

City of Palm Coast  
COUNCIL WORKSHOP  
City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
Tuesday, October 8, 2019  
9:00 a.m.

Mayor Milissa Holland  
Vice Mayor Nick Klufas  
Council Member Eddie Branquinho  
Council Member Robert G. Cuff  
Council Member Jack D. Howell, II

AGENDA

City Staff  
Matthew Morton, City Manager  
William Reischmann, City Attorney  
Virginia A. Smith, City Clerk

Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

Other matters of concern may be discussed as determined by City Council.

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City Council Meetings are streamed live on YouTube

All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

Vice Mayor Klufas called the meeting to order at 9:00 a.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

Ms. Settle called the roll. Mayor Holland was absent. All other members were present.

D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or on a previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

Phyllis Scheffler spoke of her history with the permitting and inspection processes with the City.

Celia Pugliese was grateful for the meeting with Mr. Morton and staff. She addressed the speed in the waterway. She was concerned of the wake from the boats and the effect on residents' private property.

Robert MacDonald spoke of hunger issues for children in the area. His daughter was also concerned about the number of children in the area diagnosed with cancer. How much money have we lost on the golf course in 2019?

Steve Carr also spoke of the speeding in the canal. Why can't the city place an ad in the paper or talk about it on the radio? He also was concerned about the speeding on Florida Park Drive, particularly on the weekend.

Vice Mayor Klufas addressed the citizens and asked staff to send Mr. MacDonald the information he requested.

#### E. PRESENTATIONS

1. RESOLUTION 2019-XX APPROVING THE CULTURAL ARTS GRANTS FOR THE FISCAL YEAR 2019-2020

Lauren Johnston provided a presentation to Council regarding the recommended awards for the Cultural Arts Grant. Topics discussed included the number of applicants; past years' amounts. This item will be continued at the next Business Meeting.

2. RESOLUTION 2019-XX APPROVING A WORK ORDER WITH POND & COMPANY FOR DESIGN AND CONSTRUCTION ENGINEERING SERVICES FOR THE WASTEWATER TREATMENT PLANT #1 ADMINISTRATION BUILDING

Richard Adams and Mary Kronenberg gave a presentation to Council. Topics discussed included the number of additional employees able to utilize the space; timeline when it will get finish and the proposed completion of the project being December 2021. This item will be continued at the next Business Meeting.

#### F. WRITTEN ITEMS

3. RESOLUTION 2019-XX AUTHORIZING A BANK LOAN FOR THE PURPOSE OF FINANCING STORMWATER IMPROVEMENTS

Helena Alves spoke to the item. Representatives of CenterState Bank reviewed the type of loan with Council. Topics discussed included no penalty for payoff; a not for profit loan and the benefits of that type of loan; the 20 year loan interest rate of 2%. This item will be continued at the next Business Meeting.

4. RESOLUTION 2019-XX APPROVING MODIFICATION #3 TO THE AGREEMENT BETWEEN THE CITY OF PALM COAST AND FLORIDA DIVISION OF EMERGENCY MANAGEMENT FOR THE PURCHASE AND INSTALLATION OF A GENERATOR AT CITY HALL

Carl Cote reviewed the history of the item. Topics discussed included the timeline; six to eight months before the generator will be fully operational; the location of the generator. This item will be continued at the next Business Meeting.

5. RESOLUTION 2019-XX APPROVING PIGGYBACKING THE SOURCEWELL CONTRACT WITH CATERPILLAR FOR THE PURCHASE OF THE CITY HALL GENERATOR

Carl Cote gave a brief overview of the item. This item will be continued at the next Business Meeting.

6. RESOLUTION 2019-XX APPROVING CONTINUING SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR BUILDING INSPECTION AND PLAN REVIEWER SERVICES

Jason DeLorenzo gave an overview of the item. Topics discussed included the location of the firms. This item will be continued at the next Business Meeting.

7. RESOLUTION 2019-XX APPROVING MASTER SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR CITYWIDE TRAFFIC ENGINEER SERVICES

Carl Cote gave a brief overview of the item and explained they are continuing service contracts. This item will be continued at the next Business Meeting.

8. RESOLUTION 2019-XX APPROVING MASTER SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR CITY WIDE CIVIL ENGINEERING SERVICES

Carl Cote gave an overview of the item and explained why choosing the number of firms. This item will be continued at the next Business Meeting.

