

**City of Palm Coast**  
COUNCIL WORKSHOP  
City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
Tuesday, July 30, 2019  
9:00 a.m.

*Mayor Milissa Holland*  
*Vice Mayor Nick Klufas*  
*Council Member Eddie Branquinho*  
*Council Member Robert G. Cuff*  
*Council Member Jack D. Howell, II*

MINUTES

**City Staff**  
**Matthew Morton, City Manager**  
**William Reischmann, City Attorney**  
**Virginia A. Smith, City Clerk**

- > Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- > Other matters of concern may be discussed as determined by City Council.
- > If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.
- > In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.
- > City Council Meetings are streamed live on YouTube
- > All pagers and cell phones are to remain OFF while City Council is in session.

**A. CALL TO ORDER**

Vice Mayor Klufas called the meeting to order at 9:00 a.m.

**B. PLEDGE OF ALLEGIANCE TO THE FLAG**

**C. ROLL CALL**

Ms. Settle called the roll. Mayor Holland and Council Member Howell were absent.

#### **D. PUBLIC PARTICIPATION**

Lewis McCarthy had a complaint regarding why we has not seen the Week in Review. He looks forward to the information in the document.

Robert MacDonald hoped the Council would consider assisting the Sheriff's Department with funding for more officers. He thought that should take precedent over the loss the City takes on the golf course.

Doug Choziani from Marina Cove was concerned about a possible fire hazard in his development. He was concerned about emergency shut off of the water and when that happens it also includes shutting off the water needed in an emergency. He asked that the City write a letter to the Board of Directors of the Home Owners' Association of Marina Cove and inform them of the penalties involved by not being in compliance with State Law regarding notice.

Celia Pugliese spoke in favor of the golf course. She asked to keep in mind Florida Park Drive landscaping in the budget process.

Steve Carr thanked all for the reduction of truck traffic on Florida Park Drive. After Hurricane Irma, there was sewage backing up in the homes and a manhole that was sinking. He wanted to be assured that all was taken care of in that storm before anything new happens.

Vice Mayor Klufas address Mr. Carr and indicated that staff would be looking into that for him. He asked that staff to meet with Mr. Choziani of Marina Cove. He let Mr. MacDonald know that since the change in management at the golf course, the financial situation has improved.

#### **E. PRESENTATIONS**

1. PRESENTATION OF THE FY 2020 PROPOSED BUDGET FOR UTILITY, STORMWATER, IT ENTERPRISE & BUILDING FUND

Ms. Alves, with the Directors of each department, presented the proposed budgets to City Council. Topics discussed included: Utility Fund: growth in the community; lime sludge increase in cost; impact fees and developer contributions from development on Old Kings Road. Stormwater Fund: pipelinings; the information that is available on social media to inform the residents of the work being done in their area. Building Fund: Funds presented are worst case scenario; increase in staff is to accommodate the increase in developments; the increase in employment is to be budgeted but will only be hired if necessary; the need for succession planning. Information Technology Enterprise Fund: the reason for breaking out the fund; fiber enterprise should support itself; operating procedures and the funds were put in place to repair existing aging equipment.

2. RESOLUTION 2019-XX APPROVING A WORK ORDER WITH CPH, INC. FOR PRELIMINARY DESIGN AND PLANNING ACTIVITIES FOR EXPANSION OF WASTEWATER TREATMENT PLANT 2

Messrs. Adams and Blake presented the item to Council. Topics discussed included reaching 80% of capacity and at that point to work toward increasing capacity; the City is already over 80% capacity; clean water revolving fund; getting on the list now for funds from the State; the low interest rate the State provides on loans. This item will be continued at the next business meeting.

3. PRESENTATION-ASSESSMENT OF ATHLETIC FIELD UTILIZATION

Lauren Johnston and Laurie Petito gave a presentation to Council of the recreational fields available in Palm Coast and Flagler County. Topics discussed rules regarding lighting the fields; Flagler County uses lighting based on usage; community organization vs. sports alliance members; current policy prioritization; the number of tournament fields lost due to increasing ball fields; the number of fields needed for tournaments; additional lighting for community groups; Holland Park and Belle Terre Park would need lighting for community groups

4. RESOLUTION 2019-XX APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FEDERAL FISCAL YEAR (FFY) 2019 (FY 2019/20) ANNUAL ACTION PLAN

Jose Papa presented the Community Block Grant Annual Action Plan. Topic discussed included partnering with Flagler County and getting the public service dollars out to the homeless community; timeline needed to be completed before it is sent to HUD. This item will be continued at the next Business Meeting.

**F. WRITTEN ITEMS**

1. ORDINANCE 2019-XX SUNSETTING THE LEISURE SERVICES ADVISORY COMMITTEE (LSAC) AND REPEALING CHAPTER 2, DIVISION 3, LEISURE SERVICES ADVISORY COMMITTEE, OF THE CODE OF ORDINANCES OF THE CITY OF PALM COAST

Ms. Johnston reported on the reasoning behind the Ordinance. This item will be continued at the next business meeting.

2. RESOLUTION 2019-XX PURCHASE AND SALE CONTRACTS WITH MORRIS M. GROSS FOR SURPLUS LANDS AT 79 ROLLING SANDS DRIVE AND 20 WOODSTONE LANE

Attorney Reischmann reported the process that takes place before property is taken by the City. Ms. Smith reported the properties are both vacant lots. This item will be continued at the next business meeting.

3. RESOLUTION 2019-XX APPROVING THE PURCHASE AND SALE CONTRACT WITH 13 COMMERCE BLVD HOLDINGS, LLC FOR WASTEWATER IMPROVEMENTS

Mr. Adams reported that there is a wastewater improvement project. There is a need for a Master Pump Station. Topics discussed included; the owner not wanting to divide the parcel and the appraisal being very close to the asking price.

This item will be continued at the next Business Meeting.

**4. RESOLUTION 2019-XX APPROVING A CONTRACT WITH HAZEN CONSTRUCTION, LLC, FOR THE CONSTRUCTION OF EQUIP WELL SW-43R AND RAW WATER MAIN PROJECT**

Messrs. Adams and Blake gave a brief overview of the item. This item will be continued at the next Business Meeting.

**5. RESOLUTION 2019-XX APPROVING MASTER SERVICE AGREEMENTS WITH MULTIPLE FIRMS FOR CITY-WIDE ELECTRICAL INSTALLATION AND REPAIR SERVICES**

Mr. Cote gave a brief overview of the item. This item will be continued at the next Business Meeting.

**G. PUBLIC PARTICIPATION**

William Warren, Palm Coast Little League, assured council that by having six fields available to them would bring in more tournaments and allow them to host tournaments.

**H. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA**

Council Member Cuff asked for an update regarding Matanzas Parkway. Mr. Cote reported Matanzas will be shut down for a period of time and traffic will be detoured. He was not sure of the dates of the road closure.

**I. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA**

No report.

**J. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA**

He reported on the addition of new staff and he will be producing a document introducing new members of staff.

**K. ADJOURNMENT**

Motion by CM Cuff to adjourn the meeting. The meeting adjourned at 10:30 a.m.