



City of Palm Coast

Agenda

COUNCIL WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor Milissa Holland
Vice Mayor Nick Klufas
Council Member Eddie Branquinho
Council Member Robert G. Cuff
Council Member Jack D. Howell, II

Tuesday, February 26, 2019

Immediately following the Special Meeting

CITY HALL

City Staff

Beau Falgout, Interim City Manager

William Reischmann, City Attorney

Virginia A. Smith, City Clerk

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- > In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- > All pagers and cell phones are to remain OFF while City Council is in session.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG

C ROLL CALL

D PUBLIC PARTICIPATION

E PRESENTATIONS

1 PRESENTATION - CITIZEN'S SURVEY

F WRITTEN ITEMS

2 RESOLUTION 2019-XX APPROVING MASTER SERVICES AGREEMENT WITH PRO LIME CORPORATION

3 RESOLUTION 2019-XX APPROVING A WORK ORDER WITH DRMP FOR ADDITIONAL

DESIGN SERVICES FOR THE BELLE TERRE SAFETY IMPROVEMENT PROJECT

- G PUBLIC PARTICIPATION**
- H DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**
- I DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**
- J DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**
- K ADJOURNMENT**

4 CALENDAR/WORKSHEET

5 ATTACHMENTS TO MINUTES

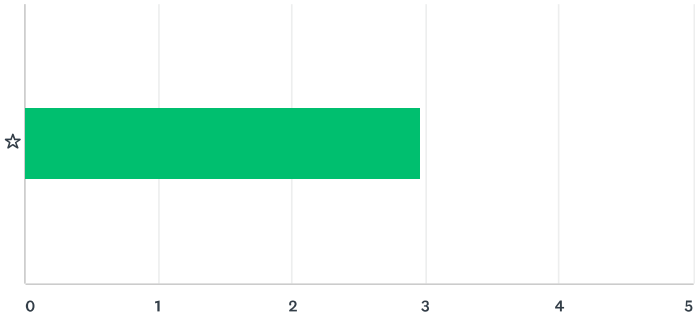
City of Palm Coast, Florida Agenda Item

Agenda Date: 2/26/2019

Department	PLANNING	Amount
Item Key	6065	Account
Subject	PRESENTATION - CITIZEN'S SURVEY	
Background :	Staff will provide a presentation on the results of the 2018-2019 Citizens Survey. Attached are the results without individual comments. The full results, including individual comments, are available on the City's website.	
Recommended Action :	Presentation only	

Q1 Please rate the overall appearance of Palm Coast:

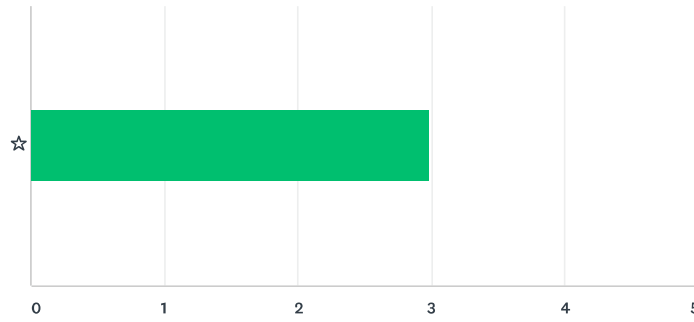
Answered: 5,510 Skipped: 38



	POOR	FAIR	GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
☆	1.02% 56	10.15% 559	60.11% 3,312	28.73% 1,583	5,510	2.96

Q2 Please rate the overall quality of life in Palm Coast:

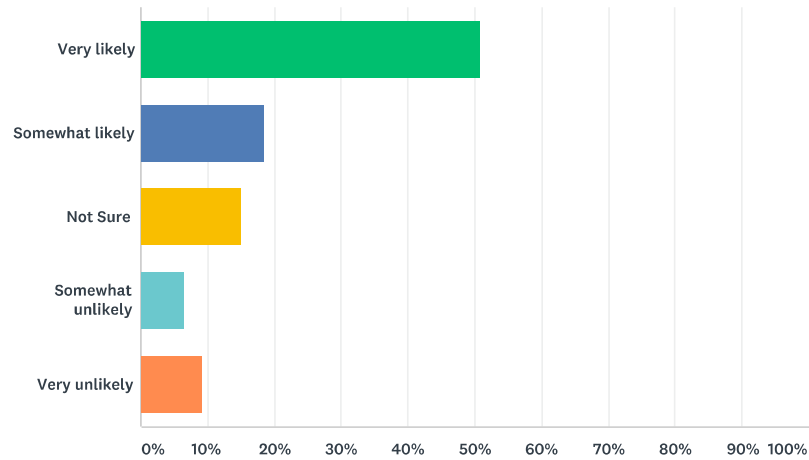
Answered: 5,505 Skipped: 43



	POOR	FAIR	GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
☆	2.43% 134	17.62% 970	59.24% 3,261	20.71% 1,140	5,505	2.98

Q3 Please indicate how likely or unlikely you are to remain in Palm Coast for the next five years:

Answered: 5,526 Skipped: 22



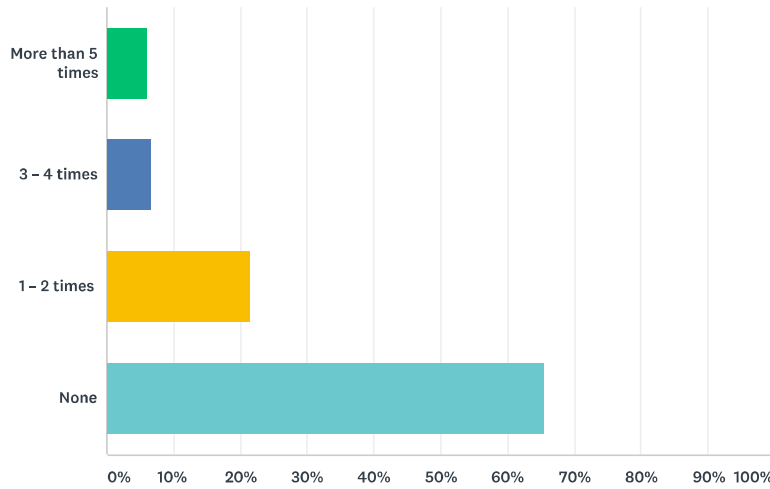
ANSWER CHOICES		RESPONSES	
Very likely		50.81%	2,808
Somewhat likely		18.44%	1,019
Not Sure		15.13%	836
Somewhat unlikely		6.39%	353
Very unlikely		9.23%	510
TOTAL			5,526

Q4 If you expect to leave Palm Coast, what would be the reason?

Answered: 2,863 Skipped: 2,685

Q5 How many times did you participate in a City recreational program such as a class, social activity, camp or trip in the past year?

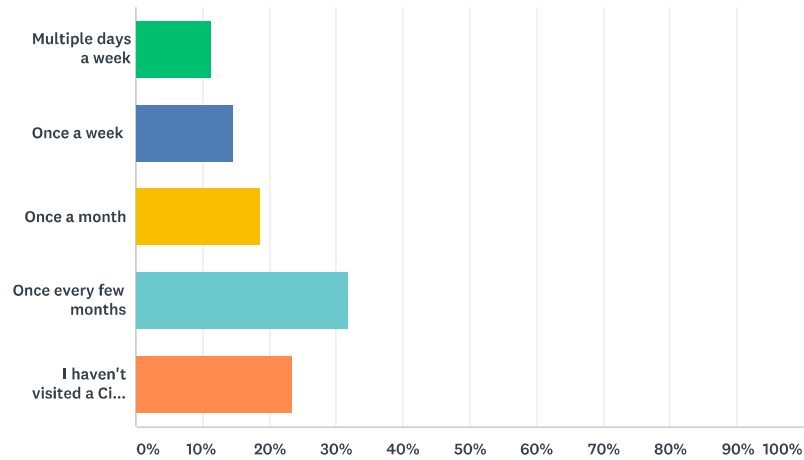
Answered: 5,520 Skipped: 28



ANSWER CHOICES		RESPONSES	
More than 5 times		6.09%	336
3 – 4 times		6.78%	374
1 – 2 times		21.65%	1,195
None		65.49%	3,615
TOTAL			5,520

Q6 How frequently do you visit a City park? Learn more about our parks - palmcoastgov.com/parks

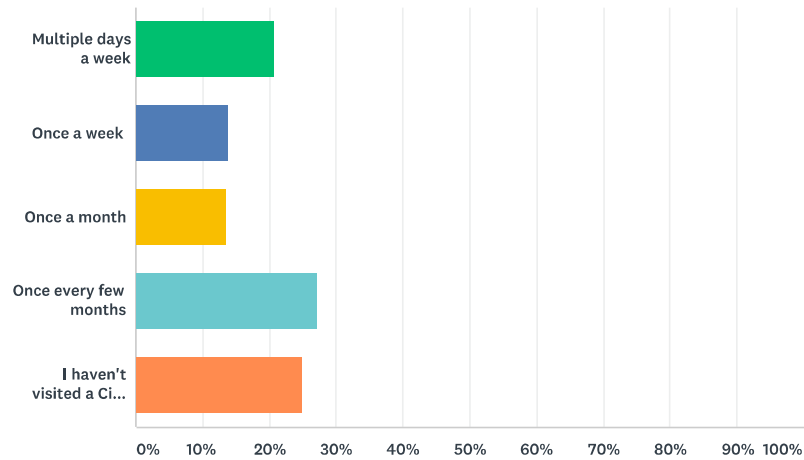
Answered: 5,525 Skipped: 23



ANSWER CHOICES	RESPONSES	
Multiple days a week	11.24%	621
Once a week	14.73%	814
Once a month	18.71%	1,034
Once every few months	31.87%	1,761
I haven't visited a City park in the past year	23.44%	1,295
TOTAL		5,525

Q7 How frequently have you used the trail system, pathways and sidewalks within the City? Learn more about our trails - palmcoastgov.com/trek-it-out

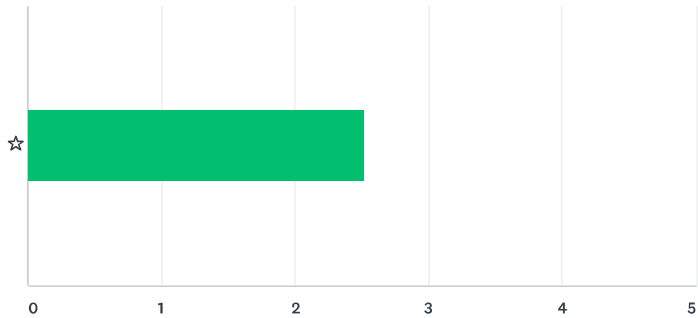
Answered: 5,515 Skipped: 33



ANSWER CHOICES	RESPONSES	
Multiple days a week	20.65%	1,139
Once a week	13.74%	758
Once a month	13.60%	750
Once every few months	27.16%	1,498
I haven't visited a City park in the past year	24.84%	1,370
TOTAL		5,515

Q8 Please rate the overall private sector economic health of Palm Coast:

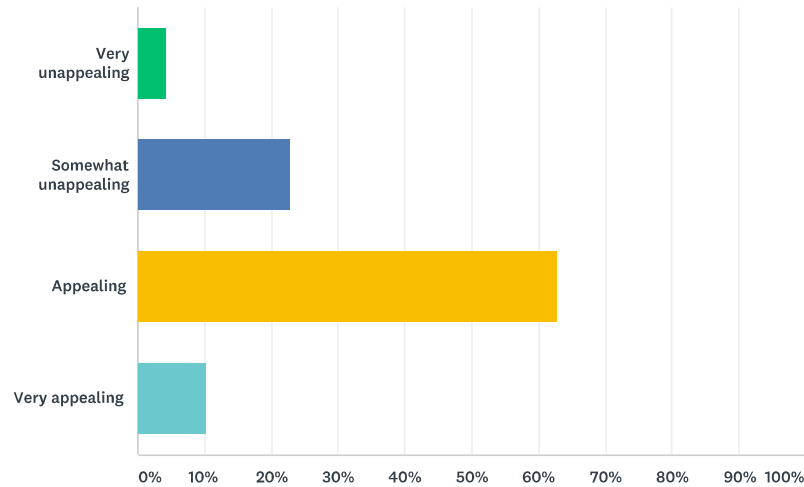
Answered: 4,939 Skipped: 609



	POOR	FAIR	GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
☆	9.07% 448	36.42% 1,799	48.11% 2,376	6.40% 316	4,939	2.52

Q9 How would you describe the overall visual and architectural appeal of businesses in Palm Coast?

