

CITY OF PALM COAST COUNCIL WORKSHOP CITY HALL
160 LAKE AVENUE, PALM COAST, FL 32164
TUESDAY, JANUARY 14, 2020
9:00 A.M.

Mayor Milissa Holland
Vice Mayor Nick Klufas
Council Member Eddie Branquinho
Council Member Robert G. Cuff
Council Member Jack D. Howell, II

MINUTES

City Staff

Matthew Morton, City Manager
William Reischmann, City Attorney
Kathleen E. Settle, Deputy City Clerk

Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

Other matters of concern may be discussed as determined by City Council.

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City Council Meetings are streamed live on YouTube

All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

Mayor Holland called the meeting to order at 9:00 a.m.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

Kate Settle, Deputy City Clerk, called the roll. All members were present.

D. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or on a previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the

audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

Phyllis Scheffler spoke of her meeting with Mr. Lenhertz. She expressed her concern regarding the permitting process and the lack of action from Council.

James Fisk serves on the Board of the Flagler County Historical Society. He reported that there are slave graves on the Sawmill Site within Tract 8 of the Palm Coast Park Development. He invited the Mayor to attend a tour of the site with other officials.

Attorney Reischmann spoke that this matter is within a quasi-judicial matter. He addressed the speaker to let him know that it is more appropriate to invite staff and/or the developer to tour the sites.

Joe Mullins spoke of the changes in the County regarding Economic Development. He spoke of the need of more high paying jobs. The County hopes to walk the path with the cities of the County.

Steve Carr spoke about enhancing the communication with the citizens.

Mayor Holland thanked Commissioner Mullins and asked that the Planning Department meet with Mr. Fisk to address his concerns.

E. PRESENTATIONS

1. PRESENTATION PARKS & RECREATION IMPACT STUDY

Carl Cote and Lauren Johnston gave a presentation to Council. Topics discussed where in the process the City is for the grant for Lehigh Trailhead; Long Creek Grant; impact fees being a one-time fee; the maintenance costs of the parks once developed.

Carl Cote, Helena Alves; and Henry Thomas gave a presentation on how to fund projects listed in the presentation. The presentation is attached to these minutes. Topics discussed included are the projects identified in the sales tax funding; parks and recreation impact fees being different from transportation impact fees; the burden of proof being on the government entity; the amount of acreage needed for open space per the Comprehensive Plan; other cities impact fee plans; parks being an investment in public safety; adopting impact fees over time; cultural arts facilities included in the impact fees; growth paying for growth; neighborhood meeting to be held on January 21 and the proposed impact fee.

2. PRESENTATION – UPDATE ON CITY COUNCIL PRIORITIES FOR FISCAL YEAR '20

Michael Schottey, Tyler Jarnagin and Denise Bevan gave a presentation to Council. Topics discussed include the timeline of events; Jason DeLorenzo spoke about the Innovation District; University of North Florida Med/Nex; the variety of residential uses to be available in Town Center.

Don Kewley spoke of the Innovation District Projects; Tech Beach Hackathon and the Hackathon sponsors. The Hackathon is to take on the medical issues facing the industry nationally and be held over the MLK weekend.

Mr. Kewley is working with hotwire as a p3 partner. They are scheduled to meet in February. The infrastructure is necessary in order to facilitate the goals of the Council. He reported staff continues to work with Diamond Towers and the communication has become better. Cynthia Schweers spoke of the start of the QR Code which you can scan to report Pep tank issues. The response from residents and the field workers has been very favorable. Topics discussed included: the City of Palm Coast being the largest pep tank community in the State of Florida; the new program was developed in house.

Debbie Streichsbier spoke of the new training opportunities for employees.

Doug Akin and Don Kewley spoke of Service and Delivery and Efficiency. They spoke of an audit with the Water Treatment Facility and working with Homeland security. Department of Homeland Security will be doing a Cyber security audit in City Hall this month.

Cynthia Schweers gave an update regarding WastePro. There is an increase in the communication and Waste Pro is now able to send footage to the City regarding violations.

Carl Cote covered the streets and infrastructure. Topics discussed included the market fluctuating; maintaining the condition of the road way; stormwater plan; assessing the water flow for the stormwater project; and St. John's Management grant opportunities; the communication plan regarding the work being done in residential areas; Pushing out communication through Utility Billing to alert the resident. Street lights Belle Terre Corridor has been completed. They are working on getting a timetable with FPL this week. Discussion with FPL needs to be stronger.

Richard Adams spoke to the Advanced Metering Infrastructure Smart Meters. There is one tower working and is receiving data. Payment is contract is up this year and they are not able to push out text messages. He spoke of the need for expansion for Water and Wastewater Plants and improving and expanding the infrastructure in order to accommodate the anticipated growth.

Community Engagement

Mr. Schottey spoke of his efforts in the last four months, constant contact and analyzing the data; researching Hub Spot; the improvements to Week in Review; coordination of other departments activities and Council liaison activities.

