



**City of Palm Coast  
Minutes  
COUNCIL WORKSHOP**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
[www.palmcoastgov.com](http://www.palmcoastgov.com)

**Mayor Milissa Holland  
Vice Mayor Nick Klufas  
Council Member Eddie Branquinho  
Council Member Robert G. Cuff  
Council Member Jack D. Howell, II**

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**Tuesday, March 26, 2019**

**9:00 AM**

**CITY HALL**

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**City Staff**

**Beau Falgout, Interim City Manager  
William Reischmann, City Attorney  
Virginia A. Smith, City Clerk**

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
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- > City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- > All pagers and cell phones are to remain OFF while City Council is in session.

**A CALL TO ORDER**

*Mayor Holland called the meeting to order at 9:27 a.m.*

**B PLEDGE OF ALLEGIANCE TO THE FLAG**

**C ROLL CALL**

*Ms. Settle called the roll. All members were present.*

**D PUBLIC PARTICIPATION**

*Jack Carrall was disappointed that he waited a half hour for the meeting to start and hoped if there was an event before the meeting it would be noticed to the public.*

**E PRESENTATIONS**

**1 PRESENTATION ON THE 10-YEAR CAPITAL IMPROVEMENT PROGRAM**

*Mr. Falgout gave a brief overview of the item. Mr. Cote gave a presentation to Council. Topics discussed included transportation projects; when impact fees can be used; bridges needing repair, case law; DOT priorities; lobbying efforts necessary for more State funding; DOT needing the Old Kings Road Project to be broken into three stages; Whiteview; the need for a more detailed report on when the incidents occur to ascertain whether it is road or the obstructions; street rehab and renewal; Palm Coast standards of our residential road; roads affecting the quality of life of the citizens; risk trapping; signal optimization; the hiring of a traffic engineer; Long Creek Park and partnering with Whitney Labs; researchers and scientist looking at the natural laboratory; Ralph Carter basketball resurfacing and replacement of the hoops; identifying where a new Fire Station should be place; the last study done for Fire was in 2010; using impact fees while they are still available; the cost of a new station; response times to various areas in the City. It was the consensus of Council to move forward with the Fire Study.*

*Discussion continued and included: the public works facility; temporary improvements to the facility; pulling monies from a variety of funds to get the project done within two years and the current working conditions. Council was asked to bring back 4 options for Council's review.*

*IT Captial Projects is a new category within Capital Improvement Projects for the City. Topics discussed were a data center; moving a data center; distinguishing the Internal IT from the IT Enterprises from the fiber net data center; capital dollars need to be invest to the City's current fiber; fiber feasibility, the need for a leadership position, the operator of the utility and a network engineer. It was the consensus of Council to bring back options to Council reviewing funding for two new positions and how to possibly fund those positions and whether or not a budget amendment is needed.*

*Council Member Howell left the meeting at 11:29 a.m.*

*The discussion turned to Stormwater and the need to inform/educate the public on the topic and when their neighborhoods are being affected.*

**2 RESOLUTION 2019-XX APPROVING A CONTRACT AMENDMENT WITH BBI FOR PHASE II IMPROVEMENTS TO HOLLAND PARK AND RALPH CARTER PARK AND WORK ORDERS WITH S&ME AND JPA FOR CONSTRUCTION PHASE SERVICES**

*Mr. Falgout gave an overview of the item. Carl Cote and Chris Child, BBI, gave a presentation regarding Ralph Carter Park and Holland Park. Topics discussed included bocce ball pavilion covering; splash park; construction while the park stays open; the cost of the splash park; the reason for the differing costs; pickleball courts asphalt vs. concrete; possible Tourist Development Council dollars going toward the pickel ball courts.*

