



City of Palm Coast

Agenda

COUNCIL WORKSHOP

City Hall
160 Lake Avenue
Palm Coast, FL 32164
www.palmcoastgov.com

Mayor Milissa Holland
Vice Mayor Nick Klufas
Council Member Eddie Branquinho
Council Member Robert G. Cuff
Council Member Jack D. Howell, II

Tuesday, April 9, 2019

9:00 AM

CITY HALL

City Staff

Matthew Morton, City Manager

William Reischmann, City Attorney

Virginia A. Smith, City Clerk

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- > In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- > City Council Meetings are streamed live on YouTube at <https://www.youtube.com/user/PalmCoastGovTV/live>.
- > All pagers and cell phones are to remain OFF while City Council is in session.

A CALL TO ORDER

B PLEDGE OF ALLEGIANCE TO THE FLAG

C ROLL CALL

D PUBLIC PARTICIPATION

E PRESENTATIONS

1 PRESENTATION OF ANNUAL INVESTMENT REPORT

2 RESOLUTION 2019-XX APPROVING A MASTER SERVICE AGREEMENT WITH VERTEKS CONSULTING FOR THE CITY WIDE VOIP PHONE SYSTEM IMPROVEMENTS

F WRITTEN ITEMS

3 RESOLUTION 2019-XX AUTHORIZING THE CITY MANAGER TO EXECUTE THE EAST

FLAGLER MOSQUITO CONTROL DISTRICT LOW LEVEL FLIGHTS AUTHORIZATION

4 RESOLUTION 2019-XX APPROVING A MASTER SERVICES AGREEMENT WITH LAKE JEM FARMS FOR SOD MATERIALS AND SOD INSTALLATION FOR THE INDIAN TRAIL SPORTS COMPLEX

5 RESOLUTION 2019-XX APPROVING ONE-YEAR PRICE AGREEMENTS WITH ENVIRONMENTAL LAND SERVICES (ELS) AND LCD OF FLAGLER INC. FOR DEBRIS DISPOSAL SERVICES

G PUBLIC PARTICIPATION

H DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

I DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

J DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

K ADJOURNMENT

6 CALENDAR/WORKSHEET

7 ATTACHMENT TO MINUTES

City of Palm Coast, Florida Agenda Item

Agenda Date : 4/9/2019

Department	FINANCE	Amount
Item Key	6237	Account
Subject	PRESENTATION OF ANNUAL INVESTMENT REPORT	
Background : As per the City’s investment policy, each year the Finance Director shall submit to the City Council a written report on all invested funds. The annual report shall include, but not be limited to, the following: a complete list of all invested funds, name or type of security in which the funds are invested, the amount invested, the maturity date, earned income, the book value, the market value, the yield on each investment. The annual report will show performance on both a book value and total rate of return basis and will compare the results to the performance benchmarks. The City's investment advisor, PFM Asset Management, LLC will present the annual report.		
Recommended Action : FOR PRESENTATION PURPOSES ONLY		

City of Palm Coast, Florida

Agenda Item

Agenda Date: 4/09/2019

Department	Information Technology	Amount	\$234,370.06								
Item Key		Account	#43000099-06400-99011								
Subject	RESOLUTION 2019-XX APPROVING A MASTER SERVICE AGREEMENT WITH VERTEKS CONSULTING FOR THE CITY WIDE VOIP PHONE SYSTEM IMPROVEMENTS										
Background : The City intends to replace our current office phone system with a modern, more capable, cloud-based VOIP (voice over IP) phone system. This will include all hardware, software, installation, training, and support. It also includes a monthly, recurring charge for phone service. In accordance with the City’s Purchasing Policy, City staff advertised and solicited bids for a City-wide, cloud-based, VOIP phone system. The City received fourteen (14) bids which were responsive and responsible. A diverse team of City employees selected three (3) submissions to come in and present. After presentations, the selection team selected Verteks Consulting, using a custom Mitel solution, to be awarded the contract. The notice of intent to award and project bid overview are attached to this agenda item. Cost will include a one-time fee for the purchase and set-up of equipment of \$194,219.50. The annual fee for services will be \$40,150.56. The Fiscal Year 2019 Budget includes \$250,000.00 within Capital Projects Budget. SOURCE OF FUNDS WORKSHEET FY 2019 <table><tr><td>Capital Projects Fund 43000099-064000-99011</td><td>\$250,000.00</td></tr><tr><td>Total Expended/Encumbered to Date.....</td><td>\$ 0.00</td></tr><tr><td>Pending Work Orders/Contracts.....</td><td><u>\$234,370.06</u></td></tr><tr><td>Balance.....</td><td>\$ 15,629.94</td></tr></table>				Capital Projects Fund 43000099-064000-99011	\$250,000.00	Total Expended/Encumbered to Date.....	\$ 0.00	Pending Work Orders/Contracts.....	<u>\$234,370.06</u>	Balance.....	\$ 15,629.94
Capital Projects Fund 43000099-064000-99011	\$250,000.00										
Total Expended/Encumbered to Date.....	\$ 0.00										
Pending Work Orders/Contracts.....	<u>\$234,370.06</u>										
Balance.....	\$ 15,629.94										
Recommended Action : Adopt Resolution 2019-XX approving a Master Service Agreement with Verteks consulting for the City Wide VOIP phone system improvements.											

RESOLUTION 2019 - _____
CONTRACT WITH VERTEKS CONSULTING
FOR CITY-WIDE VOIP PHONE SYSTEM

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, AUTHORIZING A CONTRACT WITH VERTECKS CONSULTING; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE SAID CONTRACT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Verteks Consulting, has expressed a desire to provide contractual services for city-wide VoIP phone system upgrade to the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires to approve a contract with Verteks Consulting for city-wide phone system upgrade.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA AS FOLLOWS:

SECTION 1. APPROVAL OF CONTRACT. The City Council of the City of Palm Coast hereby approves a contract with Verteks consulting for city-wide VoIP phone system upgrade, as attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 16th day, April 2019.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Engagement Letter

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney



RFP-IT-19-21 - City Wide VoIP Phone System

Project Overview

Project Details	
Reference ID	RFP-IT-19-21
Project Name	City Wide VoIP Phone System
Project Owner	Kelly Downey
Project Type	RFP
Department	Procurement
Budget	\$0.00 - \$0.00
Project Description	This Request for Proposal is issued for the purpose of engaging a highly qualified company or individual(s) that can provide a city wide enterprise VoIP telecommunications system. This system will replace the current, locally installed, VoIP system and must be capable of meeting future needs.



Open Date	Dec 12, 2018 8:00 AM EST
Intent to Bid Due	Jan 24, 2019 2:00 PM EST
Close Date	Jan 24, 2019 2:00 PM EST

Awarded Suppliers	Reason	Score
Verteks Consulting		87.33 pts

Seal status

Requested Information	Unsealed on	Unsealed by
Proposal	Jan 24, 2019 2:02 PM EST	Kelly Downey
Forms 1, 2, 3, & 4	Jan 24, 2019 2:02 PM EST	Kelly Downey
Addendum # 1	Jan 24, 2019 2:02 PM EST	Kelly Downey
Addendum # 2	Jan 24, 2019 2:02 PM EST	Kelly Downey



Addendum # 3	Jan 24, 2019 2:02 PM EST	Kelly Downey
Addendum # 4	Jan 24, 2019 2:02 PM EST	Kelly Downey
Addendum # 5	Jan 24, 2019 2:02 PM EST	Kelly Downey
Addendum # 6	Jan 24, 2019 2:02 PM EST	Kelly Downey
Addendum # 7	Jan 24, 2019 2:02 PM EST	Kelly Downey

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.



Name	Date Signed	Has a Conflict of Interest?
Kelly Downey	Jan 24, 2019 2:03 PM EST	No
Mirnali Crimi	Jan 29, 2019 8:12 AM EST	No
Chuck Burkhart	Jan 24, 2019 3:14 PM EST	No
Mark Aiello	Feb 06, 2019 12:21 PM EST	No

Project Criteria

Criteria	Points	Description
Forms 1, 2, 3, & 4	Pass/Fail	Forms 1, 2, 3, & 4
Table of Contents	Pass/Fail	Table of Contents
Project Understanding and Proposal	25 pts	Project Understanding and Proposal (0 - 25 points)
Experience with Similar Projects	20 pts	Experience with Similar Projects, Technical Capability, and Qualifications (0 - 20 points)



Project Innovation	15 pts	Project Innovation (0 - 15 points)
Project Team	25 pts	Project Team (0 - 25 points)
Proposal Cost/Price	15 pts	Proposal Cost/Price (0 - 15 points)
Addenda	Pass/Fail	Addendum's 1 - 7
Total	100 pts	

Scoring Summary

Active Submissions

	Total	Forms 1, 2, 3, & 4	Table of Contents	Project Understanding and Proposal	Experience with Similar Projects
Supplier	/ 100 pts	Pass/Fail	Pass/Fail	/ 25 pts	/ 20 pts
Verteks Consulting	87.33 pts	Pass	Pass	22.33 pts	20 pts



	Total	Forms 1, 2, 3, & 4	Table of Contents	Project Understanding and Proposal	Experience with Similar Projects
Supplier	/ 100 pts	Pass/Fail	Pass/Fail	/ 25 pts	/ 20 pts
Converged Networks	86.67 pts	Pass	Pass	21.33 pts	18 pts
Powernet (dba Maxis360)	81.67 pts	Pass	Pass	21.67 pts	20 pts
Centurylink	79.33 pts	Pass	Pass	19 pts	18 pts
Vertical Communications	79 pts	Pass	Pass	19.33 pts	16.67 pts
Ambit Solutions	78 pts	Pass	Pass	20 pts	19.33 pts
Encore Technology Group	70 pts	Pass	Pass	15 pts	11.67 pts
SRMS Network Technologies	67 pts	Pass	Pass	16.67 pts	13.33 pts
Virtual Business Management	32.67 pts	Pass	Pass	5 pts	11.67 pts



	Total	Forms 1, 2, 3, & 4	Table of Contents	Project Understanding and Proposal	Experience with Similar Projects
Supplier	/ 100 pts	Pass/Fail	Pass/Fail	/ 25 pts	/ 20 pts
Solutions					
Windstream	18.33 pts	Fail	Pass	3.333 pts	5 pts
REAL Mobile, Inc.	17.67 pts	Pass	Pass	6.667 pts	3.333 pts
ITsavvy LLC	8.667 pts	Fail	Pass	1.667 pts	2.667 pts
Cytranet	4.333 pts	Pass	Fail	0 pts	3.333 pts