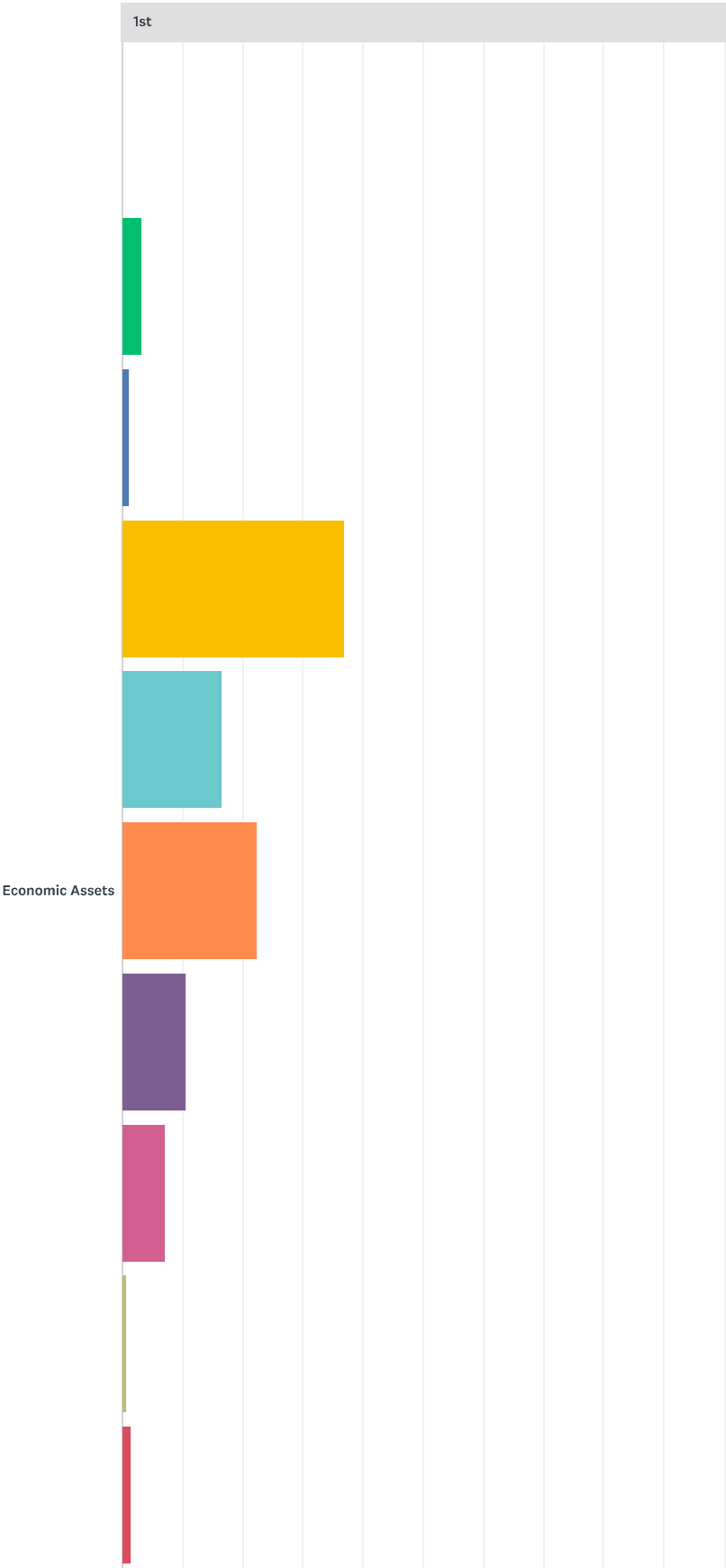
Answered: 5,122 Skipped: 426



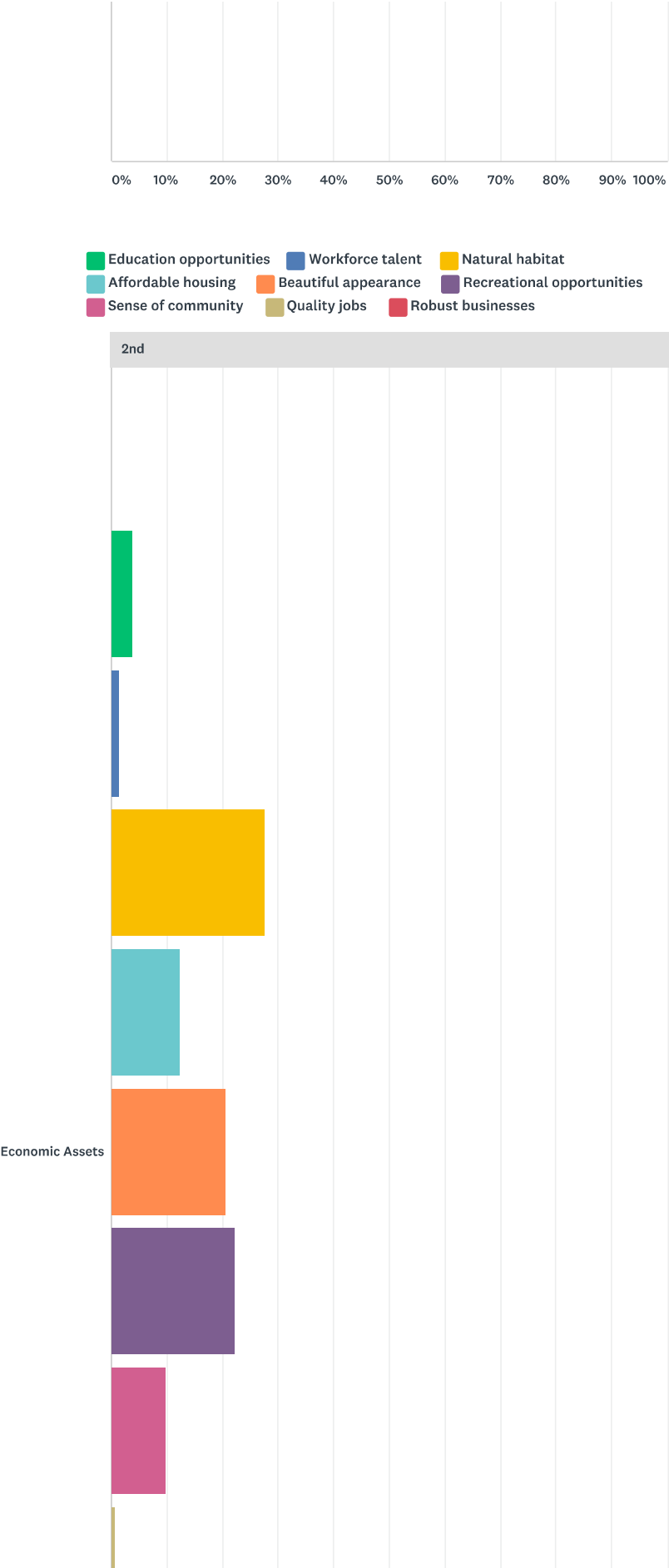
ANSWER CHOICES	RESPONSES	
Very unappealing	4.14%	212
Somewhat unappealing	22.88%	1,172
Appealing	62.71%	3,212
Very appealing	10.27%	526
TOTAL		5,122

Q10 What do you believe are the City’s top three greatest assets?

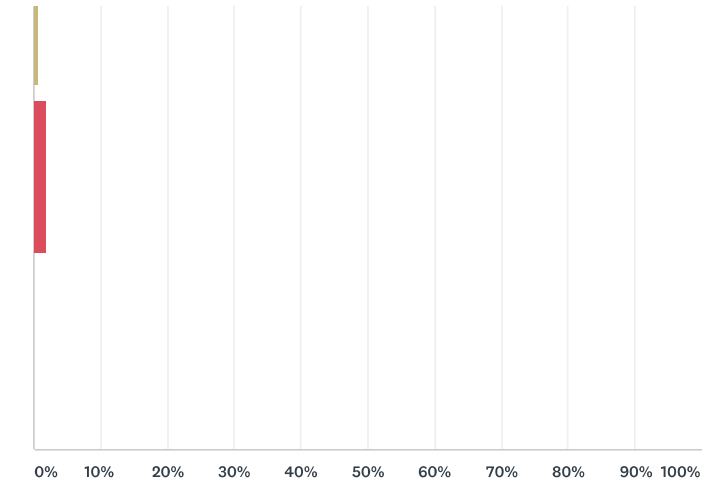
Answered: 4,649 Skipped: 899



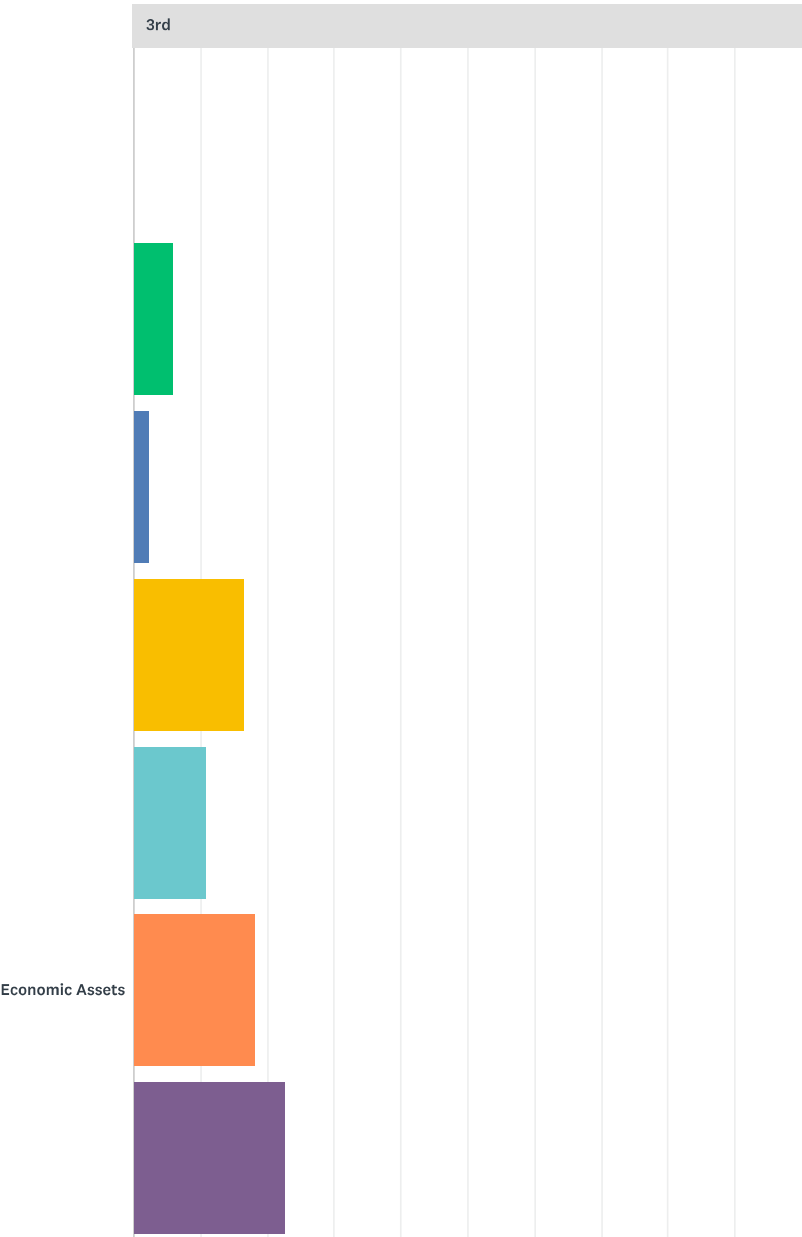
2018-2019 Citizen's Survey



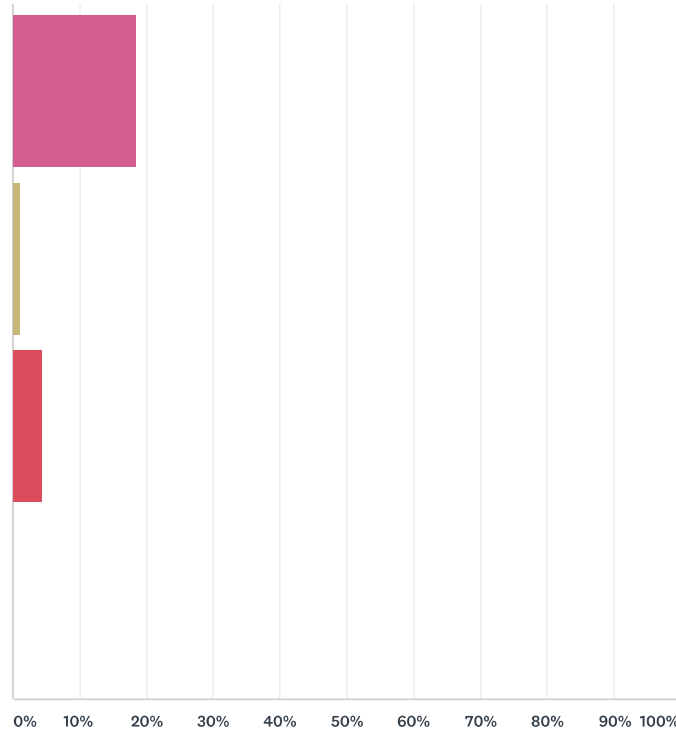
2018-2019 Citizen's Survey



- Education opportunities
- Workforce talent
- Natural habitat
- Affordable housing
- Beautiful appearance
- Recreational opportunities
- Sense of community
- Quality jobs
- Robust businesses



