



City of Palm Coast
Agenda
CITY COUNCIL SPECIAL
BUSINESS - BUDGET

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor Milissa Holland
Vice Mayor Robert G. Cuff
Council Member Nick Klufas
Council Member Vincent Lyon
Council Member Heidi Shipley

Wednesday, September 5, 2018

5:05 PM

CITY HALL

City Staff

Jim Landon, City Manager

William Reischmann, City Attorney

Virginia A. Smith, City Clerk

> Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

> Other matters of concern may be discussed as determined by City Council.

> If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.

> In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.

> City Council Meetings are televised on Charter Spectrum Networks Channel 495 and on AT&T U-verse Channel 99.

> All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

D. PRESENTATIONS

- 1 PRESENTATION OF FISCAL YEAR 2018-2019 PROPOSED BUDGET AND REVISED FY 2017-2018 BUDGET FOR ALL APPROPRIATED FUNDS**

RECESS CITY COUNCIL MEETING AND CONVENE CRA BOARD

- 2 SR 100 CORRIDOR CRA RESOLUTION 2018-XX ESTABLISHING THE TENTATIVE BUDGET FOR FISCAL YEAR 2018-2019 AND AMENDING THE SR 100 CORRIDOR CRA BUDGET FOR FISCAL YEAR 2017-2018**

ADJOURN CRA BOARD MEETING AND RECONVENE CITY COUNCIL MEETING

E. RESOLUTIONS

3 RESOLUTION 2018-XX SETTING THE TENTATIVE MILLAGE RATE FOR FISCAL YEAR 2018-2019

4 RESOLUTION 2018-XX ESTABLISHING THE TENTATIVE BUDGET FOR FISCAL YEAR 2018-2019 AND AMENDING THE FISCAL YEAR 2017-2018 BUDGET

F. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or agendaed at the previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

G. ADJOURNMENT

ATTACHMENTS TO MINUTES

City of Palm Coast, Florida Agenda Item

Agenda Date : 9/5/2018

Department	FINANCE	Amount
Item Key	4156	Account
Subject	PRESENTATION ON FISCAL YEAR 2018-2019 BUDGET	
Background :	<p>During the months of July and August 2018, through a series of budget workshops, Finance staff presented City Council with an overview of the proposed budget for all appropriated funds.</p> <p>Staff will now provide City Council with a presentation of the final proposed Fiscal Year 2018-2019 Budget for all appropriated funds.</p>	
Recommended Action :	For presentation only.	

City of Palm Coast, Florida Agenda Item

Agenda Date : 9/5/2018

Department Item Key	FINANCE 4174	Amount Account #
Subject	SR 100 CORRIDOR CRA RESOLUTION 2018-XX ESTABLISHING THE TENTATIVE BUDGET FOR FISCAL YEAR 2018-2019 AND AMENDING THE SR 100 CORRIDOR CRA BUDGET FOR FISCAL YEAR 2017-2018	
Background :	<p>The attached resolution proposes the adoption of the tentative budget for Fiscal Year 2018-2019 for the SR 100 Corridor Community Redevelopment Agency (SR 100 Corridor CRA) at a total amount of \$2,202,162.</p> <p>The resolution also amends the Fiscal Year 2017-2018 budget as discussed during the budget workshops. The total revised SR 100 Corridor CRA budget for Fiscal Year 2017-2018 will be \$2,470,501 compared to the original budget of \$1,863,888. The effect of this current amendment will result in a total increase of \$606,613 from the original budget adopted for Fiscal Year 2017-2018. This increase is mainly the result of the sale of land in the SR100/Bulldog Drive area in the amount of \$685,630.</p>	
Recommended Action :	Adopt the tentative budget for the SR 100 Corridor CRA for Fiscal Year 2018-2019 and amend the Fiscal Year 2017-2018 budget.	

RESOLUTION 2018-____
SR 100 CORRIDOR COMMUNITY REDEVELOPMENT AGENCY
ADOPTING TENTATIVE BUDGET FOR FISCAL YEAR 2018-2019
AND AMENDING BUDGET FOR FISCAL YEAR 2017-2018

**A RESOLUTION OF THE STATE ROAD 100
CORRIDOR COMMUNITY REDEVELOPMENT
AGENCY OF THE CITY OF PALM COAST,
FLAGLER COUNTY, FLORIDA, ADOPTING THE
TENTATIVE SR 100 CORRIDOR CRA BUDGET FOR
THE FISCAL YEAR 2018-2019; AMENDING THE
FISCAL YEAR 2017-2018 BUDGET AND PROVIDING
AN EFFECTIVE DATE.**

WHEREAS, the State Road 100 Corridor Community Redevelopment Agency (SR 100 Corridor CRA) of the City of Palm Coast, Flagler County, Florida, held a properly noticed public hearing on September 5th, 2018, relating to the tentative budget for Fiscal Year 2018-2019; and

WHEREAS, the SR 100 Corridor CRA has reviewed revenues and expenditures for Fiscal Year 2017-2018 and determined that budget adjustments should be made.

NOW, THEREFORE, BE IT RESOLVED by the SR 100 Corridor CRA of the City of Palm Coast, Flagler County, Florida, that:

SECTION 1. APPROVAL OF TENTATIVE BUDGET. The SR 100 Corridor CRA of the City of Palm Coast, hereby adopts the tentative budget for Fiscal Year 2018-2019 at \$2,202,162, as attached hereto and incorporated herein by reference as Exhibit “A – CRA”.

SECTION 2. BUDGET AMENDMENT. The SR 100 Corridor CRA of the City of Palm Coast hereby amends the Fiscal Year 2017-2018 SR100 CRA budget at \$2,470,501.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage and adoption by the SR 100 Corridor CRA.