	Project Innovation	Project Team	Proposal Cost/Price	Addenda
Supplier	/ 15 pts	/ 25 pts	/ 15 pts	Pass/Fail
Verteks Consulting	15 pts	21.33 pts	8.667 pts	Pass
Converged Networks	13 pts	21 pts	13.33 pts	Pass



	Project Innovation	Project Team	Proposal Cost/Price	Addenda
Supplier	/ 15 pts	/ 25 pts	/ 15 pts	Pass/Fail
Powernet (dba Maxis360)	13.33 pts	19.67 pts	7 pts	Pass
Centurylink	14.33 pts	21.67 pts	6.333 pts	Pass
Vertical Communications	11 pts	20 pts	12 pts	Pass
Ambit Solutions	10.33 pts	13.33 pts	15 pts	Pass
Encore Technology Group	9.333 pts	19.33 pts	14.67 pts	Pass
SRMS Network Technologies	13 pts	20 pts	4 pts	Pass
Virtual Business Management Solutions	9.667 pts	1.667 pts	4.667 pts	Pass
Windstream	3 pts	4 pts	3 pts	Pass



	Project Innovation	Project Team	Proposal Cost/Price	Addenda
Supplier	/ 15 pts	/ 25 pts	/ 15 pts	Pass/Fail
REAL Mobile, Inc.	3.333 pts	1.667 pts	2.667 pts	Fail
ITsavvy LLC	1.667 pts	1 pts	1.667 pts	Pass
Cytranet	0 pts	0 pts	1 pts	Fail



Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

NOTICE OF INTENT TO AWARD

Project: City Wide VoIP Phone System - RFP-IT-19-21

Date: 2/27/2019

Appeal Deadline: Appeals must be Filed by 5:00 PM on 3/4/2019

Firm	Points
Verteks Consulting Ocala, FL	87.33
Converged Networks Charleston, SC	86.67
Powernet (dba Maxis360) Altamonte Springs, FL	81.67
Centurylink Jacksonville, FL	79.33
Vertical Communications Rosewell, GA	79
Ambit Solutions Hoover, AL	78
Encore Technology Group Greenville, SC	70
SRMS Network Technologies King of Prussia, PA	67
Virtual Business Management Tampa, FL	32.67
Windstream Tampa, FL	Non Responsive
REAL Mobile, Inc. North Lauderdale, FL	Non Responsive
ITsavvy LLC Addison, IL	Non Responsive



city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

Cytranet Mobile, AL	Non Responsive
-------------------------------	----------------

The intent of the City of Palm Coast is to award City Wide VoIP Phone System to Verteks Consulting.

Bid protests arising under City Bidding Documents or Procedures shall be resolved under the City of Palm Coast Central Service Division's Bid Protest procedures.

A proposer may protest matters involving the award of this Bid within three (3) business days from the posting of this recommendation to award. Failure to protest to the City's Administrative Services and Economic Development Director, Beau Falgout (bfalgout@palmcoastgov.com) shall constitute a waiver of the protest proceedings.



City of Palm Coast, Florida Agenda Item

Agenda Date: 04/09/2019

Department Item Key	CITY CLERK	Amount Account
Subject	RESOLUTION 2019-XX AUTHORIZING THE CITY MANAGER TO EXECUTE THE EAST FLAGLER MOSQUITO CONTROL DISTRICT LOW LEVEL FLIGHTS AUTHORIZATION	
Background : Each year, the East Flagler Mosquito Control District (EFMCD) requests authorization to fly over congested areas in compliance with Federal Aviation Administration requirements. The Citizens of the City of Palm Coast pay for mosquito control services through property taxes, with a portion of this payment covering aerial operations. To provide the service in a timely fashion, without contacting each local government prior to each operation, the EFMCD requires a signed authorization that is in effect for one year. This authorization has become a formality over the years. The authorization permits the district to perform low-level flights (500 feet) for mosquito control. The primary use for the aircraft is the control of developing mosquitos away from congested areas in and around wetlands. The EFMCD does not apply control materials over congested areas unless the need arises. The EFMCD, consulting with health officials, is solely responsible for determining need, which is driven by an extraordinary nuisance or an impending health threat. The requested authorization allows the EFMCD to take the necessary action when the need is officially determined. Public Notice will be published monthly, beginning in March, and ending in October, to provide ongoing public awareness about aerial spray operations and contact information.		
Recommended Action : Adopt Resolution 2019-XX authorizing the City Manager to execute the East Flagler Mosquito Control District Low Level Flights Authorization.		

RESOLUTION 2019-____
MOSQUITO CONTROL FLYOVER SPRAYING

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, RECOGNIZES THE EAST FLAGLER MOSQUITO CONTROL SERVICE DISTRICT, IN THE EXERCISE OF ITS PUBLIC HEALTH AND SAFETY RESPONSIBILITIES, TO FLY AT LOW LEVELS (500 FEET) OVER CONGESTED AREAS IN CONNECTION WITH ITS OPERATION; AUTHORIZING THE CITY MANAGER TO EXECUTE THIS AUTHORIZATION; PROVIDING FOR SEVERABILITY, PROVIDING FOR CONFLICTS, PROVIDING FOR IMPLEMENTING ACTIONS, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the East Flagler Mosquito Control Service District provides mosquito control for the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast understands the importance of mosquito control; and

WHEREAS, the City Council of the City of Palm Coast desires to continue with the services of East Flagler Mosquito Control Service District for the above referenced services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA:

SECTION 1. APPROVAL OF FLYOVER SPRAYING. The City Council hereby approves the terms and conditions for flyover spraying in congested areas within the City of Palm Coast with East Flagler Mosquito Control Service District as attached hereto and incorporated herein by reference as Exhibit "A."

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager or designee is hereby authorized to execute the Authorization Form as depicted in Exhibit "A."

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City Council.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 16th day of April 2019.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit A - Authorization Form - East Flagler Mosquito Control

Approved as to form and legality:

William E. Reischmann, Jr.
City Attorney

Authorization

This authorization recognizes that the East Flagler Mosquito Control District, in the exercise of its public health and safety responsibilities, may fly at low levels (500 feet) over congested areas in connection with its operations. This authorization extends from April 16, 2019 through April 16, 2020.

Signature

Date

Print / Type Name

Title

Name of Local Government

Return to:

**East Flagler Mosquito Control District
210 Airport Executive DR
Palm Coast, FL 32164**

Please return no later than April 13, 2019.

City of Palm Coast, Florida

Agenda Item

Agenda Date : 04/09/2019

Department	Public Works	Amount	\$140,700.00
Item Key	6267	Account #	43000099-063000-66008
Subject	RESOLUTION 2019-XX APPROVING A MASTER SERVICES AGREEMENT WITH LAKE JEM FARMS FOR SOD MATERIALS AND SOD INSTALLATION FOR THE INDIAN TRAIL SPORTS COMPLEX		
<p>Background : The City has included funding in the current fiscal year Capital Improvement Budget to complete field improvements for multi-use sports fields 1 & 2 at Indian Trails Sports Complex (ITSC). The ITSC complex is an existing facility located at 5455 Belle Terre Parkway and is a host site of local, regional and state lacrosse, soccer and other tournaments. The complex is also home for local recreational and competitive teams. The original complex was completed in 2005 and due to the usage and age the sod needs to be replaced. During the sod replacement, an additional underdrainage system will be added to alleviate drainage issues, allow for quicker return of field playability, and minimize damage to sod.</p> <p>City staff has completed the design in-house and will complete most of the work using City staff. The City staff work will include removal of existing sod, installation of the underdrain system, modification of the irrigation system as necessary, and preparation of the area for the placement of new sod. Installation of the new sod will not be completed by City Staff.</p> <p>In 2018, City Council approved a contract with Strickland Sod for sod materials and installation on an as-needed basis. However, Strickland cannot get the volume of sod required for this project. Therefore, City staff had to advertise and solicit bids for the purchase and placement of celebration sod for this project. Lake Jem Farms was the only bid received.</p> <p>City staff recommends that the City Council approve a master services agreement with Lake Jem Farms of Tavares, FL. The notice of intent to award and project bid overview are attached to this agenda item.</p> <p>The contract amount for these services is \$100,700. Fiscal Year 2019 includes \$140,700.00 within the Capital Improvement Budget to be distributed as follows: \$100,700.00 for the purchase of sod materials and sod installation, \$40,000.00 for additional expenses such as irrigation materials, drainage and stormwater improvements as well as miscellaneous construction expenses.</p>			
SOURCE OF FUNDS WORKSHEET FY 2019			
CAPITAL PROJECTS FUND 43000099-063000-66008			\$925,000.00
Total Expenses/Encumbered to date			\$230,117.39
Pending Work Orders/Contracts			<u>\$100,700.00</u>
Balance			\$594,182.61
Recommended Action : Adopt Resolution 2019-XX approving a master services agreement with Lake Jem Farms for sod materials and sod installation for the Indian Trail Sports Complex.			

