



**City of Palm Coast  
Minutes  
CITIZENS' ADVISORY  
TASK FORCE**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

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**Thursday, June 7, 2018**

**5:30 PM**

**COMMUNITY WING AT CITY HALL**

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**RULES OF CONDUCT:**

>Public Comment will be allowed consistent with Section 286.0114(3), Florida Statutes.

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes for each speaker.

>The Board Chair shall call for public comment, each speaker shall be directed through the podium. All parties shall be respectful of other person's ideas and opinions. Clapping, cheering, jeering, booing, catcalls, and other forms of disruptive behavior from the audience are not permitted.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment.

>If you wish to obtain more information regarding the agenda, please contact Jose Papa at 386-986-2469.

>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713 at least 48 hours prior to the meeting.

>All cell phones are to remain OFF while the meeting is in session.

**Call to Order and Pledge of Allegiance**

*Chair Alfin called the June 7, 2018 Citizens' Advisory Task Force meeting to order at 5:30PM.*

**Roll Call and Determination of a Quorum**

*Irene Schaefer the Recording Secretary called the roll.  
Present and responding to roll call were:*

*Chair Alfin  
Ms Santa Maria  
Mr.Scully  
Ms. Sperber*

**Approval of Minutes**

**1 MEETING MINUTES OF THE NOVEMBER 29, 2017 CITIZENS' ADVISORY TASK FORCE MEETING**

**Pass**

**Motion made to approve as presented made by Task Force Member Sperber and seconded by Task Force Member Santa Maria**

**Public Hearings/Action Items**

**2 PUBLIC WORKSHOP/PUBLIC HEARING ON THE PROPOSED COMMUNITY  
DEVELOPMENT BLOCK GRANT (CDBG) FEDERAL FISCAL YEAR (FFY) 2018  
ANNUAL ACTION PLAN**

*Chair Alfin introduced the agenda item and introduced Mr. Jose Papa, Senior Planner, who gave a presentation which is attached to these minutes.*

*Chair Alfin: The 10% increase we can attribute to what?*

*ANS: Mr. Papa: I believe the overall allocation for CDBG at the Federal level was increased by 10%.*

*Chair Alfin: So is that dependent on any statistical change here in our City?*

*ANS: Mr. Papa: Yes, sir there is also a little bit of that. Because I say 10% increase but actually, I think the CDBG budget, overall nationwide, might have gone up 20%. But in the formula for allocation, and I don't know the entire formula, they do take into account poverty levels and low to moderate income population levels so that it is not there it is not a straight (line) that 70,000 people equals 90,000 people in terms of allocation formula.*

*Chair Alfin: Has it been your experience that as the population continues to grow those segments will propable also increase as well and we may enjoy future increases of these monies?*

*ANS: Mr. Papa: Yes, that is fair.*

*Mr. Scully made a statement that for full disclosure his job at Coastal is working with the State of Florida and is migrating data for Tgrants, CDBG and workforce so I'm a little more acquainted with the programs and what goes on.*

*Mr. Scully: If you could please fill in a gap prior to this meeting, so obviously there are a lot of different programs that fall into CDBG and through a process we decided to focus on essentially three basic areas.*

*ANS: Mr. Papa: Three basic activities we have historically funded.*

*Mr. Scully: So how did we arrive at focusing on these three (activities)?*

*ANS: Mr. Papa: Yes, well I'd have to take you back to 2012 when we initially started CDBG.*

*Mr. Papa gave a historic explanation regarding the infrastructure funding for Seminole Woods Multi-Use Path and the fact that the City became an entitlement community in 2012.*

*Mr. Scully: So you are funded directly through the Federal Govenment?*

*ANS: Mr. Papa: Yes, sir that is correct.*

*Chair Alfin gave some additional history on the Infrastructure project for the benefit of the newer members.*

*Chair Alfin: Under public service the line item grants seems very general? I would like to talk about it being aligned with our housing initiative, a little better. In today's world a grant is so nebulous I don't know what that means. When we look at it next year and the year after we won't really know what it means.*

*ANS: Mr. Papa: That one has to be developed. It is to be for public service in whatever form that public service comes. Remember the 3 objectives of the CDBG program. It clearly must serve a low to moderate income clientele/area. Or it needs to be activity that eliminates slum or blight, however you define that. And of course the third one is for emergency purposes. So whatever non profit may come along, remember we haven't established how this grant program is going to work, they must meet one of those national objectives.*

*Mr. Scully expressed concerns about the limited amount of the \$50,000 not being allocated to people who can't afford a home and (asked the question) why the full 15% of \$76,000 isn't being allocated to the public service activity.*

