



**City of Palm Coast
Minutes
CITY COUNCIL
WORKSHOP**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

**Mayor Milissa Holland
Vice Mayor Robert G. Cuff
Council Member Steven Nobile
Council Member Nick Klufas
Council Member Heidi Shipley**

Tuesday, May 8, 2018

9:00 AM

COMMUNITY WING

City Staff

**Jim Landon, City Manager
William Reischmann, City Attorney
Virginia A. Smith, City Clerk**

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
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- > City Council Meetings are televised on Charter Spectrum Networks Channel 495 and on AT&T U-verse Channel 99.
- > All pagers and cell phones are to remain OFF while City Council is in session.

A CALL TO ORDER

Mayor Holland called the meeting to order at 9:00 a.m.

B PLEDGE OF ALLEGIANCE TO THE FLAG

C ROLL CALL

Ms. Smith called the roll. All members were present.

D PUBLIC PARTICIPATION

Robert MacDonald-thanked CM Nobile on his service.

Ceila Pugliese-Tax District on Waterfront Homes and Florida Park Drive.

John Brady-Golf Course revenue and expenses; City infrastructure and paths.

Mr. Nielebock-Florida Park Drive-speed humps.

Donna Gordon-Tax District on canals is not fair.

Eddie Branquinho-Announces his run for City Council Seat 4. Promises to work.

Responses to Public Comments:

Canal Tax District-Mayor Holland-It will be an upcoming issue for Council discussion in the future.

E PRESENTATIONS

1 DISCUSSION ON COUNCIL VACANCY PROCEDURE

Attorney Reischmann provided an overview to this item.

Council discussed the process and directed the Clerk how to proceed.

2 PRESENTATION OF CURRENT YEAR-TO-DATE BUDGET

Ms. Helena Alves and Ms. Lina Williams presented a PowerPoint presentation, which is attached to these minutes.

Mayor Holland-Did the Business Tax bill pass, which will limit our ability to collect? Ans: Ms. Alves-We have not heard about this passing.

Mayor Holland-Small county surtax-how long is that in place for? Ans: Ms. Alves-I believe it was approved in 2012. Mr. Landon-I believe this is long term.

Mayor Holland-How are we determined to be a small county? Census? Ans: Ms. Alves-I have not received any information that this designation will change anytime soon.

Mayor Holland-Communication tax decreasing? Ans: Ms. Alves-We see it declining due to bundling and landlines that are diminishing and people are using more cell phones.

Mayor Holland-Homestead exemption-How will that impact us? Ans: Ms. Alves-It will not impact us in the 2019 budget. We have not receive notice yet for the following year.

CM Nobile-Are we going to have to increase our millage rate? Ans: Mr. Landon-Yes, the Cities and the County will have to make adjustments.

Mayor Holland-Do we know who has spent what amount? Ans: Ms. Williams-Yes, we meet quarterly with each department. I review monthly.

Mayor Holland-When we are struck with a hurricane, can we receive reimbursement from FEMA? Ans: Mr. Landon-Yes, we do submit for reimbursement.

*Mayor Holland-Did the Community Center come in underbudget or at budget?
Ans: Mr. Landon-It did not come in over budget, not sure if it was under or right on budget.*

Mayor Holland-Where do the remaining funds go when under budget? Ans: Mr. Landon-Remains in the fund and you see it in the ending balance and then those funds are available next year.

Mayor Holland-How do we estimate how much we will get from FEMA? Ans: Ms. Alves-It is an average and depends on the timing of the clean-up.

Mayor Holland-Do we know what the reimbursement rate is from the contractor we use? Ans: Mr. Landon-It is one of the national companies that we went out to bid to hire.

Mayor Holland-How long will it take to get these funds back? Ans: Mr. Landon-We are working it all the time. We cannot give you a guess on the timeline.

VM Cuff-I am assuming that the new lift stations and the treatment plants will help reduce this amount? Ans: Mr. Landon-So will the other projects, the force main under the interstate (that you approve), we have major projects in utility that is capital projects to lower the operating costs and make it more reliable and that is where the generators come in; the storms showed us where some of the capacity issues were for sewer in particular and that is where we are focused.

Mayor Holland-I am assuming property values are going up, do we know? Ans: Ms. Williams-We will know June 1.