RESOLUTION 2019-____
LAKE JEM FARMS, INC.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING A MASTER SERVICES AGREEMENT WITH LAKE JEM FARMS, INC., FOR THE INSTALLATION OF CELEBRATION SOD FOR THE INDIAN TRAILS SPORTS COMPLEX IMPROVEMENTS TO FIELDS 1&2; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE SAID AGREEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Lake Jem Farms desires to provide celebration sod to the City of Palm Coast for improvements to Indian Trails Sports Complex Fields 1&2;

WHEREAS, the City Council of the City of Palm Coast desires to enter into a master services agreement with Lake Jem Farms for the above referenced item.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF MASTER SERVICES AGREEMENT. The City Council of the City of Palm Coast hereby approves the terms and conditions of the master services agreement with Lake Jem Farms, which is attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Resolution are severable, and if any phrase, clause, sentence, paragraph or section of this Resolution shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall become effective immediately upon its passage and adoption.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 16th day of April 2019.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit A – Master services agreement with Strickland Sod Farm Inc. for sod materials and sod installation

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney



ITB-PW-19-46 - Invitation to Bid (ITB) for Celebration Sod (265,000 square feet) installed on ITSC fields 1 & 2

Project Overview

Project Details	
Reference ID	ITB-PW-19-46
Project Name	Invitation to Bid (ITB) for Celebration Sod (265,000 square feet) installed on ITSC fields 1 & 2
Project Owner	Jesse Scott
Project Type	ITB
Department	Procurement
Current Spend	\$106000.00
Target Savings	5%
Budget	\$0.00 - \$0.00
Project Description	This Invitation to Bid is issued for the purpose of soliciting proposals from qualified vendors to provide celebration rolled sod and Installed for fields 1 & 2 at ITSC.
Open Date	Mar 06, 2019 8:00 AM EST
Intent to Bid Due	Mar 21, 2019 1:00 PM EDT
Close Date	Mar 21, 2019 2:00 PM EDT



Awarded Suppliers	Reason	Score
Lake Jem Farms		100 pts

Seal status

Requested Information	Unsealed on	Unsealed by
Required Forms (Price Schedule, References, Forms 1 - 4)	Mar 21, 2019 2:08 PM EDT	Jesse Scott

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Fred Vitagliano	Mar 21, 2019 2:27 PM EDT	No
Arthur Strojny	Mar 21, 2019 2:48 PM EDT	No
Jesse Scott	Mar 21, 2019 2:11 PM EDT	No



Dennis Redican Jr	Mar 21, 2019 3:02 PM EDT	No
-------------------	--------------------------	----



Opportunity Intent to Bid

Count: 3 of 3

Name	Vendors	Intent to Bid	Date Signed	Reason
Angie Strickland	Strickland Sod Farm, Inc.	Yes	Mar 06, 2019 12:24 PM EST	
Michelle Garretson	Lake Jem Farms	Yes	Mar 08, 2019 4:38 PM EST	
Johnathan Roberson	Johnathan S Roberson Tree Service LLC	Yes	Mar 19, 2019 8:39 PM EDT	



Project Criteria

Criteria	Points	Description
Required Forms	Pass/Fail	Completed as Requested
Price Schedule	100 pts	Admin review and logged total price
Required forms and Price schedule	Pass/Fail	Completed as requested and price seems reasonable
Total	100 pts	



Scoring Summary

Active Submissions

	Total	Required Forms	Price Schedule	Required forms and Price schedule
Supplier	/ 100 pts	Pass/Fail	/ 100 pts	Pass/Fail
Lake Jem Farms	100 pts	Pass	100 pts (\$100,700.00)	Pass



Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

NOTICE OF INTENT TO AWARD

Project: ITB-PW-19-46 - Invitation to Bid (ITB) for Celebration Sod (265,000 Square feet) installed on ITSC Fields 1 & 2.

Date: 3/22/2019

Appeal Deadline: Appeals must be filed by 5:00 PM on 3/26/2019

Firm	Bid
Lake Jem Farms. Tavares, FL	\$100,700.00

The intent of the City of Palm Coast is to award ITB-PW-19-46 to Lake Jem Farms.

Cc: Contract Coordinator, Project Manager, ASSED Director, Department Director

Bid protests arising under City Bidding Documents or Procedures shall be resolved under the City of Palm Coast Central Service Division's Bid Protest procedures.

A proposer may protest matters involving the award of this Bid within three (3) business days from the posting of this recommendation to award. Failure to protest to the City's Administrative Services and Economic Development Director, Beau Falgout (bfaigout@palmcoastgov.com) shall constitute a waiver of the protest proceedings.

City of Palm Coast, Florida Agenda Item

Agenda Date: 04/09/2019

Department	PUBLIC WORKS	Amount	\$45,000.00
Item Key	6244	Account	
Subject	RESOLUTION 2019-XX APPROVING ONE-YEAR PRICE AGREEMENTS WITH ENVIRONMENTAL LAND SERVICES (ELS) AND LCD OF FLAGLER INC. FOR DEBRIS DISPOSAL SERVICES		
Background : The Public Works Department is responsible for maintaining City property and rights-of-way, and needs to lawfully dispose of debris generated from these maintenance activities on an as-needed basis. City staff advertised and solicited bids for debris disposal in accordance with the City's Purchasing Policy. City staff recommends that the City Council approve one-year price agreements with Environmental Land Services (ELS) and LCD of Flagler Inc. The notice of intent to award and project bid overview are attached to this agenda item. Since these are price agreements, City staff will use on an as-needed basis using budgeted funds appropriated by City Council. The Fiscal Year 2019 budget includes \$45,000.00 within several public works divisions.			
Recommended Action : Adopt Resolution 2018-XX approving one-year price agreements with Environmental Land Services (ELS) and LCD of Flagler Inc., for debris disposal services.			

RESOLUTION 2019-____
DEBRIS DISPOSAL SERVICES

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM COAST, FLORIDA, APPROVING THE PRICE AGREEMENT WITH ENVIRONMENTAL LAND SERVICES (ELS) AND LCD OF FLAGLER INC., FOR DEBRIS DISPOSAL SERVICES; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE SAID AGREEMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR IMPLEMENTING ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Environmental Land Services of Flagler County, Inc. (ELS) and LCD of Flagler Inc., (LCD) have expressed a desire to provide debris disposal services to the City of Palm Coast; and

WHEREAS, the City Council of the City of Palm Coast desires to enter into a price agreement with ELS and LCD for the above referenced items.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY OF PALM COAST, FLORIDA, AS FOLLOWS:

SECTION 1. APPROVAL OF PRICE AGREEMENTS. The City Council of the City of Palm Coast hereby approves the terms and conditions of the price agreements with ELS and LCD which is attached hereto and incorporated herein by reference as Exhibit “A.”

SECTION 2. AUTHORIZATION TO EXECUTE. The City Manager, or designee, is hereby authorized to execute the necessary documents.

SECTION 3. SEVERABILITY. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Resolution are severable, and if any phrase, clause, sentence, paragraph or section of this Resolution shall be declared unconstitutional by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

SECTION 4. CONFLICTS. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

SECTION 5. IMPLEMENTING ACTIONS. The City Manager is hereby authorized to take any actions necessary to implement the action taken in this Resolution.

SECTION 6. EFFECTIVE DATE. This Resolution shall become effective immediately upon its passage and adoption.

DULY PASSED AND ADOPTED by the City Council of the City of Palm Coast, Florida, on this 16th day of April 2019.

CITY OF PALM COAST, FLORIDA

ATTEST:

MILISSA HOLLAND, MAYOR

VIRGINIA A. SMITH, CITY CLERK

Attachment: Exhibit "A" – Price agreement with Environmental Land Services (ELS) and LCD of Flagler Inc.,for Debris Disposal Services

Approved as to form and legality

William E. Reischmann, Jr., Esq.
City Attorney



RFQ-PW-19-39 - Debris Disposal Services

Project Overview

Project Details	
Reference ID	RFQ-PW-19-39
Project Name	Debris Disposal Services
Project Owner	Kelly Downey
Project Type	RFQ
Department	Procurement
Budget	\$0.00 - \$0.00
Project Description	This Request for Quote (RFQ) is issued for the purpose of establishing a one-year contract with a vendor(s) for Debris Disposal Services to lawfully dispose of debris from public property and public rights-of-way. The City of Palm Coast is soliciting quotes on behalf of the Public Works Department.
Open Date	Feb 13, 2019 10:30 AM EST
Intent to Bid Due	Mar 13, 2019 2:00 PM EDT
Close Date	Mar 13, 2019 2:00 PM EDT

Awarded Suppliers	Reason	Score
LCD of Flagler, Inc.		100 pts
Environmental Land Services, Inc		13.46 pts



Seal status

Requested Information	Unsealed on	Unsealed by
Price Schedule	Mar 13, 2019 2:00 PM EDT	Kelly Downey
References, Forms 1, 2, 3 & 4	Mar 13, 2019 2:00 PM EDT	Kelly Downey

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

Name	Date Signed	Has a Conflict of Interest?
Kelly Downey	Mar 13, 2019 2:01 PM EDT	No
Arthur Strojny	Mar 13, 2019 2:24 PM EDT	No
andy hyatt	Mar 13, 2019 3:02 PM EDT	No
CJ Johnston	Mar 13, 2019 2:12 PM EDT	No



Project Criteria

Criteria	Points	Description
References, Forms 1, 2, & 3	Pass/Fail	References, Forms 1, 2, & 3
Pricing	100 pts	Price Schedule
Technical Review	Pass/Fail	Technical Review
Total	100 pts	

Scoring Summary

Active Submissions

	Total	References, Forms 1, 2, & 3	Pricing	Technical Review
Supplier	/ 100 pts	Pass/Fail	/ 100 pts	Pass/Fail
LCD of Flagler, Inc.	100 pts	Pass	100 pts (\$7)	Pass
Environmental Land Services, Inc	13.46 pts	Pass	13.46 pts (\$52)	Pass



Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

NOTICE OF INTENT TO AWARD

Project: RFQ-PW-19-39 - Debris Disposal Services

Date: 3/18/2019

Appeal Deadline: Appeals must be filed by 5:00 PM on 3/21/2019

Firm	Debris Type	Bid
LCD of Flagler Bunnell, FL	Vegetative Waste	\$7.00 per Cubic Yard
	Construction & Demolition (C & D)	N/A
	Clean Concrete	\$0.00
	Pressure Treated Wood	N/A
	Misc. Non-Hazardous Debris	N/A
Environmental Land Services Bunnell, FL	Vegetative Waste	\$52.00 per ton
	Construction & Demolition (C & D)	\$52.00 per ton
	Clean Concrete	\$0.00
	Pressure Treated Wood	\$52.00 per ton
	Misc. Non-Hazardous Debris	\$52.00 per ton



city of PALM COAST

Administrative Services & Economic Development
Central Services Division

160 Lake Avenue
Palm Coast, FL 32164
386-986-3730

The intent of the City of Palm Coast is to award RFQ-PW-19-39 to LCD of Flagler and Environmental Land Services.

Bid protests arising under City Bidding Documents or Procedures shall be resolved under the City of Palm Coast Central Service Division's Bid Protest procedures.

A proposer may protest matters involving the award of this Bid within three (3) business days from the posting of this recommendation to award. Failure to protest to the City's Administrative Services and Economic Development Director, Beau Falgout (bfaigout@palmcoastgov.com) shall constitute a waiver of the protest proceedings.



