

CITY OF PALM COAST
COUNCIL MEETING
CITY HALL
160 LAKE AVENUE
PALM COAST, FL 32164
TUESDAY, APRIL 7, 2020
6:00 P.M.

Mayor Milissa Holland
Vice Mayor Nick Klufas
Council Member Eddie Branquinho
Council Member Robert G. Cuff
Council Member Jack D. Howell, II

MINUTES

City Staff

Matthew Morton, City Manager
William Reischmann, City Attorney
Virginia A. Smith, City Clerk

Public Participation shall be in accordance with Section 286.0114 Florida Statutes.

Other matters of concern may be discussed as determined by City Council.

If you wish to obtain more information regarding the City Council's agenda, please contact the City Clerk's Office at 386-986-3713.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at 386-986-3713, at least 48 hours prior to the meeting.

City Council Meetings are streamed live on YouTube

All pagers and cell phones are to remain OFF while City Council is in session.

A. CALL TO ORDER

Mayor Holland called the meeting to order at 6:00 pm. Mayor Holland read the procedures of this virtual meeting into the records.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

City Clerk Virginia Smith called the roll. Council Member Howell was having difficulty connecting to the meeting. He arrived at 6:18 pm.

D. .COVID-19

1. DISCUSSION UPDATES ON COVID-19

Mr. Bob Snyder from the Flagler Health Department, Chief Forte, and Captain Ascone provided updates to COVID-19.

E. PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. After the Mayor calls for public participation each member of the audience interested in speaking on any topic or proposition not on the agenda or which was discussed or on a previous City Council Workshop, shall come to the podium and state their name. Each speaker will have up to three (3) minutes each to speak. The Mayor will advise when the three (3) minutes are up and the speaker will be asked to take a seat and wait until all public comments are finished to hear answers to all questions. Once all members of the audience have spoken, the Mayor will close public participation and no other questions/comments shall be heard. Council and staff will then respond to questions posed by members of the audience. Should you wish to provide Council with any material, all items shall be given to the City Clerk and made part of the record. If anyone is interested in discussing an issue further or ask additional questions, individual Council Members and staff will be available after the meeting to discuss the matter and answer questions.

There were no public comments.

F. MINUTES

2. MINUTES OF THE CITY COUNCIL FOR
MARCH 3, 2020 BUSINESS MEETING
MARCH 10, 2020 WORKSHOP
MARCH 17, 2020 MEETING - CANCELLED

Motion by Council Member Branquinho, seconded by Council Member Howell to approve the minutes. The motion carried unanimously after a roll call vote.

G. RESOLUTIONS

3. RESOLUTION 2020-XX APPROVING THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019 AS PRESENTED BY JAMES MOORE & CO. , P.L.

Mr. Morton provided a brief overview of this item. Mr. James Halleran from James Moore and Co., PL and Ms. Helena Alves, Finance Director presented a PowerPoint presentation.

Public Comments.

There were none.

Motion by Council Member Branquinho, seconded by Council Member Cuff to approve the item as presented. The motion carried unanimously after a roll call vote.

4. RESOLUTION 2020-XX APPROVING THE AUDITOR SELECTION PROCEDURE FOR SELECTION OF AN EXTERNAL AUDITING FIRM
Mr. Morton provided a brief overview to this item.

Public Comments:
There were none.

Motion by Council Member Branquinho, seconded by Council Member Howell to approve the item. The motion carried unanimously after roll call vote.

5. RESOLUTION 2020-XX APPROVING A SUBLEASE AGREEMENT WITH FLAGLER COUNTY FOR THE LEHIGH TRAIL RESTROOMS AND PARKING AREA

Mr. Carl Cote provided a brief overview to this item.

Public Comments:
There were none.

Motion by Council Member Branquinho, seconded by Council Member Cuff to approve the item as presented. The motion carried unanimously after a roll call vote

6. RESOLUTION 2020-XX APPROVING AMENDMENT 1 TO THE LICENSE AGREEMENT WITH THE FLAGLER COUNTY SHERIFFS OFFICE FOR LICENSE PLATE READERS AND LIVE TRAFFIC CAMERAS
Mr. Morton provided a brief overview to this item.

This item was tabled to respond to the question of the City's right to use the recording equipment..

Public Comments:
There were none.

Motion by Council Member Branquinho, seconded by Council Member Howell to table the item until the next business meeting. The motion carried unanimously after a roll call vote.

H CONSENT

7. RESOLUTION 2020-XX APPROVING A FEDERALLY-FUNDED SUBAWARD AND GRANT AGREEMENT WITH FLORIDA DEPARTMENT OF EMERGENCY MANAGEMENT (FDEM) RELATING TO HURRICANE DORIAN EXPENSES

8. RESOLUTION 2020-XX APPROVING THE SUBMISSION OF A FLORIDA INLAND NAVIGATION DISTRICT WATERWAYS ASSISTANCE PROGRAM APPLICATION FOR WATER ACCESS

There were no public comments.

Motion by Council Member Branquinho, seconded by Council Member Howell to approve the consent agenda. The motion carried unanimously after a roll call vote.

I PUBLIC PARTICIPATION

Remainder of Public Comments is limited to three (3) minutes each

This item was heard after item J.

There were no public comments.

- J. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA
Council Member Branquinho-thanked all and stay safe

Council Member Howell-thanked all and stay safe

Council Member Cuff-thanked all and please keep social distancing and washing your hands.

Vice Mayor Klufas-thanked all

Mayor Holland-thanked everyone involved and thanked the residents for complying with the Shelter in Place Emergency Order.

- K. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA
Nothing at this time.

- L. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA
After Items 9-12 were discussed, Mr. Morton presented a PowerPoint on COVID-19 and staff responses to this State of Emergency.

9. REPORTING OF EMERGENCY AND SOLE SOURCE PURCHASES FOR FEBRUARY 2020 AND MARCH 2020 PURCHASES

Mr. Morton provided a brief overview to the Emergency and Sole Source purchases.

10. RESOLUTION 2020-XX APPROVING CONTRACTS, WORK ORDERS AND AGREEMENTS FOR THE OLD KINGS WIDENING PHASE 1 PROJECT

Mr. Carl Cote provided an update to this item.

11. RESOLUTION 2020-XX APPROVING A CHANGE ORDER WITH SHEN-LINE, LLC FOR STRUCTURE 735517 AS PART OF THE TRENCHLESS PIPE REHABILITATION SERVICES PROJECT

Mr. Carl Cote provided an update to this item.

12. RESOLUTION 2020-XX APPROVING A MASTER PRICE AGREEMENT WITH HARRIS CULVERT INC. FOR THE PURCHASE OF CULVERT PIPES

Mr. Carl Cote provided an update to this item.

M. ADJOURNMENT

The meeting was adjourned at 7:58 p.m.

Respectfully submitted by:

Virginia A. Smith, MMC
City Clerk