



City of Palm Coast
Agenda
CITY COUNCIL WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor Milissa Holland
Vice Mayor Nick Klufas
Council Member Eddie Branquinho
Council Member Robert G. Cuff
Council Member Jack D. Howell, II

Tuesday, December 11, 2018

9:00 AM

CITY HALL

City Staff

Beau Falgout, Interim City Manager

William Reischmann, City Attorney

Virginia A. Smith, City Clerk

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
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- > City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- > All pagers and cell phones are to remain OFF while City Council is in session.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or agendaed at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue

further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

PRESENTATIONS

- 1 PRESENTATION - UPDATE ON CITY COUNCIL PRIORITIES FOR FISCAL YEAR '19**
- 2 PRESENTATION - CITIZEN'S SURVEY**
- 3 RESOLUTION 2018-XX APPROVING PIGGYBACKING THE FLORIDA DEPT. OF MANAGEMENT SERVICES CONTRACT WITH GARTNER, INC. FOR IT RESEARCH AND ADVISORY SERVICES**
- 4 RESOLUTION 2018-XX APPROVING THE PURCHASE OF SALESFORCE LICENSING FROM CARAHSOFT TECHNOLOGY, INC.**
- 5 RESOLUTION 2018-XX APPROVING A WORK ORDER WITH AQUATIC MANAGEMENT PLUS, LLC FOR WEED CONTROL OF THE FRESHWATER STORMWATER DRAINAGE SYSTEM**
- 6 RESOLUTION 2018-XX APPROVING THE CDBG CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE PROGRAM YEAR OF OCTOBER 1, 2017 TO SEPTEMBER 30, 2018**

WRITTEN ITEMS

- 7 RESOLUTION 2018-XX APPROVING PIGGYBACKING THE COBB COUNTY BOARD OF COMMISSIONERS CONTRACT WITH GARLAND FOR THE PURCHASE OF ROOFING SERVICES AND SUPPLIES FOR FIBERNET COLOCATION FACILITY #1**
- 8 RESOLUTION 2018-XX APPROVING PRICE AGREEMENTS WITH DIAMOND R FERTILIZER CO., INC., REIDEX/TARGET SPECIALTY PRODUCTS, SITEONE LANDSCAPE SUPPLY, AND SUNNILLAND CORPORATION FOR VARIOUS LANDSCAPE CHEMICALS AND FERTILIZER**
- 9 RESOLUTION 2018-XX APPROVING THE DONATION OF A 2.93 ACRE RESERVE PARCEL OF LAND OWNED BY GREEN HILL REAL ESTATE**

PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

ADJOURNMENT

CALENDAR AND WORKSHEET

ATTACHMENTS TO MINUTES

City of Palm Coast, Florida Agenda Item

Agenda Date: 12/11/2018

Department	PLANNING	Amount
Item Key	4991	Account
		#
Subject	PRESENTATION - UPDATE ON CITY COUNCIL PRIORITIES FOR FISCAL YEAR '19	
Background :	Previously City Council directed the City Manager to focus on adopted City Council priorities and periodically report on the status and efforts being made to address those priorities. Staff will provide a presentation detailing the progress made on Citizen Council Priorities.	
Recommended Action :	Presentation only.	

Council Priorities Report

This report shows the progress on approaches that are marked as a Council priority.

	Completed
GOAL 1 : To anticipate the need for additional services and infrastructure to provide opportunities for mixed use development with goods, services, and employment.	49.44%
Objective 1.1 To enhance infrastructure in order to maintain quality neighborhoods and business districts	5.00%
Strategy 1.1.1 Projects targeted as highest priority shall be evaluated for potential upgrade or enhancement	5.00%
Approach 1.1.1.7 Maintain a Capital Improvement Plan	0.00%
Measurement 1.1.1.7.a Update the 10-year Capital Improvement Plan with an emphasis on maintaining existing infrastructure with a pay as you go philosophy (Infrastructure Team)	0.00%
Comments	
10/31/2018	In November and December the 10-Year CIP will be updated to reflect the approved 5-Year CIP projects approved as part of the FY19 Budget process. During the months of January thru March the 10-Year CIP will be updated for a presentation to City Council in the Spring of 2019.
Measurement 1.1.1.7.b Update the 5 year CIP with an emphasis on maintaining infrastructure with a pay as you go philosophy (Infrastructure Team)	0.00%
Comments	
10/31/2018	City staff will begin to update the 5-year CIP after receiving City Council direction on the 10-Year CIP update in the Spring of 2019. This update occur in June and July with funding updates from the Finance staff as well as updates from Project Managers and feedback regarding grant opportunities.
Approach 1.1.1.16 Develop a comprehensive public policy to address failing sea walls.	10.00%
Measurement 1.1.1.16.a In coordination with CME, research and provide presentation of findings for a Special Assessment District for saltwater canals and seawall repair options (CODE ENFORCEMENT)	10.00%
Comments	
10/25/2018	Code staff will communicate with other municipalities in Florida concerning how they achieve compliance with seawalls in disrepair. In addition, staff is contacting local marine contractors to obtain quotes for the cost to replace failing seawalls. Data will be compiled and obtained by December 30th, which will subsequently be followed by a presentation to City Council.
Measurement 1.1.1.16.b In coordination with Code Enforcement, research and provide presentation of findings for a Special Assessment District for saltwater canals and seawall repair options (CONSTRUCTION MANAGEMENT)	10.00%
Comments	
10/31/2018	CM& E staff provided code staff with historical research data.

Objective 1.2 To assess the need to expand infrastructure for sustainable growth	85.00%
Strategy 1.2.2 Coordinate facility capacity upgrades to meet the City's growth needs appropriately	62.50%
Approach 1.2.2.3 Traffic Signal Study and recommendations for maintenance	25.00%
Measurement 1.2.2.3.f Complete analysis and create a plan for phase 3 of the Signal Optimization Project that includes the future implementation of adaptive traffic light control (TRANSPORTATION SUB-TEAM)	25.00%
Comments	
12/5/2018	City staff reviewed current status and identified work that has been completed and began a listing of work remaining. City staff intends to bring the Phase 3 project to City Council for consideration in January 2019. While the optimization project will not provide adaptive traffic control, the system could be enhanced in the future to accommodate new technology.
Approach 1.2.2.27 Evaluate Town Center and other locations within the southern part of the City with the potential to incorporate a future premier multi-purpose recreation center that all generations are served	100.00%
Measurement 1.2.2.27.a Evaluate Town Center and other locations within the southern part of the City with the potential to incorporate a future premier multi-purpose recreation center that all generations are served (Parks Team)	100.00%
Comments	
10/29/2018	Staff prepared and presented to City Council on July 10 and 17, 2018, a Request for Statement of Qualification to complete a Recreation Center Master Plan. After discussion, City Council opted to not to move forward with this project. Staff will wait for City Council direction prior to bringing the item back for consideration.
Strategy 1.2.3 Keeping older neighborhoods attractive and relevant	100.00%
Approach 1.2.3.19 Investigate the viability of implementing a maintenance program for vacant lot frontages	100.00%
Measurement 1.2.3.19.a Investigate the viability of implementing a maintenance program for vacant lot frontages (Planning)	100.00%
Comments	
11/2/2018	The presentation and assessment has been completed and this item is scheduled for the November 13, 2018 City Council workshop.
12/6/2018	The presentation was made to City Council and no further action was requested.
Approach 1.2.3.20 Request Florida Power & Light to provide a presentation to City Council to discuss feasibility of underground utility retrofits and mounting of equipment on utility poles	100.00%
Measurement 1.2.3.20.a Request Florida Power & Light to provide a presentation to City Council to discuss feasibility & cost implications of overhead to underground conversion (CONSTRUCTION MANAGEMENT)	100.00%
Comments	
10/31/2018	FPL is scheduled to make a presentation to City Council on November 13th.
12/4/2018	FPL made a presentation to City Council on November 13, 2018.
Measurement 1.2.3.20.b Request Florida Power & Light to provide a presentation to City Council to discuss feasibility of mounting of equipment on utility poles (CONSTRUCTION MANAGEMENT)	100.00%
Comments	
10/31/2018	FPL is scheduled to make a presentation to City Council on November 13th.
12/4/2018	FPL made a presentation to City Council on November 13, 2018.

GOAL 2 : To develop and maintain a strong economy by supporting the growth and development of new and existing businesses while creating an environment to attract new companies that align with our values	39.41%
Objective 2.1 Capitalize on the success of Prosperity 2021, while focusing on new strategies to improve economic growth, diversify our economy, and attract and retain skilled community workforce talent	40.37%
Strategy 2.1.2 Encourage investment in our Downtown and targeted areas	40.86%
Approach 2.1.2.3 Create a stakeholders group to create a new Vision for Town Center through a strategic approach	53.66%
Measurement 2.1.2.3.a Create an Innovation District to establish target areas for visioning purposes (INNOVATION TEAM)	100.00%
Comments	
10/30/2018	On June 5, 2018, City Council approved the Innovation District and Innovation Kick Start Program. Since approval, the City has received a lot of interest in the Program, as well as innovative requests from developers with development concepts and proposals that would benefit our downtown and our community as a whole. On October 16, 2018, City Council also approved expanding the Innovation District to include parcels 20, 21, and 22, and for it to be reflected in the Innovation Kick Start Program. For this fiscal year, the Innovation Team has achieved this goal and will continue to add efforts to the District.
Measurement 2.1.2.3.b Create programming for the Innovation District to encourage and attract development in the Innovation District (INNOVATION TEAM)	35.00%
Comments	
10/30/2018	In October, the Innovation Team held their first kick off meeting on 10/22 and reviewed all performance measures and priorities (as in previous fiscal year, we did not have any PMs assigned). In the kick off meeting, the team was asked to review the Strategic Recommendation Report that was prepared the prior fiscal year from consultant from Frontier Service Design. This Report contains information the team had provided around bringing people to downtown (e.g. attractions and events), establishing Town Center as an Innovation Hub and securing a master developer. The Innovation Team is meeting 11/2 to come up with a plan around what programming we can implement as it relates to budgets, proximity, internal and partners, established events, etc. Additionally as it relates to development, the Team continues to promote and market the Innovation Kick Start Program (approved by City Council on 6/5/2018, expanded boundaries on 10/16/18). In this month, the City also made an announcement of the first development to come through the District – The Palms at Town Center.
11/27/2018	In November, the Innovation Team continued to promote the Innovation Kick Start Program. Since October, we have another residential unit in queue for the Program that will add 233 units to the Innovation District and Town Center. This adds up to 321 new homes for residents that will come through Program. Promoting the Program will continue to be a priority for the team until December 2020 or until the allotment of projects through the Program is fully utilized. Additionally, as new residential units come into the area, the team realizes the need to continue to focus on attracting commercial projects. As for future programming to consider, the City has received several request from developers in needing City support through monetary means to further secure projects to come to our area. However, the City does not have a dedicated fund to assist in these request. The idea of having an “Innovation Fund” to aid future projects keeps coming up in conversations, and may come to City Council in the future as we look for ways to secure funding for something like this.
Measurement 2.1.2.3.c Create a stakeholders group to grow and support the long-term sustainability of the district (INNOVATION TEAM)	100.00%
Comments	

10/30/2018	In October, City staff have coordinated with City Council on forming an Innovation District Advisory Council to grow and support the long-term sustainability of the Innovation District. Members were identified this month and represent high-tech companies, developers, real estate, education, health and wellness, legal, financial and cultural arts. These leaders have been the stakeholders in Town Center early on and are prepared to serve as trailblazers in helping accomplish City Council goals for creating and expanding firms and jobs in our City, across all sectors and disciplines. Our first kick off meeting is 11/7.
11/27/2018	In November, the Innovation District Advisory Council held their first meeting on Nov. 7. The Advisory Council will continue to meet bi-monthly to discuss strategies (including events, programming, partners and development) the City can implement for the Innovation District, as well as Opportunity Zone planning, funding opportunities and time sensitive issues

Measurement 2.1.2.3.d Evaluate the need to engage an outside professional facilitator to assist with the visioning process (INNOVATION TEAM)	16.66%
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Comments

10/30/2018	In October, the Innovation Team held their first kick off meeting on 10/22 and reviewed all performance measures and priorities (as in previous fiscal year, we did not have any PMs assigned). In the kick off meeting, the team was asked to review the Strategic Recommendation Report that was prepared the prior fiscal year from consultant from Frontier Service Design. This Report contains information the team had provided around bringing people to downtown (e.g. attractions and events), establishing Town Center as an Innovation Hub and securing a master developer. The Innovation Team is currently creating a timeline for priorities, and with this timeline, will determine if and when it makes sense to engage a consultant again.
11/27/2018	In November, the Innovation Team discussed the need of utilizing an outside facilitator to assist with the visioning process of the Innovation District/Town Center. Before approaching one, the general consensus was getting past a few milestones first – including building content, making it accessible and relatable as it comes to residents and developers; also having a few successes with events and projects seemed to make sense first. The team will continue to evaluate the need of a facilitator each month – but for now, we find we do not need to engage with one yet.

Measurement 2.1.2.3.e Develop a lasting Vision for the Innovation District through a phased approach (INNOVATION TEAM)	16.66%
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Comments

10/30/2018	In October, the Innovation Team held their first kick off meeting on 10/22 and reviewed all performance measures and priorities (as in previous fiscal year, we did not have any PMs assigned). In the kick off meeting, the team was asked to review the Strategic Recommendation Report that was prepared the prior fiscal year from consultant from Frontier Service Design. This Report contains information the team had provided around bringing people to downtown (e.g. attractions and events), establishing Town Center as an Innovation Hub and securing a master developer – which are all pieces in creating a lasting vision. Additionally, establishing a stakeholder group, securing funding and marketing the area are key components as well. The Innovation Team sees this performance measure as guide point for everything we do this year and beyond. We will continue to meet and expand on this PM. Next Innovation Team meeting is 11/2.
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11/28/2018	<p>In November, the Innovation Team held two meetings (11/2 and 11/27). At each meeting, the over-arching theme is “develop a lasting Vision for the Innovation District through a phased approach.” We focus each time on low-hanging fruit and future fruit to accomplish this. Currently we see the following adding to the overall, lasting vision for the Innovation District.</p> <p>Low-Hanging Fruit</p> <ul style="list-style-type: none"> - Having innovative themes at events that already exists – especially City ones. This includes partnering with the Drone Team, working with FPL on future hackathons, Tedtalks, and tech-savvy opportunities. City events we have identified that we can incorporate innovative themes include Mobility Week, Waterway Cleanup, Arbor Day (also Drone Day) and creating buzz around sculptures in the park. We also have identified several partners and plan to connect with them throughout the year. - Partnering with the High Tech Corridor. Our team has had initial conversations with them and plan to invite them to City Council Workshop in January. - Utilize the Innovation District Advisory Council for marketing – whether it’s for testimonies or looking for feedback on marketing material. <p>Future Fruit – we will continue to make a list of opportunities to explore into 2020 and beyond. Ideally we would like standalone events and programming and partners to network with.</p>
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Approach 2.1.2.4 Create a dedicated funding mechanism to support events and programs in pursuit of innovation in Town Center. Utilize stakeholders to create funding program framework	19.51%
Measurement 2.1.2.4.a In coordination with the Innovation District stakeholders, conduct an analysis of funding opportunities (INNOVATION TEAM)	16.66%

Comments

10/30/2018	In October, members were identified to be a part of the Innovation District Advisory Council. These leaders have been the stakeholders in Town Center early on and are prepared to serve as trailblazers in helping us accomplish City Council goals for creating and expanding firms and jobs in our City, across all sectors and disciplines. One of the components to do this is understanding what dollars are needed to accomplish this. Thus, the Innovation District Advisory Council will conduct an analysis of funding opportunities for the area. Our first kick off meeting for the Innovation District Advisory Council is 11/7 and will introduce the metric then.
11/27/2018	In November, the Innovation Team met and discussed starting an inventory list of grant opportunities that are out there. The plan is to have a comprehensive list by December and plan to share it with the Innovation District Advisory Council in January. The intent in sharing with the Council is to discuss other funding opportunities that are out there other than grants, including sponsorships, P3 models, etc.

Measurement 2.1.2.4.b Identify and apply for grant funding opportunities that supports the vision for the Innovation District (INNOVATION TEAM)	16.66%
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Comments

10/30/2018	In October, the Innovation Team held their first kick off meeting on 10/22 and reviewed all performance measures and priorities (as in previous fiscal year, we did not have any PMs assigned). The Team agreed to look for grant funding opportunities when it comes to the Innovation District. We will review this PM as a group once a month – and also coordinate efforts with our Opportunity Zone designation and Innovation District Advisory Council.
11/27/2018	In November, the Innovation Team met and discussed starting an inventory list of grant opportunities that are out there. The plan is to have a comprehensive list by December and apply for ones that meet our needs accordingly.

Measurement 2.1.2.4.c Identify events and programs that support the vision of the Innovation District (INNOVATION TEAM)	25.21%
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Comments

10/30/2018	In October, the Innovation Team held their first kick off meeting on 10/22 and reviewed all performance measures and priorities (as in previous fiscal year, we did not have any PMs assigned). In the kick off meeting, the team was asked to review the Strategic Recommendation Report that was prepared the prior fiscal year from consultant from Frontier Service Design. This Report contains information the team had provided around bringing people to downtown (e.g. attractions and events), establishing Town Center as an Innovation Hub and securing a master developer. The Innovation Team is meeting 11/2 to come up with a plan around what programming we can implement as a team as it relates to budgets, proximity, internal and partners, established events, etc.
11/28/2018	In November, the Innovation Team focused on identifying low-hanging fruit and future fruit events and programming for the Innovation District. Low-hanging events and programming include things that already exists within the City, in the Innovation District and the surrounding area. Events and programs that have been identified thus far include: City Events: Mobility Week, Waterway Cleanup, Arbor Day (same day as Drone Day), creating buzz around sculptures in the park, drone lunch and learn with seniors Possible Partner Events: Flo.Wave, drone racing Future Fruit Events: Hackathon, Tedtalks – partnering with Coastal Cloud and/or FPL. The team has already connected with FPL and are in discussions for partnered events in 2020. Also in 2020, we are already conception ideas to use for the Birding Festival. At least for the 1st and 2nd quarter of this year, the team plans to continue to inventory and assess other events and programs to execute during the year and beyond.

Strategy 2.1.4 Identify opportunities to expand fiber technology to stimulate economic activity	39.81%
Approach 2.1.4.1 Evaluate fiber initiative with the University of Florida Whitney Lab facilities to determine mutually beneficial opportunities	75.00%
Measurement 2.1.4.1.a Evaluate fiber initiative with the University of Florida Whitney Lab facilities to determine mutually beneficial opportunities (INFORMATION TECHNOLOGY)	75.00%

Comments

11/19/2018	The City has coordinated with partners (Marineland and University of Florida Whitney Lab) and determined there is interest in connecting the City's FiberNet to this area. The City is proposing a local legislative priority to fund the extension of the Beachside Sewer Forcemain and FiberNet extension this upcoming legislative session. In order to accomplish this project, state legislative funding will be necessary to make the project economically feasible.
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Approach 2.1.4.2 Determine feasibility of partnering with Central Florida High-Tech Corridor	80.00%
Measurement 2.1.4.2.a Request presentation from Central Florida High-Tech Corridor of partnering opportunities (INNOVATION TEAM)	80.00%

Comments

10/30/2018	In October, the Innovation Team held their first kick off meeting on 10/22 and reviewed all performance measures and priorities (as in previous fiscal year, we did not have any PMs assigned). With having previous FACT Team members as part of the Innovation Team, the group discussed how we can accomplish this goal. The group will revisit this performance in November and will add it to our team's timeline in accomplishing our PMs this year.
11/27/2018	In November, the Innovation Team reached out to the High Tech Corridor (HTC) and connected with Randy Berridge. Randy was kind enough to give an overview of the HTC and shared efforts that have already occurred within Flagler County. The team requested to have the HTC present to City Council in January and a date is currently being planned.

Approach 2.1.4.3 Identify the potential infrastructure enhancements needed to ensure the City is prepared for technology enhancements (i.e. fiber, autonomous vehicles, etc.)	60.00%
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Measurement 2.1.4.3.b Identify potential infrastructure enhancements needed to ensure the City is prepared for technology enhancements (i.e. fiber, autonomous vehicles, etc.) (INFORMATION TECH INTERNAL SVC)	60.00%
Comments	
11/4/2018	Magellan completed their final report on the City's FiberNet and how to leverage Smart City Applications using FiberNet.
11/19/2018	City Council approved the advanced metering infrastructure (AMI) to enable static remote reading and enable citizens to better monitor their water usage. With the deployment of this system, the City will be able to evaluate other Smart City Applications that could use the same infrastructure.
11/30/2018	City staff is preparing multiple consultant engagements to assist the City in evaluating infrastructure and technology enhancements. City staff are scheduled to present a contract with a consultant to evaluate our diverse internal applications for recommendations in December 2018. City staff is scheduled to present a contract with a security consultant to assess physical security for technology enhancements in January 2019.
Approach 2.1.4.5 Request feedback from local technology companies to better identify marketing recruitment strategies	16.66%
Measurement 2.1.4.5.a Interview local technology companies for feedback to identify possible marketing strategies. (INNOVATION TEAM)	16.66%
Comments	
10/30/2018	In October, the Innovation Team held their first kick off meeting on 10/22 and reviewed all performance measures and priorities (as in previous fiscal year, we did not have any PMs assigned). With this PM, the team discussed coordinating with members of the forming Innovation District Advisory Council who have members of local technology companies. Though the first kick off meeting for the Advisory Council is on 11/7, the Innovation Team plans to engage tech members as the group becomes more establish the first of the year.
11/27/2018	In November, the Innovation Team discussed to start on this PM by interviewing technology companies who are on Innovation District Advisory Council as were now crafting marketing material as it relates to Town Center and the Innovation District. The team has already begun on these initial efforts and plans to share with the Advisory Council in January.
Approach 2.1.4.6 Expand FiberNET	12.00%
Measurement 2.1.4.6.i Develop a master plan that depicts the existing and future expansion of the fiber infrastructure (INFORMATION TECHNOLOGY)	12.00%
Comments	
11/19/2018	Finalized Magellan plan. Looking at partnership with Magellan for fiber expansion and selection of private partner.
11/30/2018	Due to cost from Magellan for assistance with finding Private Partner, will work with Gartner after contract is approved to find Private Partner. Work on expansion plan continues as far as possible.
Approach 2.1.4.8 Evaluate the feasibility of requiring new construction to incorporate a committed fiber port through building code regulations	17.50%
Measurement 2.1.4.8.a Based on the Fiber Master Plan, determine the feasibility of requiring existing and proposed development to incorporate fiber infrastructure (Planning)	10.00%
Comments	
12/4/2018	During the first quarter: 1) Work with fiber team to help determine current and future fiber infrastructure locations. 2) Work with City attorney in establishing a rational nexus for Land Development Code revision requiring fiber infrastructure.

Measurement 2.1.4.8.b Review Florida Building Code to determine regulations that apply to fiber communications and potential of requiring connectivity (BUILDING PERMITS)	25.00%
Comments	
11/2/2018	Currently reviewing Florida Building Code and the National Electrical Code for requirements of fiber optic connections and/or conduits for new commercial construction.
Objective 2.2 To develop a "branding and marketing strategy" and establish criteria to measure success	25.00%
Strategy 2.2.2 Develop a campaign to highlight the City's economic strengths and opportunities	25.00%
Approach 2.2.2.13 Encourage shopping local by encouraging businesses to advertise the impact shopping local has on them (signs)	25.00%
Measurement 2.2.2.13.a Identify ways to educate our citizens to shop local including signage and brochures (COMMUNICATIONS & MARKETING)	25.00%

Comments	
11/2/2018	A comprehensive 'Be Local, Buy Local' campaign using a new logo and messaging is launching in November, and a month-by-month plan has been developed. The launch will gain momentum with paid advertising starting Nov. 21 and continuing into the New Year. A web page has been added to www.PalmCoastBAC.com and will be upgraded when the BAC website is redesigned by early January. A Small Business Saturday news release and proclamation are scheduled for November. Social media posts are scheduled throughout each month. A rack card is being designed now with the goal of having those available for the holiday season.
11/28/2018	The comprehensive 'Be Local, Buy Local' campaign using a new logo and messaging launched the week of Nov. 12, leading up to Small Business Saturday, and continuing into the holiday shopping season. Ads are running in the Daytona Beach News-Journal, Palm Coast Observer, Flagler Live, Flagler Broadcasting (2 radio stations), the Flagler Chamber of Commerce website and in the Fantastic Flagler visitor and newcomer guide. A news release for the campaign and Small Business Saturday went out Nov. 9 and was covered by the media. A campaign for social media began Nov. 18 using the hashtags #ShopSmall, #SmallBizSaturday and #BeLocalBuyLocal, using our logo and collateral provided by the national organizers of Small Business Saturday. The printed rack cards have been received. Next steps: ordering window clings and distributing collateral to businesses.

GOAL 3 : To leverage our financial strengths while ensuring the City remains committed to fiscal responsibility in delivering value-added services to residents and businesses	28.50%
Objective 3.1 Diversify our revenue sources	50.00%
Strategy 3.1.1 Evaluate and target diversification of funding sources	50.00%
Approach 3.1.1.9 During the capital improvement project planning process, target grant opportunities that can offset capital improvement cost	50.00%
Measurement 3.1.1.9.a Conduct an evaluation to identify grant opportunities for all capital projects (Infrastructure Team)	50.00%

Comments	
10/31/2018	City staff continues ongoing pursuit of grants associated with Capital Projects based upon knowledge of previous grants and grant opportunities that we are made aware of. In November City Staff will review the 5-Year CIP and identify projects that may be eligible for grants; These projects will be distributed to the Parks, Drainage, Transportation and Utility Sub-Teams to seek grants in December through February and identify timelines, grant funding level(s), matching fund requirements and other relevant information. The information gathered will be incorporated when preparing the annual 10-Year CIP update.

12/4/2018	Two projects were identified for possible grant opportunities. A Stormwater Weir project was identified for a SJRWMD grant opportunity; an application was submitted in October however we were made aware in December that the project did not rank high enough to receive funding. A Recreation Trail Program Grant was identified for new construction of new trails at Long Creek Nature Preserve associated with the next phase of this project; staff will begin the grant application.
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Objective 3.2 Increase efficiency through enhanced operations and technological advancements	27.07%
Strategy 3.2.2 Evaluate current technological opportunities to reduce operational cost	27.38%
Approach 3.2.2.16 Perform Information Technology (I.T.) system and software upgrades	27.38%
Measurement 3.2.2.16.e Create an inventory of existing software products to establish evaluation priority (INFORMATION TECH INTERNAL SVC)	20.00%

Comments

11/2/2018	This goal is related to 3.2.2.16.52525.f and will be accomplished as part of our engagement with Gartner.
11/30/2018	The inventory will be completed by January 2019 and be provided to the consultant to evaluate our existing software products.

Measurement 3.2.2.16.f Engage an external consultant to evaluate existing software products (INFORMATION TECH INTERNAL SVC)	7.00%
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Comments

11/2/2018	The City is looking to engage Gartner as a strategic partner to help us evaluate all our current software an implementations. Our goal is to bring this proposal to Council by the end of November, and to able to start the process with Gartner shortly after.
11/19/2018	Continuing work with Gartner. Met with them on 11/16. Need to solidify contract and cost.
11/30/2018	Have final Gartner cost. Taking to Council for approval.

Measurement 3.2.2.16.q Identify weaknesses in current communication services (INFORMATION TECH INTERNAL SVC)	80.00%
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Comments

11/19/2018	City staff have identified that existing phone system needs to be replaced with more modern technology. In addition, the City needs to have multiple carriers to ensure redundancy in the case of carrier failure.
11/30/2018	RFP is 80% complete. Need to add all IVR systems to this RFP to cover the current, disparate, systems we have.

Measurement 3.2.2.16.r Track communication system interruptions and provide after-action report (INFORMATION TECH INTERNAL SVC)	100.00%
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Comments

11/4/2018	Created Root Cause Analysis (RCA) form. Next step is to introduce the RCA process to the team and create the process for COPC.
11/19/2018	Created RCA template and first RCA for last week's phone outage.
11/30/2018	The RCA process is complete and in production. It is entered through a template in Manage Engine and a report is created from all RCA entries.

