



**City of Palm Coast
Minutes
CITY COUNCIL
WORKSHOP**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

**Mayor Milissa Holland
Vice Mayor Robert G. Cuff
Council Member Nick Klufas
Council Member Vincent Lyon
Council Member Heidi Shipley**

Tuesday, September 11, 2018

9:00 AM

CITY HALL

City Staff

Jim Landon, City Manager

William Reischmann, City Attorney

Virginia A. Smith, City Clerk

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
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- > City Council Meetings are televised on Charter Spectrum Networks Channel 495 and on AT&T U-verse Channel 99.
- > All pagers and cell phones are to remain OFF while City Council is in session.

CALL TO ORDER

Mayor Holland called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Ms. Settle called the roll. Council Member Shipley was absent.

PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or was an item at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard.

Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

No comments were received.

PRESENTATIONS

1 PRESENTATION - FINAL STORMWATER RATE STUDY

Mr. Landon gave an overview of the item. Carl Cote and Murray Hamilton of Public Resources Management Group, Inc., presented an update to the Stormwater System Plan and the suggested rate adjustment.

Topics discussed included: Stormwater storage and retention; the difference between ditches and canals; the proper equipment to remove debris from the canals and ditches; making the investment to bring canal maintenance in-house; cross training personnel; swale maintenance; condition of the pipes; educating the public on swale maintenance; how many more miles of swales a year will be maintain as a benefit of a rate increase.

Mr. Hamilton reviewed the rate study. He reviewed the options available for Council to consider.

Topics discussed included: difference between developments and the former ITT developments; curb and gutter is installed in new developments which requires less maintenance, as opposed to the maintenance of swales; 2025 starting indexing on an annual basis; Option 3B was discussed at length (initial increase will be approximately four dollars per household and then goes down to less than two dollars thereafter).

Rate Resolution will be on the next business meeting. The first meeting in October or November will be a budget amendment. Mayor Holland suggested bringing back the number of miles of swale maintenance to be increased in the coming year.

2 ORDINANCE 2018-XX AMENDING CHAPTER 5, SECTION 4.09 TRANSPORTATION, CONNECTIVITY, ACCESS AND PARKING AND SECTION 14.02 GLOSSARY OF THE UNIFIED LAND DEVELOPMENT CODE

Mr. Landon gave a brief overview of the item. Ray Turner and Bill Hoover reviewed the necessary changes to Chapter 5 of the Land Development Regulations. Topics included; defining stacking standards; driveway standards; impervious surface ratios; changes in consumer habits; garage standards; one car garage but width is for two cars; land development codes working in conjunction with Chapter 44 of the Code; possibly causing more code enforcement issues.

Recommendation differences between the PLDRB and staff; size of house not having a bearing on the garage type; vacant single family lots vs vacant Duplex lots; the staff to come back with more analysis and defining townhouse and duplexes and any differences in parking requirements; the increase in square footage for a townhouse/duplex;; decision re: square footage to be made at the business meeting. The first reading of the Ordinance will be on September 18 and second reading is scheduled for October 2.

WRITTEN ITEMS

3 RESOLUTION 2018-XX APPROVING AN AGREEMENT FOR EXCHANGE OF REAL PROPERTY AND AGREEMENT FOR JOINT USE STORMWATER MAINTENANCE AND EASEMENT WITH MATANZAS HOLDINGS LLC

Mr. Landon gave an overview of the item. Mr. Beau Falgout and Mr. Bill Hoover reviewed the site map with Council. Topics discussed: exchange of parcels; stormwater to pay by developer; a need for commercial development in the area and needing County's approval for the parcels to be exchanged. This item will be continued at the Business Meeting.

4 RESOLUTION 2018-XX APPROVING AN AGREEMENT FOR CONSENT TO VOLUNTARY ANNEXATION WITH BIA DEVELOPMENT LLC

Mr. Landon gave a brief overview of the item. There has been no site plan approval. This item will be continued at the next business meeting.

5 ORDINANCE 2018-XX, VOLUNTARY ANNEXATION OF 22.7 ACRE PARCEL NORTH OF STATE ROAD 100 AND 1,000 FEET WEST OF COLBERT LANE

Mr. Landon gave an over the item. This item will be continued at the next business meeting.

6 RESOLUTION 2018-XX APPROVING PIGGYBACKING FLORIDA SHERIFF'S ASSOCIATION CONTRACTS AND ASSOCIATED PURCHASE ORDERS FOR FLEET VEHICLES AND EQUIPMENT AS APPROVED IN THE FISCAL YEAR 2019 BUDGET

Mr. Landon gave an overview of the item. This item will be continued at the next business meeting.

7 RESOLUTION 2018-XX APPROVING A CONTRACT WITH CHEVIN FLEET SOLUTIONS, LLC FOR FLEETWAVE CORE FLEET MANAGEMENT SOFTWARE AS A SERVICE (SAAS)

Mr. Landon gave an overview of the item. Software to assist in the maintenance of the fleet.

Mayor Holland thought it was premature before receiving a study from the consultant regarding how to manage IT contracts and not having the IT Director staffed yet.

It was the consensus of Council to pull this item until the City hires the IT Director.

8 RESOLUTION 2018-XX APPROVING PIGGYBACKING THE FLAGLER COUNTY CONTRACT WITH STRICKLAND SOD FARM INC. FOR PURCHASE AND/OR INSTALLATION OF SOD FOR SWALE MAINTENANCE

Mr. Landon gave an overview of the item. This item will be continued at the next business meeting.

PUBLIC PARTICIPATION

Remainder of Public comments is limited to three (3) minutes each.

No comments were received.

DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

No comments were received.

DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

No comments were received.

DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Landon reported that the City current does 50 miles of swales a year. The city hopes to double that amount should the stormwater increase be approved.

He announced the Senior games are happening; the Waterway clean-up had over 260 participants and collected over a ton of debris. Movies in the Park's participation has risen to 300-500 people; Friday, September 14, 2018, the City will be showing "Pete's Dragon;" Food Truck Tuesday will be held on September 18.

ADJOURNMENT

Motion by Vice Mayor Cuff, seconded by Council Member Klufas to adjourn the meeting at 11:13 a.m.

Respectfully submitted,

*Kathleen E. Settle, CMC
Deputy City Clerk*