



**City of Palm Coast
Minutes
PLANNING AND LAND
DEVELOPMENT
REGULATION BOARD**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

***Vice Chair Glenn Davis
Board Member Robert J. DeMaria
Board Member Sybil Dodson-Lucas
Board Member Christopher Dolney
Board Member Pete Lehnertz
Board Member Jake Scully
Board Member Clinton Smith
School Board Rep David Freeman***

Wednesday, November 14, 2018

5:30 PM

COMMUNITY WING OF CITY HALL

RULES OF CONDUCT:

>Public comment will be allowed consistent with Senate Bill 50, codified at the laws of Florida, 2013 – 227, creating Section 286.0114, Fla. Stat. (with an effective date of October 1, 2013). The public will be given a reasonable opportunity to be heard on a proposition before the City's Planning & Land Development Regulation Board, subject to the exceptions provided in §286.0114(3), Fla. Stat.

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

> All public comments shall be directed through the podium. All parties shall be respectful of other persons' ideas and opinions. Clapping, cheering, jeering, booing, catcalls, and other forms of disruptive behavior from the audience are not permitted.

>If any person decides to appeal a decision made by the Planning and Land Development Regulation Board with respect to any matter considered at such meeting or hearing, he/she may want a record of the proceedings, including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

>If you wish to obtain more information regarding Planning and Land Development Regulation's Agenda, please contact the Community Development Department at 386-986-3736.

>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's Office at 386-986-3713 at least 48 hours prior to the meeting.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment

>All pagers and cell phones are to remain OFF while the Planning and Land Development Regulation Board is in session.

Call to Order and Pledge of Allegiance

Acting Chair Davis called the November 14, 2018 meeting of the Planning and Land Development Regulations Board (PLDRB) to order @ 5:34PM.

Roll Call and Determination of a Quorum

Present and responding to roll call were:

*Mr. Smith
Mrs. Lucas
Mr. Dolney
Mr. DeMaria
Mr. Scully
Mr. Davis
Mr. Lehnertz
Mr. Freeman*

Approval of Meeting Minutes

1 MEETING MINUTES OF THE OCTOBER 17, 2018 PLANNING AND LAND DEVELOPMENT REGULATION BOARD MEETING

Pass

Motion made to approve as presented made by Board Member Smith and seconded by Board Member Dolney

Approved - 7 - Vice Chair Glenn Davis, Board Member Christopher Dolney, Board Member Robert DeMaria, Board Member Pete Lehnertz, Board Member Jake Scully, Board Member Clinton Smith, Board Member Sybil Dodson-Lucas

Public Hearings

2 ELECTION OF CHAIR AND VICE CHAIR FOR THE PLANNING AND LAND DEVELOPMENT REGULATION BOARD

Mr. Tyner suggested a one year term period for the Chair and Vice Chair.

Pass

Motion made to approve as amended a motion was made by Mr. DeMaria and seconded by Mrs. Lucas to elect Mr. Davis to the position of Chairperson.

A motion was made by Mr. Dolney and seconded by Mr. Scully to elect Mr. Smith to the position of Vice Chairperson.

A motion was made by Mr. Lehnertz and seconded by Mr. Scully to limit the term of both the Chair and Vice Chair person positions to a one year term.

Approved - 7 - Vice Chair Glenn Davis, Board Member Christopher Dolney, Board Member Robert DeMaria, Board Member Pete Lehnertz, Board

Member Jake Scully, Board Member Clinton Smith, Board Member Sybil Dodson-Lucas

3 SUNSHINE LAW TRAINING

Ms. Katie Reischmann, City Council gave a presentation regarding the effects of the Sunshine Laws on the PLDRB members which is attached to these minutes.

Discussion of adding any ex-parte disclosures verbiage to any quasi-judicial matters coming before the board per agendas.

Any communications that you have with the public regarding any matters coming before the board should be disclosed and if in texted or email format please forward to the Recording Secretary for record retention.

Commission on ethics brochure to be sent to the PLDRB members via email and hard copy provided to the PLDRB members if requested.

Received and Filed

4 TRAINING ON COMPREHENSIVE PLAN AND APPLICATION PROCESS

Mr. Ray Tyner requested this item be withdrawn from tonight's agenda and added to the December 19, 2018 agenda if time allows.

Board Discussion and Staff Issues

Chair Davis requested that the PLDRB members consider changing the December 19th PLDRB meeting date to an earlier December date. No discision was made at this meeting.

Adjournment

Motion made that the meeting be adjourned by Mrs. Lucas and the motion was seconded by Mr. Scully.

The meeting was adjourned at 6:55PM.

*Respectfully Submitted by:
Irene Schaefer, Recording Secretary*