DULY PASSED AND ADOPTED by the State Road 100 Corridor Community
Redevelopment Agency of the City of Palm Coast, Florida, on this 5th day of September 2018.

ATTEST:

State Road 100 Corridor
Community Redevelopment Agency of the
City of Palm Coast, Florida

MILISSA HOLLAND, CHAIRMAN

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit A - CRA

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

EXHIBIT A

FY 2019-2018 SR100 COMMUNITY REDEVELOPMENT FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Intergovernmental Revenue	\$ 1,139,796	\$ 1,211,111
Transfers from Other Funds	645,075	721,730
Misc. Revenues	685,630	-
Appropriated Fund Balance	-	269,321
TOTAL REVENUES:	\$ 2,470,501	\$ 2,202,162
<u>EXPENDITURES:</u>		
Operating Expenses	\$ 139,237	\$ 146,785
Capital Outlay	202,103	200,000
Transfers to Other Funds	600,000	923,000
Contingency	599,510	-
Debt Service	929,651	932,377
TOTAL EXPENDITURES:	\$ 2,470,501	\$ 2,202,162

City of Palm Coast, Florida Agenda Item

Agenda Date : 9/5/2018

Department	FINANCE	Amount
Item Key	4173	Account #
Subject	RESOLUTION 2018-XX SETTING THE TENTATIVE MILLAGE RATE FOR FISCAL YEAR 2018-2019	
<p>Background: Within 80 days of certification of value, but not earlier than 65 days after certification, State law requires local government taxing authorities to hold a public hearing on the tentative millage rate and budget. This hearing is publicized via the TRIM Notice mailed out by the Property Appraiser.</p> <p>At this hearing, the taxing authority will:</p> <ol style="list-style-type: none"> 1. Discuss the percentage increase in millage over the rolled-back rate, if any, and the specific purposes for which the ad valorem tax revenues are being increased. 2. Allow the general public to speak and ask questions. 3. Adopt a tentative millage and budget. 4. Within 15 days following the tentative budget hearing, the taxing authority shall advertise its intent to adopt a final millage and budget. <p>The following outlines the required format and exact wording, according to Section 200.065(2)(e)1., <i>Florida Statutes</i>, for the adoption of the tentative millage rate and the tentative budget for the City:</p> <p><u>Adopt Proposed Millage Rate:</u> <u>STEP ONE:</u> <u>Action: Introduce the tax issue:</u> MAYOR ANNOUNCES: “The City of Palm Coast proposes to levy a millage rate of 4.6989 mills. This is an increase of .3581 mills or 8.25% over the rolled-back rate of 4.3408.”</p> <p><u>STEP TWO:</u> <u>Action: Hear Public Comment on Proposed Millage Rate:</u> Hear public comments regarding the proposed millage rate. The general public must be allowed to speak and to ask questions prior to the adoption of any measure by the governing body.</p> <p><u>STEP THREE:</u> <u>Action: Adopt the tentative millage rate resolution:</u> MAYOR ANNOUNCES: “The City of Palm Coast proposes to adopt a millage rate of 4.6989 mills.”</p>		
<p>Recommended Action : Adopt Resolution 2018-XX setting the tentative millage rate for fiscal year 2018-2019.</p>		

RESOLUTION NUMBER 2018-_____
TENTATIVE MILLAGE RATE

A RESOLUTION ESTABLISHING A TENTATIVE AD VALOREM TAX RATE FOR THE CITY OF PALM COAST, FLAGLER COUNTY, FLORIDA, FOR FISCAL YEAR 2018/2019; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Palm Coast, Flagler County, Florida, held a properly noticed public hearing on September 5, 2018 relating to the establishment of a tentative ad valorem tax rate; and

WHEREAS, the gross taxable value of property within the City of Palm Coast, Flagler County, Florida, has been certified by the County Property Appraiser to the City of Palm Coast as \$5,002,780,162.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Palm Coast, Flagler County, Florida, that:

SECTION 1. APPROVAL OF TENTATIVE MILLAGE RATE. The fiscal year 2018/2019 tentative millage rate shall be 4.6989 mills, which is .3581 mills or 8.25% greater than the rolled-back rate of 4.3408.

SECTION 2. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage and adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 5th day of September 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

City of Palm Coast, Florida Agenda Item

Agenda Date : 9/5/2018

Department	FINANCE	Amount
Item Key	4157	Account
		#
Subject	RESOLUTION 2018-XX ESTABLISHING THE TENTATIVE BUDGET FOR FISCAL YEAR 2018-2019 AND AMENDING THE FISCAL YEAR 2017-2018 BUDGET	
Background :		
<p>The attached resolution proposes the adoption of the tentative budget at a total amount of \$162,197,869.” The attached exhibits provide the breakdown by fund in the Fiscal Year 2018-2019 column on the exhibits.</p> <p>This Resolution also amends the Fiscal Year 2017-2018 budget as discussed during the budget workshops. The total revised budget for Fiscal Year 2017-2018 will be \$151,868,473 compared to the original budget of \$156,442,639. The effect on the budget is a decrease of \$4,574,166 for the fiscal year. The breakdown by fund is shown in the Fiscal Year 2017-2018 Revised Budget column of the exhibits.</p> <p>Within 80 days of certification of value, but not earlier than 65 days after certification, State law requires local government taxing authorities to hold a public hearing on the tentative millage rate and budget. This hearing is publicized via the TRIM Notice mailed out by the Property Appraiser.</p> <p>At this hearing, the taxing authority will:</p> <ol style="list-style-type: none"> 1. Discuss the percentage increase in millage over the rolled-back rate, if any, and the specific purposes for which the ad valorem tax revenues are being increased. 2. Allow the general public to speak and ask questions. 3. Adopt a tentative millage and budget. 4. Within 15 days following the tentative budget hearing, the taxing authority shall advertise its intent to adopt a final millage and budget. <p>The following outlines the required format and exact wording, according to Section 200.065(2)(e)1., <i>Florida Statutes</i>, for the adoption of the tentative millage rate and the tentative budget for the City:</p> <p><u>THE FOLLOWING STEPS MUST BE COMPLETED ONLY AFTER ADOPTING THE TENTATIVE MILLAGE:</u></p> <p><u>Adopt Tentative Budget:</u></p> <p><u>STEP ONE:</u></p> <p><u>Action: Introduce Tentative Budget:</u></p> <p>MAYOR ANNOUNCES: “The City of Palm Coast proposes to adopt a budget with total appropriated expenditures and reserves of \$162,197,869.”</p>		

