



**City of Palm Coast  
Minutes  
CITY COUNCIL  
BUSINESS**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

**Mayor Milissa Holland  
Vice Mayor Robert G. Cuff  
Council Member Nick Klufas  
Council Member Vincent Lyon  
Council Member Heidi Shipley**

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**Tuesday, June 5, 2018**

**6:00 PM**

**CITY HALL**

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**City Staff**

**Jim Landon, City Manager  
William Reischmann, City Attorney  
Virginia A. Smith, City Clerk**

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- > In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- > City Council Meetings are televised on Charter Spectrum Networks Channel 495 and on AT&T U-verse Channel 99.
- > All pagers and cell phones are to remain OFF while City Council is in session.

**CALL TO ORDER**

*Mayor Holland called the meeting to order at 6:00 p.m.*

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ROLL CALL**

Present and responding to roll call were the following:

Council:	Robert Cuff
	Nick Klufas
	Heidi Shipley
	Milissa Holland

*City Clerk Virginia Smith called the roll. CM Shipley will be arriving late tonight.*

**PUBLIC PARTICIPATION**

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on

any topic or proposition not on the agenda or which was discussed or agendaed at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

*Rafael Crisostomo-Karate master-provided a handout, which is attached to these minutes. Fees for Parks n Rec facilities.*

*Steve Carr-Florida Park Drive traffic.*

*Mr. Bongiovanni-have the sign ordinances changed recently?*

*Responses to Public Comments:*

*Mayor Holland requested Mr. Landon look into the karate issue and the sign issue. Ans: Mr. Landon-Will do.*

## **MINUTES**

- 1 APPROVE CITY COUNCIL MINUTES:  
MAY 15, 2018 BUSINESS MEETING  
MAY 29, 2018 WORKSHOP  
MAY 29, 2018 SPECIAL MEETING**

**Pass**

**Motion made to approve made by Vice Mayor Cuff and seconded by Council Member Klufas**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

## **PROCLAMATIONS AND PRESENTATIONS**

- 2 PROCLAMATION CQ FLORIDA AMATEUR RADIO WEEK**

*CM Klufas presented this Proclamation to representatives of the CQ Amateur Radio handlers.*

- 3 PROCLAMATION 20TH ANNIVERSARY OF FIRESTORM 1998**

*CM Cuff presented this Proclamation. A video of the 1998 fires was presented, which is attached to these minutes.*

*CM Shipley arrived at 6:14 pm.*

**4 PRESENTATION BY THE PALM COAST HISTORICAL SOCIETY ON THEIR NEW STRATEGIC PLAN**

*Ms. Elaine Studnicki provided a PowerPoint presentation to Council, which is attached to these minutes.*

**OTHER BUSINESS**

**5 APPOINT MEMBERS TO FILL VACANCIES ON THE LEISURE SERVICES ADVISORY COMMITTEE**

*Motion to appoint by VM Cuff, which was seconded by CM Klufas.*

*Motion passed unanimously.*

**6 APPOINT A CITY COUNCIL MEMBER TO THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

*CM Klufas volunteered to be appointed. Motion made by CM Cuff to appoint CM Klufas as the representative for the River to Sea, which was seconded by CM Shipley. Motion passed unanimously.*

**7 INTERVIEW APPLICANTS TO FILL CITY COUNCIL DISTRICT FOUR VACANCY CREATED BY CM NOBILE'S RESIGNATION**

*Mayor Holland explained the process. Each applicant will have 5 minutes to speak to Council followed by a question and answer session.*

*Mr. Charles Johnson was interviewed first, followed by Mr. Vincent Lyon and then Mr. Robert Thomasey.*

*Public Comment:*

*There was no public comments.*

*CM Klufas made a motion to appoint Mr. Lyon as the interim City Council for Seat 4, which was seconded by VM Cuff.  
Yay-CM Cuff, CM Klufas and Mayor Holland  
Nay-CM Shipley  
Motion passed 3 to 1.*

**8 APPEAL OF BID PROTEST FOR ITB-UT-18-30 PEP TANK PANEL ASSEMBLIES BY INTEGRITY SALES & MARKETING, INC.**

*Mayor Holland called for the representatives of Integrity Sales to present their case. There was no representative for Integrity Sales to present their case.*

*Mr. Landon gave a brief overview of the appeal.*

*Public Comments:*

*Jack Carall-The company is not here. It is finished. Move on.*

*CM Klufas made a motion to uphold the City's decision, which was seconded by CM Shipley. Motion passed unanimously.*