Measurement 3.2.2.16.s Identify options to mitigate weaknesses in current communication services (INFORMATION TECH INTERNAL SVC)	50.00%
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Comments

11/19/2018	City staff and customer service implemented a cloud-based phone system for the City's call centers. This system uses multiple carriers and allows for call center staff to answer phone calls anywhere that there is a internet connection. This system mitigates weaknesses in current phone system for our high volume call centers.
------------	--

11/30/2018	RFP is 80% complete. Need to add all IVR systems to this RFP to cover the current, disparate, systems we have.	
Measurement 3.2.2.16.u In coordination with Utility, through advanced metering project, integrate services to real time usage monitoring (INFORMATION TECH INTERNAL SVC)		20.00%
Comments		
11/2/2018	The IT department met with staff from the Utility Dept and representatives from Sensus to discuss this project on Monday, October 29th. The goal is to have the radio towers installed and operational by April 2019. Work is in progress now to have the needed infrastructure (fiber, towers, etc) in place for the installation. In the next few weeks we will be contacting Munis to schedule time for them to begin the software implementation.	
11/19/2018	Continuing work on AMI Sensus project.	
Measurement 3.2.2.16.u1 In coordination with IT, through advanced metering project, begin integrating services to real time usage monitoring through a phased approach. (UTILITY ADMINISTRATION)		10.00%
Comments		
11/5/2018	Oct - This month the final negotiations were completed with the vendor (Sensus), the contract was signed by both parties. Also staff and Sensus had a kick off meeting to introduce the project managers (Sensus & City) responsible personnel for each phase. Discussed time lines and possible project impediments.	
12/5/2018	Nov - This month the Purchase Orders for the project we're issued and Sensus initiated the project.	
Measurement 3.2.2.16.v In coordination with City Clerk's office, evaluate Opportunities to improve public facing "public records" search capabilities (INFORMATION TECH INTERNAL SVC)		10.00%
Comments		
11/5/2018	Precursory discussions were held with the City Clerk on the capabilities and limitations of the current online records search. Further research will be done on what is available to us and a follow up meeting will be held within the next 2 weeks.	
11/19/2018	Assigned to Doug.	
11/30/2018	In a meeting between IT and Clerk staff it was determined that we would see if there was a way to use the existing public records search function to auto-populate a list of documents from an address or parcel. If this is possible we will be able to embed this into the new Citizen portal. We will know if this is possible by December 7th.	
Measurement 3.2.2.16.v1 In coordination with IT, evaluate Opportunities to improve public facing "public records" search capabilities (CITY CLERK)		10.00%
Comments		
11/5/2018	Precursory discussions were held with I.T. staff on the capabilities and limitations of the current online records search. Further research will be done on what is available to us and a follow up meeting will be held within the next 2 weeks.	
11/19/2018	Meeting set up with IT for 11/30 to discuss options.	
12/3/2018	In a meeting between IT and Clerk staff it was determined that we would see if there was a way to use the existing public records search function to auto-populate a list of documents from an address or parcel. If this is possible we will be able to embed this into the new Citizen portal. We will know if this is possible by December 7th.	
Measurement 3.2.2.16.w Conduct a cost-benefit analysis regarding implementation and ongoing maintenance of existing and proposed platform(s) (Citizen Engagement Platform) (INFORMATION TECH INTERNAL SVC)		16.00%
Comments		
11/2/2018	It is working toward engaging Gartner to help with this measure (see 3.2.2.16.52525.f)	

11/19/2018	City Council approved an Innovation Partnership Agreement on August 21, 2018 with Coastal Cloud, a local and leading technology based company, to develop a Citizen Engagement Platform. Coastal Cloud's services are being provided at no-cost to the City in order to jointly develop a Citizen Engagement Portal that could help Coastal Cloud expand their footprint in the public sector and help the City better interact with our citizens. The portal is being developed on the Salesforce platform, one of the leading customer relationship management solutions in the world. Working with Coastal Cloud continues. Now have final Salesforce pricing.	
11/30/2018	Salesforce pricing review is complete. Taking to Council on 12/11/18.	
Measurement 3.2.2.16.x Identify external facing vs. internal efficiencies of operational services (Citizen Engagement Platform) (INFORMATION TECH INTERNAL SVC)		6.00%
Comments		
11/16/2018	City Council approved an Innovation Partnership Agreement on August 21, 2018 with Coastal Cloud, a local and leading technology based company, to develop a Citizen Engagement Platform. Coastal Cloud's services are being provided at no-cost to the City in order to jointly develop a Citizen Engagement Portal that could help Coastal Cloud expand their footprint in the public sector and help the City better interact with our citizens. The portal is being developed on the Salesforce platform, one of the leading customer relationship management solutions in the world.	
11/30/2018	We are currently working with Coastal Cloud to create the Citizen engagement platform. They are expecting to have the initial build done around March at which time we will be able to evaluate efficiencies, leveraging our partnership with Gartner. Salesforce pricing review is complete. Taking to Council.	
Measurement 3.2.2.16.y Identify customer service resources and response expectations resulting from platform implementation (Citizen Engagement Platform) (INFORMATION TECH INTERNAL SVC)		10.00%
Comments		
11/2/2018	This measurement is dependent upon implementation of the Citizen Engagement Platform and will be evaluated at that time.	
11/30/2018	This is an important step that is part of the Citizen Portal project, but is not yet developed.	
Measurement 3.2.2.16.z Present options including budget considerations to City Council (Citizen Engagement Platform) (INFORMATION TECH INTERNAL SVC)		17.00%
Comments		
11/2/2018	City Council approved an Innovation Partnership Agreement on August 21, 2018 with Coastal Cloud, a local and leading technology based company, to develop a Citizen Engagement Platform. Coastal Cloud's services are being provided at no-cost to the City in order to jointly develop a Citizen Engagement Portal that could help Coastal Cloud expand their footprint in the public sector and help the City better interact with our citizens. The portal is being developed on the Salesforce platform, one of the leading customer relationship management solutions in the world.	
11/19/2018	Working with Coastal Cloud continues. Now have final Salesforce pricing.	
11/30/2018	IT is meeting and communicating regularly with Coastal Cloud to build out the Citizen Engagement Platform. Coastal Cloud is assisting in getting the quote for the Salesforce licensing and we should have that within the next month. Salesforce cost going to Council.	
Strategy 3.2.3 Continue and enhance unique volunteer opportunities that offset operational service and enhance investment in the community		25.00%
Approach 3.2.3.7 Identify methods of encouraging volunteer participation		25.00%
Measurement 3.2.3.7.a Inventory existing opportunities for the use of volunteers (HUMAN RESOURCES)		50.00%
Comments		

10/25/2018	Current volunteer opportunities exist in all City Departments and include many administrative support tasks. Volunteers for Special Events in Parks & Recreation are scheduled through a partnership with Flagler Volunteer Services. In October, all departments were contacted to see if any new opportunities exist for inclusion in our list.
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Measurement 3.2.3.7.d Inventory volunteer utilization (HUMAN RESOURCES)	0.00%
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Comments

10/25/2018	Volunteer utilization is tracked quarterly. City staff will provide an update 30 days after the end of each quarter.
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GOAL 5 : To ensure a safe community for our citizens and visitors while providing affordable, and enjoyable options for cultural, educational, recreational and leisure-time events.	46.50%
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Objective 5.1 Enhance community and visitors' recreational opportunities and experiences at community events	25.00%
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Strategy 5.1.2 Promote the variety of local leisure and recreational activities	25.00%
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Approach 5.1.2.22 Study the feasibility of developing a Palm Coast App to promote our amenities and events.	25.00%
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Measurement 5.1.2.22.b Implement custom, mobile-first website to promote amenities and events for citizens to use with their smart phones and tablets. (Brand Plus)	25.00%
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Comments

11/19/2018	Brand Plus team met with the IT Development team on 10/31 to discuss plans to move forward using the already purchased website 'parksandrec.fun.' The Team and IT Staff decided on a course of action including the 6 focus items for the new mobile-first website and discussed design aesthetics for the site, including looking at a mock-up site that IT Staff had begun work on.
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12/6/2018	City staff are developing the mobile-first website and are coordinating with the citizen engagement portal development to ensure integration.
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Objective 5.2 Enhance safety measures throughout the community	48.89%
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Strategy 5.2.1 Identify enhancements within park facilities to reduce hazards	15.00%
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Approach 5.2.1.5 Evaluate existing facilities for safety enhancements	15.00%
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Measurement 5.2.1.5.f Complete city-wide facility security master plan to include parks and all other City facilities. (INFORMATION TECH INTERNAL SVC)	20.00%
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Comments

11/2/2018	The RFS process has been completed and the shortlisted firms will give presentations to the reviewers on Thursday, November 8th. After the presentations a firm will be selected.
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11/4/2018	Selected top 3 vendor partners from RFS. Set up top 3 for presentations on 11/8/18.
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11/19/2018	Vendor identified as Guidepost.
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11/30/2018	Met with vendor Guidepost Solutions. Requested final pricing on the original RFX work. Added optional pricing for PM to carry out final plan/analysis. Should have this by end of next week.
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Measurement 5.2.1.5.h Monitor the progress of park camera (security) master plan to include inventory and viewable coverage to determine if additional cameras are needed (INFORMATION TECH INTERNAL SVC)	10.00%
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Comments

11/2/2018	This will goal will be addressed after we receive recommendations from the vendor we contract with (5.2.1.5.52525.f)
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11/19/2018	Will work with selected vendor, Guidepost, to identify needs.
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11/30/2018	This is a step in the Security Master Plan that will be created by Guidepost.
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Strategy 5.2.2 Continue to enhance safety improvements at intersections and along roadways	47.00%
Approach 5.2.2.9 Evaluate and implement safety improvement options for intersections & roadways	100.00%
Measurement 5.2.2.9.x Complete construction of the Lakeview Blvd path project (Infrastructure Team)	100.00%
Comments	
10/31/2018	This path project was substantially completed during the month of October 2018. It is anticipated that the path will be open for public use in November. The continuous street lighting conduit installation will begin in November and FPL has indicated that light poles are anticipated to be installed in December.
12/4/2018	The Path project is completed. FPL has indicated that the street light poles and lighting will begin installation in January 2019.
Approach 5.2.2.10 Expand police presence in neighborhoods	0.00%
Measurement 5.2.2.10.a Provide a presentation from the Flagler County Sheriff's office that details statistics and frequency of crimes and how it is being addressed (COMMUNICATIONS & MARKETING)	0.00%
Comments	
11/2/2018	Toward the end of Q1, we will contact the FCSO to schedule the presentation. It is typically done in March or April.
11/28/2018	We will email FCSO in early December to schedule presentation for February/March timeframe, to coincide with start of budget discussions.
12/3/2018	The presentation by Sheriff Rick Staly has been scheduled for the March 19, 2019, Council meeting.
Approach 5.2.2.11 Develop continuous street lighting plan for major roads	100.00%
Measurement 5.2.2.11.a Develop a master continuous street lighting plan for major roads (Infrastructure Team)	100.00%
Comments	
10/31/2018	A Draft street light master plan has been submitted by the consultant and is currently under review by City staff. A presentation of the master plan will be presented to City Council in November 13th.
12/4/2018	The Master Plan has been finalized and was presented to City Council on November 13, 2018 with no requested changes. A footnote that the amounts included will be updated when the actual associated work is identified and known as part of the design process for each segment
Approach 5.2.2.13 Evaluate opportunities to work with citizens along Florida Park Drive to improve landscaping along the roadway	20.00%
Measurement 5.2.2.13.a Evaluate opportunities to work with citizens along Florida Park Drive to improve landscaping along the roadway (Planning)	20.00%
Comments	
12/4/2018	Team to be formed in November 2018. During the first and second quarter the team will then: <ul style="list-style-type: none"> 1) Establish current conditions for Florida Park Drive <ul style="list-style-type: none"> a) Overlay right of way GIS layer b) Overlay all easements c) Delineation of safe sight triangle 2) Work with Landscape Architect and Traffic Engineer to determine and delineate potential landscape type and planting areas. 3) Determine cost of installation of landscape area. 4) During the second or third quarter establish neighborhood meeting(s) in a means to help development landscape plans. 5) Create findings and opportunities.

Approach 5.2.2.14 Engage an external consultant to identify options through a traffic engineering study to address traffic issues on Florida Park Drive	15.00%
Measurement 5.2.2.14.a Engage an external consultant to identify options through a traffic engineering study to address traffic concerns on Florida Park Drive (CONSTRUCTION MANAGEMENT)	15.00%

Comments	
10/31/2018	City staff reviewed prior presentations made to City Council on 6/9/15 regarding a traffic study as well as a presentation on 8/25/15 regarding air quality pollutants. In November City staff will reach out to the Traffic Engineering consultant to provide an updated proposal as well to seek proposals for environmental testing.
12/4/2018	City staff received an initial draft proposal from traffic engineering consultant on December 3, 2018 for review and comment by City staff. A presentation of the proposed scope of work will be made to City Council in January 2019.

Strategy 5.2.4 ISO standard improvement throughout the Organization	87.50%
Approach 5.2.4.4 Develop and implement a plan for emergency communication	87.50%
Measurement 5.2.4.4.a Develop a plan for emergency communication upgrades in consultation with Flagler County and other partners (COMMUNICATIONS TEAM)	100.00%

Comments	
11/5/2018	This measure has carried over from last year and will most likely extend into Q3 of the new year. The emergency communications plan has been established and gone out to RFP and been awarded. The system and vendor have been finalized and work has begun on its infrastructure. The timeline for completion is August 2019.
12/6/2018	County IT staff and City staff presented the plan to upgrade our emergency communications system in December 2019. City Council approved an interlocal agreement with Flagler County to implement this plan.

Measurement 5.2.4.4.b Work with County Technology Team on emergency communications to identify solutions for areas with poor or no reception (COMMUNICATIONS TEAM)	75.00%
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Comments	
11/5/2018	This measure has also carried over from last year and cannot be entirely validated until the new system is up and running. The consulting team has identified challenging areas throughout the county and has created a system that should be resilient enough to overcome any deficiencies. The timeline for completion will extend into Q4 2019.

GOAL 6 : To develop and implement a comprehensive plan to improve City employee skills and performance through education and training; performance management; and personal development opportunities	9.00%
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Objective 6.1 To develop a program to improve staff retention and recognize individual skill and talents	10.00%
Strategy 6.1.1 A program to identify individual skills and foster improvement of professional skills	10.00%
Approach 6.1.1.11 Enhance professional growth to encourage retention	10.00%
Measurement 6.1.1.11.a Investigate potential methods of incorporating succession planning into organization structure (HUMAN RESOURCES)	10.00%

Comments	
11/1/2018	Department Directors will be asked to respond to a questionnaire (to be developed) by the end of the calendar year. It is expected that the questionnaire will determine which knowledge, skills and abilities will be lacking should senior staff leave the organization due to retirements.

Objective 6.3 To enhance awareness of customer service and relationships with our citizens	8.75%
Strategy 6.3.1 Establish a Customer Experience Program to solicit customer feedback and ensure follow-up consultation	10.00%
Approach 6.3.1.2 Track complaints and compliments throughout the organization	25.00%
Measurement 6.3.1.2.b Conduct a customer survey program to solicit feedback from citizens on matters unique to Palm Coast. (COMMUNICATIONS & MARKETING)	25.00%
Comments	
11/2/2018	Questions for the City-produced Citizen Survey are being written now, and the survey will be taken in late January 2019. We will use Survey Monkey, and we will have a link on our website. We will email the link to registered voters and Utility customers for whom we have email addresses, in addition to using more traditional methods of reaching citizens such as news release to the media and social media. In addition, we continually survey citizens to assess their satisfaction with our customer service, to learn how they find out about recreational programs, to improve our Citizen's Academy and more. A presentation will be given to City Council on December 11, 2018.
11/28/2018	The City-produced Citizen Survey is now being tested internally and will be finalized by the end of Q1 for launch to citizens Jan. 2. The survey, being conducted online via Survey Monkey, will be open Jan. 2-Feb. 2 and will be promoted to the public via direct e-mail, news releases and social media. Citizens will also be able to take the survey at City Hall, Utility and the Community Center (online and paper options).
Approach 6.3.1.4 Improve efforts to solicit customer feedback and civic engagement	2.50%
Measurement 6.3.1.4.d Evaluate citizen survey to identify areas for review and to determine follow up action internally and externally (SAP TEAM)	0.00%
Comments	
11/5/2018	The 2018-19 Citizen Survey is being developed by Team members. On November 5th, input from department representatives will be requested. A draft of the survey will be completed by the end of the calendar year. The survey will be open Jan. 2 - Feb. 2.
Measurement 6.3.1.4.e Implement communication program for solid waste services. (COMMUNICATIONS & MARKETING)	5.00%
Comments	
11/2/2018	Working with the Customer Service manager, we got a jumpstart on improving communications by creating a new welcome bag for new customers with a brochure about garbage service and a flier about recycling. We will create a comprehensive annual communication program for solid waste services in Q1. The new strategies will be implemented no later than Q2, to supplement the communications already in place.
11/28/2018	The comprehensive annual communication program for solid waste services will be developed in Q1. The new strategies will be implemented no later than Q2, to supplement the communications already in place.
Strategy 6.3.2 Develop a reach-out initiative to enhance community awareness of City services	5.00%
Approach 6.3.2.2 Enhance communication with our citizens	5.00%
Measurement 6.3.2.2.j Investigate options to install and maintain informational kiosks at local high-volume shopping locations. (COMMUNICATIONS & MARKETING)	5.00%
Comments	
11/2/2018	We have received verbal commitment from Walmart to install electronic signage, and will explore other location possibilities in Q1. Other steps include exploring options for the signage and evaluating cost, maintenance requirements and potential effectiveness. Work on those steps will begin in Q1, with the goal of making a recommendation in Q2.

City of Palm Coast, Florida Agenda Item

Agenda Date: 12/11/2018

Department PLANNING Item Key 4992	Amount Account #
Subject PRESENTATION - CITIZEN'S SURVEY	
Background: Staff will provide a presentation detailing the proposed draft citizen's survey, campaign timeline and methods to encourage participation. The presentation will also provide an opportunity for discussion and direction from City Council on the attached draft citizen's survey.	
Recommended Action : Presentation only.	



2018-2019 Citizen's Survey

Welcome to the 2018-2019 City of Palm Coast Citizen's Survey

It won't take much of your time to make a big difference! Please help us shape the future of Palm Coast and help make decisions that affect our City.

A few things to remember:

- **Your responses are completely anonymous**
- **Opportunity to complete the survey is January 2 - February 2**
- **The results will be presented to City Council at a future meeting and posted on the City's website**
- **The use of profanity will result in the removal of your input from overall survey results**

If you have any questions about the survey, please call 386-986-3702.



2018-2019 Citizen's Survey

Quality of Life

1. Please rate the overall appearance of Palm Coast:

Poor	Fair	Good	Excellent
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Please rate the overall quality of life in Palm Coast:

Poor	Fair	Good	Excellent
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Please indicate how likely or unlikely you are to remain in Palm Coast for the next five years:

Very likely Somewhat likely Not Sure Somewhat unlikely Very unlikely

4. If you expect to leave Palm Coast, what would be the reason?

5. How many times did you participate in a City recreational program such as a class, social activity, camp or trip in the past year?

More than 5 times
 3 – 4 times
 1 – 2 times
 None

6. How frequently do you visit a City park?

Learn more about our parks - palmcoastgov.com/parks

- Multiple days a week
- Once a week
- Once a month
- Once every few months
- I haven't visited a City park in the past year

7. How frequently have you used the trail system, pathways and sidewalks within the City?*Learn more about our trails - palmcoastgov.com/trek-it-out*

- Multiple days a week
- Once a week
- Once a month
- Once every few months
- I haven't visited a City park in the past year



2018-2019 Citizen's Survey

Economy

8. Please rate the overall private sector economic health of Palm Coast:

Poor	Fair	Good	Excellent
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. How would you describe the overall visual and architectural appeal of businesses in Palm Coast?

- Very unappealing
- Somewhat unappealing
- Appealing
- Very appealing

10. What do you believe are the City's top three greatest assets?

	1st	2nd	3rd
Economic Assets	<input type="text"/>	<input type="text"/>	<input type="text"/>

Other (please specify)

Choices for Greatest Assets To Chose From:

- Educational opportunities
- Workforce talent
- Natural habitat
- Affordable housing
- Beautiful appearance
- Recreational opportunities
- Sense of community
- Quality jobs
- Robust businesses

11. When it comes to growth and development, what is the City's greatest challenge?

- Providing adequate job opportunities
- Providing higher educational opportunities
- Providing a suitable range of housing options
- Protecting natural resources
- Protecting small town character
- Providing adequate amenities (parks, trails, etc.)
- Resources to support small businesses and start-ups
- Other (please specify)

12. What type of development is needed most in Palm Coast?

- Development of Town Center (Downtown Area) and State Road 100
- Commercial developments off of Matanzas Woods Parkway
- Industrial developments in designated zones
- Residential / commercial development along U.S. 1
- Other (please specify)

13. What should be the top economic development priority for the City?

- Developing the Innovation District (Town Center)
- Business retention, expansion and attraction
- Workforce development
- Diverse housing opportunities
- Expansion of municipal fiber network & 5G cell service support
- Preserving our natural environment
- Other (please specify)



2018-2019 Citizen's Survey

Transportation & Safety

14. Which traffic corridor(s) do you use primarily on a daily basis? (check all that apply)

- Belle Terre Parkway
- Palm Coast Parkway
- State Road 100
- Old Kings Road
- Palm Harbor Parkway
- U.S. 1
- Matanzas Parkway
- Other (please specify)

15. Please rate the traffic flow along major traffic corridors in Palm Coast as a whole:

Poor	Fair	Good	Excellent
☆	☆	☆	☆

16. Please rate the quality of traffic signal timing in Palm Coast:

Poor	Fair	Good	Excellent
☆	☆	☆	☆

17. Please rate the quality of each of the following services in Palm Coast:

	Poor	Fair	Good	Excellent
Traffic enforcement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sheriff services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Crime prevention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

18. Please rate how safe or unsafe you feel in your neighborhood:

- Very Unsafe
- Somewhat Unsafe
- Neither Safe nor Unsafe / Don't Know
- Somewhat Safe
- Very Safe



2018-2019 Citizen's Survey

Services

19. How important, if at all, is it for the City to provide each of the following services?

	Not at all important	Somewhat Important	Very Important	Essential	Unsure or Don't Know
Recreation facilities including parks and trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Economic development programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stormwater and drainage system improvements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Youth programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Streetlights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Street maintenance & resurfacing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Special events for education/entertainment/cultural enrichment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

20. How do you find out about recreation programs and special events? (check all that apply)

- Social Media
- Word of Mouth
- Parks & Recreation Activity Guide
- City Website
- Flyer/Brochure
- Email
- Newspaper
- Other (please specify)

21. Please rate the quality of garbage and recycling collection in the City:

Poor	Fair	Good	Excellent
★	★	★	★

22. What type(s) of City of Palm Coast communication would you be interested in receiving and how would you like to receive it (if any)?

	Text	Email	Phone call	Social Media	City website	Other	Would not like to receive any communication
Emergency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Road Closures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Notice of Public Meetings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recreation Programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trash Collection Schedule and Updates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you chose "Other" for type of communication and/or how to receive it, please specify:



2018-2019 Citizen's Survey

Survey Demographics and Comments

23. In which category is your age?

- Under 18 years
- 18 to 24 years
- 25 to 34 years
- 35 to 44 years
- 45 to 54 years
- 55 to 64 years
- 65 to 74 years
- 75 years or older
- Prefer not to answer

24. What is your sex?

- Female Male Prefer not to answer

25. Do any children 17 or under live in your household?

- Yes No

26. Is your residence...

- Rented Owned
- Other (please specify)

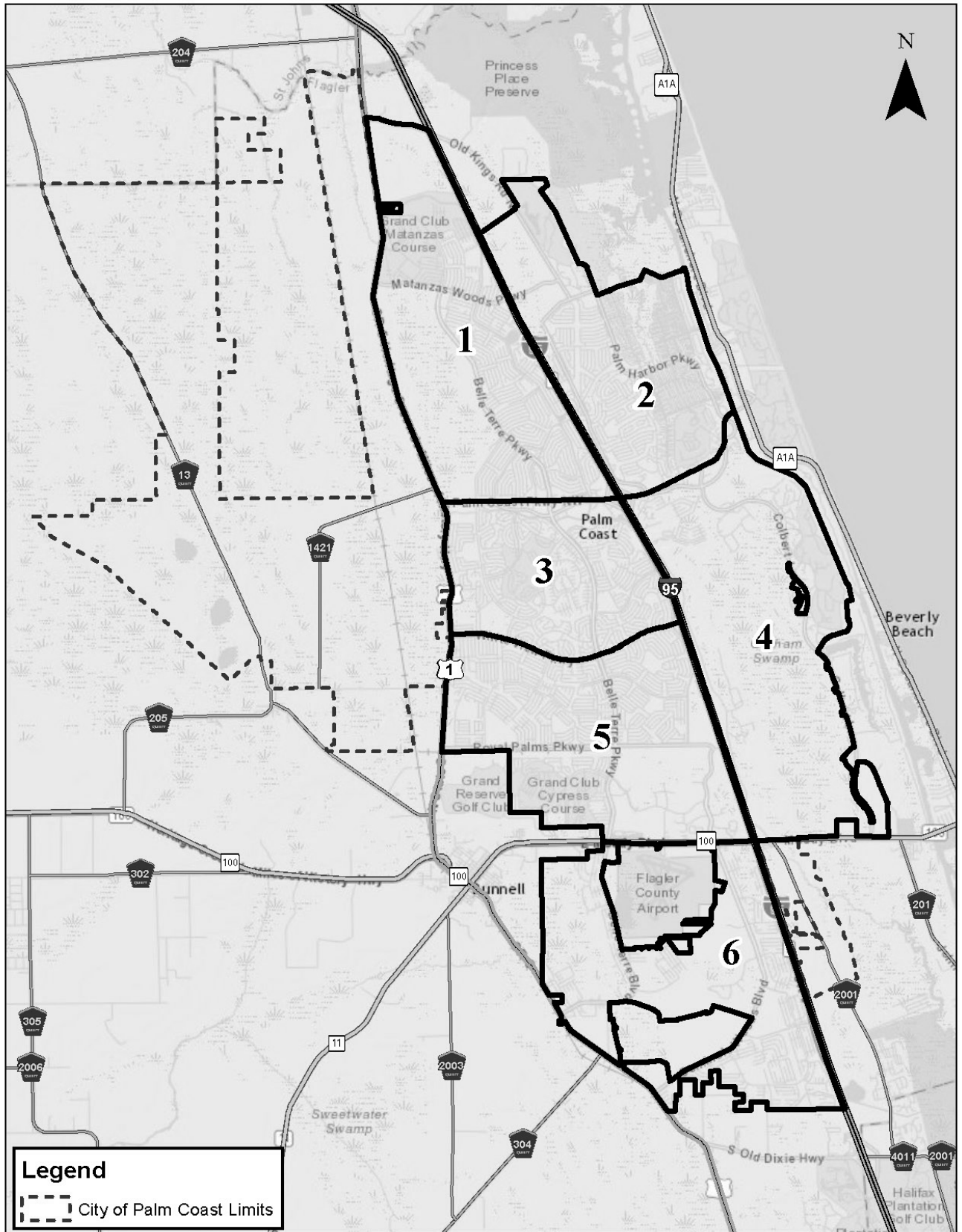
27. How much do you anticipate your household's income to be before taxes for the current year? (Please include in your total income from all sources for all persons living in your household)

- Less than \$25,000
- \$25,000 to \$49,999
- \$50,000 to \$99,999
- \$100,000 to \$149,999
- \$150,000 or more
- Prefer not to answer

28. What is your highest achieved level of education?

- Did not complete high school, or obtain GED
- High School Diploma or GED
- Associates
- Technical Institute / Vocational
- Bachelor's Degree
- Master's Degree
- Ph.D. or J.D.

City of Palm Coast Map



29. What part of the City of Palm Coast do you live in? (see map above)

- 1 – Northwest (North of Palm Coast Parkway & West of I-95)
- 2 – Northeast (North of Palm Coast Parkway & East of I-95)
- 3 – Central North (Portion of P Section, W Section)
- 4 - Central East (South of Palm Coast Parkway & East of I-95)
- 5 - Central South (Portion of P Section, R Section)
- 6 - Southern (South of SR100)
- Other (please specify)

30. Are there any additional comments you would like to provide?

City of Palm Coast, Florida

Agenda Item

Agenda Date : 12/11/2018

Department	Information Technology	Amount	\$71,471.00
Item Key		Account	65052525-034000
Subject	RESOLUTION 2018-XX APPROVING PIGGYBACKING THE FLORIDA DEPT. OF MANAGEMENT SERVICES CONTRACT WITH GARTNER, INC. FOR IT RESEARCH AND ADVISORY SERVICES.		
Background :			
<p>The City Council adopted priorities for FY2019 include a performance measure to engage an external consultant to evaluate existing software products. In addition, City Council adopted several additional priorities that could benefit from IT technical expertise and consulting services.</p> <p>Gartner is well known as a global leader in research and IT Executive services. Included in this engagement are the following planned outcomes:</p> <ul style="list-style-type: none"> • Diagnostic Benchmark of Digital Capabilities and IT Cost Optimization, • Enable Future Growth through Rationalization and Effective Cost Realignment, • Assist with Development of a Comprehensive IT Strategic Plan to include Cloud and Enterprise Applications Modernization Strategy, • Assist with Smart City Initiatives including search for Private Partnership, • Access to I.T. and Government-related research material including software/services reviews and a plethora of statistics data. <p>City staff is recommending piggybacking the Florida Dept. of Management Services (#81141902-Vita-18-AC) with Gartner through 3/12/2021 for IT research and advisory services. Piggybacking existing competitively bid contracts is advantageous since the pricing is generally better than what the City could obtain on its own, and the City does not incur the expense and delay of soliciting a bid.</p> <p>The underlying contract is a service agreement that is subscription based, meaning all services become available with the annual subscription payment. Attached is the services included in the subscription. The annual subscription costs for these services is \$71,471.00 in 2019. Funds for this project have been budgeted for in the FY2019 Information Technology Department.</p>			
SOURCE OF FUNDS WORKSHEET FY 2018-19			
Information Technology Fund – Internal – Other Contractual 65052525-034000		\$181,000.00	
Total Expended/Encumbered to Date.....		\$ 31,479.90	
Pending Work Orders/Contracts.....		\$ 0.00	
<u>Current (WO/Contract).....</u>		<u>\$ 71,471.00</u>	
Balance.....		\$ 78,049.10	
Recommended Action :			
Adopt Resolution 2018-XX approving piggybacking the Florida Department of Management Services Contract with Gartner, Inc. for IT research and advisory services.			