City of Palm Coast, Florida Agenda Item

Agenda Date: 04/09/2019

Department	CITY CLERK	Amount
Item Key		Account
Subject	CALENDAR/WORKSHEET	
Background :		
Recommended Action :		



Meeting Calendar for 4/9/2019 through 5/14/2019

4/9/2019 9:00 AM

City Council Workshop
City Hall

4/16/2019 9:00 AM

City Council
City Hall

4/17/2019 5:30 PM

Planning & Land Development Regulation Board
City Hall

4/25/2019 5:00 PM

Beautification and Environmental Advisory Committee
City Hall

4/30/2019 9:00 AM

City Council Workshop
City Hall

5/1/2019 10:00 AM

Code Enforcement Board
City Hall

5/7/2019 6:00 PM

City Council
City Hall

5/8/2019 5:00 PM

Leisure Services Advisory Committee
Palm Coast Community Center



Meeting Calendar for 4/9/2019 through 5/14/2019

5/10/2019 8:30 AM

Volunteer Firefighters' Pension Board

Fire Station #25

#	File #	Item	Title	Staff
			Business 04/16/2019	
1		Ordinance 2nd	Vol. FF Pension-Amendment	Alves
2		Resolution	Contract VOIP	Burkhart
3		Resolution	Sod for ITSC	Forte-PW
4		Resolution	Debris disposal services	Forte-PW
5		Resolution	American Village Final Plat	Hoover
6		Proclamation	National Public Safety tele communicator Week	Lane
7		Resolution	Project Price is Right Incentive Agreement	Newingham
8		Proclamation	Volunteer Recognition Month	Smith
9		Appointment	Two members to the Volunteer Firefighter Pension Board	Smith
10		Appointment	PLDRB alternate members	Smith
			Workshop 04/23/2019-SPECIAL TRAINING 9-2	
			Ethics/Sunshine and Public Records Training	Reischmann/Smith
			Workshop 04/30/2019	
1		Resolution	Replacement of Public Water Supply Well SW-32	Adams/Roussell
2		Presentation	Year to Date Budget Review	Alves/Williams
3		Resolution	WO WWTP Blair Castle Dr forcemain design project	Blake/Kronenberg
4		Resolution	WWTP 1 Headworks and Aeration Project	Blake/Kronenberg
5		Presentation	RFS FiberNet Public/Private partnership	Burkhart
6		Resolution	PW Temporary Improvements	Cote
7		Resolution	Florida Park Drive Work Order	Cote
			Business 05/7/2019	
1		Resolution	Replacement of Public Water Supply Well SW-32	Adams/Roussell
2		Resolution	WO WWTP Blair Castle Dr forcemain design project	Blake/Kronenberg
3		Resolution	WWTP 1 Headworks and Aeration Project	Blake/Kronenberg
4		Resolution	PW Temporary Improvements	Cote
5		Resolution	Florida Park Drive Work Order	Cote
6		Proclamation	Kids to Park Day	Lane
7		Proclamation	National Water Safety Month	Lane
8		Proclamation	Employee Appreciation Month	Smith
9		Appointment	Appoint to Code Enforcement Board	Smith
			Workshop 5/14/2019	

1	Presentation	Fund Accounting and Long Term Planning	Alves/Williams
2	Ordinance	Animal Control amendment	Grossman
		Business 05/21/2019	
1	Ordinance	Animal Control amendment	Grossman
		Future	
1	Resolution	IA Supplemental - OKR S	Adams/Flanagan
2	Resolution	Annual Fire Inspection Fees	Alves
3	Presentation	Budget-Property Tax and Other Revenue- 6/25	Alves/Williams
4	Presentation	Proposed General Fund and TRIM Rate 7/9	Alves/Williams
5	Resolution	Proposed Millage Rate 7/16	Alves/Williams
6	Presentation	Proposed Utility, Stormwater, IT & Bldg Funds 7/30	Alves/Williams
7	Presenation	5 yr CIP 8/13	Alves/Williams
8	Presentation	Proposed Budget for all remaining funds 8/13	Alves/Willaims
9	Presentation	SAP Evaluation 2	Bevan
10	Resolution	SAP adoption	Bevan
11	Presentation	SAP Evaluation 3	Bevan
11	Resolution	Permit compliance with NECGA (MOU and Conservation easement)	Bevan
12	Presentation	Council Priority Update 7/9	Bevan
13	Presentation	October 15 Council Priority Update Presentation	Bevan
14	Resolution	FEMA Generators	Blake/Kronenberg
15	Resolution	Pine Lakes Pkwy Forcemain and Lift Station Improvements	Blake/Kronenberg
16	Resolution	Equip 3 Wells and Raw Water Main, PH 3	Blake/Kronenberg

City of Palm Coast, Florida Agenda Item

Agenda Date : 04/09/2019

Department	CITY CLERK	Amount
Item Key	6299	Account
		#
Subject	ATTACHMENT TO MINUTES	
Background :		
Recommended Action :		



City of Palm Coast, Florida



Investment Performance Review For the Quarter Ended December 31, 2018

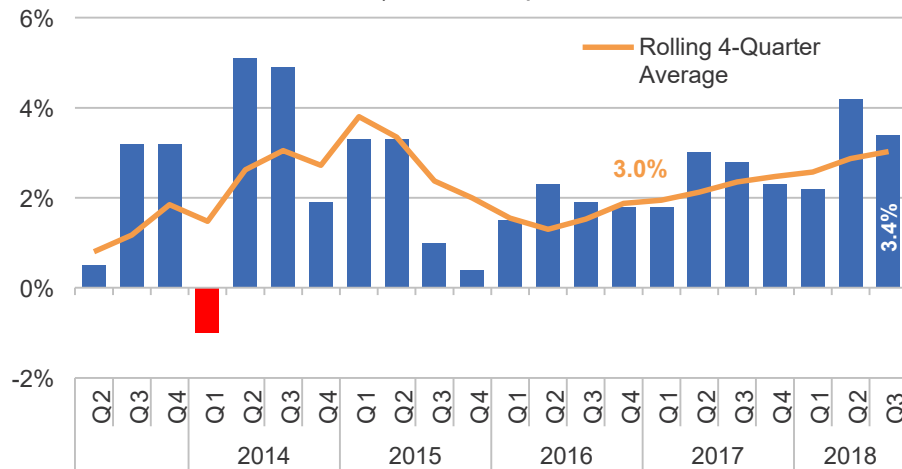
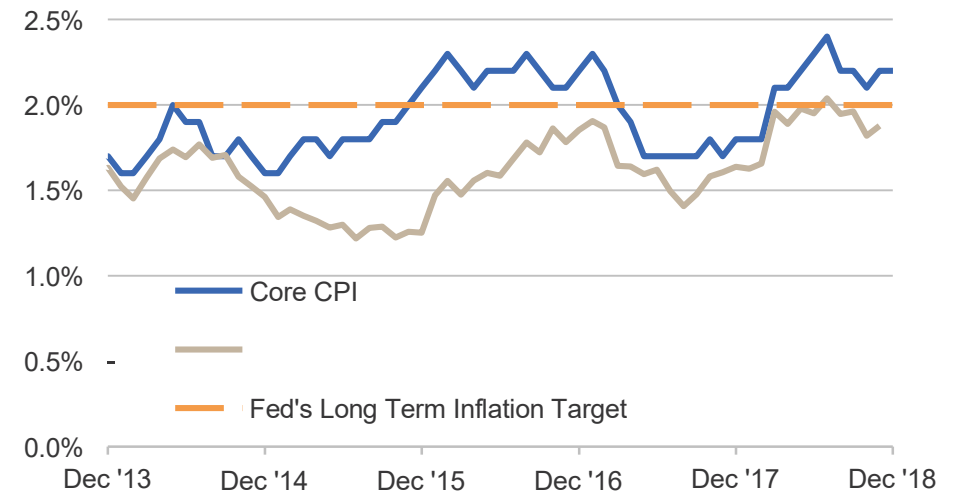
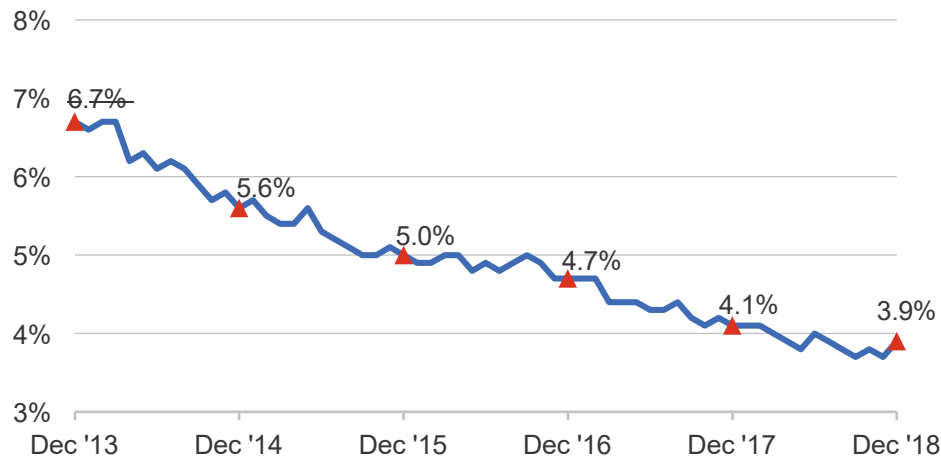
Investment Advisors

PFM Asset Management LLC

Steven Alexander, CTP, CGFO, CPPT, Managing Director
Robert Cheddar, CFA, Chief Credit Officer, Managing Director
D. Scott Stitcher, CFA, Director
Jason Human, Client Manager
Sean Gannon, Senior Analyst

