



**City of Palm Coast
Minutes
BEAUTIFICATION AND
ENVIRONMENTAL
ADVISORY COMMITTEE**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

*Chairman Jeffery Seib
Committee Member Edward Beier
Committee Member Marcia Foltz
Committee Member Glenn Partelow*

Thursday, January 24, 2019

5:00 PM

COMMUNITY WING OF CITY HALL

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>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

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>All pagers and cell phones are to remain OFF during the Committee meeting.

>Other matters of concern may be discussed as determined by Committee during the meeting.

>If you wish to obtain more information regarding the agenda, please contact the City Clerk's office at 386-986-3713.

A CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Seib called the January 24, 2019 Beautification and Environmental Advisory Committee (BEAC) Meeting to order at 5:00PM.

B ROLL CALL

Present and responding to roll call were:

Mr. Partelow

Mr. Beier

Ms. Foltz

Mr. Seib

Staff:

Beth Dawson - Landscape Architect

Jordan Myers - Environmental Planning Technician

C MINUTES

1 MEETING MINUTES OF THE DECEMBER 6, 2018 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE MEETING

Pass

Motion made to approve as presented made by Committee Member Beier and seconded by Committee Member Partelow

Approved - 4 - Committee Member Edward Beier, Committee Member Marcia Foltz, Chairman Jeffery Seib, Committee Member Glenn Partelow

D OLD BUSINESS

2 CITY MAINTENANCE OF POND AND LAKE BANKS UPDATE

Discussion of previous motion / recommendation made by the BEAC members to limit the mowing of the edge of City ponds ensued. Ms. Dawson gave an update after discussion with the City's Public Works Division regarding mowing procedures.

Received and Filed

3 TOWN CENTER CENTRAL PARK SCULPTURE GARDEN UPDATE

Ms. Dawson gave an update on the status of the Town Center Sculpture Garden, staff was awaiting the engineering drawings to be submitted. Ms. Dawson indicated that the drawings were submitted last week and next steps would be to review the plans with public works. Ms. Dawson also gave an update on the materials that would be used for the base of the sculpture (i.e. concrete). It is estimated by Ms. Dawson that one of the sculptures would be installed sometime during the second quarter FY'2019. The rest of the sculptures would be installed as phase II of Central Park proceeds.

Received and Filed

E NEW BUSINESS

4 ELECTION OF A NEW VICE CHAIR

The BEAC members decided to postpone the vote on the Vice Chair position until the new BEAC member is selected by City Council. Ms. Dawson reminded the BEAC members that Mr. Jones was also a member of the Palm Coast Arts Commission and that a member of the BEAC should be named to that organization as a replacement for Mr. Jones.

Pass

Motion made to Table made by Committee Member Partelow and seconded by Committee Member Beier

Approved - 4 - Committee Member Edward Beier, Committee Member Marcia Foltz, Chairman Jeffery Seib, Committee Member Glenn Partelow

5 CITY POLICY FOR REVIEW OF UNDEVELOPED PROPERTY

Ms. Dawson provided a link to the City of Palm Coast zoning map. Discussion ensued of Flagler County's sale of property to Flagler Hospital.

Ms. Dawson was asked by the BEAC members what the process is for land being donated from a developer to the City, such as in the case of the Palm Coast Park DRI, which is reported to be donating some land to the City for a park. Ms. Dawson indicated that she would have to review with City Staff and have the appropriate person address this question for the BEAC members.

Mr. Seib asked for clarification on the annexation process that the City uses and Ms. Dawson will provide more information at a future BEAC meeting.

Received and Filed

6 SAWMILL CREEK PALM COAST PARK DEVELOPMENT HULETT BRANCH BUFFER

Chair Seib questioned what could be done when a property owner impacts the landscape buffer as though it is part of their personal property (clearing the buffer down to the water line). Ms. Myers explained that the City's Code Enforcement Division staff are not allowed to go onto someone's property to verify if the homeowner is clearing the buffer. They could only intervene if a complaint is filed regarding that situation. Ms. Myers relayed a story of one homeowner who had cleared mangroves from City owned property and was required to pay to mitigate the situation.

Received and Filed

7 ENVIRONMENTAL REVIEW PROCESS EDUCATION

Ms. Myers addressed some questions raised by BEAC member Ms. Foltz. Discussion ensued among the BEAC members and staff regarding the process of site development for the lands within the Palm Coast Park DRI. Ms. Myers explained to the BEAC members the process used by QEP (Qualified Environmental Professionals) to rate wetlands as either optimal, moderate or minimal.

Received and Filed

8 LANDSCAPE TREE PROTECTION

Received and Filed

Ms. Dawson clarified that this item is covered in chapter 11 of the Land Developed Code.

F PUBLIC PARTICIPATION

Chair Seib opened the meeting to public comment at 6:11PM and seeing no one approach the podium closed the meeting to public comment at 6:12PM.

G DISCUSSION OF MATTERS NOT ON THE AGENDA

Discussion of the role of the BEAC with regarding to environmentally sensitive properties within Flagler County, outside of Palm Coast, ensued.

H ADJOURNMENT

Motion made that the meeting be adjourned by Mr. Partelow and the motion was seconded by Ms. Foltz.

The meeting was adjourned at 6:19PM.

*Respectfully Submitted by:
Irene Schaefer, Recording Secretary*