Authorized Signature:

Print:_____ Sign:_____ Date: _____

Product Quotation

Quotation Number: HMM-11529
Date: 2018-10-01 12:12:40

Customer Name/Address:	Bobcat Delivering Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF PALM COAST **Attn: ANDY HYATT** **DEPT OF P.W.** **1 WELLFIELD GRADE** **PALM COAST, FL 32137** **Phone: (386) 986-4716** **Fax: (386) 986-4774**	**Bobcat of Daytona Beach,** **Daytona Beach, FL** **1830 MASON AVE** **DAYTONA BEACH FL 32117** **Phone: 386-274-1002** **Fax:**	**Clark Equipment Company** **dba Bobcat Company** **250 E Beaton Dr, PO Box 6000** **West Fargo, ND 58078** **Phone: 701-241-8719** **Fax: 701-280-7860** **Contact: Heather Messmer** **Heather.Messmer@doosan.com**

Description		Part No	Qty	Price Ea.	Total
E50 T4 Bobcat Compact Excavator		**M3219**	**1**	**$47,137.30**	**$47,137.30**
49.8 HP Tier 4 **Auto Idle** **Auto-Shift** **Auxiliary Hydraulics, Selectable Flow with Boom Mounted Flush Face Quick Couplers** **Cab Forward Standard Display** **Canopy** • Includes: Cup Holder, Retractable Seat Belt, Suspension Seat with High Back • Roll Over Protective Structure (ROPS)- Meets Requirements of ISO 12117-2: 2008 • Tip Over Protective Structure (TOPS) - Meets Requirements of ISO 12117: 2000 Control Console Locks Control Pattern Selector Valve (ISO/STD) Dozer Blade with Float					**Engine/Hydraulic Monitor with Shutdown** **Fingertip Auxiliary Hydraulic Control** **Fingertip Boom Swing Control** **Horn** **Hydraulic Joystick Controls** **Rubber Track** **Two-Speed Travel (with Auto-Shift)** **Vandalism Protection** **Work Lights** **X-Change (Attachment Mounting System)**
Factory Installed Enclosed Cab HVAC	**A40 Option Package**	**M3219-P01-A40**	**1**	**$4,990.30**	**$4,990.30**
					Cloth Suspension Seat **Deluxe Display Panel** **Keyless Start** **Radio**
	Telematics US	**M3219-R51-C02**	**1**	**$0.00**	**$0.00**
Attachments	**30" MX4 XCHG SMOOTH**	**7322087**	**1**	**$1,067.80**	**$1,067.80**
	30" MX4 XCHG TEETH	**7322088**	**1**	**$1,067.80**	**$1,067.80**
	3-Tined Grapple, Class 4	**6817104**	**1**	**$565.44**	**$565.44**

Total of Items Quoted	**$54,828.64**
Freight Charges	**$1,905.00**
Dealer Assembly Charges	**$0.00**
Quote Total - US dollars	**$56,733.64**

Notes:

ORDER ACCEPTED BY:

_____ _____

SIGNATURE **DATED**

_____ _____

PRINT NAME AND TITLE **PURCHASE ORDER #**

SHIP TO ADDRESS:_____

BILL TO ADDRESS (if different than Ship To):_____

Prices per the Sourcewell - NJPA Contract #042815-CEC. Effective thru 05-19-2019
Customer must be a Coop Member to buy off contract – Log onto www.njpacoop.org if not a member to sign up.
Terms Net 30 Days. Credit cards accepted.
FOB Origin – Prepay and Add to Quote
Delivery: 60 to 90 days from ARO.
State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.
TID# 38-0425350
Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, PO Box 6000, West Fargo, ND 58078.

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

Product Quotation

Quotation Number: RLF-01740v1
Date: 2018-04-27 12:00:29

Ship to	Bobcat Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF PALM COAST Attn: ANDY HYATT DEPT OF P.W. 1 WELLFIELD GRADE PALM COAST, FL 32137 Phone: (386) 986-4716 Fax: (386) 986-4774	Bobcat of Jacksonville, LLC., Jacksonville, FL 1182 SUEMAC RD JACKSONVILLE FL 32254 Phone: 904-288-9181 Fax: 904-288-9182 ----------	**Clark Equipment Company** **dba Bobcat Company** **250 E Beaton Dr, PO Box 6000** **West Fargo, ND 58078** **Phone: 701-241-8719** **Fax: 701-280-7860** **Contact: Heather Messmer** Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
E85 T4 R-Series Compact Excavator	M3325	1	$74,319.00	$74,319.00
Auto-Idle	Dozer Blade - w/ Float			
Auto-Shift, Two Speed Travel	Engine/Hydraulic Monitor with Engine Idle			
Auxiliary Hydraulics - w/ Quick Couplers & Selectable Flow Rates	Fingertip Auxiliary Hydraulics & Boom Swing			
Boom Swing	Horn			
Cab, Enclosed with HVAC - ROPS/TOPS & Level 1 FOPS	Lift Point			
Includes: Radio Ready, Cup Holder, Retractable Seat Belt,	Mirrors - Left and Right Side			
Deluxe Cloth Suspension Seat	Pin-On Attachment Mounting System			
Control Console Locks	Rubber Tracks			
Control Pattern Selector Valve (ISO/STD)	Tier 4 Compliant - Non DPF			
	Work Lights			
A40 Option Package	M3325-P01-A40	1	$976.50	$976.50
Enclosed Cab with HVAC	Deluxe Display Panel w/ Keyless Start			
Heated Cloth Suspension Seat	Radio			
Auto HVAC Control				
Hydraulic Clamp	M3325-R08-C04	1	$2,726.50	$2,726.50
Telematics US	M3325-R51-C02	1	$0.00	$0.00
36" MX6 PIN-ON TEETH	7322126	1	$1,219.80	$1,219.80
60" MX6 PIN-ON GRADING	7334506	1	$1,531.40	$1,531.40

Total of Items Quoted	**$80,773.20**
Freight Charges	**$1,641.00**
Dealer Assembly Charges	**$0.00**
Quote Total - US dollars	**$82,414.20**

Notes:

Prices per the NJPA Contract #042815-CEC. Effective thru 05-19-2019

Customer must be a Coop Member to buy off contract – Log onto www.njpacoop.org if not a member to sign up.
Terms Net 30 Days. Credit cards accepted.
FOB Origin – Prepay and Add to Quote
Delivery: 60 to 90 days from ARO.
State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.
TID# 38-0425350
Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, PO Box 6000, West Fargo, ND 58078.

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

Customer Acceptance: Purchase Order: _____

Authorized Signature:

Print:_____ Sign:_____ Date: _____

ALAN JAY FLEET SALES

Sourcewell Formerly NJPA
Awarded Contract

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote **17350-1**

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
10/24/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE
10/24/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

SOURCEWELL (FORMERLY NJPA) CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL 31218
2018 Nissan Frontier King Cab 4WD

Stormwater CME

MSRP $27,320.00

CUSTOMER ID budget quote

NJPA PRICE $22,325.00

BED LENGTH 6

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
QAK K	GLACIER WHITE WITH GRAPHITE, CLOTH SEAT TRIM	$0.00
LN3	[A93] BEDLINER/TRAILER HITCH PACKAGE	$630.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL estimated 5% increase	$1,239.00
	FACTORY OPTIONS	**$1,869.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
WTF 2	WEATHER TECH FLOOR LINER SYSTEM (1ST & 2ND ROWS).	$229.00
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$565.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
ATB-LP-18	Dealer Provided HD Aluminum Diamond Plate Low Pro Tool Box 18'' Depth.	$405.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$1,328.00**

TRADE IN

TOTAL COST **$25,522.00**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$25,522.00**

Estimated Annual payments for 60 months paid in advance: $5,614.23
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris WIlson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUV's, and Light Trucks with related equipment, accessories, and

Contract Name

NJPA 2018-120716-NAF

Contract Reference

Dear Chris WIlson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUV's, and Light Trucks with related equipment, accessories, and services

Contract Name

NJPA 2018-120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:35 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUV's, and Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA 2018-120716-NAF**

Contract Type: Piggyback

Contract Value $ 12510.79

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase RAM Promaster model VF1L12. #PC331. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

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Quote 15297-2

PHONE (800) ALANJAY (252-6529)	DIRECT 863-402-4234	WWW.ALANJAY.COM	
Corporate Office: 2003 U.S. 27 South, Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221	Mailing Address: P.O. BOX 9200, Sebring, FL 33871-9200	

ORIGINAL QUOTE DATE 5/13/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/15/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **VF1L12** MSRP **$31,695.00**

2018 RAM RAM PROMASTER 1500 LOW ROOF 136"WB (NO REAR GLASS) (VF1L12)

CUSTOMER ID TRAFFIC VAN Pc 331 NJPA PRICE **$23,165.00**

BED LENGTH	EXT LENGTH

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
PW7 A7X9	BRIGHT WHITE CLEARCOAT WITH BLACK CLOTH BUCKET SEATS	$0.00
ERB DG2	3.6L V6 24V VVT ENGINE WITH 6-SPD AUTO TRANS.	$0.00
AHT	TRAILER TOW GROUP	$580.00
ALU	PREMIUM APPEARANCE GROUP (Fog Lamps and Bright Grille)	$390.00
BAJ	SINGLE 220AMP ALTERNATOR	$290.00
GLB	REAR HINGED DOORS WITH FIXED GLASS	$290.00
GXK	Factory Ordered (2) Additional Keys (Dealer Provided 3rd Key $270)	$120.00
JKP	12V REAR PWR OUTLET	$40.00
LMK	DAYTIME RUNNING LIGHTS	$45.00
LSA	SECURITY ALARM	$240.00
NHM	SPEED CONTROL	$290.00
XAA	PARKSENSE REAR PARK ASSIST SYSTEM	$290.00
BUC	FACTORY BACK UP CAMERA (STD)	$0.00
MY19	ESTIMATED INCREASE FOR 2019 MODEL YEAR BUDGET (5% MSRP)	$1,584.75
	FACTORY OPTIONS	**$4,159.75**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
3BLS	3rd Brake Light Safety Pulse (Pulses 3rd Brake Light (4) times upon application of brake pedal to increase driver awareness behind you when stopping)	$229.00
ODYSSEY	D&R Electronics MOTORIZED LED ARROW BOARD & LIGHTBAR COMBINATIONFEATURES: AMBER/AMBER LED DIODES, CHASSIS FINISH WHITE Full 360-degree GEN III LED technology. Low-Profile (just 3"high) easy swap, plug & play modules. Full function arrow board. Motorized for easy deployment Dual Halogen Takedowns and Alleys Replaceable UV treated polycarbonate lenses. Compatible with Intimidator F3.3000 Controller Interchangeable directional or wide optic lens. Light weight aluminum housing. Mounting kit included. INCLUDES AS5500 CONTROLLER LED modules - 5 year warranty replacement.	$4,782.29
CHEVRONS	REFLECTIVE HI-VIS RED/YELLOW CHEVRON GRAPHICS INSTALLED ON BACK OF RAM PROMASTER LOW ROOF VAN (Furnished and Installed by Creative Fleet Markings)	$985.00
FR9C	Federal Signal Fire Rays 9X7 Split Amber/White (Installed on rear doors below glass)	$558.50
SO-ENL 172R-L	(Pair Left/Right) nLINE 72" LED Surface Mount Running Light, 10-16v, (1) Left (1) Right Wire Exit - Split Color in LEDs (AMBER/AMBER)	$1,125.00