213 Market Street
Harrisburg, PA 17101
717.232.2723
717.233.6073 fax

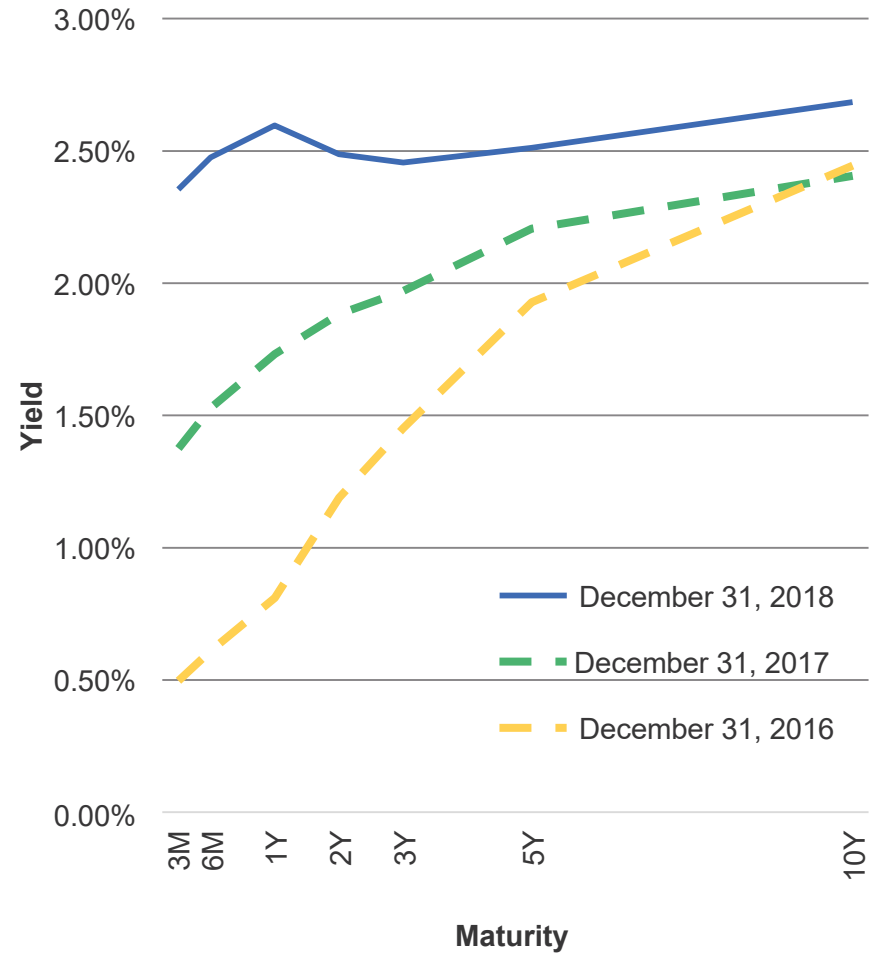
300 South Orange Avenue
Suite 1170
Orlando, FL 32801
407.648.2208
407.648.1323 fax

U.S. Real GDP
(QoQ, SAAR)**Inflation Measures**
(YoY)**Unemployment Rate****Consumer Confidence**

Source: Bloomberg, latest data available as of 12/31/18. SAAR is seasonally adjusted annualized rate.

U.S. Treasury Curve

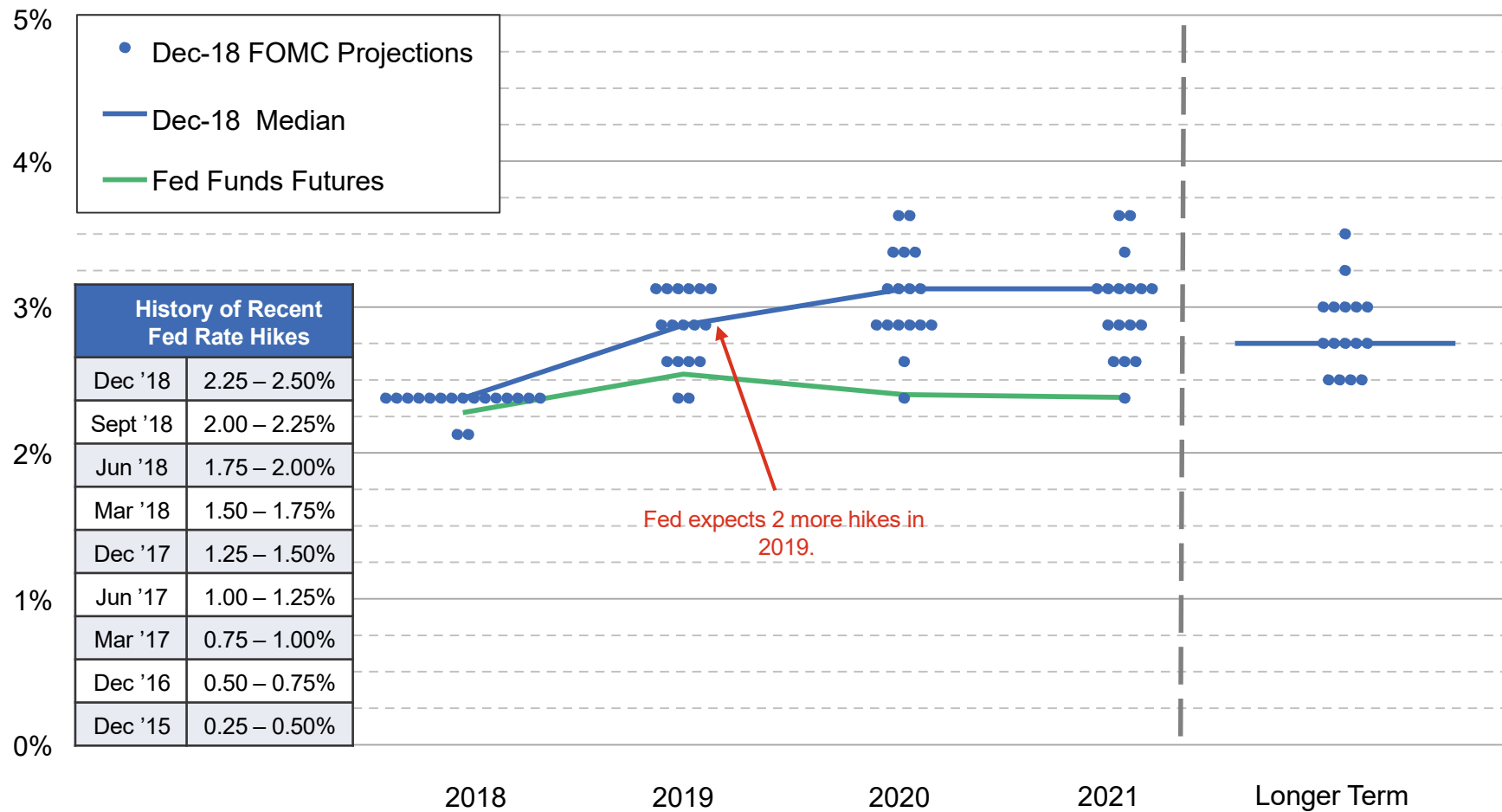
	4Q2018 12/31/18	4Q2017 12/31/17	4Q2016 12/31/16
3-month	2.35%	1.38%	0.50%
6-month	2.48%	1.53%	0.61%
1-year	2.60%	1.73%	0.81%
2-year	2.49%	1.88%	1.19%
3-year	2.46%	1.97%	1.45%
5-year	2.51%	2.21%	1.93%
10-year	2.68%	2.41%	2.44%



Source: Bloomberg, as of 12/31/2018.

FOMC “Dot Plot” – A Fourth 2018 Rate Hike in December

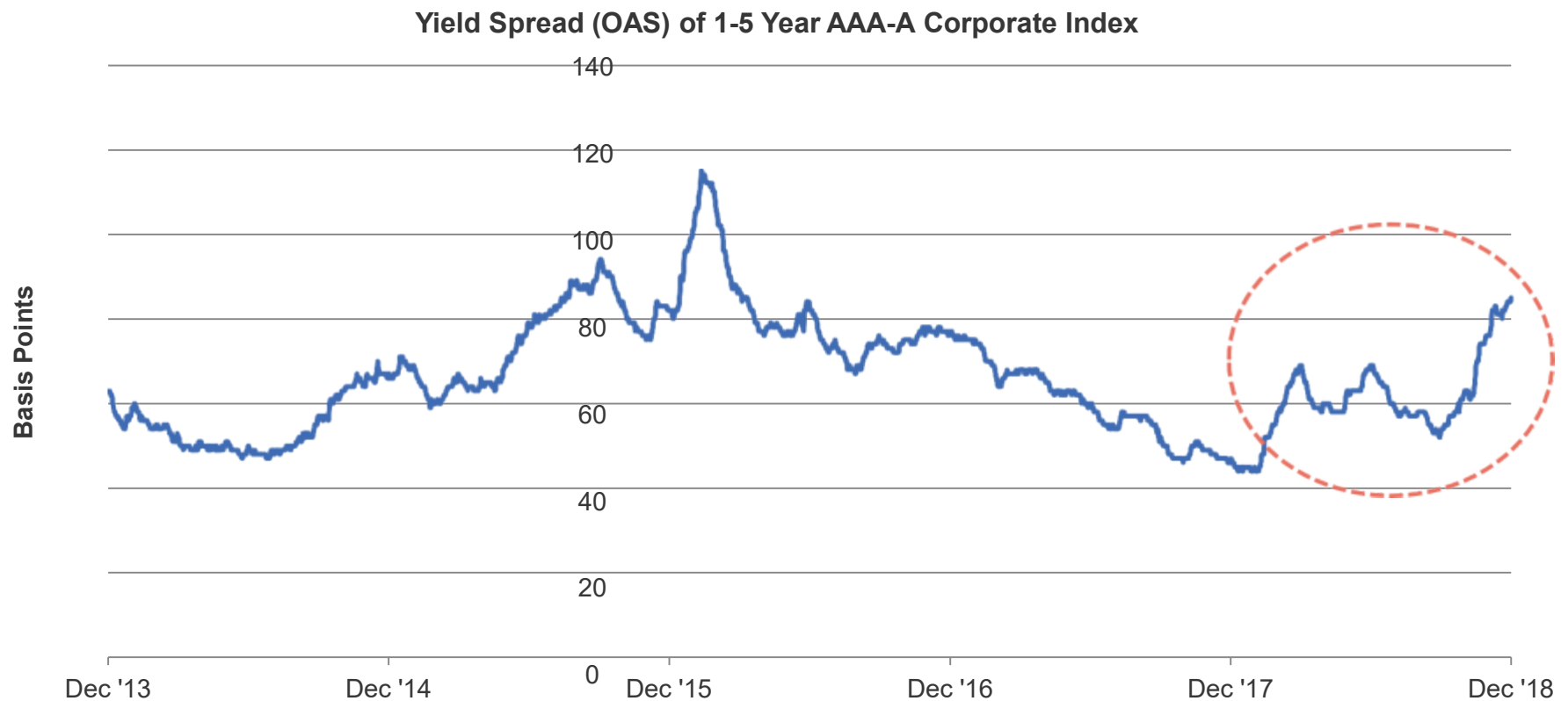
Fed Participants’ Assessments of “Appropriate” Monetary Policy December 2018