Intern Program

Debbie Streichsbier reviewed internship and volunteer programs.

Parks and Recreation Events

Lauren Johnston reviewed the events. She updated Council on the 90/90 challenge and the activity guides given to new residents.

Palm Coast Connect

Cynthia Schweers reported how Wastewater previously reported on work orders.

Yesterday, Field Service Lightning went live and the program interconnects with the Customer Service Department in order to view the update of the technicians out in the field.

Business Friendly

Jason DeLorenzo reported his team has taken on a Customer Service mindset. Site inspectors have been moved to the planning area. They now have partnership meetings with all members of the project.

Be Local Buy Local

Michael Schottey explained how he is highlighting various businesses in the City. Topics discussed included getting away from stickers and rack cards; speaking to organizations at least once a month; using the chamber as a tool for working forward; the lack of media coverage locally.

The meeting recessed at 12:06 p.m. The meeting reconvened at 12:14 p.m.

3. RESOLUTION 2020-XX APPROVING THE FACILITIES PLAN FOR THE EXPANSION OF WASTEWATER TREATMENT PLANT #2
4. RESOLUTION 2020-XX APPROVING THE CAPITAL FINANCE PLAN FOR THE EXPANSION OF WASTEWATER TREATMENT PLANT #2
5. RESOLUTION 2020-XX APPROVING A WORK ORDER WITH CPH, INC., FOR ENGINEERING DESIGN SERVICES FOR THE EXPANSION OF WASTEWATER TREATMENT PLANT #2

Steve Flanagan, Jeffrey Wilson from Raftelis (DRMP) and David Gierach from CPH reviewed the presentation Wastewater Treatment Capacity Expansion. This discussion reviewed items 3, 4, and 5. Topics discussed included involvement with St. John's Water Management; the timing of the expansion; timeline approval for a loan agreement; the energy cost of running the facilities and possibly looking at alternative energy; solar power and energy storage; energy costs being at the lowest; conversion audits; looking into a study in 2021 budget; designed to LEED standards; SRF Loan Process; funding process; delaying the loan would not be favorable due to the increase in construction costs; interest rate being 0.117 percent; the forecast of no additional rate increase; and the rate analysis done more than every 3 years. Items 3, 4, 5 will be continued at the next Business meeting.

F. WRITTEN ITEMS

6. RESOLUTION 2020-XX APPROVING A CONTRACT WITH S.E. CLINE CONSTRUCTION, INC., FOR THE CONSTRUCTION OF THE EQUIP 3 WELLS & RAW WATER MAIN, PHASE 3 PROJECT
Mary Kronenberg gave a brief overview of the item. This item will be continue at the next Business Meeting.
7. RESOLUTION 2020-XX APPROVING MASTER SERVICES AGREEMENT WITH PRO LIME CORPORATION FOR THE REMOVAL, HAULING AND DISPOSAL OF SOLID DRIED CALCIUM CARBONATE SLUDGE
Pete Roussell gave a brief overview of the item. This item will be continued at the next Business Meeting.

8. RESOLUTION 2020-XX APPROVING PRICE AGREEMENTS WITH BWI COMPANIES, INC., DIAMOND R FERTIZLIZER CO., INC., HOWARD FERTILIZER & CHEMICAL CO., TARGET SPECIALTY PRODUCTS/RESIDEX, AND SITEONE LANDSCAPE SUPPLY FOR VARIOUS LANDSCAPE CHEMICALS AND FERTILIZER

Matt Mancill gave a brief overview of the item. This item will be continued at the next Business Meeting.

9. RESOLUTION 2020-XX APPROVING PURCHASE OF MOBILE FUEL POLISHING SYSTEM TRAILER FROM GUARDIAN FUELING TECHNOLOGIES

Matt Mancil gave an overview of the item. Topics discussed included the Fire Department using fuel tank; fuel going bad; additives being added to the fuel for longevity; the tool removing sediment from the bottom. This item will be continued at the next business meeting.

G. PUBLIC PARTICIPATION

Mr. Neilbach made a suggestion to create a "Welcome Wagon" page on the website for new residents and businesses; He thought there could be a marathon in Palm Coast or Half a Marathon given the miles of trails in the City.

Lewis McCarthy spoke of a broken water pipe on his street. He spoke fondly about the Public Works Crew that fixed the pipe. The missing piece was that the residents were not informed of the water being turned off.

H. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Howell reported the proposed ordinance on vaping will be brought before Council at the next Workshop.

Vice Mayor Klufas reminded on and all about the Hackathon.

Mayor Holland and asked all to look on the City's calendar for all the activity.

I. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

No report.

J. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Morton announced Florida Park Drive Open House is January 29, 2020 from 6 to 8 pm.

K. ADJOURNMENT

Vice Mayor Klufas motioned to adjourn the meeting. The meeting adjourned at 1:06 p.m.

Respectfully submitted,
Kathleen E. Settle, CMC
Deputy City Clerk