DocuSign Envelope ID: 4E366C3F-9E15-4823-B9D9-0EDE0F4A4406

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF

www.NationalAutoFleetGroup.com

W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$595.00
ST-DLITE-4-AW	(4) STAR Emergency Lighting Microstar low profile (3/8" thick) installed (4) IN FRONT GRILLE.	$595.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd Bottom Of Rear Bumper-	$268.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. AMBER -Mtd Upper Rear Corners of Van Body facing rear-	$268.00
ST-DLITE-4-aw	(4) STAR Emergency Lighting Microstar low profile (3/8" thick) installed (2) per side 1 over each wheel well. (SPLIT - Amber/White).	$595.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO & ANTENNA	$225.00
AA CONSOLE	AMERICAN ALUMINUM LOCKABLE STORAGE BOX INSTALLED BETWEEN DRIVER & PASSENGER SEATS WITH T-HANDLE LOCK.	$395.00
PTN	SAFETY PARTITION BETWEEN PASSENGER AND CARGO AREA	$595.00
CG1000	CARGO SLIDE 1000# MODEL 6548: Approx 65" Length 48" Width Installed in rear of cargo van area	$1,295.00
Pre-Build	Contact Customer for Pre-Build Review Prior to Assembly	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$12,510.79**

In Process

TRADE IN	**TOTAL COST**	**$39,835.54**
	YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~	$0.00
	TOTAL COST LESS TRADE IN(S) QTY 1	**$39,835.54**

Estimated Annual payments for 60 months paid in advance: $8,762.86

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and serv

Contract Name

NJPA contract # 120716-NAF

Contract Reference

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:36 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 13925.88

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Chevy Tahoe 4WD Model # CK15706. #633. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote 15296-2

PHONE (800) ALANJAY (252-6529)	DIRECT 863-402-4234	WWW.ALANJAY.COM	
Corporate Office: 2003 U.S. 27 South, Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221	Mailing Address: P.O. BOX 9200, Sebring, FL 33871-9200	

ORIGINAL QUOTE DATE 5/11/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/13/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CK15706
2018 CHEVY TAHOE 4WD PPV
CUSTOMER ID PALM COAST
BED LENGTH SUV

B. ATT. ISO RUNNING BOARDS #633

MSRP $47,225.00
NJPA PRICE $34,546.00

** *All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ H0U	EXTERIOR COLOR SUMMIT WHITE WITH JET BLACK CLOTH INTERIOR	$0.00
NO 5T5	CLOTH SECOND ROW SEAT	$0.00
9U3	INDIVIDUAL CLOTH SEATS WITH BARE FLOOR CENTER AREA	$0.00
STD-CC15706	PPV TAHOE (FACTORY REAR AC/BACKUP CAMERA/BLUE TOOTH FOR PHONE/DUAL BATTERIES/REVERSE AID SENSORS/LOCKING REAR DIFFERENITAL STANDARD EQUIPMENT FOR 2015+ MODEL YEAR)	$0.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL YEAR VEHICLE FOR 2018 MODEL YEAR PRICE	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
KUS 53-03-1106	KUSSMAUL Auto Eject Charging System for emergency vehicles. Kit includes 2000w charger, Auto Eject Plug & Enclosure, and charge indicator. (For Dual Battery System) (Customer Requests (RED) Ejector housing)	$1,473.00
WPUMP-LED	Whelen: Deluxe Unmarked Patrol Package - Consist of Front and Rear Full-Width Interior LED System (Eight 3-LED Module) with LED Takedown Lights; Four Corner LED System, Hand Held or one piece Combination Light Controller/Siren; Speaker and Bracket - LED lights may be blue, red, amber or any combination – specify color. Also, available with eight 6-LED Lamps for the Front Interior Lightbar.	$3,283.00
LOCATION	Cust Request Dominator installed in rear hatch at top of glass	$0.00
CENCOM	UPGRADE TO CENCOM SAPHIRE CONTROLLER	$405.00
RED/RED	ABOVE PACKAGE TO HAVE ALL RED WARNING LIGHTS	$0.00
W-AVN2RR	(2) WHELEN DUAL AVENGER SUPER LED RED/RED INSTALLED IN REAR QTR GLASS	$589.00
LK MBCT15RR	WHELEN Exterior Mirror-Beam Super LED light heads 2015-2017 Tahoe Split (RED/RED)	$429.27
PB57T15LEDRR	PROGARD TAHOE LIGHTED PUSH BUMPER (RED/RED)	$1,299.91
CC-F-THOS-22	TROY WIDE BODY CONSOLE WITH 7" SLOPE AREA, 15" FLAT DECK, AND OPEN SIDE STORAGE. INCLUDES VEHICLE SPECIFIC FLOOR PLATE, DUAL BEVERAGE HOLDER, 3" LOW-PROFILE CONSOLE TRAY, 6" ADJUSTABLE HEIGHT ARM REST, OEM USB/12V RELOCATION PLATE.	$953.70
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd Bottom Side of Tailgate Facing Rear-	$268.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO (Specify Make Model so proper faceplates can be ordered to fit inside Troy Console)	$195.00
CM-SDMT-SL-LED	TROY PRODUCTS console side mount with slide arm for TROY cradles, sold separately.	$520.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd In Side of Tailgate Facing Side-	$268.00
S12-VS W	SETINA WIRE MESH CARGO PARTITION BEHIND 2ND ROW SEATING	$615.00
SUV VAULT	American Aluminum SUV Vault powder coated black with single drawer includes 4" basket top, width wise divider, and foam insert	$1,245.00
ST-DLITE-2	STAR Micro LED Gen 6 Ultra low profile 3/8" thick. (RED/RED) -Mtd 1 each Side of License Plate Vertical-	$268.00
ANT-GPS-INST	INSTALL (2) CUSTOMER PROVIDED ROOF ANTENNA'S & GPS PUCK ANTENNA. ALL ANTENNA'S TO TERMINATE TO CONSOLE.	$285.00
RADIO	INSTALL CUSTOMER PROVIDED RADIO (On Rear Qtr Driver Side Cargo Area) See customer Photos	$195.00
OPTICOM	INSTALL CUSTOMER PROVIDED OPTICOM TRAFFIC LIGHT CONTROLLER MOUNTED INSIDE WINDSHIELD	$295.00

DocuSign Envelope ID: 61343E54-4DBC-4F11-B133-DAB4409FBFA9

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF

www.NationalAutoFleetGroup.com

806-1206	806-1206 - 600w pure sine wave inverter includes 808-9001 Xantrex user control / ignition control switch.	$410.00
GRAPHICS	CUSTOM GRAPHICS PACKAGE -PALM COAST FIRE CHIEF TAHOE-	$929.00
Pre-Build	Contact Customer for Pre-Build Review Prior to Assembly	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$13,925.88**

In Process

TRADE IN

TOTAL COST	**$48,471.88**
YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~	$0.00
TOTAL COST LESS TRADE IN(S) QTY 1	**$48,471.88**

Estimated Annual payments for 60 months paid in advance: $10,662.65

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: 7DA538BF-C93C-46F6-8268-629BDCA39882

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and ser
Contract Name

NJPA contract # 120716-NAF
Contract Reference

In Process

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 7DA538BF-C93C-46F6-8268-629BDCA39882

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:39 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 7DA538BF-C93C-46F6-8268-629BDCA39882

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 54356.88

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Chevy 4500 LCF Model # CP34043 . #1141 See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

Chris.wilson@alanjay.com

DocuSign Envelope ID: 7DA538BF-C93C-46F6-8268-629BDCA39882

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	15071-3
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
4/16/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE
4/25/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **CP34043** MSRP **$51,210.00**

2017 CHEVY 4500 LCF Gas 176" WB Crew (CP34043)

CUSTOMER ID LANDSCAPER #1141 NJPA PRICE **$37,736.00**

BED LENGTH **176" WB**

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ	EXTERIOR COLOR SUMMIT WHITE	$0.00
CPO	SEE ATTACHED PRINT OUT FOR COMPLETE VEHICLE DETAILS	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
19' LSB	Knapheide 19' Landscape Body (15' Platform plus 4' Dove Tail) Black in color: 60" Wire Head Board, 24" Lockable Top Compartment, 16" Wire Rail/fold down curbside, diamond plate floor/steps & handles, 60" Spring Loaded Split Rear Gates. Includes Options: (2) Blower Rack, (2) Weedeater Rack, (2) Shovel Rack, (1) Gas Can Rack, (1) Water Cooler Rack, (8) D-Ring Tie Downs	$10,327.68
W-VERTEX-UB	WHELEN VERTEX 4 CORNER LED KIT installed in headlamps and (2) Vertex LED's with surface mount bezzels installed at rear of body. LED's will be mounted in headlamps where possible, alternate mounting locations may be substituted.	$575.00
ST-SB-4020	STAR 6 pos rocker switch box.	$258.00
FULL SPRAY	FURNISH AND INSTALL UNDER BODY COATING TO ENTIRE UNDER SIDE OF LANDSAPE BODY, APPLY HD SCORPION SPRAY LINING TO ENTIRE TOP PORTIONS OF BODY.	$2,310.00
FUEL TANK	Furnish and Install Fuel Transfer Tank (Min. 50 Gallons) on Streetside Frame Rail under Flat Bed. Fuel Hose, Nozzle and Pump to be housed in 18 X 18 X 18 Under Body Box mounted on Curbside frame rail	$2,081.20
FLAT BAR	Customer Requests Piece of Flat Bar Steel welded to bulkhead screen halfway between load floor and first compartment. Full Width. See Photos from first build.	$125.00
ST-7100LED-AC	STAR Mini-Light Bar 12.3" L X 11.5" W Dual Stack Amber Clear LED Modules	$815.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$16,620.88**