**RECESS CITY COUNCIL AND OPEN THE SR 100 CORRIDOR CRA MEETING**

*The City Council meeting was recessed at 7:30 p.m. and the SR 100 Corridor CRA meeting was opened.*

**9 STATE ROAD 100 COMMUNITY REDEVELOPMENT AGENCY RESOLUTION 2018-XX INNOVATION DISTRICT AND KICK START PROGRAM**

**R20180071**

*Mr. Landon provided a brief overview to this item. Ms. Wynn Newingham presented a PowerPoint presentation, which is attached to these minutes.*

*Public Participation*

*Jack Carall-When you give credits to anyone who wants to come in and build, where does the money go and who supplies the extra money that you give to the builder?*

*Edward Byer-Palm Coast spread out not compacted. Homes with 1 car garages. Squeezing in too many homes. Keep in mind how we made this community open and beautiful and meant to be for all.*

*Louis McCarthy-Tight nit place is transportation. Will there be transportation within Town Center itself so our residents can get around?*

*Responses to Public Participation:*

*Impact Fees-Ans: Mr. Landon-We will give the \$5,000 credit on impact fees, but the impact fees will be paid by the taxes collected by the additional development. In other words, by the added value when they go vertical-that their tax dollars will go towards the impact fees first to make up the \$5,000. Once again, the tax dollars in the CRA stay in the CRA so it really is just supporting this area in a little different manner.*

*Transportation-Ans: Mr. Landon-One of the reasons transportation is so difficult in Palm Coast is that we are so far spread out and you do not have the density that most public transportation systems need. That is actually one of the goals here is to have this be an environment where they do not have to drive to get a cup of coffee. The density will allow people to stay right here with all their activities without getting in their car. We are not promoting more density, we are promoting diversity.*

**Pass**

**Motion made to approve made by Council Member Klufas and seconded by Vice Mayor Cuff**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

## **ADJOURN THE SR 100 CORRIDOR CRA MEETING AND RECONVENE THE CITY COUNCIL MEETING**

*The SR 100 Corridor CRA meeting was adjourned and the City Council meeting was reconvened at 7:31 pm.*

## **RESOLUTIONS**

### **10 RESOLUTION 2018-XX SELECTING AN EXECUTIVE SEARCH FIRM**

**R20180072**

*Mr. Landon provided a brief overview to this item.*

*Discussion was held on the two applicants for the executive search firm.*

*Public Comment:*

*There were no public comments.*

*CM Klufas made a motion to appoint SJR and add Magellan to their process, which was seconded by CM Shipley.*

*Motion passed unanimously.*

**Pass**

**Motion made to approve made by Council Member Klufas and seconded by Vice Mayor Cuff**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

**CONSENT**

- 11 RESOLUTION 2018-XX APPROVING INNOVATION DISTRICT AND INNOVATION KICK START PROGRAM**

**R20180073**

**Pass**

**Motion made to Adopt on consent made by Vice Mayor Cuff and seconded by Council Member Klufas**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

- 12 RESOLUTION 2018-XX APPROVING THE ALERTFLORIDA COMMUNICATION SYSTEM AGREEMENT WITH THE FLORIDA DEPARTMENT OF EMERGENCY MANAGEMENT**

**R20180074**

**Pass**

**Motion made to Adopt on consent made by Vice Mayor Cuff and seconded by Council Member Klufas**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

- 13 RESOLUTION 2018-XX APPROVING A CONTRACT WITH P&S PAVING, INC. FOR THE CONSTRUCTION OF LAKEVIEW BOULEVARD MULTI-USE PATH**

**R20180075**

**Pending**

**Motion made to Adopt on consent made by Vice Mayor Cuff and seconded by Council Member Klufas**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

- 14 RESOLUTION 2018-XX APPROVING MASTER SERVICES AGREEMENT AND WORK ORDER WITH SAI CONSULTING ENGINEERS INC., FOR CEI SERVICES FOR LAKEVIEW BOULEVARD MULTI USE PATH**

**R20180076**

**Pass**

**Motion made to Adopt on consent made by Vice Mayor Cuff and seconded by Council Member Klufas**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

- 15 RESOLUTION 2018-XX APPROVING RIGHTS-OF-WAY ACQUISITIONS FOR THE OLD KINGS ROAD WIDENING PROJECT**

**R20180077**

**Pass**

**Motion made to Adopt on consent made by Vice Mayor Cuff and seconded by Council Member Klufas**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