2018-2019 Citizen's Survey

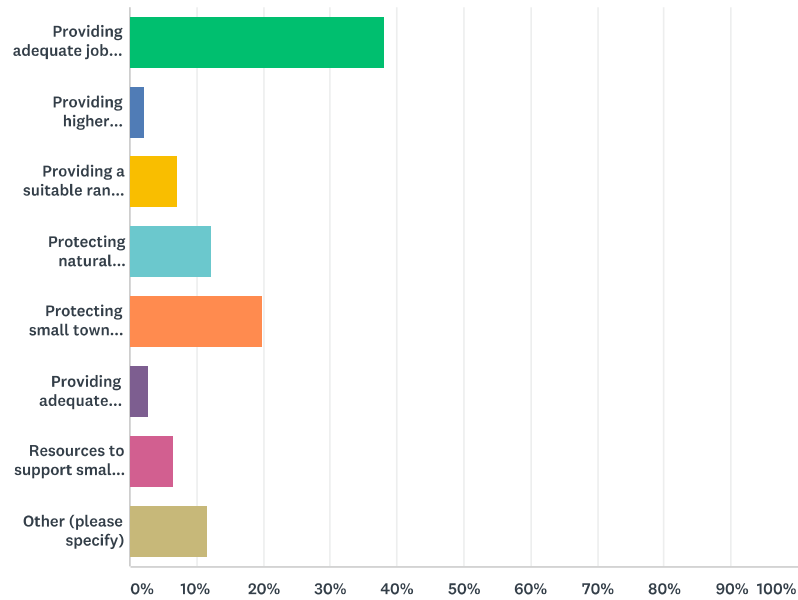


■ Education opportunities
 ■ Workforce talent
 ■ Natural habitat
■ Affordable housing
 ■ Beautiful appearance
 ■ Recreational opportunities
■ Sense of community
 ■ Quality jobs
 ■ Robust businesses

1st									
	EDUCATION OPPORTUNITIES	WORKFORCE TALENT	NATURAL HABITAT	AFFORDABLE HOUSING	BEAUTIFUL APPEARANCE	RECREATIONAL OPPORTUNITIES	SENSE OF COMMUNITY	QUALITY JOBS	ROBUST BUSINESSES
Economic Assets	3.10% 144	1.10% 51	36.90% 1,712	16.62% 771	22.48% 1,043	10.41% 483	7.14% 331	0.71% 33	
2nd									
	EDUCATION OPPORTUNITIES	WORKFORCE TALENT	NATURAL HABITAT	AFFORDABLE HOUSING	BEAUTIFUL APPEARANCE	RECREATIONAL OPPORTUNITIES	SENSE OF COMMUNITY	QUALITY JOBS	ROBUST BUSINESSES
Economic Assets	3.66% 150	1.56% 64	27.62% 1,131	12.26% 502	20.44% 837	22.15% 907	9.82% 402	0.71% 29	
3rd									
	EDUCATION OPPORTUNITIES	WORKFORCE TALENT	NATURAL HABITAT	AFFORDABLE HOUSING	BEAUTIFUL APPEARANCE	RECREATIONAL OPPORTUNITIES	SENSE OF COMMUNITY	QUALITY JOBS	ROBUST BUSINESSES
Economic Assets	5.90% 222	2.21% 83	16.48% 620	10.82% 407	18.10% 681	22.67% 853	18.47% 695	1.04% 39	

Q11 When it comes to growth and development, what is the City's greatest challenge?

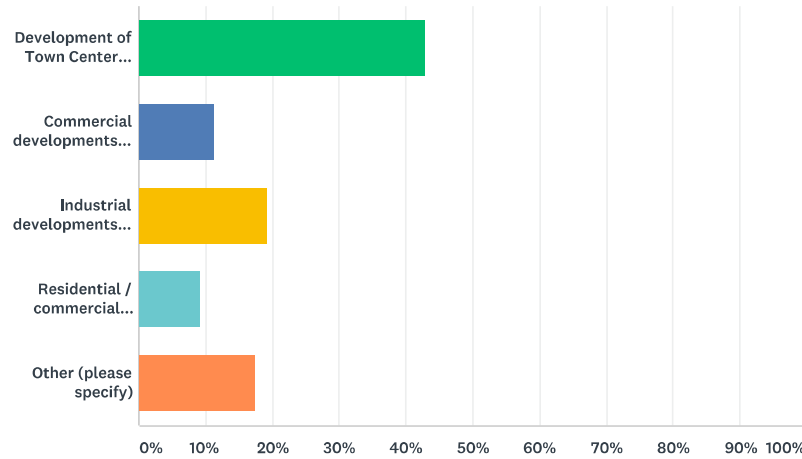
Answered: 5,083 Skipped: 465



ANSWER CHOICES	RESPONSES	
Providing adequate job opportunities	38.01%	1,932
Providing higher educational opportunities	2.16%	110
Providing a suitable range of housing options	7.10%	361
Protecting natural resources	12.20%	620
Protecting small town character	19.85%	1,009
Providing adequate amenities (parks, trails, etc.)	2.73%	139
Resources to support small businesses and start-ups	6.45%	328
Other (please specify)	11.49%	584
TOTAL		5,083

Q12 What type of development is needed most in Palm Coast?

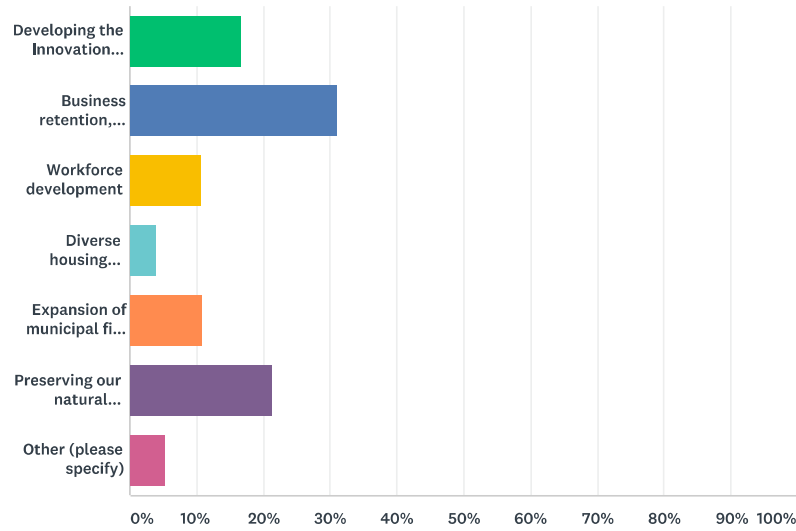
Answered: 4,964 Skipped: 584



ANSWER CHOICES	RESPONSES	
Development of Town Center (Downtown Area) and State Road 100	42.89%	2,129
Commercial developments off of Matanzas Woods Parkway	11.22%	557
Industrial developments in designated zones	19.26%	956
Residential / commercial development along U.S. 1	9.21%	457
Other (please specify)	17.43%	865
TOTAL		4,964

Q13 What should be the top economic development priority for the City?

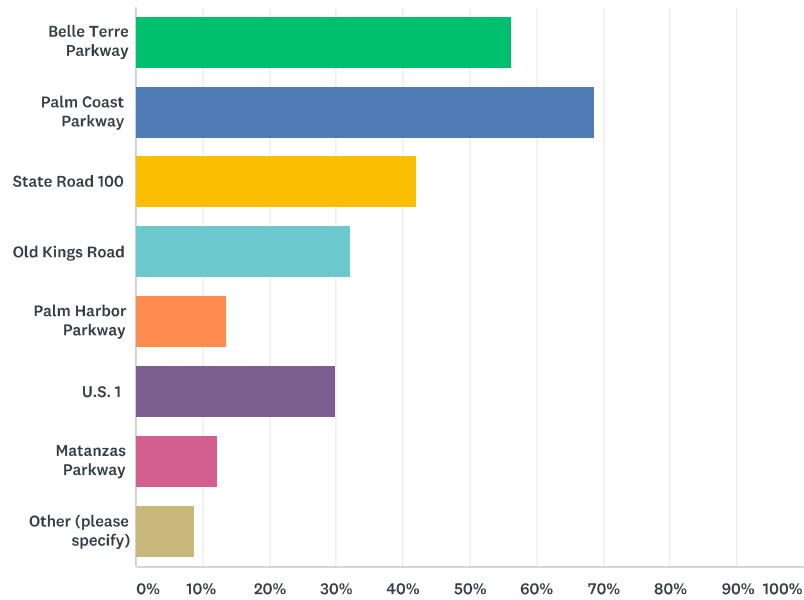
Answered: 5,073 Skipped: 475



ANSWER CHOICES	RESPONSES	
Developing the Innovation District (Town Center)	16.83%	854
Business retention, expansion and attraction	30.89%	1,567
Workforce development	10.66%	541
Diverse housing opportunities	4.06%	206
Expansion of municipal fiber network & 5G cell service support	10.92%	554
Preserving our natural environment	21.41%	1,086
Other (please specify)	5.22%	265
TOTAL		5,073

Q14 Which traffic corridor(s) do you use primarily on a daily basis? (check all that apply)

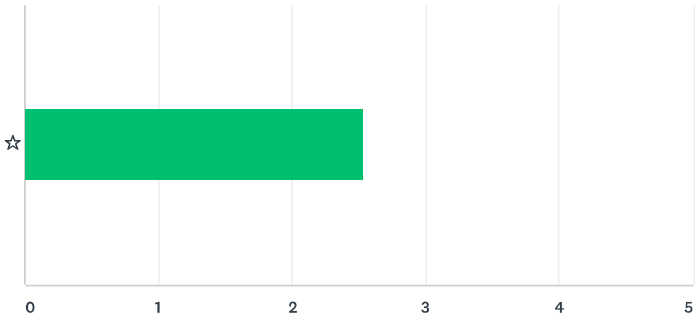
Answered: 5,108 Skipped: 440



ANSWER CHOICES	RESPONSES	
Belle Terre Parkway	56.32%	2,877
Palm Coast Parkway	68.72%	3,510
State Road 100	41.99%	2,145
Old Kings Road	32.11%	1,640
Palm Harbor Parkway	13.61%	695
U.S. 1	29.84%	1,524
Matanzas Parkway	12.10%	618
Other (please specify)	8.71%	445
Total Respondents: 5,108		

Q15 Please rate the traffic flow along major traffic corridors in Palm Coast as a whole:

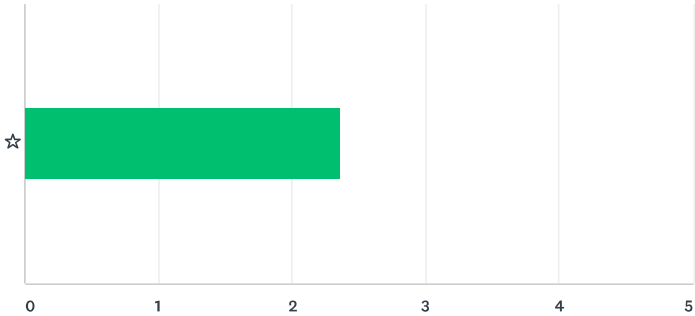
Answered: 5,077 Skipped: 471



	POOR	FAIR	GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
☆	10.03% 509	34.17% 1,735	48.57% 2,466	7.23% 367	5,077	2.53

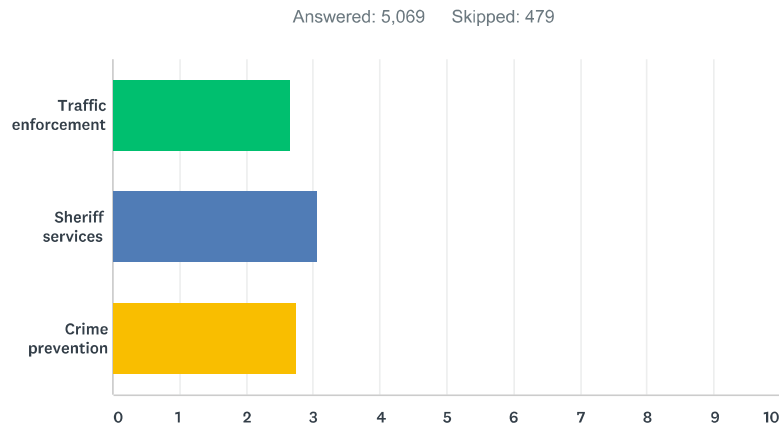
Q16 Please rate the quality of traffic signal timing in Palm Coast:

Answered: 5,075 Skipped: 473



	POOR	FAIR	GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
☆	18.17% 922	33.64% 1,707	42.03% 2,133	6.17% 313	5,075	2.36

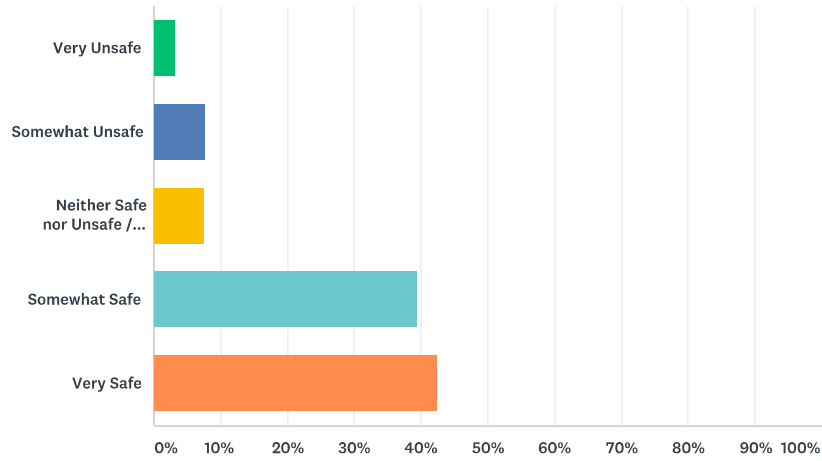
Q17 Please rate the quality of each of the following services in Palm Coast:



	POOR	FAIR	GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
Traffic enforcement	10.94% 553	25.02% 1,265	52.61% 2,660	11.43% 578	5,056	2.65
Sheriff services	3.40% 171	14.74% 741	55.37% 2,784	26.49% 1,332	5,028	3.05
Crime prevention	7.60% 381	24.69% 1,237	53.66% 2,689	14.05% 704	5,011	2.74

Q18 Please rate how safe or unsafe you feel in your neighborhood:

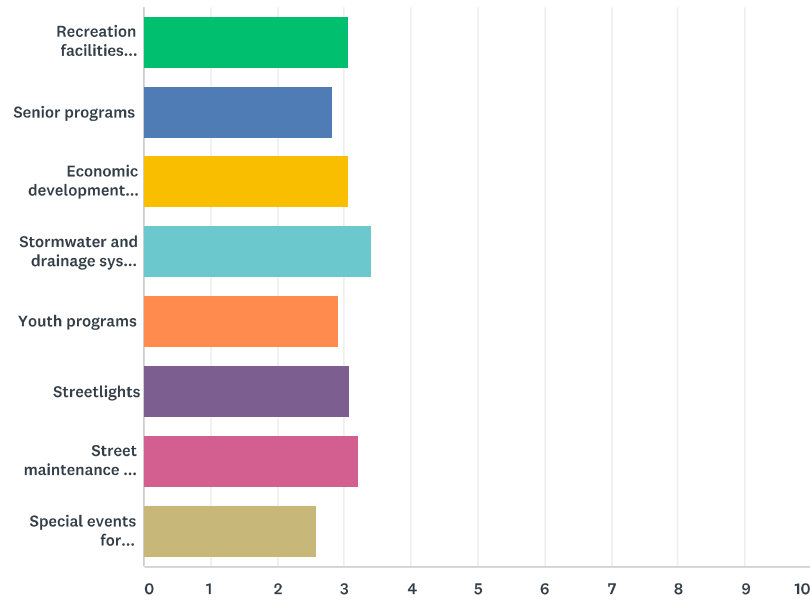
Answered: 5,099 Skipped: 449



ANSWER CHOICES	RESPONSES	
Very Unsafe	3.12%	159
Somewhat Unsafe	7.65%	390
Neither Safe nor Unsafe / Don't Know	7.47%	381
Somewhat Safe	39.36%	2,007
Very Safe	42.40%	2,162
TOTAL		5,099

Q19 How important, if at all, is it for the City to provide each of the following services?

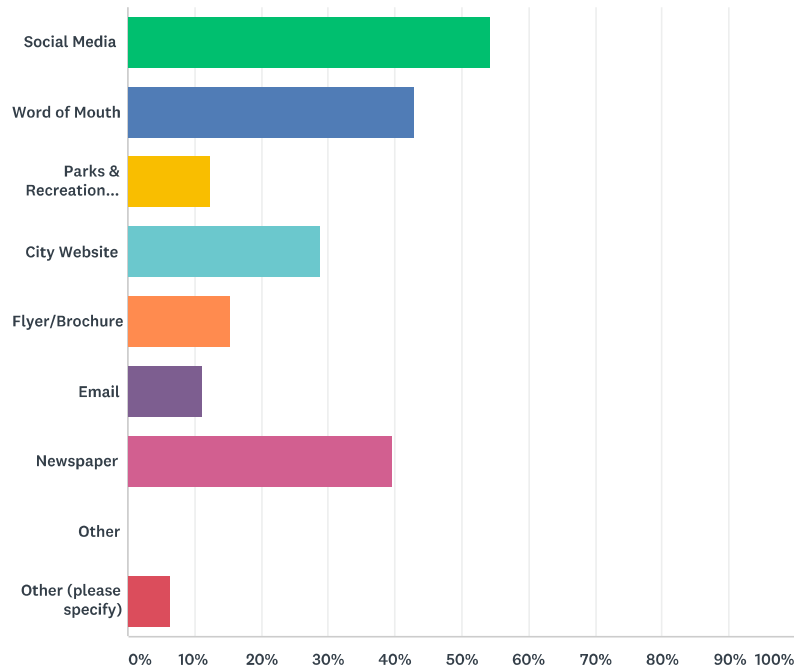
Answered: 5,036 Skipped: 512



	NOT AT ALL IMPORTANT	SOMEWHAT IMPORTANT	VERY IMPORTANT	ESSENTIAL	UNSURE OR DON'T KNOW	TOTAL	WEIGHTED AVERAGE
Recreation facilities including parks and trails	3.61% 180	21.11% 1,054	38.10% 1,902	36.32% 1,813	0.86% 43	4,992	3.05
Senior programs	3.89% 194	25.31% 1,263	41.41% 2,067	26.15% 1,305	3.25% 162	4,991	2.83
Economic development programs	3.11% 154	16.88% 837	40.23% 1,995	36.98% 1,834	2.80% 139	4,959	3.05
Stormwater and drainage system improvements	0.66% 33	7.99% 400	34.45% 1,725	55.34% 2,771	1.56% 78	5,007	3.41
Youth programs	3.59% 178	20.47% 1,014	43.18% 2,139	29.31% 1,452	3.45% 171	4,954	2.91
Streetlights	5.45% 272	19.03% 949	34.61% 1,726	39.86% 1,988	1.04% 52	4,987	3.07
Street maintenance & resurfacing	0.96% 48	14.62% 729	44.09% 2,199	39.33% 1,962	1.00% 50	4,988	3.20
Special events for education/entertainment/cultural enrichment	7.76% 387	36.98% 1,844	36.51% 1,821	16.62% 829	2.13% 106	4,987	2.58

Q20 How do you find out about recreation programs and special events? (check all that apply)

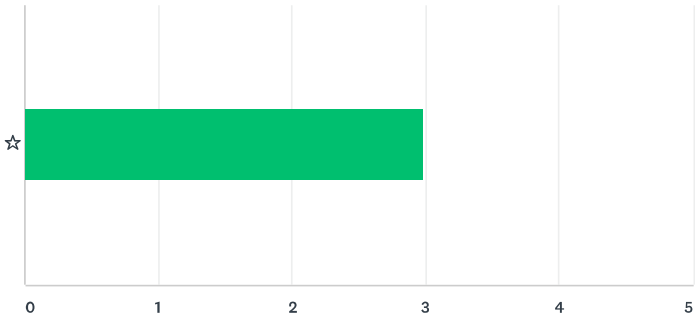
Answered: 4,981 Skipped: 567



ANSWER CHOICES	RESPONSES	
Social Media	54.29%	2,704
Word of Mouth	42.84%	2,134
Parks & Recreation Activity Guide	12.25%	610
City Website	28.95%	1,442
Flyer/Brochure	15.34%	764
Email	11.10%	553
Newspaper	39.55%	1,970
Other	0.00%	0
Other (please specify)	6.36%	317
Total Respondents: 4,981		

Q21 Please rate the quality of garbage and recycling collection in the City:

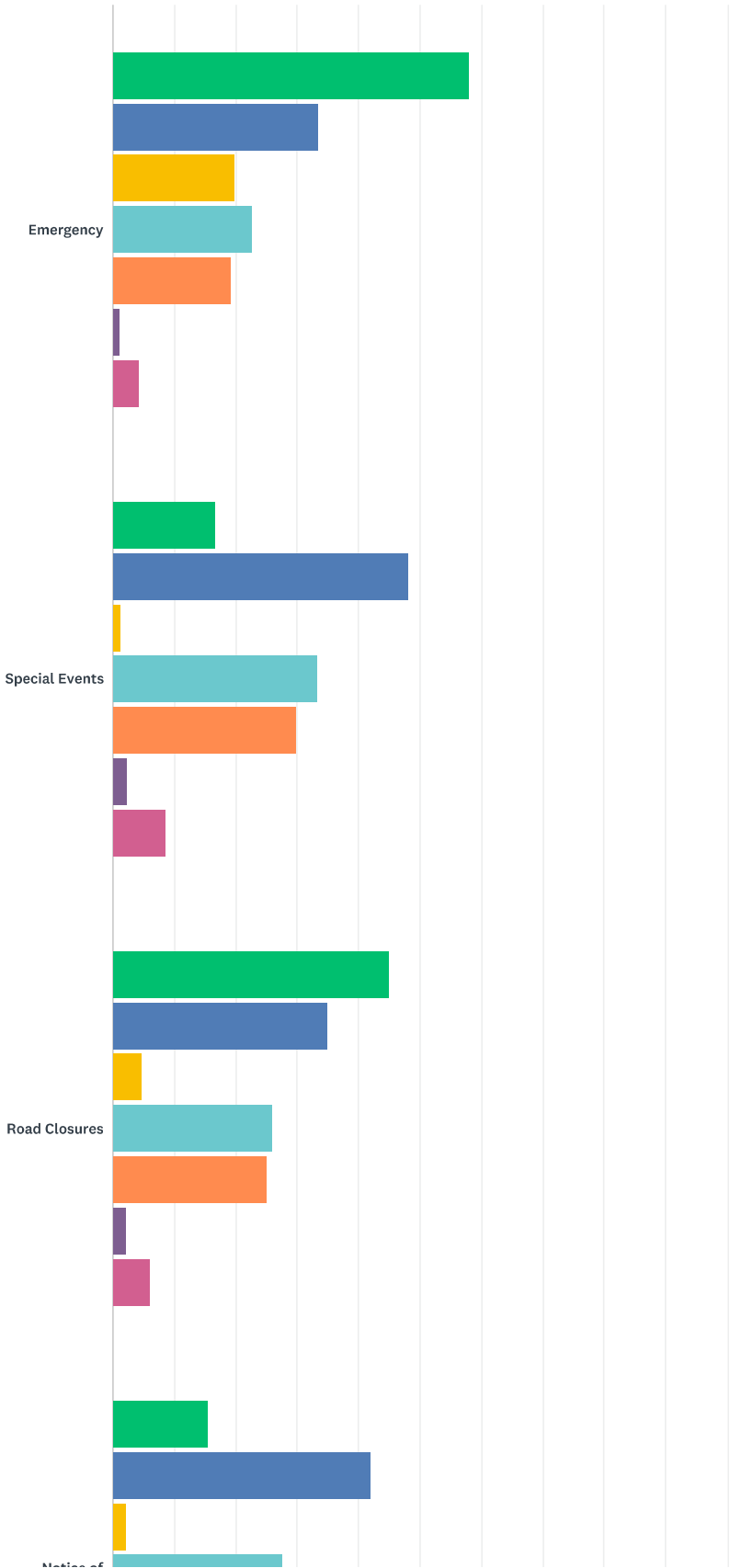
Answered: 4,999 Skipped: 549



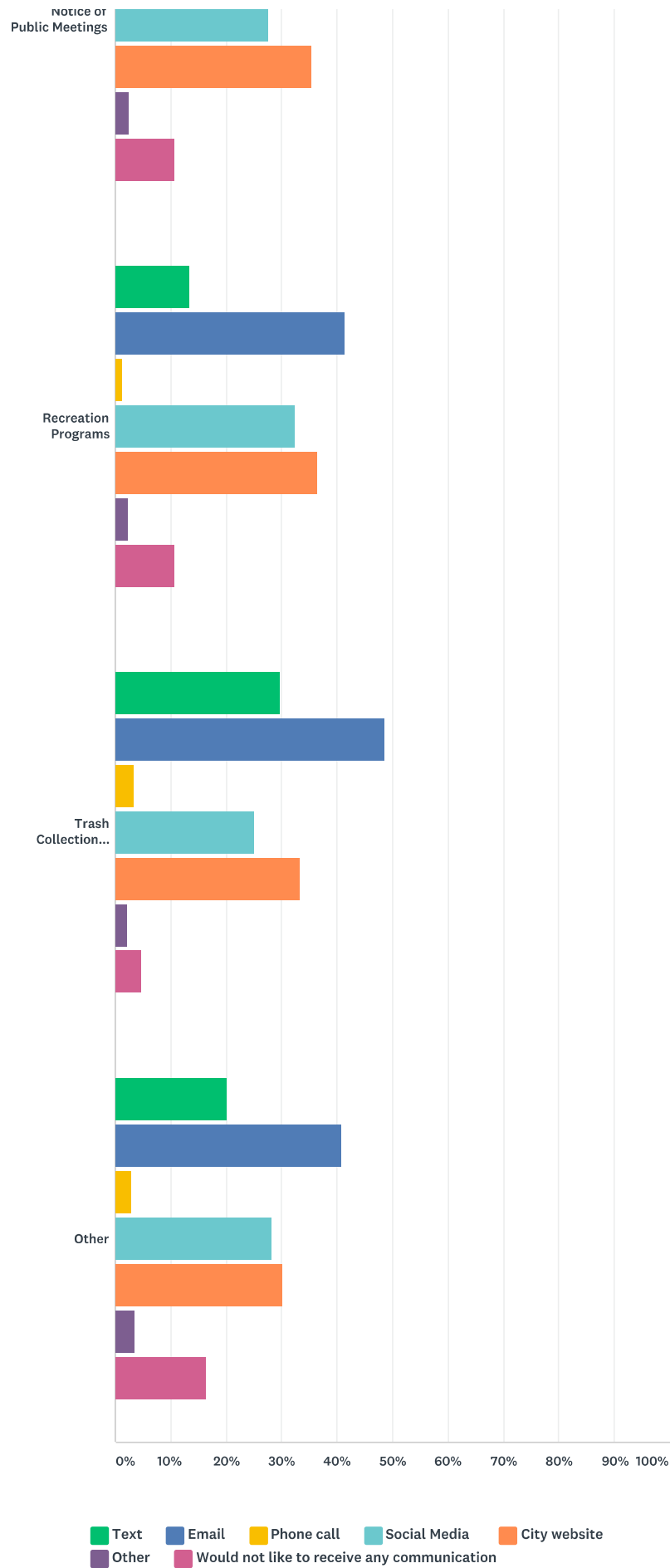
	POOR	FAIR	GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
☆	8,24% 412	16,94% 847	43,07% 2,153	31,75% 1,587	4,999	2.98

Q22 What type(s) of City of Palm Coast communication would you be interested in receiving and how would you like to receive it (if any)?

Answered: 4,994 Skipped: 554



2018-2019 Citizen's Survey

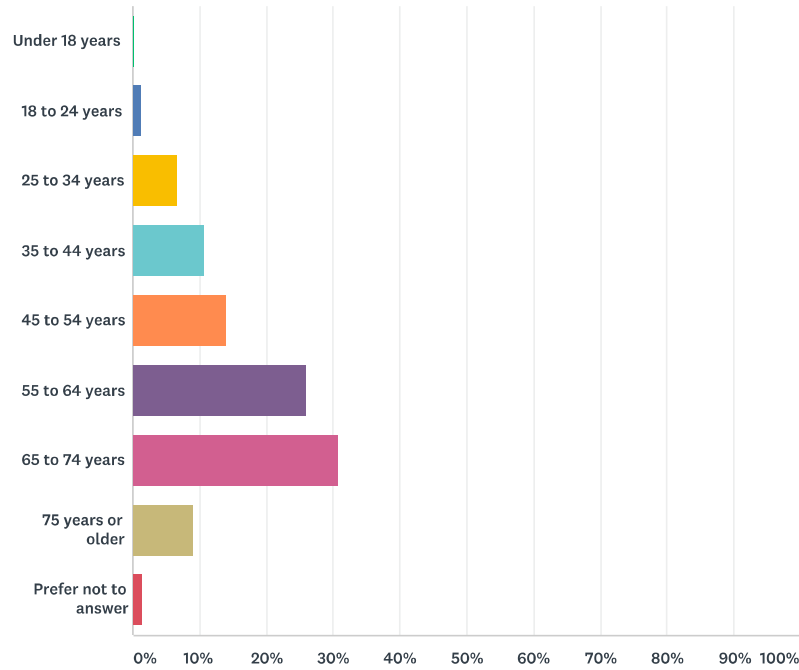


2018-2019 Citizen's Survey

	TEXT	EMAIL	PHONE CALL	SOCIAL MEDIA	CITY WEBSITE	OTHER	WOULD NOT LIKE TO RECEIVE ANY COMMUNICATION	TOTAL RESPONDENTS
Emergency	58.00% 2,854	33.53% 1,650	19.77% 973	22.50% 1,107	19.26% 948	1.10% 54	4.27% 210	4,921
Special Events	16.75% 815	48.10% 2,341	1.19% 58	33.29% 1,620	29.98% 1,459	2.22% 108	8.57% 417	4,867
Road Closures	45.06% 2,192	34.84% 1,695	4.71% 229	26.02% 1,266	25.10% 1,221	2.16% 105	6.13% 298	4,865
Notice of Public Meetings	15.51% 746	42.02% 2,021	2.04% 98	27.65% 1,330	35.45% 1,705	2.49% 120	10.58% 509	4,810
Recreation Programs	13.34% 642	41.46% 1,995	1.23% 59	32.40% 1,559	36.37% 1,750	2.33% 112	10.68% 514	4,812
Trash Collection Schedule and Updates	29.79% 1,462	48.44% 2,377	3.34% 164	25.13% 1,233	33.28% 1,633	2.16% 106	4.67% 229	4,907
Other	20.11% 420	40.74% 851	2.82% 59	28.24% 590	30.11% 629	3.59% 75	16.23% 339	2,089

Q23 In which category is your age?

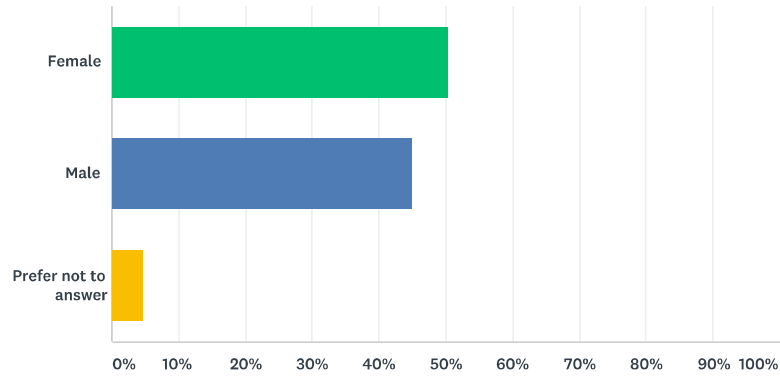
Answered: 4,954 Skipped: 594



ANSWER CHOICES		RESPONSES	
Under 18 years		0.24%	12
18 to 24 years		1.35%	67
25 to 34 years		6.68%	331
35 to 44 years		10.58%	524
45 to 54 years		13.95%	691
55 to 64 years		25.96%	1,286
65 to 74 years		30.70%	1,521
75 years or older		9.00%	446
Prefer not to answer		1.53%	76
TOTAL			4,954

Q24 What is your sex?

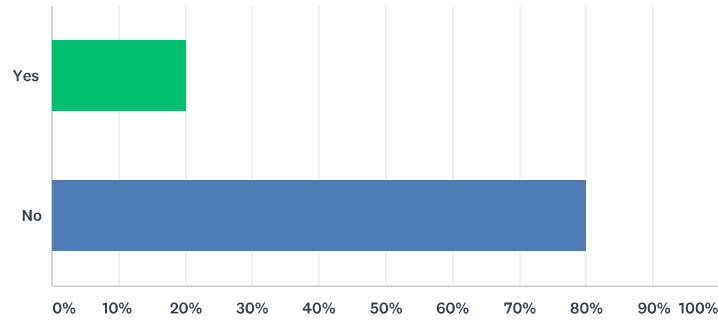
Answered: 4,923 Skipped: 625



ANSWER CHOICES	RESPONSES	
Female	50.46%	2,484
Male	45.01%	2,216
Prefer not to answer	4.53%	223
TOTAL		4,923

Q25 Do any children 17 or under live in your household?

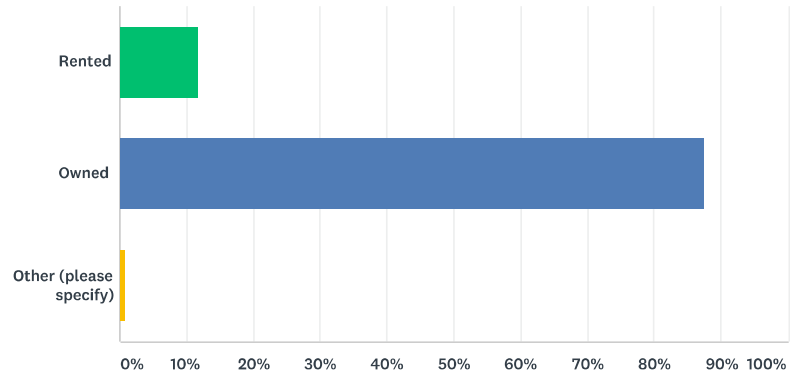
Answered: 4,915 Skipped: 633



ANSWER CHOICES		RESPONSES	
Yes		20.12%	989
No		79.88%	3,926
TOTAL			4,915

Q26 Is your residence...

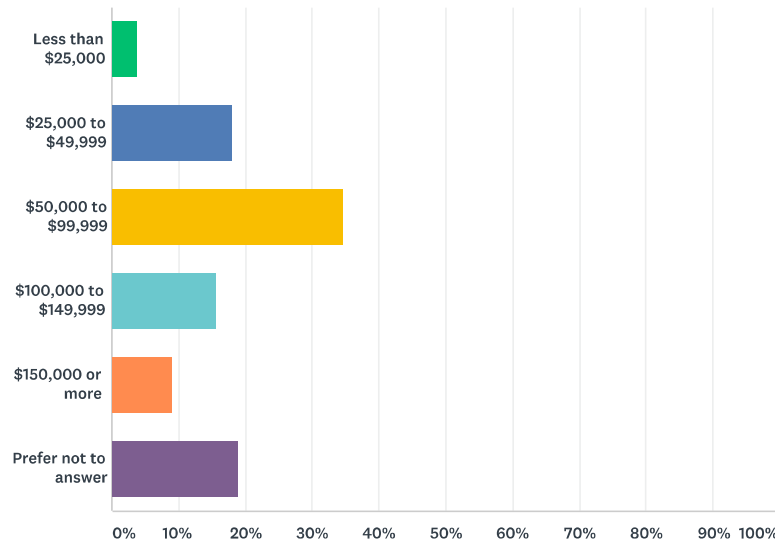
Answered: 4,946 Skipped: 602



ANSWER CHOICES		RESPONSES	
Rented		11.67%	577
Owned		87.42%	4,324
Other (please specify)		0.91%	45
TOTAL			4,946

Q27 How much do you anticipate your household's income to be before taxes for the current year? (Please include in your total income from all sources for all persons living in your household)

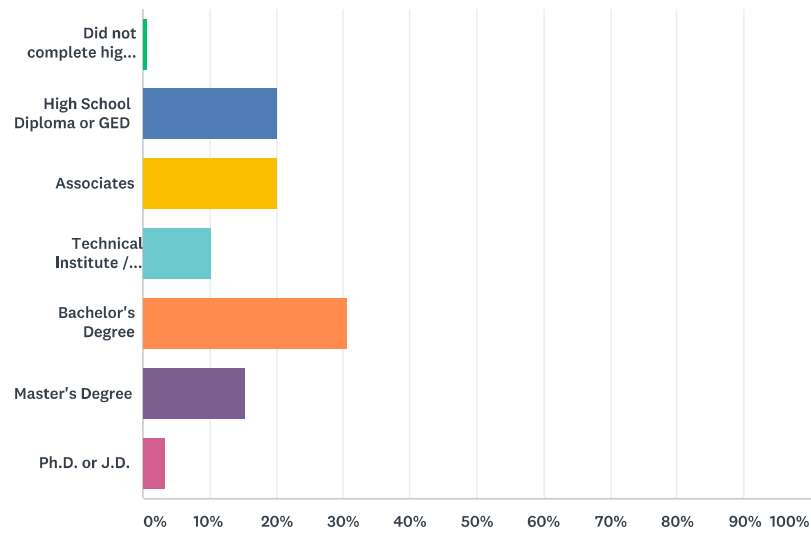
Answered: 4,897 Skipped: 651



ANSWER CHOICES	RESPONSES	
Less than \$25,000	3.84%	188
\$25,000 to \$49,999	18.01%	882
\$50,000 to \$99,999	34.72%	1,700
\$100,000 to \$149,999	15.68%	768
\$150,000 or more	9.03%	442
Prefer not to answer	18.73%	917
TOTAL		4,897

Q28 What is your highest achieved level of education?