TRADE IN

TOTAL COST **$54,356.88**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY 1** **$54,356.88**

Estimated Annual payments for 60 months paid in advance: $11,957.21
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and serv

Contract Name

NJPA contract # 120716-NAF

Contract Reference

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:38 AM PDT
Date	Date

In Process

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 43018.60

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Ford F-150 Model X1E . #976 See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM	15466-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221	Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 6/4/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 6/5/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **X1E** MSRP **$37,475.00**

2018 Ford F-150 (X1E) XL 4WD SuperCab 8' Box F976

CUSTOMER ID SURVEYORS TRUCK NJPA PRICE **$26,339.00**

BED LENGTH 8

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
YZ AG	EXTERIOR COLOR OXFORD WHITE WITH MEDIUM EARTH GRAY VINYL 40/20/40 SPLIT BENCH.	$0.00
995 44G	Engine: 5.0L V8 -inc: auto start-stop technology and flex-fuel capability, 3.31 Axle Ratio, GVWR: 7,050 lbs Payload Package LATE AVAILABILITY for flex-fuel capability. Transmission: Electronic 10-Speed Automatic -inc: selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport	$0.00
XL6	3:73 E-LOCKING REAR DIFFERENTIAL	$560.00
53A	Trailer Tow Package -inc: Class IV Trailer Hitch Receiver, towing capability up to 5,000 lbs, on 3.5L Ti-VCT engine (998) and 2.7L EcoBoost engine (99P) or up to 7,000 lbs, on 3.5L EcoBoost engine (99G) and 5.0L V8 engine (99F), smart trailer tow connector and 4-pin/7-pin wiring harness, Upgraded Front Stabilizer Bar w/99G,995,99P-inc: Auxiliary Transmission Oil Cooler, Engine Oil Cooler Ordering the Trailer Tow Package does not include Trailer Tow Mirrors. Trailer Tow Mirrors are a standalone option and must be ordered separately. (Option Code: 54M or 54Y/59S). Ordering the Trailer Tow Package does not include Integrated Brake Controller (67T). Integrated Brake Controller (67T) is a standalone option and must be ordered separately.	$590.00
85A	Manual-folding, Power Glass Sideview Mirrors with Black Skull Caps, Illuminated Entry, MyKey® Owner Controls Feature, Perimeter Alarm, Power Locks with Flip Key and Integrated Key Transmitter kelyess-entry (includes Autolock), Power Tailgate Lock, Power Windows (front on Regular Cab, front and rear on SuperCab and SuperCrew®)	$1,165.00
153	FRONT LICENSE PLATE BRACKET	$0.00
52P	SYNC SYSTEM WITH BLUE TOOTH PHONE CONNECTIVITY (Req's 50S Cruise Control)	$415.00
50S	CRUISE CONTROL (REQUIRED FOR 52P-SYNC)	$220.00
76R	REVERSE SENSING SYSTEM	$270.00
91V	110V 400W OUTLET	$195.00
	FACTORY OPTIONS	**$3,415.00**

CONTRACT OPTIONS	DESCRIPTION	
FS-RSL-TRK	Federal Signal Road Side Lighting Package for Pick Up Trucks (4- HideAway LED's Amber/White Mounted Inside Head and Tail Lamps) (2 Micropulse Ultra Amber LED Diodes in Grille) (2 Micropulse Ultra LED Diodes with White Bezel Mtd between tailgate and bumper) (One 8-Head Amber Signalmaster Stick with 6 button controller with Relay Module and Short L-Bracket Kits)	$1,926.75
2WL	(2) LED WORK LIGHTS MOUNTED TOP CORNER POSTS OF HEAD ACHE RACK (Federal Signal 750 Lumens per light head)	$295.00
HP-SURVEYOR	-Part Only- Highway Products Surveyor Pack- (Long Bed F-150) Two Low Side Boxes, Center Hatch, TruckSlide, Survey Tray. (Plus Freight)	$7,104.85
HPI-BLK	Optional Upgrade to Surveyor Pack (Black Diamond Plate)	$599.00
HPI-REBAR	Optional Upgrade to Surveyor Pack (Driver and Passenger Side Rebar Boxes)	$500.00
HPI-HRACK	Optional Upgrade to Survey Pack (Honeycomb Headache Rack)	$599.00
HPI-LED	Optional Upgrades to Survey Pack (LED Lights inside Hatch and low side boxes)	$200.00
FREIGHT	SHIPPING CHARGES FROM HIGHWAY PRODUCTS INC (WASHINGTON TO FLORIDA)	$1,565.00
LABOR	INSTALL HPI SURVEYOR PACK INSIDE LONG BED F-150	$475.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$13,264.60**

DocuSign Envelope ID: EC828445-FA39-4ACF-AADE-04CFC41B2537

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

NATIONAL JOINT POWERS ALLIANCE BID # 2018-120716-NAF www.NationalAutoFleetGroup.com

In Process

TRADE IN		**TOTAL COST**	**$43,018.60**
	YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~		$0.00
		TOTAL COST LESS TRADE IN(S) QTY 1	**$43,018.60**

Estimated Annual payments for 60 months paid in advance: $9,463.06
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: B3FF30DF-BC72-4FC0-8B6B-811ED29E73EF

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and
Contract Name

NJPA contract # 120716-NAF
Contract Reference

In Process

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: B3FF30DF-BC72-4FC0-8B6B-811ED29E73EF

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:38 AM PDT
Date	Date

In Process

DocuSign Envelope ID: B3FF30DF-BC72-4FC0-8B6B-811ED29E73EF

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 27366.50

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Chevy Silverado Model # CK15753 . #NEW See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: B3FF30DF-BC72-4FC0-8B6B-811ED29E73EF

NLW

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)	DIRECT 863-402-4234	WWW.ALANJAY.COM	15041-1
Corporate Office: 2003 U.S. 27 South, Sebring, FL 33870	MOBILE 863-381-3411	Mailing Address: P.O. BOX 9200, Sebring, FL 33871-9200	
	FAX 863-402-4221		

ORIGINAL QUOTE DATE 4/12/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 4/12/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ANDY HYATT** EMAIL Ahyatt@palmcoastgov.com

PHONE **386-986-4716** MOBILE FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL CK15753 **MSRP** $35,000.00

2018 CHEVY SILVERADO 1500 DOUBLE CAB 4WD 6.5' BED WORK TRUCK 143.5"WB (CK15753 1WT)

CUSTOMER ID PUBLIC WORKS **NJPA PRICE** $22,779.00

BED LENGTH 6.5

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ H2Q	EXTERIOR COLOR SUMMIT WHITE WITH DARK ASH - JET BLACK ACCENTS VINYL TRIM INTERIOR (40/20/40 split-bench, 3 passenger, driver and front passenger manual recline with outboard head restraints and center fold-down armrest with storage)	$0.00
9G3 RI8 PZX L83	OFF ROAD package includes: Z71 off road suspension components, recovery hooks, high capacity air cleaner, transfer case shield, 18" machined aluminum wheels, 5.3L V8 with 6-speed automatic transmission, 265/65R18SL MT 114S BLACKWALL GOODYEAR DURATRAC tires	$2,530.00
G80	LOCKING REAR DIFFERENTIAL	$390.00
Z82	TRAILERING PACKAGE, includes trailer hitch, 7-pin and 4-pin connectors	$390.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL YEAR. (Model Requires Addition of V8 engine, Locking Differential, and Tow Package for 2019)	$0.00
	FACTORY OPTIONS	**$3,310.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$595.00
HD SOB SH	HEAVY DUTY SPRAY ON BEDLINER (SHORT BOX)	$479.00
DTF 2 TRK	DEEP TINT FILM 2 DOORS AND BACK GLASS 2 DOOR TRUCK	$165.00
DB2	Draw Bar 2" Ball Pin and Clip	$38.50
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$1,277.50**

TRADE IN **TOTAL COST** **$27,366.50**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$27,366.50**

Estimated Annual payments for 60 months paid in advance: $6,019.97

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: D7E3E9F8-047F-4EFF-923D-AB1F5863F1A4

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and
Contract Name

NJPA contract # 120716-NAF
Contract Reference

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

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If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: D7E3E9F8-047F-4EFF-923D-AB1F5863F1A4

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:37 AM PDT
Date	Date

In Process

DocuSign Envelope ID: D7E3E9F8-047F-4EFF-923D-AB1F5863F1A4

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 47744.68

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Chevy 4500 LCF Model # CP34003. #NEW STREETS. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: D7E3E9F8-047F-4EFF-923D-AB1F5863F1A4

Newly

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)	DIRECT 863-402-4234	WWW.ALANJAY.COM	15341-1
Corporate Office: 2003 U.S. 27 South, Sebring, FL 33870	MOBILE 863-381-3411	Mailing Address: P.O. BOX 9200, Sebring, FL 33871-9200	
	FAX 863-402-4221		

ORIGINAL QUOTE DATE 5/17/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/17/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **CP34003** MSRP **$51,210.00**

2017 CHEVY 4500 LCF Gas 176" WB Reg (CP34003)

CUSTOMER ID LANDSCAPER REG CAB NEW STREETS NJPA PRICE **$33,205.00**

BED LENGTH **176" WB**

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
GAZ	EXTERIOR COLOR SUMMIT WHITE	$0.00
CPO	SEE ATTACHED PRINT OUT FOR COMPLETE VEHICLE DETAILS	$0.00
	FACTORY OPTIONS	**$0.00**

CONTRACT OPTIONS	DESCRIPTION	
23' LSB	Knapheide 23' Landscape Body (19' Platform plus 4' Dove Tail) Black in color: 60" Wire Head Board, 24" Lockable Top Compartment, 16" Wire Rail/fold down curbside, diamond plate floor/steps & handles, 60" Spring Loaded Split Rear Gates. Includes Options: (2) Blower Rack, (2) Weedeater Rack, (2) Shovel Rack, (1) Gas Can Rack, (1) Water Cooler Rack, (8) D-Ring Tie Downs	$10,327.68
W-VERTEX-UB	WHELEN VERTEX 4 CORNER LED KIT installed in headlamps and (2) Vertex LED's with surface mount bezzels installed at rear of body. LED's will be mounted in headlamps where possible, alternate mounting locations may be substituted.	$575.00
ST-SB-4020	STAR 6 pos rocker switch box.	$258.00
FULL SPRAY	FURNISH AND INSTALL UNDER BODY COATING TO ENTIRE UNDER SIDE OF LANDSAPE BODY, APPLY HD SCORPION SPRAY LINING TO ENTIRE TOP PORTIONS OF BODY.	$2,310.00
FLAT BAR	Customer Requests Piece of Flat Bar Steel welded to bulkhead screen halfway between load floor and first compartment. Full Width. See Photos from first build.	$125.00
ST-7100LED-AC	STAR Mini-Light Bar 12.3" L X 11.5" W Dual Stack Amber Clear LED Modules	$815.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$14,539.68**