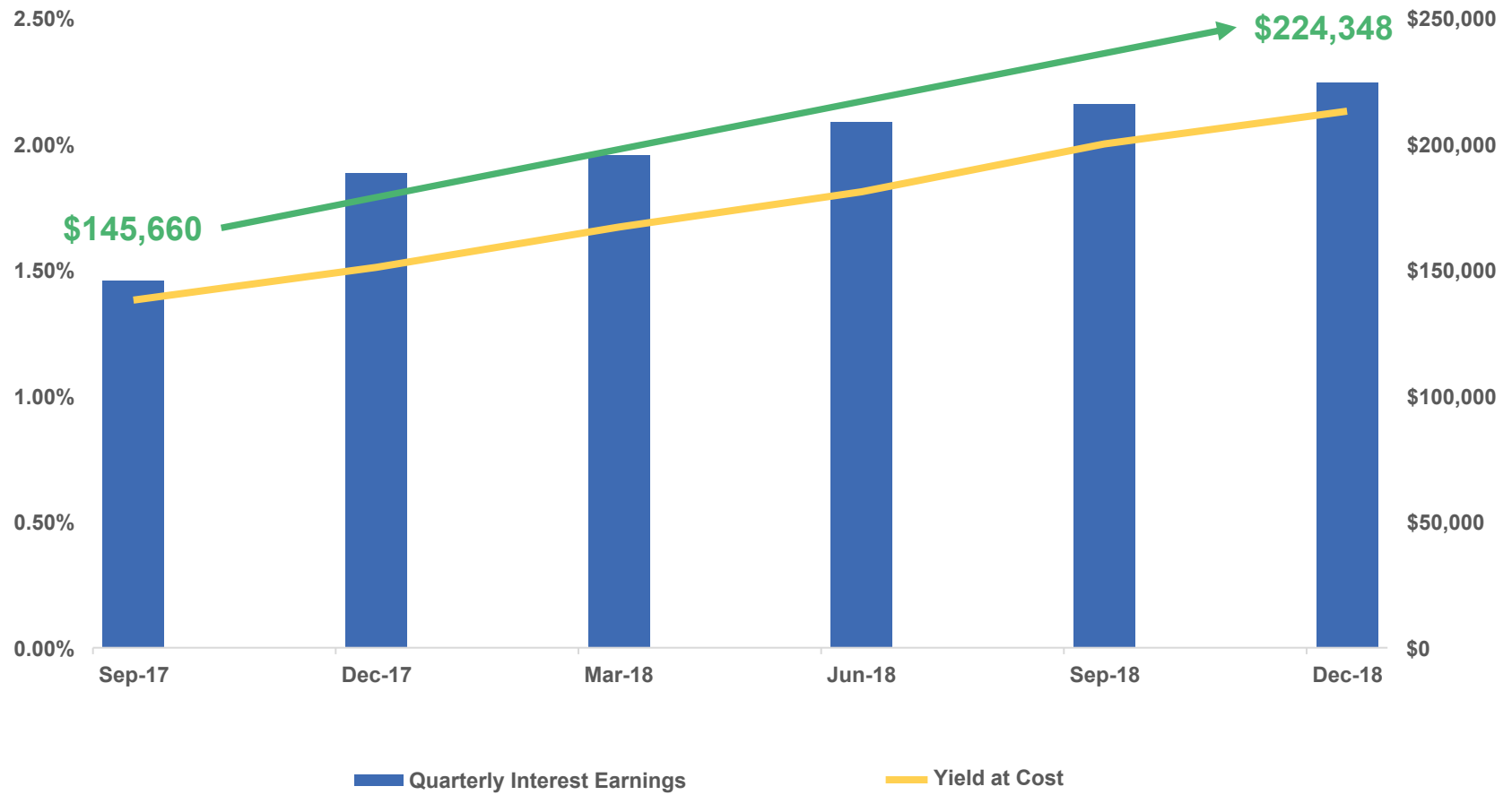
Source: Federal Reserve and Bloomberg. Individual dots represent each Fed members' judgement of the midpoint of the appropriate target range for the federal funds rate at each year-end. Fed funds futures as of 12/19/2018.

Credit Spreads Widen with Market Volatility

- Volatility in equity markets in the fourth quarter caused an increase in demand for haven assets like Treasury bonds, widening credit spreads further to the highest level since 2016.



Source: ICE BofAML Indices, as of 12/31/2018. OAS is option-adjusted spread versus a comparable maturity Treasury.

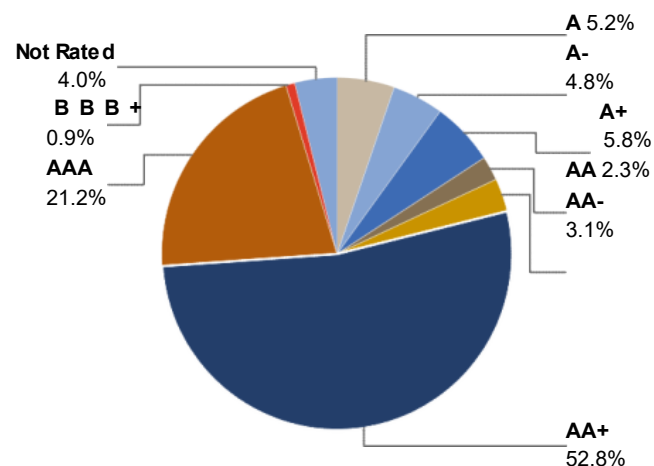


Portfolio Statistics

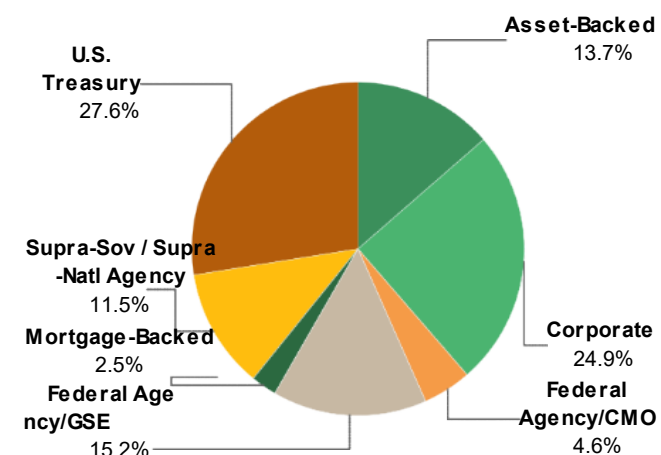
As of December 31, 2018

Par Value:	\$44,623,204
Total Market Value:	\$44,454,164
Security Market Value:	\$44,170,472
Accrued Interest:	\$189,981
Cash:	\$93,711
Amortized Cost:	\$44,492,777
Yield at Market:	2.71%
Yield at Cost:	2.13%
Effective Duration:	1.68 Years
Duration to Worst:	1.71 Years
Average Maturity:	2.17 Years
Average Credit: *	AA

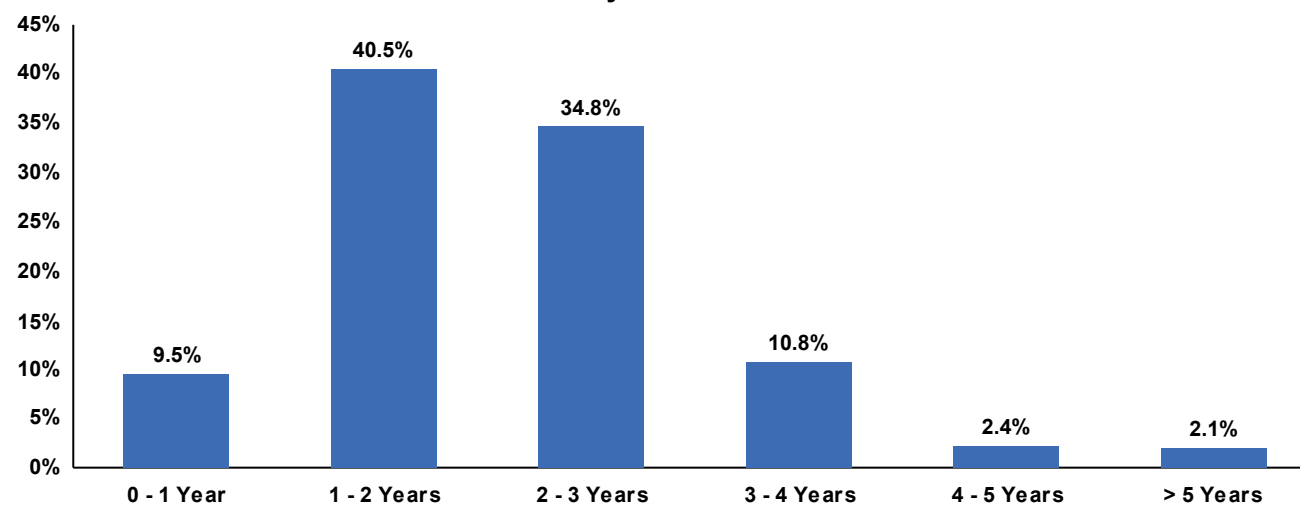
Credit Quality (S&P Ratings)