RESOLUTION 2018 _____
PIGGYBACK CONTRACT
FLORIDA DEPT. OF MANAGEMENT SERVICES WITH GARTNER, INC

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING PIGGYBACKING THE FLORIDA DEPT. OF MANAGEMENT SERVICES CONTRACT WITH GARTNER, INC. FOR INFORMATION TECHNOLOGY RESEARCH AND ADVISORY SERVICES; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palm Coast desires to piggyback the Florida Dept. of Management Services contract with Gartner, Inc. for IT research and advisory services; and

WHEREAS, Gartner desires to provide the above mentioned services to the City of Palm Coast.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF PIGGYBACK CONTRACT. The City Council of the City of Palm Coast hereby approves the terms and conditions of the piggyback contract between the Florida Department of Management Services and Gartner, for IT research and advisory services, as attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Resolution are severable, and if any phrase, clause, sentence, paragraph or section of this Resolution shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 18th day of December 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit A-Piggyback Contract Florida Dept. of Management Services with Gartner

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney



CONTRACT EXECUTIVE OVERVIEW (Non-Construction)

Vendor Name Gartner, Inc.

Project Name: IT Research and Advisory Services

Bid/Reference # 81141902-VITA-18-ACS

Contract Type: Engagement Letter (Piggyback)

Contract Value \$ 71,471.00

Resolution # _____

City Council Approval Date: _____

Standard Contract Template (Y/N): n/a - piggyback

If No, then Reviewed by
City Attorney: n/a - piggyback

Length of Contract: 3 years -ending 3/12/2021

If Yes, # and length of
renewals: 4 @ one year each

Renewable (Y/N): Y

City's Project Manager Chuck Burkhart

Brief Description/Purpose:

To utilize the Florida Dept of Management Services Alternate Contract Source #81141902-VITA-18-ACS including pricing originally on the Commonwealth of Virginia's contract with Gartner, Inc for IT Research and Advisory services.

Approvals:

Responsible Dept. Director _____ Date: _____

City Finance _____ Date: _____

City Attorney _____ Date: _____

Interim City Manager _____ Date: _____



City of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

Gartner, Inc.
Attn: Phillip A. Cummings, Sr. Director Contracts Counsel
1201 Wilson Blvd, 17th Floor
Arlington, VA 22209

RE: Engagement Letter Authorizing Piggyback

Alternate Contract Source - Florida Dept. of Management Services

Contract Name

81141902-VITA-18-ACS

Contract Reference

Dear Mr. Cummings,

In Process

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with its terms and conditions and pricing. If agreed, please indicate approval by electronically signing below.

All invoices should be sent via email to ap@palmcoastgov.com. If email is not possible, please mail invoices to: City of Palm Coast, Attn: Accounts Payable, 160 Lake Avenue, Palm Coast, Florida 32164. All legal notices should be sent to the attention of the City Manager at the same address.

Please feel free to contact me at the email address below, if you have any questions.

Regards,

Rose Conceicao

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

This Engagement Letter is hereby acknowledged and agreed to:

CITY OF PALM COAST

By: _____

Print: Beau Falgout

Title: Interim City Manager

Date: _____

DocuSigned by:

By: Phillip A. Cummings
(Authorized Corporate Officer)

Print Name: Phillip A. Cummings

Title: Contracts Counsel

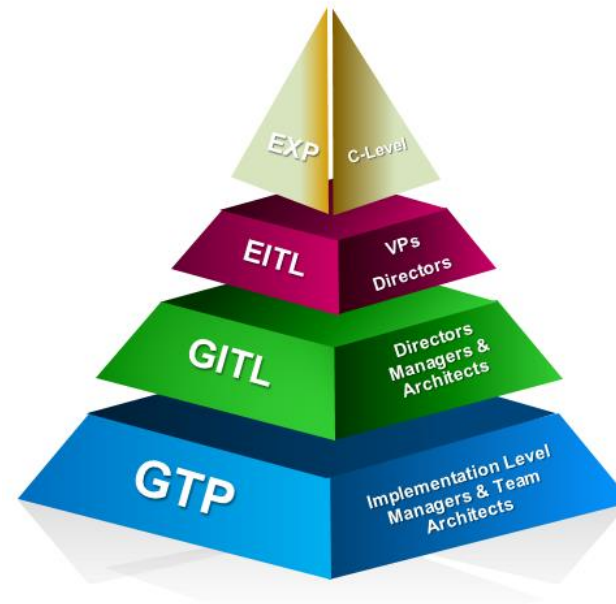
Date: Nov 28, 2018 | 5:02 PM EST

Proposed Investment

Service	Quantity of Licenses	Proposed License Holder	Investment
Gartner for Enterprise IT Leaders	2	Chuck Burkhart (Leader) TBD (Cross Function Member) January 1, 2019-December 31, 2019	\$71,471
Possible Early Activation December 2018			Total \$71,471

Gartner for Enterprise IT Leaders (EITL)

- Assigned Service Delivery Team; Leadership Partner and Leadership Client Manager
- Member Value Plan
- Annual Onsite Meeting
- Gartner for IT Leaders Content; Diagnostic Tools, Toolkits, IT Key Metrics Data
- Facilitated Networking & Community Events
- Member Forum Meetings Held Twice per Year
- Member-Driven Research
- Exclusive Peer Content on My Gartner
- Enterprise IT Leaders Webinars
- Designated Member Delegate
- Including All of the GITL Content, Analysts and Research



INTERNAL or RESTRICTED

Gartner Executive Summary for City of Palm Coast

City Objectives

- Entrepreneurial Ecosystem
- Town Center Innovation
- Upgrade of Technological Infrastructure
- Increased Citizen and Customer Experience
- Sustainability

Strategic Priorities

Leverage the use of technology to: 1) Enhance, expand and improve Citizen experience 2) Increase efficiency and access 3) Ensuring security 4) Enable enhanced digital capabilities for City and Utility

Challenges / Opportunities

Resources – lack the FTE skills and competencies to drive the level of change required

Governance – lack a good process to prioritize projects and IT spend

IT Maturity – the capabilities of the current IT organization will not deliver the level of service and impact required

Key Initiatives the proposed Gartner services will contribute to

Digital Government Strategy
Smart City and Citizen Engagement

Applications Modernization
Cloud Strategy

Information and Cyber Security

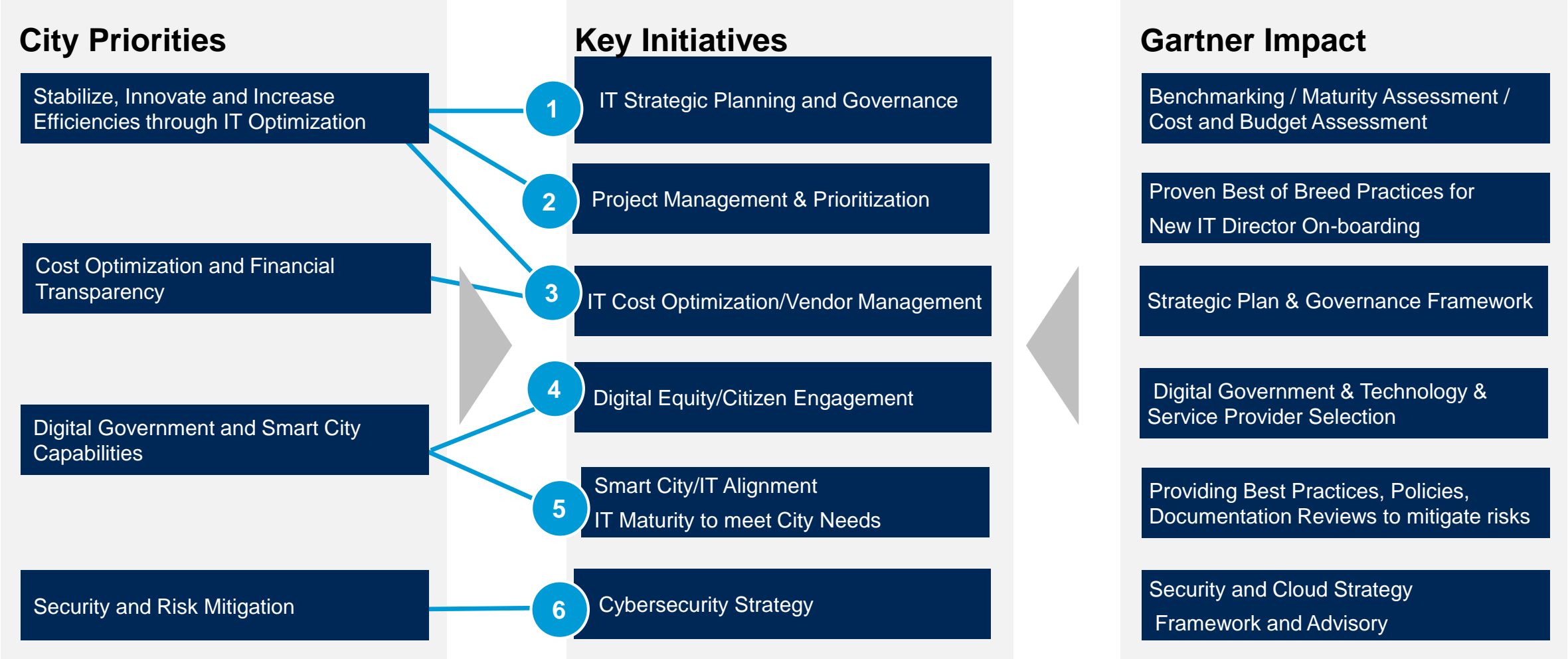


Draft Gartner Engagement Planned Outcomes

- Diagnostic Benchmark of Digital Capabilities and IT Cost Optimization
- Enable Future Growth through Rationalization and Effective Cost Realignment
- Develop Comprehensive IT Strategic Plan
- Cloud and Enterprise Applications Modernization Strategy
- Organize and Drive Organization to enable Smart City Capabilities
- Drive Organizational Alignment through IT Partnerships and Joint Planning

INTERNAL or RESTRICTED

Gartner Resource Alignment for City of Palm Coast



INTERNAL or RESTRICTED

Gartner Research and Advisory Portfolio of Services

Contract Vehicle: Florida State Term Contract #81141902-VITA-18-ACS



** GTP is not sold as a stand-alone offering

INTERNAL or RESTRICTED

City of Palm Coast, Florida

Agenda Item

Agenda Date: 12/11/2018

Department	Information Technology	Amount	\$98,284.63
Item Key		Account	#65052525-051020
Subject	RESOLUTION 2018-XX APPROVING THE SALESFORCE LICENSING AGREEMENT WITH CARAHSOFT TECHNOLOGY, INC.		
Background :			
<p>The City Council adopted priorities for FY2019 include several performance measures related to innovation, entrepreneurship, and developing a Citizen Engagement Platform.</p> <p>To this end, City Council approved an Innovation Partnership Agreement on August 21, 2018 with Coastal Cloud, a local and leading technology based company, to develop a Citizen Engagement Platform. Coastal Cloud's services are being provided at no-cost to the City in order to jointly develop a Citizen Engagement Portal that could help Coastal Cloud expand their footprint in the public sector and help the City better interact with our citizens. The portal is being developed on the Salesforce platform, one of the leading customer relationship management solutions in the world. The approved Innovation Partnership Agreement is attached.</p> <p>Since that time, Coastal Cloud and City staff have been working together to test and develop the Citizen Engagement Portal. In order to further develop the portal, test, and implement, the City needs to purchase licensing for the Salesforce software. The need for licensing was discussed with City Council at the time of the Innovation Partnership Agreement approval. This licensing is required to allow both development and production usage of the resulting application. Here is a description of the 5 licenses required:</p> <ol style="list-style-type: none"> 1. Lightning Service Cloud (Enterprise Edition) - The 34 Service Cloud Enterprise Edition licenses is a customer service and support platform built to help you get faster and reliable case resolution. It lets you deliver smarter service with a 360-degree view of every customer, resolve issues across any channel, and increase customer satisfaction by connecting your whole business. Your agents are empowered by having complete visibility into every interaction with every customer and, with computer-telephony integration (CTI), are able to accelerate handling times of customer phone-in calls to boost agent productivity and improve customer satisfaction. 2. Lightning Field Service (Dispatcher) - The 2 dispatcher licenses are utilized to assign the right field employees to the right jobs at the right time from a single, purpose-built dashboard. Our console for assigning jobs, optimizing schedules and routes, as well as managing resources. 3. Lightning Field Service (Contractor) - The 57 Field Service Contractor licenses are for scheduling external users, with access to work orders, cases, contracts, and accounts. 4. Customer Community (Enterprise Edition) - The 1000 Customer Community licenses are the external facing portal. Customer Community enables self-service and builds deeper relationships. Lightning Community Builder makes it easy to create and maintain a mobile-ready community. Chatter collaboration enables access to groups, topics and files. Since Community Cloud is built on the trusted, secure Salesforce platform, customers can integrate third-party apps and data. Results: increased call deflection, faster case resolution, and greater customer satisfaction. 5. Premier+ Success Plan (Support & Admin) - This is a must for all of our 311 implementations. It will give you access to exclusive success programs and 1-on-1 engagements through 			

Accelerators & Success Managers to provide you with best practices, adoption strategies, proactive recommendations, and release readiness.

The total annual cost for the salesforce licensing is \$98,284.63. City Council specifically included funding (\$252,000.00) within the Fiscal Year 2019 Budget software budget line for 311 licensing (aka Citizen Engagement Portal) and other additional Smart City initiatives.

SOURCE OF FUNDS WORKSHEET FY 2018-19

Information Technology Fund – Internal – Software 65052525-0521020	\$1,133,166.00
Total Expended/Encumbered to Date.....	\$ 471,600.05
Pending Work Orders/Contracts.....	\$ 0.00
Current (WO/Contract).....	<u>\$ 98,284.63</u>
Balance.....	\$ 563,275.32

Recommended Action :

Adopt Resolution 2018-XX approving the Salesforce licensing agreement with Carahsoft Technology, Inc.

RESOLUTION 2018 - ____
SALESFORCE LICENSING

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE SALESFORCE LICENSING AGREEMENT WITH CARAHSOFT TECHNOLOGY, INC.; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE CONTRACT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Carahsoft Technology Inc., desires to provide salesforce license software to the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires purchase the salesforce license software from Carahsoft Technology, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF AGREEMENT. The City Council of the City of Palm Coast hereby approves the terms and conditions of the agreement with Carahsoft Technology, Inc., for the purchase of salesforce licensing, as referenced herein and attached hereto as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the purchase as depicted in Exhibit “A.”

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 4th day of December 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit "A" – Salesforce Agreement with Carahsoft Technology Inc.

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

Government - Price Quotation

Salesforce.com Government at Carahsoft



Carahsoft Technology Corp.
 1860 Michael Faraday Drive | Suite 100 | Reston, Virginia 20190
 Phone (703) 871-8500 | Fax (703) 871-8505 | Toll Free (888) 662-2724
 www.carahsoft.com | sales@carahsoft.com

TO: [REDACTED]
 City Manager
 City of Palm Coast
 160 Cypress Point Parkway
 Palm Coast, FL 32135 USA

FROM: Tyler Miller
 Carahsoft Technology Corp.
 1860 Michael Faraday Drive
 Suite 100
 Reston, Virginia 20190

EMAIL: [REDACTED]

EMAIL: Tyler.Miller@carahsoft.com

PHONE: (386) 986-3702

PHONE: (703) 673-3551 **FAX:** (703) 871-8505

TERMS: FTIN: 52-2189693
 Shipping Point: FOB Destination
 Remit To: Same as Above
 Payment Terms: Net 30 (On Approved Credit)
 Cage Code: 1P3C5
 DUNS No: 088365767
 Credit Cards: VISA/MasterCard/AMEX
 Sales Tax May Apply

QUOTE NO: 12657772
QUOTE DATE: 11/05/2018
QUOTE EXPIRES: 11/30/2018
RFQ NO:
SHIPPING: ESD
TOTAL PRICE: \$98,284.63

TOTAL QUOTE: \$98,284.63

LINE NO.	PART NO.	DESCRI	QUOTE PRICE	QTY	EXTENDED PRICE
1	205-0004	Lightning Service Cloud - Enterprise Edition Start Date: 12/03/2018 End Date: 12/02/2019	\$1,279.58 OM	34	\$43,505.72
2	205-0017N	Lightning Field Service - Dispatcher - Enterprise Edition Start Date: 12/03/2018 End Date: 12/02/2019	\$1,680.64 OM	2	\$3,361.28
3	205-0017	Lightning Field Service - Contractor - Enterprise Edition Start Date: 12/03/2018 End Date: 12/02/2019	\$458.36 OM	57	\$26,126.52
4	205-0024	Customer Community - Enterprise Edition - Logins Start Date: 12/03/2018 End Date: 12/02/2019	\$8.91 OM	1000	\$8,910.00
5	205-0160	Premier+ Success Plan (Support & Admin) Start Date: 12/03/2018 End Date: 12/02/2019	\$16,381.11 OM	1	\$16,381.11

SUBTOTAL: \$98,284.63

TOTAL PRICE: \$98,284.63

TOTAL QUOTE: \$98,284.63



Carahsoft Technology Corp.
1860 Michael Faraday Drive | Suite 100 | Reston, Virginia 20190
Phone (703) 871-8500 | Fax (703) 871-8505 | Toll Free (888) 662-2724
www.carahsoft.com | sales@carahsoft.c m

LINE NO.	PART NO.	DESCRI	QUOTE PRICE	QTY	EXTENDED PRICE
		<p>---Product Special Terms---</p> <p>Scratch Org The following terms shall govern all of Customer's use of the Scratch Orgs functionality, whether provisioned pursuant to this or another Order Form. Scratch Orgs are for testing and development use only, and not for production use. As part of its system maintenance, SFDC will periodically delete any Scratch Org, including any associated data or Active Scratch Objects, as set forth in the Documentation. Deletion of an active Scratch Org shall not terminate Customer's Scratch Org subscription; if an active Scratch Org is deleted during Customer's Scratch Org subscription term, Customer may create a new active Scratch Org. Creation of new active Scratch Orgs count towards the daily scratch org limits set forth in the Documentation. Any representations, warranties and covenants in the Customer's MSA regarding log retention, back-ups, disaster recovery, and return and deletion of data shall not apply to Scratch Orgs.</p> <p>---</p> <p>Courtesy Administrators for Premier+ Success The Courtesy Administrators for Premier+ Success are provided to Customer free of charge for use only by the SFDC administration team in connection with Customer's purchase of the Premier+ Success Plan in order to allow SFDC to perform the administration functions described in the Premier+ Success Plan ("Courtesy Administrator Subscriptions"). After Customer's execution of this Order Form, SFDC will provide Customer with instructions on how to set up the Courtesy Administrator Subscriptions. For clarity, the Courtesy Administrator Subscriptions are provided on a one-time basis and Customer may not add on any additional Courtesy Administrator Subscriptions during the Order Term despite anything to the contrary in any agreement between Customer and SFDC.</p> <p>---</p> <p>Free Sandbox with Enterprise Edition Sandbox subscriptions are for testing and development use only, and not for production use. As part of its system maintenance, SFDC may delete any Sandbox that Customer has not logged into for 150 consecutive days. Thirty or more days before any such deletion, SFDC will notify Customer (email acceptable) that the Sandbox will be deleted if Customer does not log into it during that 30-day (or longer) period. Deletion of a Sandbox shall not terminate Customer's Sandbox subscription; if a Sandbox is deleted during Customer's Sandbox subscription term, Customer may create a new Sandbox.</p> <p>---</p> <p>Lightning Service Cloud Customer's use of this product is subject to the following restrictions: http://www2.sfdcstatic.com/assets/pdf/misc/lightning-contractual-restrictions.pdf. Customer understands that the foregoing functionality restrictions are contractual in nature (i.e., these restrictions are not enforced in the Services as a technical matter) and therefore agrees it is responsible for monitoring its Users' use of such subscriptions and for enforcing such use restrictions. SFDC may review Customer's use of such subscriptions at any time through the Services.</p> <p>---</p> <p>Lightning Field Service - Dispatcher Lightning Field Service - Dispatcher is intended for use by Users whose primary job function includes scheduling or optimization of Work Orders, Field Technicians or Assets. Lightning Field Service - Dispatcher may not be used by Users whose primary job function is: a) management of inbound customer communication in a contact center (ex. call center), b) customer case management, or c) operation in a sales or pre-sales capacity. Customer understands that the foregoing limitations are contractual in nature (i.e. not limited as a technical matter in the Services), and therefore agrees to strictly monitor its Users' use of such subscriptions and enforce the applicable restrictions. SFDC may monitor Customer's use of the subscriptions at any time through the Services. Lightning Field Service - Dispatcher provides third party scheduling and optimization functionality that integrates with Service Cloud. Such third party functionality is a non-SFDC application (a "Non-SFDC Application" or "Third-Party Application", as that term may be defined in the Agreement between SFDC and Customer). Customer agrees that by entering into this Order Form it is also entering into, and will be bound by, the following End User Terms with respect to such non-SFDC application: www.clicksoftware.com/end-user-terms In order to access Lightning Field Service - Dispatcher, the Customer's system administrator must first install it in the Customer's Salesforce instance via the following link: http://fsl.force.com/install Customer's use of this product is subject to the same restrictions as Lightning Service Cloud identified at: http://www2.sfdcstatic.com/assets/pdf/misc/lightning-contractual-restrictions.pdf. Customer understands that the foregoing functionality restrictions are contractual in nature (i.e., these restrictions are not enforced in the Services as a technical matter) and therefore agrees it is responsible for monitoring its Users' use of such subscriptions and for enforcing such use restrictions. SFDC may review Customer's use of such subscriptions at any time through the Services.</p> <p>---</p> <p>Customer Community (Logins/month) Subscriptions to Customer Community (Logins/month) may not be purchased for use by Customer employees or other personnel of Customer. Each Customer Community (Logins/month) subscription entitles the Permitted Users access to all such Communities within the same Org up to the number of log-ins per calendar month ordered (the "Permitted Number of Monthly Logins"). The beginning and end of each calendar month will conform with U.S. Pacific Time. Customer shall assign each Permitted User a User profile or permission set that permits access to no more than 10 custom objects in each applicable community. Salesforce.com will provision 20 User subscriptions for each of the Permitted Number of Monthly Logins; subject, however, to the limitations on the aggregate number of User subscriptions per Org set forth in the Documentation ("Permitted Users"). Customer understands that the above limitations are contractual in nature (i.e., they are not limited as a technical matter in the Service) and therefore agrees to strictly review its Users' use of such subscriptions and enforce the limits set forth herein. SFDC may review Customer's use of the subscriptions at any time through the Service. Unused logins are forfeited at the end of each anniversary of the Order Start Date hereunder or the Order End Date, whichever occurs first, and do not roll over to subsequent months.</p> <p>---</p>			



Carahsoft Technology Corp.
1860 Michael Faraday Drive | Suite 100 | Reston, Virginia 20190
Phone (703) 871-8500 | F x (703) 871-8505 | Toll Free (888) 662-2724
www.carahsoft.com | sales@carahsoft.com

LINE NO.	PART NO.	DESCRIPTION	-	QUOTE PRICE	QTY	EXTENDED PRICE
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Lightning Field Service - Contractor, Lightning Field Service - Contractor+ Subscriptions to Lightning Field Service - Contractor and Lightning Field Service - Contractor+ are limited to use by Customer's third party contractors and may not be used by Customer's employees. Lightning Field Service - Contractor and Lightning Field Service - Contractor+ provide third party scheduling and optimization functionality integrated with Customer Community Plus (in the case of Lightning Field Service - Contractor) or Partner Community (in the case of Lightning Field Service - Contractor+). Such third party functionality is a non-SFDC application (a "Non-SFDC Application" or "Third-Party Application", as that term may be defined in the Agreement between SFDC and Customer). Customer agrees that by entering into this Order Form it is also entering into, and will be bound by, the following End User Terms with respect to such non-SFDC application: www.clicksoftware.com/end-user-terms In order to access Lightning Field Service - Contractor or Lightning Field Service - Contractor+, as applicable, the Customer's system administrator must first install the following managed package in the Customer's Salesforce instance via the following link:

<http://fsl.force.com/install> Each Lightning Field Service - Contractor subscription User and each Lightning Field Service - Contractor+ subscription User, as applicable, may access all Communities within the same Org. Customer shall assign each Lightning Field Service - Contractor User, or each Lightning Field Service - Contractor+ User, as applicable, a User profile or permission set that permits access to no more than 10 custom objects in the applicable community. Customer understands that the foregoing limitations are contractual in nature (i.e., they are not limited as a technical matter in the Service) and therefore agrees to strictly review its Users' use of such subscriptions and enforce the limits set forth herein. SFDC may review Customer's use of the subscriptions at any time through the Service.

Annual renewal increase will not exceed 7% YOY, provided the renewal is for a minimum of the above represented user subscription quantities/configuration and a minimum of one year renewal period.

Licensee agrees that any order for Salesforce.com will be governed by the terms and conditions of the Carahsoft Salesforce Service Terms copies of which are found at https://www.carahsoft.com/Eula/Salesforce_MSA and all Schedules referenced by the Service Terms are made a part hereof. Licensee acknowledges it has had the opportunity to review the Agreement, prior to executing an order.

Should the licensee purchase Government Cloud Licenses with Government Cloud Premier + Support, the following terms shall apply to the support: <http://www.carahsoft.com/government-cloud-terms>

Should the licensee purchase Salesforce Marketing Cloud Licenses, the following terms shall apply to those products: http://www.salesforce.com/assets/pdf/misc/salesforce_MSA.pdf

https://help.salesforce.com/articleView?id=salesforce_help_map.htm&type=0

A list of currently available FedRAMP/IL4 Authorized Salesforce products can be found here: https://help.salesforce.com/articleView?id=000270080&language=en_US&type=1



City of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

Coastal Cloud, LLC.
Attn: Mr. Tim Hale, Managing Partner
1 Hammock Beach Parkway
Palm Coast, FL 32137

Re: Innovation Partnership Agreement

Dear Mr. Hale,

Please review and sign the attached Innovation Partnership Agreement via DocuSign.

Unless otherwise provided in writing, the parties designate the following as respective places for giving written notice to the other under the agreement:

For the City:
City Manager
City of Palm Coast
160 Lake Avenue
Palm Coast, Florida 32164

For Coastal Cloud
Tim Hale, Managing Partner
Coastal Cloud, LLC
1 Hammock Beach Parkway
Palm Coast, Florida 32137

Thank you for your attention to this request.

Regards,

Rose Conceicao

Rose Conceicao
Risk Management & Contract Coordinator

DocuSigned by:
Acknowledged by: Tim Hale Date: Sep 5, 2018 | 2:48 PM EDT
4E7CA63909A8468...
Print Name: Tim Hale



INNOVATION PARTNERSHIP AGREEMENT

THIS INNOVATION PARTNERSHIP AGREEMENT (“Agreement”) is made and entered into this 8th day of September, 2018, by the **CITY OF PALM COAST, FLORIDA**, a municipal corporation with offices at 160 Lake Avenue, Palm Coast, Florida 32164 (“City”) and Coastal Cloud, LLC., with offices at 1 Hammock Beach Parkway, Palm Coast, Florida 32137 (“Coastal Cloud”).

RECITALS:

WHEREAS, Coastal Cloud is a technology-based company that provides process, and technical expertise to design robust and maintainable solutions on a cloud-based platform that is accessible by the internet; and

WHEREAS, Coastal Cloud is looking to expand their footprint in the public sector; and

WHEREAS, the City is currently assessing solutions related to a 311 system that is citizen facing that could either integrate with current technology in use or replace existing technology; and

WHEREAS, Coastal Cloud seeks to better understand the City’s challenges and opportunities in seeking solutions for a citizen facing 311 system to help expand their footprint in the public sector; and

WHEREAS, the City could benefit from Coastal Cloud’s experience and perspective in developmental technology solutions for future clients; and

WHEREAS, the City and Coastal Cloud have a unique opportunity to partner together and exchange knowledge to one another at no cost; and

WHEREAS, the partnership between the City and Coastal Cloud will further the shared goals of expanding the local economy and contributing to Palm Coast’s reputation as a center for innovation and technology.

NOW THEREFORE, in consideration of the mutual promises and covenants herein, and other good and valuable consideration which the parties agree has been exchanged and received, the parties agree as follows:

1.0 Recitals. The above recitals are true and accurate and are fully incorporated herein by reference.

2.0 Commitments by Coastal Cloud

(a) Agrees to participate in this partnership at its own cost and expense.

(b) Agrees to participate with City staff in the assessment of solutions related to a 311 system.

(c) Agrees to make recommendations to City staff for solutions related to a 311 system.

(d) Agrees to provide City staff with access to any 311 solutions developed by Coastal Cloud for testing and/or trials periods at no cost to the City.

3.0 Commitments by City

(a) Agrees to invite Coastal Cloud to participate with City staff in the assessment of solutions related to a 311 system.

(b) Agrees to share City insight, knowledge and expertise for research purposes to Coastal Cloud.

(c) Agrees to be available to Coastal Cloud representatives for research purposes.

(d) Agrees to test any 311 solutions developed by Coastal Cloud and provide feedback.

4.0 Term; Completion Schedule. This agreement shall commence on date stated above, and shall terminate one year after, unless extended in writing by either party upon notice. This Agreement may be extended only upon mutual written consent of the parties.

5.0 Fees. Both parties agree to offer services, insights and recommendations at no cost during the agreement terms. There are no fees for the services being provided under this Agreement.