TRADE IN

TOTAL COST **$47,744.68**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY 1** **$47,744.68**

Estimated Annual payments for 60 months paid in advance: $10,502.68

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: 4EDC87CF-5E05-429E-9FF1-A100B9832D5E

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 14, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and serv

Contract Name

NJPA contract # 120716-NAF

Contract Reference

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 4EDC87CF-5E05-429E-9FF1-A100B9832D5E

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales (Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Sep 17, 2018 | 4:39 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 4EDC87CF-5E05-429E-9FF1-A100B9832D5E

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: **Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services**

Bid/Reference # **NJPA contract # 120716-NAF**

Contract Type: Piggyback

Contract Value $ 25522.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase Nissan Frontier King Cab Model # 31218. #8 NEW 3 (Utility /CME). See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

chris.wilson@alanjay.com

DocuSign Envelope ID: 4EDC87CF-5E05-429E-9FF1-A100B9832D5E

New3

ALAN JAY FLEET SALES

NJPA National Joint Powers Alliance®

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	Quote 15295-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE 5/11/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE 5/11/2018

REQUESTING AGENCY **PALM COAST, CITY OF**

CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com

PHONE **386-986-2340** MOBILE **508-642-9937** FAX

NATIONAL JOINT POWERS ALLIANCE CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL **31218** MSRP **$27,320.00**

2018 Nissan Frontier King Cab 4WD

CUSTOMER ID budget quote NJPA PRICE **$22,325.00**

BED LENGTH 6

** *All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
QAK K	GLACIER WHITE WITH GRAPHITE, CLOTH SEAT TRIM	$0.00
LN3	[A93] BEDLINER/TRAILER HITCH PACKAGE	$630.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL estimated 5% increase	$1,239.00
	FACTORY OPTIONS	**$1,869.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
WTF 2	WEATHER TECH FLOOR LINER SYSTEM (1ST & 2ND ROWS).	$229.00
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$565.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
ATB-LP-18	Dealer Provided HD Aluminum Diamond Plate Low Pro Tool Box 18" Depth.	$405.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$1,328.00**

NEW/ STOCK CME

Utility CME

TRADE IN

TOTAL COST **$25,522.00**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$25,522.00**

Estimated Annual payments for 60 months paid in advance: $5,614.23

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

DocuSign Envelope ID: 9B194777-BF9D-489A-AB48-5278D7DA47DA

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

September 18, 2018

Shaun Mitchell
Contract Administrator
Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

RE: Engagement Letter Authorizing Piggyback

Medium Duty & Compact Construction & Maintenance Equipment with related attachm
Contract Name

~~NJPA contract #RFP 042815 - TER~~
Contract Reference

Dear Shaun Mitchell,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 9B194777-BF9D-489A-AB48-5278D7DA47DA

Engagement Letter Authorizing Piggyback

Medium Duty & Compact Construction & Maintenance Equipment with related attachments, accessories & supplies

NJPA contract #RFP 042815 - TER

Contract Reference

CITY OF PALM COAST	Ring Power Corporation (Company)
	DocuSigned by: Shaun Mitchell C89CC15EDCBF445...
Signature	Signature
	Shaun Mitchell
Print Name	Print Name
	Sep 19, 2018 | 7:29 AM PDT
Date	Date

In Process

DocuSign Envelope ID: 9B194777-BF9D-489A-AB48-5278D7DA47DA

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Ring Power Corporation

Project Name: **Medium Duty & Compact Construction & Maintenance Equipment with related attachments, accessories & supplies**

Bid/Reference # **NJPA contract #RFP 042815 - TER**

Contract Type: Piggyback

Contract Value $ 84637.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Terex/Genie to purchase 1 Genie GTH-636 Compact Telehandler RingPower. #WWTP2. See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

Shaun.Mitchell@ringpower.com

DocuSign Envelope ID: 9B194777-BF9D-489A-AB48-5278D7DA47DA

WWTP 2

Ring Power CAT

Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

GENIE NATIONAL JOINT POWERS ALLIANCE QUOTE

Prepared For:
City of Palm Coast

6/26/2018

ONE NEW GENIE GTH-636 COMPACT TELEHANDLER
GENIE NJPA CONTRACT # 042815-TER

In Process

STANDARD EQUIPMENT

GTH-636	$80,538.15
BOOM ANGLE INDICATOR	NC
AUXILARY HYDRAULIC CIRCUIT (15 GPM)	NC
SELF LEVELING FORK FRAME	NC
BACK UP ALARM	NC
FULL GAUGE CLUSTER WITH ENGINE DIAGNOSTICS	NC
FULLY PROPORATIONAL HYDRAULICS BOOM CONTROLS	NC
MULTI-FUNCTION JOYSTICK CONTROLLER	NC
POWER STEERING & TILT STEERING WHEEL	NC
ROPS/FOPS CANOPY	NC
3-MODE STEERING (2-WHEEL, 4-WHEEL & CRAB)	NC
3-SPEED FORWARD & 3-SPEED REVERSE	NC
POWER SHIFT TRANSMISSION	NC
FRAME LEVELING 10"±	NC
FRONT AXLE DIFFERENTIAL LOCK	NC
FULL TIME 4WD	NC
DEUTZ 74 HP, TD 2.9 L4 TIER 4F DIESEL ENGINE	NC
TOTAL OF STANDARD EQUIPMENT	**$80,538.15**

CONTRACT PRICING

48" QA SIDE TILT ROTATING CARRIAGE	$4,337.70
SET OF TWO 60" PALLET FORKS, 2 X 4 X 60 IN.	$1,045.95
NJPA FREIGHT MATRIX	$4,000.00
TOTAL OF CONTRACT PRICING	**$9,383.65**

REVISED QUOTE

Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

GENIE NATIONAL JOINT POWERS ALLIANCE QUOTE

Prepared For: 10/22/2018
City of Palm Coast

ONE NEW GENIE GTH-636 COMPACT TELEHANDLER
GENIE NJPA CONTRACT # 042815-TER

STANDARD EQUIPMENT

GTH-636	$80,538.15
BOOM ANGLE INDICATOR	NC
AUXILARY HYDRAULIC CIRCUIT (15 GPM)	NC
SELF LEVELING FORK FRAME	NC
BACK UP ALARM	NC
FULL GAUGE CLUSTER WITH ENGINE DIAGNOSTICS	NC
FULLY PROPORATIONAL HYDRAULICS BOOM CONTROLS	NC
MULTI-FUNCTION JOYSTICK CONTROLLER	NC
POWER STEERING & TILT STEERING WHEEL	NC
ROPS/FOPS CANOPY	NC
3-MODE STEERING (2-WHEEL, 4-WHEEL & CRAB)	NC
3-SPEED FORWARD & 3-SPEED REVERSE	NC
POWER SHIFT TRANSMISSION	NC
FRAME LEVELING 10"±	NC
FRONT AXLE DIFFERENTIAL LOCK	NC
FULL TIME 4WD	NC
DEUTZ 74 HP, TD 2.9 L4 TIER 4F DIESEL ENGINE	NC
TOTAL OF STANDARD EQUIPMENT	**$80,538.15**

CONTRACT PRICING

48" QA SIDE TILT ROTATING CARRIAGE	$4,337.70
SET OF TWO 60" PALLET FORKS, 2 X 4 X 60 IN.	$1,045.95
WORK PLATFORM 4'X6'	$2,335.00
NJPA FREIGHT MATRIX	$4,000.00
TOTAL OF CONTRACT PRICING	**$11,718.65**

SUBTOTAL	**$92,256.80**
LESS ONE TIME ADDITIONAL DISCOUNT	($5,284.80)
TOTAL NJPA CONTRACT TRANSACTION PRICE	**$86,972.00**

Best regards,

Shaun Mitchell
Sales Representative
Ring Power Corporation

DocuSign Envelope ID: 0D642D5D-42AC-4429-A027-D20F48C99A0D

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

October 24, 2018

Chris Wilson
Fleet Sales Manager
Alan Jay Fleet Sales
2003 U.S. 27 South
Sebring, FL 33870

RE: Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and
Contract Name

NJPA contract # 120716-NAF
Contract Reference

In Process

Dear Chris Wilson,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:
Rose Conceicao
9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

DocuSign Envelope ID: 0D642D5D-42AC-4429-A027-D20F48C99A0D

Engagement Letter Authorizing Piggyback

Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Contract Name

NJPA contract # 120716-NAF

Contract Reference

CITY OF PALM COAST	Alan Jay Fleet Sales
	(Company)
	DocuSigned by: Chris Wilson 1E6391CA18A548E...
Signature	Signature
	Chris Wilson
Print Name	Print Name
	Oct 24, 2018 | 12:49 PM PDT
Date	Date

In Process

DocuSign Envelope ID: 0D642D5D-42AC-4429-A027-D20F48C99A0D

CONTRACT EXECUTIVE OVERVIEW
(Non-Construction)

Vendor Name Alan Jay Fleet Sales

Project Name: Vehicles, Cars, Vans, SUVs, & Light Trucks with related equipment, accessories, and services

Bid/Reference # NJPA contract # 120716-NAF

Contract Type: Piggyback

Contract Value $ 25522.00

In Process

Resolution # _____ **City Council Approval Date:** _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 01/17/2021

Renewable (Y/N): N

If Yes, # and length of renewals: _____

City's Project Manager Roger Lachance

Brief Description/Purpose:

To utilize the pricing on the NJPA/Sourcewell contract with Alan Jay Fleet Sales to purchase . #Stormwater CME Nissan Frontier See attached quote

---

Approvals:

Responsible Dept. Director _____ **Date:** _____

City Finance _____ **Date:** _____

City Attorney _____ **Date:** _____

ASED Director _____ **Date:** _____

City Manager _____ **Date:** _____

DocuSign Envelope ID: 0D642D5D-42AC-4429-A027-D20F48C99A0D

ALAN JAY FLEET SALES

Sourcewell Formerly NJPA
Awarded Contract

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234		WWW.ALANJAY.COM	Quote 17350-1
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-381-3411 FAX 863-402-4221		Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
10/24/2018

QUICK QUOTE SHEET

REVISED QUOTE DATE
10/24/2018

REQUESTING AGENCY **PALM COAST, CITY OF**
CONTACT PERSON **ROGER LACHANCE** EMAIL Rlachance@palmcoastgov.com
PHONE **386-986-2340** MOBILE **508-642-9937** FAX