*This item will be continued at the next Business Meeting.*

*The meeting recessed at 12:15 p.m. The meeting reconvened at 12:38 p.m.*

**3 PRESENTATION STRATEGIC ACTION PLAN EVALUATION PROCESS**

*Mr. Falgout gave a brief overview of the item. Denise Bevan gave a presentation to Council and reported on the summary of the interviews received during the one on one interviews with Council. Topics discussed included expectations; benchmarks; deadlines; how many resources to put toward a goal; street lighting; more outreach to residents about how they can subscribe to FPL for lighting in their neighborhood; street resurfacing; street striping being in compliance with cars that are equipped with automated features; putting a percentage of gas tax in a reserve fund; citizen engagement platform; using the data derived from the engagement platform in order to be less reactive and more proactive in the City's approach; tapping into social organizations in order to spread the word regarding City issues; where to communicate the information; community center wifi; increasing access points; strategy to fund an art district; partnering with the School's ISB program to find out what they would like to see in their downtown area; the history of tennis in Palm Coast; the need to have more amenities at the Tennis Center; A Buy Local campaign and creating a goal to give the citizens ownership; recycling options. The SAP Evaluation Workshop, including older goals, will take place during the month of June.*

**4 RESOLUTION 2019-XX APPROVING AN ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT WITH CP PERFORMANCE**

*Mr. Falgout gave a brief overview of the item. Ms. Newingham gave a presentation to Council. Topic discussed included: Online Marine product super store; and the typical incentive items.*

*This item will be continued to a future Business Meeting.*

**5 ORDINANCE - AMENDING CHAPTER 2, ARTICLE IV, VOLUNTEER FIREFIGHTER RETIREMENT FUND**

*Mr. Falgout gave an overview of the item. This topic will be continued at the next meeting.*

**F WRITTEN ITEMS**

**6 RESOLUTION 2019-XX APPROVING A CONTRACT WITH HAZEN CONSTRUCTION, LLC, FOR THE CONSTRUCTION OF THE PUMP STATION 24-2 FORCE MAIN CROSSING PROJECT**

*Mr. Falgout a brief overview of the item. This item will be continued at the next Business Meeting.*

**7 RESOLUTION 2019-XX APPROVING A WORK ORDER WITH DANELLA CONSTRUCTION CORPORATION FOR FIBER CONNECTION FROM SR 100 TO WATER TREATMENT PLANT 2 (WTP2)**

*Mr. Falgout gave a brief overview of the item. This item will be continued at the next Business Meeting.*

**8 RESOLUTION 2019-XX APPROVING A WORK ORDER WITH ENGLAND, THIMS & MILLER, INC. FOR TRAFFIC ENGINEER CONSULTING SERVICES**

*Mr. Falgout gave a brief overview of the item. This item will be continued at the next Business Meeting.*

**9 RESOLUTION 2019-XX APPROVING PIGGYBACKING THE ST. JOHNS COUNTY CONTRACT WITH CHEMTRADE INC. FOR THE PURCHASE OF LIQUID ALUMINUM SULFATE**

*Mr. Falgout gave a brief overview of the item. This item will be continued at the next Business Meeting.*

**G PUBLIC PARTICIPATION**

*Bryant Danker received a code enforcement citation regarding the color of his home. He passed the color pallet for Council's view. He asked that they reconsider the color of his home.*

**H DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

*CM Branquinho asked that the power points be mirrored to his Ipad. He was uncomfortable turning his back to staff and the public.*

*Mayor Holland spoke with Senator Hutson; Tallahassee had to pay back \$200 million dollars because of Hurricane Michael. The report was not hopeful in receiving funds for the City.*

*She spoke of getting local government agencies together in order to get septic off the barrier island.*

**I DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

*No report.*

**J DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

**10 PRESENTATION ANNUAL REPORT**

*Annual Progress Report was distributed by Mr. Falgout.  
Carl Cote will be the Director of a new department-the Stormwater Engineering Department.  
Mr. Falgout named interm Public Works Director will be Chief Forte.*

*Mr. Morton is aware of all changes.*

*State of the City is a week from Friday.*

**K ADJOURNMENT**

*VM Klufas motioned to adjourn.*

*The meeting adjourned at 2:49 p.m.*

*Respectfully Submitted,*

*Kathleen E. Settle, CMC  
Deputy City Clerk*