STEP TWO:

Action: Hear Public Comment on the Proposed Budget:

Hear public comments regarding the proposed budget. The general public must be allowed to speak and to ask questions prior to the adoption of any measure by the governing body.

STEP THREE:

Action: (after public comment) Adopt the Tentative Budget Resolution:

MAYOR ANNOUNCES:

“The City of Palm Coast proposes to adopt a tentative budget of “\$162,197,869”

STEP FOUR:

Action: (after Resolution is adopted) Announce Public Hearing:

MAYOR ANNOUNCES:

“The Public Hearing to adopt the final millage rate and budget is scheduled for September 19, 2018, at 5:05 p.m., at the Palm Coast City Hall, Community Wing.”

Recommended Action : ADOPT RESOLUTION 2018-XX ESTABLISHING THE TENTATIVE BUDGET FOR FISCAL YEAR 2018-2019 AND AMENDING THE FISCAL YEAR 2017-2018 BUDGET

RESOLUTION NUMBER 2018-____
ADOPTING TENTATIVE BUDGET FOR FISCAL YEAR 2018-2019
AND AMENDING BUDGET FOR FISCAL YEAR 2017-2018

**A RESOLUTION OF THE CITY OF PALM COAST OF
FLAGLER COUNTY, FLORIDA, ADOPTING THE
TENTATIVE BUDGET FOR THE FISCAL YEAR 2018-
2019; AMENDING THE FISCAL YEAR 2017-2018
BUDGET AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Palm Coast, Flagler County, Florida, held a properly noticed public hearing on September 5, 2018, relating to the tentative budget for Fiscal Year 2018-2019; and

WHEREAS, the City of Palm Coast, Flagler County, Florida, approved Resolution 2018-____ adopting a tentative millage of 4.6989. mills; and

WHEREAS, the City of Palm Coast has reviewed revenues and expenditures for Fiscal Year 2017-2018 and determined that budget adjustments should be made.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Palm Coast, Flagler County, Florida, that:

SECTION 1. APPROVAL OF TENTATIVE BUDGET. The City Council of the City of Palm Coast adopts the tentative budget for Fiscal Year 2018-2019 at \$162,197,869 as specified in the Fiscal Year 2018-2019 Budget column of Exhibit “A.”

SECTION 2. BUDGET AMENDMENT. The City Council of the City of Palm Coast amends the Fiscal Year 2017-2018 budget at \$151,868,473 as specified in the Fiscal Year 2017-2018 Revised Budget column of Exhibit “A.”

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage and adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida,
on this 5th day of September 2018.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit A – Budget Detail

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

EXHIBIT A - Budget Summary attachment for public hearings

FY 2019-2018
PREPARED:
FINANCE:

ALL APPROPRIATED FUNDS
SEPTEMBER 2018
HELENA P. ALVES, LINA WILLIAMS

	<u>FY 2017-2018</u>		<u>FY 2019-2018</u>	
	REVISED BUDGET		BUDGET	
TOTAL REVENUES:	\$	151,868,473	\$	162,197,869
TOTAL EXPENDITURES:	\$	151,868,473	\$	162,197,869

EXHIBIT A - Budget Summary attachment for public hearings

FY 2019-2018
 PREPARED: GENERAL FUND
 SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
REVENUES:		
Ad Valorem Taxes	\$ 19,368,041	\$ 22,204,799
Local Option, Use and Fuel Taxes	325,000	325,000
Communications Services Taxes	2,289,875	2,279,670
Local Business Tax	400,000	400,000
Permits, Fees and Special Assessments	1,027,500	1,077,500
Intergovernmental Revenue	4,074,208	4,246,396
Charges for Services	5,880,574	5,405,817
Judgments, Fines & Forfeits	456,000	396,000
Interest and Other Earnings	80,000	88,000
Miscellaneous Revenues	92,300	65,000
Transfers from Other Funds	883,744	936,180
Appropriated Fund Balance	360,380	-
TOTAL REVENUES:	\$ 35,237,622	\$ 37,424,362
EXPENDITURES:		
City Council	\$ 118,958	\$ 157,056
City Manager	379,038	397,913
Communications & Marketing	424,886	455,574
Purchasing and Contracts Management	349,056	405,366
Economic Development	432,836	473,191
City Clerk	168,544	164,410
Personnel Management	543,237	602,828
City Attorney	520,086	526,473
Financial Services	934,212	943,914
Community Development	4,081,760	4,127,421
Fire	8,747,897	8,931,687
Law Enforcement	3,338,578	3,505,503
Public Works	8,414,980	9,202,716
Engineering	1,964,150	1,230,968
Recreation and Parks	1,624,980	1,646,855
Pool	-	431,833
Tennis Center	288,629	324,328
Golf Course	1,528,106	1,572,365
Non-Departmental	1,377,689	2,323,961
TOTAL EXPENDITURES:	\$ 35,237,622	\$ 37,424,362