9. RESOLUTION 2019-XX APPROVING MASTER SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR STORMWATER PIPE INSPECTION SERVICES

Carl Cote gave an overview of the item. This item will be continued at the next business meeting.

10. RESOLUTION 2019-XX APPROVING MASTER SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR MINOR PIPE SERVICES

Carl Cote gave a brief overview of the item. This item will be continued at the next Business Meeting.

11. RESOLUTION 2019-XX APPROVING MASTER SERVICES AGREEMENTS FOR EMERGENCY CONSTRUCTION SERVICES

Richard Adams gave a brief overview of the item. Topics discussed included the amount money allotted to be spent on the item. This item will be continued at the next Business Meeting.

12. RESOLUTION 2019-XX APPROVING MASTER SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR WASTEWATER EMERGENCY TANK TRUCKING SERVICES

Richard Adams gave an overview of the item. This item will be continued at the next Business Meeting.

13. RESOLUTION 2019-XX APPROVING MASTER SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR GEO-TECHNICAL AND LABORATORY SERVICES

Carl Cote gave a brief overview of the item. This item will be continued at the next Business Meeting.

14. RESOLUTION 2019-XX APPROVING MASTER SERVICES AGREEMENTS WITH ADVANCED ENVIRONMENTAL LABORATORIES, INC. AND PACE ANALYTICAL SERVICES, LLC FOR LABORATORY ANALYSIS

Mr. Adams gave an overview of the item. This item will be continued at the next Business Meeting.

15. RESOLUTION 2019-XX APPROVING A MASTER SERVICES AGREEMENT WITH FLORIDA METER SERVICES FOR TESTING AND REPAIRS OF REVENUE AND WELL METERS

Richard Adams gave a brief overview of the item. This item will be continued at the next Business Meeting.

16. RESOLUTION 2019-XX APPROVING MSA WITH G.E.M. STONE CONTRACTORS, INC. FOR UNDERGROUND UTILITY LOCATES

Richard Adams gave a brief overview of the item. This item will be continued at the next Business Meeting.

17. RESOLUTION 2019-XX APPROVING A WORK ORDER WITH AQUATIC MANAGEMENT PLUS, LLC FOR WEED CONTROL FOR THE FRESHWATER STORMWATER DRAINAGE SYSTEM

Carl Cote gave an overview of the item. This item will be continued at the next Business Meeting.

18. RESOLUTION 2019-XX PIGGYBACKING CITY OF PLANTATION'S CONTRACT WITH ALLIED UNIVERSAL FOR THE PURCHASE OF SODIUM HYPOCHLORITE

Richard Adams gave an overview of the item. This item will be continued at the next Business Meeting.

19. RESOLUTION 2019-XX APPROVING A MASTER PRICE AGREEMENT WITH CARMEUSE LIME AND STONE FOR THE PURCHASE OF CALCIUM BULK QUICKLIME

Richard Adams gave an overview of the item. This item will be continued at the next Business Meeting.

20. RESOLUTION 2019-XX APPROVING MASTER PRICE AGREEMENTS WITH CHEMICAL SYSTEMS OF ORLANDO, INC. AND HAWKINS, INC., FOR THE PURCHASE OF VARIOUS CHEMICALS

Richard Adams gave an overview of the item. This item will be continued at the next Business Meeting.

G. PUBLIC PARTICIPATION

Phyllis Scheffler continued to speak of her issues of the permitting and inspection processes.

Jack Carall asked for the dollar amounts in the titles of the resolutions. He also thought the agenda could be put together differently so that the Directors could address all of their items at one time.

Vice Mayor Klufas address those that came forward during Public Participation.

H. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Howell was also concerned regarding the building and inspection process. He wondered how much the City has lost because of this builder.

Council Member Cuff spoke of the litter complaints he has received. He has been working with civic groups to adopt a street, neighborhood. He also hoped that the citizens would take it upon themselves to help out as much as they can to pick up in their neighbors.

Council Member Branquinho also has received complaints about littering. He thought there should be a marketing program to address this problem.

I. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

No report.

J. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

No report.

K. ADJOURNMENT

Motion by Council Member Branquinho to adjourn the meeting. The meeting adjourned at 10:08 a.m.

Respectfully submitted,  
Kate Settle, CMC  
Deputy City Clerk