Sector Allocation



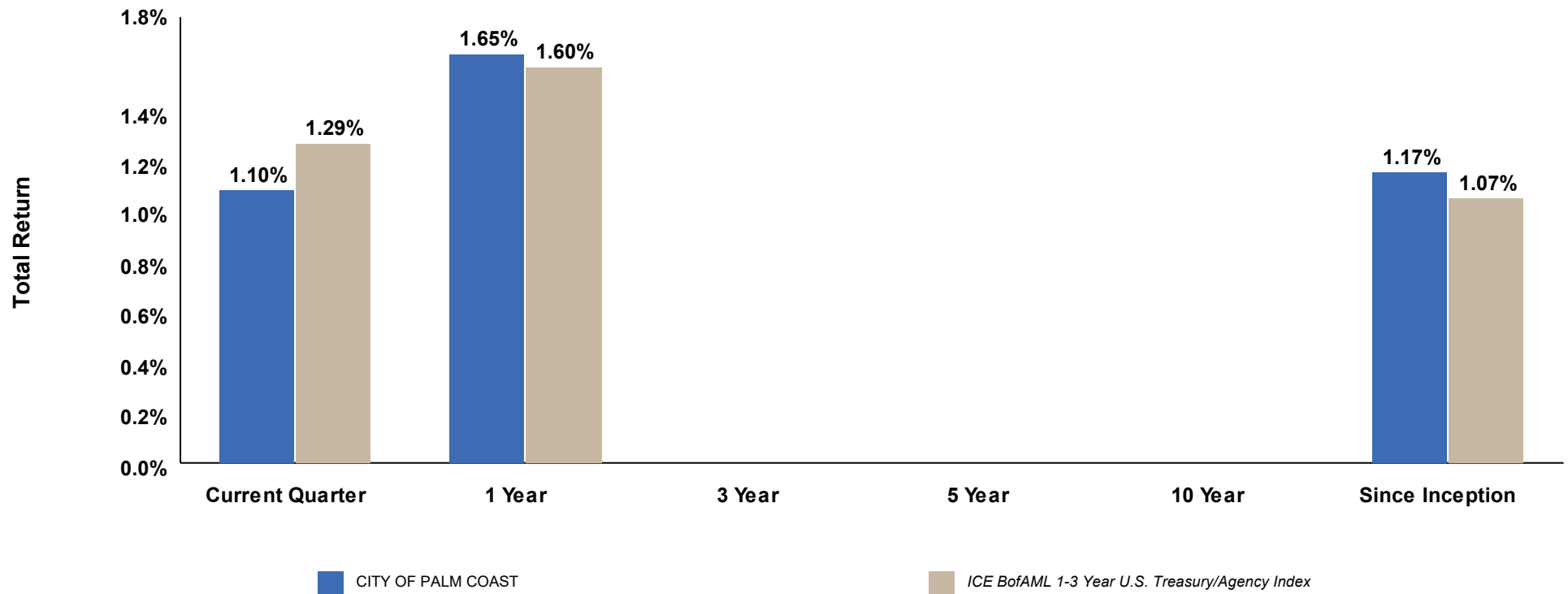
Maturity Distribution



* An average of each security's credit rating assigned a numeric value and adjusted for its relative weighting in the portfolio.

Portfolio Performance (Total Return)

Portfolio/Benchmark	Effective Duration	Current Quarter	1 Year	Annualized Return			
				3 Year	5 Year	10 Year	Since Inception (09/30/17) **
CITY OF PALM COAST	1.68	1.10%	1.65%	-	-	-	1.17%
ICE BofAML 1-3 Year U.S. Treasury/Agency Index	1.80	1.29%	1.60%	-	-	-	1.07%
Difference		-0.19%	0.05%	-	-	-	0.10%

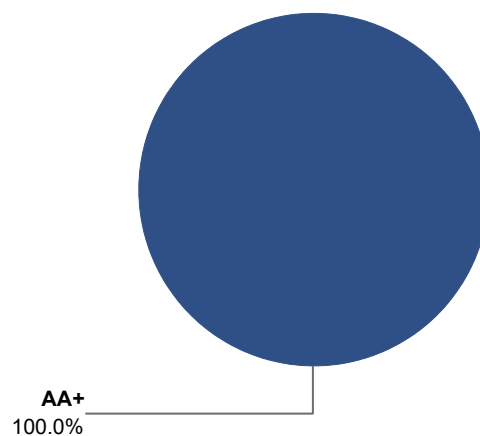
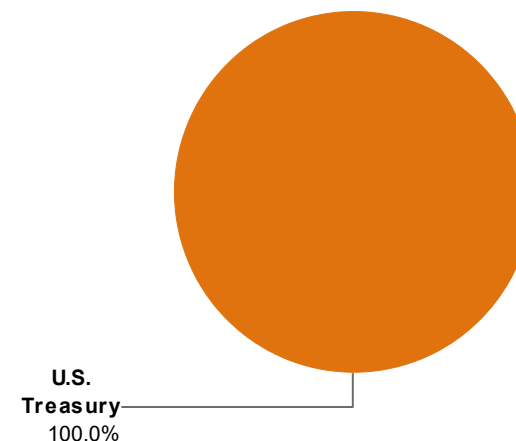
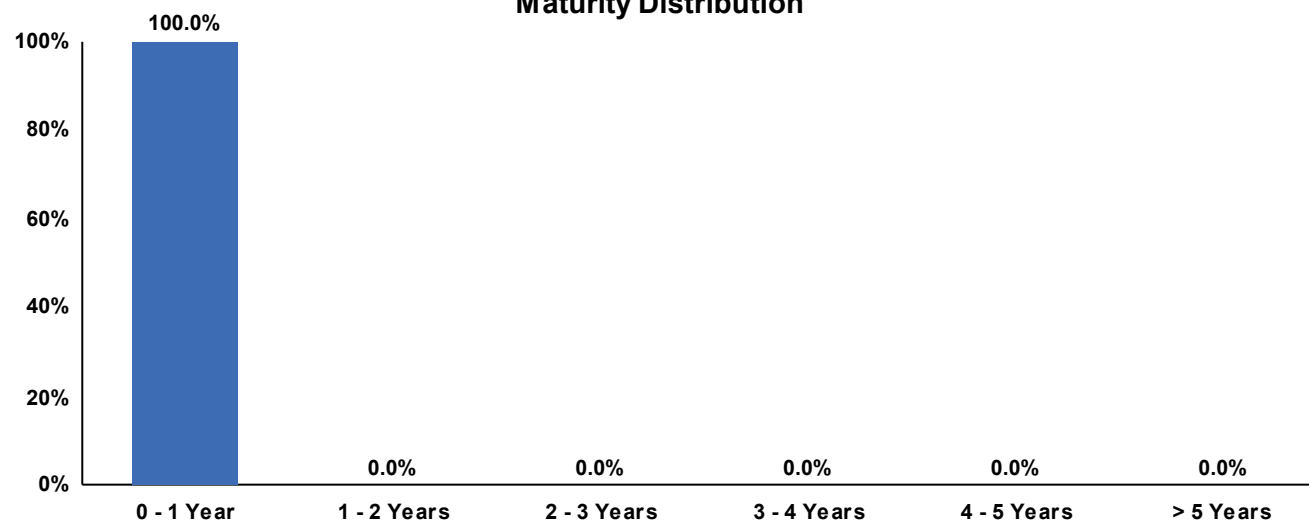


Portfolio performance is gross of fees unless otherwise indicated. **Since Inception performance is not shown for periods less than one year.

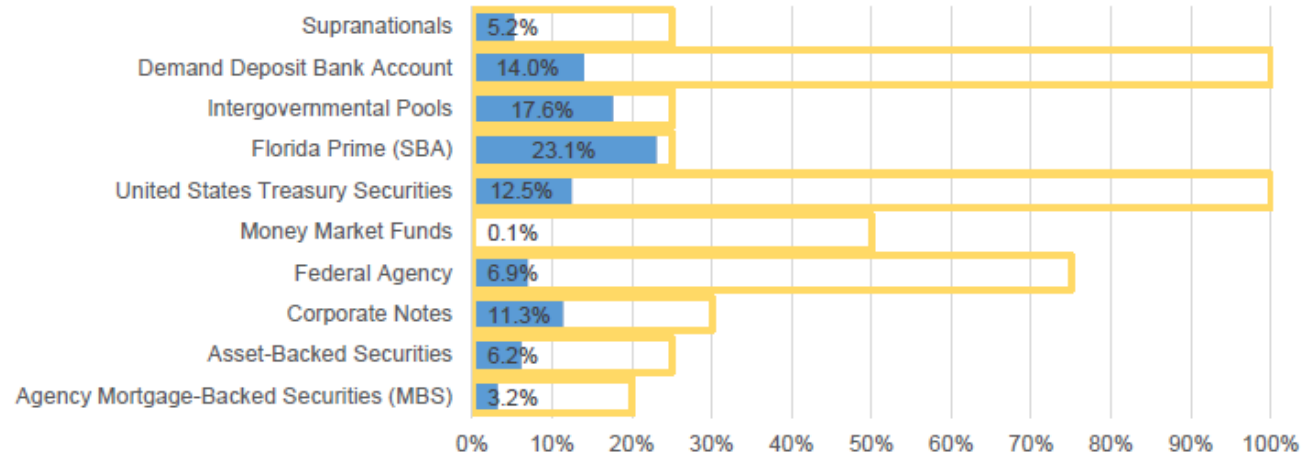
Portfolio Statistics

As of December 31, 2018

Par Value:	\$2,700,000
Total Market Value:	\$2,774,867
Security Market Value:	\$2,682,620
Accrued Interest:	\$11,220
Cash:	\$81,027
Amortized Cost:	\$2,705,956
Yield at Market:	2.55%
Yield at Cost:	1.29%
Effective Duration:	0.65 Years
Duration to Worst:	0.65 Years
Average Maturity:	0.66 Years
Average Credit: *	AA
Benchmark Eff. Yield:	2.39%

Credit Quality (S&P Ratings)**Sector Allocation****Maturity Distribution**

* An average of each security's credit rating assigned a numeric value and adjusted for its relative weighting in the portfolio.