EXHIBIT A

FY 2019-2018 CDBG FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Intergovernmental Revenue	\$ 1,217,298	\$ 506,673
Appropriated Fund Balance	-	305,000
TOTAL REVENUES:	\$ 1,217,298	\$ 811,673
<u>EXPENDITURES:</u>		
Operating Expenses	\$ 511,086	\$ 331,673
Transfers to Other Funds	400,000	480,000
Contingency	306,212	-
TOTAL EXPENDITURES:	\$ 1,217,298	\$ 811,673

EXHIBIT A

FY 2019-2018 POLICE EDUCATION FUND
PREPARED: SEPTEMBER 2018
FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Judgments, Fines & Forfeits	\$ 5,000	\$ 4,500
Appropriated Fund Balance	3,000	1,000
TOTAL REVENUES:	<u>\$ 8,000</u>	<u>\$ 5,500</u>
<u>EXPENDITURES:</u>		
Operating Expenses	\$ 7,000	\$ 4,500
Contingency	1,000	1,000
TOTAL EXPENDITURES:	<u>\$ 8,000</u>	<u>\$ 5,500</u>

EXHIBIT A

FY 2019-2018 DISASTER RESERVE FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Intergovernmental Revenue	\$ 1,675,000	\$ -
Misc Revenues	8,141	-
Appropriated Fund Balance	326,859	-
TOTAL REVENUES:	<u>\$ 2,010,000</u>	<u>\$ -</u>
 <u>EXPENDITURES:</u>		
Operating Expenses	\$ 2,010,000	\$ -
TOTAL EXPENDITURES:	<u>\$ 2,010,000</u>	<u>\$ -</u>

EXHIBIT A

FY 2019-2018
 PREPARED:
 FINANCE:

SPECIAL EVENTS FUND
 SEPTEMBER 2018
 HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Intergovernmental Revenue	\$ 25,180	\$ 20,000
Charges for Services	153,876	167,170
TOTAL REVENUES:	\$ 179,056	\$ 187,170
<u>EXPENDITURES:</u>		
Operating Expenses	\$ 170,903	\$ 187,170
Contingency	8,153	-
TOTAL EXPENDITURES:	\$ 179,056	\$ 187,170

EXHIBIT A

FY 2019-2018 STREETS IMPROVEMENT FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Local Option Fuel Tax	\$ 2,639,438	\$ 2,741,875
Intergovernmental Revenue	842,500	996,906
Transfers from Other Funds	28,000	300,000
Appropriated Fund Balance	214,906	1,207,319
TOTAL REVENUES:	\$ 3,724,844	\$ 5,246,100
<u>EXPENDITURES:</u>		
Operating Expenses	\$ 1,989,107	\$ 2,795,000
Capital Outlay	1,735,737	2,451,100
TOTAL EXPENDITURES:	\$ 3,724,844	\$ 5,246,100

EXHIBIT A

FY 2019-2018 RECREATION IMPACT FEE FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Intergovernmental Revenue	\$ -	\$ 91,000
Charges for Services	620,000	644,800
Appropriated Fund Balance	364,454	-
TOTAL REVENUES:	<u>\$ 984,454</u>	<u>\$ 735,800</u>
<u>EXPENDITURES:</u>		
Capital Outlay	\$ 534,454	\$ 165,000
Contingency	-	20,800
Transfers to Other Funds	450,000	550,000
TOTAL EXPENDITURES:	<u>\$ 984,454</u>	<u>\$ 735,800</u>

EXHIBIT A

FY 2019-2018 FIRE IMPACT FEE FUND
PREPARED: SEPTEMBER 2018
FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Charges for Services	\$ 205,200	\$ 207,252
TOTAL REVENUES:	<u>\$ 205,200</u>	<u>\$ 207,252</u>
 <u>EXPENDITURES:</u>		
Contingency	\$ 205,200	\$ 207,252
TOTAL EXPENDITURES:	<u>\$ 205,200</u>	<u>\$ 207,252</u>

EXHIBIT A

FY 2019-2018 DEVELOPMENT SPECIAL PROJECTS FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Charges for Service	\$ 10,134	\$ -
Appropriated Fund Balance	25,117	-
TOTAL REVENUES:	\$ 35,251	\$ -
<u>EXPENDITURES:</u>		
Operating Expenditures	35,251	-
TOTAL EXPENDITURES:	\$ 35,251	\$ -

EXHIBIT A

FY 2019-2018 TRANSPORTATION IMPACT FEE FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Charges for Services	\$ 2,303,000	\$ 2,000,000
Intergovernmental Revenue	-	254,735
TOTAL REVENUES:	\$ 2,303,000	\$ 2,254,735
 <u>EXPENDITURES:</u>		
Operating Expenses	\$ 30,000	\$ -
Capital Outlay	829,544	1,520,735
Transfers to Other Funds	100,000	100,000
Contingency	1,343,456	634,000
TOTAL EXPENDITURES:	\$ 2,303,000	\$ 2,254,735

EXHIBIT A

FY 2019-2018 NEIGHBORHOOD STABILIZATION FUND
PREPARED: SEPTEMBER 2018
FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Appropriated Fund Balance	\$ 41,124	\$ -
TOTAL REVENUES:	<u>\$ 41,124</u>	<u>\$ -</u>
 <u>EXPENDITURES:</u>		
Contingency	\$ -	\$ -
TOTAL EXPENDITURES:	<u>\$ 41,124</u>	<u>\$ -</u>

EXHIBIT A

FY 2019-2018 OKR SPECIAL ASSESSMENT FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Permits, Fees and Special Assessments	\$ 327,030	\$ 327,475
Transfers From Other Funds	100,000	100,000
TOTAL REVENUES:	\$ 427,030	\$ 427,475
<u>EXPENDITURES:</u>		
Operating Expenses	\$ 20,000	\$ 20,000
Debt Service	327,030	327,475
Contingency	80,000	80,000
TOTAL EXPENDITURES:	\$ 427,030	\$ 427,475