*Mr. Papa: Are you saying for this action plan?*

*ANS: Mr. Scully: I don't know if that tooth paste is out of the tube, or if this is the forum to say but why don't we bump this to the full 15% allowed by the CDBG program?*

*Mr. Papa: This is the absolute forum.*

*Chair Alfin: Which would reduce the housing program allowance?*

*ANS: Mr. Papa: I would say that at this time we would have to pull it out of the housing activities portion.*

*Ms. Sperber expressed her interest in bumping up the grants (public service activity) to the full 15% of the CDBG funds.*

*Mr. Papa discussed how the grants portion needs to be developed via this group.*

*Discussion ensued among committee members regarding maxing out the grants monies to the full percentage of the CDBG funds.*

*Ms. Santa Maria: What is the percentage of owner occupied vs. rentals?*

*ANS: Mr. Papa: Yes, I want to say it is like 92% are owner occupied. It is very high, somewhere between 89% and 92%, those two numbers keep ringing in my head. It is significant.*

*Ms. Santa Maria: Is that just cerntain areas that we are looking at for CDBG funds?*

*ANS: Mr. Papa: No that is the whole of Palm Coast.*

*Chair Alfin: Jose, how is this (item) going to be presented to the City Council?*

*ANS: Mr. Papa: I will propably provide like this with a CATF recommendation that we max out the public service allocation portion to \$76,000, with a reduction to the housing program.*

*Chair Alfin: So we are making a recommendation to the City Council, they will be aware that there is a change based on the motion we just made.*

*ANS: Mr. Papa: Yes,*

*Mrs. Santa Maria: Isn't this our recommendation?*

*Chair Alfin: Yes*

*Mrs. Santa Maria: So this is the time to change it. This hasn't gone to City Council yet.*

*ANS: Mr. Papa: Actually this hasn't gone to City Council. We could present it to them. I only say that because the draft I presented to you (referring to the agenda item), I guess I'll have to tweek it. I will tweek it to show \$76,000 for Public Service and \$250,000 for housing.*

*Mr. Scully: Would it be appropriate to say that this is what we brought before the CATF and this is what they recommended? Is that inappropriate?*

*ANS: Chair Alfin: No, no that is really my question, what are you going to explain. Because you are going to present this in front of City Council, you're going to present the recommendation you're not going to explain how we got to the recommendation?*

*ANS: Mr. Papa: Well, not.*

*Ms. Sperber: Will you put the additional \$76,000 under the grant or will you divide it up, because currently it is divided between the three.*

*ANS: Mr. Papa: What is your recommendation, you tell me.*

*Mr. Scully: Was the youth services adequate last go round?*

*ANS: Mr. Papa: It was adequate last go round, but having a bigger facility as the Community Center is now, they are able to take in more students. How many more students would seek to tap into summer camp scholarships? I'm not sure, we probably won't know until next year if we need more.*

*Chair Alfin indicated that he would entertain two votes on this item, the first being approved unanimously: Public service portion allocation be increased to the maximum amount allowable or roughly \$76,000.*

*With the second motion being approved unanimously: with the additional funding be divided between the three categories under public service in the same ratio they are currently presented.*

*Mr. Scully: May I ask what happened with the free clinic allocation that had been there the last two years?*

*ANS: Ms. Santa Maria: That would be under the grants.*

*Chair Alfin: When will we hear the results or details of any of these programs for well less than a year, a long way off in the future?*

*ANS: Mr. Papa: This funding does not become available until October 1st. So what you'll hear in November and December will be a report on how we fared spending last year's money.*

**Pass**

**Motion made to Approved as amended Public service portion allocation be increased to the maximum amount allowable or roughly \$76,000, with the additional funding should be divided between the three categories under public service in the same ratio they are currently. made by Board Member Scully and seconded by Task Force Member Sperber**

**Approved - 4 - Board Member Jake Scully, Task Force Member David Alfin, Task Force Member Dorothy Sperber, Task Force Member Denise Santa Maria**

## **Public Comments**

*Chair Alfin opened the meeting to public comment at 6:20PM.*

*Mr. Ralston Reodica, SHIP (State Housing Initiative Partnership) Administrator for Flagler County. Addressed the committee about his pleasure with their decision to put more money into public service based on the need in the community.*

*Mr. Papa asked Mr. Reodica if he would like to comment on other issues they should look into funding within the CDBG program. Mr. Reodica suggested that the Committee look into funding emergency repair for home owners.*

*Ms. Santa Maria suggested looking into aging in place programs as well.*

*Chair Alfin closed the public comment portion of this meeting at 6:25PM.*

## **Board Discussion**

## **Adjournment**

*The meeting was adjourned at 6:26PM.*

*Respectfully Submitted by:  
Irene Schaefer, Recording Secretary*