- 16 RESOLUTION 2018-XX APPROVING THE PURCHASE OF A CONCENTRATE DISCHARGE PUMP AND MOTOR FROM TOM EVANS ENVIRONMENTAL INC.**

**R20180078**

**Pass**

**Motion made to Adopt on consent made by Vice Mayor Cuff and seconded by Council Member Klufas**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

- 17 RESOLUTION 2018-XX APPROVING MASTER PRICE AGREEMENT WITH SHELLEY'S ENVIRONMENTAL SYSTEMS, INC. FOR WASTEWATER RESIDUALS MANAGEMENT**

**R20180079**

**Pass**

**Motion made to Adopt on consent made by Vice Mayor Cuff and seconded by Council Member Klufas**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

- 18 RESOLUTION 2018-XX APPROVING MASTER PRICE AGREEMENT WITH ALPHA GENERAL SERVICES, INC. FOR PEP-TANK PUMP PANEL ASSEMBLY PACKAGES FOR NEW INSTALLATIONS.**

**R20180080**

**Pass**

**Motion made to Adopt on consent made by Vice Mayor Cuff and seconded by Council Member Klufas**

**Approved - 4 - Vice Mayor Robert Cuff, Council Member Nick Klufas, Council Member Heidi Shipley, Mayor Milissa Holland**

## **PRESENTATION OF CERTIFICATES**

### **19 PRESENTATION OF CERTIFICATES TO GRADUATING STUDENTS OF THE CITY OF PALM COAST'S CITIZENS ACADEMY CLASS**

*Mayor Holland presented the certificates to the graduating citizen's academy class.*

## **OATH OF OFFICE**

### **20 OATH OF OFFICE FOR THE APPOINTED REPLACEMENT OF COUNCIL SEAT 4**

*City Clerk Virginia Smith swore in Mr. Lyon as the interim Council Member for seat 4.*

## **PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to three (3) minutes each.

*Mr. Tipton-Kudos to the Citizen's Academy. Thanked Council for the opportunity. Also, there is a virtual citizen's academy and encourage those who cannot attend in person to take it virtually.*

*Alan Gatzle-Why did the City not accept the offer to purchase the Belle Terre Swim and Racquet Club?*

*Louis McCarthy-Congratulated Council Member Lyon.*

*Mr. Neileback-County meeting regarding impact fees-any further discussions since the workshop? Anything agreed upon? Not agreed upon? Does any member of Council have to recuse themselves for any vote on this issue in the future? Any agreement to help the developers? Please do not open that Pandora's box to give special treatment.*

*Recent graduate-Cars in driveways and streets in the compacted area?*



*Responses to Public Comments:*

*Purchase of Swim and Racket-Ans: Mr. Landon-I recall that we were asked for support to fund it; also that we already own a swimming pool was a factor. I do not recall an offer for the City to purchase it.*

*County issue-Ans: Mr. Landon-They have agreed to meet with us and County is going to schedule that meeting.*

*Parking requirements-Ans: Mr. Landon-Parking requirements are addressed in our Land Development Code.*

## **DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*CM Cuff-Grand opening of the WasteWater Treatment Plant was today. Welcomed CM Lyon to the Council.*

*CM Lyon-Thanked Council for their confidence in him.*

*CM Klufas-echoed CM Cuff's comments and congratulated CM Lyon on his appointment.*

*Mayor Holland welcomed CM Lyon.*

## **DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*Welcome CM Lyon to Council.*

## **DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*Welcomed Mr. Lyon and will get in touch with him shortly for onboarding processes.*

*Movies in the Park this Friday.*

*The June 12, 2018 Special meeting to appoint (if that was not completed tonight), we are cancelling.*

*We are also cancelling the July 3 business meeting due to holiday celebration, which also means the June 26 workshop is cancelled.*

*Sewer-Ribbon cutting ceremony for the new Waste Water Treatment Plant. It makes me proud to hear engineers, contractors, and people from the regulatory agencies at the State and our employees talk about the fact that there are only two in the northeast region of Florida that has this type of technology and that it is advanced, cutting edge type of technology, so that we can recycle all the wastewater. Put it back into the environment, the swamp. The solids that come out of it, is also recycled. Good for the environment and green.*

*Gave kudos to our Fire Department and all they do.*

## **ADJOURNMENT**

*The meeting was adjourned at 8:03 p.m.*

*Respectfully submitted by: Virginia A. Smith, MMC  
City Clerk*

## **21 CALENDAR/WORKSHEET**

## **ATTACHMENTS TO MINUTES**