

CITY OF PALM COAST COUNCIL WORKSHOP  
160 LAKE AVENUE  
PALM COAST, FL 32164  
TUESDAY, APRIL 14, 2020  
9:00 A.M.

Mayor Milissa Holland  
Vice Mayor Nick Klufas  
Council Member Eddie Branquinho  
Council Member Robert G. Cuff  
Council Member Jack D. Howell, II

MINUTES

City Staff

Matthew Morton, City Manager  
William Reischmann, City Attorney  
Kathleen E. Settle, Deputy City Clerk

A. CALL TO ORDER

Mayor Holland called the meeting to order at 9:00 a.m. and read into the record the necessity of holding the meeting virtually /CMT.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

City Clerk Virginia Smith called the roll. All members were present.

D. PUBLIC PARTICIPATION

No comments were received.

E. PRESENTATIONS

1. PRESENTATION OF ANNUAL INVESTMENT REPORT

Mr. Scott Stitcher, PFM Asset Management, LLC and Ms. Alves presented a PowerPoint presentation, which is attached to this item.

Mr. Stitcher provided an updated presentation.

2. RESOLUTION 2020-XX APPROVING THE NECESSARY UPGRADES TO THE FIBER NET INFRASTRUCTURE PROJECT, INCLUDING MONTHLY SERVICE FEES FOR BANDWIDTH

Mr. Donald Kewley, Chief Innovation Officer presented on this item.

## F WRITTEN ITEMS

3. RESOLUTION 2020-XX APPROVING A PIGGYBACK CONTRACT ALONG WITH AUTHORIZING THE USE OF BUDGETED CONTINGENCY FUNDS FOR THE PURCHASE OF EQUIPMENT/VEHICLES FOR THE ENHANCEMENT OF THE STORMWATER PROGRAM

Mr. Morton gave a brief overview of the item. Mr Carl Cote presented a detailed overview to this item.

4. RESOLUTION 2020-XX APPROVING PIGGYBACKING THE FLORIDA SHERIFFS ASSOCIATION CONTRACT WITH TRADEWINDS POWER CORP FOR THE PURCHASE OF 125KW GENERATOR PACKAGE

Mr. Carl Cote presented an overview to this item.

5. RESOLUTION 2020-XX APPROVING PIGGYBACKING THE OMNIA PARTNERS CONTRACT WITH LOWE'S HOME CENTERS, LLC FOR THE PURCHASE MATERIALS AND PRODUCTS FOR CITYWIDE USE

Mr. Mancill presented an overview to this item.

6. RESOLUTION 2020-XX APPROVING INTERLOCAL AGREEMENT WITH GRAND HAVEN CDD FOR CODE ENFORCEMENT SERVICES

Mr. Jason DeLorenzo and Ms. Barbara Grossman presented an overview on this item.

7. RESOLUTION 2020-XX APPROVING A CHANGE ORDER WITH SHEN-LINE, LLC FOR STRUCTURE 735517 AS PART OF THE TRENCHLESS PIPE REHABILITATION SERVICES PROJECT

Mr. Morton and Ms. Grossman presented an overview to this item.

8. RESOLUTION 2020-XX MASTER SERVICE AGREEMENT WITH TRI- COUNTY BOBCAT FOR CITY-WIDE TREE SERVICES

Mr. Jason DeLorenzo and Ms. Grossman presented an overview to this item.

9. RESOLUTION 2020-XX APPROVING A CONTINUING SERVICES CONTRACT FOR GRANT COMPLIANCE ASSISTANCE SERVICES

Mr. DeLorenzo presented a brief overview to this item.

## G. PUBLIC PARTICIPATION

There were no public comments.

## H. DISCUSSION BY CITY COUNCIL OF MATTERS NOT ON THE AGENDA

Council Member Branquinho thanked staff and Mr. Morton for the great job staff is doing. He felt there are many in the community that are real true heroes. Council Member Branquinho hoped the City would acknowledge them with a proclamation when COVID-19 is over.

Vice Mayor Klufas thanked everyone for working remotely and coming into work during this trying time. He felt that because of the pandemic, it shows how we are truly working in a digital world. Vice Mayor Klufas was in agreement with Council Member Branquinho in honoring the true heroes in the future.

Mayor Holland thanked staff for the tremendous effort in the City and working remotely

keeps the City up and running. She thanked all City employees for keeping the residents at the level of service they've come to expect and deserve. Mayor Holland requested the residents heed to all the restrictions. This is a marathon not a sprint. If you have issues, please call our customer service desk. She asked all, to please stay home so we can counter act this pandemic.

I. DISCUSSION BY CITY ATTORNEY OF MATTERS NOT ON THE AGENDA

No report.

J. DISCUSSION BY CITY MANAGER OF MATTERS NOT ON THE AGENDA

Mr. Morton provided an overview to COVID-19 and City is continuing to move forward. He spoke of the success of the Virtual Town Hall and asked that citizens continue to sign up with Palm Coast Connect to get the most up to date information. He spoke of the budget. He and Ms. Alves have been researching what the financial impacts maybe on the City because of COVID-19. The City has currently frozen non-essential hires, eliminated most of the summer help and intern program. Staff is putting together strategies that respect the community but also address the fiscal impact on the budget and will present the strategies at the next Workshop

K. ADJOURNMENT

Motion by Council Member Klufas to adjourn the meeting. The meeting adjourned at 10:54 a.m.

Respectfully submitted,  
Virginia A. Smith, MMC  
City Clerk