6.0 Ownership of documents. Title to all final documents, including drawings, specifications, data, reports, summaries, correspondence, photographs, computer software (if purchased on the City's behalf), video and audio tapes, software output, and any other materials ("Materials") with respect to work performed under this Agreement shall vest with City, as provided herein. City shall obtain written authorization from Coastal Cloud prior to using any Materials for any other project. All work products that result from this Agreement, including system designs, report formats, computer programs, software configurations, system documentation, training materials and any other Materials with respect to work performed under this Agreement shall vest jointly with City and Coastal Cloud, as provided herein. Coastal Cloud reserves the right to utilize these work products on other Coastal Cloud client engagements. Coastal Cloud does not have a right to City data.

7.0 Termination. The City shall have the authority to terminate this Agreement, upon written notice to Coastal Cloud, for any reason whatsoever. Upon receipt of written notice of such termination by the City, Coastal Cloud shall promptly cease all services on this project, unless otherwise directed by City; and

(a) City is hereby expressly permitted to assume the projects and complete them by any means, including but not limited to, an agreement with another party.

(b) The rights and remedy of the City and Coastal Cloud provided under this Section are not exclusive and are in addition to any other rights and remedies provided by law or appearing in any other section of this Agreement.

8.0 Compliance with Laws. Coastal Cloud shall be responsible for complying with all applicable laws, ordinances, rules, regulations, and lawful orders of any public authority regarding the location and continued operations of its business with the City.

- 9.0 Conflict of Interest.** Coastal Cloud warrants and declares that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, in any manner or degree which will render the services required under the provisions of this Agreement a violation of any applicable local, state or federal law. Coastal Cloud further declares that, in the performance of this Agreement, no subcontractor or person having such an interest shall be employed. In the event that any conflict of interest should nevertheless hereinafter arise, Coastal Cloud shall promptly notify the City of the existence of such conflict of interest so that City may determine whether to terminate this Agreement.
- 10.0 Non-Exclusive Agreement.** This Agreement is non-exclusive and both City and Coastal Cloud expressly reserves the right to contract with other entities for the same or similar services.
- 11.0 Rights and Obligations under Agreement.** By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.
- 12.0 Indemnification and Hold Harmless.** Coastal Cloud shall indemnify, defend, and hold the City and its officers, employees, and agents harmless from and against any and all liability, claims, suits, actions, damages, and causes of action arising out of any personal injury, bodily injury, loss of life, or damage to any property, or violation of any relevant federal, state or municipal law or ordinance, or other cause in connection with the negligent, recklessness or intentional acts or omission of Coastal Cloud its employees, subcontractors or agents, or on account of the performance or character of the work, except for any such claim arising from the negligence or willful misconduct of the City, its officers, employees or agents. Acceptance of insurance certificates and endorsements required under this Agreement does not relieve Coastal Cloud from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.
- 13.0 Applicable Law and Venue.** This Agreement shall be construed under the laws of the State of Florida. Venue for any actions brought concerning this Agreement shall be Flagler County, Florida.
- 14.0 Public Records.** This Agreement is subject to the laws of the state of Florida, including without limitation Chapter 119, Florida Statutes, which generally make public all records or other writings made or received by the parties. Coastal Cloud shall:
1. Keep and maintain all public records required by the City to perform the services herein; and
 2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S. or as otherwise provided by law; and

- 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement and following completion of the Agreement; and
- 4. Upon completion of the Agreement, transfer, at no cost, to the City all public records in possession of Coastal Cloud or keep and maintain public records required by the City to perform the services herein. If Coastal Cloud transfers all public records to the City upon completion of the Agreement, Coastal Cloud shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format compatible with the information technology systems of the City.

All requests to inspect or copy public records relating to the Agreement shall be made directly to the City. Notwithstanding any other provision of this Agreement to the contrary, failure to comply with the requirements of this paragraph shall result in the immediate termination of the Agreement, without penalty to the City. Failing to provide the public records to the City within a reasonable time may be subject to penalties pursuant to Section 119.10, F.S. Coastal Cloud shall fully indemnify and hold harmless the City, its officers, agents and employees from any liability and/or damages, including attorney's fees through any appeals, resulting from the failure to comply with these requirements.

QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES REGARDING THE DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, SHOULD BE DIRECTED TO THE CITY'S CUSTODIAN OF PUBLIC RECORDS, ATTN: VIRGINIA SMITH, CITY CLERK, AT 386-986-3713, VSMITH@PALMCOASTGOV.COM, 160 LAKE AVENUE, PALM COAST, FL 32164.

IN WITNESS THEREOF, this Agreement is entered into as of the day and year the last party signs this Agreement as stated below.

CITY OF PALM COAST, FLORIDA

DocuSigned by:
 By: Jim Landon
 JIM LANDON, CITY MANAGER

Date Sep 8, 2018 | 8:23 AM EDT

COASTAL CLOUD, LLC

DocuSigned by:
 By: Tim Hale
 Name: Tim Hale

Date Sep 5, 2018 | 2:48 PM EDT

City of Palm Coast, Florida

Agenda Item

Agenda Date: 12/11/2018

Department	Community Development	Amount	\$164,208.08
Item Key		Account	54205511-034000-55105
Subject	RESOLUTION 2018-XX APPROVING A WORK ORDER WITH AQUATIC MANAGEMENT PLUS, LLC FOR WEED CONTROL OF THE FRESHWATER STORMWATER DRAINAGE SYSTEM		
Background :			
<p>This is in alignment with the Council's directive for moving forward with an enhanced approach to City wide improvements to the capacity and conveyance of the City's stormwater system. City Council approved a master services contract with Aquatic Management, LLC on October 16, 2018 to conduct freshwater canal spraying to control aquatic weed growth. Aquatic Management Plus, LLC. has held multiple spray contracts with the City of Palm Coast for the past 12 years. They will spray only state approved herbicides, using multiple pieces of equipment to access all ditch areas.</p> <p>Consistent with City Council's goals to move forward with the enhanced approach to our stormwater program, City staff requested additional services from Aquatic Management Plus, LLC to address ditch spraying. This scope includes an initial and secondary treatment of all ditches within City easements and rights-of-way. City staff negotiated an additional work order with a scope and fee not-to-exceed \$164,208.08 with Aquatic Management Plus, LLC under the approved master services contract. City staff have determined that the costs of these services are consistent with pricing for these services. Funds for this project have been budgeted for out of FY 2019 stormwater budget.</p>			
SOURCE OF FUNDS WORKSHEET FY 2019			
Stormwater Maintenance 54205511-034000-55105			\$1,192,216.00
Total Expended/Encumbered to Date.....		\$	530,825.82
Pending Work Orders/Contracts.....		\$	
Current (WO/Contract).....		\$	164,208.08
Balance.....		\$	497,182.10
Recommended Action :			
Adopt Resolution 2018-XX approving a work order with Aquatic Management for weed control of the freshwater stormwater drainage system.			

RESOLUTION 2018 - ____
WEED CONTROL

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE TERMS AND CONDITIONS OF WORK ORDER WITH AQUATIC MANAGEMENT PLUS, LLC., FOR WEED CONTROL OF THE FRESHWATER STORMWATER DRAINAGE SYSTEM; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE CONTRACT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Aquatic Management Plus, LLC, desires to provide weed control of the freshwater stormwater drainage system;

WHEREAS, the City Council of the City of Palm Coast desires to contract with Aquatic Management Plus, LLC, for the above referenced services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF WORK ORDER. The City Council of the City of Palm Coast hereby approves the terms and conditions of a work order with Aquatic Management Plus, LLC, for weed control in the freshwater stormwater drainage system, as attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the Contract as depicted in Exhibit “A.”

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 18th day of December 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit "A" – Work Order with Aquatic Management Plus, LLC

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

WORK ORDER # 1
 PO #: _____



DATE: 11 / 27 / 20 18

Project Manager's Initials MP

SUPPLIER INFORMATION

BID DETAILS

Name	Aquatic Management	Project Title	Weed Control of the Palm Coast Ditch System
Street	109 Oak Tree Lane	Bid #	RFP-CD-18-60
City, State, Zip	Palatka, FL 32177	City Council Approval date	10/16/2018

TOTAL COST: \$164,208.08
(must equal amount of Purchase Order)

- INCORPORATION BY REFERENCE** The provisions of the agreement dated 10 16 2018 ("Agreement") are hereby expressly incorporated by reference into and made a part of this Work Order.
- METHOD OF COMPENSATION (chose one):** FIXED FEE NOT TO EXCEED*
 Fixed - Amount Proposed is set amount for services - will not change regardless of time. Not to exceed - Spend over time shall not exceed Total Cost without approved change order
 *If "NOT TO EXCEED", then TOTAL COST is (chose one): UNIT BASED PERCENT OF FIXED FEE ___ %
- PRICING (chose one):** ATTACHED INCLUDED IN CONTRACT
- SCHEDULE (chose one):** AS NEEDED BASIS SHALL BE COMPLETED BY - 09/30/2019
- DESCRIPTION OF SERVICES (chose one):** ATTACHED INCLUDED IN CONTRACT
- OTHER ATTACHMENTS TO THIS WORK ORDER:** No Yes If yes, identify below:
Completion date based on City issuing a notice to proceed no later 1/02/2019
- TIME IS OF THE ESSENCE:** The obligation of Supplier to perform services shall commence upon execution of this Work Order and shall be completed as set forth above. Time is of the essence. Failure to meet the completion date shall be a material default and may be grounds for termination of this Work Order and the Agreement.
- CONFLICT.** In the event of a conflict between the terms and conditions of the Agreement and this Work Order, the terms of the Agreement shall govern unless otherwise agreed to in writing by all parties. In the event of a conflict between the terms and conditions of this Work Order and any attachments, the terms of this Work Order shall govern unless otherwise agreed to in writing by all parties.

WITNESS WHEREOF, the parties hereto have made and executed this Work Order on this _____ day of _____, 20____, for the purposes stated herein.

SUPPLIER APPROVAL

By: _____
 Print: David Ryan
 Title: Sole Managing Mgr
 Date: 11/29/18

CITY APPROVAL

By: _____
 Print Name: _____
 Title: **Assistant City Manager or Designee**
 Date: _____

Weed Control of the Palm Coast Ditch System



Submitted by:



10/01/2018



109 Oak Tree Lane, Palatka, FL 32177

To whom it may concern,

Aquatic Management Plus, LLC has held multiple spray contracts with the City of Palm Coast over the last 12 years. At one time we did a lot of the weed control in the ditches. If this proposal is accepted we will spray only state approved herbicides at the rate stated on the label. We will use multiple pieces of equipment to access all ditch areas such as mules, MarshMaster, backpack sprayers, and a 200 gallon truck-bed tank w/ 300' of hose.

Thank you for your time,

David Ryan

Sole Managing Member

AQUATIC MANAGEMENT

We're All Your Lake Needs *Plus*

109 Oak Tree Lane, Palatka, FL 32177

Equipment Used





109 Oak Tree Lane, Palatka, FL 32177

Ditch Weed Control Price Schedule

Total Length: Ditches Wet/Dry - 938,332 feet

First Application - 9.5c per foot \$89,141.52

Dry Ditch = Imazapyr and Diuron

Wet Ditch = Imazapyr and 2-4D

Dry Ditch w/ Oak Trees = Glyphosate and 2-4D

Second Application - 8c per foot \$75,066.56

All Ditches = Glyphosate and 2-4D

GRAND TOTAL

\$164,208.08

City of Palm Coast, Florida Agenda Item

Agenda Date : 12/11/2018

Department	PLANNING	Amount	
Item Key	4990	Account	
Subject	RESOLUTION 2018-XX APPROVING THE CDBG CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE PROGRAM YEAR OF OCTOBER 1, 2017 TO SEPTEMBER 30, 2018		
<p>Background: In accordance with the regulations for the Community Development Block Grant (CDBG) program, participants are required to complete an annual performance report called the Consolidated Annual Performance and Evaluation Report (CAPER).</p> <p>The CAPER describes the activities and accomplishments during the recently completed program year (October 1, 2017 to September 30, 2018), using CDBG funds. This document provides information on expenditures of the CDBG funds received by the City through HUD. Additionally, this report provides an update on the City's progress in implementing the CDBG programs and activities identified in the Consolidated and Annual Action Plan.</p> <p>The projects/activities and the accomplishments described in the CAPER, consistent with the national objectives of the CDBG program benefit low- and moderate-income persons or neighborhoods where there is a high percentage of low- and moderate income residents.</p> <p>During the reporting period, the City accomplished the following:</p> <ul style="list-style-type: none"> • Completed rehabilitation of 4 single-family homes with an additional unit pending completion, • Provided recreational activities scholarships to 37 low – moderate income students, • Completed Flagler Free Clinic activity by providing health services to 155 low-moderate income patients, and • Completed an additional 1.2 mile segment of the Seminole Woods Neighborhood Multi-use path system (final segment under construction) 			
<p>Recommended Action: Staff and the Citizens Advisory Task Force recommend that the City Council approve the Consolidated Annual Performance and Evaluation Report for the program period of October 1, 2017 to September 30, 2018.</p>			

RESOLUTION 2018-____
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
(CAPER) FFY 2017 (FY 2017/18)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FFY 2017 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER); AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE THE NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS, PROVIDING FOR IMPLEMENTING ACTIONS, AND AN EFFECTIVE DATE.

WHEREAS, the City of Palm Coast (the “City”) participates in the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program as an entitlement jurisdiction; and

WHEREAS, the City has prepared all the necessary documents, notices and forms to participate in the CDBG program; and

WHEREAS, the City Council has adopted a Citizen Participation Plan establishing the policies and procedures to be followed to encourage participation by residents and affected parties in the development of the City’s CDBG programs; and

WHEREAS, the City implemented the policies and procedures of the Citizen Participation Plan to ensure appropriate and adequate citizen participation; and

WHEREAS, the City has completed a five-year consolidated plan (Consolidated Action Plan), which is a required comprehensive planning document in order to receive funding under the CDBG program; and

WHEREAS, the City prepared a one-year action plan (Annual Action Plan) to outline the proposed use of the available CDBG funds for the fiscal year; and

WHEREAS, the City has prepared a Consolidated Annual Performance and Evaluation Report (CAPER) for the period beginning October 1, 2017 and ending September 30, 2018, to report on the accomplishments and on-going progress of activities funded through the CDBG program; and

WHEREAS, the Citizens Advisory Task Force (CATF) held a public hearing on November 28, 2018, to hear public testimony of all interested parties regarding the FFY 2017 CAPER; and

WHEREAS, the CATF has recommended that the City Council approve the FFY 2017 CAPER; and

WHEREAS, the FFY 2017 CAPER was available for 15-day public comment period from November 15, 2018 to November 29, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF THE ANNUAL ACTION PLAN. The City Council of the City of Palm Coast hereby approves the FFY 2017 CAPER, as attached hereto and incorporated herein by reference as Exhibit "A."

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on the 18th day of December 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit "A" – FFY 2017 CAPER

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney



Consolidated Annual Performance and Evaluation Report (CAPER)

**FFY 2017
(October 1, 2017 to September 30, 2018)**

Submitted To:

US Department of Housing and Urban Development (HUD)

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

FFY 2017 was the first year of the City of Palm Coast's new 5-year Consolidated Action Plan. Accomplishments for the year include:

- Assisted 4 low- and moderate- income households with home repairs,
- Provided recreational activities scholarships to 37 low – moderate income students,
- Completed Flagler Free Clinic activity by providing health services to 155 low-moderate income patients, and
- Completed an additional 1.2 mile segment of the Seminole Woods Neighborhood Multi-use path system.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Infrastructure Projects	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	6898	11000	159.47%	6898	11100	160.92%
Provide Housing Assistance	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	6	4	66.67%	4	4	100.00%

Provide Public Service Assistance	Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	125	192	153.60%	125	192	153.60%
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Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City in its Consolidated Action Plan identified infrastructure projects, housing assistance, and public service as its three main activities. The expenditures in the completed fiscal year reflect that the City is on target to meeting its strategic goals of completing the Seminole Wood Neighborhood Multi-use path project, continuing to provide assistance to homeowners to repair their homes, as well as continuing to provide assistance to low-moderate income persons through public service programs (summer youth activities and health care).

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	23
Black or African American	10
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	33
Hispanic	8
Not Hispanic	25

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The expanded table shown as attachment below includes racial and ethnic background of beneficiaries from the Flagler County Free Clinic health services activity. This activity began in FFY 2016 and concluded in program year 2017. Based on the table below the the racial demographic of persons receiving CDBG assistance in 2017 is 65% are white, with African-American and Mixed or Other races receiving the remaining 35% of assistance. Additionally, 10.4% of persons receiving assistance identified as of Hispanic background.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	485,286	469,400
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

Based on IDIS Report PR-23 (see Attachment 1), the city expended \$469,399.83 in CDBG funds in Program Year 2017. \$318,711.58 was expended for the Seminole Woods Multit-use Path, \$130,688.25 for housing rehabilitation program and \$20,000 for youth activities. The City recently hosted a housing workshop for homeowners interested in the City's CDBG home-owner rehabilitation program and expects a greater number of participants in the upcoming cycle.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

There are no target areas for CDBG activities in the City of Palm Coast. Housing units receiving CDBG funding are on individual scattered sites, while individuals receiving assistance through CDBG funds are qualified based on income. Finally, the infrastructure project is within a low-moderate income Census Tract.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

City In-Kind Services

The City's main strategy in leveraging available CDBG funding is to provide in-kind services or the use of in-house staff to complete project tasks. City staff will typically complete planning, design, and construction services as part of an infrastructure project. Consistent with previous City activities, the Construction Management and Engineering Services Division designed the final phase of the Seminole Woods Multi-use Path, as well as completed the permitting process. Additionally, the City's Senior Environmental Planner coordinates the completion of the environmental review and the necessary environmental permitting for the Seminole Woods multi-use path. The construction of the Seminole Woods Multi-use Path will be carried out by the City's Public Works Dept.

The housing program is administered and managed by the Community Development Department with the assistance of a consulting firm, Guardian Community Resources Management.

Along with administering the housing program, the Community Development Department completes the necessary planning documents for the CDBG program including: the Consolidated Action Plan, the Annual Action Plan, the Consolidated Annual Performance and Evaluation Report (CAPER), and the Citizens Participation Plan as well as any updates to the documents named above.

The City's strategy to use in-house talent to complete tasks related to the CDBG program allows the CDBG dollars to be used directly for the delivery of projects and stretches the availability of CDBG dollars to the community.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	4	4
Number of Special-Needs households to be provided affordable housing units	0	0
Total	4	4

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	4	4
Number of households supported through Acquisition of Existing Units	0	0
Total	4	4

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City met its stated one-year goal.

Discuss how these outcomes will impact future annual action plans.

The City met its stated one-year goal but will have a challenge as more CDBG funding is allocated for housing activities. City may rely on additional assistance from grant management/administration to assist in implementing the housing activities.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	2	0
Low-income	2	0
Moderate-income	0	0
Total	4	0

Table 7 – Number of Households Served

Narrative Information

The households receiving assistance through the CDBG housing program were 2 from Extremely Low Income and 2 from Low income households.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Volusia/Flagler County Coalition for the Homeless (The Coalition) has the primary responsibility for providing leadership in the Continuum of Care planning process to identify homeless and homelessness prevention priorities for the Flagler-Volusia County area. As the lead agency, the Coalition has the following responsibilities:

- Apply For, Administer and Coordinate CoC, and Basic Needs Funds,
- Operate the Homeless Information Management System (HMIS) Database,
- Meet Federal and State CoC Requirements,
- Lead and CoC Planning Process,
- Educated the Community, and
- Advocate for the Homeless

As stated in the Consolidated Plan, the City recognizes the conclusions and recommendations provided in the Coalition’s report titled: **Come Home: A Roadmap to End Homelessness in Volusia and Flagler Counties**. This document which serves as a roadmap to ending homelessness in the Volusia-Flagler County areas establishes goals and outcomes as a “means to effect change and end homelessness”.

It is the City’s strategy to identify actions to complement the allocation priorities established within the Coalition’s report. The City’s plan to address homeless needs through other priorities is necessitated by recognition of the following: limited funds are available to the City through the CDBG program to address all the needs in the City, the City’s limited capacity to provide social services, however, the City recognizes that there are local agencies and services available, which will be used as a resource to address homeless needs, and finally, a recognition that there are limited homeless persons in the City and that the most effective way to address homelessness in the City is to assist households from becoming homeless.

Prevention or assisting households from becoming homeless is consistent with strategies and programs addressed within the Consolidated Action Plan such as funding to assist low-moderate income households with home repair, expanding public services to assist low-moderate income persons, and providing for public facilities and infrastructure that assists whole neighborhoods to maintain a desirability and livability condition that encourages additional new investment from the community.

Addressing the emergency shelter and transitional housing needs of homeless persons

See narrative above.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

See narrative above.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

See narrative above.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There are no Public Housing Authority units operating within the City of Palm Coast.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

There are no Public Housing Authority units operating within the City of Palm Coast.

Actions taken to provide assistance to troubled PHAs

There are no Public Housing Authority units operating within the City of Palm Coast.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

One of the items identified in the City's Analysis of Impediments to Fair Housing Choice (2016) is the less than ideal supply of multi-family units available in the City of Palm Coast. Over the past year, the City approved zoning changes that increased the opportunities to construct multi-family units within the City. The approval of these zoning changes are based on consistency with the City's Comprehensive Plan and its compatibility with surrounding community.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

As stated above, the Analysis of Impediments identified the supply of multi-family housing units as a detriment to housing choice in Palm Coast. City has coordinated with land owners to identify appropriate sites for potential multi-family housing developments.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The CDBG housing activity incorporates the proper procedures for addressing potential lead-based paint hazards as part of the housing program.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Public Service activities though not specifically targeting poverty-level families will have the impact of assisting families who may fall into poverty level due to added costs of child care or health care.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City relies on in-house staff and grant administration consultants to implement CDBG activities. The city will continue to rely on developing in-house staff to carry out CDBG activities while relying on consultant staff to assist with details on administration and program requirements.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City will continue to consult with housing providers and social service agencies in the development of the Consolidated Action Plan and Annual Action Plan.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

As previously stated, the Analysis of Impediments identified the supply of multi-family housing units as a detriment to housing choice in Palm Coast. City has coordinated with land owners to identify appropriate sites for potential multi-family housing projects. Additionally, the City works with partners such as Mid-Florida Housing Partnership, and the Flagler County Board of Realtors in promoting an annual Housing Fair. The fair provides an opportunity to educate the community of available resources and information on fair housing. As stated in the Analysis of Impediments, education and outreach is another important part of building community consensus on the importance of fair housing and housing choice.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City continues to follow guidelines outlined in various sources provided by the HUD. The recipient of a subrecipient grant was monitored by the City on a quarterly basis to ensure that progress on the stated activity (health care services) continued .

Program managers work with the City's grant administration consultants to reach-out to minority businesses for potential services.

Finally, the City follows the requirements in its Citizen Participation Plan to ensure that public input on the Consolidated Action Plan, Annual Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER) are considered. Newspaper Ads for the public workshops/hearings are published as well as posting of the workshop notice on the City's website.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

As required by the Citizen Participation Plan a public hearing for the CAPER was advertised in the local newspaper at least 10 days prior to the public hearing. Additionally, the CAPER was posted for public comment on the City's website for 15 days prior to final approval. No comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

At this time, the city does not intend to change the program objectives based on the results of previous activities.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI)


grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment 1

PR23 Report



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Summary of Accomplishments
Program Year: 2017

DATE: 11-06-18
TIME: 10:58
PAGE: 1

PALM COAST

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehab; Single-Unit Residential (14A)	2	\$130,688.25	0	\$0.00	2	\$130,688.25
	Rehabilitation Administration (14H)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Housing	3	\$130,688.25	0	\$0.00	3	\$130,688.25
Public Facilities and Improvements	Sidewalks (03L)	1	\$37,500.00	2	\$281,211.58	3	\$318,711.58
	Total Public Facilities and Improvements	1	\$37,500.00	2	\$281,211.58	3	\$318,711.58
Public Services	Youth Services (05D)	1	\$20,000.00	0	\$0.00	1	\$20,000.00
	Health Services (05M)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Public Services	2	\$20,000.00	0	\$0.00	2	\$20,000.00
General Administration and Planning	General Program Administration (21A)	0	\$0.00	1	\$0.00	1	\$0.00
	Total General Administration and Planning	0	\$0.00	1	\$0.00	1	\$0.00
Grand Total		6	\$188,188.25	3	\$281,211.58	9	\$469,399.83



PALM COAST

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Program Year		Totals
			Open Count	Completed Count	
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	9	0	9
	Rehabilitation Administration (14H)	Housing Units	0	0	0
	Total Housing		9	0	9
Public Facilities and Improvements	Sidewalks (03L)	Persons	0	11,100	11,100
	Total Public Facilities and Improvements		0	11,100	11,100
Public Services	Youth Services (05D)	Persons	37	0	37
	Health Services (05M)	Persons	63	0	63
	Total Public Services		100	0	100
Grand Total			109	11,100	11,209



PALM COAST

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Hispanic	
		Total Persons	Persons Total Households
Housing	White	0	0
	Other multi-racial	0	2
	Total Housing	0	9
Non Housing	White	75	11
	Black/African American	21	0
	Other multi-racial	4	2
	Total Non Housing	100	13
Grand Total	White	75	11
	Black/African American	21	0
	Other multi-racial	4	2
	Total Grand Total	100	13



PALM COAST

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	2	0	0
	Low (>30% and <=50%)	2	0	0
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	4	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	4	0	0
Non Housing	Extremely Low (<=30%)	0	0	15
	Low (>30% and <=50%)	0	0	12
	Mod (>50% and <=80%)	0	0	10
	Total Low-Mod	0	0	37
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	0	0	37

Attachment 2 PR26 Report



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2017
 PALM COAST , FL

DATE: 11-06-18
 TIME: 14:56
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	725,534.00
02 ENTITLEMENT GRANT	485,286.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,210,820.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	469,399.83
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	469,399.83
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	469,399.83
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	741,420.17

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	469,399.83
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	469,399.83
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (Ps) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	20,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	20,000.00
32 ENTITLEMENT GRANT	485,286.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	485,286.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	4.12%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	0.00
42 ENTITLEMENT GRANT	485,286.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	485,286.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	0.00%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	1	12	6167274	Seminole Woods Multi-Use Path Project	03L	LMA	\$31,211.58
2015	4	27	6167274	Seminole Woods Neighborhood Multi-Use Path	03L	LMA	\$250,000.00
2016	4	31	6167274	Seminole Woods Neighborhood Multi-Use Path	03L	LMA	\$37,500.00
					03L	Matrix Code	\$318,711.58
2017	3	29	6167274	Youth Activities-Recreation	05D	LMC	\$20,000.00
					05D	Matrix Code	\$20,000.00
2015	2	21	6167274	Housing Rehabilitation	14A	LMH	\$7,833.25
2016	3	28	6167274	Single-family Residential Rehabilitation Program	14A	LMH	\$122,855.00
					14A	Matrix Code	\$130,688.25
Total							\$469,399.83

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	3	29	6167274	Youth Activities-Recreation	05D	LMC	\$20,000.00
					05D	Matrix Code	\$20,000.00
Total							\$20,000.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Report returned no data.

Attachment 3 - Race and Ethnicity of Beneficiaries (2017)

Table 2a: Race and Ethnicity of Beneficiaries (Program Year 2017)

	CDBG	%
White	125	65.1%
Black or African American	48	25.0%
Mixed or Other	19	9.9%
American Indian or American Native	0	
Native Hawaiian or Other Pacific Islander	0	
Total	192	
Hispanic	20	10.4%
Not Hispanic	172	89.6%

City of Palm Coast, Florida Agenda Item

Agenda Date: 12/11/2018

Department	Community Development	Amount	\$46,062.00
Item Key		Account	#43000099-063000-99009
Subject	RESOLUTION 2018-XX APPROVING PIGGYBACKING THE COBB COUNTY BOARD OF COMMISSIONERS CONTRACT WITH GARLAND FOR THE PURCHASE OF ROOFING SERVICES AND SUPPLIES FOR FIBERNET COLOCATION FACILITY #1		
Background :	<p>This contract is for the exterior and interior repairs at the Colocation #1 facility located at 2850 Palm Coast Pkwy NW. The facility experienced damage from water intrusion and ants. The Garland contract includes the refurbishment of the membrane roof and the sealing of the exterior walls to prevent further damage. The Garland work also includes stripping off all of the damaged interior stud walls and insulation and replacement of the insulation and walls with an Engineer approved wall assembly. Our Continuing Services provider, Palmetto Electric, will be coordinating with Garland to temporarily remove and suspend all electrical components off the walls while keeping the facility running and our fiber network active to our subscribers. This project was included within the CIP budget for construction for this fiscal year. The Garland Company is a US Communities contractor who has been approved for several City roofing and sealing projects in the last two years. The Garland contract proposal for your approval is \$46,062.00, Palmetto Electric's proposal is estimated at \$13,040.00. The total proposed cost of the repairs to Colocation Facility #1 for Garland and Palmetto is \$59,102.00 and the approved budget for this work is \$150,000.00.</p> <p>City Council approval is only required for the piggyback agreement, since this costs exceed the City Manager's approval authority.</p> <p>City staff is recommending piggybacking the Cobb County Board of Commissioners Contract (#14-5903) with Garland through 12/31/2019 for the purchase of roofing services and supplies. Piggybacking existing competitively bid contracts is advantageous since the pricing is generally better than what the City could obtain on its own, and the City does not incur the expense and delay of soliciting a bid.</p> <p>The Fiscal Year 2019 Budget includes available funding to purchase roofing services and supplies. City staff estimates that the City will expend approximately \$46,062.00 under this piggyback contract.</p>		
SOURCE OF FUNDS WORKSHEET FY 2019			
	Improvements other than buildings 43000099-063000-99009		\$550,000.00
	Total Expended/Encumbered to Date.....		0
	Pending Work Orders/Contracts.....		0
	Current (WO/Contract).....		<u>\$ 59,102.00</u>
	Balance		\$490,898.00

Recommended Action :

Adopt Resolution 2018-XX approving piggybacking the Cobb County Board of Commissioners contract with Garland for the purchase of roofing services and supplies for FiberNet Colocation Facility #1.