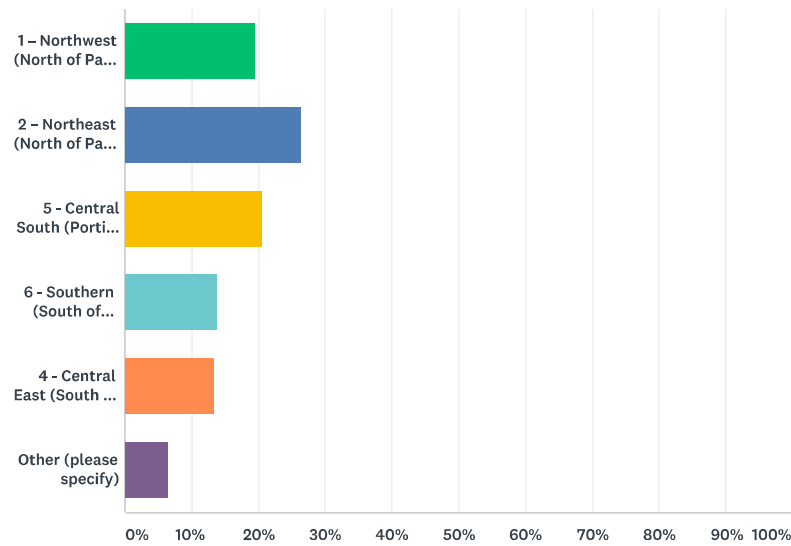
Answered: 4,886 Skipped: 662



ANSWER CHOICES	RESPONSES	
Did not complete high school, or obtain GED	0.53%	26
High School Diploma or GED	20.00%	977
Associates	20.12%	983
Technical Institute / Vocational	10.29%	503
Bachelor's Degree	30.52%	1,491
Master's Degree	15.27%	746
Ph.D. or J.D.	3.27%	160
TOTAL		4,886

Q29 What part of the City of Palm Coast do you live in? (see map above)

Answered: 4,904 Skipped: 644



ANSWER CHOICES	RESPONSES	
1 – Northwest (North of Palm Coast Parkway & West of I-95)	19.56%	809
2 – Northeast (North of Palm Coast Parkway & East of I-95)	26.26%	1,086
5 - Central South (Portion of P Section, R Section)	20.50%	848
6 - Southern (South of SR100)	13.85%	573
4 - Central East (South of Palm Coast Parkway & East of I-95)	13.39%	554
Other (please specify)	6.43%	266
TOTAL		4,136

Q30 Are there any additional comments you would like to provide?

Answered: 2,019 Skipped: 3,529

City of Palm Coast, Florida

Agenda Item

Agenda Date: 2/26/2019

Department	UTILITY	Amount	\$138,950.00								
Item Key		Account	54019086 034000								
Subject	RESOLUTION 2019-XX APPROVING A MASTER SERVICES AGREEMENT WITH PRO LIME CORPORATION FOR THE REMOVAL, HAULING AND DISPOSAL OF SOLID DRIED CALCIUM CARBONATE SLUDGE FROM WATER TREATMENT PLANT # 1										
Background : The City's Utility Department / Water Treatment Plant #1 located at 4 Corporate Drive in Palm Coast has approximately 7,000 cubic yards of dried calcium carbonate sludge that needs to be removed, hauled and disposed of from the sludge drying bed. In accordance with the City's Purchasing Policy, City staff advertised and solicited bids for the removal, hauling, and disposal of solid dried calcium carbonate sludge. The City received five bids, which four were responsive and responsible. The project bid overview and notice of intent to award are attached. Staff recommends City Council approve a master services agreement with Pro Lime Corporation for (1) one year, with (2) two one year renewals for the removal, hauling, and disposal of solid dried calcium carbonate sludge. The annual contract amount for these services is \$138,950.00 The Fiscal Year 2019 Budget includes \$138,950.00 within Utilities Operations to purchase these services. SOURCE OF FUNDS WORKSHEET FY 19 <table><tr><td>OTHER CONTRACTUAL SVCS 54019086-034000</td><td>\$650,405.00</td></tr><tr><td>Total Expended/Encumbered to Date.....</td><td>445,539.90</td></tr><tr><td>Current (WO/Contract).....</td><td>138,950.00</td></tr><tr><td>Balance.....</td><td>\$65,915.10</td></tr></table>				OTHER CONTRACTUAL SVCS 54019086-034000	\$650,405.00	Total Expended/Encumbered to Date.....	445,539.90	Current (WO/Contract).....	138,950.00	Balance.....	\$65,915.10
OTHER CONTRACTUAL SVCS 54019086-034000	\$650,405.00										
Total Expended/Encumbered to Date.....	445,539.90										
Current (WO/Contract).....	138,950.00										
Balance.....	\$65,915.10										
Recommended Action : Adopt Resolution 2019-XX approving a master services agreement with Pro Lime Corporation for the removal, hauling, and disposal of solid dried calcium carbonate sludge from Water Treatment Plant # 1.											

RESOLUTION 2019 - ____
PRO LIME CORPORATION
REMOVAL, HAULING AND DISPOSAL
SOLID DRIED CALCIUM CARBONATE SLUDGE

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA APPROVING A MASTER SERVICES AGREEMENT WITH PRO LIME CORPORATION FOR THE REMOVAL, HAULING, AND DISPOSAL OF SOLID DRIED CALCIUM CARBONATE SLUDGE FROM WATER TREATMENT PLANT #1; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE SAID AGREEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Pro Lime Corporation, has expressed a desire to provide the removal, hauling, and disposal of solid dried calcium carbonate sludge to the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires for Pro Lime Corporation to provide the removal, hauling, and disposal of solid dried calcium carbonate sludge from Water Treatment Plant 1.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA AS FOLLOWS:

SECTION 1. APPROVAL OF AGREEMENT. The City Council of the City of Palm Coast hereby approves the terms and conditions of the master services agreement with Pro Lime Corporation for the removal, hauling, and disposal of solid dried calcium carbonate sludge, as attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 5th day of March 2019.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILLISSA HOLLAND, MAYOR

VIRGINIA SMITH, CITY CLERK

Attachments: Exhibit “A” –Master Services Agreement-Pro Lime Corporation

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney



Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

NOTICE OF INTENT TO AWARD

Project: ITB-UT-19-19 - Master Services Agreement Contract for Solid Dried Lime Sludge Removal, Hauling and Disposal from Water Treatment Plant #1

Date: 2/5/2019

Appeal Deadline: Appeals must be filed by 5:00 PM on 2/8/2019

Firm	Bid \$/CY
Prolime Corporation Washington, MI	\$19.85
North Florida Waste Management Jacksonville, FL	\$24.75
Councils Tractor Service dba CTS Paving Pierson, FL	\$30.00
T. Wayne Hill Trucking, Inc. Bartow, FL	\$37.00
Devlin Farms, LLC Brooksville, FL	Non-Responsive

The intent of the City of Palm Coast is to award ITB-UT-19-19 to Prolime Corporation

Cc: Contract Coordinator, Project Manager, ASED Director, Department Director

Bid protests arising under City Bidding Documents or Procedures shall be resolved under the City of Palm Coast Central Service Division's Bid Protest procedures.

A proposer may protest matters involving the award of this Bid within three (3) business days from the posting of this recommendation to award. Failure to protest to the City's Administrative Services and Economic Development Director, Beau Falgout (bfalgout@palmcoastgov.com) shall constitute a waiver of the protest proceedings.



ITB-UT-19-19 - Master Services Agreement Contract for Solid Dried Lime Sludge removal, hauling and disposal from Water Treatment Plant #1.

Project Overview

Project Details	
Reference ID	ITB-UT-19-19
Project Name	Master Services Agreement Contract for Solid Dried Lime Sludge removal, hauling and disposal from Water Treatment Plant #1.
Project Owner	Jesse Scott
Project Type	ITB
Department	Procurement
Current Spend	\$58625.00
Target Savings	1%
Budget	\$0.00 - \$0.00
Project Description	Invitation to Bid (ITB) for Master Services Agreement Contract for Solid Dried Lime Sludge removal, hauling and disposal from Water Treatment Plant #1.
Open Date	Jan 09, 2019 8:00 AM EST
Intent to Bid Due	Jan 30, 2019 2:00 PM EST
Close Date	Jan 31, 2019 2:00 PM EST



Awarded Suppliers	Reason	Score
Prolime Corporation		100 pts

Seal status

Requested Information	Unsealed on	Unsealed by
Price Schedule	Jan 31, 2019 2:02 PM EST	Jesse Scott
Required Forms	Jan 31, 2019 2:02 PM EST	Jesse Scott
References	Jan 31, 2019 2:02 PM EST	Jesse Scott

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Peter Roussell	Feb 05, 2019 11:00 AM EST	No



Donald Holcomb	Jan 31, 2019 2:02 PM EST	No
Fred Greiner	Feb 04, 2019 8:50 AM EST	No
Jesse Scott	Jan 31, 2019 2:04 PM EST	No
Mike Morris	Jan 31, 2019 2:54 PM EST	No



Project Criteria

Criteria	Points	Description
Required Forms-Admin	Pass/Fail	All forms and submission documents completed as requested and outlined in the Project manual, to include signed and dated Addenda (if issued)
Price Schedule - Admin	100 pts	Cost per unit of measure stated on Price Schedule.
Required Forms to include References and Addenda (if issued)	Pass/Fail	Technical Review
Price Schedule	Pass/Fail	Technical Review - No Entry Required - Pass or Fail
Total	100 pts	



Scoring Summary

Active Submissions

	Total	Required Forms- Admin	Price Schedule - Admin	Required Forms to include References and Addenda (if issued)	Price Schedule
Supplier	/ 100 pts	Pass/Fail	/ 100 pts	Pass/Fail	Pass/Fail
Prolime Corporation	100 pts	Pass	100 pts (\$19.85)	Pass	Pass
NORTH FLORIDA WASTE MGT	80.2 pts	Pass	80.2 pts (\$24.75)	Pass	Pass
CTS Paving Inc	66.17 pts	Pass	66.17 pts (\$30)	Pass	Pass
T. Wayne Hill Trucking, Inc.	53.65 pts	Pass	53.65 pts (\$37)	Pass	Pass
Devlin farms	30.54 pts	Fail	30.54 pts (\$65)	Mixed	Pass

City of Palm Coast, Florida

Agenda Item

Agenda Date: 02/26/2019

Department	Community Development	Amount	\$51,676.00															
Item Key		Account	#21097011-063000-54415															
Subject	RESOLUTION 2019-XX APPROVING A WORK ORDER WITH DRMP FOR ADDITIONAL DESIGN SERVICES FOR THE BELLE TERRE SAFETY IMPROVEMENT PROJECT																	
Background : On June 6, 2017, City Council approved a work order for design services to incorporate improvements to eight intersections along Belle Terre Pkwy. After further evaluation of existing conditions and in anticipation of continued growth, it was determined that additional improvements are needed at the intersection of Belle Terre Pkwy and East Hampton to extend the existing left turn lane, an addition of a head wall at Royal Palms Pkwy will reduce long term maintenance costs, and to be consistent with current Stormwater design standards. This change will also accommodate for future widening of Belle Terre. DRMP will be coordinating utility work schedules with the various utility companies that have conflicts with the proposed improvements. City staff negotiated a scope and fee not-to-exceed \$51,676.00 with DRMP. City staff has determined that the cost for the design services are reasonable and fair and are consistent with these types of services for a project of this size and scope. Funds for this project have been budgeted in the FY 2019 Transportation Impact fees. SOURCE OF FUNDS WORKSHEET FY 2019 <table><tr><td>Belle Terre Safety Improvement 21097011-063000-54415</td><td>\$</td><td>64,801.57</td></tr><tr><td>Total Expended/Encumbered to Date.....</td><td></td><td></td></tr><tr><td>Pending Work Orders/Contracts.....</td><td></td><td></td></tr><tr><td>Current (WO/Contract).....</td><td>\$</td><td>51,676.00</td></tr><tr><td>Balance.....</td><td>\$</td><td>13,125.57</td></tr></table>				Belle Terre Safety Improvement 21097011-063000-54415	\$	64,801.57	Total Expended/Encumbered to Date.....			Pending Work Orders/Contracts.....			Current (WO/Contract).....	\$	51,676.00	Balance	\$	13,125.57
Belle Terre Safety Improvement 21097011-063000-54415	\$	64,801.57																
Total Expended/Encumbered to Date.....																		
Pending Work Orders/Contracts.....																		
Current (WO/Contract).....	\$	51,676.00																
Balance	\$	13,125.57																
Recommended Action : Adopt Resolution 2019-XX approving a work order with DRMP for additional design services to Belle Terre Blvd/Pkwy corridor.																		

