



**City of Palm Coast
Minutes
BEAUTIFICATION AND
ENVIRONMENTAL
ADVISORY COMMITTEE**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

*Chairman Jeffery Seib
Vice Chair Kenneth Jones
Committee Member Edward Beier
Committee Member Marcia Foltz
Committee Member Glenn Partelow*

Thursday, December 6, 2018

5:00 PM

CITY HALL

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>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

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>All pagers and cell phones are to remain OFF during the Committee meeting.

>Other matters of concern may be discussed as determined by Committee during the meeting.

>If you wish to obtain more information regarding the agenda, please contact the City Clerk's office at 386-986-3713.

A CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Seib called to order the December 6, 2018 meeting of the Beautification and Environmental Advisory Committee (BEAC) at 5:00 PM.

B ROLL CALL

Irene Schaefer, Recording Secretary, called the roll.

Present and responding to the roll call were:

*Chair Seib
Mr. Beier
Ms. Foltz
Mr. Partelow*

Absent:

Vice Chair Jones

C MINUTES

1 MEETING MINUTES OF THE OCTOBER 25, 2018 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE

Pass

Motion made to approve as presented made by Committee Member Foltz and seconded by Committee Member Beier

Approved - 4 - Committee Member Edward Beier, Committee Member Marcia Foltz, Chairman Jeffery Seib, Committee Member Glenn Partelow

D OLD BUSINESS

E NEW BUSINESS

2 TRAINING BY CITY ATTORNEY & STAFF; GOVERNMENT IN THE SUNSHINE, ROBERT'S RULES OF ORDER, PUBLIC RECORDS, ETC.

Mr. Ray Tyner, Planning Manager, introduced this item, as well, as Katie Reischmann, City Attorney who gave a presentation which is attached to these minutes.

Mr. Tyner addressed the rules that regulate the BEAC members with regard to review of development applications. He clarified that the review process lies with the Planning and Land Development Regulations Board (PLDRB) for all development applications. He also clarified that the BEAC members are wanted to be involved in City initiated projects (5 year CIP) reviews and Constitutional items (such as Comprehensive Plan).

Discussion among the committee members with regard to the members making for example, a recommendation to have the City start a water sampling program.

Discussion of adding a corridor overlay district relating to position of building, location of parking lot, and architectural requirements occurred.

Ms. Dawson, Landscape Architect, to share the draft of the architectural chapter for the BEAC members to review.

Mr. Tyner discussed his idea for having this passionate group involved in review of future environmental educational programs.

Received and Filed

F PUBLIC PARTICIPATION

Chair Seib opened the meeting @ 6:25PM to public comment.

Seeing no one approach the podium he closed the meeting to public comment @ 6:26PM.

G DISCUSSION OF MATTERS NOT ON THE AGENDA

H ADJOURNMENT

Motion made that the meeting be adjourned by Mr. Beier and the motion was seconded by Ms. Foltz.

The meeting was adjourned at 6:30PM.

*Respectfully Submitted by:
Irene Schaefer, Recording Secretary*

3 ATTACHMENTS