



City of Palm Coast
Agenda
BEAUTIFICATION AND
ENVIRONMENTAL
ADVISORY COMMITTEE

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Chairman Jeffery Seib
Vice Chair Kenneth Jones
Committee Member Edward Beier
Committee Member Marcia Foltz
Committee Member Glenn Partelow

Thursday, December 6, 2018

5:00 PM

COMMUNITY WING OF CITY HALL

>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's Office at 386-986-3713 at least 48 hours prior to the meeting.

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment

>All pagers and cell phones are to remain OFF during the Committee meeting.

>Other matters of concern may be discussed as determined by Committee during the meeting.

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A CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B ROLL CALL

C MINUTES

1 MEETING MINUTES OF THE OCTOBER 25, 2018 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE

D OLD BUSINESS

E NEW BUSINESS

2 TRAINING BY CITY ATTORNEY & STAFF; GOVERNMENT IN THE SUNSHINE, ROBERT'S RULES OF ORDER, PUBLIC RECORDS, ETC.

F PUBLIC PARTICIPATION

G DISCUSSION OF MATTERS NOT ON THE AGENDA

H ADJOURNMENT

City of Palm Coast, Florida Agenda Item

Agenda Date: 12/6/2018

Department	PLANNING	Amount
Item Key	4660	Account
		#
Subject	MEETING MINUTES OF THE OCTOBER 25, 2018 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE	
Background :		
Recommended Action :		
Approve as presented		



**City of Palm Coast
Minutes
BEAUTIFICATION AND
ENVIRONMENTAL
ADVISORY COMMITTEE**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

*Chairman Jeffery Seib
Vice Chair Kenneth Jones
Committee Member Edward Beier
Committee Member Marcia Foltz
Committee Member Glenn Partelow*

Thursday, October 25, 2018

5:00 PM

COMMUNITY WING OF CITY HALL

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CALL TO ORDER AND PLEDGE OF ALLEGIANCE

*Chair Seib called the October 25, 2018 Beautification and Environmental
Advisory Committee (BEAC) meeting to order @ 5:02 PM*

Present and responding to roll call were:

Chair Seib

Mr. Beier

Ms. Foltz

Absent:

Mr. Partelow

Mr. Jones

ROLL CALL

MINUTES

**1 MINUTES OF THE SEPTEMBER 27, 2018 BEAUTIFICATION AND
ENVIRONMENTAL ADVISORY COMMITTEE**

Pass

Motion made to approve as presented made by Committee Member Foltz and seconded by Committee Member Beier

Approved - 3 - Committee Member Edward Beier, Committee Member Marcia Foltz, Chairman Jeffery Seib

OLD BUSINESS

2 PALM COAST WATER QUALITY REPORTS

Ms. Beth Dawson, Landscape Architect, introduced this topic and instructed the BEAC members on how to read the report which was attached to the agenda.

Discussion ensued with staff and the BEAC members about determination of the water quality reports findings regarding various "measures" including the water's ability to support life.

Ms. Dawson explained to the BEAC members that there is a performance based contractor who maintains the canals and the water bodies within the City of Palm Coast. This vendor visits these water bodies on a three week rotational basis. If a complaint is received regarding a particular water body that contractor has two days to respond to the complaint to assess the situation. Ms. Dawson explained to the BEAC members the process used to maintain the water bodies including the percentage of natural algae that is left in order to maintain the ecosystem.

Chair Seib requested that Mr. Donald Schrager, Construction Site Supervisor, come to address the BEAC members regarding the water quality in the City owned and operated canals, ponds and lakes. In addition, Chair Seib questioned who is responsible to ensure the private retention ponds are being maintained. Ms. Dawson clarified that the canals and City owned stormwater system is maintained by the City and that the City's standard is to maintain the environment and to preserve the ecosystem which may result in the waters not being crystal clear at all times.

Chair Seib discussed the pictures he brought to discuss with the BEAC members which represent his local pond, which are attached to these minutes.

Discussion ensued between the BEAC members and staff of the "regression reports" that were part of the LAKEWATCH report and their meaning.

Received and Filed

3 BEAUTIFICATION AND ENVIRONMENTAL ENHANCEMENTS

Discussion ensued about the City of Palm Coast limits using a map of the City limits which was provided by Ms. Dawson. Discussion ensued as to the process for development approval where Ms. Dawson informed the BEAC members of the standing weekly "TRX" meeting where a potential developer/applicant would come in to meet with staff members from the Community Development Department and have them review their plans prior to a formal application being submitted to the City.

Mr. Seib discussed his concern for protecting the black bear population up in the Hwy. US 1 area. Ms. Dawson informed the BEAC members that part of the Palm Coast Park Development of Regional Impact (DRI) includes a developer requirement for bear education. Discussion ensued regarding special consideration being given for certain areas to limit development, for example the area near Pellicer Creek. Ms. Foltz discussed how certain restrictions may be possible within a DRI which is generally comprised of a large amount of land.

Discussion ensued between the BEAC members about a recent application to change the density to the Palm Coast Park DRI that was recently heard for its first reading by the City Council and the BEAC members discussed its potential impact to the wetlands.

Chair Seib and Ms. Foltz requested that Ms. Denise Bevan, City Administration Coordinator, address the BEAC in a future meeting regarding development impact to environmentally sensitive areas of the City.

Received and Filed

4 MATANZAS WOODS PARKWAY/US 1 ROUNDABOUT SIGNAGE AND LIGHTING ENHANCEMENTS

Ms. Dawson gave an update on the location and provisions for the signage for this roundabout location which will be built by the City and include City landscaping and lighting standards.

Discussion of concrete color used in the plans ensued with a wish to follow the rest of the City's concrete plan.

Received and Filed

NEW BUSINESS

PUBLIC PARTICIPATION

Chair Seib opened the meeting to public comment at 6:06PM.

Mr. Matthew Sparling, 48 Folsom Lane, Palm Coast, a college student at Florida Atlantic University, observed this meeting and addressed the BEAC members

about his views of the issues discussed during this meeting, including the possible treatment of the algae blooms in the ponds.

Chair Seib closed the meeting to public comment at 6:09PM.

DISCUSSION OF MATTERS NOT ON THE AGENDA

Ms. Beth Dawson presented the schedule for the 2019 BEAC meetings. Chair Seib requested that the schedule be emailed to the members.

ADJOURNMENT

Motion made that the meeting be adjourned by Ms. Foltz and seconded by Mr. Beier.

The meeting was adjourned at 6:10 PM

*Respectfully Submitted by:
Irene Schaefer, Recording Secretary*

City of Palm Coast, Florida Agenda Item

Agenda Date: 12/6/2018

Department	PLANNING	Amount
Item Key	4952	Account
		#
Subject	TRAINING BY CITY ATTORNEY & STAFF; GOVERNMENT IN THE SUNSHINE, ROBERT’S RULES OF ORDER, PUBLIC RECORDS, ETC.	
Background:	The Planning and Land Development Regulation Board (PLDRB) recently participated in a training session for Sunshine Laws, Robert’s Rule of Order, Public Records, and roles and responsibilities, etc. City Staff and the City Attorney would like to conduct a similar training for the Beautification and Environmental Advisory Committee (BEAC) members in order to better protect the members, the City and provide training for our new members of the BEAC.	
Recommended Action :	Presentation only	