



**City of Palm Coast  
Minutes  
BEAUTIFICATION AND  
ENVIRONMENTAL  
ADVISORY COMMITTEE**

City Hall  
160 Lake Avenue  
Palm Coast, FL 32164  
www.palmcoastgov.com

*Chairman Jeffery Seib  
Committee Member Edward Beier  
Committee Member Robert Knapp  
Committee Member Glenn Partelow*

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**Thursday, September 26, 2019**

**5:00 PM**

**COMMUNITY WING OF CITY HALL**

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>In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's Office at 386-986-3713 at least 48 hours prior to the meeting.

>Public comment on issues on the agenda or public participation shall be limited to 3 minutes.

>The City of Palm Coast is not responsible for any mechanical failure of recording equipment

>All pagers and cell phones are to remain OFF during the Committee meeting.

>Other matters of concern may be discussed as determined by Committee during the meeting.

>If you wish to obtain more information regarding the agenda, please contact the City Clerk's office at 386-986-3713.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

*Chair Seib called the September 26, 2019 Beautification and Environmental Advisory Committee (BEAC) meeting to order at 5:00PM.*

*Present for roll call:*

*Chair Seib  
Mr. Partelow  
Mr. Beier  
Mr. Knapp*

*City Staff present:*

*Beth Dawson - Landscape Architect  
Jordan Myers - Environmental Planning Technician  
Ray Tyner - Deputy Chief Development Officer*

**ROLL CALL**

**MINUTES**

**1 MEETING MINUTES OF THE AUGUST 22, 2019 BEAUTIFICATION AND ENVIRONMENTAL ADVISORY COMMITTEE MEETING**

**Pass**

**Motion made to approve as presented made by Committee Member Knapp and seconded by Chairman Seib**

**Approved - 4 - Committee Member Edward Beier, Chairman Jeffery Seib, Committee Member Glenn Partelow, Committee Member Robert Knapp**

**OLD BUSINESS**

**2 REVIEW OF DRAFT OF "CLIMATE CHANGE AND SEA LEVEL RISE" FOR CITY COUNCIL**

*Chair Seib gave some background on this item and asked the BEAC members for their comments on the suggested draft letter (attached to this agenda item). Mr. Beier suggested some changes in the introduction section as well as the recommendation section. Discussion ensued about the City promoting the "green incentives" offered by the City. Updates were discussed to the draft letter to highlight the "green incentives" that exists for new and existing homes. Mr. Partelow asked for clarification on the wind resistant standards. Ms. Myers and Mr. Tyner informed the BEAC members of the required wind resistance standards on properties on Colbert Ln. and east (wind prone zone). Mr. Tyner informed the BEAC members of the updates to the Florida Building Codes regarding green building requirements.*

*Mr. Tyner addressed the process steps for the BEAC members for their recommendation letter, which would need to be addressed to the Palm Coast Planning and Land Development Regulation Board (PLDRB). Mr. Tyner clarified for the BEAC members the regulatory process where staff would present the recommendations (via staff report) to both the PLDRB and ultimately to the City Council.*

*Chair Seib will update the letter with the recommended changes and will address the letter to the PLDRB members for addition to the next available PLDRB meeting.*

**Received and Filed**

**3 UPDATE ON MONARCH CITY USA WITH THE PALM COAST GARDEN CLUB**

*Chair Seib provided an update on his scheduled meeting with the Palm Coast Garden Club to discuss this project, which was unfortunately cancelled due to Hurricane Dorian. Therefore, no update was able to be provided. Chair Seib discussed recruiting youngsters to assist with this project. Some suggestions*

*made, were to find volunteers within the local schools and Eagle Scout candidates. Ms. Dawson gave an update on the availability of Holland Park as the "go to" location for a smaller scaled launch for this project.*

**Received and Filed**

## **NEW BUSINESS**

### **4 DISCUSSION REGARDING ARTISTS AND THE PALM COAST ARTS COMMISSION**

*Chair Seib gave an update on his meeting with the Palm Coast Arts League, where an artist approached Chair Seib about donating an Eagle sculpture to the City.*

*Ms. Dawson gave an update on the approval process which would include a review of the item by the City's Park Team. The Parks Team would review the appropriateness of the item for subject matter and location. Then after the Parks Team it would move to the Arts Commission. Chair Seib will forward the photos of the "eagle" to Ms. Dawson for distribution to the other BEAC members.*

**Received and Filed**

## **PUBLIC PARTICIPATION**

*Chair Seib opened the meeting to public comment @ 6:04PM and seeing no one approach the podium closed the meeting to public comment @ 6:05PM.*

## **DISCUSSION OF MATTERS NOT ON THE AGENDA**

*Mr. Knapp introduced for discussion the timing on the City's traffic lights with a focus on reducing carbon monoxide emissions. He requested the City's Traffic Engineer attend a future meeting to discuss this matter. Mr. Tyner gave an update to the BEAC members about the "smart" traffic monitoring system used by the City. Also Mr. Tyner updated the BEAC members on air quality studies performed within the City which showed no air quality issues.*

## **ADJOURNMENT**

*Motion made that the meeting be adjourned by Mr. Knapp and the motion was seconded by Mr. Beier. The meeting was adjourned at 6:13PM.*

*Respectfully Submitted by:  
Irene Schaefer, Recording Secretary*