



**City of Palm Coast  
Minutes  
City Council Workshop**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
[www.palmcoastgov.com](http://www.palmcoastgov.com)

**Mayor Milissa Holland  
Vice Mayor Nick Klufas  
Council Member Eddie Branquinho  
Council Member Robert G. Cuff  
Council Member Jack D. Howell, II**

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**Tuesday, January 29, 2019**

**9:00 AM**

**CITY HALL**

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**City Staff**

**Beau Falgout, Interim City Manager  
William Reischmann, City Attorney  
Virginia A. Smith, City Clerk**

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
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- > City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- > All pagers and cell phones are to remain OFF while City Council is in session.

**A CALL TO ORDER**

*Mayor Holland called the meeting to order at 9:00 a.m.*

**B PLEDGE OF ALLEGIANCE TO THE FLAG**

**C ROLL CALL**

*Ms. Settle called the roll. All the members were present.*

**D PUBLIC PARTICIPATION**

*The following people came forward to give their concerns, opinions and suggestions: Mike Cochiello,*

**E PRESENTATIONS**

**1 PRESENTATION – HIGH TECH CORRIDOR PRESENTATION**

Mayor Holland introduced the speakers, Randy Berridge, Sarah Hale, Helga Van Ecker and Wynn Newingham. Mr. Falgout gave a brief overview. The group gave a presentation to Council regarding the High Tech Corridor. Topics discussed and included: the increase in the number of residents coming to the State of Florida by 2030; Designs for Health, a corporation located in Palm Coast, benefitted from working with the Corridor; the Corridor's assistance for entrepreneurs; more than half the entrepreneurs listed in Flagler County are women owned businesses; expanding downtown Palm Coast and focusing on fiber; developing a more specific work items or strategic initiatives; speaking to a consultant, Randy Morris of RM Strategies in Lake Mary being a good resource; Mr. Morris's growth initiative providing for high tech companies such as AAA and AT&T; and grant opportunities.

## **2 PRESENTATION - OPTIONS FOR UNFUNDED PRIORITIES: PAVEMENT MANAGEMENT PROGRAM AND PUBLIC WORKS FACILITY**

Mr. Falgout gave an overview of the item. Carl Cote, Helena Alves and Nestor Abreau gave a presentation to Council regarding pavement management program and the public works facility.

### *Road Maintenance*

Topics discussed included: the 1/2 sales tax funding ended in 2011; the City maintains over 1,000 of lane miles; citizens interest being on roads and infrastructure; the funding source being gas tax; better communication to the public and; the limitation of being reliant on one funding source.

### *Public Works Facility*

Topics discussed included: the current conditions of the Public Works facility; drainage issues; interior of the building have water intrusion; the need for meeting space in order for the crews to be coordinated in their efforts; the expense per year of leasing the trailer which is used as part of the Public Works operation; the cost increase if the project is done by piece meal; the increase in costs reflects administrative costs; the projects that would be cut such as Long Creek Park, Indian Trails Neighborhood Park and Quail Hollow Neighborhood Park in order to fund the project; borrowing mechanisms; Charter dictating how the City can borrow funds (not more than 15 million or cannot be paid back within 36 months); accelerating the build out in order for it not to extend to 2024; the facility not meeting current codes; site work being required in order to address the drainage fix; Option A being the least amount of cost, completing in a more timely basis; opposition to use a utility tax; bondable revenue having criteria; being creative with funding sources; use of grants; moving stormwater out to Public Works; the masterplan designating a spot for being used as an employee shelter; using stormwater fees and/or utility fees; utilizing a financial advisor's expertise and FEMA options.

It was the consensus of Council to go to with Option C but to accelerate the process.