SOURCEWELL (FORMERLY NJPA) CONTRACT # 2018-120716-NAF www.NationalAutoFleetGroup.com

MODEL 31218
2018 Nissan Frontier King Cab 4WD

Stormwater CME

MSRP $27,320.00

CUSTOMER ID budget quote

NJPA PRICE $22,325.00

BED LENGTH 6

*** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.*

FACTORY OPTIONS	DESCRIPTION	
QAK K	GLACIER WHITE WITH GRAPHITE, CLOTH SEAT TRIM	$0.00
LN3	[A93] BEDLINER/TRAILER HITCH PACKAGE	$630.00
MY19	VEHICLE TO BE ORDERED AS 2019 MODEL estimated 5% increase	$1,239.00
	FACTORY OPTIONS	**$1,869.00**

CONTRACT OPTIONS	DESCRIPTION	
NO TEMP	TEMPORARY TAG NOT REQUESTED (CUSTOMER WILL HANDLE THEIR OWN TAG WORK)	$0.00
WTF 2	WEATHER TECH FLOOR LINER SYSTEM (1ST & 2ND ROWS).	$229.00
W-VERTEX	WHELEN VERTEX 4 CORNER LED KIT	$565.00
BUA	DEALER INSTALLED 90 dB BACK UP ALARM	$129.00
ATB-LP-18	Dealer Provided HD Aluminum Diamond Plate Low Pro Tool Box 18'' Depth.	$405.00
EWD	EXTENDED WARRANTY DECLINED	$0.00
	CONTRACT OPTIONS	**$1,328.00**

TRADE IN

TOTAL COST **$25,522.00**

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~ $0.00

TOTAL COST LESS TRADE IN(S) **QTY** **1** **$25,522.00**

Estimated Annual payments for 60 months paid in advance: $5,614.23
Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY **Chris Wilson** **FLEET SALES MANAGER** chris.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.

City of Palm Coast, Florida
Agenda Item

Agenda Date :11/06/2018

Department	Public Works Stormwater Division	**Amount**	$
Item Key	4639	**Account**	54205511-034000-55105

Subject RESOLUTION 2018-XX APPROVING A MASTER PRICE AGREEMENT WITH STRICKLAND SOD FOR SOD MATERIALS AND SOD INSTALLATION

Background :

UPDATED BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

This item was heard by City Council at their October 30, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

The City's swale rehabilitation program, which was initiated in March of 2007, is an ongoing annual program. Sod is an important part of swale rehabilitation. In addition to the swale rehabilitation program, the Public Works Department is responsible for completing swale work orders to correct drainage issues that may arise throughout the year

City staff advertised and solicited bids for sod materials and sod installation in accordance with the City's Purchasing Policy. City staff recommends that the City Council approve a master price agreement with Strickland Sod Farm, Inc. of Bunnell, FL The notice of intent to award and project bid overview are attached to this agenda item.

Since these are price agreements, City staff will purchase items on an as-needed basis using budgeted funds appropriated by City Council. The Fiscal Year 2019 Budget includes $350,000.00 within Public Works to purchase various sod materials and sod installation.

Recommended Action :

Adopt Resolution 2018-XX approving a master price agreement with Strickland Sod Farm, Inc., for sod materials and sod installation.

RESOLUTION 2018-____
STRICKLAND SOD FARM, INC.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING A MASTERPRICE AGREEMENT WITH STRICKLAND SOD FARM INC. FOR THE PURCHASE OF SOD MATERIALS AND SOD INSTALLATION FOR SWALE MAINTENANCE; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE SAID AGREEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Strickland Sod Farm Inc., has expressed a desire to provide sod materials and sod installation for swale maintenance to the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires to enter into a price agreement with Strickland Sod Farm Inc., for the above referenced item.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF PRICE AGREEMENT. The City Council of the City of Palm Coast hereby approves the terms and conditions of the price agreement with Strickland Sod Farm Inc., which is attached hereto and incorporated herein by reference as Exhibit "A."

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Resolution are severable, and if any phrase, clause, sentence, paragraph or section of this Resolution shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall become effective immediately upon its passage and adoption.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

ATTEST: _____
MILISSA HOLLAND, MAYOR

_____
VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit A – Master price agreement with Strickland Sod Farm Inc. for sod materials and sod installation

Approved as to form and legality

_____
William E. Reischmann, Jr., Esq.
City Attorney

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

NOTICE OF INTENT TO AWARD

Project: ITB-PW-U-18-57 - Sod Materials and Sod Installation

Date: 10/11/2018

Appeal Deadline: Appeals must be filed by 5:00 PM on 10/16/2018

Firm	Sod Type	Bid
Strickland Sod Bunnell, FL	Tifway 419	$.55 Installed
Strickland Sod Bunnell, FL	DOT Certified Bahia	$.14 P U $.20 Del $.30 & .28 Instal
Strickland Sod Bunnell, FL	Bahia (Pensacola & Argentine)	$.12 P U $.18 Del $.30 & .26 Instal
Strickland Sod Bunnell, FL	Common Bermuda	$.14 P U $.20 Del $.30 & .28 Instal
Strickland Sod Bunnell, FL	Floritam St. Augustine	$.25 P U $.32 Del $.40 & .36 Instal

Strickland Sod Bunnell, FL	Celebration St. Augustine	$.55 Installed
Strickland Sod Bunnell, FL	Zoysia	$.30 P U $.38 Del $.42 & .40 Instal

The intent of the City of Palm Coast is to award ITB-PW-U-18-57 to Strickland Sod

Bid protests arising under City Bidding Documents or Procedures shall be resolved under the City of Palm Coast Central Service Division's Bid Protest procedures.

A proposer may protest matters involving the award of this Bid within three (3) business days from the posting of this recommendation to award. Failure to protest to the City's Administrative Services and Economic Development Director, Beau Falgout (bfalgout@palmcoastgov.com) shall constitute a waiver of the protest proceedings.

ITB-PW-U-18-57 - Sod Materials and Sod Installation

Project Overview

Project Details	
Reference ID	ITB-PW-U-18-57
Project Name	Sod Materials and Sod Installation
Project Owner	Kelly Downey
Project Type	ITB
Department	Procurement
Current Spend	$1.19
Budget	$0.00 - $0.00
Project Description	This Invitation to Bid is issued for the purpose of soliciting proposals from qualified vendors to provide sod services for various sod projects throughout the city.
Open Date	Sep 12, 2018 8:00 AM EDT
Intent to Bid Due	Oct 04, 2018 2:00 PM EDT
Close Date	Oct 04, 2018 2:00 PM EDT

Awarded Suppliers	Reason	Score
Strickland Sod Farm, Inc.		**700 pts**

Seal status

Requested Information	Unsealed on	Unsealed by
Forms	Oct 04, 2018 2:02 PM EDT	Kelly Downey
Pricing Form	Oct 04, 2018 2:02 PM EDT	Kelly Downey

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Kelly Downey	Oct 04, 2018 2:03 PM EDT	No
fred vitagliano	Oct 04, 2018 2:06 PM EDT	No
Randy Zaleski	Oct 04, 2018 2:35 PM EDT	No
andy hyatt	Oct 04, 2018 2:06 PM EDT	No

Project Criteria

Criteria	Points	Description
Forms 1, 2, 3, 4, & References	Pass/Fail	Forms 1, 2, 3, 4, and References
Pricing Review	Pass/Fail	
Tifway 419	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
DOT Certified Bahia	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Bahia Pensacola	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Bahia Argentine	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Bahia	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Common Bermuda	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Coastal Bermuda	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
St. Augustine	100 pts	Pick up Pricing Delivered Pricing Installed Pricing

St. Augustine Palmetto	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
St. Augustine Seville	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Floritam St. Augustine	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Centipede	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Celebration	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Latitude 36 Bermuda	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Zoysia	100 pts	Pick up Pricing Delivered Pricing Installed Pricing
Total	**1500 pts**	

Scoring Summary

Active Submissions

	Total	Forms 1, 2, 3, 4, & References	Pricing Review	Tifway 419	DOT Certified Bahia
Supplier	**/ 1,500.00 pts**	**Pass/Fail**	**Pass/Fail**	**/ 100 pts**	**/ 100 pts**
Strickland Sod Farm, Inc.	700 pts	Pass	Pass	0 pts ($0)	100 pts ($0.14)

	Bahia Pensacola	Bahia Argentine	Bahia	Common Bermuda	Coastal Bermuda
Supplier	**/ 100 pts**	**/ 100 pts**	**/ 100 pts**	**/ 100 pts**	**/ 100 pts**
Strickland Sod Farm, Inc.	100 pts ($0.12)	100 pts ($0.12)	100 pts ($0.12)	100 pts ($0.14)	0 pts ($0)

	St. Augustine	St. Augustine Palmetto	St. Augustine Seville	Floritam St. Augustine	Centipede
Supplier	**/ 100 pts**	**/ 100 pts**	**/ 100 pts**	**/ 100 pts**	**/ 100 pts**
Strickland Sod Farm, Inc.	0 pts ($0)	0 pts ($0)	0 pts ($0)	100 pts ($0.25)	0 pts ($0)

	Celebration	Latitude 36 Bermuda	Zoysia
Supplier	**/ 100 pts**	**/ 100 pts**	**/ 100 pts**
Strickland Sod Farm, Inc.	0 pts ($0)	0 pts ($0)	100 pts ($0.3)

City of Palm Coast, Florida
Agenda Item

Agenda Date: 11/06/2018

Department	UTILITY	**Amount**	
Item Key		**Account**	# 54029083 063000 85005

Subject RESOLUTION 2018-XX APPROVING A MASTER PRICE AGREEMENT WITH U.S. SUBMERGENT TECHNOLOGIES, FOR CLEANING OF THREE (3) OXIDATION DITCHES AND TWO (2) PUMP STATIONS AT WASTEWATER TREATMENT PLANT#1.

Background:

UPDATED BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

This item was heard by City Council at their October 30, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

Wastewater Treatment Plant #1 encountered a sand and grit built up in the bottom of the oxidation ditches and pump stations causing operational issues and capacity loss in the plant over several years. This project will utilize a process that will remove the sand and grit from the tanks without the need to shut down sections of the plant. This material will be tested and removed from the site by City staff.

Bids were duly advertised and solicited for cleaning three (3) oxidation ditches and two (2) pump stations in accordance with the City's Purchasing Policy. Staff recommends City Council approve a master price agreement with U.S. Submergent Technologies. The notice of intent to award and project bid overview are attached to this agenda item.

The Fiscal Year 2019 Budget includes $107,500.00 within Utilities Wastewater budget.