RESOLUTION 2018 _____
PIGGYBACK CONTRACT
COBB COUNTY BOARD OF COMMISSIONERS
AND GARLAND

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING PIGGYBACKING THE COBB COUNTY BOARD OF COMMISSIONERS CONTRACT (#14-5903) WITH GARLAND FOR THE PURCHASE OF ROOFING SUPPLIES AND SERVICES FOR COLOCATION #1 (2850 PALM COAST PARKWAY); AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palm Coast desires to purchase roofing supplies and services; and

WHEREAS, Garland desires to provide the above mentioned products and service to the City of Palm Coast.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF PIGGYBACK CONTRACT. The City Council of the City of Palm Coast hereby approves the terms and conditions of the piggyback contract between Cobb County Board of Commissioners and Garland, for roofing supplies and services, as attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Resolution are severable, and if any phrase, clause, sentence, paragraph or section of this Resolution shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 18th day of December 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit A-Piggyback Contract with Cobb County Board of Commissioners and Garland

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney



City of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

November 30, 2018

Frank Percaciante
Lead Referral Manager
Garland/DBS, Inc
3800 East 91st Street
Cleveland, OH 44105

RE: Engagement Letter Authorizing Piggyback

Roofing Supplies and Services, Waterproofing and Related Products and Services

Contract Name

14-5903

Contract Reference


Dear Frank Percaciante,

The City of Palm Coast, Florida requests permission to utilize your company's above referenced contract in accordance with the approved pricing, terms and conditions. If agreed, please indicate approval by electronically signing below.

All invoices should be sent to the Accounts Payable Department, City of Palm Coast, 160 Lake Avenue, Palm Coast, Florida 32164, or to ap@palmcoastgov.com. Likewise, legal notices should be sent to the attention of the City Manager at the same address.

If you should have any questions, please don't hesitate to contact me the email address below.

Sincerely,

DocuSigned by:

9C4ED497E51242A...

Rose Conceicao
Risk Management & Contract Coordinator
rconceicao@palmcoastgov.com

Engagement Letter Authorizing Piggyback

Roofing Supplies and Services, Waterproofing and Related Products and Services

Contract Name

14-5903

Contract Reference

CITY OF PALM COAST

Signature

Print Name

Date

Garland/DBS, Inc

DocuSigned by
(Company)

Frank Percaciante

2949099EF5C44C5...

Signature

Frank Percaciante

Print Name

Dec 1, 2018 | 4:36 AM PST

Date

In Progress



CONTRACT EXECUTIVE OVERVIEW (Non-Construction)

Vendor Name Garland/DBS, Inc

Project Name: Roofing Supplies and Services, Waterproofing and Related Products and Services

Bid/Reference # 14-5903

Contract Type: Piggyback

Contract Value \$ 46062.00

Resolution # _____

City Council Approval Date: _____

Standard Contract Template (Y/N): N/A - Piggyback

If No, then Reviewed by City Attorney: N/A - Piggyback

Length of Contract: 12/31/2019

If Yes, # and length of renewals: 1 Year

Renewable (Y/N): Y

City's Project Manager Susan Knopf

Brief Description/Purpose:

To utilize the pricing on the U S Communities contract for Roofing services and supplies purchased from Garland for work to be done a the IT Co Location facility. See attached quote.

Approvals:

Responsible Dept. Director _____

Date: _____

City Finance _____

Date: _____

City Attorney _____

Date: _____

ASED Director _____

Date: _____

City Manager _____

Date: _____

City of Palm Coast, Florida Agenda Item

Agenda Date: 12/11/2018

Department	Public Works Streets & Parks Division	Amount	
Item Key	4994	Account #	10015011-052000 & 10015015-052000
Subject	RESOLUTION 2018-XX APPROVING PRICE AGREEMENTS WITH DIAMOND R FERTILIZER CO., INC., REIDEX/TARGET SPECIALTY PRODUCTS, SITEONE LANDSCAPE SUPPLY, AND SUNNILLAND CORPORATION FOR VARIOUS LANDSCAPE CHEMICALS AND FERTILIZER		
Background :	<p>The Public Works Department – Parks and Medians Division is currently responsible for the Maintenance of all the City’s landscaped medians and park athletic fields. In order to maintain the level of service we provide, it is necessary to treat the various medians and parks with fertilizers, herbicides, pesticides and miscellaneous chemicals. In an effort to obtain the best pricing and facilitate timely deliveries, staff wishes to enter into one-year price agreements to secure the cost and availability of these products, which will be purchased on an as needed basis by the Streets Division and the Parks Facilities budget.</p> <p>City staff advertised and solicited bids for various landscape chemicals and fertilizer in accordance with City’s Purchasing Policy. City staff recommends that City Council approve master price agreements with Diamond R Fertilizer Co., Inc., Residex/Target Specialty Products, SiteOne Landscape Supply, and Sunnilland Corporation. The notice of intent to award and project bid overview are attached to this agenda item.</p> <p>Since these are price agreements, City staff will purchase items on an as-needed basis using budgeted funds appropriated by City Council. The Fiscal Year 2018 Budget includes available funding in multiple Public Works Department budgets to purchase landscape chemicals and fertilizers. City staff estimate that the City will expend approximately \$215,000 annually under these price agreements.</p>		
Recommended Action :	Adopt Resolution 2018-XX approving master price agreements with Diamond R Fertilizer Co., Inc., Residex/Target Specialty Products, SiteOne Landscape Supply, and Sunnilland Corporation for various landscape chemicals and fertilizer.		

RESOLUTION 2018-____
LANDSCAPE CHEMICALS AND FERTILIZER

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING MASTER PRICE AGREEMENTS WITH DIAMOND R FERTILIZER CO., INC., REIDEX/TARGET SPECIALTY PRODUCTS, SITEONE LANDSCAPE SUPPLY, AND SUNNILLAND CORPORATION FOR VARIOUS TYPES OF LANDSCAPE CHEMICALS & FERTILIZERS; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE SAID AGREEMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Diamond R Fertilizer Co., Inc., Residex/Target Specialty Products, SiteOne Landscape Supply, and Sunnilland Corporation., have expressed a desire to provide various types of landscape chemicals & fertilizers to the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires to enter into master price agreements with Diamond R Fertilizer Co., Inc., Residex/Target Specialty Products, SiteOne Landscape Supply, and Sunnilland Corporation., for the above referenced items.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF MASTER PRICE AGREEMENTS. The City Council of the City of Palm Coast hereby approves the terms and conditions of the master price agreements with Diamond R Fertilizer Co., Inc., Residex/Target Specialty Products, SiteOne Landscape Supply, and Sunnilland Corporation, which is attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Resolution are severable, and if any phrase, clause, sentence, paragraph or section of this Resolution shall be declared unconstitutional by the valid judgment or decree of a court of competent

jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall become effective immediately upon its passage and adoption.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 18th day of December 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit "A" – Master price agreements with Diamond R Fertilizer Co., Inc., Residex/Target Specialty Products, SiteOne Landscape Supply, and Sunnilland Corporation., for Landscape chemicals and fertilizers

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney



City of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

NOTICE OF INTENT TO AWARD

Project: ITB-PW-19-13 - Landscape Chemicals and Fertilizers

Date: 11/27/2018

Appeal Deadline: Appeals must be filed by 5:00 PM on 11/30/2018

The intent of the City of Palm Coast is to award ITB-PW-19-13 to Diamond R Fertilizer Co., Inc., Residex/Target Specialty Products, SiteOne Landscape Supply, and Sunnilland Corporation.

Supplier	Residex/Target Specialty Products	Sunnilland Corporation	SiteOne Landscape Supply	Diamond R Fertilizer Co., Inc.
Drive® XLR8	\$200.00	\$65.64	\$68.31	\$64.91 – <i>Alt Quali-Pro</i>
Quinclorac 75 DF	\$31.25	\$31.57	\$27.68	\$34.04 – <i>Alt Primer One</i>
Basagran	\$64.95	\$96.71	\$75.96	\$92.02
Vessel	\$27.50	\$55.51	No submission	\$34.60 – <i>Alt NuFarm</i>
* Monument 75 WG	\$9.80	No submission	\$245.00	\$245.00
Dismiss NXT	\$555.00	\$610.50	\$555.00	\$555.00
Certainty	\$81.00	\$78.44	\$68.26	\$70.20
Alligare TRICLOPYR 3	\$136.50	No submission	No submission	\$118.75 – <i>Alt Dow</i>
Aquathol® K Herbicide	\$201.00	No submission	No submission	No submission

Supplier	Residex/Target Specialty Products	Sunniland Corporation	SiteOne Landscape Supply	Diamond R Fertilizer Co., Inc.
Alligare GLYPHOSATE 5.4	\$31.25	\$32.35	No submission	\$47.25 – <i>Alt Monsanto</i>
Dismiss	\$429.00	No submission	\$576.56	\$279.90 – <i>Alt Prime Source</i>
* Celsius™	\$100.00	No submission	\$100.00	No submission
* Echelon 4SC	\$305.00	No submission	\$305.00	\$305.00
Resolute 4FL	\$170.00	No submission	\$84.41	\$81.51 – <i>Alt Quali-Pro</i>
Lontrel	\$155.00	\$156.86	\$149.19	\$173.98
Garlon 4 Ultra	\$232.00	No submission	No submission	\$1,870.00
* Specticle® FLO	\$1,638.50	No submission	\$1,638.50	No submission
Surflan AS T&O Green	\$129.00	\$128.10	No submission	\$137.50
Tribune	\$139.00	\$126.50	\$106.77	\$139.75
* Tribute Total	\$345.75	No submission	No submission	No submission
Trimec Southern	\$143.00	\$103.21	\$145.31	\$144.25
Fusilade II	\$68.50	\$66.10	\$71.05	\$70.59
*Reward	\$197.50	No submission	\$197.50	No submission
* Revolver	\$577.00	No submission	\$577.00	No submission
Podium PGR	\$125.00	\$135.52	\$128.13	\$116.20 - <i>Alt Sipcam Agro</i>

Supplier	Residex/Target Specialty Products	Sunnilland Corporation	SiteOne Landscape Supply	Diamond R Fertilizer Co., Inc.
Ranger PRO	\$360.00	\$400.81	\$31.30	\$380.40
Certainty	\$81.00	\$78.44	\$68.26	\$70.20
Roundup QuikPRO	\$64.75	\$78.65	\$69.00	\$60.92
Agristar 2,4-D	\$41.50	\$41.25	No submission	\$34.60 – <i>Alt NuFarm</i>
Pendulum®	\$78.00	\$159.50	No submission	\$77.00 – <i>Alt Drexel</i>
Sencor	\$170.00	\$357.50	\$392.92	\$92.00 – <i>Alt UPI</i>
Rometsol	\$32.00	\$42.13	No submission	\$43.00
Negate	\$40.25	\$55.00	\$52.00	\$52.00
Eschelon 4SC	\$305.00	\$335.50	\$305.00	\$305.00
Anderson's Goose & Crabgrass Control	\$93.00	No submission	No submission	\$112.70
Tower	\$1,527.00	No submission	\$763.50	No submission
Kerb SC T&O	\$602.00	\$717.04	\$700.00	\$714.50
Snapshot	\$78.45	\$90.75	\$69.89	\$74.50 – <i>Alt Quali-Pro</i>
Resolute	\$170.00	No submission	\$84.41	\$81.51 – <i>Alt Quali-Pro</i>
Surflan XL 2G	\$43.00	\$50.60	\$48.24	\$52.50
* Dimension 2 EW	\$527.50	\$577.50	\$578.75	\$522.50 – <i>Alt Quali-Pro</i>
ZeroTol 2.0	\$113.00	\$111.90	\$120.90	\$62.50 – <i>Alt Agri-Products</i>

Supplier	Residex/Target Specialty Products	Sunniland Corporation	SiteOne Landscape Supply	Diamond R Fertilizer Co., Inc.
Dithane F-45	\$91.75	\$89.71	No submission	\$108.50 – <i>Alt UPI</i>
Dithane 75 DF Rainshield	\$212.00	\$225.98	\$47.69	\$239.52 – <i>Alt UPI</i>
Chipco 26019	\$106.50	\$111.65	No submission	\$117.50 – <i>Alt Quali-Pro</i>
Chipco Signature	\$160.25	\$338.56	\$175.39	\$87.45 – <i>Alt Quali-Pro</i>
Fore WSP	\$53.00	No submission	No submission	\$29.94 – <i>Alt UPI</i>
Fore WSP	\$53.00	No submission	No submission	\$29.94 – <i>Alt UPI</i>
26 GT(Bayer)	\$305.00	No submission	\$333.84	\$117.50 – <i>Alt Quali-Pro</i>
ProStar	\$175.50	\$190.05	\$193.94	No submission
Spectro 90 WDG	\$58.00	\$68.42	\$57.92	\$48.40 – <i>Alt Quali-Pro</i>
*Segway	\$415.00	No submission	\$415.00	No submission
*Subdue Maxx	\$528.00	No submission	\$528.00	\$398.90 – <i>Alt Quali-Pro</i>
Consan Turf	No submission	No submission	\$51.55	No submission
Citrine Plus Algaecide	\$60.60	\$60.50	\$58.91	No submission
Kphite	No submission	No submission	\$75.37	\$65.05
Mirage Stressguard	\$450.00	No submission	\$450.00	No submission
Heritage - G	\$53.75	\$57.09	\$54.67	\$54.60 – <i>Alt FMC</i>

Supplier	Residex/Target Specialty Products	Sunnilland Corporation	SiteOne Landscape Supply	Diamond R Fertilizer Co., Inc.
*Daconil Weatherstik	\$152.50	No submission	\$157.50	\$120.00 – <i>Alt Sipcam Agro</i>
*Banner Maxx II	\$216.00	No submission	\$216.00	\$74.67 – Alt NuFarm
*Exteris Stressgard	\$275.00	No submission	\$275.00	No submission
*Pageant Intrinsic	\$1,037.52	No submission	\$1,037.52	No submission
*Honor Intrinsic	\$451.29	No submission	\$451.29	No submission
Insignia	\$440.12	No submission	No submission	No submission
Docket WS	\$114.50	No submission	No submission	\$120.00 – <i>Alt Sipcam Agro</i>
*Banol	\$962.50	No submission	\$962.50	\$912.50 – <i>Alt Sipcam Agro</i>
clearys 3336 flowable	\$224.00	\$241.89	\$98.37	\$137.50 – <i>Alt Sipcam Agro</i>
Dylox 420 SL	\$177.25	\$178.34	\$189.17	No submission
Acephate 97	\$98.00	\$84.85	No submission	\$71.90
Provaunt	\$381.60	\$104.96	\$99.24	No submission
Acelpryn	\$1,001.50	No submission	No submission	No submission
*Taurus Trio G	\$70.00	No submission	\$75.00	\$70.00
*Aloft GC SC	\$531.45	No submission	\$531.45	\$531.45
Chlorpyrifos 4E SPC Turf	\$96.00	No submission	\$129.24	\$125.00

Supplier	Residex/Target Specialty Products	Sunniland Corporation	SiteOne Landscape Supply	Diamond R Fertilizer Co., Inc.
Avalon Golf	\$38.75	No submission	No submission	\$36.00 – <i>Alt UPI</i>
Zenith 2F	\$53.35	\$71.50	No submission	\$45.00 – <i>Alt Primera One</i>
Extinguish Plus Fire ant Bait	\$177.00	\$179.58	No submission	\$181.75
* Triple Crown	\$225.00	No submission	\$225.00	\$225.00
* Top Choice	\$137.50	No submission	\$137.50	\$80.50 – <i>Alt Quali-Pro</i>
Nimitz Pro G	\$200.00	\$220.00	No submission	\$200.00
NemShield Gold	No submission	No submission	No submission	No submission
Indemnify	\$1,650.00	No submission	\$1,650.00	No submission
Todal	\$205.00	No submission	\$210.33	\$275.00
Cide Kick	No submission	\$51.98	No submission	No submission
Citriwet	No submission	No submission	No submission	\$106.75
LI 700	\$78.25	No submission	No submission	\$55.00
Turf Tracer Ultra	\$15.75	\$159.98	No submission	No submission
Shakedown	\$12.20	No submission	No submission	No submission
*Knockdown	\$12.20	No submission	No submission	No submission
*Cascade Plus	\$137.50	No submission	No submission	No submission
*Delux	\$78.25	No submission	No submission	\$37.50 – <i>Alt Diamond R</i>

Supplier	Residex/Target Specialty Products	Sunniland Corporation	SiteOne Landscape Supply	Diamond R Fertilizer Co., Inc.
*Jet Black EZ SoluPak	No submission	No submission	No submission	No submission
*New Balance	\$50.00	No submission	No submission	No submission
*Erase	\$10.00	No submission	No submission	\$35.00 – <i>Alt Diamond R</i>
NIS 80:20™	\$83.75	No submission	No submission	\$38.75 – <i>Alt Diamond R</i>
Hydretain ES Plus II	\$237.50	No submission	No submission	No submission
Aqua Aid	\$237.50	No submission	No submission	\$68.55
Aquafer	\$137.50	No submission	No submission	\$150.00
Hydration A Plus	No submission	No submission	No submission	\$198.80
Flo Thru A Plus	No submission	No submission	No submission	\$186.20
* Aqueduct	\$137.50	No submission	No submission	No submission
MES100	\$74.25	No submission	No submission	\$38.00 – <i>Alt Diamond R</i>
Sarge	\$92	No submission	No submission	No submission
*Anuew	\$97.50	No submission	\$97.50	\$97.50
Verde Cal G Green	\$20.00	No submission	No submission	\$19.85
Podium	\$128.00	No submission	\$128.13	\$116.20 – <i>Alt Sipcam Agro</i>
Slow Release 21.0.0	\$11.50	\$12.00	\$11.27	\$10.75

Supplier	Residex/Target Specialty Products	Sunniland Corporation	SiteOne Landscape Supply	Diamond R Fertilizer Co., Inc.
Slow Release 24.0.11	\$17.25	\$15.05	\$16.92	\$14.50
Slow Release 12.1.00	No submission	\$9.25	No submission	\$8.85
Slow Release 20-0-20 with 0.22% Dimension	\$27.00	\$26.00	No submission	\$27.55
Slow Release 18-0-18	\$13.75	\$15.60	\$20.65	\$12.94
Granular 18-0-18	\$13.75	No submission	\$20.65	\$497.60
Granular 21-0-0	\$11.50	\$12.00	\$13.06	\$419.80
Granular 46-0-0	\$15.75	\$18.00	\$16.91	\$13.30
Granular 15.5-0-0	\$11.00	No submission	\$13.72	\$15.96
Granular 18-0-17	No submission	No submission	No submission	\$496
Granular 14-1-14	No submission	No submission	No submission	\$436.80
Granular 16-0-16	No submission	No submission	No submission	\$461.20
Granular 13-2-13	\$32.50	No submission	\$39.45	\$21.46

Supplier	Residex/Target Specialty Products	Sunniland Corporation	SiteOne Landscape Supply	Diamond R Fertilizer Co., Inc.
Granular 14-2-14	\$32.50	No submission	No submission	\$27.80
Granular 13-3-13	\$32.50	No submission	No submission	\$21.96
Granular 11-3-22	\$32.00	No submission	No submission	\$21.72
Granular 8-3-17	\$32.00	No submission	\$44.57	\$19.44
Granular 0-0-22	\$14.75	No submission	\$32.42	\$16.85
Granular Verde-Cal G	\$22.00	No submission	No submission	\$20.98
Granular Verde-Cal G	\$22.25	No submission	No submission	\$22.02
Granular Dolomite	\$22.50	\$8.00	\$6.35	\$8.20
Granular Milorganite	\$11.00	\$12.00	\$9.15	\$15.00
Granular 40-0-0	\$31.50	\$25.00	No submission	\$33.42
Granular Nature Safe 8-3-5	No submission	No submission	\$9.12	\$35.63
Granular 0-0-28	\$32.50	No submission	No submission	\$17.18

Bid protests arising under City Bidding Documents or Procedures shall be resolved under the City of Palm Coast Central Service Division's Bid Protest procedures.

A proposer may protest matters involving the award of this Bid within three (3) business days from the posting of this recommendation to award. Failure to protest to the City's Administrative Services and Economic Development Director, Beau Falgout (bfalgout@palmcoastgov.com) shall constitute a waiver of the protest proceedings.



ITB-PW-19-13 - Landscape Chemicals and Fertilizers

Project Overview

Project Details	
Reference ID	ITB-PW-19-13
Project Name	Landscape Chemicals and Fertilizers
Project Owner	Kelly Downey
Project Type	ITB
Department	Procurement
Budget	\$0.00 - \$0.00
Project Description	This Invitation to Bid is issued for the purpose of establishing a one year contract with multiple vendors capable of supplying Lawn Fertilizer, Herbicides, Pesticides, and Miscellaneous Chemicals.



Open Date	Oct 17, 2018 8:00 AM EDT
Intent to Bid Due	Nov 15, 2018 2:00 PM EST
Close Date	Nov 15, 2018 2:00 PM EST

Awarded Suppliers	Reason	Score
Residex/Target Specialty Products		79.14 pts
Sunnilland Corporation		34.91 pts
SiteOne Landscape Supply		50.87 pts
Diamond R Fertilizer Co., Inc.		69.85 pts

Seal status

Requested Information	Unsealed on	Unsealed by
Forms 1, 2, 3, 4, & References	Nov 15, 2018 2:01 PM EST	Kelly Downey



Chemical List Pricing	Nov 15, 2018 2:01 PM EST	Kelly Downey
Fertilizer List Pricing	Nov 15, 2018 2:01 PM EST	Kelly Downey

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Kelly Downey	Nov 15, 2018 2:04 PM EST	No
fred vitagliano	Nov 15, 2018 2:23 PM EST	No



Tim Spangler	Nov 20, 2018 4:13 PM EST	No
andy hyatt	Nov 15, 2018 3:52 PM EST	No

Project Criteria

Criteria	Points	Description
Forms 1, 2, 3, 4, & References	Pass/Fail	Forms 1, 2, 3, 4, & References
Chemical Review	Pass/Fail	Chemical Review
Fertilizer Review	Pass/Fail	Fertilizer Review
Drive® XLR8	0.78 pts	Herbicide Quinclorac
Quinclorac 75 DF	0.78 pts	Herbicide Quinclorac
Basagran	0.78 pts	Herbicide Sodium salt of bentazon
Vessel	0.78 pts	Herbicide Dimethylamina salt of 2,4,D



* Monument 75 WG	0.78 pts	Herbicide 2-pyridinesulfonamide
Dismiss NXT	0.78 pts	Herbicide Carfentrazone-ethyl*3.53%, Sulfentrazone**31.77%
Certainty	0.78 pts	Herbicide Sulfosulfuron 75%
Alligare TRICLOPYR 3	0.78 pts	Herbicide Triclopyr 44.4%
Aquathol® K Herbicide	0.78 pts	Herbicide Endothal - potassium 40.3%
Alligare GLYPHOSATE 5.4	0.78 pts	Herbicide Glyphosate 53.8%
Dismiss	0.78 pts	Herbicide Sulfentrazone
* Celsius™	0.78 pts	Herbicide Dicamba
* Echelon 4SC	0.78 pts	Herbicide Sulfentrazone - 13.6% Prodiamine - 27.3%
Resolute 4FL	0.78 pts	Herbicide 40.7% Prodiamine
Lontrel	0.78 pts	Herbicide Clopyralid 40.9
Garlon 4 Ultra	0.78 pts	Herbicide triclopyr 60.45%



* Specticle® FLO	0.78 pts	Herbicide Active Ingredient: Indaziflam - 7.4%
Surflan AS T&O Green	0.78 pts	Herbicide oryzalin 40.4%
Tribune	0.78 pts	Herbicide Diquat Dibromide
* Tribute Total	0.78 pts	Herbicide Foramsulfuron
Trimec Southern	0.78 pts	Herbicide Dimethylamine salt of (+)-(R)-2-(2 methyl-4-chlorophenoxy)propionic acid - 17.37% Dimethylamine salt of 2,4-dichlorophenoxyacetic acid - 18.74% Dimethylamine salt of dicamba (3,6-dichloro-o-anisic acid) - 3.85%
Fusilade II	0.78 pts	Herbicide Fluazifop-P-butyl - 24.5%
*Reward	0.78 pts	Herbicide Diquat - 37.3%
* Revolver	0.78 pts	Herbicide Foramsulfuron 2.34%
Podium PGR	0.78 pts	Herbicide Trinexapec-ethyl
Ranger PRO	0.78 pts	Herbicide Glyphosate
Certainty	0.78 pts	Herbicide Sulfosulfuron 75%
Roundup QuikPRO	0.78 pts	Herbicide Glyphosate, Diquat



Agristar 2,4-D	0.78 pts	Herbicide 2,4-D Amine
Pendulum®	0.78 pts	Herbicide Pendimethalin
Sencor	0.78 pts	Herbicide Metribuzin 75%
Rometsol	0.78 pts	Herbicide Metsulfuron Methyl 60%
Negate	0.78 pts	Herbicide Metsulfuron Methyl/Rimsulfuron
Eschelon 4SC	0.78 pts	Herbicide Sulfentrazone/Prodiamine
Anderson's Goose & Crabgrass Control	0.78 pts	Herbicide Bensulide 5.25%/Oxadiazon 1.3%
Tower	0.78 pts	Herbicide Dimethenamid-P 63.9%
Kerb SC T&O	0.78 pts	Herbicide Pronamide
Snapshot	0.78 pts	Herbicide Trifluralin/Isoxaban
Resolute	0.78 pts	Herbicide Prodiamine
Surflan XL 2G	0.78 pts	Herbicide Benefin 1%/Oryzalin 1%



* Dimension 2 EW	0.78 pts	Herbicide Dithiopyr
ZeroTol 2.0	0.78 pts	Fungicide Hydrogen Dioxide 27.1% Peroxyacetic Acid 2.0%
Dithane F-45	0.78 pts	Fungicide bisdithiocarbamate.....37.0%
Dithane 75 DF Rainshield	0.78 pts	Fungicide Mancozeb
Chipco 26019	0.78 pts	Fungicide Lprodione, imidazolidinecarboxamide 23.3%
Chipco Signature	0.78 pts	Fungicide Aluminum trisphosphonate
Fore WSP	0.78 pts	Fungicide Manganese16.0%
Fore WSP	0.78 pts	Fungicide Mancozeb
26 GT(Bayer)	0.78 pts	Fungicide Iprodione 23.3%
ProStar	0.78 pts	Fungicide Flutalonil
Spectro 90 WDG	0.78 pts	Fungicide Chlorothalonil 72%, Thiophanate 18%
*Segway	0.78 pts	Fungicide Cyazofamid - 34.5%



*Subdue Maxx	0.78 pts	Fungicide Mefenoxam - 22%
Consan Turf	0.78 pts	Fungicide Dimethyl benzyl ammonium chloride
Cutrine Plus Algaecide	0.78 pts	Fungicide Copper ethanolamine complex 13.95%, Copper triethanolamine complex 13.95%
Kphite	0.78 pts	Fungicide Phosphorous Acid
Mirage Stressguard	0.78 pts	Fungicide Tebuconazole 21%
Heritage - G	0.78 pts	Fungicide 0.31% Azoxystrobin
*Daconil Weatherstik	0.78 pts	Fungicide 54% Chlorothalonil
*Banner Maxx II	0.78 pts	Fungicide 14.3% Propiconazole
*Exteris Stressgard	0.78 pts	Fungicide fluopyram
*Pageant Intrinsic	0.78 pts	Fungicide Pyraclostrobin 12.8%, boscalid 25.2%
*Honor Intrinsic	0.78 pts	Fungicide pyraclostrobin 16.8%, boscalid 11.2%
Insignia	0.78 pts	Fungicide Pyraclostobin 20%



Docket WS	0.78 pts	Fungicide Chlorothalonil - 54%
*Banol	0.78 pts	Fungicide Propamocarb hydrochloride - 66.5%
clearys 3336 flowable	0.78 pts	Fungicide Thiophanate-methyl
Dylox 420 SL	0.78 pts	Insecticide Trichlorfon - 37.3%
Acephate 97	0.78 pts	Insecticide Acephate 97%
Provaunt	0.78 pts	Insecticide Indoxacarb - 30%
Acelpryn	0.78 pts	Insecticide Chlorantranlipole
*Taurus Trio G	0.78 pts	Insecticide Fipronil 0.0143%, Bifenthrin 0.23%, Lambda Cyhalothrin 0.059%
*Aloft GC SC	0.78 pts	Insecticide 24.7% Clothianidin, 12.3% Bifenthrin
Chlorpyrifos 4E SPC Turf	0.78 pts	Insecticide Chlorpyrifos
Avalon Golf	0.78 pts	Insecticide Bifenthrin
Zenith 2F	0.78 pts	Insecticide imidacloprid 21.4%



