



**City of Palm Coast
Minutes
City Council Business-
Special**

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

**Mayor Milissa Holland
Vice Mayor Nick Klufas
Council Member Eddie Branquinho
Council Member Robert G. Cuff
Council Member Jack D. Howell, II**

Tuesday, January 22, 2019

9:00 AM

CITY HALL

City Staff

**Beau Falgout, Interim City Manager
William Reischmann, City Attorney
Virginia A. Smith, City Clerk**

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
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- > All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

Mayor Holland called the meeting to order at 9:00 A.M.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

City Clerk Virginia Smith called the roll. Council Member Howell was absent. Ms. Smith announced that the meeting of January 15, 2019 was cancelled due to a lack of quorum.

D. PRESENTATION AND DISCUSSION

**1. PRESENTATION BY SGR OF APPLICANTS FOR CITY MANAGER AND
SELECTION OF SEMI-FINALISTS FOR THE NEXT CITY MANAGER**

Mr. Thomas of SGR presented a PowerPoint presentation on the candidates and his recommendations. Council narrowed the list via voting on tally sheets, which is attached to these minutes.

Council Member Klufas asked that two of the applicants also be included in the ranking process. Those candidates were Warren Brown and Donald Kewley.

The following candidates made the short list to go through to the second round: Beau Falgout, Jeff Oris, Mike McNees, Ricardo Mendez, Brent Moran, Claire Collins, David Strahl, Greg Young, Jim Drumm, Jeff Eder, Ken Kelly, Matt Morton, Robin Hayes, Sean Ratican, Charles Brown and Donald Kewley.

Mr. Thomas went over next steps: a questionnaire with a writing sample, three video recordings and a media search. He counseled, there might be a couple of the candidates that will drop out. After all the responses are received, Council will receive a briefing book and SGR will give Council approximately ten days to review. The purpose of the meeting will be to go through the finalists and whittle down the applicants to the final few that will be invited to interview.

He suggested the candidates receive community tours, welcome breakfast, meet with senior staff and a meet and greet with the community. One on one interviewing was discussed. Mr. Thomas explained in other cities have one on one in very short intervals. It was the consensus of Council to have one on one meetings with the applicants, as well as, meeting with the Council as a whole.

Motion by Vice Mayor Klufas, seconded by CM Branquinho to make the 14 +2 candidates discussed early to make our finalists. The motion carried unanimously.

Public Comment:

No Comments were received.

Mr. Thomas reviewed the tentative schedule. Mayor Holland asked the Council Members to give the Clerk tentative dates to meet.

E. ADJOURNMENT

The meeting was adjourned at 12:09 p.m.

*Respectfully submitted by: Virginia A. Smith, MMC
City Clerk*