EXHIBIT A

FY 2019-2018 SR100 COMMUNITY REDEVELOPMENT FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Intergovernmental Revenue	\$ 1,139,796	\$ 1,211,111
Transfers from Other Funds	645,075	721,730
Misc. Revenues	685,630	-
Appropriated Fund Balance	-	269,321
TOTAL REVENUES:	\$ 2,470,501	\$ 2,202,162
<u>EXPENDITURES:</u>		
Operating Expenses	\$ 139,237	\$ 146,785
Capital Outlay	202,103	200,000
Transfers to Other Funds	600,000	923,000
Contingency	599,510	-
Debt Service	929,651	932,377
TOTAL EXPENDITURES:	\$ 2,470,501	\$ 2,202,162

EXHIBIT A

FY 2019-2018 BUSINESS ASSISTANCE CENTER FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Charges for Services	\$ 5,000	\$ 5,000
Appropriated Fund Balance	11,500	11,500
TOTAL REVENUES:	\$ 16,500	\$ 16,500
<u>EXPENDITURES:</u>		
Operating Expenses	\$ 5,000	\$ 5,000
Contingency	11,500	11,500
TOTAL EXPENDITURES:	\$ 16,500	\$ 16,500

EXHIBIT A

FY 2019-2018 CAPITAL PROJECTS FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Ad Valorem Taxes	\$ 600,000	\$ -
Local Option, Use and Fuel Taxes	3,050,000	3,400,000
Intergovernmental Revenue	-	323,047
Transfers from Other Funds	1,450,000	1,953,000
Appropriated Fund Balance	-	2,283,953
TOTAL REVENUES:	\$ 5,100,000	\$ 7,960,000
<u>EXPENDITURES:</u>		
Capital Outlay	\$ 4,637,542	\$ 7,585,000
Operating Expenditures	75,000	75,000
Transfers	28,000	300,000
Contingency	359,458	-
TOTAL EXPENDITURES:	\$ 5,100,000	\$ 7,960,000

EXHIBIT A

FY 2019-2018 UTILITY FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Charges for Services		
Water Sales	\$ 22,428,543	\$ 23,830,327
Water Connection Fees	900,000	900,000
Wastewater Sales	15,277,121	16,231,941
Wastewater Inspection Fees	22,000	22,000
Other Utility Revenue	1,314,646	1,311,272
Appropriated Fund Balance	2,071,493	-
Interest	100,000	100,000
	<hr/>	<hr/>
TOTAL REVENUES:	\$ 42,113,803	\$ 42,395,540
	<hr/> <hr/>	<hr/> <hr/>
<u>EXPENDITURES:</u>		
Personal Services	\$ 9,131,668	\$ 10,537,535
Operating Expenses	12,928,404	12,355,331
Capital Outlay	765,815	880,989
Debt Service	11,102,192	12,751,588
Grants & Aide	10,000	10,000
Transfers to Other Funds	8,175,724	5,532,735
Contingency	-	327,362
	<hr/>	<hr/>
TOTAL EXPENDITURES:	\$ 42,113,803	\$ 42,395,540
	<hr/> <hr/>	<hr/> <hr/>

EXHIBIT A

FY 2019-2018 UTILITY CAPITAL PROJECTS FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Charges for Services	\$ 4,600,000	\$ 5,856,000
Interest Revenue	300,000	300,000
Transfers from Other Funds	7,300,000	4,404,620
Debt Proceeds	10,351,720	-
Intergovernmental Revenue	54,366	946,470
Appropriated Fund Balance	-	14,355,467
TOTAL REVENUES:	\$ 22,606,086	\$ 25,862,557
<u>EXPENDITURES:</u>		
Operating Expenses	\$ 929,344	\$ 1,264,771
Capital Outlay	14,052,231	24,597,786
Transfers to Other Funds	10,000	-
Contingency	7,614,511	-
TOTAL EXPENDITURES:	\$ 22,606,086	\$ 25,862,557

EXHIBIT A

FY 2019-2018 SOLID WASTE FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Charges for Services	\$ 8,392,392	\$ 8,450,296
Appropriated Fund Balance	203,000	-
TOTAL REVENUES:	\$ 8,595,392	\$ 8,450,296
 <u>EXPENDITURES:</u>		
Operating Expenses	\$ 8,595,392	\$ 8,450,296
TOTAL EXPENDITURES:	\$ 8,595,392	\$ 8,450,296

EXHIBIT A

FY 2019-2018 STORMWATER MANAGEMENT FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Ad Valorem Taxes	\$ 502,590	\$ 520,000
Charges for Services	7,265,627	7,287,423
Intergovernmental Revenue	700,000	-
Transfers	200,000	-
Appropriated Fund Balance	261,380	294,361
TOTAL REVENUES:	\$ 8,929,597	\$ 8,101,784
<u>EXPENDITURES:</u>		
Personal Services	\$ 1,654,036	\$ 2,222,515
Operating Expenses	3,503,369	3,481,355
Capital Outlay	2,312,433	931,700
Debt Service	1,354,908	1,355,142
Transfers to Other Funds	104,851	111,072
TOTAL EXPENDITURES:	\$ 8,929,597	\$ 8,101,784

EXHIBIT A

FY 2019-2018 BUILDING PERMITS AND INSPECTIONS FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Charges for Service	\$ 2,308,000	\$ 2,308,000
Miscellaneous Revenues	10,000	10,000
Interest	15,000	15,000
TOTAL REVENUES:	\$ 2,333,000	\$ 2,333,000
<u>EXPENDITURES:</u>		
Personal Services	\$ 1,283,357	\$ 1,638,518
Operating Expenses	511,428	493,323
Capital Outlay	10,000	-
Transfers to Other Funds	26,422	33,950
Contingency	501,793	167,209
TOTAL EXPENDITURES:	\$ 2,333,000	\$ 2,333,000