Extinguish Plus Fire ant Bait	0.78 pts	Insecticide Hydromethylnon/S-Methoprene
* Triple Crown	0.78 pts	Insecticide Bifenthrin
* Top Choice	0.78 pts	Insecticide Fipronil
Nimitz Pro G	0.78 pts	Nematicide Fluensulfone 1.5%
NemShield Gold	0.78 pts	Nematicide Bacillus Chitinosporous
Indemnify	0.78 pts	Nematicide Fluopyram
Todal	0.78 pts	Nematicide Abamectin
Cide Kick	0.78 pts	D'limoncne a by product of the citrus indusrty
Citriwet	0.78 pts	Penetrant/Masking Agent-Citrus Base
LI 700	0.78 pts	350g/L SOYAL PHOSPHOLIPIDS 350g/L PROPIONIC ACID
Turf Tracer Ultra	0.78 pts	Blue Tracker Dye
Shakedown	0.78 pts	Polydimethylsiloxane



*Knockdown	0.78 pts	Dimethylpolysiloxane.....10%
*Cascade Plus	0.78 pts	10% Alcohol Ethoxylates 90% Polyethylene – polypropylene Glycol – Block Copolymer
*Delux	0.78 pts	Proprietary blend of nonionic surfactant and formulation aids65.9% Ammonium sulfate 34.1%
*Jet Black EZ SoluPak	0.78 pts	Proprietary blend of water-soluble dyes and stabilizers
*New Balance	0.78 pts	Alkyl polyethoxy ether 20% 2-hydroxy-1, 2,3-propane-tricarboxylic acid..... 19%
*Erase	0.78 pts	Proprietary blend of alkalinity builders, emulsifiers, surfactants and formulation aids .. 100%
NIS 80:20™	0.78 pts	Alkyl polyethoxy ethers
Hydretain ES Plus II	0.78 pts	50% Humectants
Aqua Aid	0.78 pts	Penetrant Wetting Agent
Aquafer	0.78 pts	Retention Wetting Agent
Hydration A Plus	0.78 pts	Penetrant/Retention Wetting Agent



Flo Thru A Plus	0.78 pts	Penetrant Wetting Agent
* Aqueduct	0.78 pts	Alkoxylated polyols
MES100	0.78 pts	Methylated Seed Oil
Sarge	0.78 pts	Pigment
*Anuew	0.78 pts	prohexadione calcium
Verde Cal G Green	0.78 pts	Calcium Sulfate, Gypsum
Podium	0.78 pts	Trinexapac-ethyl 11.3%
Slow Release 21.0.0	0.78 pts	Total Nitrogen 21.00% Ammoniacal Nitrogen Available Phosphate (P205) None Soluble Potash (K20) None Total Sulfur (S) 24.000% Sulfur as S derived from Sulfate of Ammonia Chlorine not more than 7.5%
Slow Release 24.0.11	0.78 pts	Total Nitrogen 24.000 % water soluble Nitrogen available Phosphate (P205) None Soluble Potash (K20) 11.000 % Total Iron as (Fe) 0.005 % Soluble Iron as Fe 0.050 %Chelated Iron as Fe Total Manganese as (Mn) 0.029 % soluble Manganese as Mn derived from muriate of Potash polymer coated sulfur coated urea Iron EDTA, Iron sucrate, Manganese 5.040 % Units slow release Nitrogen Chlorine not more than 7.5 %



Slow Release 12-1-00	0.78 pts	Total Nitrogen 12.000 % Nitrogen, 0.300 % water soluble Nitrogen 1.700 % water insoluble Nitroge (P205) 1.000 % activated sludge ammonia	10.000 % Ammoniacal available Phosphate Soluble Potash (K2O) none Derived from sulfate of Chlorine not more than 7.5 %
Slow Release 20-0-20 with 0.22% Dimension	0.78 pts	Guaranteed Analysis 20.00% 10.000 Total Units Slowly Available Nitrogen* 20.00% .004% Water Soluble Magnesium as (Mg) .072% Water Soluble Manganese as (Mn) Derived From: Polyworx, Polymer Coated Urea, Urea, Sulfate of Potash, Iron Sucrate, Magnesium Sucrate, Manganese Sucrate, Activated Sludge	Total Nitrogen (N) 20.000% Urea Nitrogen Soluble Potash (K2O) .500% Magnesium as (Mg) .500% Manganese as (Mn) .500% Iron as (Fe)
Slow Release 18-0-18	0.78 pts	Guaranteed Analysis 18.00% 12.010% Urea Nitrogen Slowly Available Nitrogen* Chlorine, (Ci) Not More Than 12.000% Ammonia, Polymer Coated Urea, Muriate of Potash	Total Nitrogen (N) 5.992% Ammoniacal Nitrogen 10.809 Total Units Soluble Potash (K2O) 18.00% Derived From: Sulfate Of Sulfate Of
Granular 18-0-18	0.78 pts	10.8% Slow or Controlled Release Nitrogen	
Granular 21-0-0	0.78 pts	Ammonium Sulfate	



Granular 46-0-0	0.78 pts	Prilled Urea
Granular 15.5-0-0	0.78 pts	Calcium Nitrate
Granular 18-0-17	0.78 pts	9% Slow or Controlled Release Nitrogen
Granular 14-1-14	0.78 pts	6.9% Slow or Controlled Release Nitrogen
Granular 16-0-16	0.78 pts	8.35% Slow or Controlled Release Nitrogen
Granular 13-2-13	0.78 pts	8.83% Slow Release Nitrogen
Granular 14-2-14	0.78 pts	Similar to 13-2-13
Granular 13-3-13	0.78 pts	10.51% Slow or Controlled Release Nitrogen
Granular 11-3-22	0.78 pts	4.675% Slow or Controlled Release Nitrogen
Granular 8-3-17	0.78 pts	6.26% Slow or Controlled Release Nitrogen
Granular 0-0-22	0.78 pts	.152% Chel. Fe/ .08% Chel.Mn
Granular Verde-Cal G	0.78 pts	22.5% Ca/ 19% Sulfur



Granular Verde-Cal G	0.78 pts	37% Ca
Granular Dolomite	0.78 pts	20.8% Ca/ 11.7% Mg
Granular Milorganite	0.78 pts	Organic
Granular 40-0-0	0.78 pts	Methylene diurea
Granular Nature Safe 8-3-5	0.78 pts	Organic
Granular 0-0-28	0.78 pts	Iron, Magnesium, Manganese, and Potassium
Total	102.18 pts	



Scoring Summary

Active Submissions

	Total	Forms 1, 2, 3, 4, & References	Chemical Review	Fertilizer Review	Drive® XLR8
Supplier	/ 102.18 pts	Pass/Fail	Pass/Fail	Pass/Fail	/ 0.78 pts
Residex/Target Specialty Products	79.14 pts	Pass	Pass	Pass	0.25315 pts (\$200)
Diamond R Fertilizer Co., Inc.	69.85 pts	Pass	Pass	Pass	0.78 pts (\$64.91)
SiteOne Landscape Supply	50.87 pts	Pass	Pass	Pass	0.74118 pts (\$68.31)
Sunniland Corporation	34.91 pts	Pass	Pass	Pass	0.77133 pts (\$65.64)

	Quinclorac 75 DF	Basagran	Vessel	* Monument 75 WG	Dismiss NXT
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Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.69089 pts (\$31.25)	0.78 pts (\$64.95)	0.78 pts (\$27.5)	0.78 pts (\$9.8)	0.78 pts (\$555)
Diamond R Fertilizer Co., Inc.	0.63427 pts (\$34.04)	0.55054 pts (\$92.02)	0.61994 pts (\$34.6)	0.0312 pts (\$245)	0.78 pts (\$555)
SiteOne Landscape Supply	0.78 pts (\$27.68)	0.66694 pts (\$75.96)	0.00002 pts (\$999,999.00)	0.0312 pts (\$245)	0.78 pts (\$555)
Sunniland Corporation	0.68389 pts (\$31.57)	0.52384 pts (\$96.71)	0.38642 pts (\$55.51)	0.00001 pts (\$999,999.00)	0.70909 pts (\$610.5)

	Certainty	Alligare TRICLOPYR 3	Aquathol® K Herbicide	Alligare GLYPHOSATE 5.4	Dismiss
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.65732 pts (\$81)	0.67857 pts (\$136.5)	0.78 pts (\$201)	0.78 pts (\$31.25)	0.50891 pts (\$429)
Diamond R Fertilizer Co., Inc.	0.75844 pts (\$70.2)	0.78 pts (\$118.75)	0.00016 pts (\$999,999.00)	0.51587 pts (\$47.25)	0.78 pts (\$279.9)



	Certainty	Alligare TRICLOPYR 3	Aquathol® K Herbicide	Alligare GLYPHOSATE 5.4	Dismiss
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
SiteOne Landscape Supply	0.78 pts (\$68.26)	0.00009 pts (\$999,999.00)	0.00016 pts (\$999,999.00)	0.00002 pts (\$999,999.00)	0.37866 pts (\$576.56)
Sunniland Corporation	0.67877 pts (\$78.44)	0.00009 pts (\$999,999.00)	0.00016 pts (\$999,999.00)	0.75348 pts (\$32.35)	0.00022 pts (\$999,999.00)

	* Celsius™	* Echelon 4SC	Resolute 4FL	Lontrel	Garlon 4 Ultra
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$100)	0.78 pts (\$305)	0.37399 pts (\$170)	0.75076 pts (\$155)	0.78 pts (\$232)
Diamond R Fertilizer Co., Inc.	0.00008 pts (\$999,999.00)	0.78 pts (\$305)	0.78 pts (\$81.51)	0.66886 pts (\$173.98)	0.09677 pts (\$1,870.00)
SiteOne Landscape Supply	0.78 pts (\$100)	0.78 pts (\$305)	0.7532 pts (\$84.41)	0.78 pts (\$149.19)	0.00018 pts (\$999,999.00)



	* Celsius™	* Echelon 4SC	Resolute 4FL	Lontrel	Garlon 4 Ultra
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Sunniland Corporation	0.00008 pts (\$999,999.00)	0.00024 pts (\$999,999.00)	0.00006 pts (\$999,999.00)	0.74186 pts (\$156.86)	0.00018 pts (\$999,999.00)

	* Specticle® FLO	Surflan AS T&O Green	Tribune	* Tribute Total	Trimec Southern
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$1,638.50)	0.77456 pts (\$129)	0.59914 pts (\$139)	0.78 pts (\$345.75)	0.56296 pts (\$143)
Diamond R Fertilizer Co., Inc.	0.00128 pts (\$999,999.00)	0.72668 pts (\$137.5)	0.59593 pts (\$139.75)	0.00027 pts (\$999,999.00)	0.55809 pts (\$144.25)
SiteOne Landscape Supply	0.78 pts (\$1,638.50)	0.0001 pts (\$999,999.00)	0.78 pts (\$106.77)	0.00027 pts (\$999,999.00)	0.55401 pts (\$145.31)
Sunniland Corporation	0.00128 pts (\$999,999.00)	0.78 pts (\$128.1)	0.65834 pts (\$126.5)	0.00027 pts (\$999,999.00)	0.78 pts (\$103.21)



	Fusilade II	*Reward	* Revolver	Podium PGR	Ranger PRO
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.75267 pts (\$68.5)	0.78 pts (\$197.5)	0.78 pts (\$577)	0.72509 pts (\$125)	0.06782 pts (\$360)
Diamond R Fertilizer Co., Inc.	0.73039 pts (\$70.59)	0.00015 pts (\$999,999.00)	0.00045 pts (\$999,999.00)	0.78 pts (\$116.2)	0.06418 pts (\$380.4)
SiteOne Landscape Supply	0.72566 pts (\$71.05)	0.78 pts (\$197.5)	0.78 pts (\$577)	0.70738 pts (\$128.13)	0.78 pts (\$31.3)
Sunniland Corporation	0.78 pts (\$66.1)	0.00015 pts (\$999,999.00)	0.00045 pts (\$999,999.00)	0.6688 pts (\$135.52)	0.06091 pts (\$400.81)

	Certainty	Roundup QuikPRO	Agristar 2,4-D	Pendulum®	Sencor
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.65732 pts (\$81)	0.73386 pts (\$64.75)	0.65031 pts (\$41.5)	0.77 pts (\$78)	0.42212 pts (\$170)
Diamond R Fertilizer	0.75844 pts (\$70.2)	0.78 pts (\$60.92)	0.78 pts (\$34.6)	0.78 pts (\$77)	0.78 pts (\$92)



	Certainty	Roundup QuikPRO	Agristar 2,4-D	Pendulum®	Sencor
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Co., Inc.					
SiteOne Landscape Supply	0.78 pts (\$68.26)	0.68866 pts (\$69)	0.00003 pts (\$999,999.00)	0.00006 pts (\$999,999.00)	0.18263 pts (\$392.92)
Sunniland Corporation	0.67877 pts (\$78.44)	0.60417 pts (\$78.65)	0.65425 pts (\$41.25)	0.37655 pts (\$159.5)	0.20073 pts (\$357.5)

	Rometsol	Negate	Eschelon 4SC	Anderson's Goose & Crabgrass Control	Tower
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$32)	0.78 pts (\$40.25)	0.78 pts (\$305)	0.78 pts (\$93)	0.39 pts (\$1,527.00)
Diamond R Fertilizer Co., Inc.	0.58047 pts (\$43)	0.60375 pts (\$52)	0.78 pts (\$305)	0.64366 pts (\$112.7)	0.0006 pts (\$999,999.00)
SiteOne Landscape	0.00002 pts	0.60375 pts (\$52)	0.78 pts (\$305)	0.00007 pts	0.78 pts (\$763.5)



	Rometsol	Negate	Eschelon 4SC	Anderson's Goose & Crabgrass Control	Tower
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Supply	(\$999,999.00)			(\$999,999.00)	
Sunniland Corporation	0.59245 pts (\$42.13)	0.57082 pts (\$55)	0.70909 pts (\$335.5)	0.00007 pts (\$999,999.00)	0.0006 pts (\$999,999.00)

	Kerb SC T&O	Snapshot	Resolute	Surflan XL 2G	* Dimension 2 EW
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$602)	0.69489 pts (\$78.45)	0.37399 pts (\$170)	0.78 pts (\$43)	0.77261 pts (\$527.5)
Diamond R Fertilizer Co., Inc.	0.65719 pts (\$714.5)	0.73173 pts (\$74.5)	0.78 pts (\$81.51)	0.63886 pts (\$52.5)	0.78 pts (\$522.5)
SiteOne Landscape Supply	0.6708 pts (\$700)	0.78 pts (\$69.89)	0.7532 pts (\$84.41)	0.69527 pts (\$48.24)	0.70419 pts (\$578.75)



	Kerb SC T&O	Snapshot	Resolute	Surflan XL 2G	* Dimension 2 EW
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Sunniland Corporation	0.65486 pts (\$717.04)	0.60071 pts (\$90.75)	0.00006 pts (\$999,999.00)	0.66285 pts (\$50.6)	0.70571 pts (\$577.5)

	ZeroTol 2.0	Dithane F-45	Dithane 75 DF Rainshield	Chipco 26019	Chipco Signature
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.43142 pts (\$113)	0.76266 pts (\$91.75)	0.17546 pts (\$212)	0.78 pts (\$106.5)	0.42565 pts (\$160.25)
Diamond R Fertilizer Co., Inc.	0.78 pts (\$62.5)	0.64492 pts (\$108.5)	0.1553 pts (\$239.52)	0.70698 pts (\$117.5)	0.78 pts (\$87.45)
SiteOne Landscape Supply	0.40323 pts (\$120.9)	0.00007 pts (\$999,999.00)	0.78 pts (\$47.69)	0.00008 pts (\$999,999.00)	0.38891 pts (\$175.39)
Sunniland Corporation	0.43566 pts (\$111.9)	0.78 pts (\$89.71)	0.16461 pts (\$225.98)	0.74402 pts (\$111.65)	0.20147 pts (\$338.56)



	Fore WSP	Fore WSP	26 GT(Bayer)	ProStar	Spectro 90 WDG
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.44063 pts (\$53)	0.44063 pts (\$53)	0.30049 pts (\$305)	0.78 pts (\$175.5)	0.6509 pts (\$58)
Diamond R Fertilizer Co., Inc.	0.78 pts (\$29.94)	0.78 pts (\$29.94)	0.78 pts (\$117.5)	0.00014 pts (\$999,999.00)	0.78 pts (\$48.4)
SiteOne Landscape Supply	0.00002 pts (\$999,999.00)	0.00002 pts (\$999,999.00)	0.27453 pts (\$333.84)	0.70584 pts (\$193.94)	0.6518 pts (\$57.92)
Sunniland Corporation	0.00002 pts (\$999,999.00)	0.00002 pts (\$999,999.00)	0.00009 pts (\$999,999.00)	0.72028 pts (\$190.05)	0.55177 pts (\$68.42)

	*Segway	*Subdue Maxx	Consan Turf	Citrine Plus Algaecide	Kphite
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$415)	0.58928 pts (\$528)	0 pts (\$9,999,999.00)	0.75825 pts (\$60.6)	0 pts (\$99,999,999.00)



	*Segway	*Subdue Maxx	Consan Turf	Cutrine Plus Algaecide	Kphite
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Diamond R Fertilizer Co., Inc.	0.00032 pts (\$999,999.00)	0.78 pts (\$398.9)	0.00004 pts (\$999,999.00)	0.00005 pts (\$999,999.00)	0.78 pts (\$65.05)
SiteOne Landscape Supply	0.78 pts (\$415)	0.58928 pts (\$528)	0.78 pts (\$51.55)	0.78 pts (\$58.91)	0.6732 pts (\$75.37)
Sunnilland Corporation	0.00032 pts (\$999,999.00)	0.00031 pts (\$999,999.00)	0.00004 pts (\$999,999.00)	0.7595 pts (\$60.5)	0.00005 pts (\$999,999.00)

	Mirage Stressguard	Heritage - G	*Daconil Weatherstik	*Banner Maxx II	*Exteris Stressgard
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$450)	0.78 pts (\$53.75)	0.61377 pts (\$152.5)	0.26964 pts (\$216)	0.78 pts (\$275)
Diamond R Fertilizer Co., Inc.	0.00035 pts (\$999,999.00)	0.76786 pts (\$54.6)	0.78 pts (\$120)	0.78 pts (\$74.67)	0.00021 pts (\$999,999.00)



	Mirage Stressguard	Heritage - G	*Daconil Weatherstik	*Banner Maxx II	*Exteris Stressgard
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
SiteOne Landscape Supply	0.78 pts (\$450)	0.76687 pts (\$54.67)	0.59429 pts (\$157.5)	0.26964 pts (\$216)	0.78 pts (\$275)
Sunniland Corporation	0.00035 pts (\$999,999.00)	0.73437 pts (\$57.09)	0.00009 pts (\$999,999.00)	0.00006 pts (\$999,999.00)	0.00021 pts (\$999,999.00)

	*Pageant Intrinsic	*Honor Intrinsic	Insignia	Docket WS	*Banol
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$1,037.52)	0.78 pts (\$451.29)	0.78 pts (\$440.12)	0.78 pts (\$114.5)	0.73948 pts (\$962.5)
Diamond R Fertilizer Co., Inc.	0.00081 pts (\$999,999.00)	0.00035 pts (\$999,999.00)	0.00034 pts (\$999,999.00)	0.74425 pts (\$120)	0.78 pts (\$912.5)
SiteOne Landscape Supply	0.78 pts (\$1,037.52)	0.78 pts (\$451.29)	0.00034 pts (\$999,999.00)	0.00009 pts (\$999,999.00)	0.73948 pts (\$962.5)
Sunniland Corporation	0.00081 pts	0.00035 pts	0.00034 pts	0.00009 pts	0.00071 pts



	*Pageant Intrinsic	*Honor Intrinsic	Insignia	Docket WS	*Banol
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
	(\$999,999.00)	(\$999,999.00)	(\$999,999.00)	(\$999,999.00)	(\$999,999.00)

	clearys 3336 flowable	Dylox 420 SL	Acephate 97	Provaunt	Acelpryn
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.34254 pts (\$224)	0.78 pts (\$177.25)	0.57227 pts (\$98)	0.20285 pts (\$381.6)	0.78 pts (\$1,001.50)
Diamond R Fertilizer Co., Inc.	0.55803 pts (\$137.5)	0.00014 pts (\$999,999.00)	0.78 pts (\$71.9)	0.00008 pts (\$999,999.00)	0.00078 pts (\$999,999.00)
SiteOne Landscape Supply	0.78 pts (\$98.37)	0.73085 pts (\$189.17)	0.00006 pts (\$999,999.00)	0.78 pts (\$99.24)	0.00078 pts (\$999,999.00)
Sunniland Corporation	0.3172 pts (\$241.89)	0.77523 pts (\$178.34)	0.66095 pts (\$84.85)	0.73749 pts (\$104.96)	0.00078 pts (\$999,999.00)



	*Taurus Trio G	*Aloft GC SC	Chlorpyrifos 4E SPC Turf	Avalon Golf	Zenith 2F
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$70)	0.78 pts (\$531.45)	0.78 pts (\$96)	0.72465 pts (\$38.75)	0.65792 pts (\$53.35)
Diamond R Fertilizer Co., Inc.	0.78 pts (\$70)	0.78 pts (\$531.45)	0.59904 pts (\$125)	0.78 pts (\$36)	0.78 pts (\$45)
SiteOne Landscape Supply	0.728 pts (\$75)	0.78 pts (\$531.45)	0.57939 pts (\$129.24)	0.00003 pts (\$999,999.00)	0.00004 pts (\$999,999.00)
Sunnilland Corporation	0.00005 pts (\$999,999.00)	0.00041 pts (\$999,999.00)	0.00007 pts (\$999,999.00)	0.00003 pts (\$999,999.00)	0.49091 pts (\$71.5)

	Extinguish Plus Fire ant Bait	* Triple Crown	* Top Choice	Nimitz Pro G	NemShield Gold
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$177)	0.78 pts (\$225)	0.45665 pts (\$137.5)	0.78 pts (\$200)	0.78 pts (\$999,999.00)



	Extinguish Plus Fire ant Bait	* Triple Crown	* Top Choice	Nimitz Pro G	NemShield Gold
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Diamond R Fertilizer Co., Inc.	0.75961 pts (\$181.75)	0.78 pts (\$225)	0.78 pts (\$80.5)	0.78 pts (\$200)	0.78 pts (\$999,999.00)
SiteOne Landscape Supply	0.00014 pts (\$999,999.00)	0.78 pts (\$225)	0.45665 pts (\$137.5)	0.00016 pts (\$999,999.00)	0.78 pts (\$999,999.00)
Sunniland Corporation	0.76879 pts (\$179.58)	0.00018 pts (\$999,999.00)	0.00006 pts (\$999,999.00)	0.70909 pts (\$220)	0.78 pts (\$999,999.00)

	Indemnify	Todal	Cide Kick	Citriwet	LI 700
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$1,650.00)	0.78 pts (\$205)	0.00004 pts (\$999,999.00)	0.00008 pts (\$999,999.00)	0.54824 pts (\$78.25)
Diamond R Fertilizer Co., Inc.	0.00129 pts (\$999,999.00)	0.58145 pts (\$275)	0.00004 pts (\$999,999.00)	0.78 pts (\$106.75)	0.78 pts (\$55)



	Indemnify	Total	Cide Kick	Citriwet	LI 700
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
SiteOne Landscape Supply	0.78 pts (\$1,650.00)	0.76023 pts (\$210.33)	0.00004 pts (\$999,999.00)	0.00008 pts (\$999,999.00)	0.00004 pts (\$999,999.00)
Sunniland Corporation	0.00129 pts (\$999,999.00)	0.00016 pts (\$999,999.00)	0.78 pts (\$51.98)	0.00008 pts (\$999,999.00)	0.00004 pts (\$999,999.00)

	Turf Tracer Ultra	Shakedown	*Knockdown	*Cascade Plus	*Delux
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$15.75)	0.78 pts (\$12.2)	0.78 pts (\$12.2)	0.78 pts (\$137.5)	0.3738 pts (\$78.25)
Diamond R Fertilizer Co., Inc.	0.00001 pts (\$999,999.00)	0.00001 pts (\$999,999.00)	0.00001 pts (\$999,999.00)	0.00011 pts (\$999,999.00)	0.78 pts (\$37.5)
SiteOne Landscape Supply	0.00001 pts (\$999,999.00)	0.00001 pts (\$999,999.00)	0.00001 pts (\$999,999.00)	0.00011 pts (\$999,999.00)	0.00003 pts (\$999,999.00)
Sunniland Corporation	0.07679 pts (\$159.98)	0.00001 pts	0.00001 pts	0.00011 pts	0.00003 pts



	Turf Tracer Ultra	Shakedown	*Knockdown	*Cascade Plus	*Delux
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
		(\$999,999.00)	(\$999,999.00)	(\$999,999.00)	(\$999,999.00)

	*Jet Black EZ SoluPak	*New Balance	*Erase	NIS 80:20™	Hydretain ES Plus II
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$999,999.00)	0.78 pts (\$50)	0.78 pts (\$10)	0.3609 pts (\$83.75)	0.78 pts (\$237.5)
Diamond R Fertilizer Co., Inc.	0.78 pts (\$999,999.00)	0.00004 pts (\$999,999.00)	0.22286 pts (\$35)	0.78 pts (\$38.75)	0.00019 pts (\$999,999.00)
SiteOne Landscape Supply	0.78 pts (\$999,999.00)	0.00004 pts (\$999,999.00)	0.00001 pts (\$999,999.00)	0.00003 pts (\$999,999.00)	0.00019 pts (\$999,999.00)
Sunnilland Corporation	0.78 pts (\$999,999.00)	0.00004 pts (\$999,999.00)	0.00001 pts (\$999,999.00)	0.00003 pts (\$999,999.00)	0.00019 pts (\$999,999.00)



	Aqua Aid	Aquafer	Hydration A Plus	Flo Thru A Plus	* Aqueduct
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.22513 pts (\$237.5)	0.78 pts (\$137.5)	0.00016 pts (\$999,999.00)	0.00015 pts (\$999,999.00)	0.78 pts (\$137.5)
Diamond R Fertilizer Co., Inc.	0.78 pts (\$68.55)	0.715 pts (\$150)	0.78 pts (\$198.8)	0.78 pts (\$186.2)	0.00011 pts (\$999,999.00)
SiteOne Landscape Supply	0.00005 pts (\$999,999.00)	0.00011 pts (\$999,999.00)	0.00016 pts (\$999,999.00)	0.00015 pts (\$999,999.00)	0.00011 pts (\$999,999.00)
Sunniland Corporation	0.00005 pts (\$999,999.00)	0.00011 pts (\$999,999.00)	0.00016 pts (\$999,999.00)	0.00015 pts (\$999,999.00)	0.00011 pts (\$999,999.00)

	MES100	Sarge	*Anuew	Verde Cal G Green	Podium
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.39919 pts (\$74.25)	0.78 pts (\$92)	0.78 pts (\$97.5)	0.77415 pts (\$20)	0.70809 pts (\$128)
Diamond R Fertilizer	0.78 pts (\$38)	0.00007 pts	0.78 pts (\$97.5)	0.78 pts (\$19.85)	0.78 pts (\$116.2)



	MES100	Sarge	*Anuew	Verde Cal G Green	Podium
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Co., Inc.		(\$999,999.00)			
SiteOne Landscape Supply	0.00003 pts (\$999,999.00)	0.00007 pts (\$999,999.00)	0.78 pts (\$97.5)	0.00002 pts (\$999,999.00)	0.70738 pts (\$128.13)
Sunniland Corporation	0.00003 pts (\$999,999.00)	0.00007 pts (\$999,999.00)	0.00008 pts (\$999,999.00)	0.00002 pts (\$999,999.00)	0.00009 pts (\$999,999.00)

	Slow Release 21.0.0	Slow Release 24.0.11	Slow Release 12.1.00	Slow Release 20-0-20 with 0.22% Dimension	Slow Release 18-0-18
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.72913 pts (\$11.5)	0.65565 pts (\$17.25)	0.00001 pts (\$999,999.00)	0.75111 pts (\$27)	0.73405 pts (\$13.75)
Diamond R Fertilizer Co., Inc.	0.78 pts (\$10.75)	0.78 pts (\$14.5)	0.78 pts (\$8.85)	0.73612 pts (\$27.55)	0.78 pts (\$12.94)



	Slow Release 21.0.0	Slow Release 24.0.11	Slow Release 12.1.00	Slow Release 20-0-20 with 0.22% Dimension	Slow Release 18-0-18
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
SiteOne Landscape Supply	0.74401 pts (\$11.27)	0.66844 pts (\$16.92)	0.00001 pts (\$999,999.00)	0.00002 pts (\$999,999.00)	0.48877 pts (\$20.65)
Sunniland Corporation	0.69875 pts (\$12)	0.7515 pts (\$15.05)	0.74627 pts (\$9.25)	0.78 pts (\$26)	0.647 pts (\$15.6)

	Granular 18-0-18	Granular 21-0-0	Granular 46-0-0	Granular 15.5-0-0	Granular 18-0-17
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.78 pts (\$13.75)	0.78 pts (\$11.5)	0.65867 pts (\$15.75)	0.78 pts (\$11)	0.00039 pts (\$999,999.00)
Diamond R Fertilizer Co., Inc.	0.02155 pts (\$497.6)	0.02137 pts (\$419.8)	0.78 pts (\$13.3)	0.53759 pts (\$15.96)	0.78 pts (\$496)
SiteOne Landscape Supply	0.51937 pts (\$20.65)	0.68683 pts (\$13.06)	0.61348 pts (\$16.91)	0.62536 pts (\$13.72)	0.00039 pts (\$999,999.00)



