



**City of Palm Coast  
Minutes  
BEAUTIFICATION AND  
ENVIRONMENTAL  
ADVISORY COMMITTEE**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

*Chairman Jeffery Seib  
Committee Member Edward Beier  
Committee Member Robert Knapp  
Committee Member Glenn Partelow*

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**Thursday, August 22, 2019**

**5:00 PM**

**COMMUNITY WING OF CITY HALL**

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>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

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>Other matters of concern may be discussed as determined by Committee during the meeting.

>If you wish to obtain more information regarding the agenda, please contact the City Clerk's office at 386-986-3713.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

*Chair Seib called the August 22, 2019 meeting of the Beautification and Environmental Advisory Committee (BEAC) to order @ 5:00PM.*

**ROLL CALL**

*Present and responding to the roll call were:*

*Chair Seib*

*Mr. Beier*

*Mr. Partelow*

*Mr. Knapp*

*City staff present were:*

*Beth Dawson - Landscape Architect*

*Jordan Myers - Environmental Planning Technical*

*Doug Akins - Director of Information Technology*

**MINUTES**

**MINUTES OF THE JULY 25, 2019 BEAUTIFICATION AND ENVIRONMENTAL  
ADVISORY COMMITTEE MEETING**

**Pass**

**Motion made to approve as presented made by Committee Member Knapp and seconded by Committee Member Beier**

**Approved - 4 - Committee Member Edward Beier, Chairman Jeffery Seib, Committee Member Glenn Partelow, Committee Member Robert Knapp**

## **OLD BUSINESS**

### **2 CONTINUE THE DISCUSSION FOR CLIMATE CHANGE INITIATIVES**

*Chair Seib discussed the rough draft of a proposed letter to City Council (which is attached to the agenda) requesting action on the climate change and sea rise issues that may affect the City of Palm Coast. Chair Seib asked the BEAC members to review the draft and make corrections/updates for their next meeting. Discussion ensued among the BEAC members regarding the draft and possible reaction to the document.*

*Ms. Dawson to follow up on the City's Green incentive program to determine whether or not it includes solar installations.*

#### **Received and Filed**

### **3 CONTINUE THE DISCUSSION REGARDING THE CITY OF PALM COAST BECOMING A MONARCH CITY**

*Chair Seib informed the BEAC members that he did meet with 20 members of the Executive Committee of the Palm Coast Garden Club at the Palm Coast Library, regarding the City of Palm Coast joining with the Palm Coast Garden Club to have Palm Coast become a Monarch City. Chair Seib discussed the steps involved in the City becoming a Monarch City, including a discussion he had with Ms. Dawson about 3 possible locations for the City to plant wildflower gardens. He also discussed the cost of joining with the BEAC members, which would include the application fee to join, the signs located at the gardens, any site preparation for the wildflower gardens, and the wildflowers, themselves.*

*Ms. Myers, speaking as the head of the City's Green team, informed the BEAC members that the Green Team would pay the membership fee and that they would purchase 5 signs (to be located at the wildflower gardens). Ms. Dawson informed the BEAC members that potentially the Public Works staff may be available to prepare the site for planting of the wildflowers. She also explained that Holland Park would be a preferred site since there is currently space available due to recent renovations where playground equipment was removed and new plantings are needed. Ms. Dawson discussed potentially working with the Palm Coast Garden Club to do a fund raiser for the City Hall site along with discussions with the the Club to maintain the sites in the future.*

*Discussion between the BEAC members ensued regarding possible source of plantings. Chair Seib discussed the requirements for the wildflower gardens, which he retrieved from the Monarch Society website, with the BEAC members.*

*Ms. Dawson discussed next steps that are needed, including tie-in to the 5 Tree City existing signage for the proposed Monarch signage, a map of the proposed garden sites, and a request to Public Works to prep the sites, which she would need from the BEAC members to get approval from the City Management. She requested this information be provided as soon as possible.*

**Received and Filed**

## **NEW BUSINESS**

### **1 PALM COAST CONNECT PRESENTATION**

*Chair Seib informed the BEAC members that this agenda item would be addressed out of order due to staff being present to give a presentation. Mr. Beier addressed the BEAC members regarding his request to add this item to this agenda, which was based on a previous presentation he saw for the Palm Coast Connect while at the American Legion. Mr. Doug Akins, Information Technology Director, gave a presentation to the BEAC members on this website and mobile application available to the Citizenry.*

**Received and Filed**

## **PUBLIC PARTICIPATION**

*Chair Seib opened the meeting to public comment @ 6:17PM and seeing no one approach the podium he closed the meeting to public comment @ 6:18PM*

## **DISCUSSION OF MATTERS NOT ON THE AGENDA**

*Ms. Dawson updated the BEAC members on the resignation of Ms. Marcia Foltz, BEAC Vice Chair, due to her accepting a full-time position which would require travel and therefore she would not be able to make the BEAC meetings.*

*An ad has been placed to solicit new members. Ms. Dawson informed the members that a vote on a new Vice Chair person would be delayed until the new member is installed.*

## ADJOURNMENT

*Motion made that the meeting be adjourned by Mr. Beier and the motion was seconded by Mr. Knapp. The meeting was adjourned at 6:19PM.*

*Respectfully Submitted by: Irene Schaefer, Recording Secretary*