Recommended Action :

Adopt Resolution 2018-XX approving a master price agreement with U.S. Submergent Technologies for the cleaning of three (3) Oxidation Ditches and two (2) Pump Stations at Wastewater Treatment Plant #1.

RESOLUTION 2018-____
TANK CLEANING
U.S. SUBMERGENT TECHNOLOGIES

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING A MASTER PRICE AGREEMENT WITH U.S. SUBMERGENT TECHNOLOGIES FOR TANK CLEANING; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE ANY NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, U.S. Submergent Technologies, have expressed a desire to provide tank cleaning services at Wastewater Treatment Plant #1 to the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires for U.S. Submergent Technologies to provide the above referenced services to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF PRICE AGREEMENTS. The City Council of the City of Palm Coast hereby approves the terms and conditions of the master price agreement with U.S. Submergent Technologies for the tank cleaning services at Wastewater Treatment Plant #1, as attached hereto and incorporated herein by reference as Exhibit "A."

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

ATTEST: MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachments:
Exhibit "A" – Master Price Agreement-U.S. Submergent Technologies

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

NOTICE OF INTENT TO AWARD

Project: ITB-UT-18-72 - Master Price Agreement Contract for Cleaning of Three (3) Oxidation Ditches and Two (2) Pump Stations at Waste Water Plant #1.

Date: 10/4/2018

Appeal Deadline: Appeals must be filed by 5:00 PM on 10/9/2018

Firm	Bid
U.S. Submergent Technologies Winter Park, FL	$107,500.00
Hydro International Hillsboro, OR	$193,500.00

The intent of the City of Palm Coast is to award ITB-UT-18-72 to U.S. Submergent Technologies

Cc: Contract Coordinator, Project Manager, ASED Director, Department Director

Bid protests arising under City Bidding Documents or Procedures shall be resolved under the City of Palm Coast Central Service Division's Bid Protest procedures.

A proposer may protest matters involving the award of this Bid within three (3) business days from the posting of this recommendation to award. Failure to protest to the City's Administrative Services and Economic Development Director, Beau Falgout (bfalgout@palmcoastgov.com) shall constitute a waiver of the protest proceedings.

ITB-UT-18-72 - Master Price Agreement Contract for Cleaning of three (3) Oxidation Ditches and two (2) Pump Stations at Waste Water Treatment Plant #1.

Project Overview

Project Details	
Reference ID	ITB-UT-18-72
Project Name	Master Price Agreement Contract for Cleaning of three (3) Oxidation Ditches and two (2) Pump Stations at Waste Water Treatment Plant #1.
Project Owner	Jesse Scott
Project Type	ITB
Department	Procurement
Budget	$0.00 - $0.00
Project Description	This Invitation to Bid is issued for the purpose of securing a Master Price Agreement Contract for the cleaning of three (3) oxidation ditches, one Headwork's Master Pump Station and one Biosolids Filtrate Pump Station at Waste Water Treatment Plant #1, located at 26 Utility Drive, Palm Coast, Florida 32137.
Open Date	Aug 29, 2018 8:00 AM EDT
Intent to Bid Due	Sep 27, 2018 2:00 PM EDT
Close Date	Sep 27, 2018 2:00 PM EDT

Awarded Suppliers	Reason	Score
U.S. Submergent Technologies		**100 pts**

Seal status

Requested Information	Unsealed on	Unsealed by
References Sheet	Sep 27, 2018 2:08 PM EDT	Jesse Scott
Forms 1-4	Sep 27, 2018 2:08 PM EDT	Jesse Scott
Addenda Signed and Dated (if issued)	Sep 27, 2018 2:08 PM EDT	Jesse Scott
Price Schedule	Sep 27, 2018 2:08 PM EDT	Jesse Scott

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?

Danny Ashburn	Sep 27, 2018 2:57 PM EDT	No
Patrick Henderspm	Oct 04, 2018 10:42 AM EDT	No
Jesse Scott	Sep 27, 2018 2:09 PM EDT	No
Gian Pubill	Sep 29, 2018 3:05 PM EDT	No

Project Criteria

Criteria	Points	Description
Required Forms	Pass/Fail	Completed as requested
References	Pass/Fail	Completed as requested
Addenda (if issued)	Pass/Fail	Signed and Dated
Price Schedule	100 pts	Enter bid pricing
Price Schedule	Pass/Fail	Technical Review
References	Pass/Fail	Technical Review
Required Forms	Pass/Fail	Technical Review
Total	**100 pts**	

Scoring Summary

Active Submissions

	Total	Required Forms	References	Addenda (if issued)	Price Schedule
Supplier	**/ 100 pts**	**Pass/Fail**	**Pass/Fail**	**Pass/Fail**	**/ 100 pts**
U.S. Submergent Technologies	100 pts	Pass	Pass	Pass	100 pts ($107,500.00)
Hydro International	55.56 pts	Pass	Pass	Pass	55.56 pts ($193,500.00)

	Price Schedule	References	Required Forms
Supplier	**Pass/Fail**	**Pass/Fail**	**Pass/Fail**
U.S. Submergent Technologies	Pass	Pass	Pass

	Price Schedule	References	Required Forms
Supplier	**Pass/Fail**	**Pass/Fail**	**Pass/Fail**
Hydro International	Mixed	Pass	Pass

City of Palm Coast, Florida
Agenda Item

Agenda Date: 11/06/2018

Department	UTILITY	**Amount**	$101,450.00
Item Key		**Account**	54019086 034000

Subject RESOLUTION 2018-XX APPROVING A MASTER SERVICES AGREEMENT WITH T. WAYNE HILL TRUCKING, INC. FOR LIQUID LIME SLUDGE REMOVAL, HAULING, AND DISPOSAL FROM WATER TREATMENT PLANT #1

Background:

UPDATED BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

This item was heard by City Council at their October 30, 2018 Workshop. There were no changes suggested to this item.

ORIGINAL BACKGROUND FROM THE OCTOBER 30, 2018 WORKSHOP

The City's Utility Department / Water Treatment Plant #1 located at 4 Corporate Drive in Palm Coast generates lime sludge on a daily basis that needs to be removed, hauled, and disposed of from the sludge thickener. The process of removing liquid sludge directly from the sludge thickener will allow the sludge in the lagoon to dry quicker. The drying time is a critical factor and is often based on climate factors as well as, applying the wet sludge to the lagoon while the sludge is trying to dry.

In accordance with the City's Purchasing Policy, City staff advertised and solicited bids for the removal, hauling, and disposal of liquid lime sludge, on an as needed basis. The City received one (1) bid which was responsive and responsible. The project bid overview and notice of intent to award are attached. Staff recommends City Council approve a master services agreement with T. Wayne Hill Trucking, Inc. for the removal, hauling, and disposal of liquid lime sludge.

City staff will purchase items on an as-needed basis using budgeted funds appropriated by City Council. The Fiscal Year 2019 Budget includes $101,450.00 within Utilities Operations to purchase these services.

SOURCE OF FUNDS WORKSHEET FY 19

OTHER CONTRACTUAL SVCS 54019086-034000	$650,405.00
Total Expended/Encumbered to Date……..	20,500.00
Current (WO/Contract)…….	101,450.00
Balance…….	**$528,455.00**

Recommended Action :

Adopt Resolution 2018-XX approving a master services agreement with T. Wayne Hill Trucking, Inc. for the removal, hauling, and disposal of liquid lime sludge from Water Treatment Plant #1.

RESOLUTION 2018 -____
T. WAYNE HILL TRUCKING, INC.
REMOVAL, HAULING AND DISPOSAL
LIQUID LIME SLUDGE

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA APPROVING A MASTER SERVICES AGREEMENT WITH T. WAYNE HILL TRUCKING, INC. FOR THE REMOVAL, HAULING, AND DISPOSAL OF LIQUID LIME SLUDGE FROM WATER TREATMENT PLANT #1; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE SAID AGREEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, T Wayne Hill Trucking Inc. has expressed a desire to provide the removal, hauling, and disposal of liquid lime sludge to the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires for T Wayne Hill Trucking, Inc. to provide the removal, hauling, and disposal of liquid lime sludge from Water Treatment Plant 1.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA AS FOLLOWS:

SECTION 1. APPROVAL OF AGREEMENT. The City Council of the City of Palm Coast hereby approves the terms and conditions of the master services agreement with T Wayne Hill Trucking Inc., for the removal, hauling, and disposal of liquid lime sludge, as attached hereto and incorporated herein by reference as Exhibit "A."

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 6th day of November 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILLISSA HOLLAND, MAYOR

VIRGINIA SMITH, CITY CLERK

Attachments:
Exhibit "A" –Master Services Agreement-T. Wayne Hill Trucking, Inc.

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

NOTICE OF INTENT TO AWARD

Project: ITB-UT-18-70 - Master Services Agreement Contract for Liquid Lime (Calcium Oxide) removal, hauling and disposal from Water Treatment Plant #1.

Date: 10/4/2018

Appeal Deadline: Appeals must be filed by 5:00 PM on 10/9/2018

Firm	Bid ($ per Load)
T. Wayne Hill Trucking, Inc. Bartow, FL	$650.00

The intent of the City of Palm Coast is to award ITB-UT-18-70 to T. Wayne Hill Trucking, Inc.

Cc: Contract Coordinator, Project Manager, ASED Director, Department Director

Bid protests arising under City Bidding Documents or Procedures shall be resolved under the City of Palm Coast Central Service Division's Bid Protest procedures.

A proposer may protest matters involving the award of this Bid within three (3) business days from the posting of this recommendation to award. Failure to protest to the City's Administrative Services and Economic Development Director, Beau Falgout (bfalgout@palmcoastgov.com) shall constitute a waiver of the protest proceedings.

ITB-UT-18-70 - Master Services Agreement Contract for Liquid Lime Sludge (Calcium Oxide) removal, hauling and disposal from Water Treatment Plant #1.