RESOLUTION 2019-_____
DESIGN SERVICES TO BELLE TERRE BLVD/PKWAY CORRIDOR

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING A WORK ORDER WITH DRMP FOR ADDITIONAL DESIGN SERVICES TO BELLE TERRE BLVD/PKWAY CORRIDOR; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, DRMP has expressed a desire to provide additional design services for the Belle Terre Blvd./Pkway Corridor for the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires for DRMP to complete the above referenced services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF WORK ORDER. The City Council of the City of Palm Coast hereby approves the terms and conditions of the work order with DRMP related to the additional design services for Belle Terre Blvd/Pkwy., as attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage and adoption.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 5th day of March 2019.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit "A" – Work Order with DRMP

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney

WORK ORDER # _____

PO #: _____



DATE: ____/____/20____

Project Manager's Initials AD _____

SUPPLIER INFORMATION

BID DETAILS

Name		Project Title	
Street		Bid #	
City, State, Zip		City Council Approval date	

TOTAL COST: \$ _____
(must equal amount of Purchase Order)

1. **INCORPORATION BY REFERENCE** The provisions of the agreement dated _____, _____ ("Agreement") are hereby expressly incorporated by reference into and made a part of this Work Order.

2. **METHOD OF COMPENSATION (chose one):** _____ **FIXED FEE** _____ **NOT TO EXCEED***
Fixed - Amount Proposed is set amount for services – will not change regardless of time. Not to exceed -: Spend over time shall not exceed Total Cost without approved change order

*If "NOT TO EXCEED", then TOTAL COST is (chose one): _____ **UNIT BASED** _____ **PERCENT OF FIXED FEE** _____%

3. **PRICING (chose one):** _____ **ATTACHED** _____ **INCLUDED IN CONTRACT**

4. **SCHEDULE (chose one):** _____ **AS NEEDED BASIS** _____ **SHALL BE COMPLETED BY -** ____/____/20____

5. **DESCRIPTION OF SERVICES (chose one):** _____ **ATTACHED** _____ **INCLUDED IN CONTRACT**

6. **OTHER ATTACHMENTS TO THIS WORK ORDER:** _____ **No** _____ **Yes** If yes, identify below:

7. **TIME IS OF THE ESSENCE:** The obligation of Supplier to perform services shall commence upon execution of this Work Order and shall be completed as set forth above. Time is of the essence. Failure to meet the completion date shall be a material default and may be grounds for termination of this Work Order and the Agreement.

8. **CONFLICT.** In the event of a conflict between the terms and conditions of the Agreement and this Work Order, the terms of the Agreement shall govern unless otherwise agreed to in writing by all parties. In the event of a conflict between the terms and conditions of this Work Order and any attachments, the terms of this Work Order shall govern unless otherwise agreed to in writing by all parties.

WITNESS WHEREOF, the parties hereto have made and executed this Work Order on this _____ day of _____, 20____, for the purposes stated herein.

SUPPLIER APPROVAL

CITY APPROVAL

By: Donald Brown

By: _____

Print: Donald Brown

Print Name: _____

Title: Project Manager

Title: Assistant City Manager or Designee

Date: 02/20/19

Date: _____

revisedSection 1
City of Palm Coast
Belle Terre Blvd./PkwY Corridor Improvements Design
General Description of Services for Supplemental Agreement #2

A PURPOSE

The City of Palm Coast (City) is seeking professional services for design and construction plans for improvements described in the Belle Terre Blvd/PkwY Intersection Analysis Study in Flagler County, Florida. This will also include sidewalk, signal, drainage and utility design work.

1. Background/Description (Purpose and Need):

The Belle Terre Blvd./PkwY Intersections Analysis Report was completed in early 2016 for River to Sea Transportation Planning Organization (R2CTPO) documenting the need for improvements within the corridor. The eight intersections below were recommended for improvements along with providing adequate guide signing for the entire corridor. Optional services are included for ROW Mapping to at locations where the widening activities may encroach on adjacent properties.

SA #1 - DRMP provided an initial plans submittal for the original scope of the Royal Palms Parkway Improvements to the City for review. The City has reviewed traffic patterns at the intersection and requests lengthening of the existing southbound left turn-lane on Belle Terre Parkway by approximately 100' to increase storage.

SA #2 – Royal Palms: The initial scope was to extend the existing culverts under Belle Terre to allow for the proposed widening and future relocation of the trail. The scope was based on reconstructing a similar end-treatment (mitered ends with concrete erosion protection). Based on City review of the initial plans a straight endwall is preferred. DRMP will provide structural design and plans details for a non-standard endwall to accommodate the existing large pipe configuration.

Easthampton: The initial scope addressed adding a turn-lane to separate the eastbound thru and right-turn movements and maintain existing drainage patterns. The City reviewed initial plans and requests to provide additional storage in the left turn-lane as well. Due to the confined right-of-way to maintain drainage patterns in NE and NW quadrants at Emerson Dr. The existing roadway cross slopes need to be reconstructed to direct runoff away from the area and additional drainage system design and permit coordination is required. DRMP will provide revised roadway design, drainage design, permitting services (Permit fees are not included), signing and pavement marking updates, utility locates (SUE) for additional impacts, MOT update and new quantities/cost estimates.

All intersections: Utility Coordination to secure Utility Work Schedules (UWS for all intersections)

B OBJECTIVE

The general objective is for the Consultant to revise the construction plans for the Royal Palms and Easthampton intersections to include the revisions detailed above. Plans sheets, cross sections and quantities will be updated show the proposed work. UWS's will be completed for each intersection.

ROYAL PALMS FEE ESTIMATE FOR SA #2:	\$ 9,666.40
EASTHAMPTON FEE ESTIMATE FOR SA #2:	\$35,579.60
UWS COORDINATION (All Intersections):	\$6,430.00
TOTAL FEE ESTIMATE FOR SA #2:	\$51,676.00

All plans and design documents are to be prepared with Standard English values in accordance with all applicable FDOT manuals and guidelines.

C PROJECT SCHEDULE

Project schedule is based on City approval of supplemental #2 and NTP by March 1, 2019

Final Plans submittal for Royal Palms	April 2019
90% Plans submittal For Easthampton	April 2019
Final Plans submittal for Easthampton	May 2019
S&S (All intersections plans)	TBD (following City approval)

City of Palm Coast, Florida Agenda Item

Agenda Date : 02/26/2019

Department	CITY CLERK	Amount
Item Key		Account
Subject	CALENDAR/WORKSHEET	
Background :		
Recommended Action :		



Meeting Calendar for 2/26/2019 through 3/31/2019

2/26/2019 9:00 AM

City Council Workshop
City Hall

2/26/2019 9:00 AM

City Council Special Meeting-City Manager Search
City Hall

2/28/2019 5:00 PM

Beautification and Environmental Advisory Committee
City Hall

3/5/2019 6:00 PM

City Council
City Hall

3/6/2019 10:00 AM

Code Enforcement Board
City Hall

3/8/2019 9:00 AM

City Council Special Meeting-City Manager Search
City Hall

3/12/2019 9:00 AM

City Council Workshop
City Hall

3/12/2019 5:00 PM

Leisure Services Advisory Committee
Palm Coast Community Center



Meeting Calendar for 2/26/2019 through 3/31/2019

3/19/2019 9:00 AM

City Council
City Hall

3/20/2019 5:30 PM

Planning & Land Development Regulation Board
City Hall

3/26/2019 9:00 AM

City Council Workshop
City Hall

3/28/2019 5:00 PM

Beautification and Environmental Advisory Committee
City Hall

#	File #	Item	Title	Staff
			Workshop 02/26/2019	
1		Resolution	MSA - Removal of Solid Dried Calcium Carbonate Sludge- WTP #1	Adams/Roussell
2		Presentation	Citizen Survey Results	Bevan
			Business 03/05/2019	
1		Resolution	MSA - Removal of Solid Dried Calcium Carbonate Sludge- WTP #1	Adams/Roussell
2		Presentation	Citizen's Academy Graduates	Lane
3		Ordinance 1st	FLUM Lighthouse	Papa
4		Ordinance 1st	Rezoning Lighthouse	Papa
5		Ordinance 1st	PC Park FLUM	Papa
6		Ordinance 1st	PC Park Rezoning	Papa
7		Resolution	PC Park DRI Amendment	Papa
8		Ordinance 1st	Wellfield Grade Rezoning	Papa
9		Ordinance 2nd	Lighthouse Harbor Annexation	Papa
10		Proclamation	Proclamation Multiple Myeloma	Smith
11		Appointment	Appointment to the BEAC	Smith
			SPECIAL Business Meeting 03/07/2019 @ 9:00 am	
			Interviews-City Manager Search	
			SPECIAL Business Meeting 03/08/2019 @9:00 am	
			Open interviews and selection of City Manager	
			Workshop 03/12/2019	
1		Presentation	Council Priority Update	Bevan
2		Ordinance	Animal Control amendment	Grossman
3		Resolution	Grand Haven CE Interlocal Agreement	Flanagan
			Business 03/19/2019	
1		Resolution	Audit Report	Alves
2		Ordinance 1st	Animal Control amendment	Grossman
3		Ordinance 1st	PC Park FLUM Rezoning	Papa
4		Ordinance 1st	Wellfield Grade Rezoning	Papa
5		Presentation	Sheriff's presentation	Staly
			Workshop 03/26/2019	
1		Presentation	SAP Evaluation 1	Bevan
2		Presentation	10 year CIP	Cote

			Business 04/02/2019	
1		Proclamation	Sexual Assault Awareness Month	Lane
2		Proclamation	National Crime Victims Rights Week	Lane
			Workshop 04/09/2019	
1		Presentation	Annual Investment	Alves
2		Presentation	SAP Evaluation 2	Bevan
			Business 04/16/2019	
1		Resolution	SAP adoption	Bevan
			Future	
1		Resolution	Annual Fire Inspection Fees	Alves
2		Resolution	Permit compliance with NECGA (MOU and Conservation easement)	Bevan
3		Presentation	July 9 Council Priority Update	Bevan
4		Presentation	October 15 Council Priority Update Presentation	Bevan
5		Resolution	FEMA Generators	Blake/Kronenberg
6		Resolution	Whiteview Parkway Force Main Improvements	Blake/Kronenberg
7		Resolution	Pine Lakes Pkwy Forcemain and Lift Station Improvements	Blake/Kronenberg
8		Resolution	Equip 3 Wells and Raw Water Main, PH 3	Blake/Kronenberg
9		Resolution	WO WWTP Blair Castle Dr design project	Blake/Kronenberg
10		Resolution	Project Price is Right Incentive Agreement	Newingham