3 RESOLUTION 2018-XX APPROVING CONSTRUCTION CONTRACTS FOR STORMWATER PIPE REPLACEMENT AND REHABILITATION PROJECT

Mr. Landon provided a brief overview to this item. Mr. Carl Cote presented a PowerPoint presentation, which is attached to these minutes.

Mayor Holland-Is this an unexpected cost? Ans: Mr. Landon-Yes.

*Mayor Holland-How many miles of stormwater pipes do we have in the City?
Ans: Mr. Cote-We have classified them into regular pipes and major crossings- major crossing are classified due to the size of them.*

Mayor Holland-When FDOT rates our roads and bridges, they prioritize the need to repair or replace, do we have a similar program to determine failure, I am assuming the word failure was one for unforeseen, but was it due to aging, salt water, the material...are we looking at aging infrastructure and infrastructure that is not conducive to a sustainable level? Ans: Mr. Landon-Yes, ITT put in most of the infrastructure at the same time; to last 30-50 year life span. We have the same issue where it will all need to be replaced around the same time. ITT did not necessarily put in the top quality materials. This is why we have a program to replace pipes.

CM Nobile-We can't find the money anywhere else but the General Fund? Ans: Ms. Alves-That is where we have unassigned reserve funds.

CM Nobile-We are at 11% unassigned right now? Ans: Ms. Alves-At worst case scenario, if we do not receive any reimbursement from FEMA.

4 RESOLUTION 2018-XX APPROVING THE FIRST AMENDMENT AND RESTATEMENT OF THE EXISTING EASEMENT AGREEMENT WITH DUNES CDD AND APPROVING THE PURCHASE OF MATERIALS AND RELATED EXPENSES FOR THE PALM HARBOR PARKWAY LANDSCAPE IMPROVEMENTS

Mr. Landon provided a brief overview to this item. Mr. Butler presented a PowerPoint presentation, which is attached to these minutes.

CM Nobile-Can we wait until we have been reimbursed from FEMA before we do this project? Ans: Mr. Landon-This project was planned last year, so we have already delayed it. It is not by any means a critical project; it is up to City Council if you want to delay it or not

F WRITTEN ITEMS

5 RESOLUTION 2018-XX APPROVING THE 2018 FIND GRANT FOR THE WATERWAY CLEANUP

Mr. Landon provided a brief overview to this item.

6 RESOLUTION 2018-XX, APPROVING CONTRACTS WITH DANELLA CONSTRUCTION CORPORATION OF FLORIDA, INC., AND PRECISION CONTRACTING SERVICES, INC., FOR ROUTINE FIBER OPTIC MAINTENANCE AND INSTALLATION SERVICES

Mr. Landon provided a brief overview to this item.

7 RESOLUTION 2018-XX APPROVING CONTRACT WITH AMERICAN JANITORIAL INCORPORATED (AJI) FOR ANNUAL CITYWIDE JANITORIAL CLEANING

Mr. Landon provided a brief overview to this item.

CM Klufas –Will the City have the ability to terminate the contract without cause. Attorney Reischmann confirmed.

G PUBLIC PARTICIPATION

Louis McCarthy-Wished Mr. Nobile well. Thanked him for his service. And wished all mothers out there a “Happy Mother’s Day”

Jon Netts-Please look at European Village exit.

H DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

CM Nobile-Thanked everyone for their kind words and the goodbye bagel mania.

CM Cuff-European Village median issue raised by Mr. Netts. Mr. Landon-We will look at it and try to make sure people can see it.

Mayor Holland thanked VM Cuff for attending many functions for her last week as she was out from strep throat.

I DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

Nothing at this time.

J DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Landon-One of the events that VM Cuff attended was Arbor Day. VM Cuff- Arbor Day was fun and was really struck at the attendance of the event as well as the enthusiasm of City staff. Thanked City staff for putting on a great event.

Mr. Landon-Arbor Day is one of our annual events. Always a bit hit. We try to expand it every year. This year's theme was recycling. Movie in the Park this week is Wonder Woman.

Food truck Tuesday next Tuesday.

Ribbon cutting ceremony for the WasteWater Treatment Plant is June 5 from 4 to 6 will be the ribbon cutting ceremony.

K ADJOURNMENT

The meeting was adjourned at 11:02 a.m.

8 CALENDAR/WORKSHEET

ATTACHMENTS TO MINUTES