	Granular 18-0-18	Granular 21-0-0	Granular 46-0-0	Granular 15.5-0-0	Granular 18-0-17
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Sunniland Corporation	0.00001 pts (\$999,999.00)	0.7475 pts (\$12)	0.57633 pts (\$18)	0.00001 pts (\$999,999.00)	0.00039 pts (\$999,999.00)

	Granular 14-1-14	Granular 16-0-16	Granular 13-2-13	Granular 14-2-14	Granular 13-3-13
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.00034 pts (\$999,999.00)	0.00036 pts (\$999,999.00)	0.51504 pts (\$32.5)	0.6672 pts (\$32.5)	0.52704 pts (\$32.5)
Diamond R Fertilizer Co., Inc.	0.78 pts (\$436.8)	0.78 pts (\$461.2)	0.78 pts (\$21.46)	0.78 pts (\$27.8)	0.78 pts (\$21.96)
SiteOne Landscape Supply	0.00034 pts (\$999,999.00)	0.00036 pts (\$999,999.00)	0.4243 pts (\$39.45)	0.00002 pts (\$999,999.00)	0.00002 pts (\$999,999.00)
Sunniland Corporation	0.00034 pts (\$999,999.00)	0.00036 pts (\$999,999.00)	0.00002 pts (\$999,999.00)	0.00002 pts (\$999,999.00)	0.00002 pts (\$999,999.00)



	Granular 11-3-22	Granular 8-3-17	Granular 0-0-22	Granular Verde-Cal G	Granular Verde-Cal G
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.52943 pts (\$32)	0.47385 pts (\$32)	0.78 pts (\$14.75)	0.74384 pts (\$22)	0.77194 pts (\$22.25)
Diamond R Fertilizer Co., Inc.	0.78 pts (\$21.72)	0.78 pts (\$19.44)	0.68279 pts (\$16.85)	0.78 pts (\$20.98)	0.78 pts (\$22.02)
SiteOne Landscape Supply	0.00002 pts (\$999,999.00)	0.34021 pts (\$44.57)	0.35487 pts (\$32.42)	0.00002 pts (\$999,999.00)	0.00002 pts (\$999,999.00)
Sunniland Corporation	0.00002 pts (\$999,999.00)	0.00002 pts (\$999,999.00)	0.00001 pts (\$999,999.00)	0.00002 pts (\$999,999.00)	0.00002 pts (\$999,999.00)

	Granular Dolomite	Granular Milorganite	Granular 40-0-0	Granular Nature Safe 8-3-5	Granular 0-0-28
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Residex/Target Specialty Products	0.22013 pts (\$22.5)	0.64882 pts (\$11)	0.61905 pts (\$31.5)	0.00001 pts (\$999,999.00)	0.41232 pts (\$32.5)



	Granular Dolomite	Granular Milorganite	Granular 40-0-0	Granular Nature Safe 8-3-5	Granular 0-0-28
Supplier	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts	/ 0.78 pts
Diamond R Fertilizer Co., Inc.	0.60402 pts (\$8.2)	0.4758 pts (\$15)	0.58348 pts (\$33.42)	0.19965 pts (\$35.63)	0.78 pts (\$17.18)
SiteOne Landscape Supply	0.78 pts (\$6.35)	0.78 pts (\$9.15)	0.00002 pts (\$999,999.00)	0.78 pts (\$9.12)	0.00001 pts (\$999,999.00)
Sunniland Corporation	0.61913 pts (\$8)	0.59475 pts (\$12)	0.78 pts (\$25)	0.00001 pts (\$999,999.00)	0.00001 pts (\$999,999.00)

City of Palm Coast, Florida Agenda Item

Agenda Date : 12/11/2018

Department	CITY CLERK	Amount
Item Key	5115	Account
		#
Subject	RESOLUTION 2018-XX APPROVING THE DONATION OF A 2.93 ACRE RESERVE PARCEL OF LAND OWNED BY GREEN HILL REAL ESTATE	
Background :	<p>The City of Palm Coast was contacted by Agent's Choice Title, LLC on behalf of Green Hill Real Estate to donate their 2.93 acre reserve parcel to the City. The property is located off of Walt Place and Walton Pl which fronts a canal.</p> <p>The Property Appraiser has valued this land at \$73,250.00. The owner of the property has requested a letter from the City accepting the land donation, which staff has prepared and will provide upon Council approval. The property is zoned SFR-4 which would allow single-family homes. This property contains stormwater drainage facilities that serve the existing single-family neighborhood to the north and west. City acquisition would provide assurance that this system continues to function appropriately.</p>	
Recommended Action :	Adopt Resolution 2018-XX approving the donation of a 2.93 reserve parcel of land owned by Green Hill Real Estate.	

RESOLUTION 2013-____
LAND DONATION
GREEN HILL REAL ESTATE, LLC

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE DONATION OF A 2.93 RESERVE PARCEL OF LAND FROM GREEN HILL REAL ESTATE, LLC TO THE CITY OF PALM COAST; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE ANY NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS; PROVIDING FOR RECORDATION AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Green Hill Real Estate, LLC is the property owner (the “Owner”) of a 2.93 acre tract of vacant land located off of Walt Place and Walton Place in the City of Palm Coast (the “Subject Property”); and

WHEREAS, Green Hill Real Estate, LLC desires to donate the Subject Property to the City of Palm Coast; and

WHEREAS, the City desires to accept the Subject Property as a donation for the benefit of the City’s stormwater system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF LAND DONATION. The City Council of the City of Palm Coast hereby approves the terms and conditions of the deed transferring title from Green Hill Real Estate, LLC to the City of Palm Coast, as attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute any necessary documents to effectuate the transfer of the Subject Property to the City of Palm Coast.

SECTION 3. RECORDING OF DEED. Upon execution of the Deed, said document will be recorded by the City Clerk of the City of Palm Coast with the Flagler County Clerk’s Office.

SECTION 4. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 5. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 6. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 18th day of December 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit A - Deed transferring fee simple title of 2.93 acres from the Green Hill Real Estate, LLC to the City of Palm Coast.

Approved as to form and legality

William E. Reischmann, Jr., Esquire
City Attorney

CONTRACT FOR PURCHASE AND SALE
(DONATION)

THIS CONTRACT FOR PURCHASE AND SALE ("**Contract**") is made by and between **GREEN HILL REAL ESTATE, LLC, a Florida limited liability company** (hereinafter referred to as "**Seller**"), with a principal address of 8 Village Circle, Palm Coast, FL 32164, and the **CITY OF PALM COAST, FLORIDA**, a Florida municipal corporation ("**Buyer**") with a principal address of 160 Lake Avenue, Palm Coast, FL 32164. For and in consideration of the mutual covenants and obligations created hereby, as well as other good and valuable considerations, Buyer agrees to buy and Seller agrees to sell the following described real property subject to and upon the terms and conditions set forth below. The effective date of this Contract (the "**Effective Date**") shall be the date upon which the last of Seller and Buyer shall have signed this Contract.

ARTICLE I - PROPERTY

The legal description of the real property (the "**Property**") which is the subject matter of this Contract is as follows:

Reserved Parcel Q of Palm Coast Map of Wynnfield Section 19, according to the map or plat thereof, as recorded in Map Book 7, Page(s) 25 through 30, of the Public Records of Flagler County, Florida.

ARTICLE II - PURCHASE PRICE

Purchase Price. The parties agree that Seller shall donate all of its rights, title, and interest in the Property to the Buyer as the site of a stormwater facility.

ARTICLE III - CLOSING AND CLOSING DATE

The transaction contemplated by this Contract shall be closed (the "**Closing**"), the Purchase Price applied to closing costs and the deed, and the exclusive possession of the Property, free of all occupants, shall be delivered to Buyer at Closing. The closing date shall be on or before 60 days following the Effective Date.

ARTICLE IV - TERMS AND CONDITIONS

The additional terms and conditions of this Contract are as follows:

4.1. **Evidence of Title.** Buyer, at Buyer's expense and within thirty (30) days from the Effective Date, shall obtain a title insurance commitment (the "**Title Commitment**") to issue an ALTA Owner's Title Insurance Policy - Form B from a title insurance company acceptable to Buyer (the "**Title Insurance Company**") in the amount equal to the appraised value of the property, naming Buyer as the proposed insured (not including charges for a lender's policy). The Title Commitment shall show good, marketable and insurable fee simple title to the Property to be

vested in Buyer, liens, encumbrances, exceptions and qualifications which will not interfere with or impair the Property's use; exceptions permitted by the provisions of this Contract; and those exceptions which are capable of and are actually to be discharged by Seller at or before Closing (all other exceptions to title being deemed title defects for purposes of this contract). Legible and complete copies of all instruments listed as exceptions to title (commonly identified as Schedule B-II exceptions in the Title Commitment) shall be delivered with the Title Commitment. If title is found to be defective, Buyer shall, within ten (10) days from the date it receives the Title Commitment, notify Seller in writing to that effect specifying the defects. Seller shall have twenty (20) days from the receipt of Buyer's notice specifying the title defects to cure the defects and, if after said period Seller shall not have cured the defects, or if Seller shall not have progressed to a point where the defects are certain to be remedied prior to Closing, or where the removal of such defects is not otherwise assured to Buyer's satisfaction, Buyer shall have the option of (i) accepting the title "as is" or (ii) terminating the Contract after which Buyer and Seller shall each be released from all further obligations to each other respecting matters arising from this Contract.

4.2. **Survey.** Buyer may, at Buyer's expense, obtain a survey of the Property (the "**Survey**") prepared by a licensed Florida land surveyor dated no earlier than thirty (30) days before Closing, or in the alternative, an update of an earlier survey re-dated to a point in time no earlier than the last thirty (30) days.. If the Survey shows any encroachments onto the Property or improvements located outside its boundaries or encroachments by improvements principally located on the Property over required setback lines or over onto the property of others or onto any public right-of-way adjacent to the Property, or if it is apparent that the Property violates existing title covenants and/or applicable zoning laws or ordinances, Buyer shall notify Seller in writing to that effect specifying the defects. Seller shall have until thirty (30) days from receipt of Buyer's notice specifying the Survey defects in which to cure such defects. If after said period Seller shall not have cured the defects, or if Seller shall not have progressed to a point where the defects are certain to be remedied at or prior to Closing, Buyer shall have the option of (i) accepting the condition of the Property as disclosed in the Survey in an "as is" condition, or (ii) terminating the Contract, thereupon Buyer and Seller shall each be released from all further liabilities and obligations to each other with respect to all matters arising from this Contract.

At Closing, Seller will furnish Buyer with an Affidavit Regarding Survey (i) testifying to the absence of any encroachments not shown on the survey; and (ii) testifying that Seller has not granted or caused to be granted any license to use or any right to enter upon the Property.

4.3. **Conveyance.** Seller shall convey title to the Property to Buyer by Warranty Deed (the "**Deed**"), subject only to: (i) taxes for the year of Closing; and (ii) matters disclosed in the title evidence provided to and accepted or deemed accepted by Buyer.

4.4. **Closing Affidavit.** At the Closing, Seller shall furnish Buyer with an affidavit (i) testifying to the absence of any claims, encumbrances, taxes, assessments, liens or potential lienors known to Seller not disclosed in the Title Commitment and Deed, (ii) further attesting that there have been no improvements to the Property by or through Seller for the ninety (90) day period immediately preceding the date of Closing, the cost of which remains unpaid, (iii) agreeing to take no action prior to recording the Deed which would adversely affect the title to the Property,

(iv) testifying that possession of the Property is subject only to those matters accepted by Buyer pursuant to the terms hereof, if any, and that Seller is otherwise in exclusive, peaceable and undisputed possession of the Property, and (v) testifying that there are no actions or proceedings now pending in any state or federal court to which Seller is a party including, but not limited to, proceedings in bankruptcy, receivership or insolvency, which would affect the Property, the title to the Property or Seller's ability to close on the sale of the Property to Buyer except as disclosed in the Title Commitment. Seller shall also furnish such other evidence, affidavits or information required by the Title Insurance Company so that the Title Insurance Company will be able to eliminate all standard exceptions from the Title Commitment at Closing, except for taxes for the year of Closing which are not yet due or payable.

4.5. **Place of Closing.** Closing shall be held by express courier or at the offices of the title agent designated by the party paying the title insurance or the Seller, or Garganese, Weiss, D'Agresta & Salzman, P.A. or such other location as is mutually agreed upon by Buyer and Seller.

4.6. **Documents for Closing.** Buyer's attorney or title agent shall prepare the Deed, Seller's affidavit, closing statement, and any corrective instruments that may be required in connection with perfecting title.

4.7. **Expenses.** State documentary tax for the Deed and the cost of recording all corrective documents needed to complete the transaction shall be borne by Buyer. Buyer shall pay for the title insurance premium, recording the Deed and all fees and expenses arising from or associated with the simultaneous issuance of a lender's title insurance commitment and policy, if any, and any and all endorsements to such policy required by its lender.

4.8. **Proration of Taxes; Real and Personal.** Taxes shall be prorated based upon the current year's tax based on the highest discount available at Closing. If the Closing occurs on a date when the current year's taxes are not fixed and the current year's assessment is available, taxes will be prorated based upon such assessment and the prior year's millage. If the current year's assessment is not available, then taxes will be prorated based on the prior year's tax; provided, however, if there are completed improvements on the Property by January 1st of the year of Closing, which improvements were not in existence on January 1st of the prior year, then the taxes shall be prorated to the date of Closing based upon the prior year's millage and an equitable assessment to be agreed upon between the parties, failing which request will be made to the county tax assessor for an informal assessment. If the Property is assessed as part of a larger tract of land and a "cut out" is not available from the tax assessor at the time of Closing, the taxes for the Property shall be estimated and prorated based upon the ratio of the size of the Property in relation to the overall tract of which the Property forms a part, taking into consideration matters of zoning as described in the tax assessor's records. Any tax proration based on an estimate may, at the request of either party, be subsequently readjusted upon receipt of the actual tax bill. Title Agent shall ensure compliance with Fla. Stat. 196.295 at settlement, and Buyer shall be responsible for any real and personal property taxes billed with respect to the Property after Closing. This provision for reparation shall survive the Closing.

4.9. **Special Assessment Liens.** Special assessment liens which are certified, confirmed

and ratified as of the date of Closing are to be paid by Seller. Special assessment liens which are certified, confirmed and ratified but payable in installments post Closing shall be paid in full by Seller at Closing. Special assessment liens pending as of the date of Closing shall be assumed by Buyer; provided, however, that if the improvements which form the basis for such special assessment are substantially completed as of the date of Closing they shall be deemed to have been certified, confirmed or ratified and Buyer shall, at Closing, be credited with an amount equal to the last estimate of the assessment for the improvement made by the appropriate public body.

4.10. **Default.** If Buyer fails to perform any of Buyer's covenants set forth in this Contract, the Deposit, if any, shall be paid to and retained by and for the account of Seller as agreed upon liquidated damages and in full settlement of any claims whatsoever. If Seller fails to perform any of Seller's covenants set forth in this Contract or fails to convey the Property when Seller is obligated to do so in accordance with the terms hereof, Buyer shall have, as its sole and exclusive remedies, the election of either (i) demanding and receiving a refund of the Deposit, if any, immediately or (ii) the right of specific performance against Seller.

4.11. **Severability.** If any one or more of the provisions of this Contract is held invalid, illegal or unenforceable, the remaining provisions of this Contract shall be unimpaired, and the remaining provisions of this Contract shall be construed to best carry out the original intent of the parties hereto.

4.12. **Complete Agreement.** This Contract evidences the complete understanding of the parties hereto as respects the matters addressed herein. No agreement or representation, unless set forth in this Contract, shall bind either of the parties hereto.

4.13. **Notices.** Notices to Seller and Buyer shall be deemed delivered (i) when hand delivered, or (ii) one (1) business day following delivery to an express delivery courier, such as Federal Express, or (iii) three (3) days following deposit in U.S. mail, certified, return receipt requested. Notice shall be given to the following addresses:

To Seller: Green Hill Real Estate, LLC
Attn: Irina Tsilko, Manager
8 Village Circle
Palm Coast, FL 32164

To Buyer: City of Palm Coast
Attn: Beau Falgout, Interim City Manager
160 Lake Avenue
Palm Coast, FL 32164

4.14. **FIRPTA - Right to Withhold.** If Seller is a "foreign person" as defined by FIRPTA, Section 1445 of the Internal Revenue Code, Buyer is required to withhold up to 15% of the amount realized by the Seller on the transfer and remit the withheld amount to the Internal Revenue Service (IRS) unless an exemption to the required withholding applies or the Seller has

obtained a Withholding Certificate from the IRS authorizing a reduced amount of withholding. Due to the complexity and potential risks of FIRPTA, Buyer and Seller should seek legal and tax advice regarding compliance, particularly if an “exemption” is claimed on the sale of residential property for \$300,000 or less. Seller agrees that Buyer may deduct and withhold from the Purchase Price provided in Article II hereof, a tax in the amount of up to fifteen percent (15%) of the amount realized (as that term is used in Section 1445(a) of the Internal Revenue Code) by Seller pursuant to this Contract, except upon the occurrence of either (A) or (B) below:

(A) At or prior to Closing, Seller provides to Buyer a Certificate of Non-Foreign Status or a Non-USRPHC Statement described in and complying with Section 1445(b)(2) or (3) of the Internal Revenue Code of 1986, as amended (the "Code") (all references to Section or the Code include any successor provisions thereto and any Treasury Regulations promulgated in connection thereto) and Buyer has no knowledge or notice that such Certificate or Statement is false; or

(B) At or prior to Closing, Buyer received a withholding certificate described in Temp. Treas. Reg. Section 1.1445-3T or Rev. Proc. 85-41.

Buyer agrees that any amount deducted and withheld pursuant to this Section shall be remitted to the Internal Revenue Service in accordance with Section 1445 of the Code and the Regulations thereunder.

4.15. **Environmental Status.** Seller warrants and represents to Buyer that, to Seller's knowledge, (i) the Property is free of all hazardous waste or substances except as may be permitted by applicable law; (ii) that the Property has been operated and maintained in compliance with all applicable environmental laws, statutes, ordinances, rules and regulations; (iii) no other release of any hazardous waste or substances has taken place on the Property, (iv) no migration of hazardous waste or substances has taken place from the Property which would cause the release of any hazardous waste or substance on any adjoining lands or any other lands in the vicinity of the Property; and (v) there are no bulk or underground tanks on or in the Property, and, no bulk or underground storage tanks have ever been located on or in the Property.

The term hazardous waste or substances shall include those substances included within the definitions of "hazardous substances", "hazardous materials", "toxic substances", or "solid waste" in CERCLA, RCRA, and the Hazardous Materials Transportation Act, 49 U.S.C. Section 1801, et seq., and in the regulations promulgated pursuant to said laws or any replacement thereof; such other substances, materials and wastes which are or become regulated under applicable local, state or federal law, or which are classified as hazardous or toxic under federal, state, or local laws or regulations.

Seller has no notice or knowledge of the on-site existence of any “Endangered and Threatened Species”, flora and fauna as identified by the U.S. Fish and Wildlife Service's "List of Endangered and Threatened Wildlife and Plants" as may be amended from time to time. Seller further warrants no knowledge of the on-site existence of any upland conservation areas which are preserved, or may be preserved, for the purposes of providing of wildlife habitat.

The provisions of this Section 4.15 shall survive the Closing or earlier termination of this Contract.

4.16. **Right of Inspection.** During the term of this Contract, Buyer, its agents, employees and representatives, may have access to the Property and the records of the Property (including those on file with any governmental agency) at all reasonable times subsequent to the Effective Date of this Contract with the right, at Buyer's expense, to inspect the Property and to conduct all tests and borings thereon as Buyer, its licensed engineers, surveyors and the like shall deem reasonably necessary or desirable to fulfill the tests and investigations contemplated by the Contract. Any entry on or to the Property by Buyer or its authorized representatives pursuant to the provisions hereof shall be at the risk of Buyer, and Buyer hereby indemnifies, protects, and holds Seller harmless and agrees to defend Seller from and against any and all claims, demands, losses, damages, and liabilities (including but not limited to personal injury and property damage claims and mechanics' or other liens), together with related costs and expenses, including reasonable attorney fees and litigation costs, caused by Buyer or Buyers' agents on or to the Property. In addition, Buyer shall keep the Property free from any liens which could arise as a result of the exercise by Buyer of any of its rights hereunder.

4.17. **WAIVER OF TRIAL BY JURY.** SELLER AND BUYER HEREBY MUTUALLY, VOLUNTARILY AND INTENTIONALLY WAIVE THE RIGHT EITHER MAY HAVE TO A TRIAL BY JURY REGARDING ANY LITIGATION BASED OR ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS CONTRACT OR ANY AGREEMENT CONTEMPLATED TO BE DELIVERED IN CONJUNCTION THEREWITH, OR ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (WHETHER ORAL OR WRITTEN) OR ACTIONS OF EITHER PARTY. THIS PROVISION IS A MATERIAL INDUCEMENT FOR EACH OF SELLER AND BUYER ENTERING INTO THIS CONTRACT.

ARTICLE V - SPECIAL CONDITIONS

Seller has made a limited number of representations and warranties to Buyer in this Contract. In consideration of Buyer waiving additional conditions, representations or warranties from Seller, Seller and Buyer hereby agree as follows:

5.1. **Condition Precedent.** Buyer's obligation to close under this Contract shall be subject to the satisfaction of the following conditions precedent enumerated below. In the event any one of these conditions is not satisfied for any reason whatsoever, then this Contract shall terminate, and Buyer and Seller shall be fully relieved from all further rights and responsibilities under this contract.

- A. The complete execution of this Contract by Seller and Buyer and the approval of this Contract by Buyer's City Council at a public meeting, pursuant to §166.045, Fla. Stat.
- B. No action, suit, proceeding, or official investigation shall have been

threatened, announced, or commenced by any person or federal, state or local government authority or agency that seeks to enjoin, assess civil or criminal penalties against, or obtain any judgment, order, or consent decree, with respect to either party hereto, in connection with their respective representations and obligations under this Contract.

5.2. **Inspection Period.** The Inspection Period begins upon receipt of Seller's Materials described in Section 5.3. Buyer shall have until the date of Closing (herein the "**Inspection Period**") in which to conduct an investigation of the Property, including, by way of illustration and not in limitation and subject to Section 4.16: inspections as to the physical condition of the Property, investigate the availability of utilities, status of zoning or ability to rezone, zoning codes, building codes, physical condition and any other condition or characteristic of the Property which Buyer may deem necessary or relevant to Buyer in purchasing the Property. Should Buyer for any reason become dissatisfied or concerned with the result of any such investigation, search, inquiry or report as contemplated hereby, then Buyer may, prior to the expiration of the Inspection Period, terminate this Contract by written notice thereof to Seller. Notwithstanding anything to the contrary contained herein, if Buyer has not terminated this Contract by written notice delivered to Seller prior to Closing, then the Deposit (if any) shall be applicable to the Purchase Price but non-refundable, other than pursuant to Section 5.1 hereof, except in the event of a default by Seller hereunder.

5.3. **Delivery of Materials.** Within five (5) days after the Effective Date of this Contract, Seller shall deliver to Buyer copies of all existing studies, tests, environmental audits, soil borings results, surveys, site plans, reports, plans, permits, petitions, warranties, applications, certificates, reservations, agreements, development orders, approvals, maps, aerials and related materials in its possession relating to the Property.

5.4. **Intended Use of the Property.** The parties acknowledge that Buyer intends to use the Property for a stormwater facility. Buyer reserves the right to make modifications to the Intended Use as Buyer reasonably deems appropriate.

5.5. **Brokerage.** Buyer and Seller represent to each other that neither party has dealt with or engaged a broker with respect to the transaction contemplated herein. Each party hereby agrees to indemnify the other from and against any claim for brokerage commission or finder's fee asserted by any other person, firm or corporation claiming by, through or under said party.

5.6. **Seller Warranties.** During the period that this Contract is in effect, Seller shall maintain the Property in its current condition, reasonable wear and tear excepted.

5.7. **Seller Not to Convey.** Seller shall not convey any interest in the Property after the signing of this Contract without the prior joinder and written consent of the Buyer.

5.8. **Extensions of Closing Date.** Buyer shall have the unilateral and absolute right to exercise one thirty (30) day extension of the Closing Date. Buyer shall exercise the extension by providing at least three (3) days written notice to Seller. Any other extension shall be by mutual

agreement of the parties.

5.9. **Waiver/Time.** The waiver of any breach of any provision hereunder by Buyer or Seller shall not be deemed to be a waiver of any preceding or subsequent breach hereunder. No failure to delay of any party in the exercise of any right given hereunder shall constitute a waiver thereof nor shall any partial exercise of any right preclude further exercise thereof. Time is of the essence in this Agreement as to all dates and time periods set forth herein. To the extent that the last day of any time period stipulated in this Contract falls on a Saturday, Sunday or legal holiday (State or Federal), the period shall run until the end of the next day which is neither a Saturday, Sunday or legal holiday. Any time period of ten (10) days or less specified herein shall not include Saturdays, Sundays or legal holidays. Where used herein, the term “business days” shall be those days other than Saturdays, Sundays or legal holidays.

5.10. **Headings; Entire Agreement; Governing Law.** The headings contained in this Contract are for reference purposes only and shall not affect in any way the meaning or interpretation of this Contract. This Contract constitutes the entire agreement and supersedes all prior agreements and understandings, both written and oral, among the parties with respect to the subject matter hereof, and this Contract may be executed in separate counterparts, each of which shall be deemed an original, and all which shall constitute one and the same instrument. This Contract shall be governed in all respects, including validity, interpretation and effect, by the laws of the State of Florida.

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IN WITNESS WHEREOF, the parties have executed this instrument as of the day and year indicated below.