EXHIBIT A

FY 2019-2018 INFORMATION TECHNOLOGY & COMMUNICATIONS FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Charges for Services	\$ 549,542	\$ 512,757
Interest and Other Earnings	2,000	-
Misc Revenues	5,421	-
Non Revenues	2,107,594	-
Appropriated Fund Balance	90,733	-
TOTAL REVENUES:	\$ 2,755,290	\$ 512,757
<u>EXPENDITURES:</u>		
Personal Services	\$ 1,094,269	\$ 85,499
Operating Expenses	1,500,890	160,170
Capital Outlay	144,000	50,000
Transfers to Other Funds	16,131	217,088
TOTAL EXPENDITURES:	\$ 2,755,290	\$ 512,757

EXHIBIT A

FY 2019-2018 HEALTH INSURANCE FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Interest and Other Earnings	\$ 10,000	\$ 10,000
Miscellaneous Revenues	84,000	-
Non Revenues	4,551,750	-
Appropriated Fund Balance	42,002	5,346,294
TOTAL REVENUES:	\$ 4,687,752	\$ 5,356,294
<u>EXPENDITURES:</u>		
Personal Services	\$ 3,705,374	\$ 3,946,223
Operating Expenses	\$ 982,378	\$ 1,058,037
Contingency	-	352,034
TOTAL EXPENDITURES:	\$ 4,687,752	\$ 5,356,294

EXHIBIT A

FY 2019-2018 FLEET MANAGEMENT FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Charges for Services	\$ 20,537	\$ 22,591
Interest and Other Earnings	24,700	25,000
Miscellaneous Revenues	207,000	220,000
Non Revenues	4,337,737	4,198,020
Appropriated Fund Balance	-	823,397
Transfers from Other Funds	313,700	595,515
TOTAL REVENUES:	\$ 4,903,674	\$ 5,884,523
<u>EXPENDITURES:</u>		
Personal Services	\$ 516,659	\$ 688,040
Operating Expenses	1,709,370	1,794,466
Capital Outlay	1,919,552	3,070,417
Transfers	-	331,600
Contingency	758,093	-
TOTAL EXPENDITURES:	\$ 4,903,674	\$ 5,884,523

EXHIBIT A

FY 2019-2018 FLEET COMMUNICATIONS FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Non Revenues	\$ 275,400	\$ 270,500
Interest	6,000	-
Transfers from Other Funds	24,000	324,500
Appropriated Fund Balance	-	1,030,000
TOTAL REVENUES:	\$ 305,400	\$ 1,625,000
<u>EXPENDITURES:</u>		
Operating Expenses	\$ 20,000	\$ 50,000
Capital Outlay	-	1,575,000
Contingency	285,400	-
TOTAL EXPENDITURES:	\$ 305,400	\$ 1,625,000

EXHIBIT A

FY 2019-2018 FACILITIES MAINTENANCE FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Non Revenues	\$ 678,599	\$ 936,329
Appropriated Fund Balance	-	74,279
TOTAL REVENUES:	\$ 678,599	\$ 1,010,608
 <u>EXPENDITURES:</u>		
Personal Services	\$ 124,357	\$ 242,532
Operating Expenses	521,628	641,476
Capital Outlay	8,850	8,000
Transfers from Other Funds	-	118,600
Contingency	23,764	-
TOTAL EXPENDITURES:	\$ 678,599	\$ 1,010,608

EXHIBIT A

FY 2019-2018 IT INTERNAL SERVICES FUND
 PREPARED: SEPTEMBER 2018
 FINANCE: HELENA P. ALVES, LINA WILLIAMS

	FY 2017-2018 REVISED BUDGET	FY 2019-2018 BUDGET
<u>REVENUES:</u>		
Non Revenues	\$ -	\$ 1,953,225
Transfers from Other Funds	-	1,006,602
Misc. Revenue	-	500
Appropriated Fund Balance	-	226,454
TOTAL REVENUES:	\$ -	\$ 3,186,781
<u>EXPENDITURES:</u>		
Personal Services	\$ -	\$ 1,175,168
Operating Expenses	-	1,890,613
Capital Outlay	-	121,000
TOTAL EXPENDITURES:	\$ -	\$ 3,186,781

City of Palm Coast, Florida Agenda Item

Agenda Date : 09/05/2018

Department CITY CLERK Item Key 4220	Amount Account #
Subject ATTACHMENTS TO MINUTES	
Background :	
Recommended Action :	

Fiscal Year 2019 Budget 1st Public Hearing

Wednesday, September 5th 2018

Helena P. Alves, CGFO, CIA, MBA
Finance Director

Lina Williams
Central Services Manager, Budget Coordinator



Budget Preparation Timeline

January - March

- First Quarter Review
- Annual Financial Audit
- Presentation of Annual Progress Report
- Survey Results to City Council
- Annual Update of the Strategic Action Plan

April - May

- Review 10 Year Infrastructure Plan
- Departments Begin FY 2019 Budget Preparation
- Second Quarter Review
- Year to Date Budget Results Presentation



Budget Preparation Timeline

May – June

- Fund Accounting & Long Term Planning Presentation
- Property Tax & Other Revenues Presentation

July - August

- General Fund Budget Workshop
- Adopt Maximum Millage Rate (August 4th deadline)
- Third Quarter Review
- Proprietary & Special Revenue Budget Workshop
- Internal Services & Capital Funds Budget Workshop
- Final Proposed Budget Presentation



Budget Preparation Timeline

September

- Public Hearing to Adopt Tentative Millage Rate & Budget
- Public Hearing to Adopt Final Millage Rate & Budget