City of Palm Coast, Florida Agenda Item

Agenda Date :02/26/2019

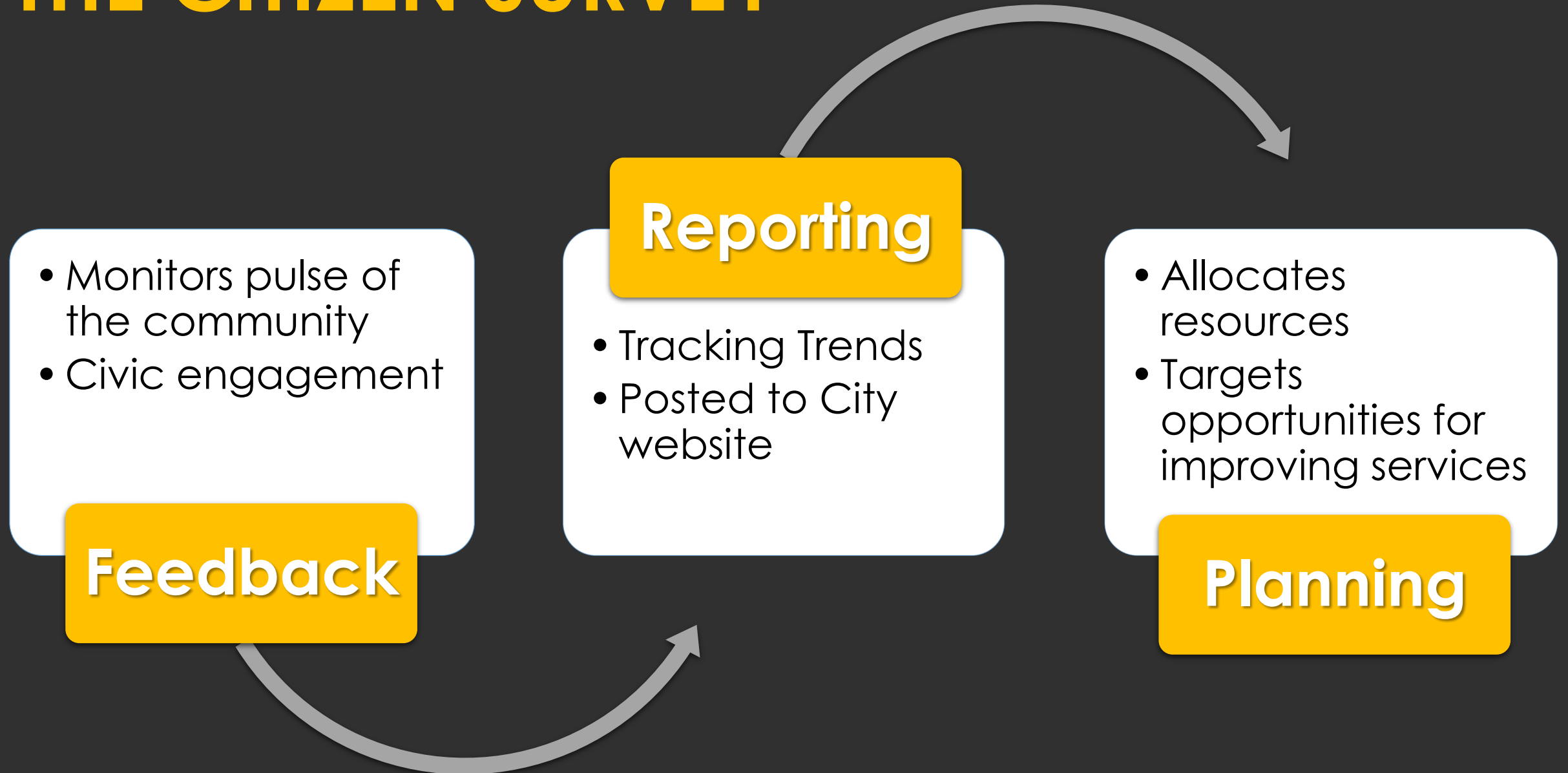
Department	CITY CLERK	Amount
Item Key		Account
Subject	ATTACHMENTS TO MINUTES	
Background :		
Recommended Action :		



2018 - 2019 CITIZEN SURVEY

Strategic Action Plan Team

THE CITIZEN SURVEY



SURVEY FOCUS



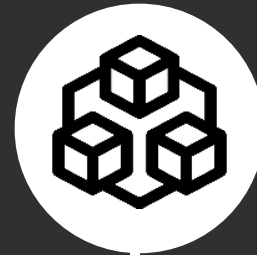
OVERALL
QUALITY



CITY
SERVICES



ECONOMY



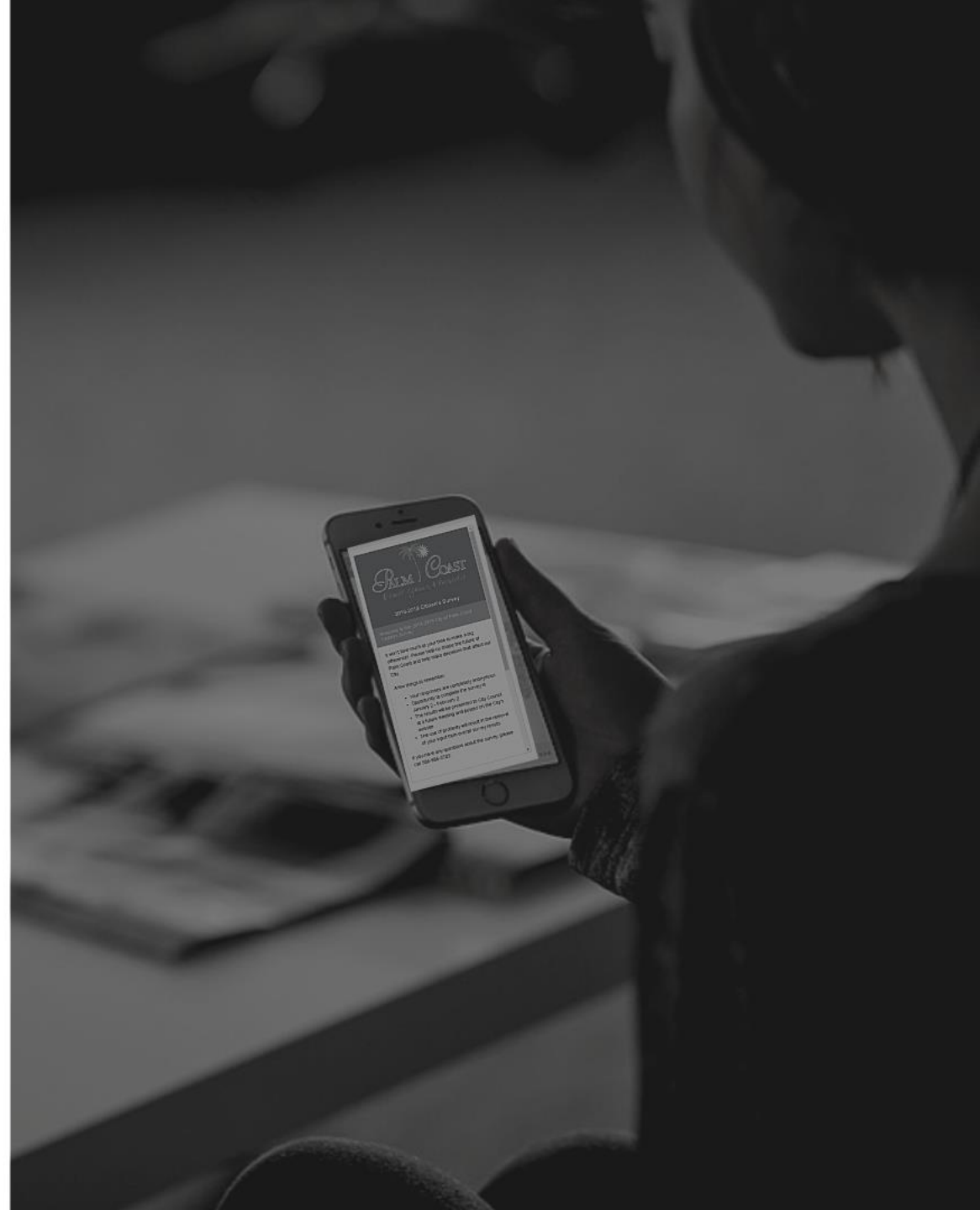
INFRA-
STRUCTURE



SAFETY

SURVEY ENGAGEMENT

- Online reach of **17,668** citizens
- **5,548** respondents
Up 29% from 2017
- **8,631** written comments



DEMOGRAPHICS FAST FACTS



66%
55 years and older

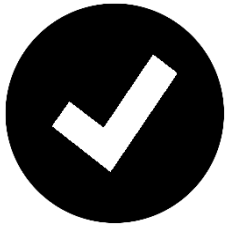
20%
have children 17 or under in
household

87%
own their home

CITY SERVICES PRIORITIES

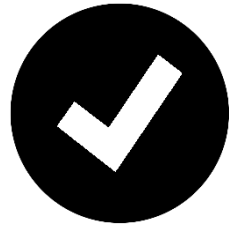
- 90% - Stormwater drainage system
- 83% - Street maintenance
- 77% - Economic development
- 74% - Streetlights
- 74% - Recreational facilities
- 74% - Youth programs
- 68% - Senior programs
- 53% - Special events

STRONG OPINIONS



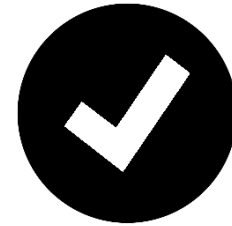
TOWN CENTER

43% most needed development in Palm Coast



VISUAL APPEAL

- **89%** liked overall City appearance
- **80%** quality of life
- **73%** find businesses appealing



CITY ASSETS

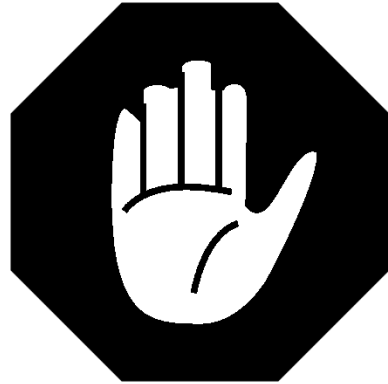
- **81%** Natural habitat
- **61%** Beautiful appearance
- **55%** Rec opportunities

CITIZEN SAFETY



82%

Sheriff's
Office
Services



68%

Crime
prevention
efforts



82%

Feel safe
in their
neighborhood

NOTED CHANGES

15% increase in participation in Parks & Rec programs

20% increase in using trail system





Park Usage

- More frequently used by ages 24 and under
- Visited more often (weekly) by ages 18 and under

Trail Usage

- More frequently used by ages 44 and under
- 18 and under largest group to use multiple days a week



TRASH COLLECTION



Evaluating trends in last 3 years

- More positive reviews in 2019 compared to the last 2 surveys
- 75% rated excellent or good
- Comments noted continued yard trash concerns

GENERAL CITIZEN FEEDBACK

Frequent Topics:

- Business growth and development
- Quality jobs
- Code enforcement
- Streetlights
- Stormwater
- Parks and trails

FEEDBACK EXAMPLES

BUSINESS GROWTH & DEVELOPMENT

“Overcoming the reputation that Palm Coast is anti-business because of difficulty in permitting and lack of bringing in new businesses.”

QUALITY JOBS

“Nice place to live but no place to work! You have to commute at least an hour away.”

BUSINESS GROWTH & DEVELOPMENT

“I think the City needs to really focus on attracting businesses, both large and small, in order to continue economic growth.”

QUALITY JOBS

“Better jobs to attract younger people with families.”

FEEDBACK EXAMPLES

CODE ENFORCEMENT

“Despite the complaints - Code Enforcement does a great job. Without them, I'm not sure what the appearance of the city would look like.”

STREETLIGHTS

“Traffic signals are not regulated to allow for flow of traffic. Some lights require waiting up to 3 minutes for a green signal. Street lights at the very least at every corner would promote safety and make it possible to find a street at night.”

CODE ENFORCEMENT

“Palm Coast government needs to greatly improve the Code Enforcement compliance. We don't need unreasonable requirements but we do need enforcement for the sake of our beautiful city....”

STREETLIGHTS

“More street lights that don't contribute to light pollution. I like to see stars at night.”

FEEDBACK EXAMPLES

STORMWATER

“Improve swale and canal maintenance.”

PARKS & TRAILS

“As a retired person, I moved to the area looking for recreational programs. I found tennis and pickleball. However, the pickleball courts at Holland Park and Malacompra are not sufficient for the needs of the players....”

STORMWATER

“The water in the Swale in parts of the R section is not draining out. I am concerned about the mosquitoes in the coming weeks if no evaporation.”

PARKS & TRAILS

“We moved here due to the beauty of the area, the friendly people, the small town traffic, and the trails and parks.”

CONNECTING WITH CITIZENS



Text
for road closures
& emergencies



Social media & email
for events and
programs



NEXT STEPS

**Strategic Action Plan Evaluation
City Council Interviews (March)**



**10 Year Capital Improvement Forecast
(March 26)**



**SAP Evaluation #1 Workshop
(March 26)**



**SAP Evaluation #2 Workshop
(April 9)**



**SAP Proposed Updates Adoption
(April 16)**