WITNESSES:

(print)

(print)

SELLER:

GREEN HILL REAL ESTATE, LLC, a Florida limited liability company

By: _____

Irina Tsilko, Manager

WITNESSES:

(print)

(print)

BUYER:

CITY OF PALM COAST, FLORIDA

By: _____

Beau Falgout, Interim City Manager

ATTEST:

By: _____

Virginia A. Smith, City Clerk

Date: _____

[CITY SEAL]

LAND DONATION
GREEN HILL REAL ESTATE LLC



City of Palm Coast, Florida Agenda Item

Agenda Date :

Department CITY CLERK	Amount
Item Key	Account
Subject CALENDAR AND WORKSHEET	
Background :	
Recommended Action :	



Meeting Calendar for 12/19/2018 through 1/31/2019

12/19/2018 5:30 PM

Planning & Land Development Regulation Board
City Hall

1/8/2019 9:00 AM

City Council Workshop
City Hall

1/9/2019 5:00 PM

Leisure Services Advisory Committee
Community Center

1/15/2019 9:00 AM

City Council
City Hall

1/16/2019 5:30 PM

Planning & Land Development Regulation Board
City Hall

1/24/2019 5:00 PM

Beautification and Environmental Advisory Committee
City Hall

1/29/2019 9:00 AM

City Council Workshop
City Hall

#	File #	Item	Title	Staff
			Business 12/18/2018	
1		Resolution	Price Agreement with Diamond Fertilizer Co., Inc.	Abreu
2		Resolution	Salesforce software	Burkhart
3		Resolution	Piggyback IT Advisory Consulting Srvcs	Burkhart
4		Resolution	City Wide Security Assessment and Master Plan	Burkhart
5		Resolution	Piggyback for Repairs for Co-location Facility 1	Knopf
6		Resolution	Project Price is Right Incentive Agreement	Newingham
7		Resolution	CDBG Annual Report	Papa
8		Resolution	Aquatic Management	Peel
			Workshop 12/25/2018-CITY OFFICES CLOSED CHRISTMAS DAY	
			Business 01/01/2019-CITY OFFICES CLOSED NEW YEAR'S DAY	
			Workshop 01/08/2019	

			Business 01/15/2019	
--	--	--	----------------------------	--

			Workshop 01/29/2019	
1		Ordinance	Animal Control amendment	Grossman
			Business 02/05/2019	
1		Ordinance 1st	Animal Control amendment	Grossman
2		Presentation	Employee Calendar Contest Winners	Mini
			Future	
1		Resolution	Piggyback MRO supplies	Adams
2		Resolution	Master Plan SCADA Telemetry Standardization	Adams/Roussell
3		Resolution	Annual Fire Inspection Fees	Alves
4		Resolution	Permit compliance with NECGA (MOU and Conservation easement)	Bevan
5		Resolution	Interlocal Mala Compra Storm Drain Project	Blake/Kronenberg
6		Resolution	BBI GMP Contract	Cote

City of Palm Coast, Florida Agenda Item

Agenda Date :12/11/2018

Department CITY CLERK	Amount
Item Key	Account
	#
Subject ATTACHMENTS TO MINUTES	
Background :	
Recommended Action :	

Strategic Action Plan Priorities Update

1st Quarter Fiscal Year 2019

December 11, 2018

City Council Workshop



Presentation Outline:

- **Strategic Action Plan Process and Timeline for Fiscal Year 2019**
- **Review and discuss Council Priorities**



Strategic Action Process



Tracking Progress through Performance Management

- City Council adopted 11 new Priorities for Fiscal Year 2019 on April 17, 2018
- Staff takes Council direction and creates an approach to completing new Priorities which are termed Performance Measures (PMs)
- For Fiscal Year 19', 56 PMs are assigned to Council Priorities
- Currently tracking 581 PMs

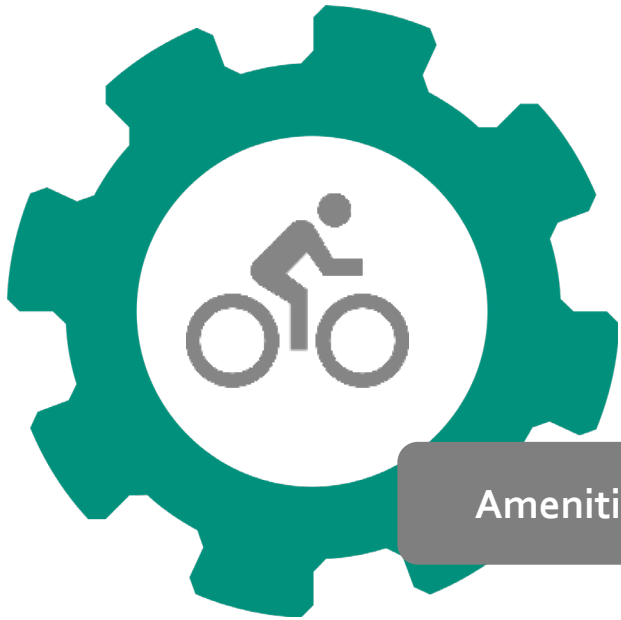
Strategic Action Plan Process and Timeline:

- ❑ December 11: **Q1** Council Priority Update Presentation
Citizen Survey Presentation
- ❑ January 29: 2018 End of Year Letter
- ❑ January 2 – February 2: Citizen Survey is Live
- ❑ February 26: Citizen Survey Results Presentation
March: Council One-on-One Interviews Conducted
- ❑ March 12: **Q2** Council Priority Update Presentation
Annual Progress Report
- ❑ March 26: SAP Evaluation Workshop #1
- ❑ April 9: SAP Evaluation Workshop #2
- ❑ April 16: SAP Adoption
- ❑ July 9: **Q3** Council Priority Update Presentation
August & September: Budget Preparation
- ❑ October 1: 2020 Fiscal Year Begins
- ❑ October 15: **Q4** – End of Year Council Priority Update Presentation

Review all City Council Priorities:

- Provides an update regarding City Council Priorities (past, recently adopted, and Council direction) established through the Strategic Action Plan Evaluation Process.
- Update(s) reflect staff's approach through performance measures to implement each Priority in Fiscal Year 2019.
- Priorities are organized into eight (8) categories and tracked through **56** performance measures.
- A gauge graphic provides a "quick glance" quarterly status of the category





Amenities



Infrastructure



Customer Convenience & Communication



Smart City



Shop Local



Workforce



Downtown



Safety & Security

Downtown



Overall Quarter Progress: On Target

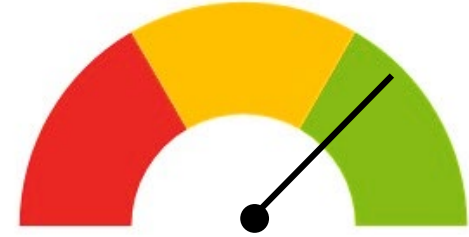


- Create an Innovation District to establish target areas for visioning purposes : **Completed**
- Create a stakeholders group to grow and support the long-term sustainability of the district: **Completed**
 - *Kick off meeting conducted on November 7, 2018*
 - *Group meets bi-monthly with next meeting on January 14, 2019*
- Create programming for the Innovation District to encourage and attract development in the Innovation District: **In Progress**
 - *Innovation Kick Start Program approved on June 5, 2018*
 - *2 multi-family projects in review through program*
- High Tech Corridor Presentation – *Coming in January 2019*
- Events, Programming, Marketing & Funding Opportunities - **In Progress**

Shop Local



Overall Quarter Progress: On Target



- Identify ways to educate citizens to shop local including signage and brochures: **On Target**
 - *Shop local brand established*
 - *City Council adoption of Small Business Saturday*
 - *Highlighted in Community Center Grand Opening and State of the City address*
 - *Business Assistance Center – Each business receives a "Shop Local" sticker*
 - *Advertising started mid-November*
 - *Rack card designed and delivered – to be distributed*
- Investigate options to install and maintain informational kiosks at high-volume shopping locations: **In Progress**
 - *Local stores are being contacted to determine interest*



Smart City Amenities



Overall Quarter Progress: In Progress



- Provide an inventory of park camera locations and extent of viewable area to determine if additional cameras are necessary: **In Progress**
 - *Included in Security Assessment Master Plan which also includes traffic camera analysis*
 - *Pursuing consulting services for the analysis – Vendor selected*
 - *January 2019 – Vendor contract scheduled for City Council approval*
- Study the feasibility of developing a Palm Coast App to promote our amenities and events: **On Target**
 - *Evaluated other cities' and counties' apps*
 - *Participated in demo of top-selected app developer*
 - *Staff developing in-house mobile-first website "parksandrec.fun"*
 - *Will be integrated into Citizen Portal Platform*

Smart City Fiber Business Model



Overall Quarter Progress: **In Progress**



- Revising City's business model through a private-public partnership: **In Progress**
 - *Magellan study completed that included interviewing local technology companies for marketing strategies*
 - *A presentation provided to City Council on August 14, 2018*
 - *Develop a RFP for adding ISP Partner for release by March 2019*
 - *Evaluate other approaches of promoting FiberNet and present recommendations to City Manager*
 - *An update to City Council will be provided in January 2019*
- Target Partnerships: **In Progress**
 - *Evaluating expansion of Fiber as part of Utility expansion*

Smart City Fiber Expansion



Overall Quarter Progress: In Progress



- Solicit bid for FiberNet Maintenance and installations: **Completed**
- Evaluate the feasibility of requiring new construction to incorporate a committed fiber port through Florida Building Code regulations: **In Progress**
 - *Legal review started*
 - *Florida Building Code and Land Development Code under review*
- Evaluate opportunities to incorporate fiber into City infrastructure: **In Progress**
 - *CIP being reviewed based on Magellan findings*

Smart City Infrastructure



Overall Quarter Progress: In Progress



- Identify potential infrastructure enhancements needed to ensure the City is prepared for technology enhancements (i.e. fiber, autonomous vehicles, etc.): **In Progress**
 - *Ongoing engagement with vendors to identify target elements*
- Upgrade wireless metering to next level through communications via a fiber hub approach to provide real time usage monitoring: **On Target**
 - *Presented to City Council and implementation underway*
 - *Connect FiberNet to WTP #2 by April 2019*

Smart City Infrastructure



Overall Quarter Progress: In Progress



- As part of traffic optimization analysis, evaluate the future implementation of adaptive traffic light control: **In Progress**
 - *Currently being evaluated as part of traffic signal optimization program*
 - *Phase 3 of the Signal Optimization Project to be presented to City Council in January 2019*

Customer Convenience & Communication



Overall Quarter Progress: In Progress



- Evaluate opportunities to improve public facing “public records” search capabilities: **In Progress**
 - *Analysis of existing capabilities underway*
- Develop a robust citizen engagement platform and ensure that cost-benefit analysis includes ongoing maintenance of the platform: **In Progress**
 - *Partnership approved with Coastal Cloud on August 21, 2018*
 - *Salesforce pricing and licensing scheduled for December 11, 2018*

Customer Convenience & Communication



Overall Quarter Progress: In Progress



- Improve communication infrastructure at all City facilities: **On Target**
 - *A Root Cause Analyst (RCA) process developed to Identify weaknesses, track interruptions that includes after-action report*
 - *Implemented a cloud-based phone system for customer service with carrier redundancy*
 - *RFP being developed for hardening existing phone system*
- Improve communication regarding solid waste services and issue resolution: **In Progress**
 - *Incorporated question into Citizen's Survey*
 - *Comprehensive annual communication program being developed with Customer Service*

Customer Convenience & Communication



Overall Quarter Progress: In Progress



- Evaluate all existing City software products, determine upgrade potential and long-term maintenance costs: **In Progress**
 - *Vendor selected*
 - *City Council presentation scheduled for early 2019*

Infrastructure



Overall Quarter Progress: In Progress



- Emphasize importance of maintaining existing infrastructure (maintain water, sewer, drainage, roads, etc.) with a pay as you go philosophy: **In Progress**
 - *Utility and Stormwater Rates approved by City Council*
 - *10-year CIP to be presented in early 2019*
- During the capital improvement project planning process, target grant opportunities that can offset capital improvement cost: **In Progress**
 - *Ongoing – Will provide an update as part of 10-year CIP presentation*

Infrastructure



Overall Quarter Progress: In Progress



- Florida Park Drive: **In Progress**
 - *Engaging an external consultant to identify options through a traffic engineering study to address traffic concerns. January 2019 – Contract-Scope of Work Presentation scheduled for City Council*
 - *Evaluating existing conditions to determine feasibility of landscape improvements*

Infrastructure



Overall Quarter Progress: On Target

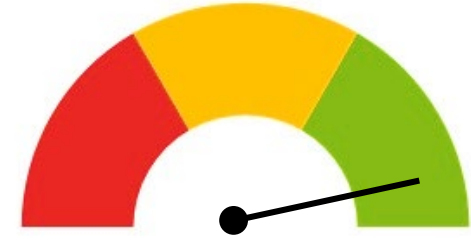


- Develop a comprehensive public policy to address sea walls: **In Progress**
 - *Completed evaluation of like municipalities on their approach*
 - *Evaluating methods of inventorying condition of all seawalls along saltwater canals*
- Investigate the viability of implementing a maintenance program for vacant lot frontages: **Completed**
 - *Presented to City Council on November 13th*

Safety & Security



Overall Quarter Progress: On Target

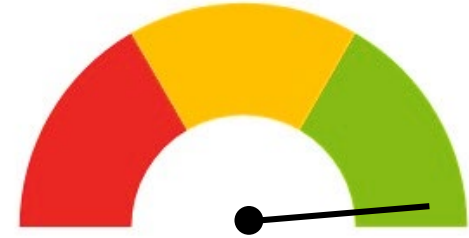


- Continuous street lighting plan: **Completed**
 - *Master Plan completed*
 - *Design for Lake view is done. Conduit being installed for January 2019 light pole installation by FPL.*
 - *Belle Terre Parkway design underway.*
- Evaluate and implement safety improvement options for intersections & roadways: **On Target**
 - *Forest Path (Old Kings Road to Matanzas Parkway)*
 - *Seminole Woods Boulevard Construction Complete*
 - *Sesame Boulevard Permitting and Design Complete*
 - *Sesame Boulevard – Construct last phase*
 - *Lakeview Boulevard Construction Complete*

Safety & Security



Overall Quarter Progress: Completed

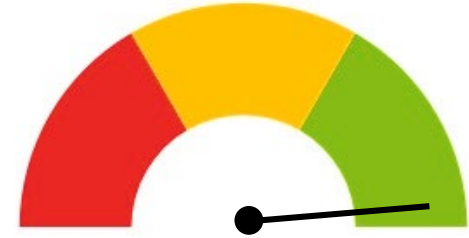


- Provide a presentation from the Flagler County Sheriff's Office:
Completed for FY18
 - *Presentation has been scheduled for March 19, 2019*
- Develop a plan for emergency communication upgrades: **On Target**
 - *Presentation provided to City Council on November 27th*
- Request FP&L to provide a presentation to discuss feasibility of underground utility retrofits and mounting of equipment:
Completed
 - *Presentation to City Council on November 13, 2018*

Amenities



Overall Quarter Progress: Completed

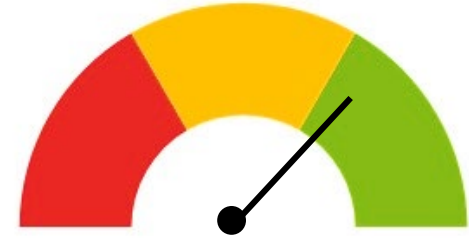


- Evaluate Town Center and other locations within southern part of the City with the potential to incorporate a future premier multi-purpose recreation center that all generations are served: **Completed**
 - *On hold based on City Council direction on July 10, 2018 and July 17, 2018*
 - *Waiting on City Council direction*

Workforce



Overall Quarter Progress: On Target

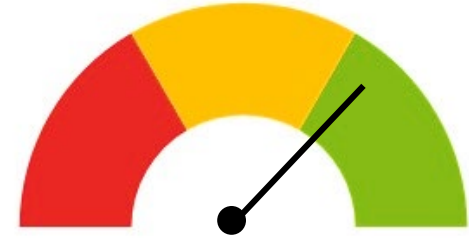


- Ensure proper succession planning for top management: **In Progress**
 - *Internal questionnaire being developed for Department Directors*
- Volunteers: **On Target**
 - *Inventoried existing opportunities for the use of volunteers*
 - *Develop a program that targets volunteers to supplement City staff*
 - *Identify methods of encouraging volunteer participation in City operations*
 - *Inventory and evaluate volunteer utilization each quarter*

Overview of Priorities



Overall 1st Quarter Progress: On Target



- Ten Performance Measures associated with Council Priorities Completed
- Quarterly Updates in March, July and October
- Project agenda items will come to you on a case by case basis



2018-2019 Citizen Survey

Strategic Action Plan / Budget Process

*Strategic Action Plan Team
December 11, 2018*



Guiding principles of crafting our local survey

- ~ Build on existing data
- ~ Topics are meaningful to Strategic Action Plan
- ~ Simple and straightforward



2019 Survey Tailored to Our Community



2018-2019 Citizen's Survey

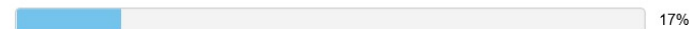
Welcome to the 2018-2019 City of Palm Coast Citizen's Survey

It won't take much of your time to make a big difference! Please help us shape the future of Palm Coast and help make decisions that affect our City.

A few things to remember:

- Your responses are completely anonymous
- Opportunity to complete the survey is January 2 - February 2
- The results will be presented to City Council at a future meeting and posted on the City's website
- The use of profanity will result in the removal of your input from overall survey results

If you have any questions about the survey, please call 386-986-3702.



Next

Background

2017 Home Grown Survey Campaign Results (February 18th - March 5th)

- Email Blast: 13,598 (6,444 Opened; 2,432 Clicked)
- Survey Web Option: 4,312 (3,910 Complete Response)
- Paper Option: 13+



Find Your Florida

Steps to encourage participation:

- City Public Wi-Fi will redirect user to citizen survey
- Staff will utilize voter emails and City customer emails to promote the survey
- Opportunity to complete survey at customer service locations at Utility Offices, City Hall and Community Center (iPad kiosks, paper copies and promote electronic survey options)
- Paid advertisement, news releases and social media



Find Your Florida

Next Steps



January						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	30	31	1
2	3	4	5	6	7	8

Citizen Survey
January 2nd – February 2nd

Citizen Survey results
reported to City Council-
February 26th

Council interviews
March

Annual Progress Report
March 13th



Find Your Florida



THANK YOU

Questions?

Gartner Partnership Licensing

Multiple Initiatives

*Information Technology Team
December 11, 2018*



City Council IT Priorities

- Fibernet Expansion
- Smart City ←
- Advanced Metering
- Cell Tower Expansion
- Improved Communication Services
- Improved Public-Facing Public Records
- Security Master Plan ←
- Comprehensive IT Strategy Plan ←
- Citizen Engagement Portal



Gartner Support for City/IT Priorities

- Smart City Strategies and Digital Government Capabilities
- IT Strategic Planning for City Needs
- Cost Optimization/Lean Government
- Enterprise Application Planning and Modernization Best Practices
- Cloud Computing
- Risk Management and Cyber Security



Resources and Value Delivery

- Access to ever-changing Information Technology and Local Government Research, Case Studies, Templates and Best Practices
- Assistance with contract negotiation(s), SLA, SOW reviews and RFX process
- Access to Subject Matter Experts (SMEs) for personalized inquiries and Documentation Reviews
- Assigned Leadership Partner
- Annual Onsite Workshop
- Benchmarking



Gartner Resource Alignment for City of Palm Coast



Find Your Florida

Proposed Investment-Piggyback Pricing

Service	Quantity of Licenses	Proposed License Holder	Investment
Gartner for Enterprise IT Leaders	2	Chuck Burkhart (Leader) TBD (Cross Function Member) January 1, 2019-December 31, 2019	\$71,471
Possible Early Activation December 2018			Total \$71,471

Contract Vehicle: Florida State Term Contract #81141902-VITA-18-ACS

Gartner for Enterprise IT Leaders (EITL)

- Assigned Service Delivery Team; Leadership Partner and Leadership Client Manager
- Member Value Plan
- Annual Onsite Meeting
- Gartner for IT Leaders Content; Diagnostic Tools, Toolkits, IT Key Metrics Data
- Facilitated Networking & Community Events
- Member Forum Meetings Held Twice per Year
- Member-Driven Research
- Exclusive Peer Content on My Gartner
- Enterprise IT Leaders Webinars
- Designated Member Delegate
- Including All of the GITL Content, Analysts and Research



Next Steps

- Solidify Council Approval for funding in December 2018
- Finalize engagement contract in December 2018
- Begin utilizing Gartner in January 2019





THANK YOU

Questions?

Salesforce Licensing

Citizen Portal Development

*Information Technology Team
December 11, 2018*



City Council IT Priorities

- Fibernet Expansion
- Smart City
 - Advanced Metering
- Cell Tower Expansion
- Improved Communication Services
- Improved Public-Facing Public Records ←
- Security Master Plan
- Comprehensive IT Strategy Plan
- Citizen Engagement Portal ←



Background

- Citizen Portal Development
- Coastal Cloud Partnership
 - Development is at No Cost
- Salesforce is the Development “Engine” for the Portal





CB1



- **Salesforce** is a **CRM** (Customer Relationship Manager).
- **Salesforce** is the leading **CRM** on the market.
- **Salesforce** is the “glue” that binds all Citizen and Business information into one portal.



Find Your Florida

Cost Analysis



SalesForce Price Comparison					
Standard vs. Discounted					
	Qty	Standard Price	Standard Total	Discounted Price	Discounted Total
Lightning Service Cloud - Enterprise Edition	34	1,800.00	61,200.00	1,279.58	43,505.72
Lightning Field Service - Dispatcher - Enterprise Edition	2	1,800.00	3,600.00	1,680.64	3,361.28
Lightning Field Service - Contractor - Enterprise Edition	57	600.00	34,200.00	458.36	26,126.52
Customer Community - Enterprise Edition - Logins	1,000	30.00	30,000.00	8.91	8,910.00
Premier Success Plan (Support)	1	25,800.00	25,800.00	16,381.11	16,381.11
TOTAL COST			154,800.00		98,284.63



Find Your Florida

Next Steps

- Solidify Licensing in December 2018
- Get Salesforce Environment by end of January 2019
- Kick-off meeting with Citizen Portal Team in January 2019
- Detailed Project Plan by March 2019
- Periodic Progress Reports to Council





THANK YOU

Questions?



STORMWATER DITCH MAINTENANCE

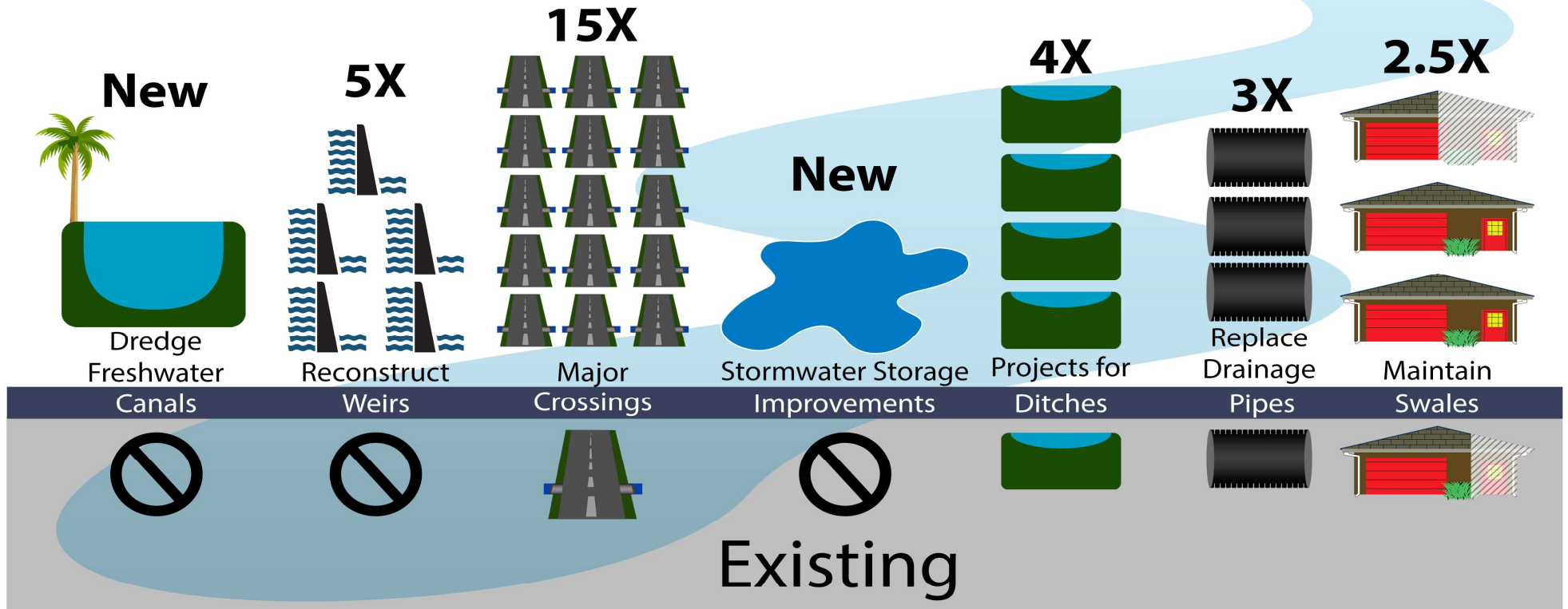
Enhanced Program
Citywide Ditch Weed Control

City Council Workshop
Tuesday, December 11th 2018



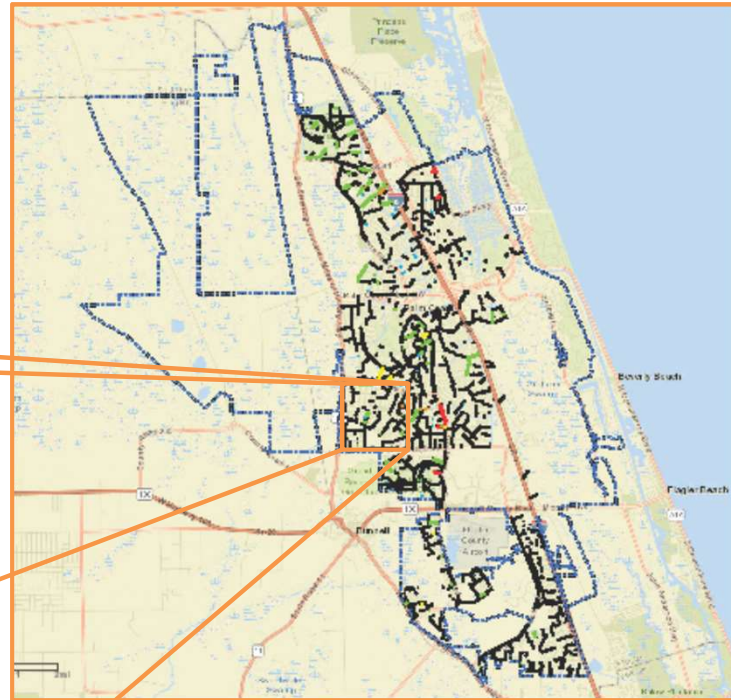
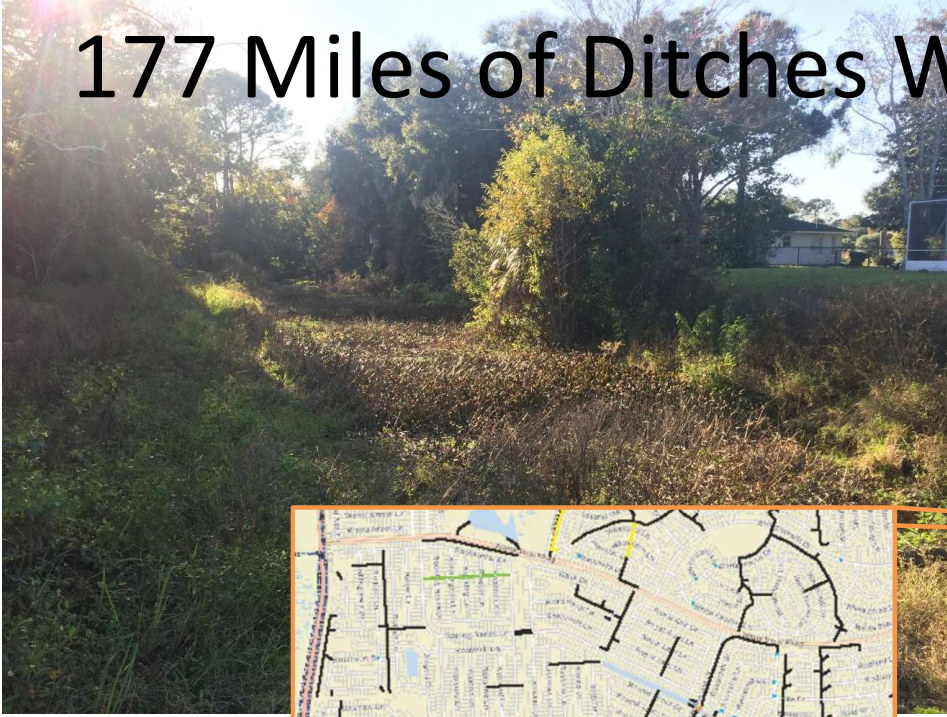
Find Your Florida

Enhanced Stormwater Plan Over 5 Years



Find Your Florida

177 Miles of Ditches Within City of Palm Coast



Find Your Florida

Program Objectives

- ▶ Improve ditch capacity by reducing dense aquatic growth in ditches City wide
- ▶ Develop a more comprehensive ditch maintenance program
- ▶ Initial application to gain better control of ditch vegetation.
- ▶ Second application in areas as needed and to further refine program and schedule

Plan:

- ▶ Accelerate Program by utilizing current spray contractor to perform initial treatments
- ▶ Allow time to purchase necessary equipment and bring on new personnel to manage program
- ▶ Provide opportunity for training new spray program personnel and to better refine program and schedule
- ▶ Accomplish within current fiscal year spray program budget
- ▶ Have all ditches treated and City spray program in place by beginning of next fiscal year

Discussion & Questions



Consolidated Annual Performance and Evaluation Report (CAPER) (Annual Report) FFY 2017

(October 1, 2017- September 30, 2018)

Community Development Block Grant (CDBG) Program



CDBG Program – History & Background

Federal Program that started in 1974, to provide funding for community development.

Program provides discretion to grantee on CDBG activities.

Activities **must meet one** of the National Objectives of the Program:

- 1) Benefit low- and moderate-income persons or Area, or
- 2) Prevent or eliminate slum or blight, or
- 3) Address urgent community development needs (Emergency).



CDBG Program – History & Background

To receive funding, the following needs to be completed:

Consolidated Plan –

Document intended to provide a unified vision for community development actions to meet CDBG goals of decent housing, suitable living environment, & expanded economic opportunities

Strategic Plan –

Plan covering 3 or 5 year period that describes how jurisdiction intends to provide services that address CDBG goals



CDBG Program – History & Background

Annual Action Plan

1 year plan describes actions to occur over the coming year.

Other documents:

Analysis of Impediments to Fair Housing Choice (AI)

Comprehensive Annual Performance and Evaluation Report
(CAPER) – end of year report



CDBG Program – History & Background

CDBG Example Project/Programs

- Housing Related Activities
- Public Services (Limited to 15% of Grant allocation)
- Economic Development
- Infrastructure Improvement (In qualified area or LMI census tracts)
- Planning/Administration/Monitoring for Program (limited to 20% of allocation)



CDBG Program – History & Background

CDBG funded activities in City:

- Infrastructure Project in LMI Area
- Financial Assistance to LMI Households for home-repair
- Youth services through recreational programs (e.g. summer camp, swim lessons)



Annual Report –FFY 2017 (FY 17/18) - Background

- Per Federal regulations for the period of October 1, 2017 to September 30, 2018.
- The purpose of the Annual Report is to describe the activities undertaken during this time period using CDBG funds.
- Report provides an update on the City's progress in implementing the CDBG programs and activities identified in the Consolidated and Annual Action Plan.



Annual Report –FFY 2017 (FY 17/18) - Background

- Three main activities for CDBG funds:
 - Infrastructure (Seminole Woods Multi-use Path)
 - Housing Rehabilitation (including administration)
 - Public Service (Youth Activities)
- Planning and Administration



Annual Report – CDBG Accomplishments

Infrastructure - Seminole Woods Neighborhood (Multi-Use Pathway)

- Complete 1.2 mile segment from Citation Blvd. to Selma Trail
- Expenditure – \$318,711
- Available \$562,500 (end of FFY 2017)



Annual Report – CDBG Accomplishments

Housing Rehabilitation Program including Administration

- 4 homes completed, 1 pending completion
- Expenditure - \$130,688 (end of FFY 2016)
- Available - \$538,000 – (Nov. workshop for next round with 30 attendees)



Annual Report – CDBG Accomplishments

Public Service – Youth Activities (Summer Camp and Swim Lessons)

- 37 students
- \$20,000



Annual Report – CDBG Accomplishments

Public Service – Flagler County Free Clinic – Completion of Activities from (FY16/17)

- 222 patients (159 in FFY 2017) and dental supplies
- \$25,000



Annual Report – CDBG Accomplishments

Administrative & Fair Housing Activities

- Annual Housing Fair – Partnership with Flagler County Board of Realtors & Mid-Florida Housing, Flagler County
- Periodic monitoring of subrecipient





Questions?

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