October – December

- FY 2018 Year End Close-out
- End of Year Review with Departments



2019 Personnel

➤ Administration:

- Safety Coordinator (start June 2019)
- Public Relations Coordinator (PT to FT)

➤ Finance:

- Business Tax Inspector

➤ Streets Maintenance:

- Equipment Operator (Mowing)
- Signal/Traffic Technician

➤ Construction Management & Engineering:

- Transportation Project Coordinator
- Construction Site Inspector (Utility)

➤ Information Technology:

- Project Manager (Operations) (start April 2019)
- Project Manager (Broadband)

➤ Utility:

- Utility System Supervisor
- Utility System Manager
- Utility System Foreman
- Utility System Technician (2)
- Utility System Operator

➤ Building:

- Building Inspector
- Plans Examiner

➤ Fleet/Facilities Maintenance:

- Staff Assistant
- Mechanic
- Facilities Supervisor
- Lead Equipment Operator (start March 2019)

Budget includes 3% average merit raise and 2.9% adjustment to starting salaries in January.



General Fund

	Budget 2018	Estimated 2018	Budget 2019	Change 2018-2019	Percentage Change
Property Taxes*	19,393,041	19,368,041	22,204,799	2,811,758	14.5%
Communication Services Tax	2,373,966	2,289,875	2,279,670	(94,296)	-4.0%
State Shared Revenue	4,055,947	4,028,047	4,216,396	160,449	4.0%
Charges for Services	6,178,740	6,016,074	5,541,317	(637,423)	-10.3%
Other Revenue	2,990,744	3,175,205	3,182,180	191,436	6.4%
Appropriated Fund Balance	-	360,380	-		
Total Revenues	34,992,438	35,237,622	37,424,362	2,431,924	6.9%
<i>*Includes \$500,000 funding for technology improvements</i>					
Operating Expenditures	34,855,992	35,237,622	36,520,118	1,664,126	4.8%
Reserves	136,446	-	154,244	17,798	13.0%
Transfer to IT Fund*	-	-	750,000	750,000	n/a
Total Expenditures	34,992,438	35,237,622	37,424,362	2,431,924	6.9%

**To support operational needs and technology improvements*

	Actual 2018	Proposed 2019	*Change 2018-2019
General Fund Personnel (FTEs)	234.00	239.00	5.00

*Public Relations Coordinator (PT to FT), Safety Coordinator, Move 50% Compliance Manager to Building Fund, Local Business Tax Inspector, EO II, Signal/Traffic Tech, Transportation Project Coordinator



Fleet Fund

	Budget 2018	Estimated 2018	Budget 2019	Change 2018-2019	Percentage Change
Internal Charges	3,607,987	3,607,987	3,454,307		
Internal/External Fuel Charges	784,100	750,287	766,304		
Misc. Revenue	45,000	82,700	45,000		
Auction Proceeds	200,000	149,000	200,000		
Transfers for New Equipment	327,300	313,700	595,515		
Appropriated Fund Balance	-	-	823,397		
Total Revenues	4,964,387	4,903,674	5,884,523	920,136	18.5%
Operating Expenditures	2,169,381	2,226,029	2,489,606		
Capital Outlay	2,007,900	1,919,552	3,070,417		
Transfer to Communications			324,500		
Replacement Reserves	787,106	758,093	-		
Total Expenditures	4,964,387	4,903,674	5,884,523	920,136	18.5%

	Budget 2018	Budget 2019	*Change 2018-2019
Personnel (FTE)	7.5	9.5	2

*Mechanic, Staff Assistant



Facilities Maintenance Fund

	Budget 2018	Estimated 2018	Budget 2019	Change 2018-2019	Percentage Change
Internal Service Charges	678,599	678,599	936,329		
Appropriated Fund Balance	-	-	74,279		
Total Revenues	678,599	678,599	1,010,608	332,009	48.9%
Operating Expenditures	627,922	654,835	1,010,608		
Replacement Reserves	50,677	23,764	-		
Total Expenditures	678,599	678,599	1,010,608	332,009	48.9%

	Budget 2018	Budget 2019	*Change 2018-2019
Personnel (FTE)	2	4	2

*Facilities Supervisor, Lead Equipment Operator (March 2019 start date)



Information Technology Fund – Internal Services

	Budget 2018	Estimated 2018	Budget 2019	Change 2018-2019	Percentage Change
Internal Service Charges	2,107,594	2,107,594	1,953,225	(154,369)	-7.3%
Misc. Revenue	2,000	2,418	500	(1,500)	-75.0%
Transfers from Other Funds*	-	-	56,602	56,602	n/a
Transfer from Enterprise Fund	237,239	254,044	200,000	(37,239)	-15.7%
Transfer from General Fund**	-	-	750,000	750,000	n/a
Appropriated Fund Balance	108,053	90,733	226,454	118,401	109.6%
Total Revenues	2,454,886	2,454,789	3,186,781	731,895	30%

*Transfer from departments for the purchase of new IT equipment

**Transfer of Property Tax revenue for technology improvements and to support operational changes

Operating Expenditures	2,392,886	2,361,789	3,065,781	672,895	28.1%
Capital Outlay	62,000	93,000	121,000	59,000	95.2%
Total Expenditures	2,454,886	2,454,789	3,186,781	731,895	30%