Security Type	Amortized Cost (Includes Interest)	Allocation Percentage	Permitted by Policy	In Compliance
Florida Prime (SBA)	22,769,165.46	23.06%	25%	YES
United States Treasury Securities	12,296,934.06	12.46%	100%	YES
Federal Agency	6,849,008.35	6.94%	75%	YES
Supranationals	5,136,496.02	5.20%	25%	YES
Corporate Notes	11,202,507.63	11.35%	30%	YES
Municipals	-	0.00%	20%	YES
Agency Mortgage-Backed Securities (MBS)	3,110,336.32	3.15%	20%	YES
Asset-Backed Securities	6,087,475.76	6.17%	25%	YES
Demand Deposit Bank Account	13,793,047.04	13.97%	100%	YES
Commercial Paper	-	0.00%	30%	YES
Bankers' Acceptances	-	0.00%	30%	YES
Repurchase Agreements	-	0.00%	50%	YES
Money Market Funds	93,711.40	0.09%	50%	YES
Intergovernmental Pools	17,391,223.44	17.61%	25%	YES

End of month trade-date amortized cost of portfolio holdings, including accrued interest. The investment in the Florida education investment trust fund was in compliance at the time of purchase

Sector	Individual Issuer Breakdown	Amortized Cost (Includes Interest)	Allocation Percentage	Permitted by Policy	In Compliance
Us Tsy Bond/Note	UNITED STATES TREASURY	12,296,934.06	12.46%	100%	YES
Supranatl	AFRICAN DEVELOPMENT BANK	191,224.99	0.19%	10%	YES
Supranatl	ASIAN DEVELOPMENT BANK	688,715.34	0.70%	10%	YES
Supranatl	INTER-AMERICAN DEVELOPMENT BANK	1,775,553.43	1.80%	10%	YES
Supranatl	INTL BANK OF RECONSTRUCTION AND DEV	1,705,098.45	1.73%	10%	YES
Supranatl	INTERNATIONAL FINANCE CORPORATION	775,903.81	0.79%	10%	YES
Mbs / Cmo	FANNIE MAE	899,234.42	0.91%	15%	YES
Mbs / Cmo	FREDDIE MAC	712,643.78	0.72%	15%	YES
Mbs / Cmo	FANNIEMAE-ACES	245,240.41	0.25%	15%	YES
Mbs / Cmo	FHLMC MULTIFAMILY STRUCTURED P	1,253,217.71	1.27%	15%	YES
Intergovernmental Pools	FLORIDA EDUCATION INVESTMENT TRUST FUND	17,391,223.44	17.61%	25%	YES
Florida Prime (SBA)	FLORIDA PRIME (SBA)	22,769,165.46	23.06%	25%	YES
Fed Agy Bond/Note	FANNIE MAE	2,916,113.37	2.95%	40%	YES
Fed Agy Bond/Note	FEDERAL HOME LOAN BANKS	1,125,137.48	1.14%	40%	YES
Fed Agy Bond/Note	FREDDIE MAC	2,807,757.50	2.84%	40%	YES
Demand Deposit Bank Account	CHECKING ACCOUNT	12,069,486.15	12.22%	100%	YES
Demand Deposit Bank Account	AMERIS PUBLIC FUNDS NOW	511,937.70	0.52%	100%	YES
Demand Deposit Bank Account	CENTER STATE BANK	1,211,623.19	1.23%	100%	YES
Corporate Note	AMERICAN HONDA FINANCE	403,499.68	0.41%	5%	YES
Corporate Note	APPLE INC	501,069.09	0.51%	5%	YES
Corporate Note	CISCO SYSTEMS	241,589.47	0.24%	5%	YES
Corporate Note	GOLDMAN SACHS GROUP INC	395,076.44	0.40%	5%	YES
Corporate Note	IBM CORP	503,383.82	0.51%	5%	YES
Corporate Note	JOHN DEERE CAPITAL CORP	161,750.24	0.16%	5%	YES
Corporate Note	MELLON BANK	404,123.02	0.41%	5%	YES
Corporate Note	TOYOTA MOTOR CREDIT CORP	653,109.63	0.66%	5%	YES
Corporate Note	WELLS FARGO & COMPANY	408,502.04	0.41%	5%	YES
Corporate Note	AMERICAN EXPRESS CREDIT	454,867.43	0.46%	5%	YES
Corporate Note	WALT DISNEY COMPANY/THE	300,685.14	0.30%	5%	YES
Corporate Note	EXXON MOBIL CORP	554,750.66	0.56%	5%	YES
Corporate Note	PEPSICO INC	281,145.06	0.28%	5%	YES
Corporate Note	INTEL CORP	526,257.10	0.53%	5%	YES
Corporate Note	JP MORGAN CHASE & CO	455,842.73	0.46%	5%	YES
Corporate Note	BRANCH BANKING & TRUST	428,768.19	0.43%	5%	YES
Corporate Note	PFIZER INC	272,237.97	0.28%	5%	YES
Corporate Note	STATE STREET CORPORATION	352,277.84	0.36%	5%	YES
Corporate Note	UNILEVER CAPITAL CORP	246,244.03	0.25%	5%	YES
Corporate Note	CATERPILLAR FINANCIAL SERVICES CORP	336,854.62	0.34%	5%	YES
Corporate Note	COCA-COLA CO	205,830.43	0.21%	5%	YES
Corporate Note	VISA INC	90,678.78	0.09%	5%	YES
Corporate Note	HOME DEPOT INC	94,958.56	0.10%	5%	YES

Sector	Individual Issuer Breakdown	Amortized Cost (Includes Interest)	Allocation Percentage	Permitted by Policy	In Compliance
Corporate Note	BANK OF AMERICA CORP	399,574.64	0.40%	5%	YES
Corporate Note	HONEYWELL INTERNATIONAL	125,340.35	0.13%	5%	YES
Corporate Note	WAL-MART STORES INC	745,167.01	0.75%	5%	YES
Corporate Note	PROCTER & GAMBLE CO/THE	245,750.68	0.25%	5%	YES
Corporate Note	PACCAR FINANCIAL CORP	281,757.23	0.29%	5%	YES
Corporate Note	UNITED PARCEL SERVICE	351,419.19	0.36%	5%	YES
Corporate Note	NATIONAL RURAL UTIL COOP	176,351.03	0.18%	5%	YES
Corporate Note	NEW YORK LIFE GLOBAL FUNDING	251,884.88	0.26%	5%	YES
Corporate Note	HERSHEY COMPANY	195,666.03	0.20%	5%	YES
Corporate Note	3M COMPANY	156,094.62	0.16%	5%	YES
Asset-Backed	ALLY AUTO RECEIVABLES TRUST	955,867.32	0.97%	5%	YES
Asset-Backed	CARMAX AUTO OWNER TRUST	244,167.80	0.25%	5%	YES
Asset-Backed	FORD CREDIT AUTO OWNER TRUST	440,333.41	0.45%	5%	YES
Asset-Backed	HYUNDAI AUTO RECEIVABLES TRUST	615,649.14	0.62%	5%	YES
Asset-Backed	JOHN DEERE OWNER TRUST	100,112.38	0.10%	5%	YES
Asset-Backed	CITIBANK CREDIT CARD ISSUANCE	442,198.92	0.45%	5%	YES
Asset-Backed	AMERICAN EXPRESS CREDIT ACCOUN	360,392.28	0.37%	5%	YES
Asset-Backed	TOYOTA AUTO RECEIVABLES OWNER	525,513.74	0.53%	5%	YES
Asset-Backed	HONDA AUTO RECEIVABLES OWNER T	881,739.56	0.89%	5%	YES
Asset-Backed	NISSAN AUTO RECEIVABLES OWNER	805,687.39	0.82%	5%	YES
Asset-Backed	GM FINANCIAL SECURITIZED TERM	195,203.99	0.20%	5%	YES
Asset-Backed	GM FINANCIAL AUTO LEASING TRUST	135,121.52	0.14%	5%	YES
Asset-Backed	FORD CREDIT AUTO LEASE TRUST	185,247.97	0.19%	5%	YES
Asset-Backed	BMW VEHICLE LEASE TRUST	65,056.40	0.07%	5%	YES
Asset-Backed	NISSAN AUTO LEASE TRUST	135,183.94	0.14%	5%	YES

End of month trade-date amortized cost of portfolio holdings, including accrued interest. The investment in the Florida education investment trust fund was in compliance at the time of purchase

IMPORTANT DISCLOSURES

This material is based on information obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management LLC cannot guarantee its accuracy, completeness or suitability. This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation. All statements as to what will or may happen under certain circumstances are based on assumptions, some, but not all of which, are noted in the presentation. Assumptions may or may not be proven correct as actual events occur, and results may depend on events outside of your or our control. Changes in assumptions may have a material effect on results. Past performance does not necessarily reflect and is not a guaranty of future results. The information contained in this presentation is not an offer to purchase or sell any securities.

- ✧ Market values that include accrued interest are derived from closing bid prices as of the last business day of the month as supplied by Interactive Data, Bloomberg, or Telerate. Where prices are not available from generally recognized sources, the securities are priced using a yield based matrix system to arrive at an estimated market value.
- ✧ In accordance with generally accepted accounting principles, information is presented on a trade date basis; forward settling purchases are included in the monthly balances, and forward settling sales are excluded.
- ✧ Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.
- ✧ Bank of America/Merrill Lynch Indices provided by Bloomberg Financial Markets.
- ✧ Money market fund/cash balances are included in performance and duration computations.
- ✧ Standard & Poor's is the source of the credit ratings. Distribution of credit rating is exclusive of money market fund/LGIP holdings.
- ✧ Callable securities in the portfolio are included in the maturity distribution analysis to their stated maturity date, although, they may be called prior to maturity.
- ✧ MBS maturities are represented by expected average life.

Phone System Replacement

Mitel MiVoice Connect Private Cloud VOIP

Information Technology Team

April 09, 2019



City Council IT Priorities



- Fibernet Expansion
- Smart City
 - Advanced Metering
- Cell Tower Expansion
- Improved Communication Services 
- Improved Public-Facing Public Records
- Security Master Plan
- Comprehensive IT Strategy Plan
- Citizen Engagement Portal



Selection Process



- 12/07/18 - RFP posted for City-Wide VOIP Phone System
- 12/12/18 – Bid Open Date
- 12/19/18 – Vendor meeting held for respondents
- 01/11/19 – Vendor questions due
- 01/24/19 – Intent to Bid Deadline
 - Received 14 responses
- 01/24/19 - Bid close date
- 01/29/19 - Team scored all 14 responses and selected 3 finalists
- 02/25/19 - Finalists presented their solutions and finalist was selected



Selected Verteks Consulting



- Solution is Mitel Connect Private Cloud
- 22 year history as regional IT networking specialists
- Majority of Verteks business is Mitel Connect phone systems
- Deep experience with Mitel Connect platform:
 - More than 200 Mitel clients on active support
 - More than 750 physical locations supported
 - More than 35,000 endpoints supported
 - Average engineer has ten years experience



Verteks – Local Government Experts



Verteks – Local Government Experts



Mitel Connect Private Cloud



- High Reliability – 99.999% up-time
- High Redundancy – Data centers in six (6) states with the ability to re-route calls during disasters
- Emergency notification giving City the ability to alert staff of emergencies (mass notifications)
- Intercom
- Instant messaging
- Mobile app and softphone; can ring on multiple devices and you select which one to answer
- Salesforce integration
- Tight support SLAs



Cost



This is a one-time purchase with monthly service.

- One-Time Cost: \$194,219.50
- Monthly Service Cost: \$3,345.88*

*Current monthly is \$ 3,581.65.



Next Steps

- **Solidify Council Approval for funding in April 2019.**
- **Finalize installation plan.**
- **Begin training and implementation in May 2019.**





THANK YOU

Questions?

