



**City of Palm Coast  
Minutes  
CITY COUNCIL  
WORKSHOP**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
[www.palmcoastgov.com](http://www.palmcoastgov.com)

**Mayor Milissa Holland  
Vice Mayor Robert G. Cuff  
Council Member Nick Klufas  
Council Member Vincent Lyon  
Council Member Heidi Shipley**

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**Tuesday, July 10, 2018**

**9:00 AM**

**CITY HALL**

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**City Staff**

**Jim Landon, City Manager  
William Reischmann, City Attorney  
Virginia A. Smith, City Clerk**

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- > In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- > City Council Meetings are televised on Charter Spectrum Networks Channel 495 and on AT&T U-verse Channel 99.
- > All pagers and cell phones are to remain OFF while City Council is in session.

**CALL TO ORDER**

*Vice Mayor Cuff called the meeting to order at 9:00 a.m.*

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ROLL CALL**

*Kate Settle, Deputy City Clerk, called the roll. Mayor Holland had an excused absence.*

**PUBLIC PARTICIPATION**

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or was an item at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public

comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

*Jack Carell is not able to mow the swale in front of his home and now would like the City to maintain the swale. He was also concerned about the Sheriff's announcement of civilians becoming School Resource Officers.*

*Vince Ligouri suggested Council research Fire Incentive Tax. He gave his suggestion in writing to the Council and suggested they research it before the budget process begins.*

*VM Cuff asked Mr. Landon to respond to public participation. Mr. Landon reported the owners of the household are responsible for the up keep of the swale in front of their homes. As far as the comment regarding the Sheriff's, the City of Palm Coast through an Interlocal Agreement with the Sheriff will be funding one School Resource Officer.*

*VM Cuff clarify that the public may have received some misinformation regarding the budget. There has been no formal vote of the budget. Mr. Landon explained, when the budget is presented various options will be presented to Council.*

## **PRESENTATIONS**

### **1 RESOLUTION 2018-XX APPROVING A MASTER SERVICE CONTRACT WITH LOSE DESIGN FOR THE RECREATION CENTER MASTER PLAN DESIGN**

*Mr. Landon gave a brief overview of the item. Carl Cote reviewed his presentation with Council. A question and answer period followed. Topics discussed included: cost of the facility; study to determine the community's needs; other possible sites for the location for the facility; financial analysis to be included as part of the scope and the need for community outreach.*

### **2 RESOLUTION 2018-XX COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FEDERAL FISCAL YEAR 2018 ANNUAL ACTION PLAN**

*Mr. Landon gave a brief overview of the item. Jose Papa reviewed his presentation with Council. A question and answer period followed. Topics discussed included: the maximum allocation categories being set by Federal Law; the completion of Seminole Woods Walkway; the average amount used for repairs of each housing unit and the application process for the home repair program.*

## WRITTEN ITEMS

**3 RESOLUTION 2018-XX APPROVE AMENDMENTS TO THE STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) LOCAL HOUSING ASSISTANCE PLAN (LHAP)**

*Mr. Landon gave a brief overview of the item. Mr. Reodica, the County SHIP Administrator explained the necessity for the amendment is to hopefully, streamline the process.*

**4 ORDINANCE 2018-XX AMENDING CHAPTER 44, TRAFFIC AND VEHICLES AND CHAPTER 2, SECTIONS 226 AND 227 OF THE CITY OF PALM COAST'S CODE OF ORDINANCES RELATING TO REGULATIONS AND CIVIL CITATIONS FOR HANDICAPPED PARKING**

*Mr. Landon gave a brief overview of the item. Attorney Reischmann spoke to the use for the ordinance to include better tools for Sheriff to be able to enforce a civil citation and a fine for violation of the handicap parking. Topics discussed included: signage; communication with the advocates of the handicap; the history of enforcement; and the consistency of the fine.*

**5 RESOLUTION 2018-XX APPROVING FIRST AMENDMENT TO AGREEMENT WITH THE FLAGLER COUNTY SHERIFF'S OFFICE FOR LAW ENFORCEMENT SERVICES**

*Mr. Landon gave a brief overview of the item.*

**6 RESOLUTION 2018-XX APPROVING THE NUISANCE ABATEMENT INITIAL ASSESSMENT**

*Mr. Landon gave an overview of the item. Attorney Reischmann explained that this is a beneficial tool for Code Enforcement and the neighborhoods.*

**7 RESOLUTION 2018-XX APPROVING A WORK ORDER WITH CPH, INC., FOR ENGINEERING DESIGN AND CONSTRUCTION SERVICES FOR THE FORCEMAIN AND SEWER PUMP STATION IMPROVEMENTS- PINE LAKES PARKWAY AND US1 PROJECT**

*Mr. Landon gave an overview of the item. Topics discussed included: the specific area on Pine Lakes Road.*

**8 RESOLUTION 2018-XX AUTHORIZING EXPENSES FOR INDIAN TRAILS SPORTS COMPLEX FIELD IMPROVEMENTS**

*Mr. Landon gave a brief overview of the item.*

**9 RESOLUTION 2018-XX APPROVING A MASTER SERVICE CONTRACT WITH ELITE MARINE CONSTRUCTION FOR A SEAWALL INSTALLATION PROJECT**

*Mr. Landon gave a brief overview of the item. Topics discussed included: the number of bid applicants for the seawall repair; the average amount per square foot charged; and the percentage of City owned seawall.*

**PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to three (3) minutes each.

*Vince Ligouri reported the media had reported the tax increase.  
Mr. Neidlebock asked for an update regarding Airport Commons.*

*VM Cuff responded to Mr. Ligouri regarding the articles written.  
Mr. Landon reported the meeting with the county was yesterday afternoon. It was very productive and it looks like there might be an agreement the parties can work toward. The details are still being discussed.*

**DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*CM Klufas reported there is an unusual amount of trash on Colbert for about a week and wondered if there had been any reports to the City about wild boars in the Woodland area. He also asked if the basketball courts throughout the City could be changed to use regulation size backboards. He also wondered if it were possible to incorporate cooling zones at the parks.*

*VM Cuff: Residents were surprised to see WastePro working on July 4th. He hoped the residents could be informed during holidays which holidays WastePro would be working.*

*Mr. Landon updated Council on the boars that have been migrating from the Woodlands to Hidden Lakes. Code Enforcement has been working with a trapper to assist with the problem. Colbert Lane is a County road and the County is required to maintain the road.*

**DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*There was no report given.*

**DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*July is Parks and Recreation Month and there are a lot of activities being offered. Movies in the Park is this Friday night.*

*September 11 Ceremony at Heroes Park. The time of the Workshop will be changed to 10:00 a.m. in order to accommodate the Council attending the ceremony.*

*The Budget Workshop is planned for next Tuesday following the Business Meeting. On July 31, 2018, there will be a Special Meeting following the Workshop to set the TRIM rate.*

**ADJOURNMENT**

*Motion by Council Member Klufas to adjourn the meeting at 11:18 a.m.*

*Respectfully submitted,*

*Kate Settle*