**3 RESOLUTION 2019-XX APPROVING A WORK ORDER WITH DANELLA AND AUTHORIZING EXPENSES, NOT-TO-EXCEED \$250,000.00, ASSOCIATED WITH PHASE THREE OF THE SIGNAL OPTIMIZATION PROJECT**

*Mr. Falgout gave an overview and has been in coordination with the Sheriff's office. The Sheriff will be storing the footage. Carl Cote gave a presentation to Council. Topics discussed included the position of the camera and fixed license plate reader; real time capability for the sheriff's office; the interlocal agreement; traffic engineer; requirement for a fiber backbone; maintenance of the cameras and new development s incorporating fiber.*

*This item will be continued at the next business meeting.*

**4 RESOLUTION 2019-XX APPROVING A MASTER SERVICE AGREEMENT WITH GUIDEPOST SOLUTIONS, LLC FOR SOLUTIONS FOR OUR CITY WIDE SECURITY ASSESSMENT AND MASTER PLAN**

*Mr. Falgout gave an overview and has been in coordination with the Sheriff's office. Messrs. Burkhart and Patrick Markham, Guidepost; gave a presentation to Council City Wide-Security Assessment. Topics discussed included: the difference between law enforcement and security; how to organize the data; vandalism in the park; damaging the equipment at the Indian Trails Sport's Complex; defining the assets; and the Masterplan will be presented in June.*

*This item will be continued at the next business meeting.*

**5 PRESENTATION - CELL TOWER UPDATE**

*Mr Falgout gave a brief overview. Daniel Turnpaw from Diamond and Mr. Burkhart provided a presentation to Council. Topics discussed included: the average height of these towers being 150 ft; delay in getting FAA approval; the merger of T-mobile and Sprint; Verizon; lthe effects of the Federal Govenment shutdown on the approval processes for the towers, as well as the merger.*

**F WRITTEN ITEMS**

**6 RESOLUTION 2019-XX APPROVING CONTRACTS WITH EAU GALLIE ELECTRIC FOR THE CONSTRUCTION OF SIX FEMA GENERATORS PROJECT**

*Mr Falgout indicated there is still work to be done on this item and will be coming back at another workshop.*

**7 RESOLUTION 2019-XX APPROVING A CONTRACT WITH MILLER PIPELINE, LLC, FOR THE 2019 SANITARY SEWER LINING PROJECT**

*Mr. Falgout gave a brief overview of the item. This item will be continued at the next Business Meeting.*

**8 RESOLUTION 2019-XX APPROVING A WORK ORDER WITH CPH INC., TO IMPLEMENT PHASE II RESEARCH PROJECT TO IMPROVE THE QUALITY OF WATER**

*Mr. Falgout gave a brief overview of the item. This item will be continued at the next Business Meeting.*

**9 RESOLUTION 2019-XX PURCHASE AGREEMENT FOR GRUNDFOS SUBMERSIBLE PUMPS**

*Mr. Falgout gave a brief overview of the item. This item will be continued at the next business meeting.*

**G PUBLIC PARTICIPATION**

*The following citizens gave their concerns, opinions and suggest; Mike Cullar, Celia Pugliese, Steve Carr, Tom Oelsner and Elenor Olesner and Mr. Nielebeck.*

**H DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*VM Klufas congratulated Mayor Holland on suggesting the City go out for a Request for Solutions (RFS). He was pleased with the meeting today*

*CM Branquinho asked for an update on the meeting with WastePro. Mayor Holland reported that the City was very clear on the level of service the residents expect. WastePro is in the process of seeking out new employess. Mr. Falgout added that they will be adding two more routes in the near future and the City is is increasing the monitoring of the trucks servicing the area.*

*Mayor Hollland asked that in the spirit of Shop local if the City would consider providing training to local businesses on how to be more successful in the bidding process. Mr. Falgout indicated that they could partner with the BAC in that training.*

*City Clerk Virginia Smith announced that there will be a Special Meeting with SGR to review and narrow down the candidates on February 19 at 6 p.m. The two day interviews will be conducted on March 7 and March 8.*

**I DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*Attorney Reischmann informed the public that the authorities of the City Manager are located in the City's charter.*

**J DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

*Mr. Falgout welcomed Commander Williams and was happy to report that he has been appointed as the new Palm Coast Liaison of the Sheriff's Department. He warned Council that the February 5 meeting will be long because of the meeting cancellation in January.*

**K ADJOURNMENT**

*The meeting adjourned at p.m.*

*Respectfully submitted,*

*Kathleen E. Settle, CMC  
Deputy City Clerk*

**10 CALENDAR/WORKSHEET**

**11 ATTACHMENTS TO MINUTES**