



**City of Palm Coast
Minutes
CITY COUNCIL
WORKSHOP**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

**Mayor Milissa Holland
Vice Mayor Robert G. Cuff
Council Member Nick Klufas
Council Member Vincent Lyon
Council Member Heidi Shipley**

Tuesday, July 31, 2018

9:00 AM

CITY HALL

City Staff

**Jim Landon, City Manager
William Reischmann, City Attorney
Virginia A. Smith, City Clerk**

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- > In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- > City Council Meetings are televised on Charter Spectrum Networks Channel 495 and on AT&T U-verse Channel 99.
- > All pagers and cell phones are to remain OFF while City Council is in session.

CALL TO ORDER

Mayor Holland called the meeting to order at 9:12 a.m.m

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or agendaed at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask

additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

No comments were received.

PRESENTATIONS

1 PRESENTATION UTILITY RATE STUDY AND BUDGET REVIEW

Mr. Landon gave an overview of the item. The City does a study every five years to assess whether the utility rates can keep up with the demand. Mr. Landon reported the infrastructure is aging and the City needs to keep up with the maintenance of the infrastructure.

Rob Orry and Jeff Wilson, Public Resources Management Group, gave a presentation to Council regarding the history of rate increases and the calculations needed to assess the rate necessary in order to maintain the infrastructure system. The City currently has an investment of over \$3 million in the City's infrastructure.

Council Member Klufas arrived at 9:20 a.m.

Discussion included the City meeting capacity; water and sewer capacity analysis done annually; the Consumptive Use Permit (CUP) and the possible need for alternative water sources; Water Plant 3 having the ability to treat brackish water; the accuracy of our assessments of the infrastructure; the technology updates Utility has used throughout the years; some of the infrastructure being much older than the age of the City.

The increase to the average household would be two dollars a month in order to maintain the infrastructure that is currently in place and to get ahead of any possible problems.

Utility Budget Review

Ms. Alves and Ms. Williams presented the 2019 Utility Operating and Capital budget.

Topics discussed included Utility needs for more personnel; training for personnel; customer service personnel; reserves being used for the emergency funds; the storms affecting the budget overages;

Budget Workshops 14th and 28th

September 4 final proposed budget presentation 4:30 Workshop

September 5 public hearing

September 19th Final public hearing

August 14th Workshop will include Stormwater and Technology.

Lunch and Lecture for the Budget ?

2 RESOLUTION 2018-XX APPROVING THE PURCHASE OF AN ADVANCED METERING INFRASTRUCTURE SYSTEM FROM SENSUS USA, INC.

Mr. Landon gave an overview of the item. Randy _____ gave Council presentation.

Topics discussed included: an inventory of older meters; integration with current systems.

3 RESOLUTION 2018-XX APPROVING A CONTRACT WITH HALIFAX PAVING, INC AND A WORK ORDER WITH SAI FOR THE CONSTRUCTION AND CONSTRUCTION ENGINEERING & INSPECTION SERVICES OF SEMINOLE WOODS/SR 100 TURN LANE PROJECT.

Mr. Landon gave an overview of the item. Ms. Alena D _____ gave a presentation to Council. A question and answer period followed.

Topics discussed include; the safety issue at RaceTrac; TPO funding; impact fees paying for the project.

4 RESOLUTION 2018-XX APPROVING A WORK ORDER WITH CPH, INC. FOR DESIGN SERVICES FOR IMPROVEMENTS TO CITATION BOULEVARD

Mr. Landon gave an overview of the item. Alena gave a presentation to Council. A question and answer period followed.

Topics included: FDOT classification of a bridge; material upgrades necessary for the piping; name change to the street; time frame; nine months permitting; next summer construction.

