



**City of Palm Coast  
Minutes  
City Council Workshop**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
[www.palmcoastgov.com](http://www.palmcoastgov.com)

**Mayor Milissa Holland  
Vice Mayor Nick Klufas  
Council Member Eddie Branquinho  
Council Member Robert G. Cuff  
Council Member Jack D. Howell, II**

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**Tuesday, January 8, 2019**

**9:00 AM**

**CITY HALL**

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**City Staff**

**Beau Falgout, Interim City Manager  
William Reischmann, City Attorney  
Virginia A. Smith, City Clerk**

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
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- > City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- > All pagers and cell phones are to remain OFF while City Council is in session.

**A CALL TO ORDER**

*Mayor Holland called the meeting to order at 9:00 a.m.*

**B PLEDGE OF ALLEGIANCE TO THE FLAG**

**C ROLL CALL**

*Ms. Settle called the roll. All members were present.*

**D PUBLIC PARTICIPATION**

*The following citizens came forward to give their concerns, opinions and suggestions: Jack Carall and Lewis McCarthy.*

**E PRESENTATIONS**

**1 PRESENTATION MAGELLAN UPDATE TO ACTION ITEMS**

*Mr. Falgout gave a brief overview of the item. Messrs. Burkhart and Violette gave Council a presentation regarding public private partnerships. The presentation is attached to these minutes. Topics discussed included: the number of private firms available to partner with the City of Palm Coast; various strategies on the party operating the fiber network; Longboat Key's experience; hardware requirements; grants available; using entities to assist in getting the word out about expanding the network; whether there is need for the City to have their own grant writer; expenses involved; timeframe for Magellan to find partner would be six to nine months and the experience with Longboat Key using smart streetlighting. This presentation covered both items 1 and 2.*

**2 RESOLUTION 2019-XX APPROVING A WORK ORDER WITH MAGELLAN ADVISORS TO PROVIDE CONSULTING SERVICES TO SOLICIT AND SELECT A PRIVATE PARTNER FOR THE FIBERNET EXPANSION**

*This item was covered under Item 1. This item will be continued at the next Business Meeting.*

**3 PRESENTATION - UTILITY REUSE MASTER PLAN**

*Mr. Falgout gave a brief overview of the item. Messrs Adams, Henderson and Hopkins gave a presentation to Council (the presentation is attached to these minutes). Topics discussed included: the amount of reuse water the City of Palm Coast uses; the benefits of reuse water; water conservation initiatives and quantifying it; the current customers of reuse; the amount of the water stored for fire flow; the possible need to add into the Code a requirement for new developments to incorporate reuse service areas; service areas being defined by where the current connections are available; combining reuse pipes, fiber and smart streetlighting; public access reuse became available to the City in 2003; Palm Harbor Golf Course has wide fairways demanding more water; stormwater being used for irrigation for Palm Harbor, Pine Lakes and Cypress Knoll.*

**4 PRESENTATION - MANAGEMENT OF RESERVATION REQUESTS FOR SPORTS FIELDS**

*Mr. Falgout gave a brief overview on the item. Mayor Holland reviewed the request from a flag football group and she would like to have an assessment of the fields vs. the youth opportunities and what amenities are needed in the future and to present them during the budget season. Messrs. Boyer and Washington gave a presentation regarding reservations for the fields (the presentation is attached to these minutes). Topics discussed included: prioritizing reservations; priority given to organizations that are housed locally; requests from members of the Sports Alliance are done on a first come, first serve basis; limited parking available at the facilities; the cost involved; how does the County handle open field lighting; Holland Park being more conducive for local families and pick up games; capacity of fields; four baseball fields and two softball fields for over 700 children; Holland Park is not lit; the need for a short term strategy and a long term comprehensive strategy; field recovery; the need for lights in the park for family use and the need for more recreational opportunities for all residents.*

**5 ORDINANCE 2019-XX ANNEXATION OF 92+/- ACRE AREA GENERALLY LOCATED 1.3 MILES NORTH OF STATE ROAD 100 ON THE WESTSIDE AND EASTSIDE OF COLBERT LANE**

*Mr. Falgout gave a brief overview of the Items 5 and 6. Mr. Papa gave a presentation to council (the presentation is attached to these minutes). Topics included county entitlements. This item will be continued at the next Business Meeting.*