Project Overview

Project Details	
Reference ID	ITB-UT-18-70
Project Name	Master Services Agreement Contract for Liquid Lime Sludge (Calcium Oxide) removal, hauling and disposal from Water Treatment Plant #1.
Project Owner	Jesse Scott
Project Type	ITB
Department	Procurement
Budget	$0.00 - $0.00
Project Description	Invitation to Bid (ITB) for Master Services Agreement Contract for Liquid Lime Sludge (Calcium Oxide) removal, hauling and disposal from Water Treatment Plant #1.
Open Date	Aug 29, 2018 8:00 AM EDT
Intent to Bid Due	Sep 27, 2018 2:00 PM EDT
Close Date	Sep 27, 2018 2:00 PM EDT

Awarded Suppliers	Reason	Score

T. Wayne Hill Trucking, Inc.		**100 pts**

Seal status

Requested Information	Unsealed on	Unsealed by
Price Schedule	Sep 27, 2018 2:06 PM EDT	Jesse Scott
Required Forms	Sep 27, 2018 2:06 PM EDT	Jesse Scott
Addenda Signed and Dated (if issued)	Sep 27, 2018 2:06 PM EDT	Jesse Scott
References	Sep 27, 2018 2:06 PM EDT	Jesse Scott

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Peter Roussell	Oct 02, 2018 9:34 AM EDT	No

Donald Holcomb	Sep 27, 2018 2:07 PM EDT	No
Fred Greiner	Oct 03, 2018 12:52 PM EDT	No
Jesse Scott	Sep 27, 2018 2:06 PM EDT	No
Mike Morris	Oct 02, 2018 11:09 AM EDT	No

Project Criteria

Criteria	Points	Description
Required Forms-Admin	Pass/Fail	All forms and submission documents completed as requested and outlined in the Project manual, to include signed and dated Addenda (if issued)
Price Schedule - Admin	100 pts	Cost per unit of measure stated on Price Schedule.
Required Forms to include References and Addenda (if issued)	Pass/Fail	Technical Review
Price Schedule	Pass/Fail	Technical Review - No Entry Required - Pass of Fail
Total	**100 pts**	

Scoring Summary

Active Submissions

	Total	Required Forms-Admin	Price Schedule - Admin	Required Forms to include References and Addenda (if issued)	Price Schedule
Supplier	**/ 100 pts**	**Pass/Fail**	**/ 100 pts**	**Pass/Fail**	**Pass/Fail**
T. Wayne Hill Trucking, Inc.	100 pts	Pass	100 pts ($650)	Pass	Pass

City of Palm Coast, Florida
Agenda Item

Agenda Date : 11/06/2018

Department	CITY CLERK	**Amount**	
Item Key	4658	**Account #**	

Subject CALENDAR/WORKSHEET

Background :

Recommended Action :

Meeting Calendar for 11/7/2018 through 12/31/2018

11/7/2018 10:00 AM
Code Enforcement Board
City Hall

11/9/2018 8:30 AM
Volunteer Firefighters' Pension Board
Fire Station #25

11/13/2018 9:00 AM
City Council Workshop
City Hall

11/14/2018 5:30 PM
Planning & Land Development Regulation Board
City Hall

11/14/2018 5:30 PM
Leisure Services Advisory Committee
Palm Coast Community Center

11/20/2018 9:00 AM
City Council
City Hall

11/27/2018 9:00 AM
City Council Workshop
City Hall

11/28/2018 5:30 PM
Citizens' Advisory Task Force
City Hall

Meeting Calendar for 11/7/2018 through 12/31/2018

12/4/2018 10:00 AM
Animal Control Hearing
City Hall

12/4/2018 6:00 PM
City Council
City Hall

12/5/2018 10:00 AM
Code Enforcement Board
City Hall

12/6/2018 5:00 PM
Beautification and Environmental Advisory Committee
City Hall

12/11/2018 9:00 AM
City Council Workshop
City Hall

12/18/2018 9:00 AM
City Council
City Hall

12/19/2018 5:30 PM
Planning & Land Development Regulation Board
City Hall

			Workshop 11/13/2018	
1		Resolution	Budget Amendment -2018	Alves
2		Resolution	Contract for armoured car cash transport services	Alves/Williams
3		Presentation	Unimproved lots and road frontage analysis	Bevan/Myers
4		Resolution	IT ESRI GIS Software Licensing	Burkhart
5		Resolution	Annual Benefits	Cullen
6		Resolution	IA Emergency Communications	Faust
7		Presentation	FPL Updates	FPL
8		Resolution	FCAR-Home for the Holidays	Lane
9		Resolution	IA E911	Papa
10		Resolution	Work Order DRMP Engineering Services Belle Terre Blvd	Peel
11		Presentation	Streetlight Master Plan	Schrager/Cote
12		Resolution	PreAnnexation Agreement Airport Commons	Tyner
			Business 11/20/2018	
1		Resolution	Budget Amendment - 2018	Alves
2		Resolution	Contract for armoured car cash trasnport services	Alves/Williams
3		Resolution	IT ESRI GIS Software Licensing	Burkhart
4		Resolution	Annual Benefits	Cullen
5		Resolution	IA Emergency Communications	Faust
6		Resolution	FCAR-Home for the Holidays	Newingham
7		Proclamation	Small Business Saturday	Newingham
8		Resolution	IA E911	Papa
9		Ordinance 2nd	Contract Oare Property	Papa
10		Resolution	Work Order DRMP Engineering Services Belle Terre Blvd Culvert	Peel
11		Oath	Oath of Office new Council Members	Smith
12		Appointments	Council Liaisons appointments	Smith
13		Resolution	Certification of General Election results	Smith
14		Appointment	Vice Mayor	Smith
15		Proclamation	Boat Parade	Smith
16		Discussion	SGR-City Manager Search	Smith
17		Resolution	PreAnnexation Agreement Airport Commons	Tyner
			Workshop 11/27/2018	
1		Resolution	MSA - Coaqgulant HPAC 8323 S	Adams/Roussell
2		Ordinance	Animal Control amendment	Grossman
3		Resolution	Piggyback Fisher Safety	Forte

4		Resolution	Piggyback Life Extension	Forte
5		Resolution	Piggyback for replacement roofs	Knopf
6		Resolution	Project Price is Right Incentive Agreement	Newingham
			Business 12/04/2018	
1		Resolution	Piggyback Fisher Safety	Forte
2		Resolution	Piggyback Life Extension	Forte
3		Ordinance	Animal Control amendment	Grossman
4		Resolution	Piggyback contract replacement roofs	Knopf
5		Resolution	Project Price is Right Incentive Agreement	Newingham
			Workshop 12/10/2018	
			Future	
		Resolution	Master Plan SCADA Telemetry Standardization	Adams/Roussell
1		Resolution	Annual Fire Inspection Fees	Alves
2		Resolution	Reuse Master Plan	Ashburn
3		Resolution	Permit compliance with NECGA (MOU and Conservation easement)	Bevan
4		Resolution	Interlocal Mala Compra Storm Drain Project	Blake/Kronenberg
5		Resolution	BBI GMP Contract	Cote
6				

City of Palm Coast, Florida
Agenda Item

Agenda Date : 11/06/2018

Department	CITY CLERK	**Amount**	
Item Key	4688	**Account #**	

Subject ATTACHMENTS TO MINUTES

Background :

Recommended Action :

Proposed Ordinance for Updating Chapter 9 - Engineering Design & Utilities

City Council Business Meeting

November 6, 2018

Purpose & Intent

- Revise the Land Development Code (LDC) to bring Stormwater and Engineering Sections up to current standards and the requirements of the City's Stormwater Permit.

- Ensure that the City's mission, rules, and criteria are consistent with those of the St. Johns River Water Management District (SJRWMD) and Florida Department of Environmental Protection (FDEP)

Chapter 9 Ordinance Processing

Date	Activity
3/2017 – 3/2018	Review existing ordinance. Review/research permitting requirements, model ordinances, & similar programs in other Florida communities. Develop ordinance revisions and address staff review comments.
03-14-2018	Teleconference with St. Johns River Water Management District
04-05-2018	Teleconference with Florida Department of Environmental Protection
5/2018 – 7/2018	City staff technical review
07-19-2018	Meeting with FCARD
07-26-2018	Meeting with FCARD
08-15-2018	PLDRB Workshop Meeting
09-18-2018	PLDRB Business Meeting

PLDRB Recommendations

- PLDRB found the proposed changes to Chapter 9 consistent with the Comprehensive Plan

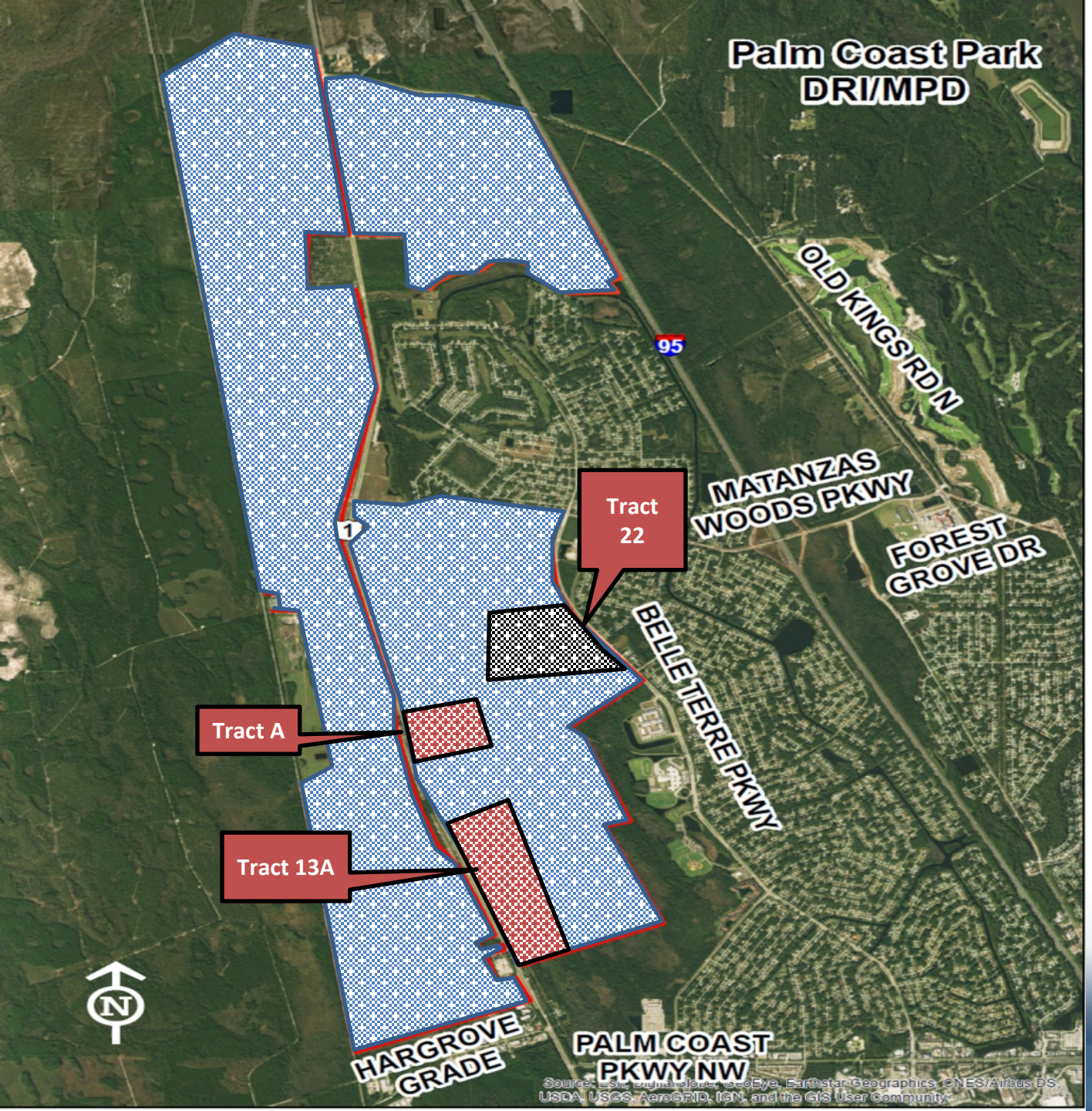
- The PLDRB recommended by a 7 – 0 vote that City Council approve the modifications to Chapter 9