5 RESOLUTION 2018-XX APPROVING A WORK ORDER WITH ENGLAND-THIMS & MILLER INC., FOR DESIGN SERVICES RELATED TO THE WHITEVIEW PARKWAY IMPROVEMENT PROJECT

The meeting recessed at 11:56 a.m. The meeting reconvened at 12:25 p.m

Mr. Landon gave a brief overview of the item. Alena gave a presentation to Council. A question and answer period followed. Topics discussed included multiple fatalities on White View Parkway; neighborhood meetings inputs into the design; additional lighting; emergency access; streets from White View to

Royal Palm Parkway and restricting the cut through of Woodbury; the cost of lighting for neighborhoods; construction costs; possible drainage issues in the area.

WRITTEN ITEMS

6 RESOLUTION 2018–XX APPROVING A FDOT LAP SUPPLEMENTAL AGREEMENT FOR LAKEVIEW BOULEVARD MULTI-USE PATH PROJECT

Mr. Landon gave an overview of the item. D

7 RESOLUTION 2018-XX APPROVING AN EASEMENT WITH PALM COAST ELKS LODGE #2709, INC. FOR THE OLD KINGS ROAD NORTH WIDENING PROJECT

Mr. Landon gave an overview of the item. Topic discussed included the number of properties the needed to be acquired in order to complete the project and the time constraint to comply with FDOT requirements.

8 RESOLUTION 2018-XX APPROVING A CONTRACT WITH S.E. CLINE CONSTRUCTION, INC. FOR THE CONSTRUCTION OF THE CONCENTRATE MAIN CONVERSION PROJECT

Mr. Landon gave a brief overview of the item.

9 RESOLUTION 2018-XX GRANTING A TEMPORARY RIGHT-OF-WAY AGREEMENT TO FPL AS REQUIRED FOR THE SOUTHERN WELLFIELD EQUIP 3 WELLS & RAW WATER MAIN, PHASE 3 PROJECT

Mr. Landon gave an overview of the item.

10 RESOLUTION 2018-XX APPROVING A REAL ESTATE EXCHANGE AGREEMENT WITH PALM WAGAS IV, LLC FOR RIGHT-OF-WAY ALONG BULLDOG DRIVE

Mr. Landon gave an overview of the item. Mr. Falgout gave a presentation to Council. A question and answer period followed. Topics discussed included drainage; improved access; shift the sites; WAWA is in final site plan; couple weeks away from the development order; sidewalk improvements going with Phase I; parking for the students at the entry way to Town Center.

11 RESOLUTION 2018-XX APPROVING A BULLDOG DRIVE RIGHT-OF-WAY MAINTENANCE MAP AND A REVISED RIGHT-OF-WAY MAP FOR BULLDOG DRIVE

Mr. Falgout gave an overview of the item.

12 ORDINANCE 2018-XX AMENDING CHAPTER 42 STREETS, ROADS, BRIDGES AND OTHER PUBLIC PLACES RELATING TO UTILITY LINES IN PUBLIC RIGHTS-OF-WAY

Mr. Landon gave an overview of the item. Attorney Reischmann explained the change to the chapter would be to increase the depth of buried cables and to maintain the depth of the swales.

13 RESOLUTION 2018-XX APPROVING A MODIFICATION TO AN AGREEMENT BETWEEN THE CITY OF PALM COAST AND FLORIDA DIVISION OF EMERGENCY MANAGEMENT FOR THE PURCHASE AND INSTALLATION OF A GENERATOR AT CITY HALL

Mr. Landon gave a brief overview of the item. Amends the agreement to include a larger generator.

14 RESOLUTION 2018-XX APPROVING 2019 LEGISLATIVE PRIORITIES

Mr. Landon gave an overview of the item. Topics discussed included Northeast Regional Council; the process of determining the priorities; the process once the priorities are received by the Northeast Regional Council; adding a priority to include collaborative funding source for a practice curriculum for Flagler Schools.

PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each.

No comments were received.

DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Mayor Holland suggested receiving back-up material and/or presentations more in advance of the workshop.

DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

No report

DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Florida League is August 16-18. There needs to be a voting delegate. Council Member Lyon will be the voting delegagte

ADJOURNMENT

1:55 p.m

ATTACHMENTS TO MINUTES

15 AGENDA CALENDAR AND WORKSHEET