



**City of Palm Coast
Minutes
CITY COUNCIL
WORKSHOP**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

**Mayor Milissa Holland
Vice Mayor Robert G. Cuff
Council Member Nick Klufas
Council Member Vincent
Lyon
Council Member Heidi
Shipley**

Tuesday, August 28, 2018

9:00 AM

CITY HALL

City Staff

Jim Landon, City Manager

William Reischmann, City Attorney

Virginia A. Smith, City Clerk

> Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

> Other matters of concern may be discussed as determined by City Council.

> If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.

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> City Council Meetings are televised on Charter Spectrum Networks Channel 495 and on AT&T U-verse Channel 99.

> All pagers and cell phones are to remain OFF while City Council is in session.

CALL TO ORDER

Mayor Holland called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Ms. Settle called the roll. Council Member Shipley was absent.

PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or agendaed at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up

and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

Robert MacDonald presented a list of code violations in the R Section.

Mayor Holland asked that the list be presented to Ms. Grossman.

PRESENTATIONS

1 PRESENTATION - PROPOSED FY 2019 BUDGET AND REVISED FY 2018 BUDGET FOR THE INTERNAL SERVICES FUNDS

Mr. Landon gave a brief overview of the item. Helena Alves and Lina Williams presented the Internal Service Fund budget. Topics discussed included: Fleet Fund; auction proceeds; life expectancy of a vehicle; using local businesses for purchases, maintenance and repairs; adding personnel to the maintenance team; cost of pharmaceuticals; the health team, health fair; 800 mghrz system; forthcoming interlocal agreement with the County and proposed ordinances; buying new radios; maintenance of the system; buildings need different receptions and bi-directional amplifiers. Ms. Williams reviewed the dates of the budget hearings with Council.

2 PRESENTATION STRATEGIC ACTION PLAN UPDATE

Mr. Landon gave a brief overview of the item. Denise Bevan gave Council the Strategic Action Plan (SAP) update. Topics discussed included when the goals would be accomplished; shop local campaign; quarterly reports; changing the format of the quarterly reports to include council specific goals; dialogue with the Council regarding benchmarks to achieve the goals; promote innovation district; creating a formal standing committee with stakeholders; communication with Council; updating software; qualifications and characteristics for the future IT Directors and Transportation Engineers; inviting FPL to give the City an educational presentation regarding solar energy savings and undergrounding utilities; the timing of the implementation of 311; and the public awareness of the City facilities.

3 PRESENTATION OF A PAVEMENT MANAGEMENT PROGRAM

Mr. Landon gave a brief overview of the item. Carl Cote and Howard Luxhoj of TansMap gave the results of the Pavement and Roadway Asset Management Study to Council. Topics discussed is definition of a collector road; Florida Park Drive; pavement preservation strategy; life expectancy of a pave road being from 20-25 years; the impact of the surtax of .5 cents dedicated for road funding; gas tax funding; deferred maintenance vs. investing and keeping the City's current

Paving Condition Index (PCI); the priority of the arterial and collector roads before local roads; defining global; lifespan of a micro-surfacing being 5 years; payment preservation; fiscal responsible choice to maintain a backlog.

4 PRESENTATION 5 YEAR CAPITAL IMPROVEMENT PLAN UPDATE

Mr. Landon gave a brief overview of the item. Carl Cote presented the proposed Capital Improvement Project. Topics discussed included impact fee funds; Holland Park; capacity improvements; the limitations of how impact fees can be used; sales tax dollars funding the Community Center; grant funding; estimated impact fees; revenue projections being conservative; defining the community areas in Town Center; CRA dollars; traffic signals Matanzas and meeting the window of FDOT's timeframe to complete the easement process.

The meeting recessed at 12:55 pm. The meeting reconvened at 1:10 pm.

Discussion continued and included ramp landscaping at SR 100; easement for Phase II of OKR Widening; round about in Town Center design coming out of CRA funds; laying fiber on Old Kings Road; Florida Park Drive Study; reviewing a former study done on Florida Park Drive for Council; maintenance on Waterfront Park; pilot study for pedestrian access on collectors; masterplan study; cost of operation; rehab for bridge; FDOT dollars and how it can be utilized; FIND dollars for Long Creek; small county surtax; Holland Park; Ralph Carter pickleball courts; basketball courts not having a standard backboard; shading the area near the basketball court; wetland mitigation and communication with the public.

PUBLIC PARTICIPATION

Remainder of Public comments is limited to three (3) minutes each.

Steve Carr suggested improvements for Florida Park Drive.

Mr. Neidleback asked for updates on the Dog Park; whether the meeting with Florida Park residents would happen before or after the study and Airport Commons.

Mayor Holland explained the shade structures at the dog park are scheduled for Phase II of Holland Park. Airport Commons is being worked out among staff members from the County and the City.

DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Lyon asked everyone to please vote.

DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Landon reported on upcoming events: Legislative Roundtable with Representative Renner will be held at the Community Center on September 7, 2018. Bill Butler will be retiring on September 28, 2018.

ADJOURNMENT

Motion made by Vice Mayor Cuff adjourned the meeting at 2:20 p.m. and seconded by Council Member Klufas.

Respectfully submitted,

*Kathleen E. Settle, CMC
Deputy City Clerk*