Discussion and Questions

PALM COAST PARK MPD AMENDMENT

City Council Public Hearing

on November 6, 2018



PALM COAST PARK MPD AMENDMENT

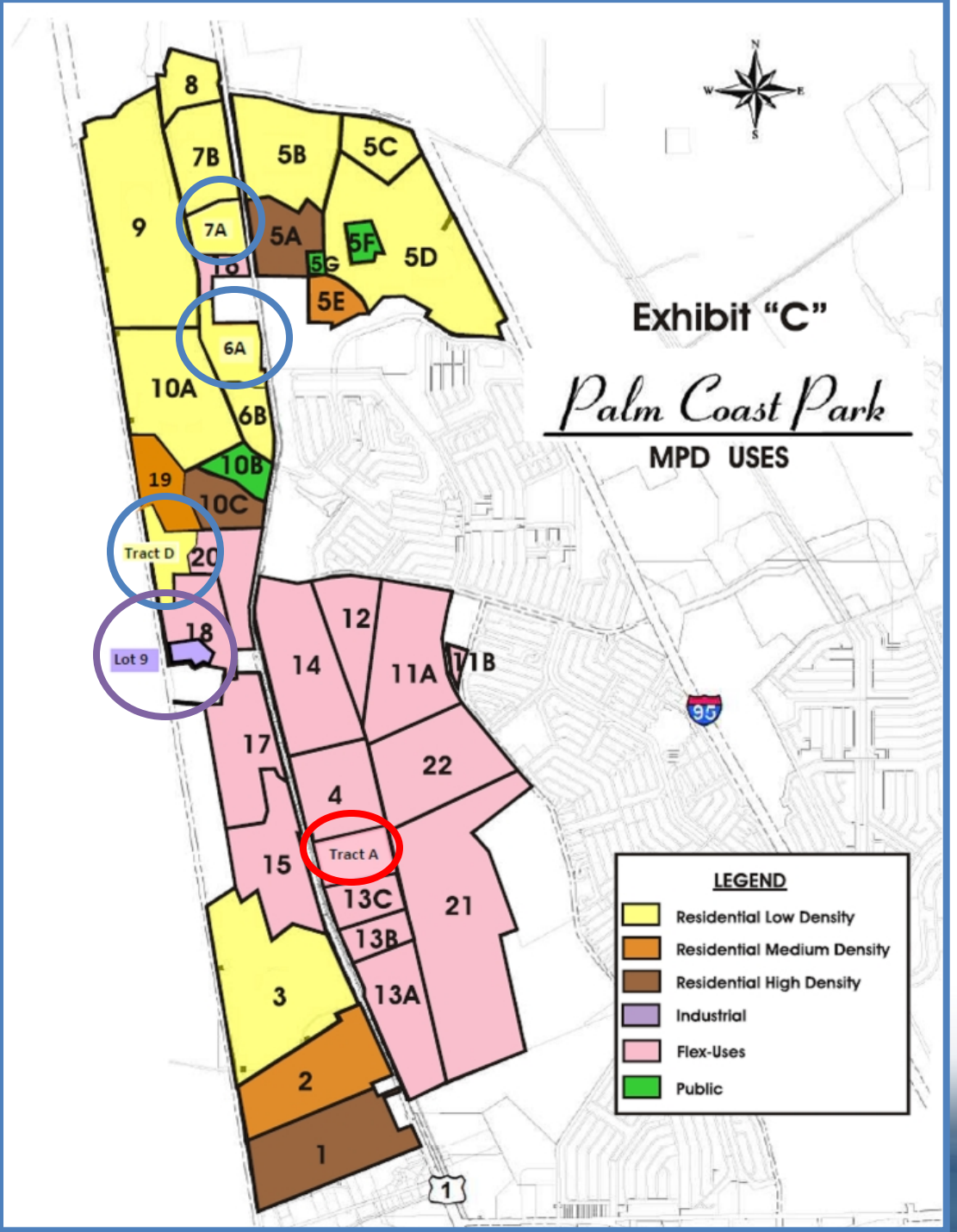
Summary of Updated Request

Permit multi-family in Tracts A and 13A (along US-1)

On Tract 22 retain COM-1 uses & add limited convenience store with 1500 sq. ft. accessory restaurant

Clean up of Tables 4-1 and 4-2 to recognize previously approved entitlements

Update MPD Uses Map



PALM COAST PARK MPD AMENDMENT
Summary of Request

Update MPD Uses Map as follows:

- Tracts 6A, 7A, and Tract "D" of Tract 20 from Residential Medium to Residential Low
- Lot 9 of Tract 18 – To Industrial
- Tract "A" - from Public to Flex Uses

Staff Analysis Based on Chapter 2, Sec. 2.05.05 & 2.09.04 of LDC

- Consistent with Comprehensive Plan and DRI-DO
- Facilities are available to serve the site (water, sewer, roads)
- Proposed land uses are already permitted within the DRI/MPD
- No increase in development footprint or decrease in conservation area
- Updated request is consistent and compatible with surrounding areas

Update for Tract 22

- Stay with COM-1 uses and add 1 convenience store with up 12 vehicle fueling positions and accessory restaurant up to 1500 sq. ft. of building area and 1 drive-through service lane

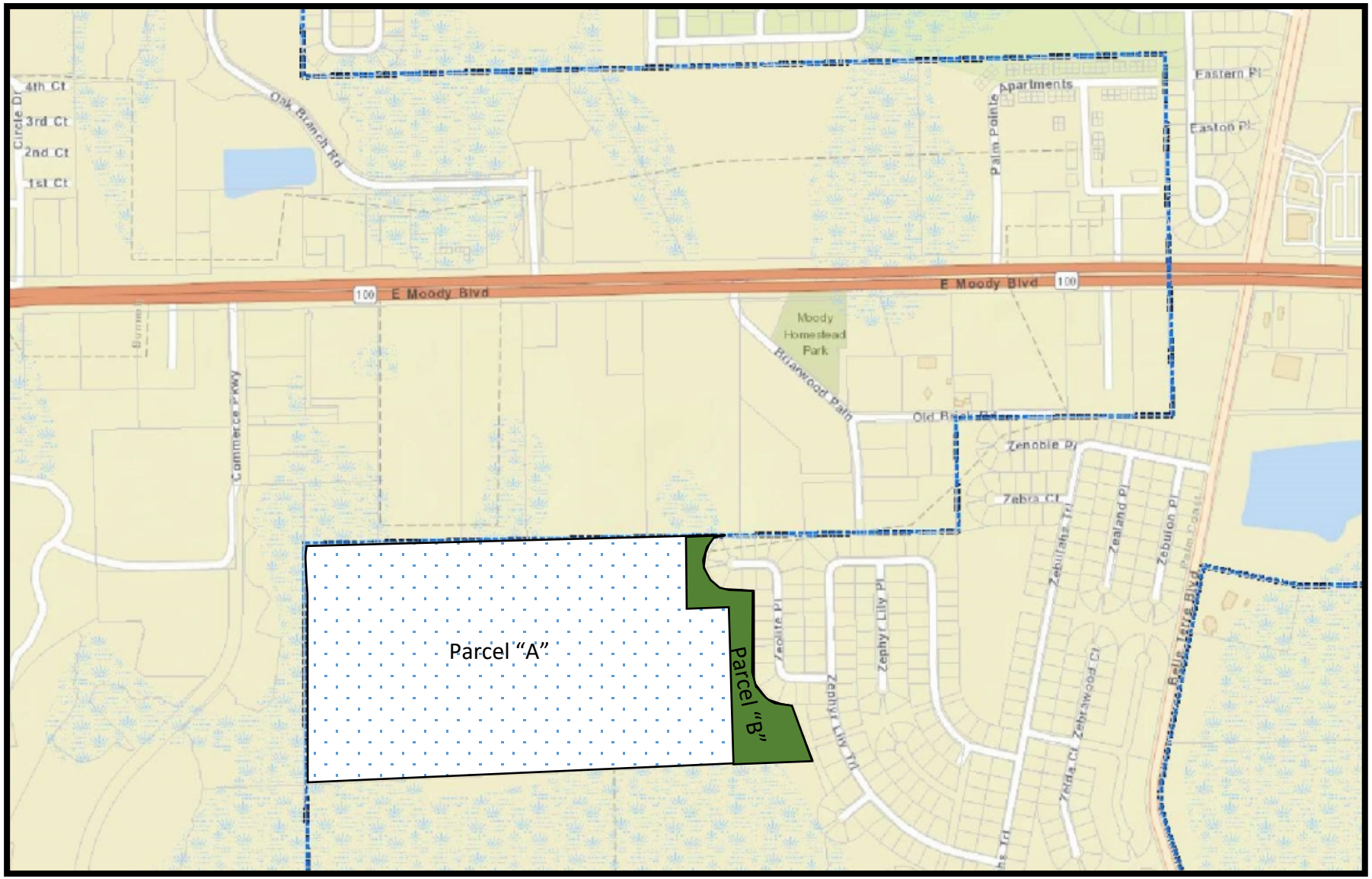
Planning and Land Development Regulation Board

The Palm Coast Park MPD Amendment was reviewed and recommended for approval as described above by a 6-0 vote on October 3rd.

Recommendation

Planning staff and the PLDRB recommend approval to City Council of an amendment to the Palm Coast Park MPD Development Agreement (Application No. 3701)

CONTRACTION OF OARE PROPERTIES, LLC



Parcel "A"
75+/- acres – Contraction

Parcel "B"
6+/- acres – Remain in City as Open Space Buffer