**6 RESOLUTION 2019-XX A RESOLUTION APPROVING AN AGREEMENT & PETITION FOR VOLUNTARY ANNEXATION OF 89+/- ACRES OWNED BY LIGHTHOUSE HARBOR, LLC**

*This item was covered under Item 5. The item will be continued at the next Business Meeting.*

**7 ORDINANCE 2019-XX AMENDING CHAPTER 2 ADMINISTRATION, ARTICLE 4 PLANNING AND LAND DEVELOPMENT REGULATION BOARD, SECTION 2-296, CREATION**

*Mr. Falgout gave a brief overview of the item. Mr. Tyner explained there have been times when it has been tough to get a quorum together. Other meetings they have had a quorum but not seven members seated. He also explained the training for new members. Topics discussed included qualifications of the alternates and attendance requirements. This item will be continued at the next business meeting.*

**F WRITTEN ITEMS**

**8 RESOLUTION 2019-XX APPROVING A CONTRACT WITH WPC CONSTRUCTORS, LLC. FOR THE CONSTRUCTION OF THE PUMP STATION "D" IMPROVEMENTS PROJECT.**

*Mr. Falgout gave an overview of the item. This item will be continued at the next Business Meeting.*

**9 RESOLUTION 2019-XX APPROVING MASTER SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR PROFESSIONAL UTILITY ENGINEERING SERVICES**

*Mr. Falgout gave an overview of the item. This item will be continued at the next business meeting.*

**10 RESOLUTION 2019-XX APPROVING A MASTER PRICE AGREEMENT WITH ENVIRONMENTAL LAND SERVICES INC., OF BUNNELL, FL FOR ROAD MATERIALS**

*Mr. Falgout gave an overview of the item. This item will be continued at the next business meeting.*

**11 RESOLUTION 2019-XX CONCRETE CONSERVATION, LLC. REHABILITATION OF WASTEWATER STRUCTURES**

*Mr. Falgout gave an overview of the item. This item will be continued at the next business meeting.*

**12 RESOLUTION 2019-XX APPROVING A MASTER PRICE AGREEMENT WITH HARRIS CULVERT FOR CULVERT PIPES**

*Mr. Falgout gave an overview of the item. This item will be continued at the next business meeting.*

**13 RESOLUTION 2019-XX APPROVING AN AGREEMENT WITH FLAGLER VOLUNTEER SERVICES, INC.**

*Mr. Falgout gave an overview of the item. This item will be continued at the next business meeting.*

**14 RESOLUTION 2019-XX APPROVING PIGGYBACKING THE SOURCEWELL CONTRACT WITH STAPLES CONTRACT & COMMERCIAL, INC. TO PURCHASE VARIOUS OFFICE SUPPLIES**

*Mr. Falgout gave an overview of the item. This item will be continued at the next business meeting.*

**G PUBLIC PARTICIPATION**

*The following citizens came forward to give thier concerns, opinions and suggestions: Celia Pugliesse; Kyle Berryhill.*

**H DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*CM Howell reported he is working with the YMCA. He felt the City and in particular, City Hall, was lacking in Holiday decorations. August 7th is National Purple Heart Day. He would like to have the fountains in the City flow purple on that day. The organization would pay for the costs. He reported on a meeting with Steve Flanagan and Barbara Grossman . He thought it would be advantageous to form an adhoc task force to review the code and make suggestions regarding improvements.*

*VM Klufas congratulated Mr. Falgout on his birth of his little girl. He thank Mr. Flanagan and Mr. Burkhart for their work.*

*CM Branquinho wished all a Happy New Year.*

*CM Cuff reported the Historical Society is kicking off their lecture series. The female softball used to play at the county fields.*

*Mayor Holland has received a number of complaints regarding WastePro. Mr. Falgout responded he felt the service has been unacceptable.*

*She announced the Mayor's 90 day challenge and asked all to sign up.*

**I DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*No report.*

**J DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*Mr. Falgout thanked all for their help in his absence. He reported Mark Carmen retired from the Sheriff's Department.*

**K ADJOURNMENT**

*Vice Mayor Klufas adjourned the meeting at 12:01 p.m.*