	2018	2019	**2018-2019
Personnel (FTE)	13	13.5	0.5

**Project Manager (start April 2019)

**Move 50% of Shared Staff Assistant to CM&E



Information Technology Fund – Enterprise

	Budget 2018	Estimated 2018	Budget 2019	Change 2018-2019	Percentage Change
Fiber Optic Charges	230,000	286,440	288,440	58,440	25.4%
Cell Tower Consulting	21,000	35,000	20,000	(1,000)	-4.8%
Cell Tower Rentals	275,000	227,684	204,317	(70,683)	-25.7%
Misc. Revenue	-	5,421	-		
Total Revenues	526,000	554,545	512,757	(13,243)	-2.5%
Operating Expenditures	151,630	209,370	225,669	74,039	48.8%
Cell Tower Consulting	21,000	35,000	20,000	(1,000)	-4.8%
Transfer to Internal Service Fund	237,239	254,044	200,000	(37,239)	-15.7%
Other	16,131	16,131	17,088	957	n/a
Capital Outlay	100,000	40,000	50,000	(50,000)	-50.0%
Total Expenditures	526,000	554,545	512,757	(13,243)	-3%
	2018	2019	2018-2019		
Personnel (FTE)	0	1	1		

*Broadband Project Manager



Building Permits Fund

	Budget 2018	Estimated 2018	Budget 2019	Change 2018-2019	Percentage Change
Permits, Fees and Miscellaneous	2,318,000	2,318,000	2,318,000		
Interest	15,000	15,000	15,000		
Total Revenues	2,333,000	2,333,000	2,333,000	-	0.0%
Operating Expenditures	1,861,675	1,852,707	2,172,291		
Reserves	471,325	480,293	160,709		
Total Expenditures	2,333,000	2,333,000	2,333,000	-	0.0%
	2018	2019	2018-2019		
Personnel (FTE)	17.55	20.05	2.50		

*Building Inspector, Plans Examiner, 50% of Compliance Manager



Utility Operating Fund

	Budget 2018	Estimated 2018	Budget 2019	Change 2018-2019	Percentage Change
Revenue*	39,767,034	40,042,310	42,395,540	2,628,506	6.6%
Fund Balance Appropriation	1,500,000	2,071,493	-	(1,500,000)	-100.0%
Total Revenues	41,267,034	42,113,803	42,395,540	1,128,506	2.7%
<i>*2019 assumes 2.9% CPI, 3.1% increase in rates, conservative growth</i>					
Customer Service	1,586,297	1,578,776	1,649,507	63,210	4.0%
Administration	860,149	829,256	876,337	16,188	1.9%
Wastewater Operations	6,615,613	8,059,811	7,741,443	1,125,830	17.0%
Water Operations	9,742,136	9,609,420	10,791,150	1,049,014	10.8%
Construction Management	-	-	530,292	530,292	N/A
Non-Departmental	22,037,153	22,036,540	20,545,811	(1,491,342)	-6.8%
Subtotal	40,841,348	42,113,803	42,134,540	1,293,192	3.2%
Contingency	425,686	-	261,000	(164,686)	-38.7%
Total Expenditures	41,267,034	42,113,803	42,395,540	1,128,506	2.7%

	2018	2019	2018-2019
Personnel (FTE)	137	144	7

Utility System Manager, Utility System Supervisor, Utility System Foreman, Utility Systems Operator, Utility System Technician(2), Construction Site Inspector



Stormwater Fund

	Budget 2018	Estimated 2018	Budget 2019	Change 2018-2019	Percentage Change
Charges for Services*	7,270,000	7,265,627	7,287,423		
Ad Valorem Taxes	502,590	502,590	520,000		
SJRWMD Grant	700,000	700,000	-		
Transfer from General Fund	-	200,000	-		
Appropriated Fund Balance	278,956	261,380	294,361		
Total Revenues	8,751,546	8,929,597	8,101,784	(649,762)	-7.4%
Operating Expenses	4,711,638	4,802,998	5,063,979		
System R&R	1,580,000	1,715,000	1,282,664		
Capital Projects	1,100,000	1,056,691	400,000		
Debt Service	1,359,908	1,354,908	1,355,142		
Total Expenditures	8,751,546	8,929,597	8,101,784	(649,762)	-7.4%

*Based on current rates



2019 Budget Summary

General Fund	\$37,424,362	Enterprise Funds	\$87,655,934
Special Revenue Funds	\$20,054,367	Utility Fund	42,395,540
CDBG fund	811,673	Utility Capital Projects Fund	25,862,557
Police Education Fund	5,500	Solid Waste Fund	8,450,296
Special Events Fund	187,170	Stormwater Management Fund	8,101,784
Streets Improvement Fund	5,246,100	Building Permits Fund	2,333,000
Recreation Impact Fee Fund	735,800	IT Enterprise Fund	512,757
Fire Impact Fee Fund	207,252	Internal Service Funds	\$17,063,206
Transportation Impact Fee Fund	2,254,735	Self Insured Health Fund	5,356,294
Old Kings Road Special Assessment Fund	427,475	Fleet Management Fund	5,884,523
BAC Fund	16,500	Communications Fund	1,625,000
SR100 Community Redevelopment Fund	2,202,162	Facilities Maintenance Fund	1,010,608
Capital Projects Fund	7,960,000	IT Internal Service Fund	3,186,781

2019 Total Proposed Budget \$162,197,869

Includes \$500,000 funding for Technology Improvements & \$5,000 increase to RSVP.



Tentative Millage Rate

2018 Millage Rate 4.5937

2019 TRIM Rate 4.7000

2019 Tentative Millage Rate 4.6989

Increase in Millage FY 18-19	Impact to Avg Tax Bill
0.1052	\$11



Action Items – Next Steps

- ✓ Adopt SR 100 CRA Tentative Budget for FY 2019 and Revised FY 2018 Budget
- ✓ Adopt Tentative Millage Rate
- ✓ Adopt Tentative Budget for FY 2019 and Revised FY 2018 Budget



Looking Ahead

Sept. 11th

Workshop - Final Stormwater Rate Study

Sept. 18th

Business Meeting - Stormwater Rate Consideration

Sept. 19th

Final Public Hearing to adopt final millage and budget

Future

Amend Budget based on action regarding Stormwater rate

